



# CITY OF **BULAWAYO**

## MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND SECOND MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 5<sup>TH</sup> APRIL, 2017 AT 4.30 P.M. IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE

\*\*\*

31<sup>st</sup> March, 2017

**S. ZHOU**  
**CHAMBER SECRETARY**

*Our Bulawayo Our Water, Our Water our Bulawayo*



**CITY OF BULAWAYO**

**MEETING OF THE CITY COUNCIL:**  
**WEDNESDAY, 5<sup>TH</sup> APRIL, 2017 AT 4.30 P.M**

**AGENDA**

- (1) **CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 1 MARCH, 2017**

\*\*\* Attached ANNEXURE 'A' Pages A to W

- (2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE : MEETING HELD ON THE 7<sup>TH</sup> MARCH, 2017**

\*\*\* Attached ANNEXURE 'B' Pages 1 to 19

- (3) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 14<sup>TH</sup> MARCH, 2017**

\*\*\* Attached ANNEXURE 'C' Pages 20 to 29

- (4) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 21<sup>ST</sup> MARCH, 2017**

\*\*\* Attached ANNEXURE 'D' Pages 30 to 45

- (5) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 27<sup>TH</sup> MARCH, 2017**

\*\*\* Attached ANNEXURE 'E' Pages 46 to 64

- (6) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 27<sup>TH</sup> MARCH, 2017**

\*\*\* Attached ANNEXURE 'F' Pages 65 to 120

- (7) **APPLICATIONS FOR LEAVE OF ABSENCE.**

The following applications for leave of absence have been received

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# **ANNEXURE 'A'**

**CITY OF BULAWAYO**

**A**

**MINUTES:**

**NO. 3301**

**2017**

**MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FIRST MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 1<sup>ST</sup> MARCH, 2017 AT 4.30 P.M.**

**PRESENT:**

**His Worship the Mayor (Councillor M.K. Moyo)**

|                   |           |                        |
|-------------------|-----------|------------------------|
| <b>Councillor</b> | <b>S.</b> | <b>Chigora</b>         |
|                   | <b>“</b>  | <b>M. Chunga</b>       |
|                   | <b>“</b>  | <b>M. Dube</b>         |
|                   | <b>“</b>  | <b>N. Hlabani</b>      |
|                   | <b>“</b>  | <b>S. Khumalo</b>      |
|                   | <b>“</b>  | <b>M. Lubimbi</b>      |
|                   | <b>“</b>  | <b>G. Mangena</b>      |
|                   | <b>“</b>  | <b>G. Masuku</b>       |
|                   | <b>“</b>  | <b>S. Mataka -Moyo</b> |
|                   | <b>“</b>  | <b>C. Mlalazi</b>      |
|                   | <b>“</b>  | <b>L. Mlilo</b>        |
|                   | <b>“</b>  | <b>C. Moyo</b>         |
|                   | <b>“</b>  | <b>P. Moyo</b>         |
|                   | <b>“</b>  | <b>S. Musonda</b>      |
|                   | <b>“</b>  | <b>E. Ncube</b>        |
|                   | <b>“</b>  | <b>M. Ncube</b>        |
|                   | <b>“</b>  | <b>T. Ncube</b>        |
|                   | <b>“</b>  | <b>C. Ndhlovu</b>      |
|                   | <b>“</b>  | <b>T. Ngwenya</b>      |
|                   | <b>“</b>  | <b>E. Rafomoyo</b>     |
|                   | <b>“</b>  | <b>N. Sibanda</b>      |
|                   | <b>“</b>  | <b>J. Sithole</b>      |
|                   | <b>“</b>  | <b>L. Siziba</b>       |
|                   | <b>“</b>  | <b>C. Zana</b>         |

**ALSO:**

**The Town Clerk  
The Chamber Secretary  
The Director of Engineering Services  
The Financial Director  
The Acting Director of Health Services  
The Assistant Director of Housing and Community Services  
(Building & Housing)  
The Human Resources Officer**

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(1) **MINUTES:**

**RESOLVED:**

That the minutes of the ordinary Council meeting held on the 1<sup>st</sup> February, 2017 be taken as read and signed.

(2) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE:  
MEETING HELD ON THE 7<sup>TH</sup> FEBRUARY, 2017**

**RESOLVED:**

That the report of Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:

(a) **Cleansing Services – Item 2**

Councillor M. Ncube observed that there was an increase in the incidence of littering in the Central Business District. This was of major concern as it could easily result in drain blockages which may also lead to the flooding of the City in view of the current heavy rains being experienced throughout the region.

There was also need for an update on the Health Services Department's strength in terms of refuse collection/ removal vehicles.

Concurring, Councillors S. Chigora and G. Masuku called for more information regarding the Committees efforts in addressing the litter problem in the Central Business District particularly in Sanitary lane, where dumping was rife.

Councillor G. Mangena lamented indiscriminate methods used by a certain college in distributing fliers to advertise their activities streets were literary littered with these fliers and there was need for the college(s) concerned to be brought to account.

The Chairperson of the Committee (Councillor L. Mlilo) confirmed that efforts were underway in consultation with the Public Relations Section to tackle the issue of littering.

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However the committee could only highlight such issue of concern. Enforcement was for those vested with law enforcement powers to deal with any violation of regulations and by-laws.

She confirmed that the offending college had been fined in the last month as shown in the report.

Thereafter it was:-

**RESOLVED:**

That the recommendation of the Health Housing and Education Committee be adopted.

**(b) Health Inspectorate – Item 4**

Councillor M. Ncube noted the high levels of unemployment in the city and the desperate survival tactics now employed by Community members.

He was however concerned about illegal practice of vending and service provision along pavements. In some cases hair dressing and hair stylist operations were taking place right in front of food outlets posing health issues and possible disease outbreaks. He appealed for the Health Inspectorate to step up monitoring efforts. He also urged the Health Housing and Education Committee to mount some operation/ crusade against such illegalities.

On that understanding it was

**RESOLVED:**

That the recommendation of the Health Housing and Education Committee be adopted.

**(c) Cemeteries: January 2017 – Item 5**

Councillor G. Mangena observed that a number of graves had curved in virtually all the cemeteries owing to the incessant rains. Tombstones had also collapsed in some areas. In his view Council should take the responsibility and provide remedial action as the cemeteries belonged to the local authority.

It was however pointed out that Council only provided burial space which after interment, become the responsibility of the family.

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Fill to restore the grave can be provided by Council upon request and individual families can do the restoration themselves. Councillor S. Musonda concurred.

Councillor E. Rafamoyo said such a request had already been made in respect of Luveve Cemetery for Council to avail the fill.

However the areas concerned were currently inaccessible in view of persistent rains.

It was:

**RESOLVED:**

That the recommendation of the Health  
Housing and Education Committee  
be adopted.

**(d) Fees Payment Report for Third Term – Item 9**

Councillor G. Mangena sought clarification on Council's current position with regard to the proposal to hand over schools to the communities following recent Ministerial pronouncements on the issue.

Councillors generally were opposed to the idea of handing the schools over, saying that this would have the effect of running down the schools. There was also the danger of the schools becoming the exclusive preserve of the rich.

Councillor C. Zana said that the tendency was that once Council facilities were handed over to other entities it would be difficult to reclaim them back. He cited the Zesa problem which had seen Council being elbowed out. Council should continue to run and control its properties. This was the general view of all the Councillors.

Whilst this item was just for noting, Councillor C. Moyo pointed out that debate on the aspect of handing over the running of schools had been held in abeyance at committee pending a detailed report by the department concerned. It was however now clear that the strong view was that the schools administration should remain the full responsibility of Council. In his view Council should therefore just formalise this position.

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Councillor E. Rafamoyo concurred saying the communities should be urged to pay school fees to ensure the development of their schools.

His Worship the Mayor pointed out that the logical procedure would be to consider that aspect only after the relevant committee's input.

After further debate the Chairperson of the committee (Councillor L. Mlilo) proposed, duly seconded, that the aspect relating to transfer of schools administration to Communities be referred back to the Health Housing and Education Committee for further consideration.

Thereafter it was:

**RESOLVED:**

That the recommendation of the Health Housing and Education Committee be adopted on the understanding that a further report would be submitted on the proposed transfer of schools' administration to communities.

(3) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE : MEETING HELD ON THE 7<sup>TH</sup> FEBRUARY, 2017**

**RESOLVED:**

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted.

(a) **Water Statistics Update – Item 1**

Councillor S. Chigora informed the meeting that residents in his ward had queried why Council dams were not filling up despite the heavy rains experienced in recent months. throughout the region. Five out of six dams were now spilling.

A comparative analysis of the dam statistics provided revealed that only as recent as December 2016 the aggregate percentage volume in the supply dams was only 30%. This accounted for the lengthy period it had taken for the dams to fill up. Such information



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should be constantly .availed to the public in the interest of transparency.

Councillor M. Ncube appealed to Central Government to avail resources and programs to ensure delivery of the water to the people and also to conserve this precious commodity.

Councillor C. Moyo, concurred adding that government should also facilitate in the procurement of chemicals to ensure adequate purification of water.

On that note it was

**RESOLVED:**

That the report of the Future Water  
Supply Water Action Committee be adopted.

(4) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD ON THE 13<sup>TH</sup> FEBRUARY, 2017**

**RESOLVED:**

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Proposed Bulawayo “Adopt a Road” Scheme - item 7**

After debate it was

**RESOLVED**

That this item be considered by  
Council in Committee in the Committee  
Room as there was need for explanation by  
Management of certain aspects of the report.

(5) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 14<sup>TH</sup> FEBRUARY, 2017**

**RESOLVED:**

That the report of the Town Lands and Planning Committee as submitted be received and the recommendations contained be adopted. with the exception of the undermentioned item which be dealt as follows:

(a) **Application for a development permit to Establish A Night Club on Stand 543 Bulawayo Township (77 Robert Mugabe Way City Centre). Windstraw Enterprises (Pvt) Ltd – Item 1**

(His Worship the Mayor (Councillor M.K Moyo) declared on interest and recused himself from the meeting during consideration of this item and thereafter Councillor C. Ndhlovu assumed chairmanship)

Debate ensued Councillor S. Chigora did not agree with the recommendation of the Town Lands and Planning Committee. He said the reasons proffered by the committee for not granting a development permit in this instance were not justified.

The possibility of an illegal pick up and drop off point in the area was far fetched as this could always be discouraged through effective policing. The application had been dealt with through the special consent procedure and there were no objections from all those who would be directly affected by the proposed development. He said the proposed development was in his ward (1)and he had not received any objection to the proposal as ward Councillor. In his view this was a welcome development for Bulawayo and would liven the city.

He noted that there were some night clubs along the same street and they had not caused any problems.

Other Councillors concurred noting that the licensed restaurant had been in operation for a number of years and there was no good reason not to support the application of changing the outlet to a night club.

However Councillor C. Zana felt that the area did not support the argument for the proposed development. This fact had been picked up and established by the Town Lands and Planning Committee during its site visit. He recalled a serious shooting incident that occurred in the place some time

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back. This could be attributed to the anti- social activities witnessed in such areas. There was need to protect the good image of the city. He therefore supported the recommendation of the Town Lands and Planning Committee.

Councillor S. Khumalo concurred. He said people normally flocked to night clubs after hours and Night Clubs were normally associated with loud music during odd hours. Guests in the adjacent hotel were likely to be seriously inconvenienced on account of this. The area was in close proximity of the Tower Block and a busy travel centre. The milling of people all night was likely to give rise to vice and fouling. This should be discouraged.

Councillor T. Ngwenya noted that the majority view was not in favour of the recommendation of the Town Lands and Planning Committee. She had no objection to any changes in line with the prevailing sentiment.

Councillor J. Sithole proposed duly seconded, that the recommendation of the Town Lands and Planning Committee be reversed and the previous recommendation of the Town Lands and Planning (17 January 2007) be adopted.

There was no counter proposal and accordingly, it was -

**RESOLVED**

That the recommendation of the Town Lands and Planning Committee as submitted be not acceded to and that instead, the previous recommendation (17 January 2017) be adopted ie

A development permit to establish a Night Club on Stand 543 Bulawayo Township be granted to Windstraw Enterprises (Pvt) Ltd subject to full compliance with the requirements of the Director of Engineering Services, Director of Housing and Community Services and any other Municipal by-law requirements.

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**(b) Application for a development permit to regularise a filing station on stand 13917 Bulawayo Township of Bulawayo Township Lands: Wavelite Investments (Pvt) Ltd – Item 4**

Councillor S. Chigora observed with concern that the request for regularisation in this instance was in respect of a petrol filling station. It was inconceivable and indeed disturbing that a development of this magnitude and a business of this nature could be allowed to proceed up to the stage of operation without a valid permit.

In his view there was very little control if any, in the department concerned, and applicants were obviously taking advantage of the laxity inherent in Council's systems in this regard. There was no good reason why such an irregular development could not be stopped at an early stage if proper monitoring was in place.

Other Councillors concurred. However Councillor S. Khumalo observed that the premises in question were formerly the Dairiboard depot and the required infrastructure such as underground tanks was already in place, making it easier for one to start operations unnoticed and thus necessitating the regularisation process.

Supporting the regularisation Councillors C. Ndhlovu and C. Moyo said this resonated with the current principle of "ease of doing business" and Council should encourage development rather than thwart it.

On that note it was

**RESOLVED**

That the recommendation of the Town  
Lands and Planning Committee be adopted.

**(c) Development Permits Granted In Terms of The Regional Town and Country Planning Act 1996 - Item 14**

Councillor M. Ncube referred to the recent mishap in the Central Business District where a public building collapsed claiming the life of a member of the public. There was need for increased effort by the Building Inspectorate to monitor all building operations to ensure public safety.

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Councillor S. Chigora concurred but pointed out that the responsibility to maintain private property lay with the individual property owners. Any alterations must however be in compliance with approved plans. Council should issue demolition orders where buildings, particularly old buildings, were structurally suspect.

After further debates it was

**RESOLVED**

That the recommendation of the Town  
Lands and Planning Committee be adopted.

**(6) REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON  
THE 20<sup>TH</sup> FEBRUARY, 2017**

**RESOLVED:**

That the recommendation of the General  
Purposes Committee together with reports on:-

- (a) Post Entry Study Scheme: Mr Ntokozo Mpofu Sr Number 01069:  
Honours Degree In Property Development And Estate Management:  
National University Of Science And Technology: For The Period  
September 2016 To September 2019.**
- (b) Post Entry Study Scheme: Mrs Irene Sambo Sr Number 88337:  
National Diploma In Professional Cookery: Global Institute Of  
Hospitality And Tourism: For The Period June 2016 To December  
2016.**
- (c) Post Entry Study Scheme: Mrs Sikhanyisiwe Ncube Sr Number  
00091: Master Of Science Degree In Accounting And Finance:  
National University Of Science And Technology: For The Period July  
2016 To July 2018.**
- (d) Post Entry Study Scheme: Mrs Faith T. Nkonde Sr Number 30337:  
Master's Degree In Construction Project Management: National  
University Of Science And Technology: For The Period July 2016 To  
December 2017.**

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- (e) **Acting Appointments In Excess Of Six Months: Town Clerk's And Chamber Secretary's Departments.**
- (f) **General Staff Loss and Injury on Duty for the Month Ending 31<sup>st</sup> January, 2017**
- (g) **Authorised and Actual Establishment Comparison Summary Sheet as at 31<sup>st</sup> January, 2017**

as submitted be received and the various recommendations contained therein be adopted.

(7) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 21<sup>ST</sup> FEBRUARY, 2017**

**RESOLVED:**

That the report of the Finance and Development Committee as submitted be received and the various recommendations contained therein be adopted.

(8) **MINUTES OF THE GENERAL PURPOSES COMMITTEE SPECIAL MEETING HELD ON THE 27<sup>TH</sup> FEBRUARY 2017- AGENDA PART II**

It was

**RESOLVED**

That the minutes of the General Purposes Committee (Special Meeting 27 February 2017- Agenda part II), be received and the recommendation contained therein be adopted with the exception of:

item 1 ( **Recruitment of Community Groups For Council Departments**) and

item 2 ( **Appointment of Members of the Sub Committee on Allocation of Stands & Premises for Development: 2017 Municipal Year**)

which be dealt with as follows:

That the items be considered by Council-in – Committee In the Committee Room as there was need for clarification of certain aspects/ issues on the items submitted.

(9) **APPLICATIONS FOR LEAVE OF ABSENCE**

**RESOLVED**

That the following applications for leave of absence be approved/confirmed as appropriate:-

Councillor M. Ncube 6<sup>th</sup> March to 12<sup>th</sup> March 2017 (inclusive)  
Councillor S. Mataka- Moyo 2<sup>nd</sup> March to 23<sup>rd</sup> March 2017 (inclusive)  
Councillor G. Masuku: 8<sup>th</sup> – 17<sup>th</sup> March, 2017 (inclusive)

**RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE**  
**COUNCIL IN COMMITTEE**

(10) **EXTRACT FROM THE MINUTES OF THE GENERAL PURPOSES COMMITTEE: SPECIAL MEETING HELD ON 22<sup>ND</sup> FEBRUARY 2017 RELATING TO THE REQUEST BY COMMANDER ZIMBABWE NATIONAL ARMY TO USE BARBOURFIELDS STADIUM FOR THE ZIMBABWE NATIONAL ARMY CHARITIES SOCCER SHIELD TOURNAMENT: 2017 EDITION.**

**RESOLVED**

That the recommendation of the General Purposes Committee (Special meeting 22 February 2017) as submitted be adopted.

(11) **PROPOSED BULAWAYO ‘ADOPT A- ROAD’ SCHEME**

(Arising from the report of the Environmental Management and Engineering Services Committee (13 February 2017) – Item 7

Responding to questions the Director of Engineering Services explained that the “Adopt- A- Road” concept related to the maintenance of the road in question only. The question of ownership did not arise as all roads were Council property and the public should always have free access. However should the adopting company or organisation request for special rights such as advertising etc. the matter would be brought to Council for consideration.

After further discussion it was

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**RESOLVED**

That the recommendation of the Environmental Management and Engineering Services Committee be adopted

**(12) RECRUITMENT OF COMMUNITY GROUPS FOR COUNCIL DEPARTMENTS**

(Arising from the minutes of the General Purposes Committee special meeting held on 27 February 2017- Council Agenda Part II)

The matter was considered. Councillor C. Ndhlovu explained that the General Purposes Committee had agonised on this matter at its last meeting and the general view after much debate had been to let the recruitment process be done by Council officials. Councillors would only recommend where appropriate.

Views expressed thereafter were very much against the recommendation of the General Purposes Committee on this matter. Councillor S. Khumalo argued that Councillors lived among residents in their respective wards and as such they were more familiar with the problems besetting individual families in their areas. They were therefore better positioned to assess and recommend vulnerable/ deserving families and individuals within their wards. This was not done along political lines but residents were looked at as residents without reference to political affiliation. Councillors M. Ncube and T. Ncube concurred.

They however feared that the enquiry from the Provincial Administrator's office on this matter was politically motivated. Those said to have complained on this matter were seemingly pushing hidden agendas, the aim of which was to systematically strip Councillors of their powers.

Councillor C. Zana was also of a similar view but however cautioned Councillors against raising emotions on this matter. There was need for objectivity.

Councillor J. Sithole said Council was doing a tremendous job on the engagement of Community groups and there was no need to be embarrassed or apologetic about this as the programme was transparent. It was the only Council in the Country to have tackled such projects through Community involvement, and had received all round commendation for its efforts in this regard.

After further debate it was

**RESOLVED**

That the recruitment of community groups be done administratively and details thereof be left to the office of the Town Clerk.



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**(13) APPOINTMENT OF MEMBERS OF THE SUB COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT: 2017 MUNICIPAL YEAR**

(Arising from the minutes of the General Purposes Committee, Special meeting held on 27 February 2017- Council Agenda Part II)

The matter was considered and it was noted during the ensuing discussion, that the appointment of the sub-committee had already been endorsed by full Council via the report of the Finance and Development Committee (21 February 2017) item 1. This item was therefore “water under the bridge”.

After further debate it was accordingly

**RESOLVED**

That this item be WITHDRAWN pending  
resubmission with appropriate details in due course.

**(14) INVITATION TO ATTEND THE LOCAL CLIMATE SOLUTIONS FOR AFRICA (LOCS4AFRICA) 2017: WATER AND CLIMATE CONGRESS AND INTERACTIVE EXPO , EKURHULENI METROPOLITAN MUNICIPALITY, SOUTH AFRICA – 22<sup>ND</sup> TO 24<sup>TH</sup> MARCH 2017: HIS WORSHIP THE MAYOR, COUNCILLOR M.K. MOYO, DIRECTOR OF ENGINEERING SERVICES, ENG. S. DUBE (S.R. NUMBER 31806 ) AND PRINCIPAL ENGINEER, MR. S. NCUBE (S.R. NUMBER 31083 )**

The Town Clerk reported (1<sup>st</sup> March, 2017) that he was in receipt of correspondence from the International Council for Local Environmental Initiatives (ICLEI) inviting His Worship, the Mayor, Councillor M.K. Moyo, the Director of Engineering Services, Eng. S. Dube and Principal Engineer, Mr. S. Ncube. The contents of the correspondence was as follows:

“ICLEI Africa with support from Ekurhuleni Metropolitan Municipality hereby invites you to attend the 2017 Local Climate Solutions (LoCS) Congress. The milestone congress will take place from 22 –24 March 2017 at the Birchwood and OR Tambo Conference Centre in Ekurhuleni Metropolitan Municipality, Gauteng, South Africa.

LoCS4Africa 2017 will focus on water for cities and the opening is scheduled to coincide with World Water Day on 22 March. The Congress will connect Africa’s urban development challenges related to water and climate resilience with solutions and new opportunities for access to finance & technology, inclusivity through design and building more resilient urban communities-with water for cities as main lever for change.LoCS4Africa 2017 will provide a unique opportunity to connect Africa’s urban leaders with each other. It will also connect them with development and investment agencies, the private sector and technical experts. The Congress will also

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host an Interactive Expo which will showcase water-smart and climate resilient innovation, in Africa and globally.

The LoCS4Africa congress sessions, underpinned by the overarching theme of water for cities, will focus on several strategic sub-themes, including inter alia:

- Integrated Urban Water Management
- Unlocking Finance
- Climate Resilience
- Integrated Urban Planning & Development
- Health in Cities
- Sustainable Sanitation

For more information on ICLEI's biennial and flagship LoCS4Africa congress series, please visit <http://locs4africa.iclei.org>. To find out more about the upcoming congress, online registration, background and programme, please visit.

Your participation in the congress will be sponsored through funding that has been made available from the EC funded 'Sustainable Urban Resilient Water for Africa: Developing Local Climate Solutions' project and the congress organising partners. The sponsorship entails

- A return flight to your local government on economy class ticket
- 3 or 4 nights' accommodation at one of the hotels that the congress organisers will arrange—checking in on 21 March and checking out either on 24 or 25 March 2017. Number of nights will be decided by ICLEI Africa depending on availability of flights
- Transfers from and back to OR Tambo International Airport in South Africa
- Workshop Registration fee"

It is therefore :-

**RESOLVED**

That Council accedes to the invitation from ICLEI and authorise His Worship, the Mayor, Councillor M.K. Moyo, the Director of Engineering Services Eng. S. Dube and Principal Engineer S. Ncube to attend the LoCS4Africa 2017 Congress and that they be paid incidental allowances and in-transit meals as all other expenses would be met by the organisers.

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**(15) REQUEST TO PARTNER WITH THE INSTITUTE OF FIRE ENGINEERS FOR THE INAUGURAL BULAWAYO AND SURROUNDING INDUSTRIES FIRE COMPETITIONS**

The Chamber Secretary reported (27<sup>th</sup> February, 2017) that the Fire and Ambulance Services intends, in conjunction with the Zimbabwe Branch of the Institution of Fire Engineers (I.F.E) to hold the inaugural fire-teams competitions dubbed the Bulawayo and Surrounding Industries Fire Competitions (B.A.S.I.F.C). This would be the first such exercise in the country.

The aim of the competition was to promote the science of fire engineering and enhance knowledge and practice of fire safety. This should in the long run translate to a safer city. It was anticipated that all major corporate bodies in and around Bulawayo would take part in the competitions. It was intended that this be an annual event. Participants would be required to indemnify Council against any losses, injuries and/or death that might occur during the event.

Council was requested to provide its premises, Famona Fire and Ambulance Services Station and its equipment to the competition. Furthermore, Council was requested to allow the use of its logo on winners' shields, trophies, certificates, posters and other promotional material.

It was therefore –

**RESOLVED:**

- (1) That Council allows the use of its premises and equipment for the Bulawayo and Surrounding Industries Fire Competitions on the condition that participants indemnify Council against losses, injuries and/or death that may occur during the event.
- (2) That Council allows the use of its logo on winners' shields, trophies certificates and promotional material.
- (3) That Council grants standing authority that this event be held annually on the above conditions.

**(16) REQUEST BY THE CITY OF HARARE FOR TECHNICAL ASSISTANCE IN INTERVIEWING PROSPECTIVE CANDIDATES FOR THE POSITIONS OF HEAD VALUATIONS AND ESTATES AND HEAD PLANNING**

The Town Clerk reported (27 February, 2017) that he was in receipt of a letter from the City of Harare, with the following contents;

“City of Harare is in the process of filling its executive positions which include the positions of Head Valuations and Estates (Grade 4) and Head Planning (Grade 4).

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The interviews for the Head Valuation and Estates will be conducted on Tuesday 28<sup>th</sup> February at 9 am and those of Head Planning will be held on the 1<sup>st</sup> of March 2017 at 9 am at Rowan Martin Building, off Pennefather Avenue in Harare.

We are kindly asking for the services of your City Valuer and Acting Deputy Director Planning to be members of the interviewing panels for the said interviews to assist with technical and specialist guidance during the interview process.

If your consent is granted, City of Harare will provide for their transport, accommodation and their general upkeep”

In view of the time factor, the Town Clerk authorized the participation, at the City Harare interviews of the City Valuer and Acting Deputy Director of Engineering Services (Town Planning), Messrs Thabani Ncube and Wisdom Siziba, respectively.

It was therefore :-

**RESOLVED:**

- (1) That action taken by the Town Clerk on this matter be approved.
- (2) That in view of the frequency of such requests and the fact that they usually come late, standing authority be given to the Town Clerk to administratively deal

**(17) INVITATION TO ATTEND A SEMINAR ON WASTE MANAGEMENT AND PREPARATORY MEETING FOR ESTABLISHING "AFRICAN CLEAN CITIES PLATFORM": 25 TO 27 APRIL 2017 ; HOTEL AVENIDA ; MAPUTO ; MOZAMBIQUE;DR E. SIBANDA : (S.R. NUMBER 21597) DIRECTOR OF HEALTH SERVICES**

The Acting Director of Health Services reported (1<sup>st</sup> March, 2017) that an invitation has been received from the Japan International Cooperation Agency for the Director of Health Services to attend the above seminar.

Along with economic growth and urbanization, the problem of waste management was becoming more and more serious in African countries, due to limited collection service and inappropriate disposal. Illegal dumping and burning of wastes results in adverse effects on the environment and human health. It could impede economic activities and causes infectious and water-borne diseases, especially in slum areas.

In many countries in Africa, the policy priority of waste management was still low. Hence, local governments do not have enough financial and human resources, as well as equipment and facilities, and their O&M capacity was also deficient. The urban population in Africa, currently about 450 million people (40% of total population), is increasing, and is

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estimated to become threefold by 2050. It was a huge challenge for African countries to sustainably bear the cost of urban sanitation, since the average income was relatively low compared to the urbanization in Asia.

The Sustainable Development Goals (SDGs), adopted in September 2015, include specific targets for waste management, including Target 11.6, “*by 2030, reduce the adverse per capita environmental impact of cities, including by paying special attention to air quality and municipal and other waste management*”. Each African country was expected to make considerable efforts to set their own National Targets and monitor the progress, with the methodologies to be established by UN agencies.

**The objectives of the Seminar were:**

- (1) Knowledge sharing and networking
  - Promote sharing of experiences, good practices, and lessons learned among African countries, through seminars and workshops
  - Promote networking of central and local governments, research institutes, private sector, etc. in Africa and other regions
- (2) Promotion of SDGs targets on waste management
  - Facilitate data collection, monitoring, and publication of the progress of SDGs targets in African countries
- (3) Promotion of investment in waste management
  - Provide information on demands in technical and financial support for matching with partner organizations

The Acting Director of Health Services wished to attend.

All costs would be borne by the organisers.

It was therefore recommended that Dr E. Sibanda be granted special leave from 24 to 28 April 2017 to attend the above seminar and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED**

That authority be granted for the Acting Director of Health Services (Dr E. Sibanda) to attend the waste management Seminar on “African Clean Cities Platform” in Maputo Mozambique from 24 to 28 April 2017 and that Council pays incidental allowances and meal in transit costs only as other costs would be borne by the organisers.

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(18) **INVITATION FOR CITY OF BULAWAYO TO PARTICIPATE IN AN INVESTMENT PROMOTION INITIATIVE TO MALAYSIA : 12<sup>TH</sup> – 18<sup>TH</sup> MARCH, 2017**

The Town Clerk reported (1<sup>st</sup> March, 2017) that the following e-mail had been received from the office of the Minister of State for Provincial Affairs Hon E.N. Sandi Moyo:-

“The Minister of State for Provincial Affairs, Bulawayo Metropolitan Province, Hon E.N. Moyo has been invited to an investment promotion trip from 12 March 2017 to 18 March 2017 in Kuala Lumpur Malaysia. To this end, we invite three representatives from the Bulawayo City Council who will also travel with the Provincial Administrator to be part of the delegation travelling to Kuala Lumpur Malaysia. This delegation will also comprise of Bulawayo business delegates. Invited delegates will pay for their own accommodation and airfare costs.

This comes following the successful visit to Bulawayo in 2015 by the Malaysian Ambassador to study prospects of economic collaboration. Having found that Malaysia has much to offer Bulawayo Province in terms of trade and investment, it is therefore necessary to build on the momentum of enhancing investor confidence in the Province by having a Trade Exchange in Malaysia. This visit is earmarked to promote investment and also concretize investment projects leading to joint ventures and partnerships as an initiative to promote industrialization in Bulawayo.

A detailed itinerary and program will be forwarded soon for your attention.”

The invitation followed a meeting held at the Honourable Minister’s offices in Mhlahlandlela attended by the Town Clerk and the Acting City Economic Development Officer, Mr B. Hlongwane on Tuesday 28<sup>th</sup> February, 2017, where the following details emerged:

That:-

- The trip to be undertaken from 12<sup>th</sup> – 18<sup>th</sup> March was specifically for Bulawayo and would be led by Honourable Minister E.N. Moyo.
- The city delegation would be restricted to 10 delegates to include Council officials (3) and sector representation from the business community.
- The delegation would travel to the capital Kuala Lumpur and also the Province of Sarawak
- Areas of interest include food processing, construction, infrastructure, energy, textiles, tourism, indigenous and recreational tourism.

