



CITY

OF



BULAWAYO

## MEETING OF THE CITY COUNCIL

**NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND FORTY FOURTH MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 6<sup>TH</sup> JANUARY, 2021 AT 12.00 NOON IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.**

\*\*\*

28<sup>th</sup> December, 2020

**S. ZHOU**  
**CHAMBER SECRETARY**

*Our Bulawayo Our Water, Our Water our Bulawayo*



**CITY OF BULAWAYO**

**MEETING OF THE CITY COUNCIL:  
WEDNESDAY 6<sup>TH</sup> JANUARY, 2021 AT 12.00 NOON.**

**A G E N D A**

- (1) **CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 2<sup>ND</sup> DECEMBER, 2020 AND THE SPECIAL COUNCIL HELD ON THE 21<sup>ST</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'A' Pages A to N

- (2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 1<sup>ST</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'B'

- (3) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 7<sup>TH</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'C'

- (4) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 8<sup>TH</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'D'

- (5) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 9<sup>TH</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'E'

- (6) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON THE 15<sup>TH</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'F'

- (7) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 16<sup>TH</sup> DECEMBER, 2020**

\*\*\* Attached ANNEXURE 'G'

- (8) **APPLICATIONS FOR LEAVE OF ABSENCE**

# **ANNEXURE 'A'**

**MINUTES:**

A

**NO. 3343**

**2020**

**MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FORTY THIRD MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 2<sup>ND</sup> DECEMBER, 2020 AT 12.00 NOON.**

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**PRESENT:**

His Worship the Mayor (Councillor S. Mguni)  
Councillor Mlandu Ncube (Deputy Mayor)  
Alderman M. Lubimbi  
“ S. Khumalo  
Councillor A. Batirai  
“ S. Chigora  
“ M. Dube  
“ F. Javangwe  
“ R.D. Jele  
“ F. Mhaka  
“ P. Moyo  
“ S. Moyo  
“ F. Msipha  
“ S. Mutanda  
“ Mildred Ncube  
“ J. Ndlovu  
“ T. Ruzive  
“ S. Sibanda

**ALSO:**

The Chamber Secretary  
The Director of Engineering Services  
The Financial Director  
The Director of Health Services  
The Acting Human Capital Director  
The Assistant Director of Housing and Community Services (Community Services)

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Council  
2.12.2020

(1) MINUTES

RESOLVED:

That the minutes of the Ordinary Council meeting held on the 4<sup>th</sup> November, 2020 be taken as read and signed with the proviso that a report on the UCAZ Special Executive Committee and resolutions on the Chambuta National Children's Rehabilitation Centre be amended as follows:-

That Council to provide paint for the hostel block at Chambuta National Children's Rehabilitation Centre.

(2) REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 3<sup>RD</sup> DECEMBER, 2020.

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted.

(3) REPORT OF THE HEALTH HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 10<sup>TH</sup> NOVEMBER, 2020.

RESOLVED:

That the report of the Health Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted.

Council  
2.12.2020

(4) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 16<sup>TH</sup> DECEMBER, 2020.**

**RESOLVED:**

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted.

(5) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 17<sup>TH</sup> DECEMBER, 2020.**

**RESOLVED:**

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted.

(6) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 23<sup>RD</sup> NOVEMBER, 2020**

**RESOLVED:**

That the report of the General Purposes Committee together with reports on:-

- (a) Acting appointments in Excess of Six Months : Town Clerks and Chamber Secretary's Departments.
- (b) Councillors Allowances
- (c) Post Entry Study Scheme : Diploma in Community Nursing : Parirenyatwa Post Basic School of Nursing : Registered General Nurse : Sinanzeni Dangirwa : S.R.. No. 20345 : Health Services Department : 4 January 2021 to 31 December 2021.
- (d) Acting appointments in excess of six months.
- (e) Authorised and Actual Establishment Comparison Summary Sheet as at 31 October, 2020.
- (f) Summary report on General Staff Loss and Injury on Duty for the Month of October 2020.

as submitted be received and the various recommendations contained therein be adopted.

(7) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 24<sup>TH</sup> NOVEMBER, 2020.**

**RESOLVED:**

That the report of the Finance and Development Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **3% Ward Retention Income and Expenditure (Item 12)**

Councillor A. Batirai felt that the 3% Ward Retention Constitution be Amended. Some of the Constitutional provisions caused delays in accessing the funding. The funds were losing value because of high inflation .

Councillor F. Msipa noted that residents wanted an update with regards to the 3% Ward Retention Fund. Residents in Ward 15 wanted public lighting. The Deputy Mayor encouraged Wards to submit their project proposals in time and inline with available funds.

**RESOLVED:**

That the recommendation of the Finance and Development Committee be adopted.

(b) **Devolution Funds (Item 14)**

Councillor A. Batirai supported the use of devolution funds on water augmentation projects. The decision on how to use devolution funds should be left to local authorities. It was not right for central government to detect how devolution funds should be used. Currently the City needed more water augmentation sources to improve water availability.

The Deputy Mayor noted that it was not clear how much the City had been allocated. Wide consultations should be made with residents with regards to devolution funds. The fight against Covid 19 activities should be funded accordingly.

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Alderman S. Khumalo referred to the table in the report. The table highlighted how devolution funds were used. Some of the funds were used to rehabilitate sewer lines while the bulk of it was used on water reticulation. There were only 2 projects which were not water related and had been funded. These were the fight against Covid 19 activities and roads construction in Cowdray Park. Government should avail more funds.

The Mayor (Councillor S. Mguni) highlighted that water augumental projects had been prioritised. Devolution Funds also assisted in Financing of the Council budgets. Sewer and water reticulation needed rehabilitation. Council was still working on completion of the outstanding capital projects. Government had provided a guideline on the use of devolution funds and as such these needed to be followed.

