



CITY

OF



BULAWAYO

MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND TWO HUNDRED AND NINETY-THIRD MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY, 6TH JULY, 2016 AT 4.30 P.M. IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT

IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

1st July, 2016

**S. ZHOU
CHAMBER SECRETARY**

Our Bulawayo Our Water, Our Water our Bulawayo



CITY OF BULAWAYO

**MEETING OF THE CITY COUNCIL:
WEDNESDAY, 6TH JULY, 2016 AT 4.30 P.M.**

A G E N D A

- (1) CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 1ST JUNE, 2016.

*** Attached ANNEXURE 'A' Pages A to N

- (2) REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 14TH JUNE, 2016.

*** Attached ANNEXURE 'B'

- (3) REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 21ST JUNE, 2016

*** Attached ANNEXURE 'C'

- (4) REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON THE 27TH JUNE, 2016.

*** Attached ANNEXURE 'D'

- (5) REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 28TH JUNE, 2016

*** Attached ANNEXURE 'E'

- (6) APPLICATIONS FOR LEAVE OF ABSENCE

The following applications for leave of absence have been received:-

Councillor M.V. Chunga : 28th June to 1st July 2016 inclusive

ANNEXURE 'A'

CITY OF BULAWAYO

A

MINUTES:
NO. 3292

2016

MINUTES OF THE THREE THOUSAND TWO HUNDRED AND NINETY SECOND MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 1ST JUNE, 2016 AT 4.30 P.M.

PRESENT:

His Worship the Mayor (Councillor M.K. Moyo)

Councillor G. Banda (Deputy Mayor)

“ S. Chigora
“ M. Dube
“ N. Hlabani
“ R.D. Jele
“ S. Khumalo
“ M. Lubimbi
“ G. Mangena
“ G. Masuku
“ S. Mataka –Moyo
“ C. Mlalazi
“ L. Mlilo
“ C. Moyo
“ P. Moyo
“ T. Moyo
“ S. Musonda
“ E. Ncube
“ M. Ncube
“ C. Ndhlovu
“ T. Ngwenya
“ E. Rafomoyo
“ N. Sibanda
“ J. Sithole
“ L. Siziba

ALSO:

**The Acting Town Clerk
The Director of Engineering Services
The Acting Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Manager**

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(1) **MINUTES:**

RESOLVED:

That the minutes of the ordinary Council meeting held on the 4th May, 2016 be taken as read and signed.

(2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE : MEETING HELD ON THE 3RD MAY, 2016**

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned item which be dealt with as follows:-

Water Distribution Item (5)

Referring to Burst Pipes Report (sub item b) , Councillor L. Siziba expressed concern at the erratic manner in which burst pipe reports were responded to particularly in his ward (13). Residents were complaining bitterly against Council's poor response. He urged the relevant departments to step up efforts to stop such losses in view of the current water situation. Councillor M. Ncube concurred noting that the reticulation infrastructure was old in some areas and therefore bursts and leakages were an inevitable outcome. There was a need to prioritise as appropriate based on the gravity of the bursts.

Councillor N. Sibanda felt that there was need to appreciate the difference between water leaks and water bursts. In his view the latter did receive due and timeous attention from the departments concerned.

Councillor Chigora said water was a priority in Bulawayo and he urged Councillors to be proactive in following up burst pipe reports. They should play a leading role in promoting water conservation in their respective wards. Residents should also be conscientized on the need to discourage the vandalism of fire hydrants which was rife in some areas.

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After further debate it was

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee be adopted.

(3) **REPORT OF THE HEALTH HOUSING AND EDUCATION COMMITTEE:
MEETING HELD ON THE 10TH MAY, 2016**

RESOLVED:

That the report of the Health Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Cemeteries (Item 7)**

Responding to a question from Councillor R. Jele on the current position regarding the burial space remaining at West Park Cemetery, His Worship the Mayor confirmed that West Park was now full as of Friday 27th May, 2016. Except for reservations, no more burials would be conducted at this Cemetery and focus will now move to Luveve extension, pending the gazetting of Marvel and Pumula South Cemeteries.

On that note it was:

RESOLVED

That the report of the Health Housing and Education Committee be adopted.

(b) **Assistance With Portable Toilets For Use At Cemeteries: Nyaradzo
Funeral Parlour: (Item 13)**

Councillor M. Ncube noted with appreciation the initiative taken by this funeral parlour in providing mobile toilets to its mourners. This effort was exemplary and commendable and should be emulated other parlours.

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This concept could also be extended to other service providers where companies and/or organisations would be made to take responsibility for the litter generated by their products or services, e.g. the producers of diapers/pampers could provide appropriate litter bins in order to promote hygienic disposal of such items.

On that note it was:-

RESOLVED:

That the report of the Health Housing and Education Committee be adopted.

(4) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 20TH MAY, 2016**

RESOLVED:

That the report of the Town Lands and Planning committee as submitted be received and the various recommendations contained therein be adopted.

(5) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 20TH MAY, 2016**

RESOLVED:

That the report of the Environmental Management and Engineering Services Committee as submitted, be received and the various recommendations contained therein be adopted.

(6) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON THE 24TH MAY, 2016**

RESOLVED:

That the report of the Finance and Development Committee as submitted, be received and the various recommendations contained therein be adopted.

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(7) **EXTRACT FROM THE MINUTES OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 26TH APRIL 2016 RELATING TO LEASE OF LOT 87 TRENANCE FOR URBAN AGRICULTURE PURPOSES : COUNCILLOR S. MATAKA MOYO**

At the request of the Committee Chairman

It was :-

RESOLVED

That this item be withdrawn from the Agenda
as additional information had now been received.

(8) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 23RD MAY, 2016**

RESOLVED:

That the report of the General Purposes Committee
together with reports on:

- a) **Post Entry Study Scheme: Mrs. Sifiso Dube (SR Number 90925): Bachelor Honours Degree in Social Work : University of South Africa: for the period February 2016 to August 2016;**
- b) **Post Entry Study Scheme: Mr. Godlicious Moyo (SR Number 11255): Bachelor of Commerce Honours Degree in Accounting and Finance: Lupane State University: for the period January 2016 to December 2019;**
- c) **Post Entry Study Scheme: Mr. Dumisani Moyo (SR number 04362): Emergency Medical Technician Training: City of Harare Emergency Service: for the period 7th April to July 2016;**
- d) **Proposed Withdrawal of 20% (of basic salary) Critical Shortage Areas Allowance (CSAA) Across Council Departments;**
- e) **Authorised and Actual Establishment Comparison Summary Sheet as at 30th April 2016;**
- f) **General Staff Loss and Injury on Duty for the Month of April 2016;**
- g) **Acting Appointment In Excess of Six Months ; Engineering Services Department;**
- h) **Acting Appointment in Excess of 6 months: Health Services Department.**

as submitted be received and the various recommendations contained therein be adopted.

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(9) APPLICATION FOR LEAVE OF ABSENCE

RESOLVED:

That the following applications for leave of absence be approved/confirmed as appropriate:-

Councillor	M. Chunga	-	1 st to 30 th June, 2016 (inclusive)
”	M. Dube	-	2 nd to 18 th June, 2016 (inclusive)
”	S. Khumalo	-	7 th to 21 st June, 2016 (inclusive)
”	M. Ncube	-	2 nd to 10 th June, 2016 (inclusive)
”	L. Siziba	-	5 th to 15 th June, 2016 (inclusive)

RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE
COUNCIL IN COMMITTEE

(10) APPLICATION FOR SPONSORSHIP ON STAGING SITE IN THE CITY CENTRE STREETS, BULAWAYO : 8TH AVENUE BETWEEN J.M.N. NKOMO STREET/JASON MOYO STREET : IMPUMELELO SHINING STARS

The Acting Town Clerk reported (30th June, 2016) that the following letter (16th March, 2016) had been received from Impumelelo Shining Stars:-

“With music greetings and compliments to you, it is my greatest hope that this document finds you in good health and working spirit.

Impumelelo Shining Stars is a musical group specializing in Imbube, Isicathamiya, preserving and reviving our Ndebele tradition and gospel music in the society. We are your children baba, residing in the City of Bulawayo for the past 15 years, and we are a non-political group hence with an ideology of working with individuals, government, non-governmental organisations, companies, embassies, cities, schools, churches and anyone in the society.

Baba, Impumelelo Shinning Stars have managed to record eight albums, the latest one recorded in South Africa and we are looking forward to launching it on the 4th June, 2016 in the City Centre Street, public and to be an admission free event to the City residents for them to benefit from the package that Impumelelo Shinning Stars has in this new album, full of powerful messages songs that educate and bless the community.

Therefore Baba we humble ourselves and respect you as the Father of the City. We are kindly asking for your support and sponsorship on the site for staging the event in one of the streets in the City Centre. With all the respect Baba we believe that through your voice and directive and the support that our City Council have in the arts and launch shall come to reality.

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We therefore wish City Council banners to be displayed on the site as the sponsors and other company banners who shall take part in other logistics. As this event shall be one of its kind in the City whereby the media shall be much active, believing that the world shall see and recognize the potential of Bulawayo City Council have in supporting Arts.

Baba, we thank you in advance for your understanding and support to your children as this play a pivotal role in facilitating our revival of our music audiences.”

The Chamber Secretary (Valuation) had advised (30th March, 2016) that Council might not be able to offer sponsorship of a financial nature. However the applicants were a local music group from the Municipal Youth Clubs. In view of this she recommended that they be granted free use of the site for the proposed event.

The Director of Health Services (4th April, 2016) had no objections to the application provided the area should be clean and clear of any refuse during and after use.

The Financial Director (12th May, 2016) supported the promotion of arts, especially within the city. Council’s sponsorship could be offering for free, a stretch of the street and advertising for such closure for this event.

The Director of Engineering Services advised (31st May, 2016) that the relevant costs were as follows:-

- Town Planning fee - \$200 per site
- Road closure advertising fee - \$100

The applicant (Impumelelo Shinning Stars) had also advised (19th May 2016) that the date of the launch had now been rescheduled to 25th June, 2016.

RESOLVED:

That the applicants (Impulelelo Shinning Stars) be granted a 75% rebate on the Town Planning fee of \$200 on the understanding that the applicants will meet all the costs including advertising fees i.e Applicant to pay 25% of \$200 i.e \$50 for the Town Planning fees.

(11) SHAPING THE YOUTHS DESTINY ENGAGEMENT AND PARTICIPATION: REQUEST FOR FREE USE OF CITY HALL CAR PARK: PRESERVING GENERATION NEXT

The Acting Town Clerk reported (31st May, 2016) that the following letter (undated) has been received from an organisation calling itself Preserving Generation Next.

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“The Preserving Generation Next and Evangelical Fellowship of Zimbabwe in conjunction with other stakeholders intends to hold an awareness campaign March on the 10th June, 2016 starting from City Hall Bus Parking around the City of Bulawayo back to the same place.

This move is intended to cultivate more involvement from the community in the fight against HIV/AIDS which we all along had curtailed among the adults, but new statistics show that we have a bigger challenge on our hands among mostly the teenagers due to rampant VUZU parties and other obscene conduct around the City.

Our statistics show an increase in new infections in the 15-24 age groups with the country's leading cities being Bulawayo followed by Gweru. Further to this a survey carried out at the university of Zimbabwe shows 46% of the students in campus are living with HIV.

As City fathers, this is something that we feel requires your immediate attention and involvement.

This programme is being coordinated by NAC, but due to budget constraints we are depending on social capital to fund this urgent but important drive. In regards to the above we kindly request the donation of the City Hall bus parking area as your contribution towards this community based programme.

These are the findings of NAC:

Increase in new infection in the young people
Bulawayo is leading in the new infection and is a hot spot
Due to sex work in the City
UZ ,46% infections last week
Young people a key population
All along the infection rate among the young people were very low
But now very high because young people have low risk perception (I am very young and the chances of getting affected are very low)
Gender based violence where women cannot demand safer sex
Cross gender sexual activities are rampant

We are requesting for your participation on this programme. We will be having a stakeholders meeting, a letter of invitation will follow in which we would like your participation.”

The normal hire charge for the City Hall car park during the day was \$500 exclusive of 15% of Vat and 50% refundable deposit.

In the past Council had not acceded to free use of its facilities except for national events such as independence celebrations, etc.

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Purely on merit basis, deserving charitable organisations had also been granted concessionary rates e.g. 50%, 75% or 25% as appropriate.

After discussion it was :-

RESOLVED:

That the applicants (Preserving Generation Next) be granted a 50% rebate on the use of the City Hall Car Park for their AIDS awareness activities on 10th June, 2016.

(12) **REQUEST FOR RESOURCE PERSON TO FACILITATE DURING THE TRAINING ON HEALTH AND SAFETY FOR GWANDA TOWN: MRS A. MANYEMWE (SR No. 23806)**

The Acting Town Clerk reported (24th May, 2016) that the following request had been received from World Vision:

“We shall be having the above mentioned training in Gwanda from 26-27 May 2016. We are kindly asking for the services of Mrs Audrey Manyemwe to facilitate during this training. We apologize profusely for notifying you a bit late, Gwanda confirmed late on Friday that they were prepared and we could go ahead with this training. As World Vision, we thank you so much for your continued support to the CSO WASH project in particular and all other programs in general”.

The organisers had been advised that the said dates were not suitable due to prior commitments for the Senior Health and Safety Officer hence they had rescheduled as follows:

“Thank you for the email and letting us know beforehand. Anyway, we have discussed with Gwanda and agreed to reschedule the training for 7 and 8 June 2016. We are therefore once again asking for Mrs Manyemwe's services during these dates”. Council had in the past seconded staff to assist Gwanda municipality under the Civil Society Organisation WASH (CSO WASH) project.

On the recommendation of the Acting Town it was:

RESOLVED:

That the Senior Health and Safety Officer Mrs A. Manyemwe (S.R. No. 23806) be authorised to attend and to assist in the Training on Health and Safety for Gwanda Town on 7th and 8th June 2016 provided the organisers meet all the costs.

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(13) **ZITF AND MINE ENTRA 2016 : REQUEST FOR PERMISSION TO DISPLAY BILLBOARDS AND STREET BANNERS : 6TH JUNE 22ND JULY, 2016**

The Acting Town Clerk reported (24th May, 2016) that the following letter (1st May, 2016) had been received from the Zimbabwe International Trade Fair :-

“On behalf of the Management and Staff on the Zimbabwe International Trade Fair Company, I would to thank the City of Bulawayo for partnering with us at the just ended ZITF 2016. As ZITF is a national event, we appreciate your commitment and involvement in ensuring that the event gets maximum visibility and mileage. The billboards and banners added a unique touch to the show by creating positive hype around the event

The Company is now focusing on the upcoming exhibition, Mine Entra and we would like to carry over the billboard concept to promote the show.

As you may be aware, Mine Entra is an annual business –to-business trade exhibition catering for the mining, engineering, transport as well as construction and infrastructure sectors. This year the exhibition runs from 20 -22 July 2016 under the theme, “Unearthing Opportunities.”

1. BILLBOARDS

During ZITF 2016, we introduced a billboard concept which saw us put up temporary structures to display the message, “ Welcome to Bulawayo, proud hosts of ZITF 2016.” We would like to do a similar concept for Mine Entra at the city limits point along Airport Road. The billboard would be put up from 6 June to 22 July, 2016.

SPECIFICATIONS

- The billboard structure consists of a steel frame with a facing made of galvanised sheets.
- The artwork would be printed on vinyl sheets that are pasted onto the facing.
- The facing size is 3 metres x 6 metres and set at a height of 1.5 to 2.5 meters above the ground.

2. STREET BANNERS

In addition to the billboard, we would like to put up street banners to hype the event within the city. These would go up on 11 July up to 22 July, 2016.

SPECIFICATIONS

- The banners will be made out of PVC material and will be 1.5 metres x 1 metre in size.

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- The banners will be mounted on steel posts secured by adjustable brackets at a height of 5 to 6 metres above the ground.
- ZITF has planned to mount 100 banners
- ZITF plans to put the said banners along Airport Road / Robert Mugabe Road, Samuel Parirenyetwa Road, Leopold Takawira Avenue and Fife Street.

The annual Mine Entra is an integral part of Bulawayo's economic profile as well as providing an integral business and networking platform in business visitors to the city. Consequently, the relationship that exists between the organisers of the trade showcase and the host city cannot be over – emphasised. It goes without saying therefore that the success of the Mine Entra hinges on the strength of this relationship and is in this light that as has been the case in the past, we request that the City Council consider giving ZITF Company concessionary rates for this important exercise.

Should you require further details please do not hesitate to contact us. We trust our request will meet your approval and be considered in the most favourable light.”

The Director Engineering Services (1st June, 2016) had no objection to the display of billboards and street banners during the period of the event provided the applicant paid the relevant charges/fee.

The Chamber Secretary (Valuation) advised (1st June, 2016) that the fee for displaying banners and billboards was \$5 and \$100 each respectively for the duration of the event. Such banners and billboards should be removed immediately after the event, failure to which they would attract a fine of \$5 and \$100 respectively.

After discussion it was:-

RESOLVED :

That authority be granted to the ZITF company to erect a billboard and display its banners for 2016, subject to the usual conditions namely:-

- (i) Payment of \$100 for the billboard
- (ii) Payment of the relevant fee as appropriate (\$5 per banner)
- (iii) The banners and billboards to be erected during the relevant period thereafter all banners and their supporting structures should be removed from the street poles.

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- (iv) The banners and the billboard should be erected in consultation with, and verified the by Director of Engineering Services, and should not interfere with those erected by other companies which have contracts with Council.
- (v) The Mine Entra banners should be to displayed on selected street poles along the following roads :
Airport Road/Robert Mugabe Way
Harare Road
Leopold Takawira Avenue
Samuel Parirenyatwa Street and Fife Street

(14) INVITATION TO THE UPCOMING ZIMBABWE ECONOMIC DEVELOPMENT AND INVESTORS CONFERENCE : 22ND TO 24TH JUNE 2016 TO BE HELD AT THE ZITF

The Acting Town Clerk reported (24th May, 2016) that the following letter had been received from the Secretary for Macro-Economic Planning and Investment Promotion :

“The Ministry of Macro-Economic Planning and Investment Promotion in conjunction with Highshot Provisions will be hosting an inaugural Zimbabwe Economic Development and investors conference. The Conference is aimed at presenting investment opportunities to both domestic and international investors across key sectors of the economy, firmly positioning Zimbabwe as an attractive destination on the global investment map, to detail the Government’s economic vision and to layout the strategies for invigorating the key economic sectors.

Against this background the Ministry of Macro-Economic Planning and Investment Promotion cordially invites you to this 3 day Conference slated for Bulawayo at the ZITF Grounds. It will run under the theme “Zimbabwe: The Future Investments Hub’. The Conference will run from 25th to the 27th of May, 2016. Participants will be paying US\$300 per individual for the Conference.

For more information please contact Highshot Provisions on +2638644 210 514 and ziminvestosnf@gmail.com

Your usual cooperation is greatly appreciated.

D.M.Sibanda (Dr)

SECRETARY FOR MACRO-ECONOMIC PLANNING AND INVESTMENT PROMOTION”

Please note that the conference has been slated for 22nd to 24th June 2016 as indicated above.

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The key objective of the conference are :

1. Firmly position Zimbabwe as an attractive destination on the global investment map.
2. Detail the government economic vision, layout the strategies for invigorating the key economic sectors.
3. Present attractive key investment opportunities to local, regional and global investors.

It is also intended to highlight issues to do with “why invest in Zimbabwe” and outline the -----Zimbabwe Economic Outlook”.

Among the Speakers to address the conference would be Randi Zuckeberg (Facebook Marketing Director). Alex Hunter, (Head of Digital for the Virgin Group).

Registration fees were US\$300 per delegate.

Further, conference was scheduled to run concurrently with an exhibition which was pegged at US\$1 500.

In the event Council agreed to participate, It was proposed that the following attend:-

- Chairman of the Finance and Development Councillor M. Ncube
 - Acting Town Clerk – Mrs. S. Zhou
 - Director of Engineering Services – Engineer S. Dube
 - Financial Director – Mr K. Z. Ndimande
 - Acting Deputy Director of Engineering Services (Town Planning) – Mr W. Siziba
 - Acting Director of Housing and Community Services Mr M. Moyo
 - Acting City Economic Development Officer – Mr B. M. Hlongwane
- at a total cost of US\$3 600 including exhibition fees.

RESOLVED:

That the invitation from the Secretary for Macro- Economic Planning and Investment Promotion as shown in report above, be declined in view of financial constraints.

(15) **APPLICATION TO CONDUCT AN ACADEMIC RESEARCH IN BULAWAYO CITY COUNCIL: MIDLANDS STATE UNIVERSITY STUDENT- MIKE SIBANDA (SR NO.11188)**

The Acting Town Clerk reported (24th May, 2016) that the following letter (dated 31st May, 2016) has been received from Mr M Sibanda, student from Midlands State University:-

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“I am final year student at Midlands State University doing Bcom Honours Degree in Management. In partial fulfilment of the requirements of my studies, I am required to carry out a research on a topic of my choice. My topic is entitled: **EVALUATION OF EFFECTIVENESS OF PRIVATE – PUBLIC PARTNERSHIPS, A CASE OF BULAWAYO CITY COUNCIL.**

I therefore request for authority to conduct a research on the said topic.”

In the past, Council has acceded to similar requests on the understanding that the applicant will submit a copy of the research findings including the Executive Summary. Council is to be indemnified against any accident/injury which may occur during this period.

RESOLVED:

That Mr Mike Sibanda (SR. No. 11188) be authorized to carry out research as requested subject to the usual conditions : ie

- (1) That the applicant submits copy of his research findings after completion of his study.
- (2) That Council be indemnified against any accidents /mishaps that may be fall him during the research exercise.

ANNEXURE 'B'

**REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE:
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON
TUESDAY 14TH JUNE, 2016 AT 4.00 P.M.**

PRESENT:

Councillor	L.	Siziba (Deputy Chairperson)(Chairing)
	“	L. Mlilo
	“	M. Lubimbi
	“	S. Mataka-Moyo
	“	G. Mangena
	“	G. Masuku
	“	J. Sithole

ALSO:

**The Acting Town Clerk
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services**

ON LEAVE

Councillor	G.	Banda (Deputy Mayor)
	“	N. Hlabani
	“	S. Khumalo
	“	C. Mlalazi
	“	C. Ndhlovu
	“	T. Ngwenya
	“	E. Rafomoyo
	“	N. Sibanda

**(1) FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF
MAY 2016**

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

Renewals - There were forty (40) renewals during the month of May 2016.