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- The Malaysians were looking at establishing partnerships with locals. Presentations would be made on the city in terms of profile and economic performance by both Council and the business delegates.
- The Provincial Minister confirmed that the trip had already been cleared by the Ministry of Local Government, Public Works and National Housing.

An adhoc coordinating committee had since been constituted to thrash out the travel arrangements and structured agenda/format of the engagement with the Malaysians. These would include the costs of travel as well as subsistence. Although still to be verified, airfares have been estimated at between \$760 to \$1,290 depending on place of departure. However, this does not include the Bulawayo – Harare or Bulawayo – Johannesburg fares. It had not been possible to get details of these in time for submission to Council.

Authority was therefore sought for the Town Clerk, Mr C. Dube SR No.31981, the Director of Engineering Services Engineer S. Dube SR No. 31806 and the Acting City Economic Development Officer Mr B. Hlongwane S.R. No 10131, to be part of the City of Bulawayo delegation to Malaysia on the 12<sup>th</sup> – 18<sup>th</sup> March 2017, and that Council pays the travel and subsistence expenses as well as incidentals, subject to Cabinet approval.

It was –

**RESOLVED:**

That the request be acceded to and authority be granted (subject to cabinet approval) for the Town Clerk (Mr. C. Dube), the Director of Engineering Services, (Eng. S. Dube) and the Acting City Economic Development Officer (Mr. B. Hlongwane) to participate in the investment promotion initiative to Malaysia (12 – 18 March, 2017) as part of the Bulawayo delegation lead by the Minister of Provincial Affairs Bulawayo Metropolitan Province, and that Council pay travel, hotel, subsistence and incidental costs and any other costs that may arise.

**(19) APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH : VARIOUS STUDENTS.**

The Town Clerk reported (23<sup>rd</sup> February, 2017) that applications had been received from the following students wishing to carry out academic research in council premises/ departments.

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1. Assarf Bakani Ndebele (Lupane State University)
2. Sibonginkosi N Mulaudzi (National University of Science and Technology)

**1. Assarf Bakani Ndebele (19 February, 2017)**

“ I am a man who has undergone industrial attachment with your organisation as partial fulfilment of my Honours Degree in Human Resources Management and I am kindly requesting permission to do my research on the Analysis of the impact of Corporate Governance on enhancing organisational efficiency with your organisation. I kindly hope my request would be granted.”

**2. Sibonginkosi N Mulaudzi**

“I do hereby apply for permission to use your organisation as a case study for my research project.

As part of the research, I am supposed to collect data from your organisation in relation to the topic: Evaluation of the factors affecting successful implementation of job evaluation within organisations. A case study of Bulawayo City Council.

The data collected and the findings are for academic purposes only and your organisation is assured of utmost confidentiality. I hope i will receive a favourable consideration.

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of their research findings and also indemnify Council against any accidents which might occur during the research exercise.

**RESOLVED**

That the above named students (2) be granted permission to do their research based on the above stated conditions ie

- That the applicant submits a copy of his/her research findings upon completion
- That Council be indemnified against any injury/ mishap that may befall the researcher during the conduct of the research



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**(20) ACKNOWLEDGEMENT OF A DONATION OF A GRANT IN AID: JAIROS JIRI ASSOCIATION**

The Town Clerk reported (22<sup>nd</sup> February 2017) that in terms of Council Policy, various organisations were entitled to a grant in aid.

A letter (23<sup>rd</sup> January, 2017) had now been received from Jairos Jiri Association:-

“We write to acknowledge and express our sincere gratitude for a Grant in Aid donation of \$25 000. 00 that you made to our centre on 21 December 2016.

Indeed we are truly grateful, and feel deeply indebted to you for your invaluable support which will greatly benefit our many clients living with disabilities. To us this donation has come as a great relief at a time of need.

We remain with warm hearts.”

**RESOLVED:**

That the foregoing report be received and noted.

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# **ANNEXURE 'B'**

**REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION  
COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL  
BUILDINGS ON TUESDAY, 7<sup>TH</sup> MARCH, 2017 AT 4.00 P.M**

.....

**PRESENT:**

|            |      |                             |
|------------|------|-----------------------------|
| Councillor | N.   | Hlabani (Chairperson)       |
| “          | G.   | Mangena(Deputy Chairperson) |
| “          | M.   | Lubimbi                     |
| “          | E.   | Rafomoyo                    |
| “          | R.D. | Jele                        |

**ALSO:**

**The Chamber Secretary  
The Acting Deputy Director of Engineering Services (Water)**

**ON LEAVE:**

|            |    |        |
|------------|----|--------|
| Councillor | L. | Siziba |
|------------|----|--------|

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## (1) WATER STATISTICS UPDATE



The Director of Engineering Services reported (27<sup>th</sup> February ,2017) that the amount of water in the dams was 91.98% an increase from last month's figure of 56.08%. The total volume was 381,385,506m<sup>3</sup> of which the usable volume was 364,800,398m<sup>3</sup>. During the same period last year, the operational dams contained 162,762,695m<sup>3</sup> of water (i.e. 39.26%), which was 52.72% less than the current storage. Four of the water supply dams were spilling. A summary of dam volumes and percentages was shown in Table1.

**Table 1: Comparison of dam volumes as at 24 February 2017**

| DAM          | 24 FEBRUARY 2017         |              | 24 FEBRUARY 2016         |              | 24 JANUARY 2017          |              |
|--------------|--------------------------|--------------|--------------------------|--------------|--------------------------|--------------|
|              | Volume (m <sup>3</sup> ) | Percent (%)  | Volume (m <sup>3</sup> ) | Percent (%)  | Volume (m <sup>3</sup> ) | Percent (%)  |
| Insiza       | 175,482,656              | 101.15       | 100,639,405              | 58.01        | 136,854,760              | 78.88        |
| Inyankuni    | 51,723,750               | 64.03        | 13,135,050               | 16.26        | 18,001,850               | 22.28        |
| Lower Ncema  | 18,237,900               | 100.00       | 8,496,400                | 46.59        | 5,358,550                | 29.38        |
| Umzingwane   | 36,649,700               | 82.06        | 1,954,700                | 4.38         | 15,464,700               | 34.62        |
| Upper Ncema  | 45,459,100               | 100.00       | 1,160,340                | 2.55         | 23,580,100               | 51.87        |
| Mtshabezi    | 53,832,400               | 103.53       | 37,376,800               | 71.88        | 33,266,700               | 63.98        |
| <b>Total</b> | <b>381,385,506</b>       | <b>91.98</b> | <b>162,762,695</b>       | <b>39.26</b> | <b>232,526,660</b>       | <b>56.08</b> |

### (a) Net Inflow, Drawdown and Depletion

The net inflow at the dams increased storage levels by 35.9% (i.e. 148,858,846m<sup>3</sup>) whereas the rate of storage increase for the month of January 2017 had been 25.15% (i.e. 104,300,214m<sup>3</sup>).An abstraction of 3,555,723m<sup>3</sup> as shown in Table 3 below was realized. The monthly average rate of drawdown in 2016 was 1.66% and using this drawdown rate, the anticipated storage by year end of 2017 will be 312,546,360m<sup>3</sup>(usable storage being 295,961,252m<sup>3</sup>).

**Table 2: Comparison of monthly cumulative net inflows per rain season**

| Month/Year     | Cumulative Net Inflow | Month/Year     | Cumulative Net Inflow |
|----------------|-----------------------|----------------|-----------------------|
| September 2015 | 68,480                | September 2016 | -                     |
| October 2015   | 68,480                | October 2016   | -                     |
| November 2015  | 235,450               | November 2016  | 1,722,920             |
| December 2015  | 235,450               | December 2016  | 15,291,166            |
| January 2016   | 1,462,992             | January 2017   | 120,409,007           |
| February 2016  | 1,462,992             | February 2017  | 265,355,516           |

**Table 3: Monthly Drawdown for the Month Ending 24 February 2017**

| Month                    | JANUARY 2017 | FEBRUARY 2017 | DRAWDOWN        | ABSTRACTED              |
|--------------------------|--------------|---------------|-----------------|-------------------------|
| Volume (m <sup>3</sup> ) | 232,526,660  | 381,385,506   | -m <sup>3</sup> | 3,555,723m <sup>3</sup> |
| % full                   | 56.08        | 91.98         |                 |                         |

## Combined average Drawdown

|  |                             |
|--|-----------------------------|
| Current Total Available Volume in all dams | = 364,800,398m <sup>3</sup> |
| Drawdown (using average monthly drawdown)  | = 7,908,827m <sup>3</sup>   |
| Lasting period                             | = 46.1months                |

The monthly average drawdown calculated using the period 2012-2014, when there were no inflows was 7,908,827m<sup>3</sup>/month. Using this figure for drawdown and usable storage of 364,800,398m<sup>3</sup>, the expected theoretical depletion period translates to 46.1 months. Table 4 shows the expected depletion periods per dam site whereas Table 5 illustrates the maximum abstractions that can be achieved per dam site if still in operation for the year

**Table 4: Expected depletion periods**

| Dam                          | Volume Of Water In Dam(M <sup>3</sup> ) | Dead Water        | Volume Of Available Water(M <sup>3</sup> ) (Less Dead water) | Average Monthly Drawdown (m <sup>3</sup> /month) | Depletion Period | Depletion Month      |
|------------------------------|---|-------------------|--|--|------------------|----------------------|
| Insiza Dam                   | 175,482,656                             | 6,939,640         | 168,543,016  | 3,546,770.00                                     | 47.52            | January 2021         |
| Inyankuni                    | 51,723,750                              | 3,231,240         | 48,492,510   | 792,504.00                                       | 61.19            | March 2022           |
| Lower Ncema                  | 18,237,900                              | 729,508           | 17,508,392   | 832,215.00                                       | 21.04            | September 2020       |
| Umzingwane                   | 36,649,700                              | 1,786,540         | 34,863,160   | 1,148,115.00                                     | 30.37            | August 2019          |
| Upper Ncema                  | 45,459,100                              | 1,818,340         | 43,640,760   | 994,412.00                                       | 43.89            | September 2020       |
| Mtshabezi                    | 53,832,400                              | 2,079,840         | 51,752,560   | 594,811.00                                       | 87.01            | May 2024             |
| <b>Total (m<sup>3</sup>)</b> | <b>381,385,506</b>                      | <b>16,585,108</b> | <b>364,800,398</b>   | <b>7,908,827</b>                                 | <b>46.13</b>     | <b>December 2020</b> |

**Table 5: Projected daily water abstraction capacities from supply sources from January to December 2017 if there were no further rains.**

| Dam                         | Depletion Month | DAILY MAXIMUM WATER AVAILABLE FOR ABSTRACTION (ML) UP TO DECEMBER 2017 |              |              |              |              |              |              |              |              |              |              |              |
|-----------------------------|-----------------|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                             |                 | JAN  | FEB          | MAR          | APR          | MAY          | JUN          | JUL          | AUG          | SEP          | OCT          | NOV          | DEC          |
| Insiza                      | Jan-21          | 45   | 45           | 45           | 45           | 45           | 45           | 45           | 45           | 45           | 45           | 45           | 45           |
| Inyankuni                   | Mar-22          | 15   | 15           | 15           | 15           | 15           | 15           | 15           | 15           | 15           | 15           | 15           | 15           |
| Upper Ncema                 | Sep-20          | Water abstracted via lower Ncema                                       |              |              |              |              |              |              |              |              |              |              |              |
| Lower Ncema                 | Sep-20          | 33   | 33           | 33           | 33           | 33           | 33           | 33           | 33           | 33           | 33           | 33           | 33           |
| Umzingwane                  | Aug-19          | 18   | 18           | 18           | 18           | 18           | 18           | 18           | 18           | 18           | 18           | 18           | 18           |
| Mtshabezi                   | May-24          | 17   | 17           | 17           | 17           | 17           | 17           | 17           | 17           | 17           | 17           | 17           | 17           |
| Nyamandlovu (Rochester)     |                 | 2<br>(10)  | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    | 2<br>(10)    |
| Nyamandlovu (Epping Forest) |                 | (10)   | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         | (10)         |
| Total (ML)                  |                 | 130<br>(148)   | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 130<br>(148) | 112<br>(130) | 112<br>(130) |

|  |  |       |       |       |       |       |       |       |       |       |       |       |       |
|--|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Actual Average daily consumption 2016(Ml/d)  |  | 117.5 | 117.4 |       |       |       |       |       |       |       |       |       |       |
| Actual Average daily consumption 2016 (Ml/d) |  | 134.4 | 135.4 | 127.2 | 124.9 | 127.3 | 117.4 | 125.8 | 125.1 | 124.7 | 128.9 | 105.7 | 107.4 |

**NB: The figures in brackets denote the delivery**

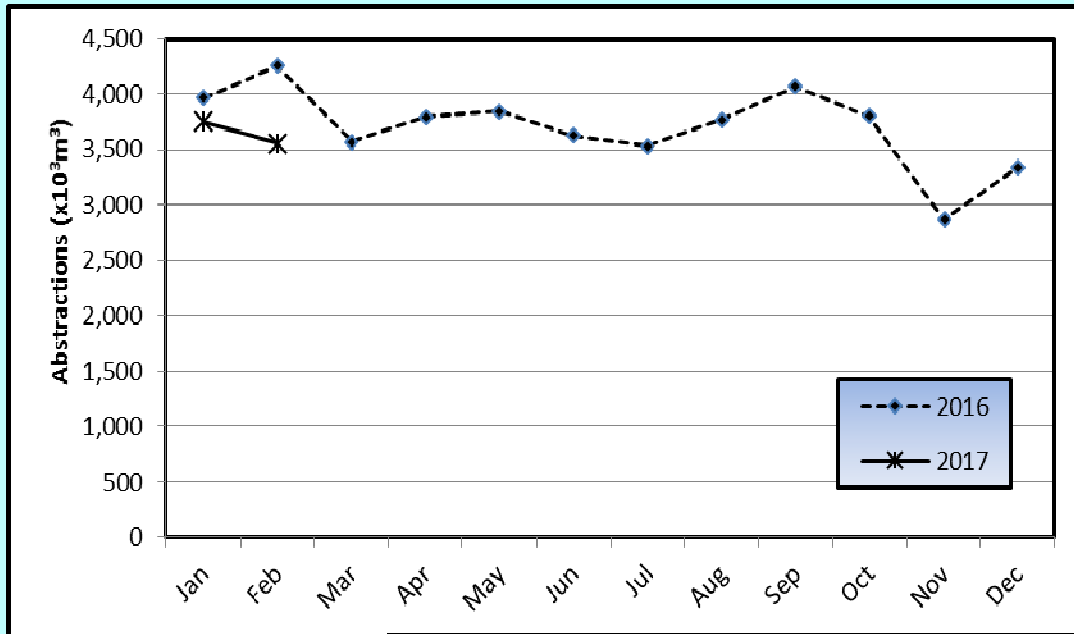
**(b) Abstraction**

Abstraction from supply dams in the month of February 2017 totaled 3,555,723m<sup>3</sup>. Water received from Mtshabezi dam for the month totaled 215,995m<sup>3</sup>. This decrease was a result of a pipe burst along the Mtshabezi supply pipeline. Table 6 was a comparison of monthly dam volumes, percentages and abstractions for the year 2016 and 2017. Figure 1 was the trending comparison of volume of water in storage for the years 2016 and 2017 whilst Figure 2 was a comparison of abstraction for the years 2016 and 2017.

**Table 6: Comparison of monthly dam volumes, percentages and abstractions**

|     | Volume (m <sup>3</sup> ) |             | Percentage |        | Abstraction (m <sup>3</sup> ) |           |
|-----|--------------------------|-------------|------------|--------|-------------------------------|-----------|
|     | 2016                     | 2017        | 2016       | 2017   | 2016                          | 2017      |
| Jan | 172,078,964              | 232,526,660 | 41.50%     | 56.08% | 3,967,455                     | 3,751,608 |
| Feb | 162,762,695              | 381,385,506 | 39.26%     | 91.98% | 4,257,565                     | 3,555,723 |
| Mar | 180,319,390              |             | 43.49%     |        | 3,567,180                     |           |
| Apr | 171,313,247              |             | 41.32%     |        | 3,795,098                     |           |
| May | 163,154,698              |             | 39.35%     |        | 3,848,625                     |           |
| Jun | 155,394,873              |             | 37.48%     |        | 3,622,911                     |           |
| Jul | 150,388,663              |             | 36.27%     |        | 3,527,939                     |           |
| Aug | 141,031,615              |             | 34.01%     |        | 3,769,096                     |           |
| Sep | 133,713,790              |             | 32.25%     |        | 4,071,523                     |           |
| Oct | 126,452,645              |             | 30.50%     |        | 3,800,012                     |           |
| Nov | 117,966,080              |             | 28.45%     |        | 2,867,188                     |           |
| Dec | 128,226,446              |             | 30.93%     |        | 3,340,176                     |           |

**Figure 1: Comparison of monthly storage for 2016 and 2017**



**Figure 2: Comparison of monthly abstraction for 2016 and 2017**

There after it was:-

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted

**(2) WATER DELIVERY**

The Director Engineering Services reported (27 February, 2017) as follows on the above mentioned matter:-

**(a) Ncema and Fernhill**

Ncema delivered a total of 2,623,412m<sup>3</sup> raw water and 783,340m<sup>3</sup> treated water to Fernhill station. Fernhill pumped 2,331,240m<sup>3</sup> of raw water to the Criterion water works and 805860m<sup>3</sup> treated water to Tuli-hill reservoir for distribution.

A daily average of 84,626m<sup>3</sup> raw water and 25,269m<sup>3</sup> of treated water was delivered from Ncema whereas Fernhill delivered a daily average of 75,201m<sup>3</sup> raw water and 32,571m<sup>3</sup> of clear water for the month of February 2017.

**(b) Available Pumping Capacities**

Ncema water works had a capacity to pump a maximum of 50ML clear water 107ML raw water per day giving a total of 155ML per day. On the other hand, Fernhill had a maximum capacity of pumping 52ML clear water and 110ML raw water on a daily basis.

(c) **Nyamandlovu**

A total of 106,272m<sup>3</sup> was delivered from Nyamandlovu for the month of February 2017, of which 94,820m<sup>3</sup> was pumped from Cowdray Park to Magwegwe reservoir. There were 28 operational boreholes.

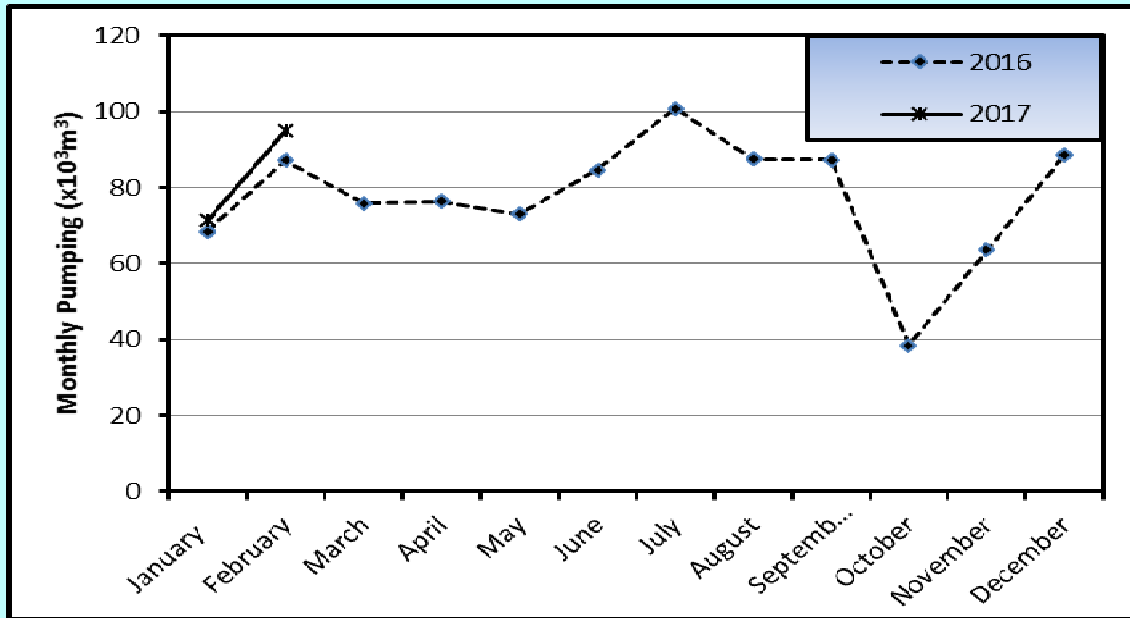


Figure 3: Nyamandlovu pumping

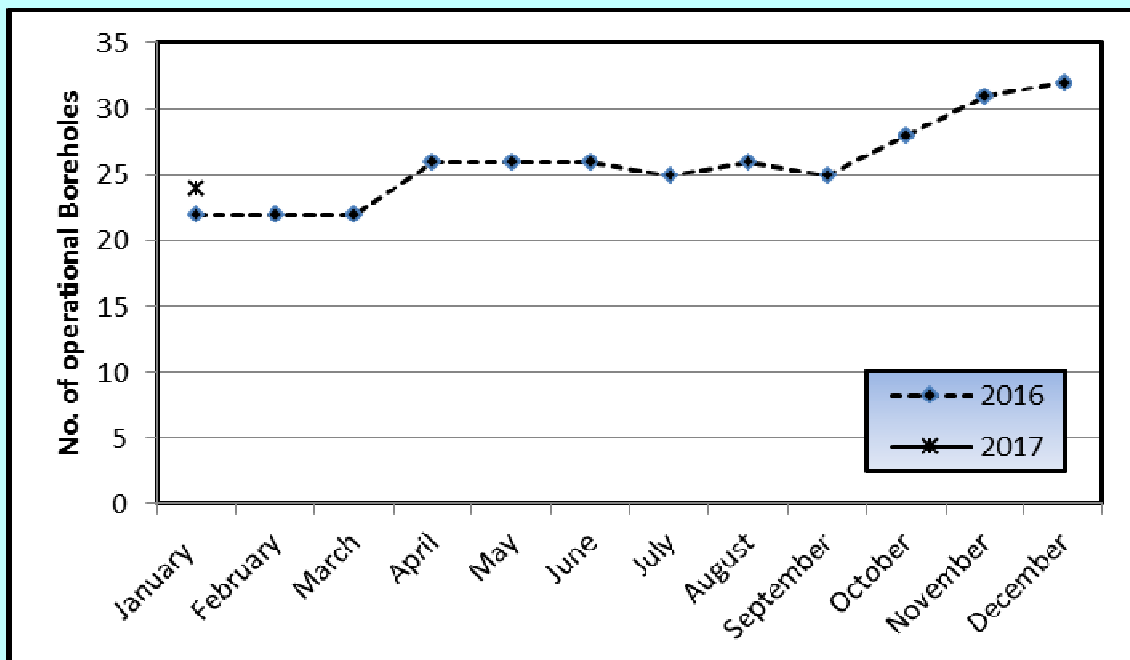


Figure 4: Number of operational boreholes

(d) **Mtshabezi**

Pumping from Mtshabezi for the month totaled 215,995m<sup>3</sup> with a daily average of 13,562m<sup>3</sup>. The total pumping for the year 2016 was 4,239,508m<sup>3</sup> with a



monthly average of 353,292m<sup>3</sup>. The desired monthly average was 486,667m<sup>3</sup> at 16ML per day.

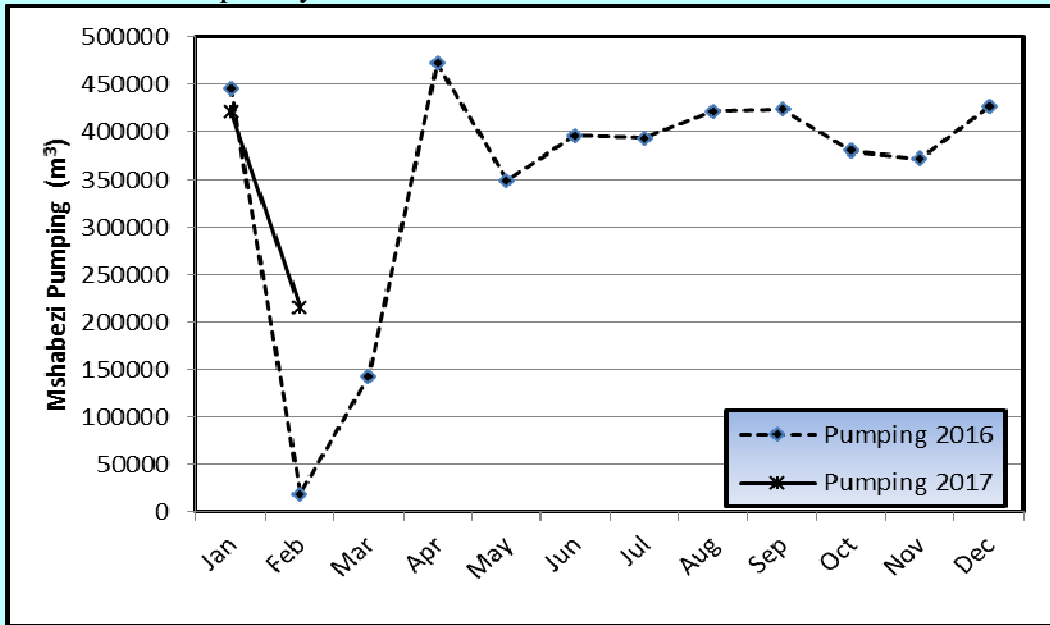


Figure 5: Mtshabezi pumping

(e) **Leaks on the delivery line**

A total of 36 leaks were encountered on the transmission pipelines. 28 leaks were done and the repair of the remaining 8 leaks was on-going.

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

(3) **WATER SUPPLY AUGMENTATION**

The Director of Engineering Services reported (27 February 2017) as follows on the above mentioned matter:-

(a) **Epping Forest Project**

The project was subdivided into two lots A for the pipeline and B for the borehole rehabilitation.

**Lot A**

**Contractor:** Multi force Contractors P/L

**Tender sum:** \$4,013,914.00

**Amount spent to date:** \$ 694 458.13

The expected completion date was the 10th of April 2017

**Scope:**

The construction of a 1 x 2,280m<sup>3</sup> water reservoir  
4.5km of 600mm diameter pipeline.

Pump House Construction

**Progress**

Site establishment was complete.

The pump house roof had been installed.

800m out of 4.5km of AC pipes has been laid whilst 3.7km of AC pipes were onsite and were awaiting to be laid.

1.2m concrete wall lift for the reservoir had been poured, 16 columns of 2.4m had been poured.

**Lot B: Drilling and Equipping of 20 Boreholes**

**Contractor:** Conduit Investments P/L

**Tender sum:** \$1,174,643.58

**Amount spent to date:** \$ Nil

**Project Duration:** 6 months

**Scope:**

Drilling and equipping of 20 boreholes.

**Progress**

The procurement decision was challenged by the losing bidder. The contract was still pending in the administrative court.

(b) **Refurbishment of Existing Rochester Nyamandlovu Boreholes**

There were 21 out of 72 operational boreholes in Nyamandlovu, a reduction from the 24 operational boreholes last month. 15 boreholes had been affected by ZETDC power supply, whereas ZETDC cannot access the borehole sites due to water logging. The remaining boreholes were still under repairs by ZINWA. The refurbishments would augment water supply from Nyamandlovu to an average 12ML/day in comparison to the current average of 3.43ML/day.

Discussion ensued and Councillor E. Rafamoyo enquired about the delays to the use of the 4 million dollars facility towards Epping Forest Project.

Councillor N. Hlabani sought clarification on the time frame of the contracts awarded i.e. starting date and completion date. Were penalties charged on failure to complete works during the agreed duration of contract.

In response the Acting Deputy Director of Engineering Services (water) advised that the contractor for Lot A was on sight. Although he could not attend to the scope of works because of the rain. The contractor was unable to lay pipes, the trenches were full of water. However there was progress as the pump house had also been installed. 800m out of 4.5 km pipes had also been laid. 3.7km pipes had been delivered on site awaiting to be laid. 1.2 m

concrete wall lift for the reservoir and 16 columns had been poured. Most of the works would be done after the rain season.

The Chamber Secretary advised that the contract was broken down into two Lots. Lot A was already awarded and the completion date was (10 April 2017).The contractor was already on site.

In terms of regulations the contractors may apply for extension of time when works were behind schedule, stating reasons for such delays. Penalties were charged depending on circumstances surrounding or leading to the delays. Extension of time could be granted with or without any penalty. The \$4m facility would be utilised once the contractor completed the work.

She confirmed that, when Lot B was awarded there were objections from the losing bidders which had to be addressed before works could commence. The legal section was attending to objections. Once the objections were cleared the contract would be awarded and the works resume.

Regarding the maintenance and repairs of the Nyamandlovu Acquifer boreholes Councillor E. Rafamoyo enquired of the possibility of Council taking over the repairs.

In response the Chamber Secretary advised that ZINWA was in charge of the repairs and maintenance of boreholes .In the past Council requested to lease the boreholes but this was turned down. In order to keep the scheme working a service agreement was signed with ZINWA and this will among other things ensure the continuous usage of scheme regardless of dam levels.