**RESOLVED:**

That the recommendation of the Finance and  
Development Committee be adopted.

(c) **Request For Authority To Virement Funds On Capital Budget Vote To Enable The Payment For Surfacing Works (Item 16)**

Councillor A. Batirai felt that ZWL\$15 million was not sufficient for the rehabilitation of the roads. The state of the City's roads had worsened.

The Mayor (Councillor S. Mguni) explained that Council had drawn up a 2020 supplementary and 2021 budgets. These budgets were awaiting Ministerial approval. Most of the roads rehabilitation works would be done once budget had been approved.

The request to virement funds was to kick start some of the road works ahead of the rainy season.

**RESOLVED:**

That the recommendation of the Finance  
and Development Committee be adopted.

(d) **Proposed Review To Entry Charges For Normal Entry and Hire Charges At Swimming Pools (Item 19)**

Councillor R.D. Jele enquired if the Tariffs Committee was in existence. A lot of service fees had been reviewed and the relevant reports had not been submitted. He supported the reviewing of the swimming pool fees.



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Councillor S. Chigora highlighted that a detailed report regarding all miscellaneous charges would be submitted to the Finance and Development Committee accordingly. He encouraged Councillors to inform residents on Council charges.

The Mayor (Councillor S. Mguni) noted that most of the miscellaneous charges including leases were reviewed by the Tariffs Committee and a detailed report submitted. Other services were now permitted to be paid in foreign currency.

**RESOLVED:**

That the recommendation of the Finance and Development Committee be adopted.

**(8) APPLICATIONS FOR LEAVE OF ABSENCE**

**RESOLVED:**

That the following applications for leave of absence be approved or confirmed as appropriate:-

Councillor M.V. Chunga : 1<sup>st</sup> to 31<sup>st</sup> December, 2020  
Inclusive.

**RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE:**  
**COUNCIL IN COMMITTEE**

**(9) APPLICATION FOR USE OF THE SMALL CITY HALL : ROTARY INTERNATIONAL CLUB.**

The Town Clerk reported (1<sup>st</sup> December, 2020) that the following letter (1<sup>st</sup> December, 2020) had been received from the Rotary International Club:-

“We refer to the above topic as we apply to make use of the small city hall for free for charity handover Ceremony to be held on the 11<sup>th</sup> of December 2020 at 10am to 12noon. Rotary Clubs in the Zimbabwe South Region will be handing over Medical School books to three provinces which are Bulawayo, Matabeleland North and Matabeleland South Medical Schools.

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Rotary International is Humanitarian Organization that is guarded by seven areas of focus, Peace building and conflict resolution, Water and Sanitation, Maternal and Child Health, basic Education and literacy, Economic development, disease prevention and Supporting the Environment. Zimbabwe South Rotary is represented by Rotary Club of Bulawayo, Rotary Club of Bulawayo South, Rotary Club of Matopos, Rotary Club of Belmont, Rotary Club of Plumtree, Rotary Club of Lupane, Rotary Club of Hwange and Rotary Club of Victoria Falls. This hand over will see all the above clubs handing over donated books to all Medical schools within the region of Zimbabwe South.

It is with delight to note that we have a continued relationship with the City of Bulawayo and we look forward to your positive response as this donation will go a long way within our city, the Province and the Country at large.”

In terms of current policy on the free use of Council facilities including stadia and community halls:-

- (i) Council may grant free use of its stadia, Large and Small City Hall and other municipality facilities only for national events such as Independence Ball, Independence, Heroes and Defence day.
- (ii) Other government departments requesting free use of stadia, Large and Small Halls and other municipal facilities, and were not in a position to pay in advance, Council may enter into a debt swap arrangement with relevant government departments.
- (iii) Special needs group may upon application be granted 50% discount on the hire charges for use of Council facilities, subject to their application being submitted to the General Purposes Committee for determination/consideration as appropriate.
- (iv) Council may grant free use to facilitate donation and other charity events where the Directors will exercise discretion and report to Council.

The normal hire charge for such events at the Small City Hall was detailed as follows:-

Hall Hire	\$ 178.00
VAT	25.81
Refundable deposit	89.00
	_____
<b>Total</b>	<b><u>\$292.81</u></b>

**RESOLVED:**

That the applicant (Rotary International Club) be granted free use of the Small City Hall as requested, on the 11<sup>th</sup> December, 2020 from 10.00am to 12 noon due to the nature of the event.

(10) **INVITATION TO PLAY IN AND SPONSOR THE URBAN COUNCILS ASSOCIATION OF ZIMBABWE (UCAZ) CHAMBUTA CHILDREN'S HOME GOLF TOURNAMENT AT THE ELEPHANT HILLS GOLF COURSE, VICTORIA FALLS ON FRIDAY, 11 DECEMBER 2020**

The Town Clerk reported (30<sup>th</sup> November, 2020) that he had received the following letter from the Urban Councils Association of Zimbabwe Secretary General:

“The above matter refers,

As you are aware UCAZ is working with the Angels of Hope Foundation to transform the former Chambuta refuge facility into a National Children's Rehabilitation centre. This is an initiative of the First Lady, Mrs Auxillia Mnangagwa.

The First Lady has come to the rescue of street children from all urban centers by establishing a home for them at Chambuta, a former refuge facility situated in Chiredzi. The streets are not safe for children. As they loiter in the streets with nothing to eat, they get introduced to drugs and exploited sexually by paedophiles.

At Chambuta the children will not only be given shelter but also provided with life skills through vocational training. Once they reach the age of 18 they will leave the facility and are expected to contribute to society and the economy.

A number of urban local authorities have adopted houses at Chambuta which they are going to rehabilitate in order to make the place more habitable and comfortable for the children.