<u>New</u>	<u>Name and Address</u>	<u>Owner</u>
Food Factory	Blue Ribbon Foods 32 J. Chinamano Road Stand 5102 B.T.	Blue Ribbon Foods B. Musiyiwa
Food Cart	Mbali's Kitchen Emganwini Phase 1 Shopping Centre	Charles Nyoni Owner
Butcheries	Athens Butchery Stand 4165 Emakhandeni	Labtouch Construction J. Mbira
	Heloea Butchery 12 Mazibisa Road Stand 50202 Mpopoma	Punters Delight (Pvt) Limited V. Chiwaze
	MMCO Shop 34A JMN Nkomo Stand RE of 102 B.T.	Davthem (Pvt) Limited T. Mpofo
	Matshaya Butchery Masiyephambili Drive Stand 16539 Nkulumane	Matshaya (Pvt) Limited V. Sibanda
	Tripple Tee Butchery 44, 13 th Avenue Stand 1433 B.T.	Gyzone Trading Sipho Gozo
	Bantom Butchery Stand 5617 Magwegwe West	Paikani Home Renovations P/L Patience Ndlovu

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) CLEANSING SERVICES

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

a) Street Littering and Illegal Dumping

The department endeavoured to keep the streets in the Central Business District and residential areas clean. A noticeably improvement had been recorded in areas where illegal vendors were removed from as the places were now a lot cleaner than before.

b) Bulawayo Clean Up Campaign

There were four clean ups that were carried out in the city. A total of sixty eight (68) health education sessions were carried out and one (1) deposit fine was issued for illegal dumping.

c) Refuse Collection

Daily refuse removal services was provided in the Central Business District and weekly to all low density suburbs and to 13 out of 23 high density wards. The Community Refuse Removal Pilot Project would be rolled out to the remaining 10 wards by 30 June 2016.

Vehicle Situation

Vehicle Type	In Operation	At Workshop	Total
Refuse Compactors	16	6	22
Refuse box truck	1	1	2
Landfill Tipper	2	0	2
Three tonne trucks	2	2	4
Vans	9	3	12

Refuse Removal Vehicles in Workshop

BCC NO.	Vehicle Type	Date in Workshop	Fault	Comment
002	Refuse Compactor	16/05/16	Excessive	Undergoing repairs.
015	Refuse Compactor	12/11/14	consumption of oil Gearbox, electronic and engine problem	Vehicle is being repaired by Chordiant as of 17/02/15.
016	Refuse Compactor	23/02/16	Faulty compressor head	At Dulys awaiting new compressor head from overseas.
020	One tonner	23/05/16	Clutch	Awaiting spares.
021	One tonner	11/01/16	Bent valves, cylinder head	Awaiting spares.
022	Refuse Compactor	10/05/16	Faulty turbocharger and air	Awaiting spares.

			compressor valve	
041 047	Three tonner Refuse Compactor	09/05/16 14/09/14	Brakes Compaction problem	Awaiting spares. Awaiting to be sent to an external workshop.
052	Refuse compactor	17/03/16	Compaction system	Requisition for repairs in progress.
BCC NO.	Vehicle Type	Date in Workshop	Faulty	Comment
094	Box Truck	10/02/16	Scooping problem	Requisition sent to Stores.
096	Three tonner	29/02/16	Prop shaft and engine needed overhaul.	Awaiting spares.
855	One tonner	20/05/16	Timing tensioner	Work in progress.

d) Landfill Management

The following amounts of refuse were disposed of at Richmond Landfill site during the month of May 2016:

Domestic Waste	-	27 265 m ³
Industrial Waste	-	535 m ³
Liquid Waste	-	15 000 litres
Council Departments	-	235 m ³

e) Bulawayo Solid Waste Improvement Platform (BSWIP)

Conducted one High School Waste Education seminar for pupils from Inyanda High, Mzilikazi High, Milton High and Pumula High Schools. The seminar covered topics such as Introduction to Solid Waste Management, Littering and Recycling as well as education tours to two plastic and aluminium recycling entities.

f) Dog Control

Awareness efforts on the Tie Up Order to be effected as from 6 June 2016 were done.

The Committee considered the matter and Councillor M. Lubimbi praised the Health Services and Chamber Secretary's Departments for a job well done. Clean streets and pavements had been maintained in the Central Business District. Illegal vendors had also been removed from pavements. She then enquired on whether the involvement of community groups in refuse removal would be extended to all wards.

Councillor L. Mlilo supported the idea of extending program me to all wards. She said that the community refuse removal project was yielding positive results. However there was a section in her ward (12) which was not being accessed by refuse removal trucks. The affected section included houses number F216 – F217.

Councillor J. Sithole observed that 6th Avenue and Basch Street area was not adequately cleaned. In view of this cleaning should be improved in this area.

In response the Acting Director of Health Services explained that the community refuse removal project would be extended to the remaining wards by the 30th June 2016. The area near F217 in ward 12 which was not being covered in the collection of refuse would also be included in the relevant refuse collection route.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) PEST CONTROL

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

Mosquito Control

This was the major activity during the month and almost all areas in Greater Bulawayo were visited. Mosquito breeding on the decline in most areas due to the cold weather. Nine (9) litres of larvicide (permethrin) were used during the month. Three (3) residents had paid for and were serviced for intradomiciliary residual spraying (IRS).

Rodent Control

The activity was still on hold while the Section was concentrating on mosquito control. It is expected to commence in June 2016 when mosquito breeding had subsided. Currently only complaints and interdepartmental requests were attended to.

Interdepartmental Requisitions

Ten (10) interdepartmental requisitions were received and attended to during May 2016 as follows:

Target	Chemical	Quantity	Place
Mosquitoes	Lambdacyhalothrin	20 sachets	Aisleby Farm
Mosquitoes	Lambdacyhalothrin	12 sachets	Thorngrove Sewage
Mosquitoes	Lambdacyhalothrin	2 sachets	Social Services Office
Cockroaches/ Black Ants	Fenitrothion	1 litre	Thorngrove Sewage
Cockroaches/ Black Ants	Fenitrothion	750 mls	Thorngrove Hospital
Cockroaches/ Black Ants	Fenitrothion	250 mls	Social Services Office
Cockroaches	Fenitrothion	250 mls	Entumbane Rural Bus Terminus
Cockroaches	Fenitrothion	250 mls	Public Manholes
Rodents	Difethialone	2.6 kg	Thorngrove Sewage Works
Rodents	Difethialone	1.7 kg	Aisleby Farm
Rodents	Difethialone	400 g	Social Services Offices
Rodents	Difethialone	900 g	Stanley Square
Rodents	Difethialone	600 g	Centenary Park
Rodents	Difethialone	1 kg	Barham Green Swimming Pool
Rodents	Difethialone	1.2 kg	Public Complaints
White Ants	Imidacloprid	100 mls	Zulukandaba Primary School
White Ants	Imidacloprid	50 mls	Stanley Square
White Ants	Imidacloprid	325 mls	Mkhithika Thebe Primary School
White Ants	Imidacloprid	150 mls	Mzilikazi Workshops
White Ants	Imidacloprid	100 mls	Senzangakhona Primary School
White Ants	Imidacloprid	375 mls	Mtshingwe Primary School
White Ants	Imidacloprid	400 mls	Northend Swimming Pool
White Ants	Imidacloprid	50 mls	Barham Green Swimming Pool

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) HEALTH INSPECTORATE

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

Inspection of Residential and Business Premises

Routine inspections of premises to check on shop licences and registration certificates continued.

During this exercise the following were covered:

➤ Premises Inspected	562
➤ Premises with valid Licences	397
➤ Premises without Licences	149
➤ Premises with valid Registration Certificates	141
➤ Premises without valid Registration Certificates	77
➤ Deposit Fines Issued	172
➤ Intimations Issued	14
➤ Dog bite notices investigated	24
➤ Dogs Vaccinated	11
➤ 4 malaria cases and all were contracted outside the city.	

Some operators after paying tickets had applied for registration certificates and shop licences. Fourteen (14) registration certificates renewed and seven (7) new applications applied for shop licences. However the information on shop licences renewed in response to the exercise was not captured.

- Condemnations:

- 154 kgs of chickens
- 168 kgs flour
- 9.5 kgs fish
- 3 kgs pork
- 11 litres cascade drink
- 30 litres fizzi drink
- 20 litres fanta
- 8 litres stoney
- 15 kgs biscuits
- 60 boxes (12 trays x 30 eggs)

Water Quality Monitoring

A total of 112 bacteriological water samples were collected and sent to Criterion Laboratory for analysis. Results of their analysis revealed that all samples were compliant. The monthly target of 200 samples was not reached due to breakdown of the sampling vehicle and the public holidays during the month of May.

Food Quality Monitoring

A total of 7 dairy samples were collected during the month and sent to the laboratory for analysis. Results of their analysis revealed that two of the samples were unsatisfactory. The unsatisfactory results were communicated to the quality control managers who were advised to improve the standard of food hygiene on their premises.

Food Premises Swabbing

A total of 5 restaurants and 1 food factory were swabbed during the month. Results of their analysis revealed that 3 restaurants were unsatisfactory. The area Environmental Health officers had been informed of the results for their attention and action.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) CEMETERIES : MAY 2016

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

Burials

Cemeteries	Females			Males			Paupers	Totals	
	0-12 Yrs	13+ Yrs	Sub-Total	0-12 Yrs	13+ Yrs	Sub-Total			
Luveve Old	0	0	0	0	0	0	-	0	(65)
Luveve Extension	58	52	110	59	62	121	-	231	(114)
Luveve 3	0	5	5	0	0	0	-	5	(2)
West Park	0	78	78	0	88	88	-	166	(183)
Hyde Park (2 nd interment)	0	0	0	0	0	0	-	0	(2)
Athlone Avenue	0	0	0	0	1	1	-	1	(3)
Lady Stanley	0	2	2	0	2	2	-	4	(3)
Totals	58	137	195	59	153	212	-	407	(372)

The figures in brackets were for the previous month.

Eighteen (18) of the burials at West Park Cemetery were bodies from South Africa while one (1) was from England. Harare, Gweru, Kwekwe, Masvingo, Shurugwi and Insiza had one (1) body each while Bulilima district contributed one (1). At Luveve Extension cemetery there were ten (10) burials from South Africa, three (3) from Bulilima, four (4) from Umguza, two (2) from Gweru, two (2) from Bubi and two (2) from Insiza while Gwanda, Binga, Chitungwiza and Kwekwe districts contributed one (1) body each.

Cremations

A total of nine (9) cremations, (2 females and 7 males) were carried out during the month.

The Committee considered the matter and Councillor G. Mangena sought clarification on the way forward as West Park Cemetery had closed for burials. Luveve Extension Cemetery would also fill up if there was no other alternative cemetery gazetted soon. He also enquired about progress regarding the gazetting of Pumula South Cemetery. Luveve Extension Cemetery was too far for residents of Nketa, Emganwini and Nkulumane.

He further informed the meeting that residents offering sign writing services for the marking of the graves had complained about unfair competition from Council staff who were providing this service at a cost during working hours. There was need for Luveve Extension Cemetery staff members to be trained on public relations. Luveve Extension Cemetery also had public parking challenges. In view of this a parking area should be established near the cemetery offices.

Councillor G. Masuku concurred. Adequate parking space should be established at the Luveve Extension Cemetery.

Councillor M. Lubimbi felt that all staff members dealing with the public should be re-trained on public relations issues as there was a problem here.

In response the Acting Director of Health Services explained that follow up action on the gazetting of Pumula South Cemetery had been made with the relevant ministry by the City Legal Officer. A response in this regard was expected by Monday 20th June, 2016. He confirmed that the Ministry of Local Government, Public Works and National Housing had now consented in terms of Section 35(i)(a) of the Cemeteries Act – Chapter 5:04 to the establishment of a private cemetery on Remainder of Hundred Acre Lot – John Makunga – Northlyn/Trenance areas.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) EXHAUSTION OF BURIAL SPACE AT WEST PARK CEMETERY

The Acting Director of Health Services reported (8th June, 2016) that it would be recalled that at the March 2016 report to this Committee, the Director of Health Services advised that burial space was dwindling at West Park cemetery.

This serves to advise the Committee that burial space at West Park cemetery had since been exhausted as at 31st May 2016. From now onwards only burials at this cemetery would only take place for reserved allocations i.e. spouses, the Anglican Church, Guta Ramwari, Moslems and the Zimbabwe National Army. Lady Stanley cemetery was also still open.

All other public burials would now be accommodated at Luveve Extension cemetery.

Councillors enquired on the progress made towards gazetting Marvel and Pumula South cemeteries. The Acting Director of Health Services explained that the Chamber Secretary (Legal) was continuing follow ups with the Ministry of Local Government, Public Works and National Housing and had been advised that the Bulawayo Desk Officer was on leave and would only be back week beginning 20th June, 2016.

RESOLVED TO RCOMMEND:

That the abovementioned report be received and noted.

(7) CLINIC ACTIVITIES

The Acting Director of Health Services reported (8th June, 2016) that the following activities were provided at the clinics in the city in May 2016:

Support Services - Laboratory and X- Ray : May 2016

Chest X rays	254	(281)
Sputum for AAFB	602 New	(636)
	217 Follow up	(285)
Urine examination	8	(2)
CD4	519	(23)
FBC	0	(0)
RPR	2	(1)
Gene X pert	305	(350)
HBsAg	0	(0)
Malaria Parasites	63	(63)

Out Patients Department (OPD)

Reason for attendance	New		Repeats		Total	
OPD attendances	38 377	(38 650)	54 699	(55 576)	93 080	(94 226)
Diabetic patients	13	(16)	236	(242)	249	(258)
Hypertension	118	(144)	1 544	(1 451)	1 662	(1 599)

Reproductive Health Services

Reason for attendance	New		Repeats		Total	
ANC	826	(762)	1 646	(1 708)	2 472	(2 470)
Deliveries	402	(413)				

VIAC Services

Activity	Number	
Patients screened for cancer	23	(45)
VIAC positive	0	(3)
Suspected Cancer of the cervix	2	(0)

Services were not provided for two weeks as the trained Registered General Nurses were committed elsewhere.

HIV/OI/ART Services

Activity	Number	
Number of patients initiated on ART this month	382	(352)
Number of patients receiving ART to date	43 614	(43 378)
Number of patients died on ART this month	42	(35)
ART cumulative deaths	3 630	(3 556)

Isoniazid Preventive Therapy (IPT) Services in May 2016

Activity	Number	
Screened for Tuberculosis	13 857	(14 267)
Eligible for IPT	2 224	(4 768)
Started on IPT	559	(682)
Stopped IPT due to toxicity	9	(11)

Dental Service at Pelandaba Clinic

Dental Caries	218	(228)
Dental Abscesses	14	(19)
Periodontal	48	(28)
Other conditions	27	(28)
Tooth Extraction	272	(295)

The Committee considered the matter and Councillor M. Lubimbi observed that patients were experiencing delays at Council clinics. There was need to improve service delivery as residents were concerned about this.

Councillor J. Sithole observed that there was a shortage of nursing staff hence the challenges. He felt that a detailed report should be submitted indicating the number of patients receiving ART at Council clinics. There was also need to compare the figures with Central Government Health Institutions.

In response the Acting Director of Health Services explained that Council was facing serious nursing staff shortages. ART and TB patients were given first priority at Council clinics. The procedure taken before distributing ART was laborious. This was done in order to get accurate information regarding the patients' response to treatment. He confirmed that Council clinics were now booking appointments for ART patients. Most of the ART patients from Mzilikazi and Makokoba were referred to Mpilo Hospital. Mpilo Hospital had 8 000 ART patients whilst United Bulawayo Hospitals (UBH) had 7 000. Council clinics were distributing ART to 44 000 patients. In view of this there was need for more infrastructure at the clinics.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) HEALTH PROMOTION : MAY 2016

The Acting Director of Health Services reported (8th June, 2016) as follows on the abovementioned matter:-

Health Education sessions held in the clinics and Thorngrove Hospital	1 481	(1 649)
Number of persons reached	61 199	(66 421)
Male condoms distributed during May 2016	145 600	(141 900)
Female condoms distributed during May 2016	8 420	(9 119)

The Committee considered the matter and debate ensued. Councillor J. Sithole sought clarification on the distribution of condoms as there were more male condoms distributed in clinics during the month of May. Why was the male condom preferred over the female condom as in general, more women visited clinics than males?

Councillor S. Mataka-Moyo said that most men were shy to collect condoms and therefore sent their female partners to ask for them.

Councillor M. Lubimbi observed that the female condom was unpopular with most couples. Women preferred the male condom because it was easy to use. There were some cases where males deliberately damaged/opened condoms.

In response the Acting Director of Health Services explained that female condoms were not popular worldwide. It was expensive to produce a female condom. However efforts were being made to improve the female condom. More educational campaigns would be carried out to promote the use of a female condom. He noted that the male condom had been in use for a long time and hence had gained acceptance.

On this understanding it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) **INCLUSION OF PAEDITRIAC ART INTO THE NATIONAL RBF PROGRAMME: WORLD EDUCATION INTERNATIONAL - BANTWANA (WEI/B): USAID PROJECT**



The Acting Director of Health Services submitted (8th June, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the recommendations of the Director of Health Services be adopted as follows:-

- i) That Council adopts the Ministry of Health and Child Care and World Education International - Bantwana Results Based Financing Program for paediatric ART as shown in the report.
- ii) That a moratorium be granted authorising nursing staff to keep allowances (cash or kind) received as incentives for this program.
- iii) That a dedicated bank account for all the clinics and Thorngrove Hospital to be managed by Financial Services Department be opened and all requisitions from it to follow normal procurement procedures and Financial and Accounting Instructions for petty cash management.
- iv) Results Based Financing : Geographical Expansion

That during the Technical Assistance (TA) Mission and subsequent Municipal Steering Committee (MSC) and Voucher Management Team (VMT) meetings held, there were intense calls for Bulawayo to review catchment areas currently covered by the Voucher programme to include the full catchment areas served by the clinics with the aim of increasing voucher uptake. The issue was presented to the World Bank (WB) who have granted approval to include Pelandaba Clinic Catchment area into the Voucher program. With immediate effect Pelandaba clinic catchment area will now be included in the voucher programme.

(10) **UPDATE ON THE HEALTH RESULTS BASED FINANCE PROGRAMME (HRBF) URBAN VOUCHER COMPONENT FOR THE NKULUMANE, TSHABALALA AND NKETA AREAS (REFERRED TO AS NKULUMANE DISTRICT)**



The Acting Director of Housing and Community Services submitted (8th June, 2016) the attached report on the abovementioned matter and thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(11) **REQUEST TO REGULARISE ALLOCATION OF 18 STANDS TO THE VULNERABLE FAMILIES : HYDE PARK**

The Acting Director of Housing and Community Services reported (8th June, 2016) that Council (5th June, 2013) had resolved that:-

- (1) The first list of names of vulnerable families drawn by the three villages be used on allocation and the second list should be considered on phase two.
- (2) Council evicts the illegal occupants of the 18 stands if they continue to resist vacating the shelters in terms of the law.

Efforts to evict the families had been difficult because the IOM organisation and the area Councillor had supported the occupants of the plots despite being not approved. As such, the 18 families have been in occupation without paying to Council since June 2013. The community of Hyde Park through their VIDCO committees from the four villages, St. Peters, Mazwi, New Mazwi village, Robert Sinyoka and Methodist village had convened a meeting on the (15th May, 2016) together with the local Councillor Mr E. Ncube to resolve the impasse.



The meeting unanimously agreed that Council regularise the stay of the 18 members of the community. Minutes of the meeting were attached as Annexure A.

The Committee considered the matter and Councillor J. Sithole supported the request. He felt that such regularization programmes should also be extended to other areas. In his Ward (7) there were some residents who had stayed for over 15 years on properties and this should be regularised as well.

RESOLVED TO RECOMMEND:

1. That Council rescinds and reviews its decision of 5 June 2013 relating to this matter.
2. That Council regularise the stay of the 18 families from the date of their occupation.
3. That the regularized 18 families pay Council rentals from the date of their occupation.

(12) **BULAWAYO MUNICIPAL LIBRARY SERVICE (BMLS): REPORT ON THE 2ND AFRICAN PUBLIC LIBRARIES SUMMIT HELD AT ROYAL SWAZI SUN HOTEL, EZULWINI, SWAZILAND ON 30 APRIL TO 1ST MAY 2016**



The Acting Director of Housing and Community Services submitted (8th June, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **DONATED GOODS FOR SIZALENDABA SECONDARY SCHOOL – HIGH STORAGE FEES INCURRED**



The Acting Director of Housing and Community Services submitted (8th June, 2016) the attached report relating to the abovementioned matter:-

The Committee considered the matter and discussion ensued. Councillor G. Mangena sought clarification on the Duty Free Certificate. He wanted to know which official collected the certificate from the Ministry of Education offices? He did not support the returning of the donation to the donor as this would tarnish the image of Council. He suggested that the Ministry of Education be approached with a view to request them to assist with payment of the required amount.

Councillor L. Mlilo concurred. She also wanted to know the Central Government's position regarding such educational donations to schools in view of the excessive storage fees. The amount of storage fees could be used to purchase other books for the benefit of school children.

Councillor J. Sithole supported the returning of the donation to the donor. Although this was not a good gesture, the storage fees were too high. Councillor G. Masuku felt that such situations should be avoided in future. This donation had been made to assist pupils at Sizalendaba Secondary School.

In response the Acting Director of Housing and Community explained that an official from the Ministry of Education had collected the Duty Free Certificate. The Ministry had applied on behalf of the school. It was procedural to apply for the Duty Free Certificate before the goods/items were sent to the recipient.

The Acting Town Clerk advised that D.H.L. was a private company and not a Central Government entity. Storage fee had accumulated because of delays in acquiring a duty free certificate. On this understanding it was :-

RESOLVED TO RECOMMEND:

That customs through D.H.L. sell the goods to recover their costs as the amount to be paid for storage had exceeded the value of donated goods.

ANNEXURE 'C'

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE:
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON FRIDAY, 21ST JUNE, 2016 AT 4:00 P.M.**

PRESENT:

Councillor	T.	Ncube (Chairman)
	“	C. Moyo (Deputy Chairman)
	“	Deputy Mayor – Councillor G. Banda
	“	S. Chigora
	“	S. Khumalo
	“	R.D. Jele
	“	M. Lubimbi
	“	G. Masuku
	“	R. Matengu
	“	C. Mlalazi
	“	E. Ncube
	“	E. Rafomoyo
	“	L. Siziba
	“	M. Ncube

ALSO:

**The Acting Town Clerk
The Acting Deputy Director of Engineering Services (Town Planning)
The Assistant Financial Director
The Acting Director of Housing and Community Services**

ON LEAVE:

Councillor	M.	Dube
	“	N Hlabani
	“	P. Moyo

(1) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESIDENTIAL COTTAGE MEASURING 100M² ON STAND 14563 SELBORNE PARK (14563 IMPUKUNYONI ROAD) : DERAH NELSON: 1225 SQUARE METRES.

The Acting Town Clerk reported (17th June, 2016) that an application dated 2 March 2016 for a development permit to establish a residential cottage measuring 100m² had been received from Derah Nelson. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the cottage had not been constructed.