### **RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

#### **(4) TREATMENT CAPACITY AND CONSUMPTION**

The Director of Engineering Services reported (27<sup>th</sup> February 2017) as follows on the above mentioned matter:-

##### **a) Available water treatment capacities**

Water treatment capacities for the city's two water treatment plants were as follows;

**Table 6: Treatment capacities of Criterion and Ncema waterworks**

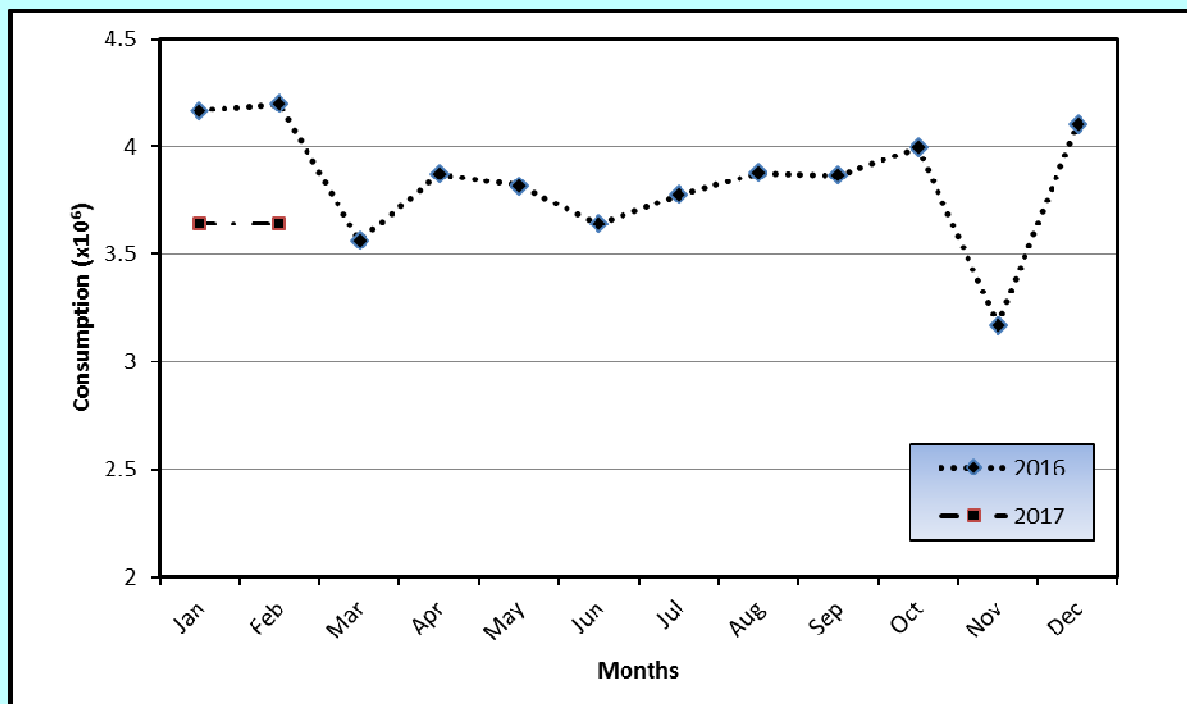
| <b>Plant</b> | <b>Design Capacity (m<sup>3</sup>)/d</b> | <b>Estimated Current (m<sup>3</sup>/d)</b> | <b>Comments</b> |
|--------------|--|--|-----------------|
|--------------|--|--|-----------------|

|              |                |                |  |
|--------------|----------------|----------------|--|
| Ncema        | 80 000         | 30 000         | Five filters out of twenty were operational. Tender for Rehabilitation works for 12 filters was awarded and work commenced on the 5 <sup>th</sup> of October 2015. Works had been suspended for the procurement of materials. Tender for the supply of materials had been evaluated and adjudicated. |
| Criterion    | 180 000        | 110 000        | Twelve filters out of Sixteen were operational. The contract for rehabilitation of the 8 filters was on-going. The works on the four remaining filters was in progress with an estimated completion date being 31 March 2017.  |
| <b>Total</b> | <b>260 000</b> | <b>140 000</b> |  |

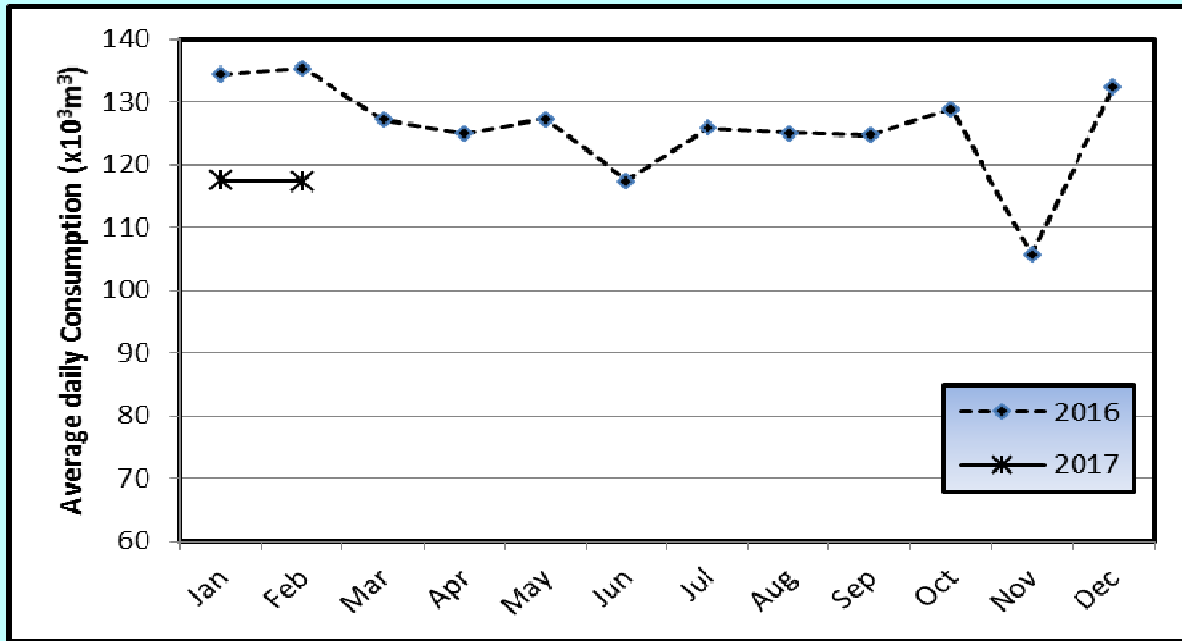
**NB. The treatment capacity is based on hydraulic loading.**

**a) Available Water Treatment Capacities**

The total consumption for the month of February 2017 was 3,640,648m<sup>3</sup> with a daily average of 117,440m<sup>3</sup>. This was illustrated in Figure 6 and Figure 7 below.



**Figure 6: Comparison of total monthly consumption for 2016 and 2017**



**Figure 7: Comparison of average daily consumption for 2016 and 2017**

It was:-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

**(5) WATER DISTRIBUTION**

The Director of Engineering Services reported (27 February 2017) as follows on the above mentioned matter.

**(a) General maintenance**

In the month of February 2017, the Workshops received a total of 1366 reports on water related jobs and attended to 934 of the reports. 273 of the reports were done within 24 hours, 221 done within 3 days and 436 done beyond the 3 day service level standard. Leaks repaired on service lines totaled 674. The leaks were due to the continued ageing of the City's water reticulation pipes and on the service connections just before the meter most of the connections were in galvanized pipes which corrode quite easily. A total of 21 leaks were done on valves whereas 7 leaks were done on hydrants. To date there is a backlog of 430 water leaks.

| Type of Water Faults  | Service Pipes leaks | Water Bursts | Leaks on valves | Leaks on Hydrant | Leaks on meters | Backfilling | Total |
|-----------------------|---------------------|--------------|-----------------|------------------|-----------------|-------------|-------|
| Opening balance       | 397                 | 0            | 5               | 2                | 0               | 58          | 462   |
| Receive               | 608                 | 113          | 17              | 5                | 92              | 69          | 904   |
| Complete within 24hr  | 140                 | 113          | 3               | 4                | -               | 13          | 273   |
| Complete within 3-day | 204                 | 0            | 11              | 1                | -               | 5           | 221   |
| Complete beyond 3-day | 330                 |              | 3               | 2                | 92              | 9           | 436   |
| Total Completed       | 674                 | 113          | 21              | 7                | 92              | 27          | 934   |
| Balance               | 331                 | 0            | 1               | 0                | 0               | 98          | 430   |

(b) **Burst pipes report**

A total of 113 reports on burst pipes were received in the month of February 2017 and were all attended to. Table 7 below illustrates the intensity of burst pipes per reservoir zone.

**Table 7: Comparison of water bursts per reservoir zone**

| Reservoir Supply Zone | Reservoir Capacity(ML) | Length Of Reticulation Mains(m) | Number Of Bursts in December 2016 | Number Of Bursts in January 2017 | Number Of Bursts in February 2017 |
|-----------------------|------------------------|---------------------------------|-----------------------------------|----------------------------------|-----------------------------------|
| 6 J                   | 45                     | 363 187                         | 49                                | 49                               | 45                                |
| Criterion             | 90                     | 473 822                         | 15                                | 15                               | 17                                |
| Hillside              | 45                     | 344 654                         | 4                                 | 4                                | 5                                 |
| Magwegwe              | 108                    | 372 634                         | 18                                | 18                               | 27                                |
| Riffle Range          | 67.5                   | 176 777                         | 18                                | 18                               | 6                                 |
| Tuli                  | 90                     | 327 014                         | 32                                | 32                               | 13                                |
| <b>Total</b>          | <b>445.5</b>           | <b>2,058,088</b>                | <b>136</b>                        | <b>136</b>                       | <b>113</b>                        |

The number of bursts per pipe length installed was a good indication of an area where the pressure was high and monitoring or investigations need to be done. This was currently being monitored on a large scale i.e. at reservoir zone level however there was a need to zero into a metering zone level in order to make informed decisions. Work was on-going to incorporate this format into the Call Centre reporting system.

**Table 8: Comparison of water bursts per reservoir zone**

| Reservoir Supply Zone | Reservoir Capacity (ML) | Length Of Reticulation Mains(m) | Number Of Bursts (/100km) in December 2016 | Number Of Bursts (/100km) in January 2017 | Number Of Bursts (/100km) in February 2017 |
|-----------------------|-------------------------|---------------------------------|--|---|--|
| 6 J                   | 45                      | 363 187                         | 8  | 7   | 13   |
| Criterion             | 90                      | 473 822                         | 1  | 1   | 5  |
| Hillside              | 45                      | 344 654                         | 1  | 1   | 1  |
| Magwegwe              | 108                     | 372 634                         | 15   | 10  | 15   |
| Riffle Range          | 67.5                    | 176 777                         | 2  | 5   | 1  |
| Tuli                  | 90                      | 327 014                         | 3  | 2   | 4  |
| <b>Total</b>          | <b>445.5</b>            | <b>2,058,088</b>                | <b>30</b>                                  | <b>26</b>                                 | <b>39</b>                                  |

Discussion ensued and Councillor R.D. Jele requested an update on the condition of Tuli Reservoir:-Had the necessary repairs been completed or not?

In response the Acting Deputy Director of Engineering Services advised that lightning struck battery chargers and the equipment was left without protection .As a result the chargers were burnt, 51 out of 55 batteries. The remaining 4 were as a result not able to pump. Replacement batteries were being sourced and as a temporary measure big batteries were borrowed from the call centre in order to restart the pump. Efforts were being made to source a charger.

There after it was:-

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

**(6) CITY BOREHOLES AND WATER QUALITY**

The Director of Engineering Services reported (27 February 2017) that a total of 244 boreholes that were in working order at time of sampling were tested in 2016. The quality of the water at most of the boreholes was fairly good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it was drawn from deep-down the ground and the degree of saltiness would depend on the nature of rocks in the water table from which it was drawn from. Bacteriological quality of borehole water cannot be guaranteed since the water was untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriological contaminated soil. Residents were therefore advised to boil borehole water before drinking.

**TABLE 8: BOREHOLE STATISTICS**

| Ward | Number of Boreholes Working | Number of Boreholes Not Working | Number of boreholes not equipped | Type of borehole | Total |
|------|-----------------------------|---------------------------------|----------------------------------|------------------|-------|
| 1    | 9                           | 1                               | 0                                | Bush pump        | 10    |
| 2    | 11                          | 0                               | 0                                | Bush pump        | 11    |
| 3    | 1                           | 0                               | 0                                | Bush pump        | 1     |
| 4    | 0                           | 0                               | 0                                |                  | 0     |
| 5    | 12                          | 0                               | 2                                | Bush pump        | 14    |
| 6    | 10                          | 1                               | 5                                | Bush pump        | 9     |
| 7    | 6                           | 2                               | 0                                | Bush pump        | 8     |
| 8    | 13                          | 2                               | 1                                | Bush pump        | 16    |
| 9    | 12                          | 1                               | 0                                | Bush pump        | 13    |
| 10   | 7                           | 1                               | 0                                | Bush pump        | 8     |
| 11   | 5                           | 0                               | 1                                | Bush pump        | 6     |
| 12   | 15                          | 0                               | 0                                | Bush pump        | 15    |
| 13   | 3                           | 0                               | 1                                | Bush pump        | 4     |
| 14   | 4                           | 0                               | 0                                | Bush pump        | 4     |
| 15   | 0                           | 0                               | 0                                | Bush pump        | 0     |

|               |            |           |           |                         |            |
|---------------|------------|-----------|-----------|-------------------------|------------|
| 16            | 14         | 1         | 1         | Bush pump               | 16         |
| 17            | 5          | 0         | 0         | Bush pump               | 5          |
| 18            | 14         | 1         | 0         | Bush pump               | 15         |
| 19            | 9          | 1         | 1         | Bush pump               | 11         |
| 20            | 12         | 1         | 1         | Bush pump               | 14         |
| 21            | 19         | 0         | 1         | Bush pump               | 20         |
| 22            | 19         | 0         | 1         | Bush pump               | 20         |
| 23            | 25         | 0         | 2         | Bush pump               | 27         |
| 24            | 19         | 4         | 1         | Bush pump               | 24         |
| 25            | 22         | 0         | 1         | Bush pump and motorised | 23         |
| 26            | 13         | 0         | 2         | Bush pump               | 15         |
| 27            | 15         | 1         | 1         | Bush pump               | 16         |
| 28            | 3          | 1         | 0         | Bush pump               | 4          |
| 29            | 0          | 1         | 0         | Bush pump               | 1          |
| <b>Totals</b> | <b>297</b> | <b>19</b> | <b>22</b> |                         | <b>338</b> |

Discussion ensued and Councillor G. Mangena was concerned about boreholes which required urgent repairs.

Councillor R.D. Jele's view was that priority be given to the repair of boreholes within community Gardens as destitute residents depend on this source of income.

Councillor M. Lubimbi was concerned that her ward did not have any boreholes she therefore requested that this matter be followed up.

In response the Acting Deputy Director of Engineering Services advised that Council had engaged a company to repair boreholes which currently was also due to heavy rains .The boreholes would therefore be repaired after the rain season when water levels stabilised .Repairs of boreholes within community gardens were done on a regular basis. He also confirmed that most of the boreholes were donated by NGOs as Council never drilled any boreholes. There was need to lobby the NGOs to drill more boreholes within Bulawayo.

On this understanding it was:-

**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

**(7) PUBLIC AWARENESS AND WATER SAVING CAMPAIGNS**

The Director of Engineering Services reported (27 February 2017) that, Water conservation, anti-vandalism and bill payments awareness campaigns and education would be done targeting mainly schools this year under AFDB funded project as well as under BCC funds.

It was:-



**RESOLVED TO RECOMMEND**

That the above mentioned report be received and noted.

(8) **WATER RATIONING**

The Director of Engineering Services reported (27 February 2017) that water rationing review was underway pending the end of official rainy season in March 2017. This was in a bid to encourage business development within the city.

The matter was considered and the Chamber Secretary explained that there was need to review the water rationing as the rain season had been good and the dams were spilling. Water rationing could not to be abolished but an increase in the allocation for each household would be reasonable. In view of this, the status quo would be maintained until such a time that a report was submitted to the Committee.

The Acting Deputy Director of Engineering Services advised that water rationing would not be completely abolished but would be reviewed in due course. Suggestions on the water rationing review proposal would be submitted to the Committee in the next meeting in April 2017.

On this understanding, it was:-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted .

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**

# **ANNEXURE 'C'**

**REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE :  
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS  
ON TUESDAY, 14<sup>TH</sup> MARCH, 2017 AT 4.00 P.M.**

---

**PRESENT:**

|                   |           |                                       |
|-------------------|-----------|---------------------------------------|
| <b>Councillor</b> | <b>L.</b> | <b>Mlilo (Chairperson)</b>            |
|                   | <b>“</b>  | <b>L. Siziba (Deputy Chairperson)</b> |
|                   | <b>“</b>  | <b>M. Lubimbi</b>                     |
|                   | <b>“</b>  | <b>T. Ngwenya</b>                     |
| <b>“</b>          | <b>N.</b> | <b>Sibanda</b>                        |

**ALSO:**

**The Chamber Secretary  
The Acting Director of Health Services  
The Acting Director of Housing and Community Services**

**ON LEAVE:**

|                   |             |                         |
|-------------------|-------------|-------------------------|
| <b>Councillor</b> | <b>M.V.</b> | <b>Chunga</b>           |
|                   | <b>“</b>    | <b>S. Mataka – Moyo</b> |
|                   | <b>“</b>    | <b>C. Moyo</b>          |

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(1) **FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF FEBRUARY 2017**

The Acting Director of Health Services reported (2<sup>nd</sup> March, 2017) as follows on the abovementioned matter

Renewals - There were one hundred and forty four (144) renewals during the month of February 2017.

| <u>New</u>   | <u>Name and Address</u>   | <u>Owner</u>                               |
|--------------|---|--|
| Food Factory | Ashanda Takeaway<br>Stand R/E 488 B.T.<br>102 Robert Mugabe Way | Ashanda Takeaway (Pvt) Ltd.<br>S. Gwenhure |
| Hairdresser  | Hair Diva Salon<br>Stand 646 B.T.<br>4 – 6 <sup>th</sup> Avenue | Beauty Moyo<br>Owner                       |

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

(2) **CLEANSING SERVICES**



The Acting Director of Health Services submitted (2<sup>nd</sup> March, 2017) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor N. Sibanda was concerned about refuse collection contractors. There was need to review this system when the contracts expired to improve the operations.

He noted that some vehicles were serviced by a Harare company because they were still under warrant. He enquired about what would happen at the end of the warrant period? The number of vehicles at the workshop had increased. Some of the vehicles were recently purchased vehicles. Out of 22 vehicles only 10 were operational and this adversely affected services delivery.

Councillor L. Siziba said that refuse collection contractors had poor public relations. In some cases they harassed residents. Community sweeping group members were also being used to offload refuse to Council compactors. There was therefore need to review the programme at the end of current contracts.

The Chairperson (Councillor L. Mlilo) was also concerned about the number of vehicles under repairs and urged the department to expedite the repairs. Community sweeping groups were now knocking off very late because of transferring refuse from private contractors trucks to Council compactors. Some truckers were doing more than one trip because of the size of the vehicles.

In response the Acting Director of Health Services explained that his Department was awaiting for the workshop report to write off decommissioned vehicles. Most of the new compactors were under warrant. Most vehicles awaiting spares did not require a budget of more than \$2000. Procurement of spare parts was in progress. Once the warrant period was over Council would take over there servicing.

Refuse collection in the city centre was carried out after working hours. 8 refuse compactors covered the low density areas while the remaining 2 vehicles were allocated Community Groups.

Thereafter it was :-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

(3) **PEST CONTROL**

The Acting Director of Health Services reported (2<sup>nd</sup> March, 2017) as follows on the abovementioned matter

**Mosquito Control**

The section continued with stream bank clearing as the major activity and completed the following streams; Pumula North - Magwegwe, Pumula North - Pumula Police, Pumula South and Pumula East - Mandlovu. A total of 12 650 metres was cleared during the month. Heavy breeding was encountered during stream bank clearing and 13 x 500grams B.T.I were used to treat the breeding. One (1) official complaint was received and investigated and remedial action taken. Six (6) residents paid for indoor residual spraying and 11 sachets of lambdacyhalothrin were used.

**Rodent Control**

The activity was still suspended due to manpower levels in the section.

**Interdepartmental Requisitions**

Nine (9) requisitions were received for the control of mosquitoes, white ants and rodents. Thirteen (13) requisitions were attended to.

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

(4) **HEALTH INSPECTORATE**



The Acting Director of Health Services submitted (2<sup>nd</sup> March, 2017) the attached report relating the abovementioned matter :-

Thereafter it was :-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

(5) **CEMETERIES : FEBRUARY 2017**

The Acting Director of Health Services reported (2<sup>nd</sup> March, 2017) as follows on the abovementioned matter :

Burials

| Cemeteries                            | Females  |         |           | Males    |         |           | Paupers | Totals     |              |
|---------------------------------------|----------|---------|-----------|----------|---------|-----------|---------|------------|--------------|
|                                       | 0-12 Yrs | 13+ Yrs | Sub-Total | 0-12 Yrs | 13+ Yrs | Sub-Total |         |            |              |
| Luveve Old                            | 0        | 0       | 0         | 0        | 0       | 0         | -       | 0          | (0)          |
| Luveve Extension                      | 60       | 29      | 89        | 47       | 45      | 92        | -       | 181        | (203)        |
| Luveve 3                              | 0        | 0       | 0         | 0        | 4       | 4         | -       | 4          | (3)          |
| West Park                             | 0        | 88      | 88        | 0        | 89      | 89        | -       | 177        | (139)        |
| Hyde Park (2 <sup>nd</sup> interment) | 0        | 1       | 1         | 0        | 0       | 0         | -       | 1          | (3)          |
| Athlone Avenue                        | 0        | 2       | 2         | 0        | 2       | 2         | -       | 4          | (4)          |
| Lady Stanley                          | 0        | 2       | 2         | 0        | 3       | 3         | -       | 5          | (0)          |
| Totals                                | 60       | 122     | 182       | 47       | 143     | 190       | -       | <b>372</b> | <b>(352)</b> |

The figures in brackets were for the previous month.

Luveve Cemetery recorded bodies brought for burial from Lupane 3, Umguza 4, Bubi 1, Hwange 1, Esigodini 1 and Inyathi 1. West Park cemetery recorded 24 bodies from South Africa, 1 from England, 2 from Harare, and each of the following districts had 1 i.e. Bikita, Esigodini, Gweru, Nkayi and Umguza.

Cremations

A total of nine (9) cremations, made up of 4 males and 5 females, were carried out during the month.

The Committee considered the matter and Councillor T. Ngwenya was concerned about graves that had collapsed because of the rains. She wanted to know if Council would assist in backfilling these graves?.

Councillor M. Lubimbi concurred. She noted that the rains had created swamps at Luveve Cemetery. There was need to have storm drains. A section of the road leading to

Luveve Cemetery also needed to be leveled and repaired. The road needed to be leveled and repaired.

Councillor N. Sibanda observed that Council provided gravel at the Cemeteries and in view of this, residents should be encouraged to maintain their relatives' graves as and when the need arise.

Councillor L. Siziba concurred. Recent rains affected the delivery of gravel.

In response the Acting Director of Health Services explained that it was the responsibility of Council to maintain the Cemeteries to the required standards. All collapsed graves would therefore be backfilled when the rain season stopped.

Thereafter it was :-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

**(6) CLINIC ACTIVITIES**



The Acting Director of Health Services submitted (2<sup>nd</sup> March, 2017) the attached report relating to the abovementioned matter

Thereafter it was :-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

**(7) HEALTH PROMOTION : FEBRUARY 2017**

The Acting Director of Health Service reported (2<sup>nd</sup> March, 2017) as follows on the abovementioned matter :-

|   |         |           |
|---|---------|-----------|
| Health Education sessions held in the clinics and Thorngrove Hospital | 1 570   | (1 475)   |
| Number of persons reached   | 59 199  | (59 885)  |
| Male condoms distributed during February 2017                         | 134 200 | (131 400) |
| Female condoms distributed during February 2017                       | 6 620   | ( 8 920)  |

World Cancer Day was observed worldwide on the 4<sup>th</sup> of February every year for the purpose of raising global cancer awareness and prevention, early detection and treatment. Currently, 8.2 million people die from cancer worldwide every year, out of which, 4 million

people die prematurely (aged 30 to 69 years). Cancer was emerging as a major public health concern in sub-Saharan Africa and was expected to double in the next twenty years. In Zimbabwe, cancer (all types) was a major cause of morbidity and mortality with over 5000 new diagnoses and over 1500 deaths per year. The number of people developing cancer was expected to increase due to HIV & AIDS and other infections, unhealthy lifestyle choices and an ageing population. Most of the common cancers in Zimbabwe were infection associated.

The theme was: ‘WE CAN. I CAN’, launched in 2016 as part of a three-year campaign (2016-2018) to maximize reach and impact. World Cancer Day in the city of Bulawayo was commemorated on the 28<sup>th</sup> of February 2017, to spread the word and raise the profile of cancer in people’s minds. It was a day to reflect on how cancer affected everyone in different ways, and how collectively or as individuals, we all could take various actions to reduce the impact of cancer on individuals, families and communities. Health education sessions were conducted in all clinics on the day.

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

**(8) DONATIONS RECEIVED BY THE DEPARTMENT: 20 WAITING SHED BENCHES: UNITED NATIONS DEVELOPMENT PROGRAMME (USAID) IN CONJUNCTION WITH UNITED NATIONS OFFICE PROJECT SERVICES**

The Acting Director of Health Service reported (2<sup>nd</sup> March, 2017) that the USAID in conjunction with United Nations Office Project Services had over the years been supporting Bulawayo City Clinics and Thorngrove Hospital in various health delivery programmes.

On 24 January 2017, the USAID in conjunction with the United Nations Office Project Services donated 10 benches each for the TB waiting sheds at Princess Margaret Rose and Pelandaba clinics.

The Health Services department greatly appreciated this donation.

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted with appreciation.

**(9) DONATION OF 5KW SOLAR SYSTEMS TO VARIOUS CITY CLINICS-MINISTRY OF HEALTH AND CHILD CARE IN PARTNERSHIP WITH UNDP**

The Acting Director of Health Service reported (2<sup>nd</sup> March, 2017) that the Ministry of Health and Child Care had pledged a donation of installation of 5kw solar systems to the clinics listed below:

1. Cowdray Park
2. Entumbane



3. Magwegwe
4. Mzilikazi
5. Nkulumane
6. Pumula South

The Ministry of Health and Child Care through a partner (UNDP) had contracted Powerite and ENNERA (Pvt) Limited Companies to install 5kw solar systems. The contractor had requested access to the clinics during the period beginning 20 February to 30 August 2017 initially for inspection and requirements assessment and subsequently implementation of the solar period. On site the contractor had requested to take photographs, actual GPS coordinates of intended site to build the solar plant, current electrical distribution board and the roofs intended for use in the solar panels installations.

The Health Services Department had requested for technical support and supervision from Council departments of Housing and Community Services and Engineering Services.

The donation was greatly appreciated as it will alleviate power shortages at the clinics.

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted with appreciation..

**(10) REQUEST FOR ASSISTANCE : MAKOKOBA HEALTH EXPO : 18 TO 19 MARCH 2017: RETIRED COLONEL TSHINGA DUBE, MINISTER FOR WAR VETERANS, EX DETAINEES AND RESTRICTEES AND WAR COLLABORATORS**

The Acting Director of Health Service reported (14<sup>th</sup> March, 2017) that a request had been received from Retired Colonel Tshinga Dube, Minister for War Veterans, ex Detainees and Restricttees and War Collaborators for assistance in holding the above health expo. The Minister was requesting help in the form of free use of mobile toilets; 7 examination couches and 7 trolleys as well as collection of refuse after the event. The expo was intended to provide free health care to all people of Makokoba and surrounding areas. This was organised in conjunction with doctors from the Ministry of Health and Child Care.

The department had no objection to the expo as long as public health bylaws were observed and health care workers were registered. Ordinarily the charge was \$138 for a weekend and they were available on the days. The other items will be returned at the conclusion of the exercise.

It was recommended that Makokoba Health Expo be assisted as follows:

7 examination couches

7 trolleys

Mobile toilets at \$138.

Refuse would be collected after the event in the usual manner.

The Committee considered the matter and discussion ensued. Councillor M. Lubimbi did not support free use of toilets as Council had financial challenges. Free use of mobile toilets would create an undesirable precedent.

Councillor T. Ngwenya sought clarification on the collection of refuse. She felt that the organisers should manage their refuse accordingly as it would be collected after the Health Expo. This Expo was welcome and would benefit the residents. She therefore supported the free use of mobile toilets and other required equipment.

Councillor N. Sibanda wanted to know if Council staff would be involved in this exercise. Would this Health Expo not attract overtime for Council staff? He also supported the free use of mobile toilets as the programme would benefit residents.

The Deputy Chairperson (Councillor L. Siziba) pointed out that Council had serious financial challenges and as such the applicant should pay 50% of the total cost of hiring mobile toilets.

In response the Acting Director of Health Services explained that Council staff would be involved as part of their community health work. The \$138 charge was for the weekend hiring of mobile toilets.

The Acting Director of Housing and Community Services advised that the Health Expo would benefit the less privileged residents in Makokoba.

Thereafter it was :-

**RESOLVED TO RECOMMEND:**

That Makokoba Health Expo be assisted as follows :-

- 7 examination couches
- 7 trolleys
- Mobile toilets to be provided free use of charge in view of the nature of the event.
- Refuse would be collected after the event in the usual manner.

(11) **UPDATE ON VOCATIONAL, HOMECRAFT AND RECREATION (VHR) ACTIVITIES**



The Acting Director of Housing and Community Services submitted (9<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter :-

Thereafter it was:-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

(12) **GRADE 7 RESULTS – 2016**



The Acting Director of Housing and Community Services submitted (9<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter :-

The Committee considered the matter and Councillor M. Lubimbi observed that St Peters and Aisleby Primary Schools had no teacher's cottage. Most of the teachers had been mugged by criminal elements on their way to school. This also applied to the Sizalendaba Secondary at Mazwi Village.

The Chairperson (Councillor L. Mlilo) sought clarification on the missing grade 7 results. She wanted to know if this was common with Public examinations. What happened to the affected students?

She also pointed out that Aisleby and St. Peters Primary Schools had very low results. The students performance was affected by unstable teacher's turnout, caused by transport challenges and lack of teachers accommodation.

In response the Acting Director of Housing and Community Services explained that there had been some cases of missing grade 7 results. Some students ended up rewriting the examinations. Aisleby and St Peters Primary Schools had challenges because of poor roads. Funding was being sought to construct teacher's cottages..

The Chamber Secretary also explained that Aisleby and St Peters Primary Schools were located in Peri –urban areas. Roads leading to these schools were not accessible resulting in transporters shunning these routes. At times teachers from these schools walk for more than 5kms. Council could consider seeking funding to construct teacher's cottages for all the two Peri- Urban Schools.

Thereafter it was:-

**RESOLVED TO RECOMMEND:**

That the above mentioned report be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**

# **ANNEXURE 'D'**

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE :  
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS  
ON TUESDAY, 21<sup>ST</sup> MARCH, 2017 AT 4:00 P.M.**

**30**

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**PRESENT:**

|                   |           |   |
|-------------------|-----------|---|
| <b>Councillor</b> | <b>T.</b> | <b>Ngwenya (Deputy Chairman) (Chairing)</b> |
|                   | <b>“</b>  | <b>C. Ndhlovu (Chairman)</b>                |
|                   | <b>“</b>  | <b>S. Khumalo</b>                           |
|                   | <b>“</b>  | <b>C. Moyo</b>                              |
|                   | <b>“</b>  | <b>T. Ncube</b>                             |
|                   | <b>“</b>  | <b>L. Mlilo</b>                             |

**ALSO:**

**The Town Clerk**  
**The City Legal Officer**  
**The Acting Deputy Director of Engineering Services (Town Planning)**

**ON LEAVE:**

**His Worship the Mayor (Councillor M.K. Moyo)**  
**Councillor M. V. Chunga**  
**“ G. Masuku**  
**“ N. Sibanda**  
**“ J. Sithole**

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(1) **APPLICATION TO CONVERT A BOTTLE STORE TO A SPORTS BAR ON STAND 70480 NEW LOBENGULA (LOBENGULA 1 COMMERCIAL CENTRE) : RANGANAI T. MASUNDA.**

The Town Clerk reported (17<sup>th</sup> March 2017) it will be recalled that the Town Lands and Planning Committee (14<sup>th</sup> February 2017) resolved that consideration of the abovementioned matter be deferred pending a site visit by members of the Town Lands and Planning Committee to Stand 70480 New Lobengula (Lobengula 1 Commercial Centre).



The site visit was accordingly scheduled for **Tuesday 21<sup>st</sup> March 2017 at 2.30 p.m.**  
The relevant minutes were attached.