UCAZ is organizing a charity golf tournament which will be held at the Elephant Hills Hotel, Victoria Falls on 11 December 2020 to support Amai Mnangagwa's noble cause. All proceeds from the golf tournament will be channeled towards the Chambuta Children's home.

We believe that the Chambuta Children's home project is a noble idea worth everyone's support. It is also an excellent opportunity for representatives of local authorities and the corporate world to interact with each other and to meet with the First Lady and show her support while enjoying their favorite pastime.

All UCAZ members are being invited to provide teams to play in the tournament. You are also being invited to provide a team to participate in the tournament.

Kindly invite your suppliers to participate in the tournament. Attached is a form in which they can indicate how they intend to sponsor, partner or participate in this noble cause. A detailed budget can be availed upon request for further partnerships.

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The banking details are as follows:

**Account Name:** Urban Councils Association  
**Bank:** Stanbic  
**Branch:** Minerva  
**ZWL Account No:** 9140001620559

**Account Name:** Urban Councils Association  
**Bank:** Stanbic  
**Branch:** Minerva  
**Nostro Account No.** 9140000920826

After making your payment, kindly send us proof of payment.

For more information, please contact Mr C. Musekiwa on 263 773 572 208 or Ms Selina Chiruzi on 0772 889 779 or email, [ucaz@ucaz.org](mailto:ucaz@ucaz.org) or [cmusekiwa@ucaz.org](mailto:cmusekiwa@ucaz.org).

We would like to take this opportunity to thank you in advance for your cooperation and participation.

Also attached to the letter is the Urban Councils Association of Zimbabwe Chambuta Golf tournament registration form.”

It was noted that the setting up of the Chambuta Children’s Home was a noble idea as it sought to move children off the streets and gave them a roof over their heads. While the City might be facing financial constraints, it would be prudent for Council to assist.

**RESOLVED:**

1. That Council circulates the Urban Councils Association Zimbabwe’s invitation to its partners and stakeholders.
2. That Management Committee to make a decision on the fielding of a team subject to availability of funds.
3. That Council sponsors the Hole/Tee Box package at USD\$300.

(11) **79<sup>TH</sup> ANNUAL GENERAL MEETING OF THE URBAN COUNCILS ASSOCIATION OF ZIMBABWE : VICTORIA FALLS – 13<sup>TH</sup> DECEMBER, 2020**

The Town Clerk reported (1<sup>st</sup> December, 2020) that the following communication (29<sup>th</sup> November, 2020) had been received to the effect that the 79<sup>th</sup> Annual General Meeting of the Urban Councils Association of Zimbabwe would be held in Victoria Falls on 13<sup>th</sup> December, 2020.

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The draft Agenda for the Annual General Meeting was as follows:-

- (i) Notice convening the meeting
- (ii) To confirm or otherwise deal with the previous minutes
- (iii) President's Report
- (iv) Appeals from decisions of the Executive Committee
- (v) Audited Financial Accounts
- (vi) Appointment of External Auditors
- (vii) Amendments to the Constitution
- (viii) Election of the Office Bearers

The Urban Councils Association of Zimbabwe Constitution in Article 25 thereof stated that:-

“Unless determined otherwise by the General Meeting, the maximum number of delegates shall be as indicated against each full member's name.

Beitbridge	2	Gwanda	2	Mutare	5
Bindura	2	Gweru	5	Norton	1
Bulawayo	7	Harare	10	Plumtree	1
Chegutu	2	Hwange	1	Redcliff	2
Chinhoyi	2	Kadoma	4	Rusape	1
Chitungwiza	6	Kariba	2	Ruwa	1
Chiredzi	1	Karoi	1	Shurugwi	1
Chirundu	1	Kwekwe	5	Victoria Falls	2
Chipinge	1	Lupane	1	Zvishavane	1
Epworth	1	Marondera	2	Mvurwi	1
Gokwe	1	Masvingo	4		

As could be seen the maximum number of voting delegates from Bulawayo shall be 7. In the past the seven delegates had been the members of the General Purposes Committee, that is, The Mayor, the Deputy Mayor and the Chairperson of the following Committees:-

- (1) Finance and Development Committee
- (2) Environmental Management and Engineering Services
- (3) Town Lands and Planning
- (4) Future Water Supplies and Water Action
- (5) Health, Housing and Education

**N.B.** Chairman of Finance and Development had not been elected.  
As a result he would be substituted by the Chairperson of Audit Committee

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The delegates would be accompanied by the Town Clerk and appropriate staff.

The registration fee per delegate for this meeting was ZWL41 500 for the Town Clerk and His Worship the Mayor and ZWL22 900 for the rest of the delegates.

Council was being requested to nominate the delegates to the UCAZ Annual General Meeting to be held in Victoria Falls on the 13<sup>th</sup> December, 2020 as well as authorise the related expenditure.

The matter was considered and the Chamber Secretary advised that usually it was the Chairpersons of Committees who attended such meetings. In this case the Chairperson of the Business committee would attend the meeting since the Chairperson of Finance and Development Committee had not been elected. The Chairperson of the Audit Committee was also not available.

**RESOLVED:**

That authority be granted for the members of the General Purposes Committee and Chairperson of the Business Committee, accompanied by the Town Clerk to attend the 79<sup>th</sup> Annual General meeting of the UCAZ in Victoria Falls on the 13<sup>th</sup> December, 2020.