<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
14554 BT	Miss S. Moyo	14554 Selborne Park, P.O. Ascot, Byo
14555 BT	Mr S. Katsukuya	12 Banbury Drive, South Wold, Byo.
14556 BT	Mr J. Gauhera	15556 Selborne Park, P.O Ascot, Byo
14557 BT	Mr M. Dube	14557, Selborne Park, P.O Ascot, Byo
14558 BT	Mr R, Ndhlebe	14558 Impukunyoni Crescents, Selborne Park, Byo
14565 BT	Mr D F Sibanda	14563 Inlosi Road, Selborne Park, Byo
14562 BT	Mr M Makonyonga	14562 Selborne Park, P.O. Ascot, Byo
14561 BT	Miss L. Dube	Block 27/938 Mpopoma,P.O.Box Mpopoma, Byo
14567 BT	Miss B Mnyandu	577 Nketa 6, P.O Nkulumane, Byo
14568 BT	Miss B Sibanda	14568 Selborne Park,P.O Ascot, Byo

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a residential cottage measuring 100m² on stand 14563 Selborne Park be granted to Derah Nelson subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including payment of a once off premium of US\$500 subject to review at Council's pleasure.

(2) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GUEST HOUSE ON STAND 9052 BULAWAYO TOWNSHIP (33 KENTMERE ROAD, MORNINGSID): FORESTRY COMMISSION: AREA: 1339 SQUARE METRES**

The Acting Town Clerk reported (17th June, 2016) that An application dated 23 March 2016 for a development permit to establish a guest house had been received from Forestry Commission. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were being used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
8668 BT	Mrs S Derks	22 Kentmere Road, Mornningside, Byo
8674 BT	Messrs N&K Mabaleka, &,Ncube	24 Kentmere,Road, Mornnnngside, Byo
8675 BT	Mr E Naude	26 Kentmere Road, Morningside, Byo
8676 BT	Miss S Mdlongwa	13 Rockcliffe Road, Morningside, Byo
8734 BT	Mr S Ndhlovu	11 Rockcliffe Road, Morningside, Byo
8735 BT	Mr M. Selman	9 Rockcliffe Road, Morningside, Byo
8744 BT	Mr&Mrs IC&SC Chiponda	10 Rockcliffe Road, Morningside, Byo

8745 BT	Mr A Both	12 Rockcliffe, Road, Morningside, Byo
8746 BT	Mr E Nyathi	4 Rockcliffe Road, Morningside, Byo
8747 BT	Mr N Ndlovu	28 Kentmere Road, Morningside, Byo
8748 BT	Mr R. Rukambiro	30 Kentmere Road, Morningside, Byo
8749 BT	Mr P Makuze	32 Kentmere Road, Morningside, Byo
9036 BT	Mr DK & BI Jones	40 Windermere Road, Morningside, Byo
9038 BT	Mr A Zimuto	36 Windermere Road, Morningside, Byo
9039 BT	Mr K G Ndlovu	34Winderemere Road, Morningside, Byo
9040 BT	Mr & Mrs NS Biba	32Winderemere Road, Morningside, Byo
9041 BT	Miss SM Van Rooyen	30Winderemere Road, Morningside, Byo
9043 BT	Miss KA Williams	26Winderemere Road, Morningside, Byo
9047 BT	Mr H M Armstrong	23 Kentmere Road, Morningside, Byo
9048 BT	Miss B Mpofo	25 Kentmere Road, Morningside, Byo
9049 BT	Mr F Sithole	27 Kentmere Road, Morningside, Byo
9050 BT	Miss K Ncube	29 Kentmere Road, Morningside, Byo
9051 BT	Mr ACM Banda	31 Kentmere Road, Morningside, Byo
9053 BT	Ms DS Moyo	35 Kentmere Road, Morningside, Byo
9054 BT	Mr W Museta	37 Kentmere Road, Morningside, Byo
9055 BT	Mr&Mrs FA&LA Basson	39 Kentmere Road, Morningside, Byo
9056 BT	Mr S Mangwende	41 Kentmere Road, Morningside, Byo

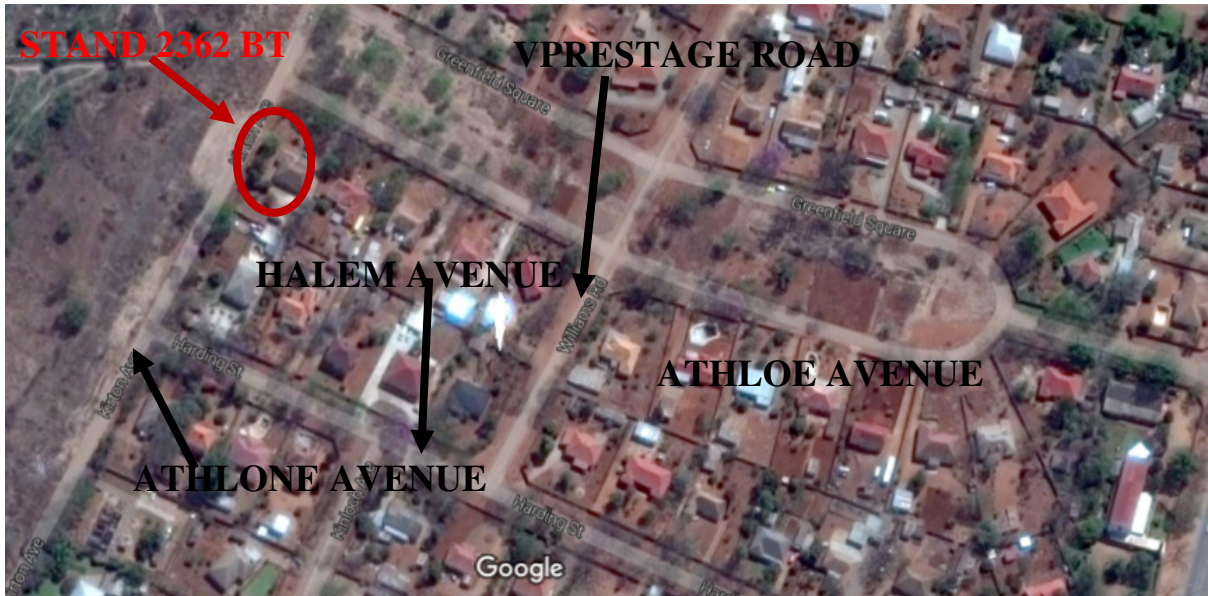
On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a guest house on Stand 9052 Bulawayo Township be granted to the Forestry Commission, subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10. Such levy is to be subject to review at the pleasure of Council.

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CRECHE ON STAND 2362 BULAWAYO TOWNSHIP ((4 BIRKLEY STREET, NORTH END): PROSPER MAKUVIRE: AREA: 1 622 SQUARE METRES**

The Acting Town Clerk reported (17th June, 2016) that an application dated 5 February 2016 for a development permit to establish a duplex had been received from Prosper Makuvire. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were being used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
2354 BT	Mr O. Mashayangombe	4 Kinloch Avenue, North End, Byo.
2353 BT	Mr & Mrs R. & M.M Mazibisa	7 Birkley Road, North End, Byo
2352 BT	Mr & Mrs R & S. Pfupa	5 Birkley Road, North End, Byo.
2351 BT	Mr M. Dube	3 Birkley Road. North End, Byo.
2350 BT	Mr T Matshazi	1 Birkley Road, North End, Byo
2360 BT	Mr M Pilime	8 Birkley Road, North End, Byo.
2361 BT	Mr L Kusano	6 Birkley Place, North End, Byo
2363 BT	Mr D Ngwalo	61 Colenbrander Road, North End, Byo.
2331 BT	Mr D Mpofo	67 Colenbrander Road, North End, Byo.
2332 BT	Mr W.Nyoni	1 Kinloch Avenue, North End, Byo.

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a crèche on stand 2362 Bulawayo Township be granted to Proper Makuvire a subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10. such levy is to be subject to review at the pleasure of Council.

(4) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GUEST HOUSE ON LOT 8 OF GLENCOE OF WILLSGROVE AND SUBDIVISION A OF WILLSGROVE (3 GLENADEN PLACE ROAD, RIVERSIDE): NATHAN MAPOMBERE: AREA: 6094 SQUARE METRES.**

The Acting Town Clerk reported (17th June, 2016) that an application dated 11 March 2016 for a development permit to establish a guest house had been received from Nathan Mapombere. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing the report the premises were being used for residential purpose.

GWANDA ROAD

**LOT 8/ GLENCOE/WILLSGROVE\$ & S/D
A/ WILLSGEROVE**



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 15 Glencoe	Mr & Mrs S & M Kumalo	2 Glenalden Place, Glencoe, Byo
Lot 14 Glencoe	N.Nobanda	4 Glenalden Place, Glencoe, Byo
Lot 12 Glencoe	Mrs. M. Pierantozzi	5 Glenalden Place, Glencoe, Byo
Lot 11 Glencoe	Douglas Gordon Kent	5 Swanthorpe Close, Glencoe, Byo
Lot 16 Glencoe	Mr & Mrs W & J Chinembiri	3 Montgomery Rd, Hillside, Byo
Lot 17 Glencoe	M & Mrs D.S. & S. Winterboer	12 Swanthorpe Close, Glencoe, Byo

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a guest house on Lot 8 of Glencoe of Willsgrove and Subdivision A of Willsgrove be granted to Nathan Mapombere subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10 such levy is to be subject to review at the pleasure of Council.

(5) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH TOWN HOUSES ON LOT 370A HILLSIDE OF NAPIERS LEASE (137 MATOPOS ROAD, HILLSIDE): T.S & F.P CHIZANA: 8792 SQUARE METRES.

The Acting Town Clerk reported (17th June, 2016) that an application dated 29 January 2016 for a development permit to establish town houses had been received from T.S & F.P Chizana. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
-S/D A of S/D B of 370 & 371 Hillside	Mr Z Ndlovu	139 Matopos Road, Hillside, Byo
- S/D C of 355 Hillside	Mr I Chatterton	126 Matopos Road, Hillside, Byo
- R/E of 355 Hillside	Miss N.Z Mzizi	122 Matopos Road, Hillside, Byo
- R/E of S/D B of 370 & 371	Mrs M Moyo	8A Pembroke Road, Hillside, Byo Hillside
-Lot 356 Hillside	Mrs EB Zere	P O Box 8146, Belmont, Byo
-Lot 1 of 355 Hillside	Justice N&N Mathonsi	124 Matopos Road, Hillside, Byo
- 3 B.G Ptn Lot 274 Hillside	Mr D Ndlovu	9 Pembroke Road, Hillside, Byo West
- 2 B.G Ptn Lot 274 Hillside	Mr M Velepini	7 Pembroke Road, Hillside, Byo West
- Lot 1 of Lots 357 & 372	Mr C Ndebele	7 Cheryl Rd, Eloana, Byo Hillside
- RE of Lot 357 & 372	Mr F&P Ndebele	8 Oxford Road, Hillside, Byo Hillside

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish town houses on Lot 370A Hillside Of Napiers Lease be granted to T.S & F.P Chizana a subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US\$3 500

(6) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH SIX TOWN HOUSES ON LOT 27 LOCHVIEW OF LOCHVIEW (98 LOCHVIEW ROAD, LOCHVIEW): MESSRS S,T,S,S,N & S PROPERTY DEVELOPMENT: 27148 SQUARE METRES**

The Acting Town Clerk reported (17th June, 2016) that an application dated 4th April 2016 for a development permit to establish six town houses had been received from Messrs S, T, S, S, N & S Property Development. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 26 Lochview	Mr L Sibanda	26 Lochview Road,Lochview, Byo
Lot 1/Lot 28 Lochview	Mr. S Mguni	28A Lochview Road,Lochview, Byo
Lot 2/Lot 28 Lochview	Mr. B. Mkweyi	9 Ousby Road, Morningside, Byo
RE/Lot 28 Lochview	Mr. A. Chasi	c/o Bill Packing, Byo
Lot 4/ Lot 21 Lochview	Mr. L. Moyo	396 Nketa 6, P O Nkulumane, Byo
Lot 1/ Lot 21 Lochview	Mr E. Ncube	21 Lochview Road, Lochview, Byo
Lot 1/Lot 20 Lochview	Masikati & Sherpard	23 Weir Avenue, Hillside, Byo
Lot 2/Lot 20 Lochview	} Miss E Masocha	20 Lochview Road, Lochview, Byo
Lot 4/Lot 20 Lochview		
RE/ Lot 20 Lochview		
Lot 1/Lot 30 Lochview	} Mr & Mrs Tatt	30 Lochview Road, Lochview, Byo
RE/ Lot 30 Lochview		
Lot 32 Lochview	Mr. S. Tshuma	30A Lochview Road, Lochview, Byo
Lot 18 Lochview	Mr. J.Lathan Wilmot	P O Box 3299, Byo
Lot 19 Lochview	Mr. M.S. Scott	18 Lochview Road, Lochview, Byo
	Mr. N. Ncube	P O Box AC 798, Ascot, Byo

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish six town houses on Lot 27 Lochview Of Lochview be granted to Messrs S, T, S, S, N & S Property Development subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including a once-off premium of US\$2 500.

(7) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A TAKE AWAY WITHIN A SUPERMARKET ON THE REMAINDER OF STAND 282 BULAWAYO TOWNSHIP (90 FIFE STREET, CITY CENTRE): BARMORE INVESTMENTS (PVT) LTD: AREA: 555 SQUARE METRES.

The Acting Town Clerk reported (17th June, 2016) that an application dated 05 April 2016 for a development permit to establish a take away within a supermarket had been received from Barmore Investment (Pvt) Ltd. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were being renovated.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
S/D A of 281 BT	Mister Chips & Chicken (Pvt) Ltd	P O Box 2760 Byo
S/D B of 281 BT	Luxor Ltd	P O Box 180, Byo
S/D A of 284 BT	The Zimbabwe Bata Shoe Co Ltd	PO Box 2338, Fife Street, Byo
Stand 341 BT	Haddon & Sly Ltd	89 Fife Street, Byo
Stand 343 BT		
Stand 344 BT		
Stand 345 BT		
Stand 240 BT	Matabeleland Inns T/A Bakers Inn	P O Box 1001, Byo
	Healthstone Pharmacy T/A	
	Healthstone Pharm	P O Box 1789, Byo
Stand 240 BT	O K Bazaars Ltd	91A Jason Moyo Street, Byo
S/D A of 239 BT	Truworths Zimbabwe (Pvt) Ltd	89 Jason Moyo Street, Byo
Stand 13663 BT	Local Authorities Pension Fund	85 Jason Moy Street ,Byo

On the recommendation of the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a take away within a supermarket on The Remainder of Stand 282 Bulawayo Township be granted to Barmore Investment (Pvt) Ltd, subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESIDENTIAL COTTAGE MEASURING 94M² ON STAND 16135 B.T. (PARKLANDS): FUNGAI MAROWA: 800 SQUARE METRES.

The Acting Town Clerk reported (17th June, 2016) that an application dated 21 April 2016 for a development permit to establish a residential cottage measuring 100m² had been received from Fungai Marowa. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the cottage had not been constructed.



<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
16125 Parklands	ZIMRE Properties	Fidelity Life Centre, 805 8 th Floor
16136 Parklands		
16137 Parklands		
16145 Parklands		Fife St/11 th Ave, Bulawayo
16126 Parklands	Mr F Mpofu	4 Hellet Road, Paddonhurst, Bulawayo
16127 Parklands	Mr P. Murere	38 Sutherland Road, Queenspark East, Byo
16132 Parklands	Mr M Moyo	16132 Parklands Extension, Byo
16133 Parklands	Mr G Dube	53775 Njube. P.Mpopoma, Byo
16134 Parklands	Mr MW Ndlovu	16134 Parklands Extension, Byo
16143 Parklands	Mr L. Wtyoka	1 Lundi Court, 7A George Silundika St, Byo
16144 Parklands	Miss M Nkomazana	A248 Bjube, P.O Mpopoma, Byo.
16146 Parklands	Mr E.R Shoniwa	16146 Parklands, Byo

On the recommendation of the Acting Town Clerk it was:-

RESOLVED TO RECOMMEND:

That a development permit to establish a residential cottage measuring 94m² on stand 16135 Parklands be granted to Fungai Marowa subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including payment of a once off premium of US\$300 subject to review at Council's pleasure.

(9) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A DAYCARE MOTHER ON STAND 3651 EMAKHANDENI TOWNSHIP ((3651EMAKHANDENI): SIZIWE DAY CARE CENTRE & PRE-SCHOOL: AREA: 242 SQUARE METRES.

The Acting Town Clerk reported (17th June, 2016) that an application dated 17 February 2016 for a development permit to establish a duplex had been received from Siziwe Day Care Centre & Pre-School. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were being used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
3656 Emakhandeni	Mr M Ndlovu	3656 Emakhandeni, P.O Entumbane, Byo
3647 Emakhandeni	Miss L.N. Nkomo	3647 Emakhandeni, P.O Entumbane, Byo
3655 Emakhandeni	Mrs E. Moyo	3655 Emakhandeni, P.O Entumbane, Byo
3653 Emakhandeni	Mr B. Ndaba	3653 Emakhandeni, P.O Entumbane, Byo
3652 Emakhandeni	Miss D Maduma	3652 Emakhandeni, P.O. Entumbane, Byo
3649 Emakhandeni	Mr C. Ndlovu	3649 Emakhandeni, P.O Entumbane, Byo
3648 Emakhandeni	Ms G. Madebe	3648 Emakhandeni, P.O Entumbane, BYo
3650 Emakhandeni	Mr & Mrs P& L Masara	3650 Emakhandeni, P.O. Entumbane, Byo
3457 Emakhandeni	Mr C.Moyo	3457 Emakhandeni, P.O Entumbane, Byo.
3458 Emakhandeni	Mr G. Ndlovu	3458 Emakhandeni, P.O Entumbane, Byo
3459 Emakhandeni	Ms W. Ncube	3459 Emakhandeni, P.O Entumbane, Byo
3654 Emakhandeni	Ms S. Ndlovu	3654 Emakhandeni, P.O Entumbane, Byo
3663 Emakhandeni	Mr A Nyathi	3663 Emakhandeni, P.O Entumbane, Byo.

On the recommendation of the Acting Town Clerk it was:-

RESOLVED TO RECOMMEND:

That a development permit to establish a crèche on stand 3651 Emakhandeni Township be granted to Siziwe Day Care Centre & Pre-School subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy \$10 such levy is to be subject to review at the pleasure of Council.

(10) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CRECHE ON STAND 30001 ENTUMBANE TOWNSHIP: AREA 2002 SQUARE METRES: AFRICAN METHODIST CHURCH

The Acting Town Clerk reported (17th June, 2016) that an application dated 11 February 2016 for a development permit to establish a crèche on Stand 30001 Entumbane had been received from The African Methodist Church. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were operating as a church.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
30100 Entumbane	Zimbabwe National Aids Council	Box FM 736, Famona, Byo
30002/18 Entumbane	Mrs M Hloma	30002/18 Entumbane, P.O Mpopoma
30002/17 Entumbane	Mr K Moyo	30002/17 Entumbane, P.O Mpopoma,
30002/16 Entumbane	Ms H Moyo	30002/16 Entumbane, P.O Mpopoma,
30002/15 Entumbane	Mr J Kwashata	30002/15 Entumbane, P.O Mpopoma,
30002/14 Entumbane	Ms G Chihamba	30002/14 Entumbane, P.O Mpopoma,
30002/13 Entumbane	Mr M Msimanga	30002/13 Entumbane, P.O Mpopoma,
30002/12 Entumbane	Mr M Mahlangu	30002/12 Entumbane, P.O Mpopoma,
30099/40 Entumbane	Mrs T Chihamba	30099/40 Entumbane, P.O Mpopoma,
30099/39 Entumbane	Miss S Dube	30099/39 Entumbane, P.O Mpopoma,

On the recommendation of the Acting Town Clerk it was:-

RESOLVED TO RECOMMEND:

That a development permit to establish a creche on stand 30001 Entumbane Township be granted to The African Methodist Church subject to full compliance with the requirements of the Director of Engineering Services, Director of Housing and Community Services, Director of Health Services and any other municipal by-law requirement including payment of a \$10 monthly levy.

(11) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE MAY TOWN LANDS AND PLANNING COMMITTEE

The Director of Engineering Services reported (14th June 2016) that the following applications for Development Permits that had been submitted into the May 2016 Town Lands and Planning Committee were approved by Council on the 1st June 2016 and the respective permits had been issued as tabulated below:

Property	Applicant	Use	Permit No.	Permit Date
15232 Pumula Township of Sand 11600 Pumula Township:	Charles Makore	Doctor's Surgery	1270/2016	01/06/16
RE/ 1284 B.T	Memory Ngwenya	Lodging house	1271/2016	01/06/16
RE/ 106 BT	Mr P. M Moyo	Restaurant	1272/2016	01/06/16
44079 BT	Mr Vincent Pamire	Sports Bar	1273/2016	01/06/16
Stand 94 John Makunga of Lot 1 John Makunga 100 Acre Lots	Mr M. Bhebhe	Cottage measuring 100m ²	1274/2016	01/06/16
45810 B.T	Zyfire Enterprises	Mart	1275/2016	01/06/16

60 Newton West Township	Mr & Mrs L Zondo	Weddings & Functions Venue	1276/2016	01/06/16
11290 B T	Tristence Suppliers	Retail outlet for Dry Goods and Packaging Material	1277/2016	01/06/16
3865 BT	Memory Ngwenya	Guest House	1278/2016	01/06/16
33759 Entumbane Township.	Perppersweet Investment	Bottle store within a supermarket	1279/2016	01/06/16
3906 B T	Clutch Logistics	Restaurant	1280/2016	01/06/16
70 BT	Totally Great Investments	Bottle Store	1281/2016	01/06/16
16538 Pumula	Netty Tanhuke	Creche	1282/2016	01/06/16

The other items that went to the May 2016 Town Lands and Planning Committee had gone through the Finance and Development Committee and were awaiting Full Council.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(12) **DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996**

The Director of Engineering Services reported (14th June 2016) that the following permits have been granted:-

	<u>March</u>	<u>April</u>	<u>May</u>
Residential Areas	287	181	215
Industrial Areas	4	2	2
Business Areas	7	9	9
Community Areas	6	1	2
TOTAL	<u>304</u>	<u>193</u>	<u>228</u>

The Committee considered the matter and Councillor E Rafamoyo sought clarification on the number of development permits granted in the month of May as there was a reduction.

In response the Acting Town Clerk advised that this depended on the number of applications received. Development permits were granted in terms of the relevant procedures. The process included notifying adjacent property owners, advertisements in the local press, submission of a report to Town Lands and Planning Committee and thereafter Council for a decision as appropriate. She suggested that Councillors should encourage residents to contribute to / participate in the development of Bulawayo.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS

The Director of Engineering Services reported (14th June 2016) that **SDC 5/2016** for the subdivision of the Remainder of Subdivision 11 Trenance. The Subdivision of the Remainder of Subdivision 11 Trenance to be known as Lots 4-13 of Subdivision 11 Trenance. Lots 4-11 of Subdivision 11 Trenance shall be used for residential purposes, Lot 11 of Subdivision 11 Trenance shall be set aside for open space purposes and Lot 13 of Subdivision 11 Trenance shall be set aside for road purposes. The property owner is Ceasar Kay Ncube. The property was along Boone Avenue in Trenance

SDC 19/2016 for the subdivision Lot 1 of Lot 5A Woodville Estate. The Subdivision of Lot 1 of Lot 5A Woodville Estate to be known as Lots 1-43 of Lot 1 of Lot 5A Woodville Estate. Lots 1-43 of Lot 1 of Lot 5A Woodville Estate shall be used for residential purposes. The Remainder of Lot 1 of Lot 5A Woodville Estate shall be set aside for road purposes. The owner of the property was Sokholo Mthethwa. The property was along Drayton Road Woodville.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(14) APPLICATION TO UPGRADE FROM A DAY CARE CENTRE TO A CRECHE ON STAND 24056 PUMULA SOUTH : MRS OZTIE GUMEDE: 500M²

The Director of Engineering Services reported (14th June 2016) that an application had been received from Mrs Oztie Gumede to upgrade from a day care centre to a crèche on Stand 24056 Pumula South.