The Committee considered the matter and discussion ensued. Councillor S. Khumalo sought clarification on the application as the applicant was applying to convert a bottle store into a Sports bar. After the site visit it was observed that the applicant was already operating a Sports Bar, resulting in noise nuisance.

Councillor T. Ncube supported the application but felt that regularisation fees should be charged. There was also need to review regularisation fees upwards.

Councillor L. Mlilo concurred. She felt that regularisation fees should be charged and relevant Council by-laws be adhered to.

Councillor C. Moyo did not support the application as the application as the applicant was already operating without Council's approval. A lot of other illegal activities were taking place. Residents should be consulted regarding such developments.

The Chairperson, (Councillor C. Ndhlovu) supported the application provided regularisation fees were paid/levied. The development would create employment for local residents.

In response to questions, the Acting Deputy Director of Engineering Services explained that, the applicant was applying for an opportunity to apply for a special consent. A regularisation fee of \$320 would be charged if the request was acceded to. Currently, the applicant had a bottle store licence. Residents would be consulted once the applicant was given an opportunity to apply for special consent.

There after it was:

**RESOLVED TO RECOMMENDATIONS**

That the applicant (Ranganai T. Masunda) be granted an application to apply for special consent.

(2) **APPLICATION TO CONVERT A BOTTE STORE TO A SPORTS BAR ON STAND 16563 NKULUMANE (NKULUMANE 10 SHOPPING CENTRE) KENNETH MHLOPHE.**

The Town Clerk reported (17<sup>th</sup> March 2017) It will be recalled that Town Lands and Planning Committee (14<sup>th</sup> February 2017) resolved that consideration of the abovementioned matter be deferred pending a site visit by members of the Town Lands and Planning Committee to Stand 16563 Nkulumane (Nkulumane 10 Shopping Centre).



The site visit was accordingly scheduled for **Tuesday 21<sup>st</sup> March 2017 at 2.30 p.m.**  
The relevant minutes were attached.

The Committee considered the matter and Councillor S. Khumalo supported the application.

He was however concerned about the Snooker table at the premises. Currently the place was used as a bottle store and such activities were not permitted.

Councillor T. Ncube also supported the application. His view was that, such development was required in this area as Residents had to travel long distances to enjoy such facilities.

Councillor C. Ndhlovu supported the application but felt that regularisation process should be paid accordingly.

There after it was :

**RESOLVED TO RECOMMEND:**

That the applicant (Mr Kenneth Mhlophe) be granted an opportunity to apply for special consent.

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH LETTABLE UNIT SHOPS ON THE REMAINING EXTENT OF STAND 304 BULAWAYO TOWNSHIP. (52 FIFE STREET): BULAWAYO ELECTRICAL SUPPLIES PVT LIMITED: AREA: 694 SQUARE METRES.**

The Town Clerk reported (17<sup>th</sup> March 2017) an application dated (21<sup>st</sup> November 2016) for a development permit to establish lettable unit shops had been received from Bulawayo Electrical Supplies (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report there was a hardware shop operating from the property.



The following adjacent property owners were notified:

| <u>PROPERTY</u>        | <u>OWNER</u>                            | <u>ADDRESS</u>  |
|------------------------|---|---|
| A/ 304 B.T             | C.C.C & L.B & Malvern.                  | 52 Fife Street, Byo   |
| -R/E of A/305 & 219 BT | The Trustee of St. Gabriels.            | P.O Box 616, Byo  |
| -R/E of 328 BT         | Mr A.A Gaibie                           | R.E.D Property 14 Luton St. Belmont, Byo                          |
| -R/E of 305 BT         | Das Sone Investments. (Pvt) Ltd         | 50 Dasson House, Fife St., 4th Ave,Byo                            |
| -R/E of 303            | Engen Petroleum Zimbabwe (Pvt) Ltd      | Engen Petroleum Zimbabwe (Pvt) Ltd                                |
| -327A BT               | Zimbabwe (Pvt) Ltd Trebo&Khays(Pvt) Ltd | Griffin Road, Gunhill, Harare 715 Yorkhouse,Box 442 FM,Famona,Byo |
| - A/326 BT             | Kung Investments (Pvt) Ltd              | Trevor Dollar Real Estate, P O Box 546, Gweru                     |
| -R/E of 326 BT         | T/A Naik and Naik                       | 49 Fife Street, Byo   |

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND:**

That a development permit to establish lettable unit shops on the Remaining Extent of Stand 304 Bulawayo Township be granted to Bulawayo Electrical Supplies subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement.



**(4) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GUEST HOUSE ON THE REMAINDER OF SUBDIVISION D OF (FARM 7 AND STANDS 78-85 AND ROADS) OF MATSHEUMHLOPE (18 BANFF ROAD): MLULEKI NCUBE: AREA: 3 973 SQUARE METRES.**

The Town Clerk reported (20<sup>th</sup> March 2017) an application dated (1<sup>st</sup> December 2016) for a development permit to establish a guest house had been received from Mluleki Ncube. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the property was under renovations.



The following adjacent property owners were notified:

| <b><u>PROPERTY</u></b>                  | <b><u>OWNER</u></b>  | <b><u>ADDRESS</u></b>      |
|---|----------------------|----------------------------|
| Rem of Lot A of S/D E of Farm7 etc Mats | Mr N.Naik            | 11 Banff Rd, Hillside, Byo |
| Rem of Farm7 etc Mats                   | Mr L.M Tetley        | 13 Banff Rd Hillside Byo   |
| Lot1 of F of Farm7 Mats                 | Horsetrot Enterprise | 15 Banff Rd Hillside Byo   |
| Rem of 182A Mats                        | The Dress box P/L    | 16 Banff Rd Hillside Byo   |
| Lot 1 of A of D of farm7 etc Mats       | Mr L Ndlovu          | 20 Banff Rd Hillside Byo   |
| Lot 2 of S/D A of D of farm7 etc Mats   | Mr & Mrs RA & IMJ    | 22 Banff Rd Hillside Byo   |
| Rem of D of farm7etc Mats               | Ellman Brown         | 22 Banff Rd Hillside Byo   |
|   | Mr M Ncube           | 18 Banff Rd Hillside Byo   |

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMENDED:**

That a development permit to establish a guest house on the Remainder of Subdivision D of (Farm 7 and Stands 78-85 and Roads) of Matsheumhlope be granted to Mluleki Ncube

subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a monthly levy of US\$10, such levy is to be subject to review at the pleasure of Council.

**(5) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LODGING HOUSE ON STAND 8925 BULAWAYO TOWNSHIP OF BULAWAYO TOWNSHIP LANDS (5 ASHBURN ROAD, HILLCREST): SIMBARASHE GOMBA: AREA: 1889 SQUARE METRES.**

The Town Clerk reported (17<sup>th</sup> March 2017) an application dated (28<sup>th</sup> November 2016) for a development permit to establish a lodging house had been received from Simbarashe Gomba. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property was being used for residential use.



The following adjacent property owners were notified:

| <u>PROPERTY</u>       | <u>OWNER</u>     | <u>ADDRESS</u>                     |
|-----------------------|------------------|------------------------------------|
| RE of 3418A Hillcrest | Mr K Van-Zyl     | 2 Hampshire Drive, Hillcrest, Byo  |
| Stand 3419 Hillcrest  | Mr&Mrs PD&D Gaba | 3 Cumberland Drive, Hillcrest, Byo |
| Stand 8923 Hillcrest  | Miss MST Siwela  | 3 Ashburn Road, Hillcrest, Byo     |
| Stand 8924 Hillcrest  | Mr LL Gustavo    | 4 Ashburn Road, Hillcrest, Byo     |
| Stand 8926 Hillcrest  | Mr N Nare        | 10 Falkirk Road, Hillcrest, Byo    |
| Stand 8927 Hillcrest  | Mr E Smith       | 8 Falkirk Road, Hillcrest, Byo     |

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND;**

That a development permit to establish a lodging house on Stand 8925 Bulawayo Township of Bulawayo Township Lands be granted to Simbarashe Gomba subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10 such levy is to be subject to review at the pleasure of Council.

**(6) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A DUPLEX ON STAND 10 ELOANA OF FARM 2A OF MATSHEUMHLOPE (3 ELEANOR ROAD, ELOANA); NDUMISO & SIMOSAMI GUMBO: AREA: 4047 SQUARE METRES**

The Town Clerk reported (17<sup>th</sup> March 2017) an application dated (20<sup>th</sup> December 2016) for a development permit to establish a duplex had been received from Ndumiso & Simosami Gumbo. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the property was vacant.



The following adjacent property owners were notified:

| <b><u>PROPERTY</u></b>   | <b><u>OWNER</u></b> | <b><u>ADDRESS</u></b>                   |
|--------------------------|---------------------|---|
| S/DA of Std 2 & 6 Eloana | Mrs A Omar          | 4 Annabel Dr, Eloana, Byo               |
| R/E of 4M Eloana         | Mr N Chitrin        | 20 Netherby Drive, Paddonhurst, Byo     |
| Lot 1 of 4M Eloana       | Mr & Mrs N&S        | 2 Eleanor Road, Fourwinds, Byo<br>Gumbo |
| 9 Eloana                 | Mr & Mrs KM&NL      | 5 Eleanor Road, Eloana, Byo<br>Banda    |
| 13 Eloana                | Miss L Tushwe       | 4 Judith Road, Eloana, Byo              |

12 Eloana  
11 Eloana

Mr N Matereke      2 Judith Road, Bellevue, Byo  
Messrs CC&JS&GEP 68 Penrith Rd, Morningside, Byo  
Brandt, &,Staal

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND:**

That a development permit to establish a duplex on Stand 10 Eloana of Farm 2A of Matsheumhlope be granted to Ndumiso & Simosami Gumbo subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US\$1000 (excluding VAT).

(7) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CRECHE ON SUBDIVISION 4 OF STAND 107M OF STAND 103M OF MATSHEUMHLOPE (1B MOFFAT AVENUE, MATSHEUMHLOPE): MICHELLE CALDER: AREA: 3807 SQUARE METRES.**

The Town Clerk reported (17<sup>th</sup> March 2017) an application dated (10<sup>th</sup> January 2017) for a development permit to establish a crèche had been received from Michelle Calder. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report, the crèche had begun operating without Council authority therefore the applicant should pay a regularisation fee of USD\$200.



The following adjacent property owners were notified:

| <u>PROPERTY</u>            | <u>OWNER</u>          | <u>ADDRESS</u>  |
|----------------------------|-----------------------|---|
| -S/D 3 of 107m of 103m     | Mr E Esof             | 1A Moffat Avenue, Hillside, Byo<br>Matsheumhlope Lots           |
| - S/D 5 of 107m of 103m    | Mr L Martin           | 3 Moffat Avenue, Hillside, Byo<br>Matshemhlope Lots             |
| - Lot 7 of 107m of 103m    | Mr M Phillips         | 3 Antrim Road, Hillside, Byo<br>Matshemhlope Lots               |
| - Lot 8 of 107m of 103m    | Mr D Van-Breda        | 4A Napier Ave, P O Hillside,<br>Matshemhlope Lots Byo           |
| - Lot 9 of 107m of 103m    | Mr M Howe             | 2A Napier Avenue<br>Matshemhlope Lots, Hillside East, Byo       |
| - Re of S/D B of 160 & 161 | Mr N Dube             | 2A Moffat Avenue, Matsheumhlope,<br>Matsheumhlope Lots, Byo     |
| - Re of S/D C of 160 & 161 | Barcelona Investments | P O Box 3038, Harare<br>Matshemhlope Lots, Ltd                  |
| - RE Of S/D A Of S/D A Of  | Mr&Mrs N&T Nkomo      | 4 Moffat Avenue, Hillside, Byo<br>160 & 161 Matshemhlope Lots   |
| - Lot 2 of S/D A of 160    | Miss JA Grimbley      | 4A Moffat Avenue, Matsheumhlope,<br>& 161 Matshemhlope Lots Byo |

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND:**

That a development permit to establish a creche on Subdivision 4 of Stand 107m of Stand 103m of Matsheumhlope be granted to Michelle Calder subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a once off regularisation fee of \$200 and a monthly levy of \$10, such levy is to be subject to review at the pleasure of Council.

**(8) APPLICATION FOR A DEVELOPMENT PERMIT TO REGULARISE A CRECHE ON STAND 5003 NKETA TOWNSHIP OF LOT 400A UMGANIN (STAND 5003 NKETA 9): SITHABILE NXUMALO: AREA: 378 SQUARE METRES.**

The Town Clerk reported (17<sup>th</sup> March 2017) an application dated (11<sup>th</sup> November 2015) for a development permit to regularise a creche had been received from Sithabile Nxumalo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the crèche was already operating, the applicant had paid a regularisation fee of \$200.



The following adjacent property owners were notified:

| <u>PROPERTY</u> | <u>OWNER</u>  | <u>ADDRESS</u>                 |
|-----------------|---------------|--------------------------------|
| 4996 Nketa      | Mr D Simbai   | 4996 Nketa, P O Nkulumane, Byo |
| 4997 Nketa      | Mr L Mpofu    | 4997 Nketa, P.O Nkulumane, Byo |
| 4998 Nketa      | Mr S Majokwe  | 4998 Nketa, P.O Nkulumane, Byo |
| 5001 Nketa      | Mr G Svenhe   | 5001 Nketa, P.O Nkulumane, Byo |
| 5002 Nketa      | Mr F Muradi   | 5002 Nketa, P.O Nkulumane, Byo |
| 5004 Nketa      | Mr J Sibanda  | 5004 Nketa, P.O Nkulumane, Byo |
| 5005 Nketa      | Mr S Sibanda  | 5005 Nketa, P.O Nkulumane, Byo |
| 5320 Nketa      | Miss J Ndlovu | 5320 Nketa, P.O Nkulumane, Byo |
| 5321 Nketa      | Mr D Msimanga | 5321 Nketa, P.O Nkulumane, Byo |
| 5322 Nketa      | Mr T Nyathi   | 5322 Nketa, P.O Nkulumane, Byo |
| 5323 Nketa      | Miss S Ndlovu | 5323 Nketa, P.O Nkulumane, Byo |

On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND:**

That a development permit to regularise a crèche on Stand 5003 Nketa Township of Lot 400A Umganin be granted to Sithabile Nxumalo subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10 such levy is to be subject to review at the pleasure of Council.

(9) **IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE FEBRUARY 2017 TOWN LANDS AND PLANNING COMMITTEE.**

The Director of Engineering Services reported (9<sup>th</sup> March 2017) that the following applications for Development Permits that had been submitted into the February 2017 Town Lands and Planning Committee were approved by Council on the 1<sup>st</sup> March 2017 and the respective permits had been issued as tabulated below:

| Property                   | Applicant   | Use                                   | Permit No. | Permit Date |
|----------------------------|---|---------------------------------------|------------|-------------|
| 17512 BT<br>( Emhlangeni)  | Mr & Mrs A.T & S.<br>Makombe                              | Cottage measuring<br>80 square meters | 469/2017   | 01/03/2017  |
| 444 Marvel<br>Township     | Idah Siziba   | Duplex                                | 470/2017   | 01/03/2017  |
| 13917 BT                   | Wavelite Investment<br>Private Limited                    | Filling Station                       | 471/2017   | 01/03/2017  |
| 26301 Cowdray<br>Park      | Sai Enterprises (Pvt)<br>Ltd Sai Enterprises<br>(Pvt) Ltd | Bakery within a<br>supermarket        | 472/2017   | 01/03/2017  |
| 2851 Cowdray<br>Park.      | Themanoc (Pvt) Ltd  | Academic College                      | 473/2017   | 01/03/2017  |
| 245 BT ( Cape to<br>Cairo) | Windstraws<br>Investments ( Pvt)<br>Ltd                   | Night Club                            | 474/2017   | 01/03/2017  |
| S/D A/873                  | Philemon Mabanda  | Creche                                | 493/2017   | 01/03/2017  |
| 5163 BT                    | Zambezi Tanners T/A<br>The Leather<br>Warehouse           | Wholesale for<br>processed leather    | 494/2017   | 01/03/2017  |
| 26301 Cowdray<br>Park      | SAI Enterprises (Pvt)<br>Ltd                              | Bottle store within a<br>Supermarket  | 495/2017   | 01/03/2017  |
| 13802 BT<br>(Steeldale)    | Gain Cash And Carry                                       | Liquor Wholesale                      | 497/2017   | 01/03/2017  |
| 24608 Pumula East          | Cliff And Eddy<br>Investments (Pvt) Ltd                   | Butchery                              | 298/2017   | 01/03/2017  |

The other items that went to the February 2017 Town Lands and Planning Committee had gone through the Finance and Development Committee and were awaiting Full Council.



On the recommendation of the Town Clerk it was:

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(10) **DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996**

The Director of Engineering Services reported (9<sup>th</sup> March 2017) that the following permits had been granted:-

|                          | <b>December</b> | <b>January</b> | <b>February</b> |
|--------------------------|-----------------|----------------|-----------------|
| <b>Residential Areas</b> | 181             | 269            | 184             |
| <b>Industrial Areas</b>  | 0               | 0              | 0               |
| <b>Business Areas</b>    | 9               | 1              | 2               |
| <b>Community Areas</b>   | 4               | 5              | 4               |
| <b>TOTAL</b>             | <b>194</b>      | <b>275</b>     | <b>190</b>      |

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted

(11) **APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS**

The Director of Engineering Services reported (9<sup>th</sup> March 2017) that **SDC 05/2017** for the consolidation of Lot 49 Queensdale Township of Subdivision C of Reigate. The subdivision of Lot 49 Queensdale Township of Subdivision C of Reigate to be known as Lots 1 & 2 of Lot 49 Queensdale Township of Subdivision C of Reigate. Lot 1 of Lot 49 Queensdale Township of Subdivision C of Reigate shall be set aside for road purposes as a splay and Lot 2 of Lot 49 Queensdale Township of Subdivision C of Reigate shall be used for residential purposes. The property owner was Elizabeth Ndebele. The property was located along Veal Avenue, Queensdale

**RESOLVED TO RECOMMEND**

That the abovementioned report be Received and noted.

(12) **LAND SURVEY REPORT – FEBRUARY 2017**

The Director of Engineering Services reported (9<sup>th</sup> March 2017) as follows on the abovementioned matter:

- (i) **Pelandaba West Progress Report**

- (a) Stands 905-1251, 1291-1293 and 1295-1299- Developer E.T. Shoniwa- Survey records had been lodged at the Surveyor General's office. - G.Thonye.
- (b) 173 Stands had been approved by the Surveyor –General, 42 Stands still awaiting approval. – Surveyor - D Chigumbu.
- (ii) Emhlangeni Resurvey of 19 Stands – Surveyor S. Mkandla  
Awaiting approval by the Surveyor - General.
- (iii) Stands 18774 - 18784 TPA 9013 – 11 stands – Surveyor Mr. G. Thonye  
The Survey records had been submitted to the Surveyor General's office for examination and approval.
- (iv) Title stands instructed (layouts) = nil
- (v) Relocations instructed out - 0
- (vi) Relocations internal – 5
- (vii) Leases instructed out – 2
- (viii) Leases instructed internal – 2
- (ix) Single title subs instructed – 0
- (x) Pointings out of stands to beneficiaries- 90 – done by survey section
- (xi) Engineering surveys - 0
- (xii) Administrative Tasks Ongoing- 6
  - (a) Cancellation of portion of walkway on BCG818 for commercial stand in Emganwini – Underway – awaiting ministerial approval.
  - (b) Cancellation – Stand 59949 BT – Mpopoma
  - (c) Reframing of diagram SG 85/2006.
  - (d) Cancellation of diagram SG 190/2002
  - (e) Attending to circulations – Applications
  - (f) Sending out survey instructions to private Land Surveyors.

## SUMMARY

|                               | <u>February 2017</u> | <u>Year To Date</u> |
|-------------------------------|----------------------|---------------------|
| Total approved presale stands | 0                    | 297                 |
| Total other stands approved   | 0                    | 3                   |
| Relocations instructed out    | 0                    | 0                   |
| Relocations internal          | 5                    | 10                  |
| Leases instructed out         | 3                    | 3                   |
| Leases internal               | 2                    | 4                   |

|  |    |     |
|--|----|-----|
| Title subs instructed                    | 0  | 5   |
| Pointings out of stands to beneficiaries | 90 | 171 |
| Engineering surveys                      | 0  | 0   |
| Administrative tasks                     | 6  |     |

**RESOLVED TO RECOMMEND**

That the abovementioned report be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**

# **ANNEXURE 'E'**

**REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY 27<sup>TH</sup> MARCH, 2017 AT 2.30 P.M.**

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**PRESENT:**

|            |    |                                     |
|------------|----|-------------------------------------|
| Councillor | E. | Rafomoyo ( Chairperson)             |
|            | “  | S. Mataka-Moyo (Deputy/Chairperson) |
|            | “  | M. Dube                             |
|            | “  | G. Mangena                          |
|            | “  | C. Mlalazi                          |
|            | “  | T. Moyo                             |
|            | “  | S. Musonda                          |
|            | “  | P. Moyo                             |
|            | “  | L. Siziba                           |
|            | “  | E. Ncube                            |
|            | “  | M. Ncube                            |

**ALSO:**

The Town Clerk  
The Chamber Secretary  
The Acting Deputy Director of Engineering Services  
The Acting Director of Housing and Community Services

**ON LEAVE:**

|            |    |            |
|------------|----|------------|
| Councillor | S. | Chigora    |
|            | “  | N. Hlabani |
|            | “  | M. Lubimbi |
|            | “  | C. Zana    |

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(1) **FIRE AND AMBULANCE.**



The Chamber Secretary submitted (17<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor M. Ncube sought clarification on whether patients were required to pay \$20 up front for Ambulance Services as he had recently witnessed a person who collapsed in the City centre

In response the Chamber Secretary advised that saving patients lives was accorded top – priority – eg road traffic accidents etc. It was normal procedure for Ambulance crew to ask for the \$20 fee but if the patient was unable to pay on spot, they were ferried to hospital and the money was paid later by including it on ones bill.

On this understanding it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(2) **COUNCIL RESOLUTIONS.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) that there were none for this committee.

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(3) **ROAD MAINTENANCE.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) as follows on the abovementioned matter:-

**2.1 Road Maintenance**

**Table 2.1 Budget**

| <b>Vote</b> | <b>Description</b> | <b>Budget 2017</b> | <b>Partial Budget February 2017</b> | <b>Expenditure To Date</b> | <b>Variance US\$</b> | <b>Variance %</b> |
|-------------|--------------------|--------------------|-------------------------------------|----------------------------|----------------------|-------------------|
| 77          | Roads Maintenance  | 3 849 019          | 641 503.17                          | 67 439.00                  | 574 064.17           | 89.0035           |

|    |   |         |   |           |   |   |
|----|---|---------|---|-----------|---|---|
| 78 | Storm-water<br>Drainage<br>Clearing By<br>community<br>groups | 339 000 | 0 | 17 183.00 | 0 | 0 |
|----|---|---------|---|-----------|---|---|

\*NB: Community groups were expected to start in March 2017. The incurred expenditure was for payments carried over from last year.

**Table2.2:Maintenace**

| Item | Description                  | Planned 2017         | Partial Target To February 2017 | Cumulative To Date   | Planned in February 2017 | Actual in February 2017 | Variance % |
|------|------------------------------|----------------------|---------------------------------|----------------------|--------------------------|-------------------------|------------|
| 1    | Re-gravelling                | 30km                 | 0 km                            | 3.463                | 0                        | 1.370                   | 0          |
| 2    | Storm-Water                  | 12km                 | 2km                             | 1.203km              | 1km                      | 0.555km                 | 40         |
| 3    | Storm Water Community Groups | 150km                | 0km                             | 0km                  | 0km                      | 0km                     | 0          |
| 4    | Entrance Slab Production     | 240                  | 40                              | 15                   | 20                       | 15                      | 62         |
| 5    | Pothole Patching Coldmix     | 1800 tonnes          | 300                             | 128.6 tonnes         | 150                      | 20                      | 57         |
| 6    | Pothole Patching Jet Patcher | 27,000m <sup>2</sup> | 2700 m <sup>2</sup>             | 260.56m <sup>2</sup> | 0 m <sup>2</sup>         | 260.56m <sup>2</sup>    | 90         |
| 7    | Median Cleaning & verges     | 50 km                | km                              | 0                    | 0km                      | 0                       | 0          |
| 8    | Stone pitching               | 720m                 | 120                             | 122                  | 60                       | 82                      | 0          |
| 9    | Streams/canals               | 6,000m               | 0                               | 0m                   | 0m                       | 0m                      | 0          |

The variance was the difference in percentage between the partial target and the cumulative to-date.

### **2.3 Regrading/Regravelling**

#### **i) Road regravelling**

The teams mainly carried out reactive emergency works on roads that had been badly damaged by the rains. They also assisted maintenance teams in clearing of blocked drains where residential properties were being flooded due to the rains experienced. Works on Birkenhead remain suspended until the end of the rainy season.

#### **ii) Dumping of gravel**

Requests for decomposed gravel had increased because of the continuous deterioration of our roads due to incessant rains. A total of 118 loads were dumped citywide as per requests from Councillors and residents. The challenge faced with dumping of gravel was that in most cases residents do not spread the gravel as per their commitment at time of request. This gravel ends up silting drains and becoming a traffic hazard.



**(b) Stormwater Drain Clearing**

**(i) Council teams**

Reactive maintenance continued citywide as storm drains were being prioritized to avert flooding of properties.

**(ii) Community groups**

Loading of spoil was complete in all wards. All claims had been submitted to Financial Services Department. Programme for 2017 was expected to start at the end of the rainy season.

**(c) Stone pitching**

82m of stone pitching works were carried out in Nkulumane.

**(d) Slabs**

Production of slabs resumed during the course of the month. A total of fifteen slabs were constructed. Shortage of slabs negatively impacts on the drainage as residents end up filling excavated sections in order to access their properties.

**(e) Canals/Streams**

Works on canals still suspended and members of the team were deployed to boost teams cleaning catch pits in the CBD due to manpower shortages.

**(f) Patching**

**(i) Council teams**

20 tonnes of hotmix were used to patch roads mostly in the CBD. There was not much progress in coldmix patching because suppliers are having challenges in importing Bitumen. Gravel patching continued throughout the City as a temporary measure of making the roads passable.

**(ii) Patching by the Community**

No works were done for the month under review. This was earmarked to start at the end of the rainy season on condition that the materials were available. The Wards to commence works were shown below.

**Table 2.3: Wards to commence works**

| <b>1st Batch</b> | <b>2nd Batch</b> | <b>3rd Batch</b> |
|------------------|------------------|------------------|
| ward 9           | ward 17          | Ward 27          |
| Ward 10          | ward 18          | Ward 19          |
| Ward 11          | Ward 19          | Ward 23          |
| Ward 12          | ward 20          | Ward 26          |
| Ward 13          | Ward 21          | Ward 27          |
| Ward 14          | Ward 22          | Ward 28          |
| ward 15          | Ward 23          | Ward 29          |
| ward 16          | Ward 20          |                  |

**(iii) Jetpatcher**

Jetpatcher covered 260.56m<sup>2</sup> in the CBD. The main challenge was the shortage of Bitumen.

Discussion ensued and Councillor M. Ncube acknowledged with appreciation the resealing of R G Mugabe Way. He however raised concern about the poor state of roads. That had necessitated Njube residents to put any kind of rubble on potholes. Did Council allow this as some rubble were causing damages to cars? The residents were showing a spirit of partnership with Council. It was therefore necessary to approach Council to offer advise. Some had even constructed humps with rubble which were of poor quality. He suggested that the business community be encouraged to adopt roads leading to their businesses as they were the beneficiaries. There was also need for cooperation with Council staff on the use of the ward retention fund.

Councillor E. Ncube said that there were no longer any roads leading to areas like Khami Prison, St Peters etc. Cars no longer had access to such areas even for funeral purposes people have resorted to the use of scotch carts, people in the areas feel that Council had forgotten them.

Councillor T. Moyo was concerned about the poor state of the road leading to Luveve clinic and the one at Chigumira Shopping Centre leading to the garage.

Councillor S. Musonda said that she had made several reports for the road leading to Mzilikazi Clinic to be repaired but nothing had been done so far. She reported that almost all the roads in her ward were in poor state.

Councillor G. Mangena's view was that a Grader should be made available to attend to some roads in St. Peters and other areas, by so doing residents would realise that Council was making an effort to service the roads. He was concerned that he had to wait for Council staff from 2 – 5 p.m. when he wanted to make proposal of projects in his ward on retention fund.

The Chairperson Councillor E. Rafomoyo felt that there was need to prioritise roads that we no longer assessable eg. St. Peters etc.

In response the Deputy Director of Engineering Services (roads) advised that applications had been received on the adopt a road scheme and this exercise had not yet been finalised some roads had been included on ZINARA maintenance programmes eg. those within shopping centres.

The Town Clerk advised that all roads belonged to Council. In view of this residents must approach Council first whenever they wanted to fill pot holes or create humps for professional advise. He also acknowledged that almost all the roads within the City were in a bad state. Council had received \$350 000 from ZINARA for road repairs. In view of this negotiations would be made with big investors as Council had no resources. It was an emergency program for road repairs. The 3% retention fund was available for use. He advised that projects should be staggered in order not to constrain the fund.

There after it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(4) ROAD REHABILITATION 2016.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) as follows on the abovementioned matter:-

**Capital Budget**

**Table 2.4–Capital Budget**

| <b>Vote</b> | <b>Description</b>   | <b>Budget 2017</b> | <b>Expenditure To Date</b> | <b>Variance \$</b> | <b>Variance %</b> |
|-------------|----------------------|--------------------|----------------------------|--------------------|-------------------|
| 77          | Roads Rehabilitation | 3,002,228          | 4,508                      | 2,997,720          | 99.8              |

The variance was due to non disbursement from ZINARA and inability to commence periodic maintenance activities because of the prevailing wet weather conditions.

**Current Projects**

**Table 2.5-Projects**

| <b>Item</b> | <b>Description</b> | <b>Planned 2017</b> | <b>Partial Target</b> | <b>Cumulative To date</b> | <b>Planned February 2017</b> | <b>Actual February 2017</b> | <b>Variance %</b> |
|-------------|--------------------|---------------------|-----------------------|---------------------------|------------------------------|-----------------------------|-------------------|
| 1           | Reconstruction     | 3,5km               | 0                     | 0                         | 0                            | 0                           | 100               |
| 2           | Resealing of Roads | 16km                | 0km                   | 0 km                      | 0                            | 0                           | 100               |

|   |                 |                      |                    |                     |   |      |     |
|---|-----------------|----------------------|--------------------|---------------------|---|------|-----|
| 3 | Premix Overlays | 37 000m <sup>2</sup> | 6167m <sup>2</sup> | 7514 m <sup>2</sup> | 0 | 7514 | -22 |
|---|-----------------|----------------------|--------------------|---------------------|---|------|-----|

(a) **Reconstruction**

Reconstruction works was still suspended.

**Luveve 5**

Earthworks still suspended due to the rainy season. The section was currently mobilising resources. Ground too wet to undertake any activities.