(12) **REQUEST FOR SUPPORT IN CONDUCTING A STUDY ENTITLED: THE EFFECT OF THE SARS COV2 EPIDEMIC IN A RESOURCE LIMITED SETTING: THE ZIMBABWEAN PERSPECTIVE: BIOLOGICAL RESEARCH AND TRAINING INSTITUTE (BRTI)**

The Director of Health Services reported (27<sup>th</sup> November, 2020) that a request for support in conducting a study had been received from Biological Research and Training Institute (BRTI). The study aimed to inform the development of context-specific COVID-19 containment measures in Zimbabwe. Its specific objectives were:

- To assess the perceptions and understanding of Zimbabweans on Covid-19?
- To assess the quality and scope of information on COVID-19 available to the public in the community
- To assess the Socio-economic effects of the current COVID-19 measures in Zimbabwe
- To determine measures that would be considered suitable to mitigate COVID-19 in Zimbabwe.

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It would be conducted in Chitungwiza, Seke Rural, Bulawayo, Matabeleland South, and Harare over a period of two years (from April 2020 – April 2022). The study had received ethical approval from Medical Research Council of Zimbabwe as well as Ministry of Health and Child Care. The city was central in the COVID 19 response and currently contributed no less than 42% of the country's case load. The outcomes of the study would assist the response teams to formulate situation specific plans. It came at no cost to Council.

It was therefore recommended that BRTI be allowed to conduct the study on condition they indemnified Council for any mishaps that may befall them while in Council premises and share the research findings.

**RESOLVED:**

That authority be granted to the Biological Research and Training Institute (BRTI) to conduct a study on Council premises as shown in the report above subject to the usual conditions viz:

- (a) The applicant to submit a copy of their research findings including the Executive Summary.
- (b) Council to be indemnified against any mishaps that might befall the researcher whilst on Council premises.

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**MINUTES OF THE SPECIAL COUNCIL : MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON MONDAY 21<sup>ST</sup> DECEMBER, 2020 AT 11.00 A.M.**

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**PRESENT:**

His Worship the Mayor (Councillor S. Mguni)  
Councillor Mlandu Ncube (Deputy Mayor)  
Alderman M. Lubimbi  
Councillor F. Javangwe  
“ P. Moyo  
“ F. Msipha  
“ S. Moyo  
“ Mildred Ncube  
“ J. Ndlovu  
“ S. Sibanda

**ALSO:**

The Town Clerk  
The Acting City Legal Officer  
The Financial Director  
The Director of Health Services  
The Assistant Director of Housing and Community Services  
The Acting Human Capital Director

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**Special Council**      **B**      **N**  
**21.12.2020**

**WATER SUPPLIES SITUATION REPORT OF THE DIRECTOR OF ENGINEERING SERVICES**

\*\*\*                    The Director of Engineering submitted the attached report relating to the abovementioned matter (signed minutes).

Thereafter the Director of Engineering Services took the meeting through the report and explained that this was an update on the water levels at Council dams in the background of inflows from the incessant rains that had been received. The dams had had inflows totalling 28 million since Thursday last week. There was an improvement of 33% overall in terms of water available in the dams. He indicated that the decommissioned dams had received significant inflows, as a result, there was need to recommission the dams. However the non return valves that had been installed, out of six (6), four (4) had failed which posed a challenge to the commissioning of the dams. He further explained that the contractor was working flat out to address the problem. He added that commissioning the dams would make water supplies available during the festive season..

Discussion ensued and Councillor S. Sibanda expressed sadness to the fact that residents of Bulawayo would have the Christmas holidays without water. He said that the challenges should be quickly addressed to enable the residents to have water during the Christmas holidays.

His Worship the Mayor (Councillor S. Mguni) sought clarity from the Director of Engineering Services if there were any contingency plans that had been put in place to avail water to the residents during the festive season.

The Deputy Mayor (Councillor Mlandu Ncube) said that equipment failure was unavoidable. However, the problem should be quickly attended to. He further mentioned that Council should only avail water on the 24<sup>th</sup> and 25<sup>th</sup> December, 2020. He however felt that a 144 hour load shedding should be applied soon after these two days.

The Director of Engineering Services further explained that Nyamandlovu Aquifer was declining in terms of production because of the rains. Currently the city was receiving 9ML/day. There were quite a number of boreholes that needed to be repaired, but it was difficult to access the boreholes because of the rains.

Thereafter it was –

**RESOLVED:**

That the abovementioned report be received and noted.

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# **ANNEXURE 'B'**

**REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION  
COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL  
BUILDINGS ON TUESDAY 1<sup>ST</sup> DECEMBER, 2020 AT 11.00AM**

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**PRESENT:**

Councillor	S.	Moyo (Chairperson)
Councillor	S.	Mguni (His Worship the Mayor)
Councillor	M.	Dube
Councillor	A.	Batirai

**ALSO**

The Town Clerk  
The Chamber Secretary  
The Director of Engineering Services

**APOLOGY**

Alderman	S.	Khumalo
Councillor	J.	Ndlovu

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(1) **WATER DELIVERY**

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) that the raw water delivery to the city still remained affected by low available abstraction.

(a) **Ncema and Fernhill**

Ncema had delivered a total of 1,591,312 m<sup>3</sup> of raw water out of the expected 4,000,962 m<sup>3</sup> to Criterion for treatment, and 675,100 m<sup>3</sup> treated water out of the expected 2,170,000 m<sup>3</sup> to Tuli reservoir for distribution