A day-care mother was a centre for taking care of children during the day by a person other than the child's legal guardians and only caters for children 0-3 years old. Crèches cater for children up to the age of 0 - 6 years and provide for all day care. It also required some grounds for extramural and sporting facilities.



The applicant was already a holder of Development Permit No. 10/2016 for a day care centre on the abovementioned property. From a town planning point of view there were no objection to the proposal as a day care and a creche fall under the same use group, (Group C2-Creches, Day Nurseries and Nursery Schools). In view of the fact that they fell under the same use group regulation there was no need for Special Consent but a Council resolution.

The Committee considered the matter and Councillor S Khumalo enquired about the location of the stand.

In response the Acting Director of Engineering Services (Town Planning) explained that the stand details were shown as per title deeds.

Thereafter it was :-

RESOLVED TO RECOMMEND:

- (1) That Mrs Oztie Gumede be granted permission to upgrade from a day care centre to a creche on Stand 24056 Pumula South.
- (2) That the development should meet the conditions of the Health Services Department and all Council by -laws.

(15) APPLICATION TO ESTABLISH A SPORTS BAR ON STAND 16696 NKULUMANE OF STAND 14817 NKULUMANE 12 COMMERCIAL CENTRE (COMMERCIAL BAYS 2 AND 3): DIVINE NGWENYA



The Director of Engineering Services submitted (14 June 2016) the attached report relating to the above mentioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the applicant (Divine Ngwenya) be afforded the opportunity to apply for a special consent.

(16) **APPLICATION TO ESTABLISH A SPORTS BAR ON STAND 7070 EMGANWINI COMMERCIAL CENTRE 1(COMMERCIAL BAY 19): HLABANI BROTHERS.**



The Director of Engineering Services submitted (14 June 2016) the attached report relating to the above mentioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the applicant (Hlabani Brothers) be afforded the opportunity to apply for a special consent

(17) **APPLICATION FOR ACCESS OR ROAD WAY SERVITUDE TO BE REGISTERED OVER STAND 67 FOURWINDS TOWNSHIP 4 IN FAVOUR OF REMAINDER OF SUBDIVISION 8 OF FARM 2C MATSHEUMHLOPE: AREA=1345 M²: TPA 8398.**



The Director of Engineering Services submitted (14 June 2016) the attached report relating to the above mentioned matter:-

Discussion ensued and Councillor S. Khumalo sought clarification on the application as the piece of land could be used for residential purposes in view of the number of people on the waiting list.

In response the Acting Director of Engineering Services (Town Planning) explained that the land applied for was a Council property. This was reserved land near Dr D Gandanhamo's property. The property had town houses. Residents in these town house did not had proper access to their properties hence this application.

Thereafter it was :-

RESOLVED TO RECOMMEND:

- (1) That the piece of land measuring 1345 m² as depicted on TPA 8398 be registered for a Road access in favour of the Remainder of Subdivision 8 of Farm 2C Matsheumhlope.
- (2) That all developments of the road access to be subject to the Road Engineer's specifications.

(18) **LAND SURVEY REPORT – MAY 2016**

The Director of Engineering Services reported (14th June 2016) as follows on the abovementioned matter:-

i. **Pelandaba West Progress Report**

Stands 905-1251, 1291-1293 and 1295-1299- Developer E.T. Shoniwa- Under Survey G.Thonye.

496 stands –J. Sithole commissioned to title survey.

Awaiting approval at the Surveyor General's office.

215 Stands – D Chigumbu commissioned to title survey.

Awaiting approval at the Surveyor General's office.

Woodville Pre-sale Stands 210 – 350 – 141 stands – Surveyor I.S. Maingehama

Pegging complete. Awaiting approval by the Surveyor General

Emhlangeni Resurvey of 19 Stands – Surveyor S. Mkandla- Surveyor on site.

Tshabalala Stands 65471 – 65521 (TPA 9545).

The Survey records were still under examination at the Surveyor General's office.

Surveyor was G Thonye.

Cowdray Park Infill TPB816 – 235 stands – Surveyor E. Mathe

Awaiting approval at the Surveyor General's office.

Cowdray Park Infill TPA8332 – 102 stands – Surveyor S. Mkandla

Awaiting approval at the Surveyor General's office.

Pumula South Infill TPB813 – 256 stands – Surveyor I.S. Maingehama

Awaiting approval at the Surveyor General's office.

Magwegwe West Infill TPB814 – 331 stands – Surveyor A.C. Hope

Surveyor had begun pegging.

Highmount Infill TPB815 – 160 stands – Surveyor G. Thonye

Awaiting approval at the Surveyor General's office.

Title stands instructed (layouts) = 1084

Relocations instructed out – 0

Relocations internal – 2

Leases instructed out – 1

Leases instructed internal – 1 Single title subs instructed – 2

Pointings out of stands to beneficiaries- 74 – done by survey section

Engineering surveys - 0

Administrative Tasks Ongoing- 6

Acquisition of Satellite Imagery - Awaiting delivery.

Cancellation of portion of walkway on BCG818 for commercial stand in

Emganwini – Underway – awaiting ministerial approval.

Cancellation – Stand 59949 BT – Mpopoma
Attending to circulations - Applications
Requisitions for stores
Send out survey instructions to private Land Surveyors

SUMMARY

	<u>May 2016</u>	<u>YEAR TO DATE</u>
Total approved presale stands	0	13
Total other stands approved	0	0
Relocations instructed out	0	0
Relocations internal	2	10
Leases instructed out	1	7
Leases internal	1	9
Title subs instructed	2	10
Pointings out of stands to beneficiaries	74	441
Engineering surveys	0	3
Administrative tasks	6	9

RESOLVED TO RECOMMEND:

That the abovementioned report be received
and noted.

(19) **APPLICATION FOR RE-LOCATION OF TSHAKA PRE-SCHOOL: STAND 2585
MAKOKOBA TO A SITE APPOSITE ST. COLUMBUS SECONDARY SCHOOL:
TREK PETROLEUM AND AJAY PROPERTIE (PVT) LTD: SAM NCUBE.**



The Acting Director of Housing and Community Services submitted (14th June 2016)
the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor E. Rafomoyo queried the relevance of the objection letter written by the Chairperson of BUPRA (R.Fayayo). He was also concerned that the report was being submitted for the 3rd time. Council had already granted Trek Petroleum the stand to develop a petrol station.

Councillor S.Khumalo concurred saying that this matter had already been finalised by Council. The BUPRA chairperson was requesting for information on how Trek was awarded and he should be responded to by the Acting Town Clerk. Ajay's application in 2011 was not acceded to because the Makokoba redevelopment plans had not been finalised.

Councillor M Ncube noted that the recommendations were not clear. The objection raised by BUPRA was not called for. Council followed proper procedures.

Councillor E. Ncube concurred .He said that BUPRA should not be allowed to interfere with Council business.

Councillor R.Matengu observed that Ajay Properties had submitted their application earlier. Why was the application by Trek Petroleum acceded to?

Councillor S. Chigora felt that the earlier reports were submitted without adequate information and staff members were aware that there were two applications. As Council had acceded to the application by Trek the relevant decision should therefore be re-affirmed BUPRA must be given the information they were requesting for in order to avoiding misunderstanding.

Councillor R.D Jele also observed that resolutions could only be rescinded after 6 months. The Committee should reaffirm Council's decision (2nd March, 2016). The issue raised by BUPRA should therefore be dealt with administratively.

The Deputy Mayor (Councillor G Banda) observed that the Ajay Properties application was submitted in 2011 whilst the Trek Petroleum application was submitted in 2012. It had taken Council a long time to implement this resolution. In view of this there should be an audit on the implementation of resolutions. Council reports should have accurate information.

The Deputy Chairperson (Councillor C Moyo) said that Council had passed a resolution and Management had no authority to change Council decisions. Ajay had applied in 2011 and the application was denied. The Trek Petroleum' application was acceded to and should be implemented forthwith. The Chairperson (Councillor T. Ncube) supported the auditing of the implementation of Council resolutions.

In response the Acting Director of Housing and Community Services explained that the report had been submitted so that the Committee was aware of development. The Ajay application was not granted because of town planning objections.

The Acting Town Clerk advised that the letter from BUPRA had been responded to. BUPRA was informed about their rights to purchase Council minutes which contained full details on the application and the reasons why the decision had been taken. The department had also been guided on the points for negotiation which would involve the relocation of a Council pre-school. Council would engage Trek Petroleum regarding issues relating to relocation of the pre-school.

However there was a contradiction in the recommendations of the Acting Director of Housing and Community Services as the reasoning in the report suggested that such applications should be dealt with through the tender process in order to avoid accusations about favouritism etc.

She confirmed that indeed this was the Council procedure and had been the Management recommendation in the report that was considered by Council in March, 2016.

It was accordingly:

RESOLVED TO RECOMMEND:

- (1) That Council's previous decision (2nd March, 2016) relating to the abovementioned matter be re-affirmed i.e:-
"the application by Trek Petroleum for relocation of Tshaka pre-school, Stand 2585 Makokoba to a site opposite St. Columbus

secondary be acceded to for reasons given in the report and authority be granted to relevant Departments to negotiate with the applicant and thereafter a report be submitted to Council in the usual manner”.

- (2) That Audit Section (Town Clerk’s Department) carries out an investigation on reasons why Council’s decision (2nd March, 2016) on this matter was not implemented on time by Management (delays), this assignment/ exercise to be completed within a period of two weeks and if necessary a special Audit Committee meeting be convened to look into this matter.

(20) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A ECO-TOURISM (SPORTS FIELD, FISH PONDS, ANIMAL TOUCH FARM FOR EDUCATIONAL PURPOSES, OUTDOOR WALKS AND HIKES, DOG WALKS, BIRD VIEWING, SPACE PROVIDED AND IDEAL FOR BOY AND GIRL SCOUTS CLUBS, SCHOOL OUTINGS AND ADVENTURE COURSES) AND A LICENSED RESTAURANT (ORDINARY) ON THE REMAINING EXTENT OF WHITE STAR (CORNER CHAPMAN ROAD/ GUINEA FOWL ROAD, BURNSIDE): LINDSAY BOTHA: AREA: 287493.00 SQUARE METRES.**



The Acting Town Clerk submitted (17th June 2016) the attached report relating to the above mentioned matter:-

Discussion ensued and Councillor R.Matengu sought clarification on the size of the stand. He wanted to know whether or not the measurements were correct-287493 square metres

Councillor S.Khumalo supported the application as this was a unique development which would promote local tourism in the City

In response the Acting Deputy Director of Engineering Services explained that the size of the stand was in terms of the title deed documents. On this understanding it was:-

RESOLVED TO RECOMMEND.

That a development permit to establish an Eco-tourism (sports field, fish ponds, Animal touch Farm for outdoor walks and hikes, Dog Walks, Bird Viewing, space provided and ideal for Boy and Girl Scouts Clubs, School outings and Adventure courses) and Licensed Restaurant (ordinary) on the remaining extent of White Star (corner Chapman Road/ Guinea Fowl Road,

Burnside) be granted to Lindsay Botha subject to full compliance with the requirements of the Director of Engineering Services, Director of Housing and Community Services, Director of Health Services and any other municipal by-law requirements.

(21) **APPLICATION TO ESTABLISH A SPORTS BAR ON STAND 50286 MPOPOMA COMMERCIAL CENTRE; SANDILE SIVAKO.**



The Director of Engineering Services submitted (14th June 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor E. Rafomoyo supported the application as such developments would create employment for the local residents.

Councillor S. Chigora enquired why ward Councillors were not receiving letters of notification for development permits in their wards. Councillors represented residents in their wards and such developments affected some residents. If there were no objections such development should be supported.

Councillor M. Ncube observed that council complied with statutory requirements advertisements in the local press. In view there was no need to consult residents associations as well. He however noted that there was a lot of fooling in the city after 5pm. A number of illegal activities were taking place after hours near sports Bar. Sports Bar should adhere to their closing times. Relevant By-laws should be enforced Councillor M. Lubimbi concurred. She said that in her ward (29) ZR Police assisted in the monitoring of Sports Bar operating times.

The Deputy Mayor (Councillor G. Banda noted that the application of this stage was seeking permission to apply for special consent. As such this was not the stage for raising objections. Objections would be raised later as appropriate.

The Deputy Chairperson (Councillor C. Moyo) observed that the area being applied for was only 100 metres away from another Sports Bar (ESIBAYENI). The Residents Association felt that they should be notified through the Chairperson. Z.R Police in his ward 9 had challenges in enforcing operating hours. The process of objecting should be explained to residents in order to avoid misunderstandings. He did not support the application.

The Chairperson (Councillor T. Ncube) sought clarification on a Sports Bar (Esibayeni) in ward 9 especially regarding closing hours.

In response the Acting Deputy Director of Engineering Services (Town Planning explained that Esibayeni was a Sports Bar which should operate in terms of the relevant by-laws etc. Liquor licence.

The Acting Town Clerk also advised that residents were notified during the application for a development permit process. This only took place after the applicant had been granted an opportunity to apply for special consent. Ward councillors would be notified accordingly. A letter informing the applicant of the addresses of adjacent property owners would also be copied to ward councillors. Councillors should assist residents with relevant information regarding various developments in the local areas. The operating times for liquor outlets were regulated in terms of the Liquor Licencing Act and the Liquor Licencing Board in terms of the various licences issued. Sports bar should close at 10pm, Bottle stores closed at 8.00pm and Night clubs at 4am. The ZRP will be engaged to assist in the enforcement of closing time. In view of this, discussion relating to objections was premature as the applicant had not yet applied for a development permit at this stage.

RESOLVED TO RECOMMEND

That the applicant Sandile Sivako be afforded the opportunity to apply for special consent.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'D'

**REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING
HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON
MONDAY, 27TH JUNE, 2016**

PRESENT:

His Worship the Mayor (Councillor M.K. Moyo)
Councillor G. Banda (Deputy Mayor)
“ **S. Chigora**
“ **M. Ncube**

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Manager

ON LEAVE:

Councillor S. Khumalo
“ **T. Ncube**
“ **T. Ngwenya**

(1) REQUEST FOR BULAWAYO CITY COUNCIL LOGO (COAT OF ARMS): DELTA CORPORATION

The Acting Town Clerk reported (24th June, 2016) that following letter (1st June, 2016) had been received from Delta Corporation:-

“Our agreed role in the Make A Difference (M.A.D) Clean-up Campaign which we are collaboratively organising with the Bulawayo City Council stakeholders is to provide some of the branded regalia to be worn at the event. The M.A.D Clean-up Campaign is scheduled to take place at the Renkini and Egodini in Bulawayo on the 17th of June, 2016.

In pursuit of the above, we hereby kindly request for the Bulawayo City Council Logo for use on the regalia being arranged for the event. The regalia (t-shirts and caps) to be worn for the Clean-up Campaign will bear partners’ logos, and, because we are working with Bulawayo City Council on this initiative, we would like to include the BCC logo on the regalia.

We thank you in advance for your expeditious assistance in this very critical Environmental Management issue.”

There was a Bulawayo Solid Waste Improvement Platform (BSWIP) which was a forum for stakeholders who wished to improve the cleanliness of the City.

In view of time constraints and for the fact that Bulawayo City Council was part of this campaign, the applicant had authorised to use the logo in respect of the Make A Difference (M.A.D) Clean-up Campaign which had been held at the Renkini and Egodini on 17th June, 2016.

The Committee was requested to confirm the action taken on this matter.

After discussion it was :-

RESOLVED TO RECOMMEND:

That the action taken by the Acting Town Clerk in consultation with His Worship the Mayor in authorizing the use of the Bulawayo City Coat of Arms for the “Make a Difference” (MAD) clean up campaign at Renkini and Egodini Termini on 17th June, 2016 as requested, be confirmed.

(2) **REQUEST FOR FREE USE OF THE CITY HALL CAR PARK ON THE 8TH OF JULY, 2016: KING GEORGE VI INTERACT CLUB**

The Acting Town Clerk reported (24th June, 2016) that the following letter dated (3rd June, 2016) had been received from King George VI Interact Club.

“On behalf of the King George VI Interact Club, I am asking for the use of the City Hall Car Park on the 8th of July, 2016. King George VI Memorial School is marking its 59th birthday, so we are organising a sponsored walk from the City Hall to King George VI Memorial School. In this walk we will be raising bus fares for the less privileged students in our school.

We hereby asking for a donation of the City Hall Car Park where the walk will start on 9.00am. We have involved other interact clubs.

We are hoping for a favourable response.”

The normal hire charge for the City Hall car park for such an event was \$92 inclusive of 15% VAT. A town planning fee of \$200 was also payable in respect of the street march.

In the past Council had not acceded to free use of its facilities except for national events such as independence celebrations, etc.

Purely on merit basis, deserving charitable organisations had however been granted concessionary rates e.g. 50%, 75% or 25% of the normal charge as appropriate.

RESOLVED TO RECOMMEND:

That the request for free use be not acceded to and instead the King George VI Interact Club be granted a 50% rebate on the relevant charges for the City Hall Car Park in view of the nature of their activities.

(3) **APPLICATION TO CONDUCT AN ACADEMIC RESEARCH IN BULAWAYO CITY COUNCIL: VARIOUS STUDENTS**

The Acting Town Clerk reported (24th June, 2016) that the following letters had been received from various students, seeking permission to conduct research within Council premises.

1. Leonard Ruvengo – 20th May, 2016
2. Velile Dube – 6th June, 2016
3. Sharon Ncube – 8th June, 2016
4. Sithembile Moyo (Ncube) – 14th June, 2016
5. Nakai V. James - 23rd June, 2016
6. Nkululeko Sibanda - 24th June, 2016
7. Gwendoline Vusumuzi Nani- 31st May, 2016

1. Leonard Ruvengo – Institute of Development Studies, National University of Science & Technology

“I am student with the National University of Science and Technology studying for a Master Science in Disaster Management degree. In partial fulfilment of the degree program, I am required to carry out a research in the emergency and disaster realm. After having realised that the Bulawayo Fire Brigade is highly involved in Emergency and Disaster Risk Management in the Bulawayo Metropolitan Province and surrounding areas I developed a keen interest in understanding how the Bulawayo Fire Brigade cope with occupational stress given the ever growing population of the city, the nature of their duties and catastrophes they attend to beyond the city’s peripherals. In that vein, I do hereby applying for permission carry out an academic research project entitled **‘An Analysis of Occupational Stress among Emergency Response Officers - A Case Study of Bulawayo Fire**

Brigade’. Please find attached copy from the National University of Science and Technology.

The data will be used for academic purposes only and promise to observe and respect all the ethical considerations in carrying out this research project. I also promise to submit a copy of the research to your organisation as soon as I finish the research and hope the research outcome will add value to your organisation. Your assistance is highly appreciated. ”

2. Velile Dube – Institute of Development Studies, National University of Science & Technology

“I do hereby request to carry out a field research at one of your departments, the Fire and Ambulance Services. My name is Velile Dube; I am a student pursuing a Master of Science Degree in Disaster Management programme at the Institute of Development Studies, National University of Zimbabwe.

My research topic is titled **‘Educational Awareness Campaigns as a Tool for Fire Preparedness Focusing on Disabled People.’** The purpose of this research study is to assess the effectiveness of fire education awareness programmes focusing on disabled people. I do believe that the information obtained may be used by policy makers to improve fire safety preparedness for people with disabilities.

Upon completion of the research I shall submit my findings to your institution for verification and future use in crafting policies.

I anticipate to hear from you soon.”

3. Sharon Ncube – Institute of Development Studies, National University of Science & Technology

“Application is hereby submitted for permission to conduct a research on **‘Informal as Livelihood Strategy for Women Informal Traders in Bulawayo CBD’**. I am a student at the National University of Science and Technology doing a Master of Social Science in Development Studies.

As part of my research, I am seeking permission to access information pertaining to informal trade activities in the City of Bulawayo.

Thank you in advance for responding favourably to the request.”

4. Sithembile Moyo (Ncube) – Midlands State University

“I am a final year student studying Bsc Honours Degree in Local Governance Studies at Midlands State University. I kindly request for permission to conduct my academic research within the organization. My research topic reads: **‘Assessment of the Effectiveness of the Committee System of Local Government: A case of Bulawayo City Council’**.

In completion of my research project I will submit a copy of my findings as per organization’s requirements. Your privacy and confidentiality is guaranteed.”

5. Nakai V. James: Midlands State University

“This letter serves to request authority to use the National Archives, to conduct research for dissertation topic: **‘Burial and Identity, the History of the Jewish Cemetery in Northend between 1980 and 2015.’**

I am confident with your authority I can effectively collect this information and be assured of a well document and articulated dissertation.
I trust this information meets your approval.”

6.Nkululeko Sibanda, University of KwaZulu-Natal (Howard College)

“I am a Drama and Performance Studies Doctoral student at the University of KwaZulu-Natal (Howard College). My study interrogates the influence of (performance) spaces on the Zimbabwean post-independence performance narrative, specifically looking at Amakhosi Theatre Productions. In this light, my study adopts a historiographical approach to understanding performance space, narrative and cultural relations in Bulawayo. To achieve this, I need to access the historical files of the Bulawayo City Council that detail the development (council planning, decision making and architectural) of the Stanley Square and Hall.

It is in this light that I make this application, to your esteemed office and council, to be granted permission to access your Council records and any other documents that can help in tracing and understanding the position of Stanley Square and Hall in the development and growth of colonial and post-independence cultural practice in Bulawayo.

I hope my application will be given your utmost consideration.”

7.Gwendoline Vusumuzi Nani- University of South Africa

“My name is Gwendoline Vusumuzi Nani, a post Doctoral Fellow in Business Management at the University of South Africa. I hereby request to conduct an empirical study titled “**Business Imitations and the Socio – economic Development of the Bulawayo Metropolitan Province, Zimbabwe: Perceptions of Council Administrators.**’ The study is purely for academic purposes.

The purpose of this study is to find out the perceptions of the Bulawayo City Council Administrators regarding the contribution of micro and small imitated businesses, on the socio-economic development of the Bulawayo Metropolitan Province. Information from a study of this nature is important when developing policies for sustainable business success.