**Reseals**

No resealing activity due to prevailing unfavourable weather conditions.

**Overlays**

Works were carried out on Steelworks Road.

**ZINARA**

No funds were disbursed over the reporting period. Proposals for emergency maintenance activities had been submitted to ZINARA for consideration. This was in view of the damage to the roads caused by incessant rains.

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(5) **TRAFFIC CONTROL AND SAFETY.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) as follows on the abovementioned matter:-

**Table 2.6 Traffic Control Budget**

| Vote | Item | Description        | Budget 2017 (\$) | Partial Budget February 2017(\$) | Expenditure To Date (\$) | % Variance |
|------|------|--------------------|------------------|----------------------------------|--------------------------|------------|
| 38   | 192  | Street Name Plates | 10,000           | 10,000                           | 0                        | 100        |
| 38   | 198  | Traffic Signs      | 30,000           | 30,000                           | 0                        | 100        |
| 38   | 203  | Regional Roads     | 40,500           | 40,500                           | 0                        | 100        |

|    |     |                     |        |        |      |       |
|----|-----|---------------------|--------|--------|------|-------|
| 38 | 205 | Collector Roads     | 30,000 | 30,000 | 3260 | 89.13 |
| 38 | 219 | Arterial Roads      | 30,000 | 30,000 | 2534 | 91.55 |
| 38 | 252 | General Maintenance | 30,000 | 30,000 | 0    | 100   |
| 38 | 282 | CBD Roads           | 50,000 | 50,000 | 0    | 100   |

**Table 2.7 Traffic Control Activities**

| Item | Description                                  | Planned 2017         | Partial Target      | Cumulative To date | Planned in February 2017 | Actual February 2017 | Variance % |
|------|--|----------------------|---------------------|--------------------|--------------------------|----------------------|------------|
| 1    | Roadline Marking                             | 10,000m <sup>2</sup> | 1,660m <sup>2</sup> | 1,139              | 830                      | 242                  | 31         |
| 2    | Traffic and Street Name Signs Rehabilitation | 1,200                | 200                 | 177                | 100                      | 77                   | 11.5%      |
| 3    | Speed Humps and Rumble Strips (Sites)        | 40                   | 6                   | 2                  | 0                        | 0                    | 66         |
| 4    | Pedestrian Crossings                         | 5                    | 5                   | 1                  | 0                        | 0                    | 80         |

### **Comments**

242.25m<sup>2</sup> of road line marking was done for humps and rumbles for the month under review.

### **Traffic signs**

During the month of February, the number of traffic and street name signs replaced were 77. Most signs replaced were Street Names and Information signs.

### **Speed Humps**

A list of requested speed hump was shown in the table below. The hump construction programme was still on hold due to prevailing weather conditions. Teams were concentrating on emergency drain cleaning.

**Table 2.8: Status of Hump Requests**

| Month | Position/Road Name                      | Site                         | No of humps   | Remarks  |
|-------|---|------------------------------|---------------|----------|
| 1     | Wellington /Northleach                  | Intersection                 | 2 Rumble pads | Complete |
| 2     | Main Entrance                           | Gampu Primary School         | 2             | Not done |
| 3     | Main Entrance                           | Tshabalala SDA Church        | 2             | Not done |
| 4     | Main Entrance                           | Sikhulile High               | 2             | Not done |
| 5     | Main Entrance                           | Mawaba Primary               | 2             | Not done |
| 6     | Main Entrance                           | Inkanyezi Primary            | 2             | Not done |
| 7     | House No. 30885 Entumbane               | MthomboWesizwe School        | 2             | Not done |
| 8     | Umqolo Road                             | Approaches to Conrod Rd.     | 1             | Not done |
| 9     | Entumbane                               | Catholic Pre-School Church   | 1             | Not done |
| 10    | Conrod Approach to MasiyePhambili Drive |                              | Rumble strips | Not done |
| 11    | Nketa Drive                             |                              | Rumble strips | Not done |
| 12    | 31,5m Rd.                               | Cowdray Park                 | 2             | Not done |
| 13    | 15m Road                                | Cowdray Park                 | 2             | Not done |
| 14    | Park Road Suburbs                       | Montessori Pre-School        | 1             | Not done |
| 16    | Winnies Way Suburbs                     | Girls College Sportsfield    | 1             | Not done |
| 17    | Newall Avenue, Kumalo                   | Bowhill Road, Taddler Road   | 1<br>1        | Not done |
| 18    | Trenance                                | Trenance Primary             | 1             | Not done |
| 19    | Mc Gee Road, Sauerstown                 | Hugh Beadle Primary          | 1             | Not done |
| 20    | Pumula Rd- Pumula North & East          | Amhlophe / Babambeni Schools | 2             | Not done |
| 21    | Nkulumane                               | Intemba Road                 | 2             | Not done |

### **Challenges**

The section was affected by manpower, transport and materials shortage. In spite of these challenges, Council had to replace all traffic signs to align them with SADC standards as per requirements of S.I. 41 of 2016 and a tender to replace the signs in the CBD had been prepared.

Discussion ensued and Councillor M. Ncube was concerned about the delay in responding to faulty robots. along 3<sup>rd</sup> Avenue/Lobengula Street as those had been out of order for 3 days.

Councillor S. Musonda said that despite her requests for humps on the road near to Mzilikazi Primary School nothing had been done so far and the spot continued to be dangerous for school children.

She further said that she had requested for a sign post to be erected to direct traffic going to West Park Cemetery and this had not yet been done. She had also suggested the use of Mthimkhulu Road as this would protect school children from traffic passing through Mzilikazi Primary School.

In response the Acting Deputy Director of Engineering Services (Water) advised that some robots were not functioning due to accidents. When there were knocked down spare parts were required and those not readily available. Usually robots were attended to swiftly.

On that understanding it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted with concern.

**(6) NATIONAL ROADCONDITION SURVEY PROGRAMME IMPLEMENTATION.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) that survey was complete data cleaning by the GIS Consultants was in progress.

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(7) PROPOSED BULAWAYO ‘ADOPT A ROAD’ SCHEME.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) that following the introduction of the 'Adopt A Road' scheme by Council, the branch had received several expressions of interest and inquiries from potential volunteers. Engagements are ongoing with the applications processing in progress. The notable interest were schools looking at picking litter in the vicinity of their school premises, residents undertaking drain cleaning and pothole patching in their respective Wards and the corporate world being prepared to adopt street lights, sanitary lanes, road pavements, medians etc.

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(8) PROPOSED REHABILITATION OF INTEMBA PUMULA PITS.**

The Director of Engineering Services reported (14<sup>th</sup> March, 2017) that on 13 January 2017, the Environmental Management Agency served Bulawayo City Council with an order for the protection of the environment. The Environmental Management Agency instructed the City Council to rehabilitate the pit and submit an Environmental Management Plan.

The Intemba Pumula Gravel Pit was commissioned in around 1995 and decommissioned in 2015 when the gravel was exhausted. Since decommissioning, Council had been using overburden from the pit and spoil from other developmental projects to fill up the pit.

In addition, Bulawayo City Council and United Refineries Limited had been exploring the option of backfilling the pit using lye-coal ash mixture. Bulawayo City Council and United Refineries Limited had independently conducted tests to determine the suitability of the lye-coal ash mixture for backfilling the pit. After the independent tests, it was resolved that United Refineries Limited engaged the Environmental Management Agency.

It was recommended that Council adopt the plans to use lye-coal ash mixture to reclaim the Intemba Pumula Pit subject to approval by the Environmental Management Agency.

Discussion ensued and the Deputy Director of Engineering Services (Roads) advised that United Refineries Limited had approached Council requesting for permission to deposit residue at the dump site. Council had carried out tests on the proposal and no environmental problems were recorded. The company was requested to engage EMA about the requirements for this proposal use of the pits, Council would help United refineries deposit residue and the company would then helps Council with rehabilitation of the pits

Councillor M. Ncube supported the proposal and felt that it would be of benefit to Council. He however suggested that the pits be secured by fencing. He also wanted to know how far Council had gone with fencing pits around the city.

In response the Deputy Director of Engineering Services (roads) advised that a survey of all pits had been carried out and his department was looking for quotations for the fence. He confirmed that the fencing was not the ordinary type, which thieves stole at such installations..

Thereafter it was –

**RESOLVED TO RECOMMEND:**

1. That Council adopt the plans to use lye-coal ash mixture to reclaim the Intemba Pumula Pit subject to approval by the Environmental Management Agency.
2. That the pits be secured by fencing.



**(9) WATER BRANCH.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor E. Rafomoyo said that most of the residents in his ward were now interested in pre-paid water meters. As a result, he had received several inquiries on how to access the pre-paid water meter, facility from Council.

Councillor G. Mangena concurred saying that he had also received several requests for pre-paid water meters.

Councillor M. Ncube was concerned about the loss of clean water in the City through bursts pipes and therefore requested relevant Departments to attend to such issues.

There after it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(10) SEWERAGE SECTION.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the sewerage section.

Thereafter discussion ensued and Councillor T. Moyo was concerned about a sewerage burst pipe which had not been repaired for a long time in Luveve. The area was now a health hazard with maggots breeding there. There were some extended houses in the area which always had their main holes blocked and sewer spilling out. She felt that there was need for immediate action. Phones at the call centre also not working making it difficult to contact Council Departments.

Councillor L. Siziba said that he had reported several times about the burst sewer pipe at the White City Stadium Intersection.

In response the Acting Deputy Director of Engineering Services (Water) advised that sewer problems Luveve and White City would be attended to. There were approximately 30 hot spots within the City to be attended to. Mapping of the infrastructure had already been done through GIS. There was a program to repair and attend to such faults which was in progress.

The major cause for concern was that residents were deliberately blocking main holes for personal use. Most of these were former BCC employees who were familiar with the system.

On communication challenges the Town Clerk advised that Council was in the process of acquiring a new switch board and this aspect would be followed up.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(11) **WATER QUALITY.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter:-

**RESOLVED TO RECOMMEND:**

That the abovementioned matter be received and noted.

(12) **ELECTRO-CHEMICAL.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter:-

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(13) **TENDERS AND PROJECTS.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter:-

**RESOLVED TO RECOMMEND:**

That the abovementioned matter be received and noted.

(14) **GEOGRAPHICAL INFO. SYSTEM.**



The Director of Engineering Services submitted (14<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter:-

**RESOLVED TO RECOMMEND:**

That the abovementioned matter be received and noted.

(15) **BUILDING PLANS.**

The Acting Director of Housing and Community Services reported (15<sup>th</sup> March, 2017) as follows on the abovementioned matter:-

## **FEBRUARY 2017 MONTHLY STATISTICAL REPORT FOR BUILDING CONTROL SECTION**

### **GENERAL**

A total of 177 building plans with a value of \$ 3 696 366 were approved in the month of February 2017 as compared to 279 building plans with a value of \$6 982 364 approved in January 2017. This constituted a decrease of 57%. There were 217 building plans with a value of \$4 404 444 submitted in February 2017 while 286 building plans with a value of \$4 428 666 were submitted in the month January 2017 constituting a decrease of 32%. In the month of February 2017, a total of 1624 building inspection were carried out which gave a decrease of 8% if compared to January 2017 where 1753 building inspections were carried out. The information provided above show that the economic situation continue to negatively affect the development of the City.

### **CHALLENGES**

The section was still faced with staff shortages which mainly affect building inspections

Vacant posts that need to be filled are as follows:

- i) Three District building inspectors who are in grade 9
- ii) Three building inspectors who are in grade 8
- iii) Two Senior Clerical assistants who are in grade 5.

The section was also still waiting for computerisation of the plan processing system which was promised to be implemented in 2017 by the IT section.

### **STATISTICS**

Shown below were statistical figures of approved plans, submitted plans and building inspections carried out in the month of February 2017.

**ANNEXURE A**

| <b>WARD</b> | <b>TYPE OF DEVELOPMENTS</b> | <b>NUMBER</b> | <b>VALUE (\$)</b> | <b>FLOOR AREA (M<sup>2</sup>)</b> |
|-------------|-----------------------------|---------------|-------------------|-----------------------------------|
| 1           | COMMERCIAL                  | 3             | 22 000            | 8                                 |
|             | RESIDENTIAL                 | 1             | 18 000            | 120                               |
|             | TOTAL                       | 4             | 40 000            | 128                               |
| 2           | RESIDENTIAL                 | 1             | 84 700            | 481                               |
|             | PUBLIC                      | 1             | 21 000            | 139                               |
|             | TOTAL                       | 2             | 105 700           | 620                               |
| 3           | RESIDENTIAL                 | 20            | 873 440           | 4597                              |
|             | PUBLIC                      | 1             | 7 900             | 52                                |
|             | TOTAL                       | 21            | 881 340           | 4649                              |
| 4           | RESIDENTIAL                 | 20            | 1 474 305         | 7760                              |
|             | TOTAL                       | 20            | 1 474 305         | 7760                              |
| 5           | NIL                         | NIL           | NIL               | NIL                               |
| 6           | RESIDENTIAL                 | 1             | 13 100            | 72                                |
|             | TOTAL                       | 1             | 13 100            | 72                                |
| 7           | RESIDENTIAL                 | 2             | 7 800             | 80                                |
|             | TOTAL                       | 2             | 7 800             | 80                                |
| 8           | NIL                         | NIL           | NIL               | NIL                               |
| 9           | RESIDENTIAL                 | 2             | 13 540            | 112                               |
|             | INDUSTRIAL                  | 1             | 6 000             | -                                 |
|             | TOTAL                       | 3             | 19 540            | 112                               |
| 10          | RESIDENTIAL                 | 3             | 18 000            | 167                               |
|             | TOTAL                       | 3             | 18 000            | 167                               |
| 11          | RESIDENTIAL                 | 2             | 12 200            | 119                               |
|             | TOTAL                       | 2             | 12 200            | 119                               |
| 12          | RESIDENTIAL                 | 4             | 21 900            | 214                               |
|             | TOTAL                       | 4             | 21 900            | 214                               |
| 13          | NIL                         | NIL           | NIL               | NIL                               |
| 14          | RESIDENTIAL                 | 1             | 8 500             | 177                               |
|             | TOTAL                       | 1             | 8 500             | 177                               |
| 15          | RESIDENTIAL                 | 3             | 15 700            | 177                               |
|             | TOTAL                       | 3             | 15 700            | 177                               |
| 16          | RESIDENTIAL                 | 3             | 39 400            | 480                               |
|             | TOTAL                       | 3             | 39 400            | 480                               |
| 17          | NIL                         | NIL           | NIL               | NIL                               |
| 18          | RESIDENTIAL                 | 2             | 10                | 105                               |
|             | TOTAL                       | 2             | 300               | 105                               |
|             |                             |               | 10                |                                   |
|             |                             |               | 300               |                                   |
| 19          | RESIDENTIAL                 | 1             | 8 400             | 84                                |
|             | TOTAL                       | 1             | 8 400             | 84                                |
| 20          | RESIDENTIAL                 | 3             | 39 100            | 325                               |
|             | TOTAL                       | 3             | 39 100            | 325                               |
| 21          | RESIDENTIAL                 | 4             | 37 700            | 323                               |
|             | PUBLIC                      | 1             | 11 500            | 76                                |
|             | TOTAL                       | 5             | 49 200            | 399                               |

|    |  |                    |                                       |                            |
|----|--|--------------------|---------------------------------------|----------------------------|
| 22 | RESIDENTIAL<br>TOTAL                         | 1<br>1             | 12 000<br>12 000                      | 144<br>144                 |
| 23 | RESIDENTIAL<br>TOTAL                         | 1<br>1             | 12 200<br>12 200                      | 126<br>126                 |
| 24 | NIL  | NIL                | NIL                                   | NIL                        |
| 25 | RESIDENTIAL<br>TOTAL                         | 4<br>4             | 53 900<br>53 900                      | 455<br>455                 |
| 26 | RESIDENTIAL<br>TOTAL                         | 5<br>5             | 99 200<br>99 200                      | 491<br>491                 |
| 27 | RESIDENTIAL<br>TOTAL                         | 23<br>23           | 261 300<br>261 300                    | 2 600<br>2 600             |
| 28 | RESIDENTIAL<br>PUBLIC<br>COMMERCIAL<br>TOTAL | 56<br>1<br>1<br>58 | 391 231<br>77 000<br>5 000<br>473 231 | 3 920<br>608<br>30<br>4558 |
| 29 | RESIDENTIAL<br>TOTAL                         | 3<br>33            | 19 100<br>19 100                      | 182<br>182                 |

#### **TOTALS OF APPROVED PLANS FOR FEBRUARY 2017**

| TYPE OF DEVELOPMENT | NUMBER     | VALUE IN US\$    | FLOOR AREA    |
|---------------------|------------|------------------|---------------|
| RESIDENTIAL         | 168        | 3 545 966        | 23 095        |
| INDUSTRIAL          | 1          | 6 000            | -             |
| COMMERCIAL          | 4          | 27 000           | 38            |
| PUBLIC              | 4          | 117 400          | 875           |
| <b>TOTAL</b>        | <b>177</b> | <b>3 696 366</b> | <b>24 008</b> |

#### **TOTALS OF SUBMITTED BUILDING PLANS FOR FEBRUARY 2017**

| TYPE OF DEVELOPMENT | NUMBER     | VALUE IN US\$    |
|---------------------|------------|------------------|
| RESIDENTIAL         | 206        | 4 155 820        |
| INDUSTRIAL          | -          | -                |
| COMMERCIAL          | 7          | 28 750           |
| PUBLIC              | 4          | 219 874          |
| <b>TOTAL</b>        | <b>217</b> | <b>4 404 444</b> |

#### **TOTALS OF BUILDING INSPECTIONS FOR DECEMBER 2016**

| TYPE OF DEVELOPMENT     | NUMBER       | VALUE IN US\$ |
|-------------------------|--------------|---------------|
| FOUNDATION INSPECTION   | 621          | 6 210         |
| OPEN DRAINAGE TEST      | 110          | 1 100         |
| ROUTINE INSPECTION      | 870          | -             |
| OCCUPATION CERTIFICATES | 7            | -             |
| <b>TOTAL</b>            | <b>1 608</b> | <b>7 310</b>  |

**TOTALS OF ENCROACHMENTS, HOARDING, SCAFFOLDING, ADVERTISING SIGNS AND PLAN SEARCHING FOR DECEMBER 2016**

| <b>TYPE OF DEVELOPMENT</b> | <b>NUMBER</b> | <b>VALUE IN US\$</b> |
|----------------------------|---------------|----------------------|
| HOARDING                   | 1             | 40.00                |
| ENCROACHMENT               | -             | -                    |
| SCAFFOLDING                | -             | -                    |
| ADVERTISING SIGNS          | 1             | 59.00                |
| PLAN SEARCHING             | 15            | 220.00               |
| <b>TOTAL</b>               | <b>17</b>     | <b>319.00</b>        |

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned matter be received and noted.

**(16) SWIMMING POOLS REPORT FOR FEBRUARY 2017.**

The Acting Director of Housing and Community Services reported (15<sup>th</sup> March, 2017) as follows on the abovementioned matter:-

**BULAWAYO POOL**

February 2017 was a busy month at Bulawayo Swimming Pool in preparations for Matabeleland gala, water polo, Southern section gala and major tournament of CANA games which were to be held during the course of the month.

Matabeleland gala and water polo competitions were successfully hosted on the 3<sup>rd</sup> and 4<sup>th</sup> February 2017. Six (6) swimming clubs competed in swimming namely B.G. Dolphins, Penguins, SOS, Baracudas, Zambezi Tigers and Crusaders whilst eight (8) schools competed in water polo namely Helenig, St. Georgies College, Chisipite, Falcon, CBC, Girls College, St. John College and Peterhouse. An estimated 450 people attended the competitions.

**OFFICES PAINTING AND OTHER RENOVATIONS**

Mzilikazi painters painted security wall, administration offices, VIP Office, toilets for both ladies and gentlemen. Builders relayed some of the paveways that were left incomplete in the 2014 Youth Games renovations. The plumbers from Mzilikazi Workshops repaired all leakages in toilets, showers in both gentlemen and ladies sides.

Within 7 days from 6<sup>th</sup> to 12<sup>th</sup> February all the works mentioned above were complete.

On the 8<sup>th</sup> February 2017 Roads delivered land fill sand and a front loader levelled the ground on the 12<sup>th</sup> February 2017.

The electricians also made some replacements of burnt bulbs at the car park area and repositioned warm up pool floods lights.

### **VISIT BY MINISTER OF SPORTS AND CULTURE**

During the course of CANA preparations on the 10<sup>th</sup> February the Hournorable Minister of Sports and Culture Mr Makhosini Hlongwane and a delegation from sports and recreation commission and public works visited the venue and were satisfied with the preparations for the tournament.

On the 11<sup>th</sup> February, four (4) schools namely Christian College, Dominican Convent, Girls college and Petra participated on Southern Schools Girls Gala and an estimated 1 200 people attended.

On the 15<sup>th</sup> February CANA competitions began where the Honourable Vice President of The Republic of Zimbabwe P. Mphoko, Minister of Sports and Culture Makhosini Hlongwane, Bulawayo Metropolitan Minister Sandi Moyo, Bulawayo Mayor and dignitaries from various ministries and participating countries officially opened the CANA Games. Thirteen (13) countries namely South Africa, Zambia, Mozambique, Namibia, Angola, Malawi, Tanzania, Botswana, Uganda, Kenya, Mauritius, Sechelles and the host Zimbabwe competed during the tournament of which the host nation Zimbabwe were winners followed by Zambia, South Africa and Mauritius came fourth. The games were officially closed on the 19<sup>th</sup> February 2017 and an estimated attendance of athletes and spectators was 3 480.

### **ACTIVITIES AT BARHAM GREEN AND NORTH END SWIMMING POOLS**

Both Barham Green and North End Swimming Pools recorded a decrease in revenue and attendance as compared to the same period in 2016. The main cause was the continuous rain fall and cloudy weather during the month.

Barham Green Swimming pool recorded 4 advance payments for weddings which would take part during the course of the year.

Below were the revenue and attendance figures for the pools.

#### **BARHAM GREEN SWIMMING POOL**

|              | <b>ATTENDANCE</b> | <b>REVENUE US\$</b> | <b>REMARKS/COMMENTS</b>     |
|--------------|-------------------|---------------------|-----------------------------|
| Adults       | 6                 | 13.80               | Each Adult paid US\$2.30    |
| Children     | 109               | 63.22               | Each Child paid US\$0.58    |
| Wedding      | -                 | 50.00               | Part payment for 08/04/2017 |
| Wedding      | -                 | 30.00               | Part payment for 09/09/2017 |
| Wedding      | -                 | 65.00               | Part payment for 23/12/2017 |
| Wedding      | -                 | 10.00               | Part payment for 16/12/2017 |
| <b>TOTAL</b> | <b>115</b>        | <b>232.02</b>       |                             |

During the same period in 2016, the pool recorded 1 158 bathers whilst revenue collected was US\$935.52.

**NORTHEND SWIMMING POOL**

|                             | <b>ATTENDANCE</b> | <b>REVENUE US\$</b> | <b>REMARKS/COMMENTS</b>  |
|-----------------------------|-------------------|---------------------|--------------------------|
| Adults                      | 36                | 82.80               | Each Adult paid US\$2.30 |
| Children                    | 249               | 144.42              | Each Child paid 58 cents |
| Adults Lunch (Sub<br>Acqua) | 11                | 12.65               | Each Adult paid \$1.15   |
| NUST                        | 86                | -                   | Paid in advance          |
| <b>TOTAL</b>                | <b>393</b>        | <b>239.87</b>       |                          |

During the same period in 2016 the pool recorded 1 055 bathers and collected US\$1 120.06 in revenue.

**BULAWAYO POOL**

|                               | <b>ATTENDANCE</b> | <b>REVENUE US\$</b> | <b>REMARKS/COMMENTS</b>           |
|-------------------------------|-------------------|---------------------|-----------------------------------|
| Adults                        | 37                | 85.10               | Each Adult paid \$2.30            |
| Children                      | 252               | 146.16              | Each Child paid 58 cents          |
| Adult Lunch                   | 109               | 125.35              | Each Adult paid \$1.15            |
| Friday League                 | 450               | 28.75               | Paid in advance for 04/02/2017    |
| Southern Sec.<br>Schools Gala | 1 200             | 110.40              | Paid in advance for 11/02/2017    |
| CANA Games                    | 3 480             | -                   | Paid in advance for 15-19/02/2017 |
| NUST                          | 66                | -                   | Paid in advance                   |
| <b>TOTAL</b>                  | <b>5 594</b>      | <b>495.76</b>       |                                   |


In 2016 the pool recorded 3 958 bathers whilst the revenue collected was \$522.88 and that was only for galas as the pool was closed to the public.

It was –

**RESOLVED TO RECOMMEND:**

That the abovementioned matter be received and noted.

**(17) PARKS SECTION.**

 The Acting Director of Housing and Community Services submitted (15<sup>th</sup> March, 2017) the attached report relating to the abovementioned matter:-

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.**



# **ANNEXURE 'F'**

**REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING  
HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON  
MONDAY 27<sup>TH</sup> MARCH, 2017 AT 4.00 P.M**

-----

**PRESENT:**

**His Worship the Mayor (Councillor M. K Moyo)**

**Councillor L. Mlilo**  
“ **C. Ndhlovu**  
“ **E. Rafomoyo**  
“ **N. Sibanda**

**ALSO:**

**The Town Clerk**  
**The Chamber Secretary**  
**The Acting Deputy Director of Engineering Services (Town Planning)**  
**The Financial Manager**  
**The Acting Director of Health Services**  
**The Acting Director of Housing and Community Services**  
**The Human Resources Officer**

**ON LEAVE:**

**Councillor N. Hlabani**

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**General Purposes     2**

27.3.2017

**(1) REF: INVITATION TO A VALIDATION REFERENCE GROUP MEETING FOR CENTRE OF EXCELLENCE COUNCILS: 7 APRIL 2017**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter has been received from Gender Links (13 March 2017) :-

“Gender Links, is cordially inviting your gender focal person to participate in a reference group meeting to validate the work Gender Links has been doing with Councils through the Centres of Excellence programme for Gender mainstreaming and to map the way forward for future programming. The workshop is scheduled to take place in Harare on **7 April 2017** at Crowne Plaza, Harare.

Details:

Check in: 6 April 2017

Workshop: 7 April 2017

Check out: 8 April 2017

Gender Links will provide accommodation and meals for your gender focal person.

Kindly confirm your participation with Gender Links. Email Tapiwa Zvaraya [zimmande@genderlinks.org.za](mailto:zimmande@genderlinks.org.za) by **Friday 24 March 2017.**”

He recalled that the City of Bulawayo was the current leader in the Centres of Excellence (COD) for gender mainstreaming in local government as such participation in the validation exercise would assist Council and other local authorities in their endeavors to promote gender equity.

To that end it was recommended that the Gender focal person Mrs A Manyemwe participates in the reference group meeting and that Council pays for transport and incidental costs only as other expenses shall be met by the organizers.

**RESOLVED(Submitted for Confirmation Only)**

That authority be granted for the Gender Focal Person Mrs. Manyemwe to attend the abovementioned workshop in Harare on 24<sup>th</sup> March 2017 and that Council pays transport and incidental allowances only as other costs would be met by the organisers.

**(2) CITY OF BULAWAYO DRAFT GENDER POLICY VALIDATION**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter has been received from Mrs Thabani Chinembiri ( 16 March 2017):

“The above matter refers.

As the process of validating the gender policy progresses, we are now at that stage which requires the need to hold a draft gender policy validation workshop with councillors, council staff and key stakeholders. This will be a half day workshop set to be held at the Small City Hall. The envisaged starting time will be 0830hrs finishing at 1300hrs.

The 10<sup>th</sup> of April 2017 would be more appropriate for this event so as to enable the participation of the Donor in the proceedings of this very crucial workshop.

Your confirmation is kindly awaited.”

Council was in the process of crafting a gender policy to facilitate ease of implementation of gender mainstreaming in the organisation. Local Authorities Capacity Enhancement Project (LACEP) had been assisting council in this process and had engaged a consultant Mrs Thabani Chinembiri to align the policy with various instruments and a validation workshop was part of that process. The workshop would be held on the 10<sup>th</sup> of April 2017 at a venue to be advised.

To that end it was recommended that His Worship The Mayor, councillors, the Town Clerk, heads of departments and selected key staff attend the workshop which would include other stakeholders.

**RESOLVED TO RECOMMEND:**

That authority be granted for His Worship the Mayor, Councillors, Town Clerk, Heads of Departments and selected key staff to attend the Gender Policy Validation workshop to be held on 10<sup>th</sup> April 2017 at the Small City Hall.

(3) **REQUEST FOR DONATIONS TOWARDS THE PROVINCIAL COMMEMORATION OF THE INTERNATIONAL WOMEN’S DAY 2017**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter had been received from the Ministry of Women Affairs, Gender and Community Development (15 March 2017).

“The above matter refers:

The Ministry of Women Affairs, Gender and Community Development, Bulawayo Metropolitan Province will be commemorating the Provincial International Women’s Day (IWD) on the 31<sup>st</sup> of March 2017.

It is in light of the above that the Ministry is requesting for a donation in cash or kind to make the celebrations a success.

Your unwavering support is greatly appreciated.”

Council has in the past participated in the commemoration of important days such as the International Women's Day. Council had previously supplied its staff with visibility materials such as T-shirts and hats to participate at such events and this event was no exception. Council would participate and supply its staff (60) with T-shirts and hats with the theme, and some of the T-shirts (10) would be donated to the organising stakeholders/committee. The commemoration of such events was planned for and budgeted for. The cost of hats and T-shirts should be about one thousand dollars (\$1 000).

It was therefore recommended that council procures and supplies sixty (60) T-shirts and sixty (60) hats. Ten t-shirts and ten hats would be for the stakeholders while the rest be worn by staff members who would join the commemoration.

**RESOLVED TO RECOMMEND:**

That the request by the Ministry of Women's Affairs, Gender and Community Development be acceded to and Council procures and supplies 60 T. Shirts and 60 hats in respect of the abovementioned event ; 10 t shirts and 10 hats be for stakeholders while the rest will be worn by staff members who will also join the commemoration.

**(4) INVITATION TO SWEDISH INTERNATIONAL CENTRE FOR LOCAL DEMOCRACY (ICLD): INTERNATIONAL TRAINING PROGRAMME REUNION: WEDNESDAY 22 MARCH, 2017: COUNCILLOR TAMANI MOYO, MRS AUDREY MANYEMWE (SENIOR HEALTH AND SAFETY OFFICER & GENDER FOCAL PERSON) AND MRS THANDEKILE NKOMO (ACCOUNTING MANAGER-ACCOUNTING SERVICES & DEPARTMENTAL GENDER FOCAL PERSON:**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter had been received from the International Centre for Local Democracy (ICLD) (27 February 2017)

“The ICLD would like to invite you to join us for reunion:

**Wednesday, March 22, 2017 from 9:00 am to 4:30pm  
at the Cresta Lodge in Harare**

The day will be filled with activities for networking, sharing and reflecting on what you have accomplished since your participation in an ICLD program and what you can do together to advance your career and improve the lives of those you serve.