(b) **Available Pumping Capacities**

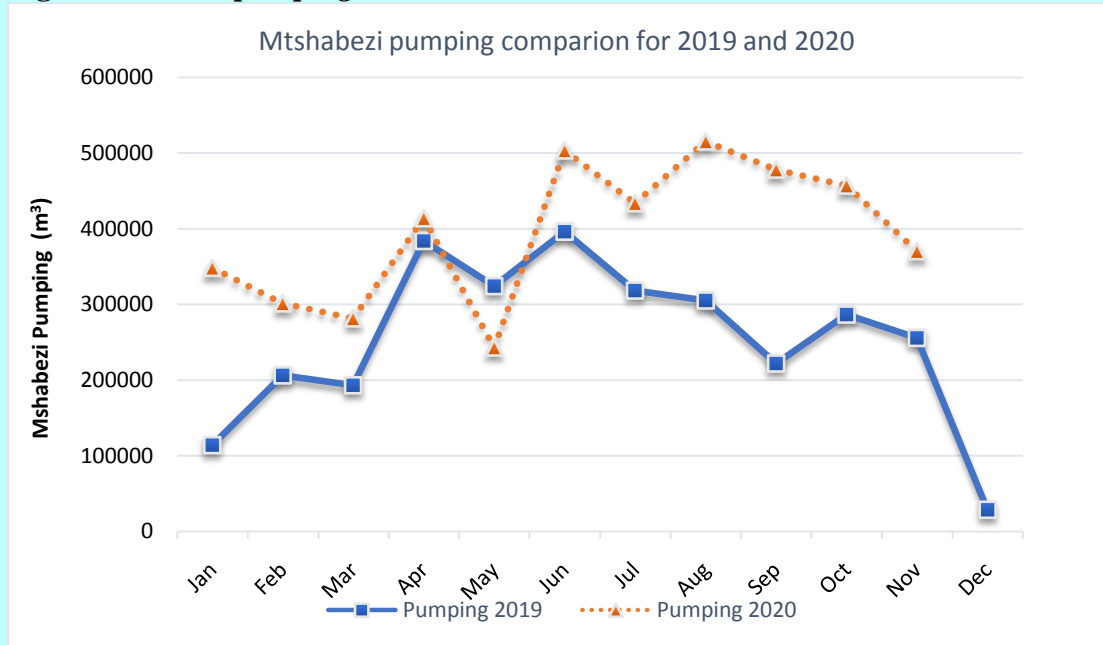
At present, Ncema water works had a capacity to pump a maximum of 25ML to 30 ML/day out of the expected 80ML/day clear water due to the non-functionality of some filter beds and 50ML to 60 ML/day out of the expected 140ML/day of raw water. On the other hand, Fernhill had a maximum capacity of pumping 52ML out of 70ML/day clear water with 4 out of 7 pumps functional.

**Table 7: Pumps Stations**

Source	Pump station	No. of Pumps	Working	Not working	Comments
Surface Water	<b>Ncema</b>				
	KSB	3	1	2	Undergoing replacement under AfDB funded project BWSSIP. Project ongoing.
	Sulzer	3	2	1	Second Sulzer pump repairs were completed and Electromechanical to finish on protection
	30" Sulzer	7	4	3	Awaiting repairs
	<b>Fernhill</b>				
	KSB	3	1	2	All 3 being replaced under the AfDB funded project BWSSIP.
	Sulzer	3	1	2	Motor needs rewinding Power surge protection was work in progress
	30" Sulzer	5	4	1	Needed repairs
	<b>Inyankuni</b>	3	2	1	Third booster still offline since the 3 <sup>rd</sup> of June.
<b>Umzingwane</b>	4	2	2	Convolutes leaking needed mending.	
Groundwater	<b>Nyamandlovu</b>				
	Rochester	5	4	1	Fifth pump that was serviced, still awaiting to be connected to the motor.
	Cowdray Park	5	4	1	Fifth pump was serviced, waiting electrical workshop to connect the pump to the motor
	Epping Forest	4	0	0	Project was ongoing. BCC and ZINWA currently on a stakeholder engagement phase.

Pumping from Mtshabezi in the month of November 2020 was 370,436 m<sup>3</sup>, whereas in the previous month of October 2020 the volume pumped was 456,964 m<sup>3</sup>. This was below the desired monthly average of 496,000 m<sup>3</sup> at 16ML per day and hence during the month under review the volume delivered was less than this average.