The researcher requests representation from the following key sections of the Bulawayo City Council: (1) The Town Clerk’s Department, (2) Chamber Secretary, (3) Engineering Services, (4) Financial Services,, (5) Health Services, and Housing and Community Services. Data collection instruments will be self designed questionnaires and in – depth face to face interviews. The data collection exercise should take one month. Two weeks will be for questionnaire completion and the remaining two weeks will be for interviews. This is meant to give Council Administrators time to compile the required data. The duration of each interview session should be a maximum of one hour and thirty minutes.

Upon completion of the study, I undertake to provide the Bulawayo City Council with a bound copy of the full research report.”

In the past, Council had acceded to similar requests on the understanding that the applicant would submit a copy of the research findings including the Executive Summary. Council was to be indemnified against any accident/injury which might occur during this period.

RESOLVED TO RECOMMEND:

That the abovementioned students (7) be authorised to carry out research on Council premises as requested, subject to the usual conditions viz –

- a) that the applicants to submit a copy of their research findings including the Executive Summary upon completion of the research exercise.
- b) that Council should be indemnified against any accident/injury, which may occur during conduct of the research.

(4) INVITATION TO WOMEN IN LOCAL GOVERNMENT FORUM TRAINING WORKSHOP : COUNCILLOR MONICA LUBIMBI : 23RD – 25TH JUNE, 2016

The Acting Town Clerk reported (24th June, 2016) that the following letter had received from Gender Links:

“The Ministry of Local Government, Public Works and National Housing; Ministry of Rural Development, promotion and Preservation of National Culture and Heritage in partnership with Gender Links, and the Zimbabwe Local Government Association, (ZILGA), is cordially inviting one female councillor and your council to participate at the Women in Local Government Forum (WiLGF) training workshop.

The details of the workshop are as follows:

Venue: Pandhari Hotel – Harare
Check in date: Thursday 23 June 2016
Workshop date: Friday 24 June 2016
Check out date: Saturday 25 June 2016

Gender Links will meet the costs for accommodation, meals and conference package. The respective local authorities will cover travel costs.

Kindly confirm your attendance with Kevin Chiramba using email: zimsrprogofficer@genderlinks.org.za by **Friday 10 June 2016.**”

Participation by female councillors at such workshops had been instrumental in capacitating them as development agents of their areas.

In view of the time frame the Acting Town Clerk in consultation with His Worship the Mayor had authorised the attendance by Councillor Monica Lubimbi and Council paid transport, transit meals and incidental costs only while the other costs were met by organisers.

The Acting Town Clerk explained in answer to a question that the choice of candidate was by virtue of her previous accolades/achievements earned in similar engagements.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Acting Town Clerk in consultation with His Worship the Mayor in authorizing attendance by Councillor Monica Lubimbi at the WiLGF training workshop in Harare from 23rd June, 2016 to 24th June, 2016 and payment of transport, intransit meal cost and incidental allowances only, as other costs were borne by the organizers, be confirmed.

(5) **INVITATION TO GENDER LINKS TRAINING OF TRAINERS WORKSHOP :
MRS A. MANYEMWE : SR NO. 23806 : 20TH – 25TH JUNE, 2016**

The Acting Town Clerk reported (24th June, 2016) that the following invitation had been received from Gender Links:

“Greetings and I hope this email finds you well. Gender Links is inviting your Gender Focal Person (GFP) to attend the Training of Trainers (Tot) workshop to be held at Pandhari Hotel (Harare) from 21 to 23 June 2016.

The aim of the workshop is to capacitate Gender Focal Persons on the Centres of Excellence programme so that they know their roles and be able to execute their functions. Kindly find attached the detailed invitation letter.

The ToT Workshop dates are as follows:-

Training of Trainers

Check in: 20 June 2016

Workshop Dates: 21 – 23 June 2016

Check out: 25 June 2016

The Gender Focal Person will also attend the Women in Local Government Forum Workshop that will also be taking place at Pandhari Hotel on the 24th of June 2016. The WLGf workshop details are as follows:-

Women in Local Government Forum (WLGf) Workshop

Check in: 23 June 2016
Workshop: 24 June 2016
Check out: 25 June 2016

We are kindly requesting you to confirm your GFP'S attendance by Friday 10 June 2016 to facilitate all arrangements.

Thank you for your usual cooperation and we are looking forward to your GFP'S Participation.

If you have any clarifications that you may seek please do not hesitate to contact us."

Council strove to maintain its leadership in the Centres of Excellence for gender mainstreaming in local government hence participation at trainings such as the one being organised by Gender Links would ensure the organisation was kept up to date with the current developments in gender mainstreaming through capacitating of the gender focal persons, gender champions and women in local government.

In view of the time frame the Acting Town Clerk in consultation with the Mayor authorised had the attendance by the Gender Focal Person Mrs A. Manyemwe and paid transport, transit meals and incidental allowances only as all other expenses were met by the organisers.

RESOLVED: (Submitted for Confirmation only)

That the action taken by the Acting Town Clerk in consultation with the Mayor in authorizing attendance by Mrs. A. Manyewe (Gender Focal Person) at the Gender Links Training of Trainers Workshop in Harare on 23 -24th June, 2016 and payment of transport, in transit meal cost and incidental allowances only as other costs were borne by the organisers, be confirmed.

(6) REQUEST FOR WAIVER ON INNER CITY TOUR FEES FOR SANGANAI HLANGANANI 2016 BUYERS

The Acting Town Clerk reported (24th June, 2016) that she had received the following email from Nomvuyo Mathonsi the Regional Manager of the Zimbabwe Tourism Authority on the above:

"The Zimbabwe Tourism Authority will be hosting local, regional and International buyers during Sanganai/ Hlanganani 2016. We would like to showcase the City's rich history and heritage by conducting City tours for the various groups.

We hereby request for a waiver on the inner City tour fees for the buyers. Your assistance in this matter will be greatly appreciated."

The City of Bulawayo working with strategic partners which included Amakhosi Cultural Tours and Zimbabwe Tourism Authority had developed a package known as Inner City tourism which carried a rich cultural and historical component to market the City of Bulawayo.

Various sites found in the heart of the City formed an integral part of the Inner City Cultural Tourism initiative and included Bulawayo Hanging Tree, Mzilikazi Memorial Library, Mzilikazi Art and Craft Centre, Cenotaph, Memorial Indaba Plaque, Town Clock and Chives at the City Hall, amongst others.

The tour fees were charged at \$3 dollars per person. 120 buyers from Africa and Europe, totaling a fee of \$360 were anticipated. It was thereby recommended that the request to waiver fees be acceded to, as the Sanganai / Hlanganani Expo gave an opportunity to market the City to international buyers and media who would be part of the groups participating in the tour.

RESOLVED TO RECOMMEND:

That a waiver be granted on the tour fees in respect of the Inner City Tour for the Sanganai/Hlanganani 2016 buyer as requested.

(7) **PHOTOGRAPHIC BOOK ON THE HISTORY OF BULAWAYO:MR. PAUL HUBBARD**

The Acting Town Clerk reported (24th June, 2016) that on the 3rd of June 2016, the letter below had been received from Mr Paul Hubbard:

“I am currently researching and writing a book on the City of Bulawayo from its establishment by King Lobengula until present day. Presented as a coffee-table book, with a mixture of historic and contemporary photographs, the book aims to showcase all aspects of the history of the City. I aim to complete principal research by December 2016 with a publication date set for 2017.

Sections include the founding of the City by the Ndebele King Lobengula, colonization and the early growth of the City, developments during and after the World Wars, and finally the immense progress and change since independence. There will also be section focusing on industry, housing, recreational activities, celebrations as well as short biographies of many of Bulawayo’s illustrious citizens. As I see it, the book will be an essential part of the story of Bulawayo and will serve as a marketing and research tool.

I would like to ask for help from the Bulawayo City Council with some of the research aspects within this book. Part of the process is visiting buildings, sites and places of historic significance and taking photographs of their current appearance in order to be able to present their history and development in full measure.

I would like to ask the City Council to grant me and a fellow photographer access to a few of its properties in the City, including: City Hall, Tower Block, Revenue Hall, Fire Stations, Ingwebu Breweries, Criterion, Ncema Dam, and the City's sewage works. I am happy to be accompanied by members of staff if it is thought necessary and of course I will not take pictures of anything deemed to be of a sensitive or confidential nature.

I would appreciate any advice as to what else might be included in the book. I look forward to hearing from you when convenient. I am available for a meeting if desired if a little notice is given- I travel a great deal for work and research.”

It was noted that there was need to increase and improve the various fora of marketing the City of Bulawayo as a historic and tourist attraction so as to stimulate the City's tourist, hospitality and craft sectors.

In addition, the book would greatly assist in the preservation and documentation of the City's history and culture. In view of the above, it was hereby requested that efforts by Mr Hubbard be supported and that he be requested to give complimentary copies of his publication to Council once completed. Mr Hubbard was also requested to list the City of Bulawayo as one of his strategic partners in his publication.

RESOLVED TO RECOMMEND:

That authority be granted for Paul Hubbard (Historian) to carry out research including appropriate photography of relevant Council properties as requested, on the understanding that –

- a) The applicant would avail copy of his research findings/publication upon completion of the project.
- b) Council be indemnified against any mishaps/ injury, which may occur during conduct of the research.

(8) NOMINATION FOR THE ZNCC ENTERPRISE OF THE YEAR 2016 – MATEBELAND ANNUAL BUSINESS AWARDS DINNER: RAINBOW HOTEL – 10TH JUNE 2016

The Acting Town Clerk reported (24th June, 2016) that the following letter (3rd June, 2016) had been received from the Zimbabwe National Chamber of Commerce – Matabeleland regional office.

“We would like to congratulate you for your nomination which has qualified to the top three after the assessment of the adjudication committee. We are pleased to advise that you are one of the final three nominees for this award. This nomination is in recognition of creating and enhancing local employment opportunities and economic growth by demonstrating the number of local jobs created year-on-year.

As a chamber we wish you the best in your future business activities and join the rest of the business community in Matabeleland Region in honouring you for a job well done. At this stage we cannot confirm which position you will finally land. You can come up top, second or third. Furthermore, we would like to advise you that should you come up first in this category, you automatically qualify to contest at the National congress where top winners compete with other regions for the ZNCC National Awards level and this will be at Elephant Hills on the 30th of June 2016.

The Matabeleland Annual Business Awards (MABAs) Dinner will be held on Friday June 10, 2016 at Bulawayo Rainbow Hotel. In order for the event to be successful the Chamber requests **CITY OF BULAWAYO** as one of the nominees to support the events through buying a corporate table or two for 10 people, which is valued at **US\$600** per table. You are free to invite your clients and senior Managers to cheer your organisation as it receives the accolade which will be presented by the Minister of Industry and Commerce Honourable Mike Bimha, Minister of Macro-Economic Planning and Investments Promotion Hon. Obert Mpfu, Minister of ICT and Postal Courier Services Hon. Supa Mandiwanzira and the National President of the ZNCC. You are free to bring your advertising material i.e. banners etc.

I hope this recognition would inspire your organisation to continue to do well in business.”

Council representatives (6) had accordingly attended the event on 10th June, 2016 at the Rainbow Hotel where the following awards had been presented to the City of Bulawayo.

1. Second runner up certificate – most outstanding public enterprise of the year 2016.
2. Best HIV/AIDS Awareness programs at the work place – Shield

The shield and certificate were be displayed at the Committee meeting.

In consultation with the Mayor, Council had paid for a corporate table for 10 people - \$600.

The Committee was requested to confirm the action taken on this matter.

RESOLVED: (Submitted for Confirmation only)

That the report be received and noted with appreciation and that the action taken by the Acting Town Clerk in consultation with the Mayor in authorizing the abovementioned expenditure (\$600) in respect of the ZNCC Business Awards dinner for 10 people, be confirmed.

(9) **PARTNERSHIP WITH ABUZ FOR THE BUSINESS LUNCHEON: 24TH JUNE 2016: HOLIDAY INN**

The Acting Town Clerk reported (24th June, 2016) that the following invitation letter had been received from The Association of Business in Zimbabwe:

“ABUZ would like to invite you to partner us in hosting the World Bank Country Manager Mrs Camile Anne Nuamah for a business luncheon that will be hosted on Friday 24 June 2016 at the Bulawayo Holiday Inn. There are three options of sponsorship available to your organisation. We will be grateful if you partner us for this important event.

Please find attached a sponsorship form with all the necessary details.

Yours sincerely

Lucky Mlilo
Chief Executive Officer”

The Acting Town Clerk noted that the event would offer opportunities for sponsorship at a cost of \$1500 to \$3000 with provisions for corporate advertising. This was considered unsustainable in this current environment. Accordingly, it was proposed that Council adopts an alternative arrangement that offered participants the option to attend the luncheon at a cost of \$40 each. The following were recommended to attend:

His Worship the Mayor, Councillor M K Moyo
Acting Town Clerk - Mrs S Zhou
Financial Director – Mr K Z Ndimande
Acting City Economic Development Officer – Mr B M Hlongwane,
with Council meeting the total cost of US\$160.

RESOLVED TO RECOMMEND:

That the action taken on this matter in consultation with the Mayor in authorizing Council’s delegation to attend the abovementioned business luncheon at Bulawayo Holiday Inn on 24th June, 2016 at a cost of \$160, be confirmed.

(10) **INVITATION TO THE BACK TO BACK CONSULTATIVE MEETING ON THE FLOOD FRAMEWORK/SADC NATIONAL DRM INVENTORY CONSULTANCY: 22 – 24TH JUNE, 2016 : KADOMA RANCH MOTEL – CHIEF FIRE OFFICER – R. PETERSON (S.R. NUMBER 04472)**

The Acting Town Clerk reported (24th June, 2016) that she was in receipt of an invitation from the Secretary for Local Government, Public Works and National Housing with the following contents:-

“A back to back stakeholder consultative meeting is scheduled for 22 – 24th June, 2016 on the development of a flood plain management framework and to review the SADC Consultancy work on this country’s DRM Inventory.

An invitation is being extended to your organisation to send one participant from your Fire Brigade to the meeting. Kindly confirm participation and submit details of your nominee, that is, full names and contact details and ID Number.”

It was critical that Council be represented at this meeting so that Council’s flood and disaster management programme was informed by that of the nation/SADC. In view of the time factor, the Acting Town Clerk in consultation with His Worship the Mayor, had approved the Chief Fire Officer’s attendance and the incurring of related expenditure amounting to \$422,62.

It was therefore:-

RESOLVED TO RECOMMEND:

That the action taken on this matter by the Acting Town Clerk, in consultation with His Worship the Mayor in authorizing attendance by the Chief Fire Officer Mr. R. Peterson (S.R. No. 04472) of the above-mentioned meeting in Kadoma from 22 – 24th June 2016 and incurring related expenditure (\$422.62), be confirmed.

(11) **INVITATION TO A FOLLOW UP WORKSHOP ON COLLABORATION BETWEEN ZIMBABWE AND SWITZERLAND: KADOMA RANCH HOTEL, 29TH JUNE TO 1ST JULY 2016 – HIS WORSHIP THE MAYOR, COUNCILLOR M. K. MOYO**

The Acting Town Clerk reported (24th June, 2016) that she was in receipt of an invitation from the Secretary for Local Government, Public Works and National Housing with the following contents:

“The Governments of Zimbabwe and Switzerland agreed to exchange experiences on local and multi-level governance, with a view to facilitate Zimbabwe’s transition to a more decentralized system, in line with the 2013 Constitution. In that regard, a follow-up workshop has been organised during the period 29 June to 1 July 2016 at Kadoma Ranch Hotel (agenda attached hereto).

This minute therefore serves as an invitation to selected Town Clerks and Mayors or Chairpersons.

You are also advised that the programme will cover accommodation and meals only; in terms of fuel your respective Councils will meet the costs.”

The programme did not cover costs for the Mayor's chauffeur which, together with the Mayor's incidental allowances amounted to \$420. Council stood to benefit from such workshops as they were intended to facilitate the smooth transition to decentralization.

It was therefore:-

RESOLVED TO RECOMMEND:

That His Worship, the Mayor (Mr. M.K. Moyo) be authorized to attend the above workshop in Kadoma on 29th June to 1st July, 2016 and that Council incurs the related expenditure amounting to \$420.

(12) **PROPOSED SUSPENSION OF ALL ATTENDANCE TO ALL WINTER SCHOOLS AND ALL CONFERENCES HOSTED BY PROFESSIONAL INSTITUTES/BODIES**

The Acting Town Clerk reported (24th June, 2016) that most Council employees were members of various professional institutes/bodies and every year they were invited to attend winter schools and conferences hosted by those professional institutes.

The Acting Town Clerk had of late been reducing a number of such invitations. However, it would be recalled that the parent ministry previously discouraged the undertaking of organisational travel tours and workshops being a genuine effort to control expenditure in local authorities. In the light of spiralling adverse economic situation and the non-approval of Council's budget by the parent ministry it may be advisable to suspend attendance to all professional winter-schools and conferences Council-wide, until further notice as a stringent budgetary control measure. However, meetings related to the Urban Council's Association of Zimbabwe (UCAZ) business had to be treated differently and be exempted from the aforementioned travel embargo on the grounds that the mandate of UCAZ was national in character:

After discussion it was :-

RESOLVED TO RECOMMEND:

- (a) That in the circumstances all professional annual winter schools and conferences across the Council service be provisionally suspended until further notice, due to prevailing budgetary constraints.
- (b) That Urban Councils Association of Zimbabwe (UCAZ) business meetings/engagements be exempted from the aforementioned suspension of travel to meetings/workshops, subject to council approval.

(13) **REQUEST TO CARRY OUT RESEARCH ON COUNCIL PREMISES: ASSESSING THE CHALLENGES FACED BY BULAWAYO CITY COUNCIL IN MANAGING SOLID WASTE IN LUVEVE TOWNSHIP: MR THEMBELENKOSINI NDLOVU: LUPANE STATE UNIVERSITY**

The Director of Engineering Services reported (22nd June, 2016) that a letter dated 26th April 2016 had been received from Mr Thembelenkosini and read as follows:-

‘I am currently an undergraduate at Lupane State University fourth year student studying a Bachelors Honours Degree in Development Studies under the faculty of Social Sciences. It is part of the programme requirement to conduct a research study choice related to field of study. I am requesting to carryout research in your institution. The agenda is to access the challenges faced by the Bulawayo City Council in managing solid waste in Luveve Township.

As an assurance, information provided will be strictly treated with confidentiality and most importantly, will be used for academic purposes only’.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

RESOLVED TO RECOMMEND:

That Mr T. Ndlovu be granted permission to do the research based on the following conditions viz –

- (a) That the applicant to submits a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/ mishaps that may befall the researcher during conduct of the research.

(14) **REQUEST TO CARRY OUT RESEARCH ON COUNCIL PREMISES: AN INVESTIGATION ON CHALLENGES EXPERIENCED BY BULAWAYO CITY COUNCIL IN THE SEWER RETICULATION SYSTEM OR NETWORK: MR MNCEDISI NDLOVU: BULAWAYO POLYTECHNIC**

The Director of Engineering Services reported (22nd June, 2016) that a letter dated 27th May 2016 had been received from Mr Mncedisi Ndlovu and read as follows:-

“I hereby apply for a permission to do a research on my final year project in your company. I am a final year student, student No. BP 2013 – 1678, from Bulawayo Polytechnic, under Civil Engineering Department. I will be grateful, if you assist me by providing necessary information and access to your premises for the purposes of my educational research”.

In the past Council has acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which may occur during the research exercise.

RESOLVED TO RECOMMEND:

That Mr M. Ndlovu be granted permission to do the research based on the following conditions viz –

- (a) That the applicant to submits a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/ mishaps that may befall the researcher during conduct of the research.

(15) REQUEST TO COLLECT 40KG SAMPLE OF DRINKING WATER TREATMENT SLUDGE FROM CRITERION WATER WORKS FOR RESEARCH AND DEVELOPMENT PROJECT: INVESTIGATION OF THE EFFECTIVENESS OF SLUDGE IN TREATING THEIR INDUSTRIAL EFFLUENT: UNITED REFINERIES (PVT) LTD

The Director of Engineering Services reported (22nd June, 2016) that United Refineries Limited, Khami Road, Bulawayo, was requesting for a 40kg sample of drinking water treatment sludge (DWTS) from Criterion Water Works for use in a research and development project that was meant to investigate the effectiveness of the sludge in treating their industrial effluent.

It was brought to the committee's attention that the sludge was mud and debris removed as settleable matter when incoming raw water from the dams was treated with the aluminium sulphate coagulant. It is a waste product that Council currently has no use for. It was hoped that if the sludge will prove effective in treating United Refineries effluent, this would go a long way in improving sewage treatment at Thorngrove Sewage Treatment Plant into which the company discharged its effluent. A further benefit was that Council would also realise an income by selling the disused sludge that had all along been going to waste.

RESOLVED TO RECOMMEND:

That authority be granted for United Refineries (Pvt) Ltd to collect 40kg of Drinking Water Treatment sludge from Criterion Water Works on the understanding that -

- (a) Bulawayo City Council will not be held liable or responsible for resultant effects on whatsoever that might result from the usage thereof.
- (b) Copy of the research findings shall be availed to Council.

(16) **INVITATION TO ATTEND THE 2ND STEERING COMMITTEE MEETING – ROADS CONDITION SURVEY PROJECT: ZINARA: LOCAL GOVERNMENT HOUSE BOARD ROOM, 86 SELOUS AVENUE: HARARE: 10TH JUNE 2016: MR S. DUBE SR. NO. 31806: DIRECTOR OF ENGINEERING SERVICES**

The Director of Engineering Services reported (22nd June, 2016) that a letter dated 7th June 2016 had been received from ZINARA and reads as follows:-

“2nd Steering Committee Meeting – Roads Condition Survey

Notice is hereby given that the above mentioned meeting will be held at the Local Government House Boardroom, 86 Selous Avenue Harare in Friday the 10th of June 2016 at 100 am.

The implementation of the Roads Condition Survey Project is now on course after completing the Awareness Meetings in all the 10 Provinces of the country.

It is under this back ground that we now need to meet and plan on the activities of the project.

All members of the Roads Condition Survey Project Steering Committee are therefore invited to attend these very important meetings. Please confirm your attendance.

Steering Committee Members

Road Authority	Representative	Position
Ministry of Transport	I. Michael	A/DD Operations
ZINARA	N. Shoko	Engineering Manager
ZINARA	G. T. Kufa	Engineer
District Development Fund	C. M. Chiunye	Roads Manager
Rural District Councils	E. Chidembo	Engineers Forum Chair
Rural District Councils	S. Masiyane	Engineers Forum Secretary
Urban Councils	J. Mhike	Engineers Forum Chair
Urban Council	T. Gozo	Engineers Forum Secretary
City of Harare	P. M. Pfukwa	Director of Works
City of Bulawayo	Eng. Dube	Director of Engineering

The sponsor met all the cost of travel.

In view of the timing of this meeting, the Acting Town Clerk in consultation with the Mayor authorised the attendance by the Director of Engineering Services on the understanding that all costs shall be borne by the organizers.

RESOLVED: (Submitted for Confirmation Only)

- (1) That the action taken by the Acting Town Clerk in consultation with His Worship, the Mayor in authorising Mr S. Dube SR. No. 31806 to attend the abovementioned steering committee meeting in Harare on the 10th of June 2016 be confirmed.
- (2) That special leave covering the period be granted.