Following the reunion activities there will be a Cocktail Reception hosted by the Swedish Embassy. You are also invited for dinner.

Accommodation and meals will be provided for those who can attend (From March 21-22). Transportation and per diem will not be covered by ICLD. The program for the day will be sent one week prior to the event.

**Please confirm your attendance**  
**(Include name, ITP program and year, shirt size; nights you will need accommodation**  
**and whether or not you will be staying for dinner)**  
**by Monday, March 6, 2017 to...**

He recalled that in August 2016 Council had resolved

“That the action taken by the Acting Town Clerk in consultation with the Mayor in authorising the under mentioned staff members to apply for participation in the programme ,be confirmed:- Mr Makhosi Tshalebwa Human Resources Manager, Senior Health and Safety Officer –Mrs Audrey Manyemwe and Mrs Thandekile Nkomo Accounting Manager-Accounting Services & Departmental Gender Focal Person”.

Meanwhile Councilor Tamani Moyo was a past participant of the international training programme for policy makers. The team under the guidance of the National Mentor Doctor Godwin Hlatshwayo and Supervisor, Mr. Cyprian B. Dabengwa (Finance Manager) was undertaking a budget strengthening project titled:

**GENDER RESPONSIVE BUDGETING TO ENHANCE COUNCIL’S FINANCIAL POSITION AND PROMOTES LOCAL ECONOMIC DEVELOPMENT.**

The programme had began with an inception workshop which was held in Arusha Tanzania in October 2016 and had been followed by a regional workshop in Johannesburg South Africa in February 2017.

The Swedish International Centre for Local Democracy had five Countries in this capacity building programme:

**Zimbabwe:** City of Bulawayo and Umguza Rural District Council

**South Africa:** Ulundi Municipality, Buffalo City, Nelson Mandela Bay and Chief Albert Luthuli Municipality

**Tanzania:** (Where the inception workshop was held in October 2016) Morogoro District Council, Zanzibar, Muleba District Council

**Uganda:** Hoima Municipality, Lugazi Municipal Council

**Zambia:** Lusaka City Council, Chililabombwe Municipal Council

The Municipal Financing Programme under theme: Supporting Local Development and Local Democracy programme sought to contribute to the ongoing and new reform/change processes in the participating countries through international training in the form of joint sessions/presentations, study visits and networking.

It was implemented in partnership with the United Nations Capital Development Fund (UNCDF).

The reunion was part of the current programme’s capacity building initiative in preparation for the Swedish phase of the training which would be held in May 2017.

## Visa Application

The team was also required to travel to Harare to apply for Swedish visa to enable them to attend the Swedish phase of the training. The application appointment was for the 27<sup>th</sup> March 2017 at the Embassy of France .The visa requirements were “The French Embassy is handling all visa applications to Sweden. For further information, please contact Embassy of France.

Embassy of France in Zimbabwe

Visa section

3 Princess Drive, Newlands - Harare

Tel: (+263 4) 746053 - Monday to Thursday 12:00-13:00 or 14:00-16:30 and Friday 12:00-13:00.

<http://ambafrance-zw.org>

Requirements for a Schengen visa-

**SCHENGEN STATES** : Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland  
**Represented by FRANCE** : Belgium, Denmark, Finland, Luxembourg, Sweden and Switzerland.

**Processing delay : 5 full working days / incomplete files will not be processed.**

### 1-GENERAL INFORMATION:

Visa applications are submitted on an appointment basis ONLY.

PLEASE CALL **746 053** TO BOOK YOUR APPOINTMENT  
MON-THURS 12:00-13:00 or 14:00-16:30  
FRIDAY 12:00-13:00 ONLY

**Applicants must come in person to submit.**

All persons applying for visas, irrespective of their nationality, will have to apply in person at the visa office of the French Embassy and have their finger scans taken.  
Please ensure you have at least a free double page in your passport.

Please supply ORIGINAL documents plus one photocopy of all documents that need to be returned to you when making your application.

PLEASE INFORM US IF YOU ARE THE SPOUSE OR DEPENDANT CHILD OF AN EU CITIZEN WHEN SUBMITTING.

Processing delay: 5 full working days/INCOMPLETE FILES WILL NOT BE PROCESSED.

### 2-FORM

/

### PHOTO

A completed and signed visa application form. One photo (with a white background, no scarf, do not staple or glue on to the application form).

### **3-PASSPORT**

A passport with a validity exceeding 6 months, with a free double page in it, and a photocopy of page with personal data.

**4-LETTER** from your employer to confirm applicant is on leave if you are travelling for tourism or letters from the company in France and from the local company stating nature, date and duration of business trip.

### **5-PROOF OF MEANS OF SUPPORT**

Approximately 100 US\$ per day or 50 US\$ per day for applicants in possession of a letter of guarantee of accommodation (see 7b).

### **6-PROOF OF MEANS OF TRANSPORT**

Confirmed return itinerary.

### **7-PROOF OF ACCOMMODATION**

- a) Confirmed hotel booking/ paid.
- b) If visiting someone who lives in France: original of a letter of guarantee of accommodation from the host in France called an « attestation d'accueil », which the host can obtain from the Mayor of the town where he/she resides. If the person you are visiting is also responsible for your means of support, then he/she should write a letter confirming this and attach a copy of his/her bank statement in addition to the guarantee of accommodation.

### **8-HEALTH INSURANCE :**

Travel cover must be secured to cover any medical emergency and repatriation. This travel insurance policy must cover expenses up to 30,000 euros, and must be valid for all Schengen countries. Enquire from your medical aid society or your travel agent.

### **09-MINORS**

- a) If travelling alone, with relatives or friends, please bring an Affidavit from both parents, confirming the authorization signed before a Commissioner of Oaths. The visa application form must be signed by parents or legal guardians.
- b) If only one parent is travelling with the child, he/she should produce a certificate of custody or provide an affidavit signed by the other parent.
- c) Birth Certificates.
- d) School enrolment letter for students.

### **10-RESIDENCE PERMIT**

Non-Zimbabwean passport holders are concerned only.

### **11-FEE**

Schengen visa fee (equivalent €60 - sixty euros) is payable only in USD. Kindly check with the visa office as fee is subject to change due to rate exchange. Payments are strictly in CASH and exact change must be given. Please note that there will be no refund should the visa be refused.



Production of the documents listed above does not guarantee the issue of a visa. Visa applicant may be asked to produce other extra requirements apart from the abovementioned ones.”

**In view of the above the Town Clerk had authorised :**

- i) the attendance at the reunion by Councillor Tamani Moyo, Mrs Audrey Manyemwe -Senior Health and Safety Officer & Gender Focal Person and Mrs Thandekile Nkomo -Accounting Manager-Accounting Services & Departmental Gender Focal Person while Mr Makhosi Tshalebwa was unable to attend due to unforeseen circumstances.. Council had paid transport, transit meals and incidental costs only while the other expenses had been met by the organisers.
- ii) The travel to Harare for the Swedish visa application by Mr Makhosi Tshalebwa –Human Resource Manager, Mrs Audrey Manyemwe -Senior Health and Safety Officer & Gender Focal Person and Mrs Thandekile Nkomo -Accounting Manager-Accounting Services & Departmental Gender Focal Person. Council had paid visa application fees , transport, accommodation, meals and incidental costs as these were not covered by the programme organisers.

**RESOLVED(Submitted for Confirmation Only)**

That the action taken by the Town Clerk in consultation with the Mayor in authorising :-

- i) the attendance at the reunion by Councilor Tamani Moyo, Mrs Audrey Manyemwe -Senior Health and Safety Officer & Gender Focal Person and Mrs Thandekile Nkomo -Accounting Manager-Accounting Services & Departmental Gender Focal Person while Mr Makhosi Tshalebwa was unable to attend due to unforeseen circumstances.. Council had paid transport, transit meals and incidental costs only while the other expenses had been met by the organisers.
- ii) The travel to Harare for the Swedish visa application by Mr Makhosi Tshalebwa –Human Resource Manager, Mrs Audrey Manyemwe -Senior Health and Safety Officer & Gender Focal Person and Mrs Thandekile Nkomo -Accounting Manager-Accounting Services & Departmental Gender Focal Person. Council had paid visa application fees , transport, accommodation, meals and incidental costs as these were not covered by the programme organisers, be confirmed.

**(5) RESIGNATION FROM THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: COUNCILLOR C ZANA**

The Town Clerk recalled (24<sup>th</sup> March, 2017) that Council Standing Committees had been reviewed in December 2016 and new appointments made vide Council (4<sup>th</sup> January, 2017):-

In terms of that Council resolution, Councillor C Zana had been appointed to the Finance and Development and Environmental Management and Engineering Services Committee.

He had further been appointed (Council 1<sup>st</sup> February, 2017) to the Business Committee and also became Chairman of the Management Committee of the City of Kings Business Ventures (Council 1<sup>st</sup> March, 2017).

Councillor C Zana had now written (28<sup>th</sup> February, 2017) revoking his membership of the Environmental Management and Engineering Services Committees.

“I am writing to inform you that I am intending to resign from the Engineering Committee.

My reason for resigning is that I have been nominated to be in Finance, Business Committee and Management Committee. Considering the challenges and responsibilities with these Committees, I have decided to do a favour to Council by resigning from the Engineering Committee which is opposed to my interest”

**RESOLVED TO RECOMMEND:**

That in view of the circumstances stated in the report above the resignation by Councillor C. Zana from the Environmental Management and Engineering Services Committee be adopted.

**(6) SECONDMENT OF 8 MEMBERS OF STAFF TO THE BULAWAYO CITY FOOTBALL CLUB**

The Town Clerk recalled (24<sup>th</sup> March, 2017) that the Council (1<sup>st</sup> April, 2015) had resolved that eight (8) members of staff from various departments be seconded to the Bulawayo City Football Club in order to beef up the Club’s administrative structures on a part time basis. The Club had eventually graduated into the national Premier Soccer League in 2016.

The following communication had been received (9<sup>th</sup> March, 2017) from the Chief Executive Officer of the Club:-

“17 February, 2017  
TO: The Town Clerk  
ATT: Human Resources Manager  
Bulawayo City Council

**RE: BULAWAYO CITY COUNCIL FOOTBALL CLUB**

This serves to inform you for that the 2017 Football season, the team wants to retain the services of the following employees who were seconded to us from last season:

| NAME        | SURNAME  | SR NUMBER | DEPARTMENT           |
|-------------|----------|-----------|----------------------|
| Khulamuzi   | Nyathi   | 21595     | Health Services      |
| Khetho      | Moyo     | 26360     | Health Services      |
| Mncedisi    | Zeze     | 26316     | Health Services      |
| Mxolisi     | Nyoni    | 09830     | Chamber Secretary    |
| Patrick     | Ncube    | 09608     | Chamber Secretary    |
| Tizirayi. E | Luphahla | 35853     | Town Clerks          |
| Bhekumuzi   | Dhlodhlo | 32995     | Engineering Services |
| Luke        | Moyo     | 11573     | Financial Services   |

Sportingly yours

Mr. M. W. Moyo  
**ACTING CEO**

Since participation in football sport was part of community social responsibility, it was advisable to continue Council's promotion towards the development of sport.

The Town Clerk had therefore recommended

That the eight (8) members of staff whose names are listed in the table above be seconded to the Bulawayo City Football Club on a part time basis, and further that they be granted special leave to attend to pre-games preparation, travelling to soccer venues outside the City, during the 2017/ 2018 soccer season.

Responding to a question from Councillor Ndhlovu, the Acting Director of Housing and Community Services explained that the secondment of staff to the football Club was an annual occurrence agreed to at inception to beef up the club's administrative structures.

The recommendation in this instance was to retain the services of some 8 members of staff who had been seconded in the previous year. This was as per recommendation of the Soccer Committee.

Councillor C. Ndhlovu was however opposed to the recommendation saying that the matter should have been referred to the Bulawayo City Football Board in the first instance for determination. He was the Deputy Chairman of the Board and was thus articulating the views of the Board. He observed that two members had been dropped from the previous list ostensibly because of a fall out with the soccer mother body (ZIFA).

Indications were that the two had now been cleared of any misdemeanour and there was therefore no valid reason not to include them in the current secondment. He therefore proposed that this item be referred back to the department for further examination in the light of these observations.

The Acting Director of Housing and Community Services explained that the staff members concerned had no football related contracts as they were not from outside Council. Their respective Heads of Department were free to recall them should the need arise for

administrative expediency. The request was for them to be granted special leave only as and when required on football matters.

After further debate the Town Clerk suggested that the two staff members be included to avoid unnecessary complications and delays. The view was supported and accordingly it was:-

**RESOLVED TO RECOMMEND:**

That the Town Clerk's recommendation be adopted with the proviso that Mr Jerry Sibanda and Mr Philani Ncube be also included on the list of employees to be seconded to the Bulawayo City Football Club for the 2017/18 soccer season.

**(7) APPEAL FOR DONATIONS: 2017 INDEPENDENCE CELEBRATIONS : BULAWAYO METROPOLITAN PROVINCE**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter (14<sup>th</sup> February, 2017) had been received from the Minister of State for Provincial Affairs, Bulawayo Metropolitan Province, Hon E. N. Moyo.

“Bulawayo Metropolitan Province will join the rest of the country in celebrating the 37<sup>th</sup> Independence Anniversary.

It is your participation in this year's national event which will assist to make it a thriving success. I therefore take this opportunity to thank you for the support you rendered in the previous events and it is in this regard that the Provincial State Occasions Committee is appealing for donations in cash or kind for use during

Independence Day Celebrations. Donations can be deposited in the account Zimbabwe Independence Celebration, CBZ Ltd, USD a/c no. 012-20221070024 or sent to the Provincial Administrator of Bulawayo's Offices at Mhlahlandlela Government Complex Block “A” 6<sup>th</sup> Floor Office No. 6-29 or 6-30.

By copy of this minute, the Provincial State Occasions Committee is inviting you to attend the Independence Day Celebrations on the 18<sup>th</sup> of April, 2017 at White City Stadium. For any further information you may contact Mr K. Ncube on 0712 719 703; Ms R. Juma on 0772 896 105 and Mrs F. Nkunziwalela on 0712 723 798.”

In view of financial constraints, Council had in the past, only donated in kind towards national events such as Independence Day Celebrations, and the Director of Housing and Community Services had seconded staff in his department to participate in the Heroes Day Sprucing up Committee.

**RESOLVED TO RECOMMEND:**

That the appeal/request by the Minister of State (Bulawayo Metropolitan province) for donations towards the 2017 Independence Celebrations be acceded

to and Council offers free use of the Large City Hall for the Independence Charity Ball (17<sup>th</sup> April 2017) and the White City Stadium for the main Independence celebrations Event (18<sup>th</sup> April 2017 as these are national events.

(8) **REPORT OF THE SENIOR PUBLIC RELATIONS OFFICER MRS N MPOFU S.R NUMBER 00045, ATTENDANCE AT THE LOCAL AUTHORITIES, CITIES AND GLOBAL DIPLOMACY WORKSHOP AT ECOLE NATIONAL D'ADMISTRATION IN PARIS FRANCE FROM 5-9 DECEMBER 2016**

The Town Clerk recalled (24<sup>th</sup> March, 2017) that Council (7 September 2016), had authorised the Senior Public Relation Officer Mrs Nesisa Mpfu S. R Number 00045 to participate in the above training in Paris France at the invitation of the Ambassade de France AU Zimbabwe, Benoit Denise and supported by the Alliance Francais de Bulawayo. She had now reported as follows :-

“I extend my appreciation to Council and to Alliance Francais de Bulawayo and Ambassade de France Au Zimbabwe.

The training was successfully held from Monday 5 December 2016 to 9<sup>th</sup> December 2016.

Key highlights and lessons learnt from the workshop are:

1. In City Diplomacy, French cities are greatly supported by the Ministry of Foreign Affairs and International and form part of the national government's French external policy.
2. External action or City diplomacy encompasses all international activities conducted by French Local Government bodies and £700 million- £1 billion is dedicated for this action.

Through Central Government the Delegation for the External Action of local government supports local governments in their activities that include promoting their territories, enhancing attractiveness and in the implementation of international solidarity.

External action of local government entails all actions by French local government bodies of all natures and includes:

- Covering decentralised cooperation, territorial promotion, humanitarian assistance, participation in events and encounters.
- Twinning programmes, these are ties between two local governments not necessarily involving cooperation activities.
- Decentralised cooperation which involves cooperation projects between two or more local governments in an official framework such as twinning programmes, friendship, cooperation pacts, convections etc.

Decentralised cooperation projects involve projects in areas such as culture and heritage, education, social and research, sustainable economy, environment, climate and energy, as well as political, humanitarian and cross border cooperation.

At national level, the government assists French local authorities through calls for projects, networking with diplomatic posts, diplomatic advisers to regional prefects, operators as well as development of partnership and assistance for decentralised cooperation projects. Support is also given for associations as well as legal advice.

An outline was also given of how the Ministry of Foreign Affairs and International Development (MAEDI) works with civil society organisations (CSOs) in the promotion of development policy.

In France there is recognition that civil society actors (CSOs) are important stakeholders in international relations. Civil Society is recognised for the diversity of its components which include NGOs, foundations and trade unions by promoting multi-stakeholder approaches.

French civil society organisations are involved in the following initiatives across the world health and the fight against HIV, education, water and sanitation, agriculture and food security, environment, economic sector as well as good governance, human rights,

The course also touched on a case study on the Paris Region Territory international strategy highlighting the growing importance of economic diplomacy.

The region has 12 million inhabitants and has 18% of the French population. Paris Region is the first economic region in France and one of the main business centres in Europe.

Paris Region International strategy has three objectives:

- 1<sup>st</sup> Priority is enhancing Paris competitive advantage. The main focus is on countries related to Paris Region by strong human, economic and cultural links such as Morocco, Algeria, Tunisia, and Ivory Coast.
- 2<sup>nd</sup> Priority is economic development with the major thrust being to promote export, expertise and attract investment. Cooperation exists with South Korea, China, United States, India, Japan, Russia, and Israel. The region has also a 'Paris Region Expertise' which are stop shop for access to Paris Region expertise. Paris Region has expertise in economic development, territorial management, sustainable development transport, training and internship, construction, port and airfield development amongst others.
- 3<sup>rd</sup> Priority is international development aid by supporting NGOs in geographic priority areas, including support for the promotion of Francophone, support of victims of violence in the Middle East, disaster mitigation, and post emergency reconstruction.

We also learnt of Open Government Partnerships – a global partnership of reformers from government and civil society organisations that seeks to make government more transparent, participatory and accountable to its citizens. The eligibility criteria for Open Government partnership is:

- Fiscal transparency, for example participatory budgeting
- Access to information
- Asset disclosures and citizen engagement.

- Open Government Partnership was launched in 2011 and has 8 founding governments and Civil Society leaders. The Open Government Structure covers topics such as asset disclosure, conflict of interest, budgets, citizen engagement etc.
- Case study of the Town of Montreuil which has a long standing commitment to actions favouring cooperation and exchange was presented.
- Participants also looked at Environment and networking of the City Council of Grenoble.
- Delegates also paid a visit to Parliament as part of the course under French Diplomacy and Foreign policy.
- Participants were drawn from Algeria, Brazil, Ethiopia, India, Israel, Mali, Moldova, Pakistan, Russia, Slovakia, South Africa and Zimbabwe.”

### **RECOMMENDATION:**

It was recommended that the City of Bulawayo seeks to further strengthen partnerships at international level with:

- Civil Society and Public Institutions
- International Non-Governmental Organisations
- Sister Cities,

To strengthen network with professional networks and participate in cooperation platforms:

- The City needs to liaise with various embassies and international development organisations for possible areas of cooperation and partnerships.
- Efforts should be made to establish economic, social and cultural cooperation with Alliance Francaise and French Embassy in Zimbabwe.
- Initiatives be made to engage international experts through relevant embassies for exchange programmes pertaining to service delivery.

After discussion it was:-

### **RESOLVED TO RECOMMEND:**

That the recommendation of the Town Clerk as detailed in the report above be adopted in principle.

### **(9) REQUEST FOR USE OF THE SMALL CITY HALL AT CONCESSIONARY RATES ON 25<sup>TH</sup> MAY, 2017: MTHWAKAZI ‘KA’ MZILIKAZI CULTURAL ASSOCIATION**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the abovementioned association had written (15<sup>th</sup> March, 2017) as follows requesting free use of the Small City Hall:-

“We are a Bulawayo based Cultural Organisation which takes pride in maintaining the legacy of King Mzilikazi “ka” Matshobana, the founding king of the Ndebele Nation.

We do this through the hosting of his Annual Commemoration each year at the beginning of September at Mhlahlandlela 22km outside Bulawayo on the Old Gwanda Road.

One of our primary objectives is to encourage the youth to learn to appreciate and participate in Cultural Activities. We have therefore adopted Africa Day and set it aside as one of our programmes dedicated to the Youth. It is therefore in this regard that we request the use of the Small City Hall at a nominal fee and this event will run from 10:00hrs to 16:00hrs and we have no plans to use kitchen facilities.

We look forward to a favourable response from yourselves considering your Motto “Bulawayo City of Kings and Queens”.

The normal hire charge for this facility for the function requested and for the duration required was \$1688.54 inclusive of 15% Vat and 50% refundable deposit against damages.(NB This event would be on a public holiday).

In the past, Council had granted discounts (25%, 50%, 75%) to applicants on an individual basis depending on the merits of each case.

**RESOLVED TO RECOMMEND:**

That Mthwakazi ‘K’ Mzilikazi Cultural Association be offered a 25% rebate on the use of the Small City Hall for their Cultural event on 25<sup>th</sup> May 2017 as requested –i.e applicant to pay 75% of the normal hire charges for the Small City Hall.

**(10) AUTHORITY FOR SPECIAL LEAVE TO ATTEND, LOCAL AUTHORITIES PENSION FUND (LAPF) BUSINESS- CONTRIBUTOR’S MEMBER- GROUP II – BULAWAYO CITY COUNCIL – MR EDSON NYATHI – (SR NO. 11382) ADMINISTRATIVE OFFICER – HEALTH SERVICES DEPARTMENT**

The Town Clerk recalled (24<sup>th</sup> March, 2017) that the LAPF’s governance structures required periodic election of a representative amongst the employees of the Bulawayo City Council (Group II contributors to the Fund).

The outgoing Council representative to the LAPF was the Human Resources Manager who did not seek re-election upon the expiry of the 3 year tenure at LAPF on the 30<sup>th</sup> November, 2016.

In terms of LAPF’s procedure, elections were held through the postal ballot. Following the election, the following communication was received (31<sup>st</sup> January, 2017) from the Chief Executive Officer of LAPF:-

“27 January 2017

The Town Clerk



Bulawayo City Council  
P.O. Box 642  
Bulawayo

Dear Sir

**MANAGEMENT COMMITTEE RULES, 1978 ELECTION OF CONTRIBUTORS' MEMBER – GROUP II**

I hereby declare the results of the above election held during January 2017 as follows:-

| <b>ndidate</b>    | <b>Total Votes</b> |
|-------------------|--------------------|
| Nyathi Edson      | 2,978,010,34       |
| Tshuma Memory     | 1,714,258,31       |
| Nyabadza Silas    | 1,379,410.57       |
| Khanye Themba     | 818,872,.35        |
| Khanye Dingani    | 798,218.16         |
| Gumbo Xolile      | 733,761.77         |
| Ngulube Bornface  | 641,582.41         |
| Mkandla Lindiwe   | 387,645.61         |
| Sibanda Vusisizwe | 350,781.77         |

I do therefore declare Mr Edson Nyathi duly elected as Contributors' Member, Group II, for the period ending 30 November 2019.

Yours faithfully

C. Mandizvidza  
**Chief Executive**

**SCRUTINEERS**

Deloitte & Touche (External Auditor) – Refer to attached report

G. Gandashanga (Secretariat)”

Mr Edson Nyathi who triumphed in the vote was the Administrative Officer (Grade 9) in the Health Services Department. The previous incumbent had been granted special leave only (exclusive of any allowances) in order to attend to the LAPF business of governance.

Authority was therefore sought to grant Mr E. Nyathi special leave to attend to LAPF business for the duration of his tenure of office ie up to the 30<sup>th</sup> November 2019.

On the recommendation of the Town Clerk it was :

**RESOLVED TO RECOMMEND:**

That Mr Edson Nyathi (SR No. 11382) Administrative Officer – Health Services Department be granted special leave for periodical attendance to LAPF official business up to the period ending 30<sup>th</sup> November, 2019, on the understanding that all costs thereof shall be borne by the Local Authorities Pension Fund (LAPF).

**(11) REQUEST TO BE APPOINTED AS A MEMBER OF THE AUDIT COMMITTEE**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter (undated) Had been received from Councillor M Ncube (ward 1) requesting to be appointed as a member of the Audit Committee:-

“I write this letter requesting Council through your office to appoint me as a member of the Audit Committee. I served as its member from 2013 to 2015.”

Currently, Councillor M Ncube was a member of two (2) committees ie the Finance and Development Committee and the Environmental Management and Engineering Services Committee.

**RESOLVED TO RECOMMEND:**

That the request by Councillor M. Ncube to be appointed Member of the Audit Committee for the 2017 Municipal year be acceded to.

**(12) APPLICATION FOR PERMISSION TO CARRY OUT ACADEMIC RESEARCH: VARIOUS STUDENTS:**

The Town Clerk reported (24<sup>th</sup> March, 2017) that applications had been received from the following students wishing to carry out academic research in Council premises/ departments:-

1. Mhlanga Polite (NUST)
2. Priston Levison (Lupane State University)
3. Peter Mpofu (Domboshava Training Institute)
4. Sandisiwe Malaba (Domboshava Training Institute)
5. Ngobe Sibonizwe Vincent (Domboshava Training Institute)
6. Joseph Sanya (Domboshava Training Institute)
7. Itumeleng F Nyathi (Lupane State University)
8. Leo Philang Mpofu (NUST)
9. Thandolwenkosi Sibanda (Midlands State University)
10. Ntandoyenkosi Nxumalo (Bulawayo Polytechnic)
11. Langelihle Mzizi (NUST)
12. Samkele Mpofu (Lupane State University)
13. Silethemba M Guta (Lupane State University)

14. Mandlenkosi Malaba (NUST)

**1. Mhlanga Polite (14<sup>th</sup> March, 2017)**

“I hereby request to conduct a research project about your organisation. The title of the research is “Knowledge creation and knowledge sharing in a Local Government Authority: A case of Bulawayo City Council.”

Please find attached a letter from University. I hope my request will be granted.”

**2. Priston Levison (8<sup>th</sup> March, 2017)**

“I am a young man aged 26 years currently studying Development Studies at Lupane State University. I hereby request to carry out my research within your organisation (Pelandaba Clinic). My topic reads “Investigating stigmatisation and discrimination of 50 years and above people on HIV education, prevention and treat. A case study of Mabuthweni Suburb in Bulawayo.”

Your assistance with information for my research will be greatly appreciated.

**3. Peter Mpofu (14<sup>th</sup> March, 2017)**

“I Peter Mpofu a Bulawayo City Council employee SR 92405 hereby seek permission to carry out a research within the organisation. I am a student at Domboshava Training Institute and the programme I am doing is Diploma in Local Government Administration II. The research topic is “An investigation into the causes and effects of the closure of swimming pools in Bulawayo City.”

**4. Sandisiwe Malaba (14<sup>th</sup> March, 2017)**

“I Sandisiwe Malaba a Bulawayo City Council employee SR 90924 hereby seek permission to carry out a research within the organisation. I am student at Domboshava Training Institute, the programme I am doing being, Diploma in Local Government Administration II. The research topic reads (An investigation into the challenges faced by Local Authorities in self financing: The case of Bulawayo City Council)

**5. Ngobe Sibonizwe Vincent (14<sup>th</sup> March, 2017)**

“My name is Ngobe Sibonizwe Vincent working for the Bulawayo City Council, swimming pools section as swimming pool supervisor (lifeguard) under the Housing and Community Services Department, SR No 98481.

I am a second year at Domboshava Institute of Manpower Planning and Development, pursuing a Diploma in Local Government Administration. I am kindly requesting to carry out a research within Bulawayo City Council premises, My topic reads An investigation into the challenges faced by swimming lifeguards in executing their duties. Bulawayo City.

I thank you in advance for any help you may give to my application”

**6. Joseph Sanya (13<sup>th</sup> March, 2017)**

“My name is Joseph Sanya, currently working for the Bulawayo City Council at the Social Services Section under the Housing and Community Services Department (SR 87482). I am second year student at Domboshava Institute of Manpower Development under the Ministry of Public Service, Labour and Social Welfare, pursuing a Diploma in Local Government Administration.

As per the requirements for the said program, the student has to submit a complete research document at the institution before the completion of the Diploma; therefore I am kindly requesting to carry out a research within Bulawayo City Council

Premises. The research topic reads (an evaluation on the effectiveness of privatizing solid waste collection in Bulawayo City- 2015 up to date).”

**7. Itumeleng F Nyathi (28<sup>th</sup> February, 2017)**

“I hereby apply to carry out a research at your reputable organisation as partial fulfilment of my study in a Bachelor of Commerce Honours Degree in Human Resources Management. I am a student at Lupane State University doing my part four studies. As part of my studies, it is required that I write a project on a certain recognizable organisation in Zimbabwe.

My research topic reads: The role of HR functions in promoting women empowerment. A case of Bulawayo City Council.

The research is only for academic purposes and all confidential requirements will be observed.

Thank you for your anticipated co-operation.”

**8. Leo Philang Mpofu (10<sup>th</sup> March, 2017)**

“My name is Leo Philang Mpofu, residing at the above address. I am an undergraduate at the National University of Science and Technology, studying a Bachelor of Engineering Honours Degree in Industrial and Manufacturing. My student number is P0080632K and I am on my 5<sup>th</sup> year.

I am writing this letter seeking your permission and assistance in doing my final year project with your institution. My project is aimed at improving service delivery in garbage collection. My project title is: Mechanising Bulawayo City Council refuse collection trucks with a system that handles and loads refuse.

I look forward for you assistance in this regard.”

**9. Thandolwenkosi Sibanda (16<sup>th</sup> March, 2017)**

“My name is Thandolwenkosi Sibanda. I am studying Bachelor of Science Honours Degree in Local Governance Studies. I hereby submit my application requesting to conduct a research entitled stakeholder participation and engagement as an inevitable base for sustainable solid waste management in Zimbabwe urban local authorities: The case of the City of Bulawayo as part of my dissertation requirements. As such i am requesting to use your organisation as my case study. The research is for academic purposes only and findings

will not be published anywhere. Your privacy and confidentiality is guaranteed. I am requesting to do data collection from 17<sup>th</sup> April 2017 to 24 May, 2017.

I will greatly appreciate if my application is considered. My contact details are as follows. 0771098258. Email address [thandosibanda45@gmail.com](mailto:thandosibanda45@gmail.com).”