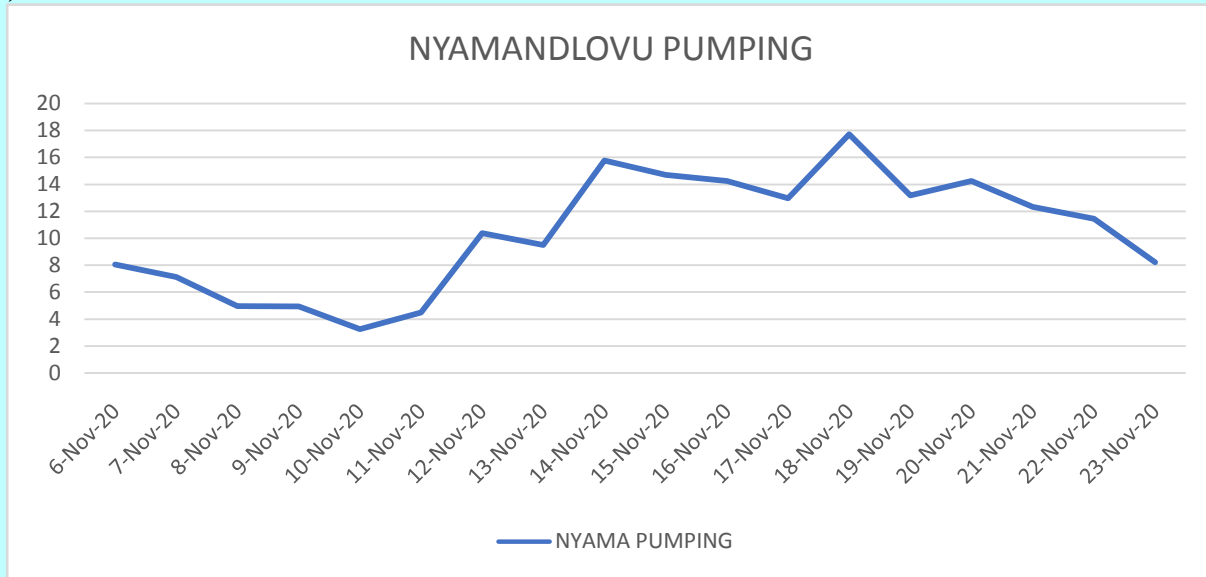
**Fig 5: Mtshabezi pumping**



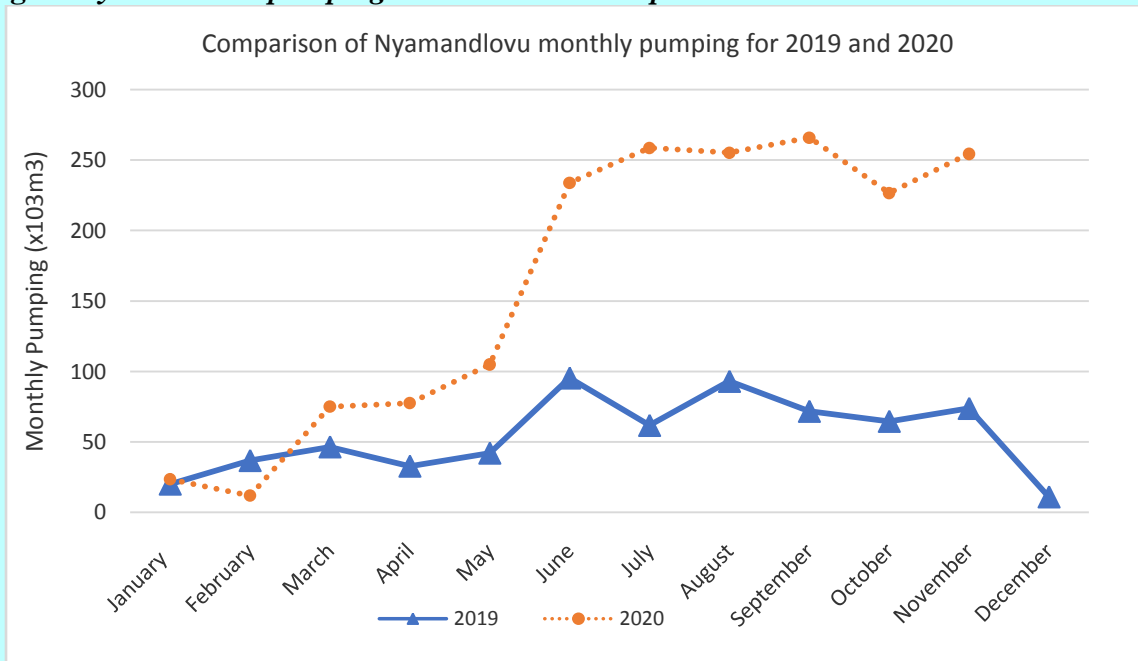
**(d) Nyamandlovu**

A total of 254 466 m<sup>3</sup> was delivered from Nyamandlovu for the month of November 2020, of which 242,714 m<sup>3</sup> had been pumped from Cowdray Park to Magwegwe reservoir. Test runs on the Epping forest line saw pumping along the Nyamandlovu line ranging between 3.25 MI/day and 17.712MI/day between the 6<sup>th</sup> and 23<sup>rd</sup> of November 2020 as shown in Figure 6. The average daily delivery to Magwegwe was 6,862 m<sup>3</sup>/day, this was above the annual average for 2019, which was 1,168m<sup>3</sup>/day. Figure 10 below showed the trend in pumping at Nyamandlovu (Rochester).

**Fig. 6: Nyamandlovu pumping trend from the 6<sup>th</sup> of November 2020 to the 23<sup>rd</sup> of November 2020.**



**Fig. 7: Nyamandlovu pumping 2019 and 2020 comparison**



**(e) Leaks on the delivery lines**

A total of 25 leaks had been encountered during the month of November 2020 on the transmission pipelines and 22 leaks had been repaired.

**Table 8: BULK CONVEYANCE BURST PIPES AND LEAKS**

Pipeline	Insiza	Inyankuni	30"	Umzingwane	KSB	Sulzer	15"	Nyama ndlovu	Ncema	Total
Received	0	0	7	2	0	5	4	5	0	25
Repaired	0	0	7	2	0	4	4	3	0	22
Outstanding	0	0	0	0	0	1	0	2	0	3

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

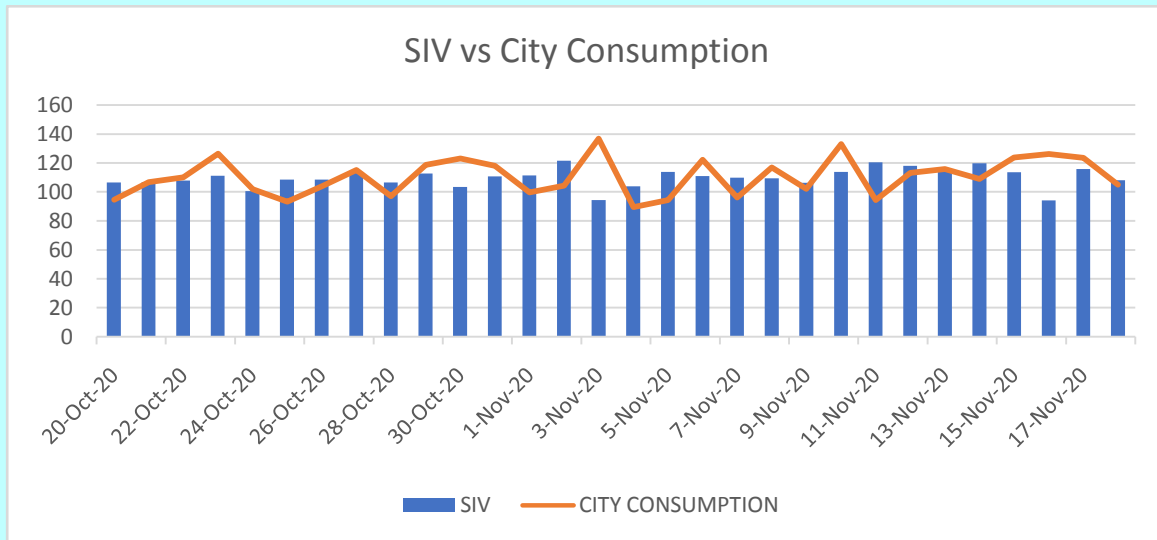
**(2) STATUS OF WATER RESOURCES**

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) that the City's water overall percentage storage in the dams as at 20 November 2020 was 21.51%. Overall dam storage was low due to the three consecutive years of low rainfall which in each instance and year resulted in insignificant inflows into the dams.