(17) **REQUESTING FOR PERMISSION TO CARRY OUT A STUDY IN THE AREA WATER MANAGEMENT SYSTEMS IN RESPECT TO MAKING INFERENCES AND ALLIED REFERENCE TO THE LOCAL AUTHORITY'S WATER SITUATION: MR XOLANI NDLOVU**

The Director of Engineering Services reported (22nd June, 2016) that a letter dated 11th April 2016 had been received from Mr Xolani Ndlovu and read as follows:-

“Requesting Permission To Carry Out A Study In The Area Water Management Systems In Respect To Making Inferences And Allied Reference To The Local Authority's Water Situation

The purpose of the project is to develop a Smart Water Metering Cost Benefit Study that:

- Considers the relevance of smart metering to the Bulawayo City Council Water department ;
- Analyses quantitative and qualitative costs and benefits related to the deployment and operation of smart water metering in Bulawayo and to determine if there could be a net benefit and positive impact to the council's water management system.

The outcomes of this study will be used to stimulate discussion and consideration of next steps amongst a broad stakeholder community.

I look forward to the Council granting me the permission to access information required to successfully complete this cost-benefit study”.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

RESOLVED TO RECOMMEND:

That Mr Xolani Ndlovu be granted permission to do the research based on the following conditions viz -

- (a) That the applicant to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/ mishaps that may befall the researcher during conduct of the research.

(18) **REQUEST FOR PERMISSION TO VISIT NGOZI MINE INFORMAL SETTLEMENT AND MAKOKOBA MARKET ON 7TH JULY, 2016: STUDENTS FROM NATIONAL UNIVERSITY SCIENCE AND TECHNOLOGY(NUST)**

The Acting Town Clerk reported (27th June, 2016) that the following requests (dated 24th June, 2016) had been received from National University of Science and Technology (Department of Journalism and Media Studies)

Letter (1) – (Ngozi Mine)

“Thirteen (13) students from the Department of Journalism and Media Studies at the University of Science and Technology (NUST) will undergo one-week training in Visual Storytelling and Mobile Phone Reporting organised by the Department in conjunction with Mobile Community Zimbabwe (MCZ), a product of Her Zimbabwe supported by Free Press Unlimited (FPU). After the theory sessions, students are supposed to go on a practical field visit to gather short audio and video stories as part of their training.

We therefore kindly request for permission for students to visit Ngozi Mine Informal settlement to do their practical sessions on Thursday 7 July 2016 from 0830 Hours to 1300 Hours. The students will be accompanied by their and facilitators from Her Zimbabwe and NUST.

We look forward to your assistance.”

Letter (2) - (Makokoba Market)

“Thirteen (13) students from the Department of Journalism and Media Studies at the University of Science and Technology (NUST) will undergo one-week training in Visual Storytelling and Mobile Phone Reporting organised by the Department in conjunction with Mobile Community Zimbabwe (MCZ), a product of Her Zimbabwe supported by Free Press Unlimited (FPU). After the theory sessions, students are supposed to go on a practical field visit to gather short audio and video stories as part of their training.

We therefore kindly request for permission for students to visit Makokoba Market to do their practical sessions on Thursday 7 July 2016 from 0830 hours to 1300 hours. The students will be accompanied by their and facilitators from Her Zimbabwe and NUST.

We look forward to your assistance.”

In the past Council had acceded to such requests on the understanding that it would be indemnified against any mishaps or injury that might occur during the exercise.

RESOLVED TO RECOMMEND:

That permission be granted for 13 NUST students to undertake learning visits to Ngozi Mine Informal Resettlement and Makokoba Market as requested, on the understanding that Council would be indemnified against any mishaps that may befall the visiting team.

(19) IMPLEMENTATION OF COUNCIL RESOLUTIONS : JUNE 2016



The Acting Director of Health Services submitted (22nd June, 2016) that the attached schedule of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(20) COMPLETION OF BACHELOR OF ENVIRONMENTAL SCIENCE HONOURS DEGREE IN PUBLIC HEALTH: NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST) MR R. DZEMAEMA: S.R. 265170: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services recalled (22nd June, 2016) that Council on 6 June 2012 had granted the member of staff mentioned above study leave in terms of the Staff Conditions of Service Chapter 12 Clause 21(10) to pursue his studies for Bachelor of Science Honours Degree in Environmental Health with the National University of Science and Technology (NUST).

Mr R. Dzemaema had completed his studies and was then in possession of a Bachelor of Environmental Science Honours Degree in Public Health. The member of staff had expressed his sincere gratitude to the Department and to Council for the opportunity he had been given to improve his knowledge so that he could serve the community effectively.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted with appreciation.

(21) COMPLETION OF BACHELOR OF ENVIRONMENTAL SCIENCE HONOURS DEGREE IN PUBLIC HEALTH: NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY (NUST) SISTER C. SHIRICHENA: S.R. 26377: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services recalled (22nd June, 2016) that Council on 6 June 2012 had granted the member of staff mentioned above study leave in terms of the Staff Conditions of Service Chapter 12 Clause 21(10) to pursue her studies for Bachelor of Science Honours Degree in Environmental Health with the National University of Science and Technology (NUST).

Sister Cecilia Shirichena had completed her studies and was then in possession of a Bachelor of Environmental Science Honours Degree in Public Health. The member of staff has expressed her sincere gratitude to the department and to Council for the opportunity she had been given to improve her knowledge so that she could serve the community effectively.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted with appreciation.

(22) COMPLETION OF DIPLOMA IN MIDWIFERY: MPILO SCHOOL OF NURSING SISTER C. NYATHI: S.R. 26390: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services recalled (22nd June, 2016) that Council on 2 February 2000 resolved that two Registered General Nurses attend the diploma in midwifery training annually if they had been successful in their interviews.

Sister Celesani Nyathi had completed her studies and was then in possession of a Diploma in Midwifery. The member of staff had expressed her sincere gratitude to the department and to Council for the opportunity she had been given to improve her knowledge so that she could serve the community effectively.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted with appreciation.

(23) INVITATION TO ATTEND THE EXTERNAL TB PROGRAMME REVIEW BRIEFING MEETING: 30 MAY 2016: RAINBOW TOWERS: HARARE: MRS S. HOVE: S.R. NUMBER 23436 AND SISTER J. LUBINDA: S.R. NUMBER 22298 : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the External TB programme Review briefing meeting. It read as follows:

“The Ministry of Health and Child care is planning to conduct an external TB programme review between 30 May 2016 and 10 June 2016. The overall objective is to assess programme outputs, outcomes and impact, including quality of TB care, the effectiveness and responsiveness of TB programme to care. It is against this background that you are invited to attend the briefing meeting”.

The Acting Director of Health Services nominated Mrs. S. Hove the Chief Nursing Officer and Sister J. Lubinda the Community Health Sister to attend the above meeting. They were in a position to contribute effectively and disseminate the information.

In view of the dates of the meeting, the matter had been discussed with the Acting Town Clerk who had authorized Mrs. S. Hove and Sister J. Lubinda's attendance.

All costs would be borne by the organizers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs S. Hove and Sister J. Lubinda be granted special leave from 29 May 2016 to 1 June 2016 to attend the above meeting.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mrs S. Hove (SR No 23436) and Sister J. Lubinda (SR No. 22298) to attend the abovementioned meeting in Harare on 30th May, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed. Fuel would be reimbursed.

(24) INVITATION TO A HEALTH FINANCING POLICY DIALOGUE ON RESULT BASED FINANCING - EMERGING EVIDENCE ON EFFECTIVENESS AND EFFICIENCY IN ZIMBABWE: 9 JUNE 2016: IMBA MATOMBO: HARARE: MRS S. HOVE: S.R. NUMBER 23436: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above policy dialogue. It read as follows:

“Result Based Financing is a key health initiative in Zimbabwe and has been operational since July 2011. The Government of Zimbabwe rolled out Result Based Financing as a mechanism and management tool to improve utilization of health system input to achieve better outputs. Result Based Financing currently covers the population of all 63 rural districts. Based on policy questions proposed by the Government, a rigorous impact evaluation and cost effectiveness analysis was commissioned. There is emerging evidence on effectiveness and efficiency and the Ministry of Health and Child Care will be reviewing this evidence to inform planning and policy in the sector.

This policy dialogue will be conducted within the context of the ongoing efforts to develop a national health financing policy. Taking advantage of this high-level policy forum, a technical update on the planned fiscal space analysis for health will be provided and there will be an opportunity for input from stakeholders”.

The Acting Director of Health Services nominated Mrs S. Hove the Chief Nursing Officer to attend the above policy dialogue. She was in a position to contribute effectively and disseminate the information.

In view of the date of the policy dialogue, the matter had been discussed with the Acting Town Clerk who had authorized Mrs. S. Hove’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs. S. Hove be granted special leave from 8 to 10 June 2016 to attend the above policy dialogue.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mrs Hove (SR No 23436) to attend the abovementioned meeting in Harare on 9th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(25) **INVITATION TO A REVIEW WORKSHOP FOR VILLAGE HEALTH WORKER PROGRAMME AND VILLAGE HEALTH WORKER STRATEGIC DIRECTION DOCUMENT: 10 TO 17 JUNE 2016: CHRISTMAS PASS HOTEL: MUTARE: MRS R.S. MAPHOSA: S.R. NUMBER 23497: HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“The Nursing Directorate will be holding a 4 day review workshop to review the documents indicated above (Village Health Worker Programme and Village Health Worker Strategic Direction Document)”.

Bulawayo City had Community Health Workers who were a link between health facilities and the community. The Community Health Workers mobilise communities for health activities, they were a very strong instrument in disseminating any health related information and tracking of treatment interrupters.

The Acting Director of Health Services nominated Mrs R.S. Maphosa a Community Health Sister to attend the above meeting.

In view of the dates of the workshop, the matter had been discussed with the Acting Town Clerk who had authorized Mrs. R.S. Maphosa’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Mrs. R.S. Maphosa be granted special leave from 13 to 17 June 2016 to attend the above workshop.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mrs. R.S. Maphosa (SR No 23497) to attend the abovementioned meeting in Mutare on 10th to 17th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(26) **INVITATION TO FACILITATE IN COMMUNITY INFANT AND YOUNG CHILD FEEDING TRAINING FOR VILLAGE HEALTH WORKERS: 12 TO 17 JUNE 2016: NKAYI DISTRICT SISTER G. NOBANDA: S.R. NUMBER 23088: HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from Ministry of Health and Child Care, Nkayi District Hospital. It read as follows:

“Nkayi District hospital will be conducting community infant and young child feeding (IYCF) training for Village health workers with the objective of improving maternal and Child Nutrition and Health in the district. After the trainings VHW will be expected to form Community care groups / support groups to support pregnant women and mother/caregiver baby pairs from birth of child to two years so as to ensure adherence to recommended breastfeeding and complementary feeding practices.

We therefore kindly request facilitators listed below to assist in the trainings. The date of trainings will be conducted from the 12 to 17 June 2016 at various centres in Nkayi District.”

The Acting Director of Health Services nominated Sister G. Nobanda who was a facilitator in Infant Young Child Feeding to facilitate at the above training.

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized Sister G. Nobanda’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Sister G. Nobanda be granted special leave from 12 to 17 June 2016 to facilitate in the above training.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Sister G. Nobanda (SR No 23088) to attend the abovementioned meeting in Nkayi on 12th to 17th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(27) **DATA ANALYSIS, INTERPRETATION AND REPORTING WORKSHOP: 13 TO 17 JUNE 2016: AMBER HOTEL: MUTARE: MISS S. BANDA: S.R. NUMBER 22213: HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above workshop. It read as follows:

“Ministry of Health and Child Care has adopted the 2015 Strategic Information (SI) guidelines in line with international reporting. This has seen changes in Global, Country and Programme indicators leading to reviewing of Monitoring and Evaluation tools. The Ministry will be conducting the above workshop to strengthen skills and knowledge on Monitoring and Evaluation (M&E). The trained cadres will help in cascading data analysis and use in your provinces”.

The Acting Director of Health Services nominated Miss S. Banda the Senior Clerical Assistant (Health Information) to attend the above workshop. She was in a position to disseminate the information to other members of staff.

In view of the dates of the workshop, the matter had been discussed with the Acting Town Clerk who has authorized Miss S. Banda’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Miss S. Banda be granted special leave from 12 to 18 June 2016 to attend the above workshop.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Miss. S. Banda (SR No 22213) to attend the abovementioned meeting in Harare on 13th to 17th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed.

(28) INVITATION TO STAKEHOLDERS CONSULTATIVE MEETING ON THE 2015 WHO CONSOLIDATED GUIDELINES: 21 TO 23 JUNE 2016 : CROWNE PLAZA HOTEL: HARARE: MRS P. NYATHI: S.R. NUMBER 23I60 AND SISTER P. NDLOVU: S.R. NUMBER 23524: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“The Ministry of Health and Child Care is currently going through a process of adapting the 2015 WHO Consolidated Guidelines on HIV prevention, care, treatment and support. These guidelines include new recommendations on HIV testing services (HTS), pre-exposure prophylaxis (PrEP), when to start ART, what to use, management of co-morbidities and alternative service delivery models. This adaptation process is in line with the commitment to implement evidence based strategies in the national response to the epidemic.

The main objectives of the meeting were:

- To review WHO revised consolidated guidelines for HIV Testing Services, Key Populations, Antiretroviral and Strategic Information. New, revised, and re-emphasized content for each of the consolidated guidelines will be discussed.

- To explain the technical elements of the 2014/15 WHO consolidated guidelines for HIV.
- To share country experiences in the implementation of HIV prevention, care and treatment interventions, especially those aligned to the new guidelines.
- To make recommendations for the national guidelines for HIV prevention, care and treatment in Zimbabwe.
- To make recommendations for implementing the adapted guidelines for HIV prevention, care and treatment in Zimbabwe”.

Bulawayo City joined hands with the Ministry of Health and Child Care in the fight against HIV.

The Acting Director of Health Services nominated Mrs. P. Nyathi the Deputy Chief Nursing Officer and Sister P. Ndlovu a Sister in Charge to attend this crucial meeting.

In view of the dates of the meeting, the matter has been discussed with the Acting Town Clerk who has authorized Mrs. P. Nyathi and Sister P. Ndlovu attendance.

All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel will be reimbursed.

It was therefore recommended that Mrs. P. Nyathi and Sister P. Ndlovu be granted special leave from 20 to 24 June 2016 to attend the above meeting.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Acting Town Clerk in authorising Mrs. P. Nyathi (SR No 23160) and Sister P. Ndlovu (SR No 23524) to attend the abovementioned meeting in Harare on 12th to 17th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed. Fuel would be reimbursed.

(29) INVITATION TO AN HIV TESTING SERVICES STRATEGY TECHNICAL WORKING GROUP MEETING: 24 JUNE 2016: CROWNE PLAZA HOTEL: HARARE: MRS P. NYATHI: S.R. NUMBER 23160: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting.

The objectives of the meeting were to review draft of HIV Testing Services Strategy 2016 – 2018 and contribute to development of implementation framework of HIV Testing Services strategy.

The Acting Director of Health Services nominated Mrs. P. Nyathi the Deputy Chief Nursing Officer to attend this crucial meeting.

In view of the dates of the meeting, the matter had been discussed with the Acting Town Clerk who had authorized Mrs. P. Nyathi's attendance.

All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. P. Nyathi be granted special leave from 24 to 25 June 2016 to attend the above meeting.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mrs P. Nyathi (SR No 23160) to attend the abovementioned meeting in Harare on 24th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed. Fuel will be reimbursed.

(30) PROGRAMMATIC MANAGEMENT OF DRUG RESISTANT TUBERCULOSIS (PMDT) TRAINING OF HEALTH WORKERS UNDER GLOBAL FUND: 20 – 24 JUNE 2016: REDWOOD ULTRACITY: FIGTREE: GLOBAL FUND

The Acting Director of Health Services reported (22nd June, 2016) that the City of Bulawayo Health Services Department received funding from Global Fund for five (5) day Programmatic Management Drug-Resistant TB (PMDT) training for 35 health care workers from Bulawayo Metropolitan Province. The training would be conducted using updated training materials from Ministry of Health and Child Care National TB Programme.

The objective of training was to equip health workers with knowledge and skills to implement up to date care and treatment of patients suffering from Drug Resistant TB (DRTB) and thus contribute to improved patient outcomes.

The listed nurses and facilitators would attend the workshop in conjunction with health care workers from the Central Hospitals and the private sector.

The Acting Director of Health Services nominated the listed members of staff from the department to attend the above training.

Zanele Dube	SR Number	26402
Caroline Mukozho	SR Number	26334
Mathias Mpala	SR Number	21392
Tapiwanashe Chikakayi	SR Number	26430
Ildris Sibanda	SR Number	26455
Sithembile Mlilo	SR Number	22237
Nelly T. Moyo	SR Number	26462
Thenjiwe Zimvu	SR Number	23417
Vivian Sihle Ndlovu	SR Number	22255
Nomusa Poyah	SR Number	22258
Ephiphania Sikhosana	SR Number	23332
Blessing Tavaraisa	SR Number	26429

Matilda Mbuyazwe	SR Number	23276
Robert Ndlovu	SR Number	21439
Richard Dzemaema	SR Number	25170
Fezile Nkomboni	SR Number	26463
Nobesuthu Dlamini	SR Number	26395
Dr Manners Ncube	SR Number	21596
Mrs Cathrine Banana	SR Number	23497
Glodie Khuphe	SR Number	21579
Nomazulu Dhlodhlo	SR Number	23187
Saziso Khumalo	SR Number	25158

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized the above members of staff's attendance.

All costs would be borne by the organisers.

It was therefore recommended that the above listed members of staff be granted special leave from 20 to 24 June 2016 to attend the above training.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising those listed below to attend the abovementioned meeting in Harare on 20th to 24th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, be confirmed.

Zanele Dube	SR Number	SR Number	26402
Caroline Mukozho		SR Number	26334
Mathias Mpala		SR Number	21392
Tapiwanashe Chikakayi		SR Number	26430
Ildris Sibanda		SR Number	26455
Sithembile Mlilo		SR Number	22237
Nelly T. Moyo		SR Number	26462
Thenjiwe Zimvu		SR Number	23417
Vivian Sihle Ndlovu		SR Number	22255
Nomusa Poyah		SR Number	22258
Ephiphania Sikhosana		SR Number	23332
Blessing Tavaraisa		SR Number	26429
Matilda Mbuyazwe		SR Number	23276
Robert Ndlovu		SR Number	21439
Richard Dzemaema		SR Number	25170
Fezile Nkomboni		SR Number	26463
Nobesuthu Dlamini		SR Number	26395
Dr Manners Ncube		SR Number	21596
Mrs Cathrine Banana		SR Number	23497
Glodie Khuphe		SR Number	21579
Nomazulu Dhlodhlo		SR Number	23187
Saziso Khumalo		SR Number	25158

(31) MINISTRY OF HEALTH AND CHILD CARE AND PARTNERS MID TERM REVIEW (MODO): AMBER HOTEL: MUTARE: 27 TO 30 JUNE 2016: DR E. SIBANDA: (S.R.NUMBER 21597) : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care to attend the above mid-term review meeting. The meeting was aimed at taking stock of progress made towards implementing planned programmes in the Ministry of Health and Child Care, identify impediments and map the way forward for the remainder of the year. The department implemented many programmes on behalf of the Ministry.

In view of the dates of the meeting, the matter had been discussed with the Acting Town Clerk who had authorized Dr E. Sibanda's attendance.

All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle.

It was therefore recommended that Dr E. Sibanda be granted special leave from 27 to 30 June 2016 to attend the above meeting.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Dr E. Sibanda (SR No 21597) to attend the abovementioned meeting in Mutare on 27th to 30th June, 2016 and payment of incidental allowances only as other costs were met by the organisers, as well as use of a municipal vehicle for which fuel would be reimbursed, be confirmed.

(32) TRAINING IN POST PARTUM INTRAUTERINE CONTRACEPTIVE DEVICE (PPIUCD) AT PELANDABA CLINIC: DR JOHN VARALLO: JOHNS HOPKINS PROGRAMME FOR INTERNATIONAL EDUCATION IN GYNAECOLOGY AND OBSTETRICS (JHPIEGO): 20 JUNE 2016 TO 1 JULY 2016: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that a request had been received from the Ministry of Health and Child Care to allow the above doctor to train maternity staff on Post Partum Intra Uterine Contraceptive Device (PPIUCD) at Pelandaba clinic. It would be recalled that Sister Francisca Moyo was authorised and did travel to Uganda from 5 to 12 December 2015 for training in Post Partum Intra Uterine Contraceptive Device (PPIUCD). Post Partum Intra Uterine Contraceptive Device (PPIUCD) was meant to increase the choice of family planning methods available to mothers post-delivery, which improves maternal and child health. This training was a follow-up meant to help cascade the skill to other midwives. Pelandaba had been chosen as one of the pilot sites.

The department had no objection to Pelandaba clinic being chosen as a pilot site for Post Partum Intra Uterine Contraceptive Device (PPIUCD).

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized Dr John Varallo's attendance.

It was recommended that Dr John Varallo be allowed to train midwives in Post Partum Intra Uterine Contraceptive Device (PPIUCD) on condition he was registered by the Medical and Dental Council of Zimbabwe and that he indemnified Council of any mishaps that might befall him whilst in Council premises.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Dr John Varallo of JHPIEGO to train midwives in Post Partum Intra Uterine Contraceptive Device (PPIUCD) as requested on condition he was registered by the Medical and Dental Council of Zimbabwe be confirmed on the understanding that Council would be indemnified against any mishaps or injury that might befall him whilst in Council premises.

(33) INVITATION TO THE SECOND QUARTER 2016 EPI REVIEW MEETING : 26 JUNE 2016 TO 2 JULY 2016 : FORESTRY INDUSTRY TRAINING CENTRE, MUTARE : MS C. SIBANDA : S.R. NUMBER 23309 AND SISTER R.S. MAPHOSA : S.R. NUMBER 26437: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care. It reads as follows:

“The Ministry of Health and Child Care will be conducting the second quarter 2016 Expanded Program on Immunization (EPI) Review meeting. The purpose of the meeting is to review program performance, provide feedback on the Switch as well as discuss the 6th edition of the African Vaccination Week commemorated in the country in April 2016.”

It was important that the City was represented and participants shared information on program performance and map the way forward.

The Acting Director of Health Services nominated Ms C. Sibanda the Deputy Chief Nursing Officer and Sister R.S. Maphosa the Community Health Sister to attend the above review meeting.

In view of the dates of the meeting, the matter had been discussed with the Acting Town Clerk who had authorized Ms C. Sibanda and Sister R.S. Maphosa's attendance.

All costs would be borne by the organisers. The Acting Director of Health Services sought authority to use a Council vehicle. Fuel will be reimbursed.