**10. Ntandoyenkosi Nxumalo (17<sup>th</sup> March, 2017)**

“My name is Ntandoyenkosi Nxumalo. I am a student at Bulawayo Polytechnic College studying National Diploma in Architectural Technology. I am writing to request permission to conduct a study at your organisation. The study is entitled “Impact of community youth centres in drug and substance abuse rehabilitation.”

If approval is granted, I will conduct a survey in the City of Bulawayo. The results of the study will be presented to the organisation.

Your approval will be greatly appreciated.”

**11. Langelihle Mzizi (20<sup>th</sup> March, 2017)**

“This letter serves as a request that, I Langelihle Mzizi DEC-003, use the City of Bulawayo Health Services Department as a case study. This is in partial fulfilment of the completion of an Honours degree in Human Resources Management at the National University of Science and Technology all the information collected is for academic purposes and will be kept in confidence.

Thank you for assistance.”

**12. Samkele Mpofu (21<sup>st</sup> March, 2017)**

“I am a female student at Lupane State University, doing fourth year under the Faculty of Humanities and Social Sciences. I am doing a research on the (Assessment of the impacts of Return to Sanity programme by the Bulawayo City Council on the livelihoods of street vendors. A case of Bulawayo)

I am kindly asking for your permission to collect data and find assistance from members of the City Council.”

**13. Silethemba M Guta**

“I Silethemba M Guta, a student at Lupane State University doing a BSC Honors Degree in Development Studies do hereby seek permission to conduct interviews at selected households in Makokoba, Mzilikazi and Matshobana Suburbs. The research topic I am researching on is entitled “An investigation onto the impact of deindustrialisation on urban livelihoods: A case of Bulawayo Urban.”

I look forward to your positive response.”

#### **14. Mandlenkosi Malaba**

“I am a fourth year NUST student studying towards a Bachelor of Commerce Honours Degree in Accounting. As part of fulfilment of the completion of my studies i am required to carry out an academic research.

My research topic is “An analysis of the role of the auditors in the prevention and detection of fraud at Bulawayo City Council, with reference to ISA Z40.” The auditor’s responsibilities relating to fraud in an audit of financial statements. The findings of this research which will be used for academic purposes only will be availed to Council for its own use.

I hope my application will receive a favourable response.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings and also indemnify Council against any accidents which might occur during the research exercise.

#### **RESOLVED TO RECOMMEND:**

- (i) That the undermentioned students be authorised to carry out academic research in Council premises as requested, subject to the usual conditions –
- (ii) That each applicant to submit copy of their research findings including the Executive Summary after completing the research exercise.
- (iii) That Council be indemnified against any accidents/mishaps that may occur during the process.

#### **(13) REQUEST TO MARKET THE BULAWAYO BASED TOURISM (CBT) AS MZILIKAZI YOUTHS : KASI YOUTHS**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter (1<sup>st</sup> February, 2017) had been received from a Mzilikazi based Youth Organisation called Kasi Youths:-

“Bulawayo Community Based Tourism (Amakhosi Cultural Tours) is an initiative which was created by Amakhosi Cultural Centre, as a way of alleviating Poverty by introducing tourists to our townships, to give them the township feel and experience, give them the opportunity to hear the history, stories and get to admire art and mostly interact with the community of Bulawayo.

The idea was later developed and shared with the Government of Zimbabwe through the Ministry of Tourism Hospitality, industry (MOTHI), Zimbabwe Tourism Authority (ZTA) and after viewing the need of this initiative the Government extended the invitation to Japan International Cooperation Agency (JICA), to help develop this pilot project not only in Bulawayo, but to three other areas making Bulawayo the fourth.

This Bulawayo CBT pilot project kicked off in May 2016 and has been hosting workshops with community members and representatives and the familiarisation trip of marketing the trail of this tourism trail will be done this February, we are not yet certain of the days exactly as we will be updated when all the fundamentals are ready. This familiarisation trip will be the wrapping up trip.

As Mzilikazi youths and artists we have come up with a concept and ideas to show case on this trail marketing trip, these ideas consist of activities such as musicals, art, skateboarding, we reckon tourists would love these kind of activities and this would give the community of Mzilikazi something to look forward to.

We are to host these activities at the Mzilikazi Central Park Outdoors on “Taylor rd.” Just outside the McDonald Hall. A few things will be needed for this event to be a success, such things needed include the Park being trimmed well, 3 street signs labelled “Taylor rd.” Power supply from the Hall, access to the Hall for the use of toilets as this will be an all day event starting from 8am-6pm.

This is an opportunity brought by tourism to help us develop Bulawayo, we ask for your help to make this activity a success. Hope this letter finds you well.”

The Acting Director of Housing and Services (13<sup>th</sup> February, 2017) had no objection to this application. He suggested that the Youths could liaise with his department for the logistics.

The Town Clerk (Public Relations) had noted (14<sup>th</sup> March, 2017) that this was a good initiative to market the City of Bulawayo:--

“I refer to your comments on the above subject matter.

The section notes that this is a good initiative to market the City of Bulawayo as an investment destination. The proposal by the Kasi Youths is supported. There is however need for various Council departments to work together in ensuring that the proposed area is spruced up for the event. The Acting Director of Housing and Community Services should liaise with the various with the various Council departments to uplift the area.”

After discussion it was:-

**RESOLVED TO RECOMMEND:**

That the request by KASI Youths to market the Bulawayo Based Tourism (CBT) in conjunction with Amakhosi Cultural Centre be acceded to in principle pending interdepartmental consultation on the integrated approach on its concept.

**(14) AUTHORITY TO INCUR EXPENDITURE - WORKSHOP ON INTERGRATED RESULTS BASED MANAGEMENT (IRBM). THREE MEMBERS OF STAFF - TOWN CLERK'S AND CHAMBER SECRETARY'S DEPARTMENTS. - 16 MARCH 2017. BULAWAYO RAINBOW HOTEL**

The Town Clerk reported (24<sup>th</sup> March, 2017) that following correspondence had been received (13/03/17) from the Secretary General of the Urban Councils Association of Zimbabwe:

**“TO: ALL TOWN CLERKS/SECRETARIES**

**RE: INVITATION TO A FOLLOW UP WORKSHOP ON INTERGRATED RESULTS BASED MANAGEMENT: BULAWAYO RAINBOW HOTEL, 16 MARCH 2017.**

The above caption refers.

As a follow up to the IRBM held in Kadoma, Town Clerks/ Secretaries, two IRBM Focal Persons and a human resources official from each local authority are invited to a one day workshop to be held at the Bulawayo Rainbow Hotel on 16 March 2017. The purpose of the meeting is to finalize IRBM documents.

The travelling dates are 15 and 17 March 2017. Local Authorities shall fund participants in all respects. Each local authority shall pay \$150 per council to cover conferencing and cordials.

The money should be deposited into OCAZ Account by 14 March 2017.

Name : Urban Councils Association of Zimbabwe  
Account : 9140001620559  
Bank : Stanbic  
Branch : Minerva

(Signed)

L. Mutekede

**SECRETARY GENERAL**

**Cc. Principal Director Ministry of Local Government, Public Works and National Housing, Department of Urban Local Authorities  
Office of the President and Cabinet”**

Given the urgency of the matter, and since the Town Clerk had been away on tour of duty out of the country as part of a Council delegation, the Chamber Secretary had nominated three members of staff, namely; Messrs M. Tshalebwa SR No (21324) the Human Resources Manager; N. Moyo SR No (01045) Work study Officer and B. Ngulube SR No (21475) Senior Administrative Officer; to represent council at the aforementioned workshop on the



16<sup>th</sup> of March 2017. Budgetary expenditure to cover the costs thereof (\$150) was available under Vote 00002/ item 00109.

Express authority was therefore sought to confirm the action taken by the Chamber Secretary in order to fulfil Council's obligation at the aforementioned workshop.

The Chamber Secretary advised that she also attended the meeting. On that note it was:-

**RESOLVED TO RECOMMEND:**

That the action taken by the Chamber Secretary in consultation with the Town Clerk and Mayor in having authorised three members of staff, namely; the Chamber Secretary (Mrs S. Zhou) SR. No Messrs M. Tshalebwa SR No (21324) the Human Resources Manager; N. Moyo SR No (01045) Work study Officer and B. Ngulube SR No. (21475) Senior Administrative Officer; to represent council at the aforementioned workshop at the Bulawayo Rainbow Hotel on the 16<sup>th</sup> of March 2017. Budgetary expenditure to cover the costs thereof (\$150) was available under Vote 00002/ item 00109.

**(15) PERFORMANCE MANAGEMENT SYSTEM FOR URBAN LOCAL AUTHORITIES- CIRCULAR No LA22 FROM THE MINISTRY OF LOCAL GOVERNMENT, PUBLIC WORKS AND NATIONAL HOUSING**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following communication had been received (21/02/17) from the parent ministry:

“Reference: Circular No LA22  
1 February 2017.  
To Town Clerks and Secretaries  
In all Urban Local Authorities

**PERFORMANCE MANAGEMENT SYSTEM FOR URBAN LOCAL AUTHORITIES**

The Government introduced Integrated Results Based Management to local authorities in 2008 and has gradually been expanding its coverage culminating in the introduction of Performance Management contracts for Town Clerks/Secretaries in 2014. The submission of budget related performance contracts for Town Clerks and Secretaries has been a stipulation for the last 3 budget years but to date no objective appraisal has been possible as the appraising of a professional by a political body often leads to conflict.

Discussions on a possible solution have been undertaken with the office of the President and Cabinet and the Town Clerks Forum to establish a system that will see professional appraisal of Town Clerks/Secretaries' performance there by making the exercise meaningful.

It has now been agreed that following system will be used for the Performance Management of Council officials:

- a) In October of each year, every employee of Council will have an approved work plan which is in line with the Council Budget.
- b) The work plan of the Town Clerk/Secretary will be converted into a Performance Contract and included as part of the Council Budget submission in November of each year.
- c) Performance Contracts will be drafted and signed for each Head of Department.
- d) Work Plan and Performance Agreements should be reviewed at least twice a year to ensure that constant performance feedback is given to employees and adjustments can be made to suit the current situation.
- e) The appraisal of the Town Clerk will precede the appraisal of the Heads of Department and will take place in November of each year.
- f) An Appraisal Panel, comprising a Ministry official, the local Public Service Commission Inspector and a peer Town Clerk/Secretary will be established for each Council.
- g) The Town Clerk/Secretary would complete his /her appraisal by the end of November each year.
- h) The Appraisal Panel meets with Town Clerk/Secretary who would have to justify his/her self appraisal and where necessary provide evidence of achievements and exception reports.
- i) The Panel will deliberate the submission by the Town Clerk/Secretary and make a recommendation for a final rating of the Town Clerk/Secretary to the Council.
- j) The Council will then consider the rating and resolve.
- k) Where a Council has reservations about the recommended Panel rating, the Mayor/ Chairperson will make a submission to the Secretary for Local Government, Public Works and National Housing with the rationale for the dispute.
- l) The Permanent Secretary will consider the recommendations of the Panel and submission by the Council and made a recommendation to the Minister.
- m) The Minister will then make a determination, which rating will be the final decision.
- n) The Town Clerk/Secretary will conclude the appraisal of the Heads of Department immediately after his/her appraisal has been concluded and the process is then cascaded downwards until all appraisals have been concluded.

In addition, the Council as a body would also be appraised by the same Panel. Results of the appraisal will be sent to the Permanent Secretary.

This circular repeals and replaces Local Government Circular Minute 6 of 2014. Interpretation of this circular rests with the secretary for Local Government, Public Works and National Housing.

Eng. G.S Mlilo  
**Secretary for Local Government,  
Public works and National Housing**

Copied                      The Office of the President and Cabinet  
                                    All mayors and Chairpersons  
                                    The provincial Administrators for Harare and Bulawayo”

As per convention, Council was obliged to comply with the terms of the circular in accordance with the requirements as enunciated by the parent ministry. However, the committee might express its views and recommend accordingly on the matter.

After discussion during which the Town Clerk explained that this Ministerial Circular was now a directive articulating the relevant procedures in terms of the Results Based Management concept.

It was :-

**RESOLVED TO RECOMMEND:**

That the foregoing report be received  
and noted.

**(16) REQUEST TO USE THE LARGE CITY HALL TO HOST THE JUNIOR  
PARLIAMENT SITTING ON THE 29<sup>TH</sup> APRIL, 2017**

The Town Clerk reported (24<sup>th</sup> March, 2017) that he had received the following letter dated 6 February 2017 from the Ministry of Youth, Indigenisation and Economic Empowerment

“The Ministry of Youth, Indigenisation and Economic Empowerment through the Zimbabwe Youth Council would like to host the first sitting of the Junior Parliament at the Large City Hall on the 29<sup>th</sup> of April, 2017. The Junior Parliament sitting will be the first ever sitting to take place in Bulawayo since its inception 25 years ago.

We hereby write to request your support in this ground breaking event by providing a venue for free for the said sitting on the 29<sup>th</sup> April, 2017. The Junior Parliament will in its meeting articulate young people’s needs especially those related to their active participation in the economic sector in line with the AU theme for 2017, “Harnessing the demographic dividend through investments in youth”

We expect 210 Junior Parliamentarians, and a maximum of 150 government and non-government officials to grace this occasion at which His Excellency the President of Zimbabwe Cde R.G Mugabe will be in attendance.”

The proposal had been circulated to Heads of departments, who responded as follows:

The Chamber Secretary’s view was that the Ministry of Youth, Indigenisation and Economic Empowerment had a budget for holding this event. The use of the hall was at cost and granting its free use meant that Council bears the related expense. Council was also facing financial challenges and could ill-afford granting free use of its facilities. She

therefore recommended that the applicant be granted a discounted rate for the use of the Large City Hall.”

The Director of Engineering Services said there was no objection to the Large City Hall being used for free to host this national event which would benefit Bulawayo Junior Parliamentarians. However, the waiver of payment would be at the discretion of Council.

The Acting Director of Housing and Community Services believed this was a noble idea, more so that this would be the first sitting of the Junior Parliament in Bulawayo. However, the Town Clerk’s Department was better placed to comment on the charges since this hall fell directly under their management.”

The Acting Director of Health Services had said there were no public objections to the application to use the Large City Hall for the Junior Parliament. He had said offering the free use of the City hall would be one way the City was showing its support for the event. He added that the Director of Financial Services was in a better position to comment on the waiver of payment.

No comment had yet been obtained from the Finance Department.

In the past, Council has partnered with the Junior Parliament through the Bulawayo Junior City Council. Taking into consideration that this is the first ever sitting of Junior Parliament in Bulawayo and that it would be attended by His Excellency the President, Council may consider the option of waivering the costs of hiring the Large City Hall.

**RESOLVED TO RECOMMEND:**

That the request by the Ministry of Youth, Indigenisation and Economic Empowerment for free use of the Large City Hall on 29<sup>th</sup> April, 2017 (Junior Parliamentary sitting) be acceded to in view of the nature of the event.

**(17) NON STANDARD UNITS MEASUREMENT SURVEY: ZIMBABWE NATIONAL STATISTICS AGENCY (ZIMSTAT)**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter (21<sup>st</sup> March, 2017) had been received from the Zimbabwe National Statistics Agency- ZIMSTAT:-

“The Zimbabwe National Statistics Agency (ZIMSTAT) will be carrying out the Non Standard Unit of Measurements to compliment household data collection done for (PICES) Poverty Income, Consumption and Expenditure Survey 2017.

The Non Standard Units Measurement Survey is the first survey of its kind to be conducted in Zimbabwe as a module of 2017 the Poverty, Income, Consumption and Expenditure Survey (PICES). This survey is to be carried out in all the districts of Zimbabwe. In the past rounds (PICES) survey, non-standard units which were collected in the field were converted into standard units at Head Office.

In the 2017 PICES survey, ZIMSTAT is to carry out a survey of these units and then afterwards create a data base of such units converted to standard units. The data base will then be used by enumerators to convert the non-standard units encountered during data collection in the fields to standard units throughout the 2017 PICES data collection period.

### **Objectives of the survey**

- To provide accurate data useful to formulate national policies for social welfare programmes
- To provide a standard measurement of the actual quantities of the locally used unit of measurement
- To provide data on actual weights in kilograms of commodities purchased and consumed by households in the PICES sample

### **Data uses**

The data from the Non Standard Units Measurement Survey will be used to impute actual quantities in kilograms on the commodities purchased and consumed by households in the PICES daily record books.

Each item will be measured at least three times within Open Market and once in each of the vendors within the Open Market. If a local unit of measurement can only be found in one vendor on that Open Market then only one measurement can be written down for that local unit of measurement and a comment noted down. The same applies if there can only be two within the Open Market. On vendors identification the name of the contact person should be written as is being down in Consumer Price Survey.

The Non Standard Units Measurement Survey questionnaire is divided into various sections namely:

1. Nuts
2. Fish
3. Cereals and Grains
4. Dried Vegetables
5. Firewood
6. Fresh Fruits
7. Fresh Vegetables
8. Meat
9. Milk and Eggs
10. Oils and Fats
11. Potatoes and Other tubers

Your cooperation is highly expected for this exercise to be successful and may you notify all your stations and Councillors in Bulawayo, as my team of data collections will be operating in selected areas namely, Renkini, Makokoba Market, Mzilikazi Market, Entumbane Complex Market, Nkulumane Complex Market and Sekusile Market in the city of Bulawayo. The team might be moving as a group or operating in

pairs and they will measure at least three measurements per item i.e. small, medium and large.”

In the past, Council had acceded to similar requests as this was a national exercise.

**RESOLVED TO RECOMMEND:**

That the foregoing report be received and noted and the request by ZIMSTAT for assistance in carrying out the abovementioned exercise be acceded to

**(18) REQUEST FOR PERMISSION TO USE THE CITY HALL CAR PARK FOR A BASKETBALL EVENT: NM SPORTS**

The Town Clerk reported (24<sup>th</sup> March, 2017) that NM Sports (16<sup>th</sup> January, 2017) had requested for permission to use the City Hall Car Park for a Basketball event and this had not been acceded to in terms of the current policy on use of this facility.

The applicant had (8<sup>th</sup> February, 2017) submitted the following appeal letter:-

**“Re: Letter of Appeal**

Reference is made to your memorandum of 30/01/2017 in which you declined our request to book the City Hall Parking for a school’s basketball tournament. We duly respect your verdict on the above matter but hereby kindly appeal this decision considering the following:

- a. The venue was specifically chosen due to its location which is highly visible and accessible to the public. This allows us to showcase basketball as a sport to more people in Bulawayo than is possible in other venues such as BCD and others that are only frequented by the basketball fraternity and are not easily accessible to the public.
- b. The high visibility and accessibility of the venue to the public adds value to the event, the sport of basketball as well as the Bulawayo Community as it carries on the legacy of the region 5 games hosted by the City Bulawayo in 2014. Up to 20 schools will be participating giving exposure to the children as well as the public.
- c. This is not a fundraising event (the public will be able to watch free of charge) but a mere public display to popularize basketball as a sport.
- d. There will be no damage to the car park. The surface and hoops are both portable and will not be fixed to the ground. The same equipment has been used successfully to host basketball events at Trade Fair in 2016.
- e. We have observed that the City Hall car park has been used for other events and shows and we do not understand the differentiation.

In light of the above, we kindly ask you to reconsider our request, please. Your assistance in this matter is greatly appreciated.”

Comments from various Municipal Departments were as follows:-

**(a) Chamber Secretary – Valuation Section**

“Please be advised that there are adequate sporting facilities within the city to accommodate and hold such an activity. As such, the applicants are advised to contact the respective lessees of the Sports Clubs.

In view of the foregoing, I recommend that this application be declined.”

**(b) Acting Director of Health Services**

“Your memorandum dated 19 January 2017 and referenced SHN/BS/M1/6 on the above subject matter refers.

Please note that this facility is a car park and should be used for intended purpose. There are alternative sports field where this can be done, therefore this department does not support the application.”

**(c) Director of Engineering Services**

“Please be advised that there are no town planning objections to the use of City Hall Grounds for Show Basket Ball Matches. This is on condition that noise nuisances would not arise and the tarred surface is not decimated in any way.”

After discussion it was :-

**RESOLVED TO RECOMMEND:**

The application by NM Sports for permission to use the City Hall Car Park for a Basket Ball event as requested be acceded to subject to availability and payment of the requisite fees to be determined by the City Valuer as appropriate.

**(19) RE: REQUEST FOR THE FREE USE OF LARGE CITY HALL FOR THE BULAWAYO ARTS AWARDS AND SPONSORSHIP OF A MAYORAL AWARD**

The Town Clerk reported (24<sup>th</sup> March, 2017) that he had received the following letter dated, 31 January 2017 from Bulawayo Arts Awards;

“The world over, arts awards have been set up to add the glitz and glamour while recognising and honouring individuals and groups who will have done well in their different fields and genres of art. Bulawayo is known as the cultural hub of Zimbabwe, but we have never celebrated our own, even though many of our sons and daughters excel in what they do.

These awards are there to plug a gap in local artists.

Bulawayo Arts Awards (BAA) are multi-disciplinary arts awards that recognise and honour exceptional individuals and collaborative artistic efforts in the City of Bulawayo. They are meant to compliment the efforts that are already being made to recognise and honour artists from the region. There has been an outcry by artists who feel they are marginalised by awards and events that take place outside the City of

Bulawayo. The awards are being curated to recognise good effort and talent amongst local artists. The inaugural edition of the awards will be held on the 30<sup>th</sup> of June at Large City Hall in Bulawayo. The awards will cover the following disciplines: Music, Theatre, Dance, Literary Art, Poetry, Comedy, Fashion, Film, Visual Art and Media.

We seek partnership with Bulawayo City Council in two areas. We kindly ask for free use of the Large City Hall on the 29<sup>th</sup> of June 2017 for set up, that is TV signal testing and sound check and also on the 30<sup>th</sup> for the actual awards. We also want to name an award after the Mayor. As these awards will be annual, the Mayor's award will be constant in the awards even way past our generations. The award is pegged at \$800 for both the Gong and the price money. We also invite City Council to the organizing table.

We truly appreciate that Bulawayo City Council has been supporting a lot of other artistic endeavours in the City. Here is hoping our request meets the acceptance of our City Fathers and Mothers. And here is hoping for a world class event for our Bulawayo by Bulawayo citizens. Feel free to assist and advise. In words that are famous and leading. *Nxa singazenzeli ngubani ozasenzela.*"

The proposal was circulated to Heads of departments.

The Chamber Secretary commented as follows, "The holding of Awards is a noble idea. My view, however, is that Council should channel its limited resources to its core-responsibility that is service delivery. The applicant should look for sponsorship from the business community. Given the challenges bedevilling the economy, sponsorship from business world is in decline. Council should be wary of taking over that responsibility as it comes as an opportunity at cost."

The Director of Engineering Services said, "It is appreciated that this is a noble cause but Council does not have money and cannot sponsor the Mayor's award. The issue of Council's nominee to the Organising Committee accordingly falls away. The Organisers may be granted discount on the use of large City Hall. Perhaps the group may be advised to join forces with Intwasa to promote such events."

The Director of Financial Services said the department recognises the efforts of Bulawayo Arts Awards in uplifting the Arts in the City and the country at large. However, he said Council was currently constrained financially, given several service delivery demands that cannot be met. Other addresses were better placed with respect to free use of the Large City Hall.

The Acting Director of Health Services said the idea was good but however, Council was currently facing cash flow challenges and cannot afford to offer free services to other organisations.

The Acting Director of Housing and Community Services commented as follows: "the City Hall falls under the Town Clerk's Department and therefore they are better placed to comment on that. As for the naming of the awards after the Mayor, it is the Chamber Secretary who can better comment as Councillors affairs are housed in that department. The department nominates Mr K Bhebhe the Community Services Officer to work with them in organising the Awards."



The Town Clerk's Department (Public Relations) commented that the awards would go a long way in promoting the City of Bulawayo as a Cultural hub and in enhancing the Bulawayo brand. The awards would also assist in profiling and celebrating local artistic talent. They however noted the current financial constraints faced by Council.

**RECOMMENDATION:**

Considering the financial constraints, the use of the Large City Hall could be given at a discount of 50% while the Mayoral award could be in the form of a floating trophy.

In response to questions the Chamber Secretary explained that Bulawayo Arts Awards was proposing among other things to introduce a Mayoral award which would obviously be sponsored by Council. They were also asking for free use of the Large City Hall for the Bulawayo awards ceremony.

After discussion it was:-

**RESOLVED TO RECOMMEND:**

That in view of financial constraints Councils support in this regard be limited to 50% rebate on the hire charges for the use of the Large City Hall for the event on 29<sup>th</sup> June 2017.

**(20) REF: INVITATION TO A VALIDATION REFERENCE GROUP MEETING FOR CENTRE OF EXCELLENCE COUNCILS: 7 APRIL 2017**

The Town Clerk reported (24<sup>th</sup> March, 2017) that the following letter was received from Gender Links (13 March 2017)

“Gender Links, is cordially inviting your gender focal person to participate in a reference group meeting to validate the work Gender Links has been doing with Councils through the Centres of Excellence programme for Gender mainstreaming and to map the way forward for future programming. The workshop is scheduled to take place in Harare on **7 April 2017** at Crowne Plaza, Harare.

Details:

Check in: 6 April 2017

Workshop: 7 April 2017

Check out: 8 April 2017

Gender Links will provide accommodation and meals for your gender focal person.

Kindly confirm your participation with Gender Links. Email Tapiwa Zvaraya [zimmande@genderlinks.org.za](mailto:zimmande@genderlinks.org.za) by **Friday 24 March 2017.**”

It shall be recalled that the City of Bulawayo is the current leader in the Centres of Excellence (COD) for gender mainstreaming in local government as such participation in the validation exercise will assist Council and other local authorities in their endeavors to promote gender equity.

**RESOLVED TO RECOMMEND:**

That the Gender focal person Mrs A Manyemwe participates in the reference group meeting and that council pays for transport and incidental costs only as other expenses shall be met by the organizers.

(21) **INVITATION TO ATTEND THE INTERGOVERNMENTAL TENTH REGIONAL ENVIRONMENTALLY SUSTAINABLE TRANSPORT FORUM IN ASIA : 14<sup>TH</sup> – 16<sup>TH</sup> MARCH, 2017: HIS WORSHIP THE MAYOR, COUNCILLOR M.K. MOYO**

The Town Clerk reported (27<sup>th</sup> March, 2017) that the United Nations Office for sustainable development (UNOSD) and the United nations centre for development regional development (UNCRD) had invited His Worship the Mayor (Councillor M.K. Moyo) to participate in the above-mentioned forum to be held in Vientiane – Lao (Don Chan Palace Hotel and Convection) from 14<sup>th</sup> to 16<sup>th</sup> March, 2017.

The main objective of the Vientiane International Mayors Forum was to provide an international platform for an exchange of experiences among Mayors and other leaders of Local Governments on the implementation of local level policies and projects to enhance the achievement of sustainable cities – Sustainable Development Goal SDG 11 and in line with the new Urban Agenda adopted at the United Nations Conference on Housing and Sustainable Urban Development (habitat III) in Quito, Ecuador, in October, 2016.

The programme would include thematic sessions with presentations and interactive discussion on the following:-

- Policies for achieving smart, resilient and low carbon cities.
- Integrated planning for Sustainable Urban Development – localising the SDGs, addressing the new Urban Agenda.
- Public participation in Urban Planning and Development.
- Financing for SDG 11.
- Conservation of Urban Cultural and Natural Heritage and Historic Urban Landscapes, Provision of recreational “green” and other public spaces.

In view of the time factor the Mayor after consultation with the Town Clerk attended the Forum which took place in Vientiane – Laos – Asia. After discussion it was:-

**RESOLVED TO RECOMMEND:**

That the action taken by His Worship the Mayor in attending the tenth Regional Environmentally Sustainable Transport Forum in Laos, South East Asia from 14 – 16<sup>th</sup> March 2017, and payment of the unconditional allowance only as other costs were met by the organisers be confirmed.

(22) **REQUEST TO CARRYOUT RESEARCH ON COUNCIL PREMISES:  
PREPARATION OF ACTIVATED CARBON FROM BOTTOM FLY-ASH FOR  
TREATMENT OF EFFLUENT FROM DYE INDUSTRIES: MISS MANDIPA L.  
MUSONZA: NUST**

The Director of Engineering Services reported (20<sup>th</sup> March, 2017) that a letter dated 22<sup>nd</sup> February 2017 had been received from Miss Mandipa L. Musonza and reads as follows:-

“I am a final year student in the Department of Applied Chemistry, undertaking a research project in fulfilment of the requirement of Bachelor of Science Honours Degree in Applied Chemistry.

I hereby request your assistance in identifying and collecting samples of effluent from dye manufacturing industries. The title of my project is ‘Preparation of activated carbon from bottom

I look forward to your most favourable response from you”.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which may occur during the research exercise.

On the recommendation of the Director of Engineering Services it was :-

**RESOLVED TO RECOMMEND:**

That Miss Mandipa L. Musonza, be granted permission to do the research based on the above stated conditions i.e

- (i) That each applicant to submit copy of their research findings upon completion.
- (ii) That Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research exercise.

(23) **INVITATION TO ATTEND THE ZIMFUND PROGRAMME OVERSIGHT COMMITTEE (POC) MEETING: 16<sup>TH</sup> MARCH 2017: MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT: 6<sup>TH</sup> FLOOR TREASURY CONFERENCE ROOM AT 1430 HOURS: MR S. M. NCUBE S. R. NO. 31083 – PRINCIPAL ENGINEER AND MR S. WALKER – CONSULTANT: ENGINEERING SERVICES : MRS S. ZHOU SR. NO. 00046 : CHAMBER SECRETAY**

The Director of Engineering Services reported (20<sup>th</sup> March, 2017) that an invitation letter dated 9<sup>th</sup> March 2017 had been received from the Local Government, Public Works and National Housing and read as follows:

**“Invitation to attend the ZIMFUND Programme oversight Committee (POC Meeting**

You are kindly invited to attend the ZIMFUND Program Oversight Committee preparatory meeting scheduled for Thursday 16<sup>th</sup> March 2017 at the Ministry of Finance and Economic Development, 6<sup>th</sup> Floor, Treasury Conference Room at 1430 hours to deliberate on the following projects:-

- Update on Snag List for Phase 1 Project
- Update on the implementation of the urgent water supply and sanitation rehabilitation.
- Progress on consolidation works for water, and

In view of the above, representatives, preferably Engineers who are knowledgeable about the projects are requested to bring progress reports for the projects being undertaken in their local authorities, share experiences and related challenges’.

**Travel Estimates Cost**

|                               |                         |
|-------------------------------|-------------------------|
| Accommodation (2 nights)      | \$720.00                |
| Meals                         | \$240.00                |
| Incidental \$50/day x 2 x 2   | \$200.00                |
| Travel by road 890km x \$0.67 | <u>\$596.00</u>         |
| <b>TOTAL</b>                  | <b><u>\$1756.30</u></b> |

The Chamber Secretary indicated that the Engineers attended the preparatory meeting on the 15<sup>th</sup> March 2017 and she joined them on behalf of the Town Clerk on the 16<sup>th</sup> March 2017 for the meeting between Government of Zimbabwe and the Donor community.