**Month on Month Actual Water Storage.**

Actual overall water storage in the dams was at 89,177,122 m<sup>3</sup>. Insiza was currently at 23.96% while Mtshabezi and Inyankuni were at 24.09% and 38.22% respectively making a total of 3 out of 6 remaining operational dams. The current consumption trend was at an average of 112.874 ML/day and remained higher than the current Average Daily Abstraction of 98 ML/Day from supply dams.

**Fig 1: System Input Volume Vs Consumption**



**Fig 2: Comparison of monthly overall dam storage for 2019 and 2020**

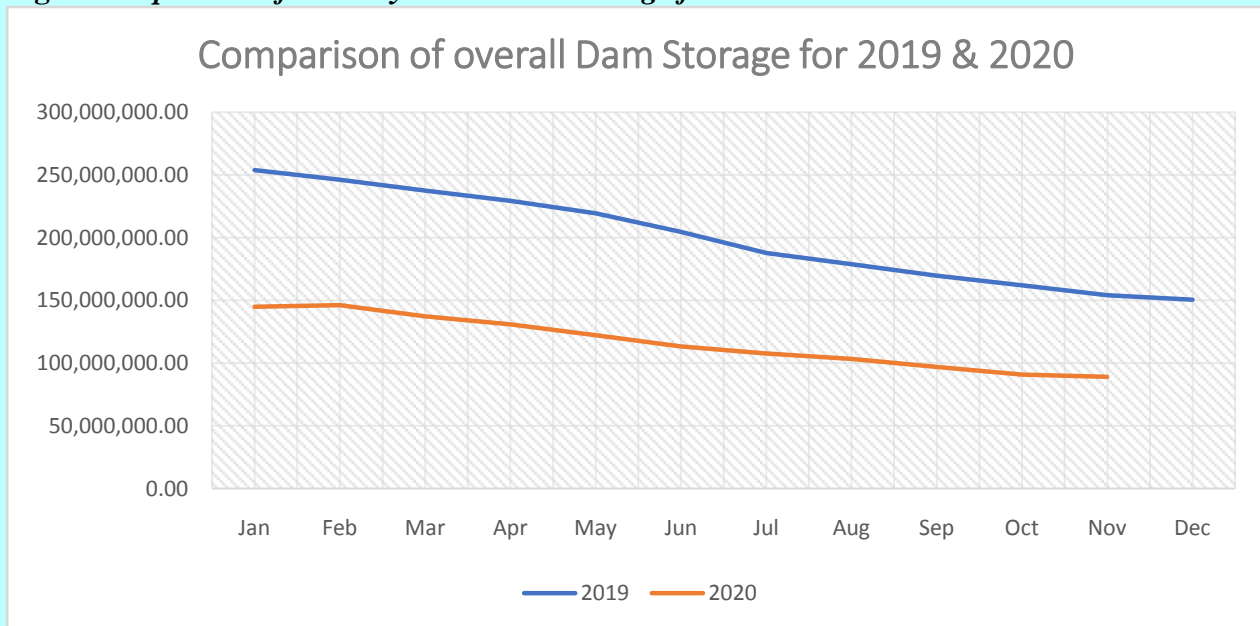


Fig 1 showed a comparison between System input volume and Consumption for the report month while Fig 2 showed a comparison between Dam Storage for 2019 and 2020.



## Dam Levels

As at November 2020 storage had decreased from the previous month of October by 0.44 % from 21.95 % to 21.51 %. Total volume was 89,177,122 m<sup>3</sup> of which usable volume was 72,592,014 m<sup>3</sup>.

During the similar period in 2019, operational dams had 154,086,908 m<sup>3</sup> of water (at 37.16 %), which was 9.65 % more than current storage. A summary of dam volumes was as in Table 1 below;

**Table 1: Comparison of dam volumes as at 20 November 2020.**

DAM	20 November 2020		20 November 2019		20 October 2020	
	Volume (m <sup>3</sup> )	Percent (%)	Volume (m <sup>3</sup> )	Percent (%)	Volume (m <sup>3</sup> )	Percent (%)
Insiza	41,561,482	23.96	71,284,208	41.09	42,120,766	24.28
Inyankuni	30,872,270	38.22	43,410,650	53.74	32,120,430	39.76
Lower Ncema	1,090,820	5.98	3,865,770	21.20	1,090,820	5.98
Umzingwane	1,361,600	3.05	2,130,600	4.77	1,361,600	3.05
Upper Ncema	1,206,000	2.65	1,638,680	3.60	1,206,000	2.65
Mtshabezi	12,526,000	24.09	31,757,000	61.08	13,112,000	25.22
<b>Total</b>	<b>91,011,616</b>	<b>21.51</b>	<b>154,086,908</b>	<b>37.16</b>	<b>91,011,616</b>	<b>21.95</b>

## DAM WATER USAGE

### 1.2.1 Drawdown and Abstraction

An average drawdown of 7,908,827 m<sup>3</sup> and an abstraction of 2,657,681 m<sup>3</sup> as shown in Table 2 below were realized.