It was therefore recommended that Ms C. Sibanda and Sister R.S. Maphosa be granted special leave from 26 June 2016 to 2 July 2016 to attend the above review meeting.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Ms C. Sibanda SR No 23309) and Sister R.S. Maphosa (SR No 26437) to attend the abovementioned meeting in Mutare on 26th to 2nd July, 2016 and payment of incidental allowances only as other costs were met by the organisers, as well as use of a Municipal vehicle for which fuel will be reimbursed, be confirmed.

(34) SOUTHERN REGION TRAINING ON TB CASE MANAGEMENT FOR HEALTH WORKERS IN UNIFORMED FORCES AND MINES UNDER GLOBAL FUND: 27 TO 30 JUNE 2016: REDWOOD ULTRACITY: FIGTREE: DR M. NCUBE: S.R. NUMBER 21596, MRS S. HOVE: S.R. NUMBER 23436 AND SISTER B.F. MAPHOSA: S.R. NUMBER 23266: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that the City of Bulawayo Health Services Department had received funding from Global Fund for a four (4) day Tuberculosis Case Management training for 22 health care workers from uniformed forces in the five Southern Region Provinces of the country. The training would be conducted using updated training materials from Ministry of Health and Child Care, National TB Programme.

The objective of the training was to equip health workers with knowledge and skills to implement up to date efficient care and treatment of patients suffering from tuberculosis and thus contributed to improved patient outcomes.

The Acting Director of Health Services nominated the listed trainers from the department:

Dr M Ncube, a Clinical Medical Officer, Mrs. S. Hove, the Chief Nursing Officer, Sister B.F. Maphosa, a Sister in Charge to facilitate the training.

In view of the dates of the training, the matter had been discussed with the Acting Town Clerk who had authorized Dr M. Ncube, Mrs. S. Hove and Sister B.F. Maphosa's attendance.

All costs would be borne by the organisers.

It was therefore recommended that Dr M. Ncube, Mrs. S. Hove and Sister B.F. Maphosa be granted special leave from 27 to 30 June 2016 to facilitate the above training.

RESOLVED (Submitted For Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Dr M. Ncube (SR No 21596, Mrs. S. Hove (SR No 23436 and Sister B.F. Maphosa (SR No 23266) to attend the abovementioned meeting in Figtree on 27th to 30th June, 2016, and payment of incidental allowances only as other costs were met by the organizers, be confirmed.

(35) INTERNATIONAL AIDS SOCIETY CONFERENCE”2016” AND TB (PRE-CONFERENCE2016) : DURBAN : SOUTH AFRICA : 16 TO 22 JULY 2016 : DR E. SIBANDA :S.R. NUMBER 21597 : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the AIDS & TB Unit (ATP) in the Ministry of Health and Child Care to attend the above conferences. Zimbabwe and Bulawayo were plagued with the two diseases HIV and TB. The two diseases and their management were constantly changing, new drugs and combinations come on stream frequently. It was at these conferences and meetings that latest drugs and management innovations were show cased. The Ministry of Health and Child Care had nominated Dr. Sibanda, the Acting Director of Health Services to attend. He was in a position to disseminate the information to other members of staff.

All costs would be borne by the organisers.

It was:-

RESOLVED TO RECOMMEND:

That Dr E. Sibanda (S.R. No. 21597) be granted special leave from 16 to 22 July 2016 to attend the above conference in Durban, South Africa on the understanding that the relevant costs would be met by the organizers..

(36) INVITATION TO THE ADVANCED HIV TRAINING FOR HEALTH WORKERS: 25 JULY 2016 TO 5 AUGUST 2016 AND 10 TO 21 OCTOBER 2016:NEWLANDS CLINIC, HARARE:SISTER B.F. MAPHOSA : S.R. NUMBER 23266, SISTER T. DUBE : S.R. NUMBER 25159,SISTER S. HADEBE : S.R. NUMBER 26347, SISTER S. SIBANDA : S.R. NUMBER 23784 AND MR K.K. ZULU : S.R. NUMBER 21575 : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (22nd June, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“The Ministry of Health and Child Care in partnership with Newlands Clinic are training health care workers using the advanced curriculum for HIV prevention, care, treatment and support. This curriculum capacitates health care workers to be able to provide advanced comprehensive HIV prevention, treatment, care and support and to improve the quality of care provided. It is against this background that Ministry of Health and Child Care is requesting for 5 health care workers working in critical areas such as OI/ART,

Maternity or Paediatric units to attend training at Newlands Clinic in Harare. Trainings will be conducted as indicated below:

- 3 to attend training from 25 July 2016 to 5 August 2016
- 2 to attend training from 10 to 21 October 2016”

It was crucial that the city sends 5 nurses from ART sites to undergo the training.

The Acting Director of Health Services Department had nominated Sister B.F. Maphosa, Sister T. Dube and Sister S. Hadebe to attend the training from 25 July 2016 to 5 August 2016. The Acting Director of Health Services nominated Sister S. Sibanda and Mr K.K. Zulu to attend the training from 10 to 21 October 2016.

All costs would be borne by the organisers.

RESOLVED TO RECOMMEND:

That Sister B.F. Maphosa, Sister T. Dube and Sister S. Hadebe be granted special leave from 25 July 2016 to 5 August 2016 and Sister S. Sibanda and Mr K.K. Zulu be granted special leave from 10 to 21 October 2016 to attend the above training in Harare, on the understanding that costs would be borne by the organisers.

(37) **APPLICATION TO CARRY OUT A STUDY TITLED”A COMPARISON OF TB TREATMENT OUTCOMES OF CHILDREN, ADOLESCENTS, ADULTS AND THE ELDERLY, INITIATED ON 1ST LINE TREATMENT IN BULAWAYO, ZIMBABWE (2013-2014)” : DR RONALD THULANI NCUBE : INTERNATIONAL UNION AGAINST TUBERCULOSIS AND LUNG DISEASE (THE UNION)**

The Acting Director of Health Services reported (22nd June, 2016) that a request had been received from Dr Ronald Thulani Ncube, the Deputy Director, country office at the International Union Against TB and Lung Disease (The Union), to carry out the above study. He also had requested that the department second a member of staff to the study team. The study would involve a review of records of TB treatment outcomes from 2013 and 2014. The Union had been supporting TB activities in the city and the results of the study were likely to influence policy and practice in TB care.

The department had no objection to the study and recommended that Dr Francisco Trinchan, Clinical Medical Officer work with Dr R.T. Ncube.

On the recommendation of the Acting Director of Health Services it was :-

RESOLVED TO RECOMMEND:

That Dr R.T. Ncube and Dr Francisco Trinchan be allowed to carry out the study provided the study is approved by the Medical Research Council of Zimbabwe, that they indemnify Council against any mishaps that might befall them whilst on Council premises and they submit a copy of the results to the Department of Health Services.

(38) **REQUEST FOR PERMISSION TO CONDUCT A VACATION WORK EXPOSURE ASSIGNMENT AT NORTHERN SUBURBS CLINIC : RUMBIDZAI MANYANGE: NELSON MANDELA METROPOLITAN UNIVERSITY (NMMU) : PORT ELIZABETH : SOUTH AFRICA**

The Acting Director of Health Services reported (22nd June, 2016) that a request to attend a municipal clinic and observe nutrition services and interventions provided had been received from Rumbidzai Manyange a student at Nelson Mandela Metropolitan University (NMMU), studying towards a Bachelor of Science in Dietetics. Rumbidzai was ordinarily resident in Bulawayo and would be required to spend 24 hours, ie three days at a municipal clinic during her vacation. She would observe various sites, and sections of the clinic for nutritional activities and information. All the information gathered would be used for academic purposes. At the end of her visit she was expected to present her observations to the clinic management.

The department had no objections to her visit on condition she indemnified Council for any mishaps.

RESOLVED TO RECOMMEND:

That Rumbidzai Manyange, student at Nelson Mandela Metropolitan University of Port Elizabeth –South Africa, be authorised to conduct a Vacation Work Exposure Assignment at a Municipal Clinic as requested, subject to the usual conditions viz –

- that the applicant submits copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- that Council be indemnified against any injury/mishaps that may befall the researcher during the conduct of the research exercise.

(39) REQUEST FOR A DONATION OF A MOBILE TOILET : 1 JULY 2016

The Acting Director of Health Services reported (22nd June, 2016) that a letter had been received from the Joshua Nkomo Cultural Movement and it reads as follows:

“In collaboration with the community and various stakeholders, the Joshua Nkomo Cultural Movement (JNCM) is once again hosting the Joshua Nkomo Annual Celebration on 1 July 2016 at Stanley Square in Bulawayo.

As a valued local stakeholder, we are writing to apply for a donation of a mobile toilet to be used by the VVIP and VIP guests who will grace the event.

Your participation in donation will help ensure that the event becomes a success and the legacy of our icon Joshua Mqabuko Nkomo will continuously be sustained”.

The cost of hiring the mobile for a day was \$69.

Council had acceded to similar requests in the past.

RESOLVED TO RECOMMEND:

That Joshua Nkomo Cultural Movement (JNCM) be granted free use of a mobile toilet for the Joshua Nkomo Annual Celebration on 1 July 2016 in view of the nature of the event.

(40) INVITATION TO BE FACILITATORS CONDUCTING THE MIDDLE LEVEL MANAGEMENT TRAINING FOR POST BASIC STUDENTS : 4 TO 15 JULY 2016 : PARIRENYATWA POST BASIC SCHOOL OF NURSING : HARARE : MS C. SIBANDA S.R. NUMBER 23309: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (24th June, 2016) that an invitation had been received from the Ministry of Health and Child Care. It reads as follows:

“The Ministry of Health and Child Care will be conducting the Expanded Program on Immunization (EPI) Middle Level Management training of Diploma in Community Nursing and Nursing Administration from 4 to 15 July 2016 at the Post Basic School of Nursing Parirenyatwa. The training will be done using 16 Middle Level Management Training Modules covering all aspects of EPI including disease surveillance.”

The Acting Director of Health Services nominated Ms C. Sibanda, the Deputy Chief Nursing Officer to attend the training as a facilitator. She was capable of executing this national duty efficiently.

All costs would be borne by the organisers.

RESOLVED TO RECOMMEND:

That Ms C. Sibanda be granted special leave from 3 to 15 July 2016 to attend the above training in Harare.

(41) CUSTOMER CARE POLICY FOR THE CITY OF BULAWAYO

The Acting Town Clerk reported (24th June, 2016) that she had received the following Circular No LA 14 dated 5 May 2015 from the Permanent Secretary of Local Government, Public Works and National Housing, Engineer G. Mlilo.

“The prime purpose of establishing Councils is to provide for service delivery at local level which in turn means the Councils are expected to interface with residents for the common good. The new Constitution stipulates that services are provided impartially, fairly, equitably and without bias. It goes on to say that the people’s needs must be responded to within a reasonable time.

1. The definition of a complaint

For this process, a complaint is an expression of dissatisfaction by one or more members of the public or from an organisation about an activity or lack thereof, a product or a standard of service provided by a local authority.

A complaint may relate to the following:-

- The failure to provide a service
- The inadequacy or poor standard of a service
- Treatment by or the attitude of a Councillor or Council official
- A disagreement with a decision made
- A failure to fulfil a promised action
- A discriminatory practise

2. Methods of complaint

The method of complaint should in no way detract from its importance. There are a number of ways that complaints can be made:-

- The suggestions/ complaints box
- By mail; electronic or postal
- A verbal complaint from a personal visit, a phone call or at a public gathering or meeting
- On the local authority website

Complaints can be signed or anonymous. Whilst anonymous complaints are often difficult to investigate and are not responded to, they should not be ignored as they may reveal a serious flaw in a system that needs to be rectified.

3. Appointment of an officer responsible for complaints management

Every local authority, regardless of size or location, must have an officer, of a suitable senior level, to manage the handling of complaints. The name and contact details of the officer who handles complaints should also be posted on the complaints/suggestions box and at the reception of Council and its sub offices/ social amenities.

4. Handling complaints

With the increasing demand for accountability and the growing awareness by the public of their rights, the culture of complaints is here to stay. All members of Councils and the staff shall now view complaints as part of the business of local governance and should not be offended by them. Complaining should be seen as the right of every citizen, themselves included, and should be handled in a mature, confidential and dignified manner. Complaints should not be dealt with defensively and with the attitude of only having only nuisance value.

5. Procedure to be followed in dealing with a complaint.

All complaints received, regardless of the method used must be recorded in the Complaints Register. Where a complaint is received verbally, a record of the complainant should be made by the officer receiving the complaint and the details of the complaint should be recorded. Complaints should be filed in a separate file with folio numbers given to a complaint and all relevant correspondence filed together under that folio.

Once a complaint has been formally introduced to the system, the officer responsible should investigate the complaint thoroughly and with an open mind. This may involve a single Department or may require a coordinated intervention. The investigation should not take more than 12 working days.

The officer responsible for complaints will then draft the response to the complaint which will be signed by the Head of Office. The response should be precise and should refer to the relevant Act, regulations, by-laws, policies or procedures. The language of the response should be appropriate and tactful and should be written in the language of the complaint. The response should be dispatched to the complainant within 5 working days.

The entire process of dealing with a complaint should not take more than 25 working days.

At the completion of this process the Complaints Register should be updated. Where an intervention is required, the Officer responsible for complaints should inform the relevant Head of Department and monitor the progress of the implementation.

Where a person makes a follow up after the response with a further complaint of inaction, the Head of Office shall take the necessary action against the officer who failed to implement the intervention promised.

6. Protocol

The public are permitted to complain at any level they choose; there is no protocol of hierarchy of complaints. The office/r to which the complaint is delivered should regard same as a vote of confidence in that office by the complainant. If a complainant wishes to make a complaint to an individual member of staff, s/he should be allowed to do so for the same reason. If a member of the public states that they wish to make a complaint and do not specify an individual, they must be referred to the officer tasked with complaints management.

Where a complainant does not receive satisfaction at one level they may take their complaint to another level, to the District or Provincial Administrator and ultimately to the Public Affairs and Knowledge Management Department in the Office of the President and Cabinet.

7. Complaints Register

Every office shall have a “Complaints Register” maintained in a hard-covered analysis book in the format contained in Appendix A. The Complaints Register should be maintained by the Officer responsible and should be regularly monitored by the Head of Office to ensure compliance with these instructions.

8. Advertising the complaint process

All local authorities must advertise the system of complaints at the reception area of the office, and these should be kept up to date. All Heads of Council must discuss the contents of this circular with all their staff to ensure that the system is understood so that officers are ready to receive and redirect should a member of the public direct same to them.

The complaints system should also be brought to the public attention at appropriate fora.

In order to ensure that local authorities become more care oriented, the need for a known and operative complaints system is essential. The need to have an accountable system of local government which responds to its citizens cannot be over emphasised.

The interpretation of this Circular rests with the Secretary for Local Government, Public Works and National Housing.”

It would be further recalled that in 2012, the City of Bulawayo had established a Call Centre which was a centralised office which handled municipal service complaints and emergency calls. While the Call Centre had been useful in documenting service faults, it is noted that it continued to face several challenges which were:

- Non responsiveness by departments- this resulted in the inefficiency of the system. The non responsiveness was due to financial constraints as complaints are not rectified within the stipulated service level standards.
- There was therefore need to avail resources material and human to improve



Council's responsiveness. The Complaints Procedure (attached) would be made known to residents and is attached for information.

- Customer care was embodied in our values of Ubuntu; responsiveness; accountability; efficiency and to this effect there was need to nurture customer care through continuous training which would form a critical role in improving client interface and service experience.



In view of the above, there was need to reinforce a culture of customer care and draft customer care policy (attached) was hereby submitted for consideration.

Discussion ensued and the Acting Town Clerk explained that whilst the Ministry of Local Government, Public Works and National Housing had issued the above quoted circular, Council had also come up with a draft policy premised on the need to promote a good customer relationship with clients and stakeholders. The aim being the provision of responsive and well managed channels of communication with regard to Council services. The policy sought to put standards for effective service provision i.e. response time frames etc. The request was for Council to adopt this draft policy in principle at this stage.

Councillors M. Ncube and S. Chigora emphasised the need for extensive training to ensure excellent service provision to the community. The Call Centre should be the area of focus in this regard. The general feeling was that the Call Centre was not responsive and there was room for improvement.

The Mayor (Councillor M.K. Moyo) felt that a buzzer, just outside the Call Centre could provide an additional feature so that Council enhanced efficiency and effectiveness at the Centre particularly after hours or weekends.

After further debate it was :-

RESOLVED TO RECOMMEND:

That the draft Customer Care Policy as submitted by the Acting Town Clerk be received and adopted in **principle** subject to harmonization with the Ministerial Circular No. LA dated 5th May, 2015 in this regard.

(42) **UPDATE ON FURNITURE AND EQUIPMENT HANDED OVER TO COUNCIL BY GOVERNMENT AFTER THE AFRICAN UNION SPORTS COUNCIL REGION 5 GAMES (AUSC REGION 5 GAMES) DECEMBER 2014 AND SUBSEQUENT REQUEST BY GOVERNMENT TO TAKE THE FURNITURE AND OFFICE EQUIPMENT TO HARARE**

The Director of Housing and Community recalled (22nd June, 2016) that after the successfully hosting of the African Union Sports Council Region 5 Under 20 Youth Games (AUSC Region 5 Under 20 Youth Games) which had been held in the city in December 2014, there was mention that besides the renovated buildings the equipment procured for the games was going to remain in the city as a legacy of the games as enunciated by the president. The same sentiments had been echoed by Vice President Comrade Emerson

Mnangagwa on the 3rd July 2015 at a ceremony to hand over the completed infrastructure as well as equipment.

The venues that had been renovated and the equipment that remained are as shown on tables below:-

NAME OF FACILITY	DESCRIPTION OF OFFICE FURNITURE	QUANTITY	
Barbourfields	Sofas – 2 seater brown	5	
	Sofas – triple seater brown	6	
	Sofas- single seater black	4	
	Sofas – 2 seater brown	1	
	Sofas – 2 seater black	8	
	Sofas – single seater black	1	
	Sofas – 2 seater brown	4	
	Sofas – single seater	4	
	Sofas – 2 seater black	1	
	Sofas - 2 seater brown	2	
	Sofas - 2 seater black	1	
	Sofas – single seater brown	2	
	Sofas – single seater black	5	
		44 pieces	
		<u>Less</u> eight pieces taken to Harare (09/04/16)	<u>8</u> pieces
		Balance	<u>36</u> pieces
Barbourfields	Television – 60’ Samsung Flat Screen	3	
	Public Address System	1	
	Mixer	1	
	Scoreboard	1	
	Standby Generator	1	
	Perkins		
	Power Back-up UPS	1	
	Match Commissioner Bench	1	
	Movable Good Posts	2	
	Corner flags	18	
	Carpet @ Emagumeni Lounge	1	
	Cordless Microphones	2	
	Microphones	5	
Microphone Stands	7		

White City	Public Address System	2
	UPS	2
	Plastic Tables	4
	Microphone Stands	4
	Full Public Address Cabinet	1
	Video Hall Processor	1
	Vide Hall Cabinet	1
	Hall Separator Boards	3
	Extension Cables	2
	Big Video Hall (Scoreboard)	1
	Public Address Speakers	8
	Hammer Discuss Cage	1
	Netball Goal Posts	6
	Netball Score Boards	2
	First Aid Tent	1
Netball Court Speakers	2	
Bcolatball Courts for Disabled (BCD)	Hoops (Goal Posts)	2
	Laid Down Wooden Floor (Plus loose boards)	
Council Central Stores	Hoops (Goal Post)	4
	Wooden Boards (Floor)	319
	<u>Notes</u> 2 hoops were taken to Harare on 04/03/2016 319 Wooden Boards were taken to Harare (04/03/2016) 2 hoops were borrowed by Bulawayo Basket Ball Association 24/05/2016 *Currently Council Stores has nothing in its custody	

NB: There was an assortment of athletics equipment, predominantly loose, stored at White City Stadium. This equipment was strictly controlled by the Ministry of Sport and Culture. Permission for its usage by the hirers of the facility was sought from the ministry.

NAME OF FACILITY	DESCRIPTION OF OFFICE FURNITURE	QUANTITY
Luveve Stadium	Public Address System	1
	UPS	1
	Mixer	1
	Microphones	6
	Cordless Microphone	1
	Earphones Set	1
	Movable Goal Posts	2
	Match Commissioner's Bench	2
	Players' Benches	2
	Triport Stands	4
Bulawayo Swimming Pool	Plastic Chairs	91
	Cables 20m	05
	DVD Player	01
	Mixer + Mic + (Set) Headphones	01

Microphone System +2 Cordless Mic (set)	01
5 way adaptor	01
System 6 + power cable	01
HP 250 laptop + power cable	01
ASUS laptop + power cable	01
Laptop	01
HP printer Laser Jet Pro	01
HP printer + power cable	01
Print cartridge	01
Starters + power cables	02
Touch pads + clips	017
Touch pads trailers	02
Umbrellas	24
Starter stands	02
Mic stands	01
Folding tables (single)	08
Folding tables (double)	06
Folding tables (single)	04
18 Starting blocks + 24 buttons	18+24
Tents	02
Podium stands	03
Pool steps	08
Lane ropes with rollers	09
Lane ropes trolleys	02
Umbrella stands	24
Ice brick	127
Speakers (big)	04
Speakers (small)	06
Scoreboard + cable	01
Scoreboard stand	01
Amplifier System	01
Geyser	02
Generator	01
Batteries	80
UPS	01
Electric Motor	01
Electric Motor	01
Electric Motor	01
Water Pump	01
Water Pump	01
Water Pump	01
Water Pump	01
Water Pump	01
Heating System Pool Control	02
Calory Fire tanks	02
Switch Boards	03
Carrier baskets	16
20L water buckets	9
Clipboards	39

Problems had started in 2016 when the Ministry of Sport would said they borrowed some equipment for use in Harare with the promise that such equipment would be returned to Bulawayo.

A list of such borrowed equipment that had never returned was shown elsewhere in the report. The latest request had been made in a letter dated 13 June 2016, but in was instance it was stated that all the furniture had to be released to the Ministry and was not coming back.

In view of the above, it was feared that Council was taking care of equipment that would eventually all be taken elsewhere. It might be prudent for Council to ask the Ministry of Sport to remove all their equipment as at the end of the day it would be very difficult to account for all the equipment if it is being taken one by one. This might also suggest that the “donation” had been a gimmick to store this equipment in Council facilities. We could no longer be certain what would go next. The generators at Barbourfields and White City had not been connected, may be for the same reasons that they would go.



The attached document shows the list of equipment in the latest request and how it is being distributed.

The matter was considered and the Acting Director of Housing and Community Services recalled that the furniture and equipment listed in the report above had been handed over to Council following the hosting of the AUSC Region 5 games in 2014.

Of late the Ministry of Sport had been asking for some of the equipment for use elsewhere. However the ‘borrowed’ equipment had not been brought back, and more requests/demands were being made to release the equipment for use in Government offices in Harare and elsewhere.

Indications were that the equipment had been left in Bulawayo for safe keeping only and yet the initial understanding was that City of Bulawayo, would also benefit, after the games.