It was :

**RESOLVED TO RECOMMEND:**

- (i) That the action taken by the Mrs S. Zhou in consultation with the Town Clerk in authorising Mr S. Ncube SR. No. 31083 and Mr S. Walker to attend the above stated meeting on the 16<sup>th</sup> of March 2017 at the Ministry of Finance and Economic Development 6<sup>th</sup> Floor, Treasury

Conference Room in Harare be confirmed.

- (ii) That Council pays incidentals, meals, accommodation and transport in the usual manner.
- (iii) That Special leave covering the period be granted.
- (iv) That Council grant a standing resolution for the Project implementation Team Members to travel for issues concerning the Bulawayo Water and Sewerage Services Improvement Project (BWSSIP) for the duration of the project.

(24) **APPLICATION FOR PERMISSION TO CARRY OUT ENVIRONMENTAL RESEARCH ON LANDFILL WASTE SITES AND SEWAGE WATER TREATMENT PLANTS: DR B. N. YALALA: NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

The Director of Engineering Services reported (20<sup>th</sup> March, 2017) that a letter dated 23<sup>rd</sup> February 2017 had been received from Dr B. N. Yalala and read as follows:-

**'RE: APPLICATION FOR PERMISSION TO CARRY OUT ENVIRONMENTAL RESEARCH ON LANDFILL WASTE SITES AND SEWAGE WATER TREATMENT PLANTS**

The Chemistry department is seeking permission to carryout environmental research on the landfill waste deposal sites and evaluation of runoff water into the collecting streams. We would like to sample soils, sediments and water from both the landfill waste disposal sites and the waste water from the reticulation treatment works.

We hope to expose our Part IV chemistry students into waste management and water quality monitoring, as this is a major part of their project management course.

We believe this work is mutually beneficial to both parties as the City Council will benefit in accessing the data produced from this work, whilst the students will get proper experience in project management in environment monitoring and assessment.

An annual report will be produced on the work carried out and the report will be forwarded to the Director of Engineering Services.

Looking forward to fruitful collaboration.'

In the past Council has acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which may occur during the research exercise.

On the recommendation of the Director of Engineering Services it was :-

**RESOLVED TO RECOMMEND:**

That Dr B. N. Yalala be granted permission to do the research based on the above stated conditions i.e

- (i) That each applicant to submit copy of their research findings upon completion.
- (ii) That Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research exercise.

**(25) IMPLEMENTATION OF COUNCIL RESOLUTIONS : MARCH 2017**



The Acting Director of Health Services submitted (14<sup>th</sup> March, 2017) the attached report of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

**RESOLVED TO RECOMMEND:**

That the foregoing report be received and noted.

**(26) INVITATION TO ATTEND A FOOD FORTIFICATION MONITORING TRAINING : 22 TO 24 FEBRUARY 2017 : UNICEF OFFICES : HARARE : MR P. NCUBE : S.R. NUMBER 21379 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation from the Ministry of Health and Child Care had been received by the department for attendance to the above workshop. The objective of the workshop was to train cadres in the monitoring of fortification in foodstuffs.

Attendance to the workshop by a representative from this department would be beneficial to the city. The Acting Director of Health Services nominated Mr P. Ncube a Divisional Environmental Health Officer to attend the workshop he would be in a position to cascade the knowledge gained to other colleagues.

In view of the dates of the workshop, the matter had been discussed with the Town Clerk who has authorised Mr P. Ncube's attendance.

All expenses of the workshop would be borne by the organisers. The Acting Director of Health Services sought to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr P. Ncube be granted special leave from 22 to 24 February 2017 to enable him to attend the above workshop and be paid an incidental

allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mr P. Ncube (S.R. No. 21379) to attend the abovementioned meeting in Harare on 22<sup>nd</sup> to 24<sup>th</sup> February, 2017 and the payment of incidental allowances only as other costs were met by the organisers, as well as use of a municipal vehicle for which fuel be reimbursed, be confirmed.

(27) **INVITATION TO ATTEND A CONSULTATIVE MEETING FOR THE REPRODUCTIVE, MATERNAL, NEWBORN, ADOLESCENT, CHILD HEALTH AND NUTRITION STRATEGY: 27 FEBRUARY 2017 : CRESTA LODGE MASASA : HARARE : SISTER S. SIBANDA : S.R. NUMBER 23183 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care has engaged consultants to develop the Reproductive, Maternal, Newborn, Child Health, Adolescent and Nutrition Strategy 2017 – 2021. The Ministry is inviting your organisation to be part of this crucial meeting to discuss the priority areas for the strategy”.

The Acting Director of Health Services nominated Sister S. Sibanda, a Community Health Sister to attend the above meeting. She was in a position to contribute effectively and disseminate the information.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorized Sister S. Sibanda’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Sister S. Sibanda be granted special leave from 26 to 28 February 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Sister S. Sibanda (S.R. No. 23187) to attend the abovementioned meeting in Harare on 27<sup>th</sup> February 2017 and the payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(28) **INVITATION TO ATTEND A TRAINING ON VISUAL INSPECTION WITH ACETIC ACID CERVICOGRAPHY (VIAC) SERVICES : 27 FEBRUARY 2017 TO 11 MARCH 2017 : WILKINS HOSPITAL : HARARE : SISTER N. NCUBE : S.R. NUMBER 20362, SISTER N. MHURI : S.R. NUMBER 26382 AND SISTER T. DZAMA : S.R. NUMBER 25162 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send three midwives for training on VIAC services. Currently, E.F. Watson Clinic was the only municipal clinic offering VIAC services.

There was need to roll out services to other clinics to enable clients to access services within easy reach hence the selection of Nkulumane clinic as a VIAC services site. The Ministry would also provide the equipment needed for use.

The Acting Director of Health Services nominated Sister N. Ncube, Sister N. Mhuri and Sister T. Dzama, all midwives working at Nkulumane clinic to attend the training. They were experienced midwives who would be able to train others on the VIAC programme.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorized Sister N. Ncube, Sister N. Mhuri and Sister T. Dzama's attendance.

All costs would be borne by the organizers.

It was therefore recommended that Sister N. Ncube, Sister N. Mhuri and Sister T. Dzama be granted special leave from 26 February 2017 to 11 March 2017 to attend the above training and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Sister N. Ncube (S.R. No. 20362), Sister N. Mhuri (S.R. 26382) and Sister T. Dzama (25162) to attend the abovementioned meeting in Harare on 27<sup>th</sup> February to 11<sup>th</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(29) **INVITATION TO ATTEND HEALTH WORKERS WELLNESS STAKEHOLDERS MEETING : 20 TO 21 MARCH 2017 : RAINBOW TOWERS HOTEL : HARARE : MRS S. HOVE : S.R. NUMBER 23436 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

‘The Ministry of Health and Child Care would like to invite you to participate in the above named meeting. The consultative meeting aims to gather your views and opinions on the National policy framework for Health Care Workers (HCWs) Comprehensive Wellness Programme including active TB screening’.



The Acting Director of Health Services nominated Mrs S. Hove the Chief Nursing Officer to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who has authorised Mrs S. Hove's attendance.

All costs would be borne by the organisers.

It was therefore recommended that Mrs S. Hove be granted special leave from 19 to 22 March 2017 and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs S. Hove (S.R. No. 23436) to attend the abovementioned meeting in Harare on 20<sup>th</sup> to 21<sup>st</sup> March, 2017 and the payment of their incidental allowances only as other costs were met by the organisers, be confirmed.

**(30) INVITATION TO AN URGENT PROGRAMME PERFORMANCE REVIEW AND REMEDIAL ACTION PLANNING SITE PRINCIPALS AND SITE MANAGERS' MEETING : HOLIDAY INN HOTEL : HARARE : 24 TO 25 MARCH 2017 : DR E. SIBANDA : S.R NUMBER 21597 AND MR ELLIMON SIBANDA : S.R. NUMBER 23487 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (22<sup>nd</sup> March 2017) that an invitation had been received from Population Services International, Zimbabwe to send participants to attend the above meeting. It read in part as follows:

“There is a very urgent Programme Performance Review and Remedial Action Planning New Start Site Principals and Site Managers' meeting on Friday the 24<sup>th</sup> and Saturday the 25<sup>th</sup> of March in Harare. The aim of the meeting is to discuss programme performance and the risk of defunding that the programme is facing due to poor performance”.

The Acting Director of Health Services wished to attend and also nominated Mr Ellimon Sibanda a Registered General Nurse (Site Manager) to attend the above meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Dr E. Sibanda and Mr Ellimon Sibanda's attendance.

All costs would be borne by the organizers.

It was therefore recommended that Dr E. Sibanda be granted special leave on 24 March 2017 and Mr Ellimon Sibanda be granted special leave from 24 to 25 March 2017 to

attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Town Clerk consultation with the Mayor in authorizing Dr E. Sibanda (S.R. No. 21597) and Mr. Ellimon Sibanda (S.R. No. 23487) to attend the abovementioned meeting in Harare on 24<sup>th</sup> to 25<sup>th</sup> March, 2017 and the payment of their incidental allowances only as other costs were met by the organisers, be confirmed.

**(31) REQUEST FOR PERMISSION TO CONDUCT A RESEARCH IN THE COMMUNITY OF WARD 1 : PRINCESS MARGARET ROSE CLINIC : AGNES VUNDLA : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (22<sup>nd</sup> March 2017) that a request had been received from Agnes Vundla for permission to carry out a research at the above clinic. It read as follows:

“I am a Bachelor of Science student in the Department of Social Sciences at the Women’s University in Africa. The proposed topic of my research is Assessment of breast cancer awareness level in the community of the City of Bulawayo. The objective of the study is to prompt women to be aware of the risks of breast cancer and be conscious of its prevention.

I hereby seek your consent to hold individual discussions with at least 50 women who visit Princess Margaret Rose Clinic”.

The department had no objection to the request on condition that Agnes Vundla indemnified Council against any mishaps that might befall her whilst on Council premises and that she submits a copy of the study.

**RESOLVED TO RECOMMEND:**

That Agnes Vundla, student with the Women’s University in Africa, be authorised to carry out research at Princess Margaret Rose Clinic as requested subject to the following conditions:-

- (i) That each applicant to submit copy of their research findings upon completion.
- (ii) That Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research exercise..

(32) **INVITATION TO ATTEND THE POST PARTUM IUCD (PPIUCD) STAKEHOLDERS MEETING : 14 TO 16 MARCH 2017 : ZIMBABWE NATIONAL FAMILY PLANNING COUNCIL HEADQUARTERS AND SPILHAUS CENTRE : HARARE : DR G. MARAPE : S.R. NUMBER 23870, MRS C. BANANA : S.R. NUMBER 23497 AND SISTER S. SIBANDA: S.R. NUMBER 23784 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation had been received from Zimbabwe National Family Planning Council to send participants to attend the above meeting. It read as follows:

“The Post-Partum IUCD which was incepted by a learning visit to Uganda in December 2015 recorded some achievements in 2016.

In view of the major steps that have taken place, we are calling for a stakeholder meeting so as to give a comprehensive review of the 2016 Post-Partum IUCD (PPIUCD) pilot sites. The discussions of the meeting will focus on achievements, best practices and suggestions for the future roll out of the Post-Partum IUCD (PPIUCD) programme.

We therefore cordially invite 4 people from the Medical and Midwifery including two champions (Highest number of insertions post training) i.e. a Medical Officer and a Midwife to come and participate in the meeting”

Bulawayo City, specifically Pelandaba clinic was one of the pilot sites that have been piloting the Post Partum IUCD pilot programme. It was therefore against this background that the city had to be represented at this very important evaluation meeting.

The Acting Director of Health Services nominated Dr G. Marape the Clinical Medical Officer, Mrs C. Banana the Deputy Chief Nursing Officer and Sister S. Sibanda a Sister in Charge to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Dr G. Marape, Mrs C. Banana and Sister S. Sibanda’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Dr G. Marape, Mrs C. Banana and Sister S. Sibanda be granted special leave from 14 to 16 March 2017 and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Dr G. Marape (S.R. No. 23870), Mrs C. Banana (S.R. 23497) and Sister S. Sibanda (23784) to attend the abovementioned meeting in Harare on 14<sup>th</sup> February to 16<sup>th</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, be confirmed.

**(33) INVITATION TO ATTEND A TWO DAY MEETING TO DEVELOP THE STRATEGIC DIRECTION ON NURSING AND MIDWIFERY SERVICES IN ZIMBABWE : 16 TO 17 MARCH 2017 : CHIBANGUZA HOTEL : MREWA : MRS C. BANANA : S.R NUMBER 23497: HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend a two day meeting for nurse managers. The objective of the meeting was to develop the strategic direction on nursing and midwifery services in Zimbabwe.

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that nominated Mrs C. Banana the Deputy Chief Nursing Officer in the Bulawayo City Health Services department to attend the above meeting. She was in a position to contribute effectively and disseminate the information.

In view of the dates of the meeting, the matter has been discussed with the Town Clerk who had authorized Mrs C. Banana's attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs C. Banana be granted special leave from 15 to 17 March 2017 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mrs C. Banana (S.R. 23497) and to attend the abovementioned meeting in Harare on 15<sup>th</sup> February to 17<sup>th</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, be confirmed.

**(34) INVITATION TO ATTEND THE SENSITIZATION ON MENTORSHIP FOR STI CASE MANAGEMENT MEETING : 20 TO 21 MARCH 2017 : KADOMA RANCH MOTEL : KADOMA : DR M. NCUBE : S.R. NUMBER 21596, SISTER S. NYONI : S.R. NUMBER 23173, SISTER N.MSIPHA : S.R. NUMBER 23695 AND SISTER S. HADEBE : S.R. NUMBER 26344 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The current state of STIs prevention and treatment provides a significant opportunity and strong need to strengthen health worker skills and competencies through in-service capacity building. This is necessary to sustain the gains that had been attained in the STIs prevention and treatment. Therefore the In-service and on-the job training and clinical mentoring are critical in contributing to building of confidence and competencies among health care providers to correctly manage STIs.”

Ministry of Health and Child Care is requesting provinces to identify service providers who have undergone Syndromic Management training to be mentors on STI case management from your institutions Bulawayo City x 4. A sensitization meeting will be conducted for all the mentors following which they will identify facilities in their respective districts in need of mentorship on STI case management.

The Acting Director of Health Services nominated Dr M. Ncube, Sister N. Msipha, Sister S. Nyoni and Sister S. Hadebe to attend the above meeting. They were in a position to contribute effectively and disseminate the information.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Dr M. Ncube, Sister N. Msipha, Sister S. Nyoni and Sister S. Hadebe's attendance.

All costs would be borne by the organizers.

It was therefore recommended that Dr M. Ncube, Sister N. Msipha, Sister S. Nyoni and Sister S. Hadebe be granted special leave from 20 to 21 March 2017 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Dr M. Ncube, (S.R. 21596) Sister N. Msipha (S.R. 223695), Sister S. Nyoni, (S.R. 223173) and Sister S. Hadebe (S.R. 26344) to attend the abovementioned meeting in Kadoma on 20<sup>th</sup> February to 21<sup>st</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, be confirmed.

**(35) OUTREACH PROGRAMME AT BULAWAYO BAPTIST CHURCH, CORNER 2<sup>ND</sup> AVENUE, GEORGE SILUNDIKA STREET**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that a letter had been received from the Bulawayo Baptist Church which read as follows:

“The Bulawayo Baptist Church is requesting permission to conduct free eye disease and screening programmes on Monday 13 March 2017 in Killarney area and on Sunday 19 March 2017 at Nketa Baptist Church.

The screening programmes will be offered to all members of the public and will be conducted by a United States based doctor, Dr Steven Lee Beaty who is registered by the Medical and Dental Practitioners Council of Zimbabwe and also a member of our church.

We therefore kindly ask for your permission and assistance for him to be able to render his noble service at zero cost”.

The department had no objection to the request but was unable to assist with staff because of staff shortages experienced. The team would have to indemnify Council of any mishaps that may befall them.

The matter had been discussed with the Town Clerk who has granted permission to the team to conduct the above programmes.

**RESOLVED TO RECOMMEND:**

That the request by the Bulawayo Baptist Church be acceded to and the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned outreach programme in Killarney on 13<sup>th</sup> and 19<sup>th</sup> March 2017 be confirmed

**(36) SHORT COURSE IN CLINICAL DECISION-MAKING FOR DRUG-RESISTANT TUBERCULOSIS (DR-TB) : DISTANCE LEARNING (ON LINE) 27 FEBRUARY 2017 TO 7 MAY 2017 AND FACE-TO-FACE : 15 TO 24 MAY 2017 : INSTITUTE OF TROPICAL MEDICINE : ANTWERP : BELGIUM : DR F. TRINCHAN : S.R. NUMBER 21594 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that an acceptance letter had been received from the Institute of Tropical Medicine for Dr F. Trinchan to attend the above course in Belgium. This blended course offered interdisciplinary and interactive training on clinical decision-making aspects of DR-TB diagnosis, treatment and care. This course consisted of an eight-week online phase followed by a two-week face-to-face module.

During the online phase, challenges and dilemmas faced in clinical practice were introduced by means of interactive case studies, as well as reference to guidelines and evidence-based policy documents.

The two-week face-to-face module would take place at the Institute of Tropical Medicine and include interactive lectures on interpretation of different diagnostic tests and implications for treatment, with an overarching focus on clinical decision-making.

The objectives of the course were to:

- Define the problems with DR-TB in their country in terms of occurrence, diagnosis and treatment, using available data.
- Assess harm and benefit of clinical decisions in the field of DR-TB diagnosis and treatment.
- Formulate evidence-based recommendations for DR-TB diagnosis and treatment for case studies from different contexts
- Contextualize evidence-based recommendations to a specific setting.
- Formulate recommendations to prevent the emergence of DR-TB during treatment and preserve treatment options in their own context.

The Acting Director of Health Services sought authority for Dr F. Trinchan, the Clinical Medical Officer who had successfully sought sponsorship to attend the above course. He was involved in DR-TB patient management in the city.

This course would keep him abreast with current trends and sharpen his skills on DR-TB management. The course would be beneficial to him and to Council. He would be able to give a feedback to the doctors and nurses.

On the recommendation of the Acting Director of Health Services:-

**RESOLVED TO RECOMMEND:**

That Dr F. Trinchan be granted special leave from 13 to 28 May 2017 to attend the above course and be paid an incidental allowance and meals in transit accordingly.

(37) **REQUEST FOR PERMISSION TO DO PRACTICAL ACTIVITIES AT PRINCESS MARGARET ROSE CLINIC : CLARA KHUMALO : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that a request had been received from Clara Khumalo a Registered Community Health student of the Department of Health Studies at the University of South Africa requesting for permission to do her study practicals at Princess Margaret Rose clinic as part of her studies. The course was relevant to her career path and the department had no objections to the request.

On the recommendation of the Acting Director of Health Services:-

**RESOLVED TO RECOMMEND:**

That Clara Khumalo be allowed to do her practical at Princess Margaret Rose Clinic provided she indemnifies Council against any mishaps that may befall her whilst on Council premises and submits a copy of her results at the end of her study.

(38) **REQUEST FOR AUTHORITY AND SUPPORT TO CONDUCT AN ASSESSMENT OF THE POST-PARTUM IUCD (PPIUCD) PILOT CONDUCTED IN HARARE, BULAWAYO AND MANICALAND: 16 TO 24 MARCH 2017 ; ZIMBABWE NATIONAL FAMILY PLANNING COUNCIL (ZNFPC)**

The Acting Director of Health Services reported (14<sup>th</sup> March, 2017) that council at its meeting on 2 December 2015 acceded to Pelandaba participating in the pilot postpartum intrauterine contraceptive device (PPIUCD), from June to December 2016. As a follow up

the Zimbabwe National Family Planning Council (ZNFPC) and the Ministry of Health and Child Care (MoHCC) with support from the United Nations Population Fund (UNFPA) requested to conduct an assessment of the pilot PPIUCD in three provinces Manicaland, Harare and Bulawayo. The exercise would take place from 20 to 21 March 2017 in Bulawayo.

It was against this background that, the team was requesting for support for the mobilization of those clients who had been inserted PPIUCD at the facility during the pilot period and also the support that the data collection team might require during the data collection period.

The department had no objection to the request on condition that the Zimbabwe National Family Planning Council team indemnifies Council against any mishaps that may befall them whilst on Council premises and that they submit a copy of the assessment.

**RESOLVED TO RECOMMEND:**

That request by the Zimbabwe National Family Planning Council be acceded to and authority be granted for the team to conduct an assessment of the pilot on 20- 21 March 2017 as requested.

**(39) INVITATION TO THE DATA MANAGEMENT TRAINING ON THE EXPANDED PROGRAMME ON IMMUNIZATION (EPI) : 19 TO 23 MARCH 2017 : FAIRMILE HOTEL : GWERU : SISTER S. SIBANDA : S.R. NUMBER 23183, SISTER B. VELEMPINI : S.R. NUMBER 25151 AND SISTER S. MOYO : S.R. NUMBER 26439 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care. It reads as follows:

“The Ministry of Health and Child Care is kindly inviting participants to the EPI Data Management training. The objective of the training is “To strengthen EPI data management at all levels in the context of existing National Health Information and Surveillance (NHIS) System.”

Municipal clinics offered immunization services and collected a lot of data daily. It was important that the city be represented and participants are trained on management of data for the EPI data. The knowledge gained would be utilised to manage all data sets from various programs.

The Acting Director of Health Services nominated 3 Community Health Sisters namely Sister S. Sibanda, Sister S. Moyo and Sister B. Velempini, who were responsible for the EPI programs at clinic level to attend the training workshop. They are capable of giving feedback and training others.

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized Sister S. Sibanda, Sister S. Moyo and Sister B. Velempini’s attendance.



All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Sister S. Sibanda, Sister S. Moyo and Sister B. Velepini be granted special leave from 19 to 23 March 2017 to attend the above review meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Sister Sibanda,(S.R. 23183) Sister B. Velepini (S.R. 25151) Sister S. Moyo,(S.R. 26430) to attend the abovementioned meeting in Gweru on 19<sup>th</sup> to 23<sup>rd</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

**(40) INVITATION TO ATTEND THE MALARIA PRE-ELIMINATION ENHANCED SURVEILLANCE TRAINING : 27 TO 30 MARCH 2017 : FLAMBOYANT HOTEL : MASVINGO MR C. MALABA : (S.R. NUMBER 21330) : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send an officer to attend the above training. The city was one of the areas earmarked to carry out malaria pre-elimination activities.

The Acting Director of Health Services nominated Mr C. Malaba a Divisional Environmental Health Officer to attend the above training.

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized Mr C. Malaba's attendance.

All costs would be borne by the organisers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr C. Malaba be granted special leave from 26 to 30 March 2017 to attend the above training and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Mr C. Malaba,(S.R. 21330) to attend the abovementioned meeting in Masvingo on 27<sup>th</sup> to 30<sup>th</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(41) **INVITATION FOR TRAINING ON RAPID SMS SYSTEM IN EMERGENCY DISTRICTS : 27 TO 31 MARCH 2017 : FAIRMILE HOTEL : GWERU : SISTER G.H. DUBE : S.R. NUMBER 23016**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training.

The objective of the training was to train on the use of Rapid SMS systems in Emergency districts.

The Acting Director nominated Sister G.H. Dube to attend the above training. She was the focal person responsible for nutrition.

In view of the dates of the training, the matter had been discussed with the Town Clerk who has authorized Sister G.H. Dube's attendance.

All costs would be borne by the organizers bus fares would be reimbursed.

It was therefore recommended that Sister G.H. Dube be granted special leave from 27 to 31 March 2017 to attend the above training and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Acting Director of Health Services in consultation with the Town Clerk in authorizing Sister G. H. Dube, (S.R.No. 23016) to attend the abovementioned meeting in Gweru on 27<sup>th</sup> to 30<sup>th</sup> March, 2017 and the payment of incidental allowances only as other costs were met by the organisers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(42) **INVITATION TO ATTEND AN ADOLESCENT SECUAL AND REPRODUCTIVE HEALTH (ASRH) STRATEGY II (2016 – 2020) AND ADOLESCENT FERTILITY STUDY DISSEMINATION MEETING : 29 MARCH 2017 : RAINBOW TOWERS : HARARE : DR E. SIBANDA : S.R. NUMBER 21597 : HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

“In 2010, the Government of Zimbabwe, through the Ministry of Health and Child Care and the National Adolescent Sexual and Reproductive Health (ASRH) Coordination Forum developed the first ever National Adolescent Sexual and Reproductive Health Strategy: 2010 – 2015 to provide age appropriate interventions for the 10 – 24 years focussing on behaviour change communication, life skills and livelihoods, youth-friendly service delivery, policy and advocacy, and coordination. In 2015, a review of Adolescent Sexual and Reproductive Health interventions implemented during the five year period was conducted in order to foster evidence

based programming and in particular the development of the Strategy II: 2016 – 2020. As part of gathering adequate evidence to inform the Strategy II development, the Ministry in collaboration with the Zimbabwe National Family Planning Council conducted a national study on adolescent fertility with support from UNFPA.

Following our last week launch of the National Adolescent Sexual and Reproductive Health Strategy II: 2016 – 2020 and the National Adolescent Fertility Study this serves to invite you to a one day dissemination meeting for the two strategic documents”.

The Deputy Director attended the above meeting.

All costs would be borne by the organisers. The Deputy Director sought authority to use a Council vehicle. Fuel would be reimbursed.

**RESOLVED TO RECOMMEND:**

That Dr E. Sibanda (SR. 21597) be granted special leave on 28 to 29 March, 2017 to attend the meeting in Harare .

(43) **INVITATION TO THE WORLD TB DAY COMMEMORATION 2017 : 30 TO 31 MARCH 2017 : SELUKWE PRIMARY SCHOOL : SHURUGWI : DR K. NYATHI : S.R. NUMBER 21595, MRS C. BANANA :S.R. NUMBER 23497AND MR J. MUTEMANI : S.R. NUMBER 22301**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above commemoration. It read as follows:

“World TB Day is commemorated annually on the 24<sup>th</sup> of March and this year Zimbabwe will join the rest of the world in commemorating the day on the 31<sup>st</sup> of March 2017, under the theme “Unite to End TB”. The commemoration will take place in the Midlands Province. The commemoration will be preceded by a conference on 30<sup>th</sup> March 2017”.

The Acting Director nominated Dr K. Nyathi a Clinical Medical Officer, Mrs C. Banana a Deputy Chief Nursing Officer and Mr J. Mutemani an Acting Health Promotion Officer to attend the above commemoration.

All costs would be borne by the organizers. The Acting Director sought authority to use a Council vehicle. Fuel would be reimbursed.

**RESOLVED TO RECOMMEND:**

That Dr K. Nyathi, Mrs C. Banana and Mr J. Mutemani be granted special leave from 30 to 31 March 2017 to attend the above commemoration and be paid incidental allowances and meals in transit accordingly.

(44) **APPLICATION FOR PERMISSION TO VISIT RICHMOND LANDFILL SITE :  
LUPANE STATE UNIVERSITY**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that a request had been received from Lupane State University. It read as follows:

“The Department of Crop and Soil Sciences is applying for permission to visit your Richmond Landfill site with a group of eight students and three Lupane State University (LSU) members of staff. The proposed day for the visit is Friday the 31<sup>st</sup> of March 2017 from 1000 to 1300 hours. The students in question are studying towards a BSc Honours Degree in Environmental Sciences and are in their second year of study. The proposed visit is part of the planned practical activities for their Management of Solid and Hazardous Waste course. Their main area of interest during this visit is the management of solid and hazardous waste. The intended visit is purely a learning exercise and your terms and conditions will strictly be adhered to”.

The department had no objection to the request on condition that the Lupane State University team indemnified Council against any mishaps that might befall them whilst on Council premises and that they submit a copy of their study.

**RESOLVED TO RECOMMEND:**

The request by Lupane State University be acceded to and authority be granted for a group of 8 students and staff from the institute to visit the Richmond Landfill site on 31<sup>st</sup> March, 2017 for learning purposes.

(45) **PROPOSAL TO PROVIDE ULTRASOUND SERVICES AT BULAWAYO CITY  
COUNCIL CLINICS**

The Acting Director of Health Services reported (24<sup>th</sup> March, 2017) that a letter had been received from Insight Mobile Imaging. It read as follows:

“Insight Mobile Imaging (Pvt.) Limited is a Bulawayo-based company providing mobile radiology services such as ultrasound scans in the community to various areas across Bulawayo, Matabeleland North and Matabeleland South Provinces of Zimbabwe. We are a small team of dedicated qualified and registered radiographers who pride ourselves in providing a high quality, flexible and cost-effective diagnostic medical ultrasound service to General Practice surgeries, community clinics and maternity clinics in Bulawayo as well as Rural Community clinics and District Hospitals in the surrounding provinces. Our vision is to make radiology services such as ultrasound scans and general x-rays more accessible to the community in the region by taking it to the people. The diagnostic and prognostic importance of Ultrasound Services in present day medicine has prompted us to take this route. We identify disadvantaged geographical locations and engage to render our services to them. We believe this would provide equitable health to vulnerable populations especially pregnant mothers, paediatrics, geriatrics

and chronic disease patients; furthermore we can also screen for breast, prostate and cervical cancer to allow early detection of the fatal malignancies.

Our proposal for Bulawayo City Council is to provide ultrasound services at its clinics at a flat cash rate of \$20 for all ultrasound examinations, which is pegged lower than the industry average. This would ensure patients get expert reports, save money and time by not travelling into town, as well as allow practitioners to expedite relevant medical interventions. The room requirements for the ultrasound scans include an examination bed, a table or trolley on which to place the portable ultrasound equipment and an electrical power source to plug in the ultrasound equipment. Hand washing facilities are also required in the vicinity for infection control purposes. We can simply utilise the facilities already present therefore no new purchases have to be made.

We also propose a future collaboration if Bulawayo City Council acquires its own ultrasound equipment in the future, whereby Insight Mobile Imaging will provide basic ultrasound training to Midwifery Nurses across all Bulawayo City Council Clinics. This will enable the nurses to perform basic emergency ultrasound scans for pregnant women, noting basics such as foetal viability, foetal presentation, multiple pregnancy and placental location. This basic information will be able to assist quick patient management and reduce mortality rates.

Our company aims to bridge the inequalities that exist in the healthcare system in Zimbabwe between urban folk and their rural counterparts as well as between social classes within the urban centres themselves. We allow the underprivileged communities from poor socio-economic backgrounds access to the same quality of radiology services that the above-average citizen is privy to.

On behalf of Insight Mobile Imaging I look forward to hearing back from you at your earliest convenience and hopefully working together with you on this initiative and entering into a Memorandum Of Understanding or Private Public Partnership that would suit both parties”.

The department has no objection to the above service.

After discussion it was :-

**RESOLVED TO RECOMMEND:**

That the proposal by Insight Mobile Imaging (Pvt) Ltd to provide Radiology Services at Council Clinics be acceded to in principle subject to an appropriate Memorandum of Understanding to cover the required operational details.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**