Concurring, the Acting Town Clerk said that there was no clarity on the removal of this equipment from Council premises. Some of the items were being taken without prior notice and attempts to commit the Ministry of Sport to writing on this matter particularly on the legacy aspect, had been to no avail. This then raised the question of accountability hence the proposal now to release all the items to the Ministry so that Council’s left with no obligation.

In the ensuing debate there was concern about the apparent lack of transparency on the part of the Ministry on this matter.

Councillor S. Chigora was concerned that Council as it turns out, had in fact, no legacy to talk about despite the expectations during and after the under 20 games to the effect that Council would enjoy the legacy of the games in the form of the donated equipment. The reality was that Council’s only benefit was in respect of refurbished infrastructure.

After further debate it was :-

RESOLVED TO RECOMMEND:(With Concern)

That the equipment handed over to Council by Government after the AUSC Region 5 Games held in December 2014 be released to the Ministry of Sport as detailed in the report above.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'E'

**REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE :
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON TUESDAY 28TH JUNE, 2016 AT 3.00 P.M.**

PRESENT:

Councillor M. Ncube (Chairperson)
His Worship the Mayor (Councillor M.K. Moyo)
“ **R.D. Jele**
“ **L. Mlilo**
“ **R. Matengu**
“ **T. Moyo**
“ **S. Musonda**
“ **E. Ncube**
“ **N. Sibanda**
“ **L. Siziba**

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Financial Director
The Assistant Director of Health Services
The Acting Director of Housing and Community Services-(Community Services)
The City Valuer

ON LEAVE:

Councillor P. Moyo (Deputy Chairperson)
“ **G. Banda (Deputy Mayor)**
“ **M.V. Chunga**
“ **C. Moyo**
“ **C. Ndhlovu**
“ **J. Sithole**

(1) DISPUTE OVER STAND NUMBER 1408 MAHATSHULA : TRUST SIZIBA AND ANOR VS CITY OF BULAWAYO.

The Chamber Secretary reported (24th June, 2016) that Council had sold the above stand to Eunice Siziba who then had proceeded to sell the stand to Mr Trust Siziba. This was however in violation of her agreement of sale which did not allow her to sell the stand. Council was not aware of the sale until they took each other to Court and the buyer obtained a judgement compelling Eunice Siziba to transfer the stand into the buyer's name. The provisions of the agreement of sale were brought to the attention of the buyer who was not aware of such a prohibition . He was advised to buy the stand from Council afresh. He

objected and took Council to Court. After analysing the case Council resolved that it was going to lose more by defending the matter because the City Valuer had pegged the stand at \$5000 and the legal cost would be much more than US\$5000. Council lawyers had then sought an out of court settlement and Mr Siziba had then agreed that he could pay US\$3 500 especially considering that he had already paid for the stand in full to Eunice Siziba. Thus in essence Council would only lose US\$1500 and it was recommended that the offer be accepted in order to cut down on costs.

RESOLVED TO RECOMMEND:

1. That Council accepts the offer for US\$3500 as the purchase price of stand number 1408 Mahatshula to Mr Trust Siziba.
2. That the purchase price be paid by way of a deposit of US\$1000 upon signing the agreement and thereafter \$200 per month until the full amount was paid off with effect from 30 July 2016.

(2) UNSOLICITED BIDS.

The Acting Town Clerk reported (24th June, 2016) that the following letter dated 25th April, 2016 had been received from the Ministry of Local Government, Public Works and National Housing:-

“It has been noted that there is an increasing number of companies, both local and foreign based, who are looking to do business with local authorities, particularly in the areas of infrastructural development and service delivery, including Private-Public Partnerships and Joint Ventures.

The State Procurement Board has stated that all major projects must be awarded through a properly advertised and adjudicated tender procedure, regardless of which company “discovers” the project or opportunity.

All Town Clerks/Secretaries are hereby notified that the Ministry will not be able to facilitate the regularisation of deals struck by local authorities that are outside the formal tender process. Any contract entered into on the basis of an unsolicited bid will be deemed unprocedural and will be dealt with accordingly.

The best way forward in this matter is for each Council to have available a prospectus of all development, service delivery, partnership opportunities and if an interest is shown in any area, the Council would then advertise the opportunity which would be open to every bidder.

Interpretation of this Circular rests with the Permanent Secretary, Local Government, Public Works and National Housing.

Eng. G.S Mlilo
**Secretary for Local Government,
Public Works and National Housing”**

The circular puts paid to developmental initiatives especially from prospective investors. While the tender process was cumbersome and sometimes stifled innovation, it would seem Council had no choice but to comply.

Commenting on the letter, the Director of Health Services advised that “The circular from the Perm Sec is clear. This will stall projects which are already under discussion between council and project implementers and will have negative impacts on the development of the city. The Pragma Leaf project will be affected by this circular.”

But the Director of Engineering Services thought differently. In his opinion, “the Pragma Leaf is different. We probably need to keep the two organizations separate to avoid issues. Create the Refuse Removal as an SBU to supply the waste to the company. The projects that are affected in my opinion are Stelix-Mhlangeni Phase 2, There is currently a proposal to allocate selected contractors for servicing land of which there was no criteria on how they were selected.”

Council was therefore requested to advise on the way forward in view of the issues referred to above.

The matter was considered and Councillor M. Ncube felt that there were no irregularities made when decisions were made to enter into partnership with those companies already covered by previous Council decisions as the law did not operate in retrospect. In view of this there was no reason why Council should discontinue negotiations.

Councillor R. Matengu also wanted to know how the Pragma Leaf project was not affected by the circular in view of the comment from the Director of Engineering Services.

In response to Councillor R. Matengu’s observations, the Mayor (Councillor M.K. Moyo) said that the comments had nothing to do with the circular. However for those projects where Council had already made a commitment he felt that the Ministry could be approached for guidance. Some of these projects would be advertised resulting in delays. There was need to negotiate with the SPB particularly in terms of time frame etc.

Councillor R.D. Jele concurred particularly on the issue relating to Stelix – Emhlangeni 2 Project.

Councillor N. Sibanda said that there were some irregularities in the way these companies were awarded the contracts. In future there was need to advertise such contracts.

The Acting Director of Health Services advised that an inter-Departmental Committee was set up to look at the Pragma Leaf Project and the circular was received when a report was being prepared for the Committee.

The Director of Engineering Services also explained Pragma Leaf was an investor who wished to process waste and already had premises in the city for this purpose. This was different from Emhlangeni Phase 2, where Council wanted to partner Stelix for the servicing of stands.

The Acting Town Clerk also advised that it was a general rule that the law did not operate in retrospect. However in her view the question was whether Council had any deals with the affected companies. If the circumstances were such that at the stage of the new law no agreement was reached then any future deals were affected.

Audit was investigating the causes for delay in implementing some of the Council resolutions as directed by the Town Lands and Planning Committee. She concurred with the suggestion to seek guidance from the Ministry in terms of proceeding with the implementation of decisions pertaining to unsolicited bids where no agreements had been reached.

On that note it was –

RESOLVED TO RECOMMEND:

That Council seeks guidance from the Ministry of Local Government, Public Construction and National Housing pertaining to those projects that Council had already made decisions/resolutions on but had not yet been concluded.

(3) INCOME AND EXPENDITURE FOR THE PERIOD JANUARY TO MAY 2016.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) **CREDITORS.**



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Discussion ensued and Councillor R. Matengu was concerned about money owed to Council-arrears. He suggested that all Councillors should remind residents/consumers to pay on time.

Councillor R.D. Jele also felt that there was need for Council to install prepaid meters for companies as well as domestic consumers who owed Council large sums of money.

Councillor M. Ncube said that it was difficult to install prepaid meters in industries because most of the companies had closed.

The Acting Town Clerk advised that Council debtors stood at \$129 million and creditors were \$123 million. For those companies which were in liquidation, Council would continue to lodge claims.

The Financial Director confirmed that Council would continue charging for rates/water etc even if a company was closed.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) **MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN MAY 2016.**



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) **OVERTIME BY DEPARTMENTS.**



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) **SERVICE DEBTORS TO THE CITY OF BULAWAYO.**



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(8) **GOVERNMENT INDEBTEDNESS TO THE COUNCIL.**



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) **LAND SALE DEBTORS.**



The Financial Director submitted (16th June, 2016) the attached report relating to the Land Sale Debtors.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(10) CONSUMER DEBTORS MOVEMENT PER WARD TO THE MONTH OF MAY 2016.



The Financial Director submitted (21st May, 2016) the attached report relating to the abovementioned matter:

Thereafter it was;

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(11) ACCRUED INCOME AND EXPENDITURE BY ACCOUNT.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) CASH RECEIVED AND PAYMENTS FOR MAY 2016 COMPARED WITH THE SAME MONTH IN YEAR 2015.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) CASH PAYMENTS AND PERCENTAGE OF TOTAL EXPENDITURE BY TYPE DURING THE MONTH OF MAY 2016.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(14) BREAK DOWN OF NFT SALARIES PAID IN MAY, 2016 BY SERVICE TYPE FOR THE MONTHS FEBRUARY 2016 AND MARCH 2016.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(15) ACCRUED NET SALARIES BY SERVICE TYPE FOR THE MONTH OF MAY 2016.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(16) RECEIPTS TREND ANALYSIS.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(17) BREAK DOWN OF THE TRADE CREDITORS FOR THE MONTH OF MAY 2016.



The Financial Director submitted (16th June, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(18) TENDER FOR THE REVALUATION OF FIXED ASSETS

The Financial Director reported (16th June, 2016) that in the year 2009, the Government of Zimbabwe had adopted the use of multiple currencies across the country. However, owing to the inability to apply the financial reporting requirements in hyper-inflationary economies, Council was unable to apply appropriate exchange rates to the transactions measured in the Zimbabwe currency that existed prior to dollarization. This forced Council to come up with new values for all Council Assets.

The valuation of fixed assets necessitated the services of suitably qualified, experienced and skilled individuals to come up with the values to be attached to assets. Council utilised the services of the City Valuer to revalue assets such as buildings and fixtures since he was qualified to do so. For motor vehicles and plant the services of the Transport Superintendent were utilised as he was also qualified.

However, for roads, subways, dams, over and underground pipes, bridges and items of a similar nature the revaluation was not carried out as Council did not have suitable expertise to undertake such an exercise. Therefore, Council did not have the value of these assets. Ernst and Young who were Council auditors had raised concern on this issue and had implored Council to revalue these assets and come up with a comprehensive asset register.

Authority was therefore sought to tender out for the revaluation of Council assets which had not been revalued.

The matter was considered and the Financial Director explained that accounting standards were changing. There was need to go out to tender for the revaluation of dams, roads, subways, bridges and underground pipes etc.

Thereafter it was –

RESOLVED TO RECOMMEND:

That authority be granted to tender out for the revaluation of Council assets which had not been revalued.

(19) REQUEST FOR 50% INCENTIVE REBATE FOR STAND 47020 MPOPOMA A/C 86030027 : SCOUTS ASSOCIATION OF ZIMBABWE.

The Financial Director reported (24th June, 2016) that the Scouts Association of Zimbabwe had missed out on the 50% incentive rebate promotion as they could not afford to pay the required amount in order to claim the benefit. However it turned out that Council was billing the association a non-existent service from 2009 to April 2016. Council was billing for 2 water closets and sewerage charges linked to the use of water. The premises were not connected to the municipal sewer reticulation. The association had a septic tank that it used.

On 30 May 2016 the association wrote to Council and their letter read in part as follows:-

“We are requesting for a 50% incentive on stand 47020 Mpopoma Scout Hall account number 86030027. The above mentioned account was being charged for sewer system from February 2009 up to April 2016 whilst we have a septic tank on the property. We since resolved this with your department and our account has been correctly adjusted in this regard. It is our belief that if this matter had been settled by 31 December 2015 we would have qualified for the 50% incentive hence could have made efforts to clear the account”.

The account was adjusted in April 2016 and a total of \$3 970.78 in sewer charges had been reversed. The association was making regular payments into their account. The 50% rebate amounted to \$4 835.13 and if applied to the account today would require no payment from the association as the current outstanding balance on their account was \$3 936.27.

As the circumstances that led Council to levy sewerage charges on the association's account were not of their making it would be advisable for Council to give them the rebate amounting to \$4 835.13.

RESOLVED TO RECOMMEND:

That Council grants the Scout Association of Zimbabwe a rebate amounting to \$4 835,13 for Stand 47020 Mpopoma Scout Hall, account number 86030027.

Planning Committee had resolved to recommend to this Committee -

That the piece of land adjacent to 57998 Lobengula, being proposed Stand 73646 Lobengula, measuring 1 hectare in extent be leased to T E R D cultural group for the purpose of establishing a historical heritage and cultural centre for an initial period of 5 years at a monthly rental of US\$40 subject to review at the pleasure of Council. The applicant's address was P O Box 2534, Bulawayo.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(21) DEVELOPMENT OF SITE 16 VENDING SITE SITUATED AT THE INTERSECTION OF MASOTSHA NDLOVU AVENUE AND FIFE STREET (ALSO KNOWN AS HIGHLANDERS FOOTBALL CLUB VENDING SITE) AND CANCELLATION OF 5TH AVENUE VENDING SITE (ADJACENT PRESBYTERIAN CHURCH) AS A VENDING SITE.



The Director of Engineering Services had submitted to the Town Lands and Planning Committee (21st June, 2016) the attached report relating to the abovementioned matter:-

The Committee had considered the matter and discussion had ensued. Councillor M. Ncube had observed that the Central Business District was now clean. Vending by-laws had been effectively enforced. Enforcement was still needed in the Site 5 near Rose Camp/MaDlodlo Beer Garden along 6th Avenue extension.

Councillor S. Chigora had noted that more water supplies and ablution facilities were required in Site 16. A concrete slab should also be erected to prevent dust nuisance etc.

Councillor S. Khumalo had enquired about the Municipal Police who were convicted of theft while enforcing vending by-laws. The court had found them guilty. He wanted to know if Council was protecting such employees?

The Chairperson (Councillor T. Ncube) had also noted the excellent work regarding the enforcement of vending by-laws which should continue.

In response the Acting Town Clerk had advised that Council had represented the convicted Municipal Police in Court. The Municipal Police effected an arrest on a vendor who later claimed that they had stolen her money (\$200). She had confirmed that Council would appeal against this decision.

On the recommendation of the Director of Engineering Services the Town Lands and Planning Committee had resolved to recommend to this Committee -

1. That 3 mobile Food caravans sites and one mobile cloakroom site at Masotsha Ndlovu/Fife street vending site as depicted on plan TPB 817 be leased through a tender system.
2. That the City Valuer furnishes the Director of Housing and Community Services with the monthly rentals as soon as the lease of sites through a tender system is approved by Council.
3. That Council cancels the designation of the Vending site along 5th Avenue (adjacent to Presbyterian Church) in order to promote the growth of the vending site at Masotsha Ndlovu site.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(22) REQUEST FOR AUTHORITY TO VIREMENT FUNDS TO ENABLE THE PAYMENT FOR THE REHABILITATION OF OUTFALL SEWERS , PUMPS AND MOTORS -FINANCIAL YEAR 2016: CAPITAL BUDGET

The Director of Engineering Services reported (23rd June, 2016) that the Department requested authority to virement \$1,733,000 capital funds from Vote 0089 item 21028 to Vote 0600 item 4534 and \$26,000 capital funds from vote 0851 item 4551 to votes 0605/21507,0801/21281,0601/212600and 0604/21506 as tabulated below during the year 2016.

VIREMENTATION OF FUNDS

From	Description	Amount	To	Description	Amount
Vote			Vote		
0089/21028	Outfall sewer	\$1,733,000	0600/4534	Rehabilitation of outfall sewer	\$1,733,000
0851/4551	Criterion Rehabilitation	\$5,000	0605/21507	Submersible pump	\$5,000
0851/4551	Criterion Rehabilitation	\$7,000	0801/21281	Motor	\$7,000
0851/4551	Criterion Rehabilitation	\$8,000	0601/21260	Submersible pump	\$8,000
0851/4551	Criterion Rehabilitation	\$6,000	0604/21506	Motor and pump	\$6,000
Total		\$1,759,000			\$1,759,000

The Department of Engineering Services had made consultations with Financial Services Department and they had no objection to the virement.

RESOLVED TO RECOMMEND:

That authority be granted to virement \$1 733 000 capital funds from Vote 0089 item 21028 to Vote 0600 item 4534 and \$26 000 capital funds from Vote 0851 item 4551 to Vote 0605/21507, 0801/21281, 0601/212600 and 0604/21506 as tabulated below during the year 2016 for payment for the rehabilitation of outfall sewers, pumps and motors as follows:-

From Vote	Description	Amount	To Vote	Description	Amount
0089/21028	Outfall sewer	\$1,733,000	0600/4534	Rehabilitation of outfall sewer	\$1,733,000
0851/4551	Criterion Rehabilitation	\$5,000	0605/21507	Submersible pump	\$5,000
0851/4551	Criterion Rehabilitation	\$7,000	0801/21281	Motor	\$7,000
0851/4551	Criterion Rehabilitation	\$8,000	0601/21260	Submersible pump	\$8,000
0851/4551	Criterion Rehabilitation	\$6,000	0604/21506	Motor and pump	\$6,000
Total		\$1,759,000			\$1,759,000

(23) VENDING ACTIVITIES.



The Acting Director of Housing and Community Services had submitted to the Health, Housing and Education Committee the attached report on the abovementioned matter:-

The Committee had considered the matter and discussion ensued. Councillor M. Lubimbi had noted that streets and pavements in the Central Business District were clean. Vending by-laws had been effectively enforced. Revenue from vending activities should also be ring fenced.

Councillor J. Sithole had observed that most of the vendors who were removed from Central Business District streets and pavements had migrated to site 5 near MaDlodlo beer garden. The site was located near a busy main road (Luveve road). A commuter omnibus had recently lost control resulting in the vehicle veering off the road near site 5. No one was injured. There was need to barricade the site. Strong rails should be installed to protect residents from passing vehicles.

Council should regularise some of the vendors and start collecting revenue. Allocations should be made to fully registered vendors so that Council maximised on revenue collection.

Councillor G. Mangena had concurred. He had supported the ring fencing of revenue collected from vending activities. This money should be used to improve vending sites. Residents should police each other regarding vandalism of Council infrastructure.

In response the Acting Director of Housing and Community Services had explained that most of the Council infrastructure was being vandalised by residents. Proper material would be sought for the provision of barricades. He had confirmed that Council was screening all the registered vendors accordingly in terms of the relevant by-laws.

The Health, Housing and Education Committee had resolved to recommend to this Committee -

That the recommendation of the Acting Director of Housing and Community Services be adopted as follows:-

- (1) That the \$1 per day vending request be rejected for the reasons given in the report, and instead vendors pay approved monthly rentals at designated sites.
- (2) That the curio and flower vendors' fees be reduced to \$10 excluding VAT.
- (3) That the request for reduction of daily booking vendors' fee at Egodini (from \$2 to \$1) be not acceded to and instead Council re-affirms the \$10 monthly fee payment.

Discussion ensued and Councillor M. Ncube referred to recommendation 3. He felt that the affected vendors were not making adequate cash from vending and as a result they could not afford the \$10 monthly fee payment.

Councillor N. Sibanda felt that the \$1 per day was administratively costly and therefore supported the recommendations vendors could pay the \$10 in advance.

Councillor R. Jele supported the \$10 monthly fee.

His Worship the Mayor (Councillor M.K. Moyo) confirmed that the \$1 per day was a request which came from the vendors and not Council was it not possible to close some of the turn stiles at Egodini and then issue \$1 tickets accordingly.

In response the Acting Director of Housing and Community Services explained that at the moment Council did not have adequate manpower to collect the \$1 every day hence the recommendation that the \$10 monthly fee be maintained.

The Acting Town Clerk advised that while it would look lucrative the cost of collecting the \$1 a day far outweighed what could be gained from it. It did not make a business case as it will cost more than what could be collected. There was need for inspectors going round to check if payments were accounted for properly and this was not possible due to manpower challenges.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the recommendations of Health, Housing and Education Committee be adopted on the understanding that the affected vendors could stagger payment and made arrangements with the relevant Heads of Department accordingly.

(24) BARBOURFIELDS KIOSK VIP LOUNGE : NKULULEKO NDLOVU.

The Acting Director of Housing and Community Services recalled (22nd June, 2016) that Council (6th April, 2016) had resolved as follows:-

- (1) that Council decision of (05/11/2014) that resolved to award Nkululeko Ndlovu the lease of Barbourfields Kiosk be reviewed and rescinded and the lease be terminated for reasons detailed in the report.
- (2) that efforts be made to recover arrears amounting to US\$1 750 (and any other amounts) owed to Council as at December 2015.

In pursuance of the Council resolution, the department had advised Mr Nkululeko Ndlovu of the termination on 12 April 2016. Instead of vacating the premises Mr N. Ndlovu wrote an appeal letter dated 28th April 2016 and was attached as Annexure A.



In view of the appeal, the department notes the following:-

- (i) There was no other tenant allocated a VIP Lounge next Mr Ndlovu instead, its Council, through the social Services Section that was running a kiosk. No alcohol was sold. Some Councillors had even visited the place.
- (ii) There was no personal harassment of Mr Ndlovu as alleged.
- (iii) A trading licence was a requirement in terms of the lease, and Mr Ndlovu had to get one. No liquor should be sold on the premises in terms of the lease. As such, the department would like to reiterate that Mr Ndlovu was in breach of Clause 4 and 5 of the lease by :-
 - (1) operating without a trading license .
 - (2) Trading in unauthorised items in the kiosk (alcohol) instead of commodities and items specified in the Schedule that he was given.

In terms of rentals, the kiosk now owed Council an amount of US\$1 610 which amount should be recovered from Nkululeko Ndlovu upon his eviction.

In view of the foregoing the Housing and Community Services department recommended that the appeal be rejected as this was a way of buying time. Instead Council should re-affirm its previous decision. Failure to vacate the premises, Mr Ndlovu be forcibly evicted from the premises in terms of law.

The matter was considered and Councillor M. Ncube enquired why Mr. Nkululeko Ndlovu was still occupying the premises and yet he was in serious breach of the lease agreement. Councillor N. Sibanda concurred.

In response the Acting Director of Housing and Community Services explained that the applicant had made an appeal and it was difficult to remove him while his appeal was awaiting consideration. The lease was indicated in breach of the agreement as outlined in the report and further reports of late opening had been received. He had also connected a television set that was part of the AU Region 15 games without the landlord's permission.

Thereafter it was –

RESOLVED TO RECOMMEND:

1. That the appeal by Mr. Nkululeko Ndlovu be not acceded to as this was a way of buying time and instead Council should re-affirm its previous decision and the lease be terminated for reasons detailed in the report.
2. That Council recovers arrears amounting to US\$1 750 and any other amounts) from the applicant.

(25) MINUTES OF THE SUB-COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT : MEETING HELD IN THE COMMITTEE ROOM ON WEDNESDAY, 22ND JUNE, 2016.



The attached minutes of the Sub-Committee on Allocation of Stands and Premises for Development were submitted for consideration.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the minutes of the Sub-Committee on Allocation of Stands and Premises for Development as submitted be received and the various recommendations contained therein be adopted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.