**Table 2: Monthly drawdown for the month ending 20 November 2020**

Month	October 2020	November 2020	Average drawdown	Abstracted
Volume (m <sup>3</sup> )	91,001,616	89,177,122	7,908,827m <sup>3</sup>	2,657,681 m <sup>3</sup>
% full	21.95	21.51		

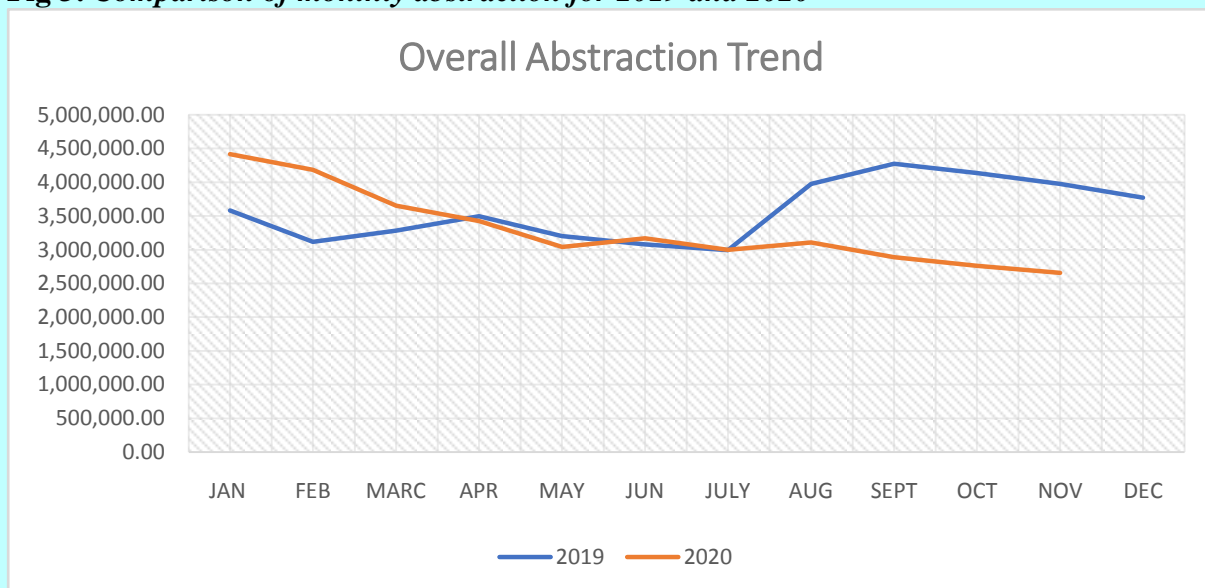
### Abstraction

Abstraction from supply dams in the month of November 2020 totaled 2,657,681 m<sup>3</sup>. Mtshabezi pumping was 370,436 m<sup>3</sup>. Table 3 was a comparison of monthly dam volumes, percentages, and abstractions for the year 2019 and 2020. It was the trending comparison of volume of water in storage for the years 2019 and 2020 whilst Figure 3 was a comparison of abstraction for the years 2019 and 2020.

**Table 3: Comparison of monthly dam volumes, percentages and abstractions**

	Volume (m <sup>3</sup> )		Percentage (%)		Abstraction (m <sup>3</sup> )	
	2019	2020	2019	2020	2019	2020
<b>October</b>	<b>162,071,697</b>	<b>91,001,616</b>	<b>49.09</b>	<b>21.95</b>	<b>4,139,158</b>	<b>2,762,372</b>
<b>November</b>	<b>154,086,908</b>	<b>89,177,122</b>	<b>37.16</b>	<b>21.51</b>	<b>3,975,602</b>	<b>2,657,681</b>

**Fig 3: Comparison of monthly abstraction for 2019 and 2020**



### 1.2.2 Projected Depletion

Table 4 showed the expected depletion periods per dam site whereas Table 5 illustrated the maximum abstractions that could be achieved per dam site if still in operation for the year. This was assuming that the city population and the city development growth remained as it is.

### 1.2.2 Projected Depletion

**Table 4: Expected depletion periods**

Dam depletion figures as at 20 November 2020							
Dam	Volume of Water in Dam(m <sup>3</sup> )	Dead Water	Volume of Available Water(m <sup>3</sup> ) (Less Dead water)	Average Monthly Drawdown (m <sup>3</sup> /month)	Depletion Period	Depletion Month	
Insiza Dam	41,561,482	6,939,640	34,621,842	3,608,852	9.593589512	12-Mar-21	
Inyankuni	30,872,270	3,231,240	27,641,030	891,470	31.00611845	6-Jan-23	
Lower Ncema	1,090,820	729,508	361,312	1,117,715	0.323259524	15-May-20	
Umzingwane	1,879,000	1,786,540	92,460	1,297,233	0.07127481	2-Dec-19	
Upper Ncema	1,247,550	1,818,340	-570,790	1,254,274	-0.455075834	14-June-19	
Mtshabezi	12,526,000	2,079,840	10,446,160	814,579	12.82400369	25-Jun-21	
<b>Total (m<sup>3</sup>)</b>	<b>89,177,122</b>	<b>16,585,108</b>	<b>72,592,014</b>	<b>7,908,827</b>			

**Table 5: Projected daily water abstraction capacities from supply sources from January to December 2020 if there were no further rains.**

Dam	Depletion Month	DAILY MAXIMUM WATER AVAILABLE FOR ABSTRACTION (ML) UP TO DECEMBER 2020											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Insiza	Jul-21	55	55	40	40	40	45	45	45	45	45	45	45
Inyankuni	Mar-24	15	15	15	15	15	18	18	18	18	18	18	18

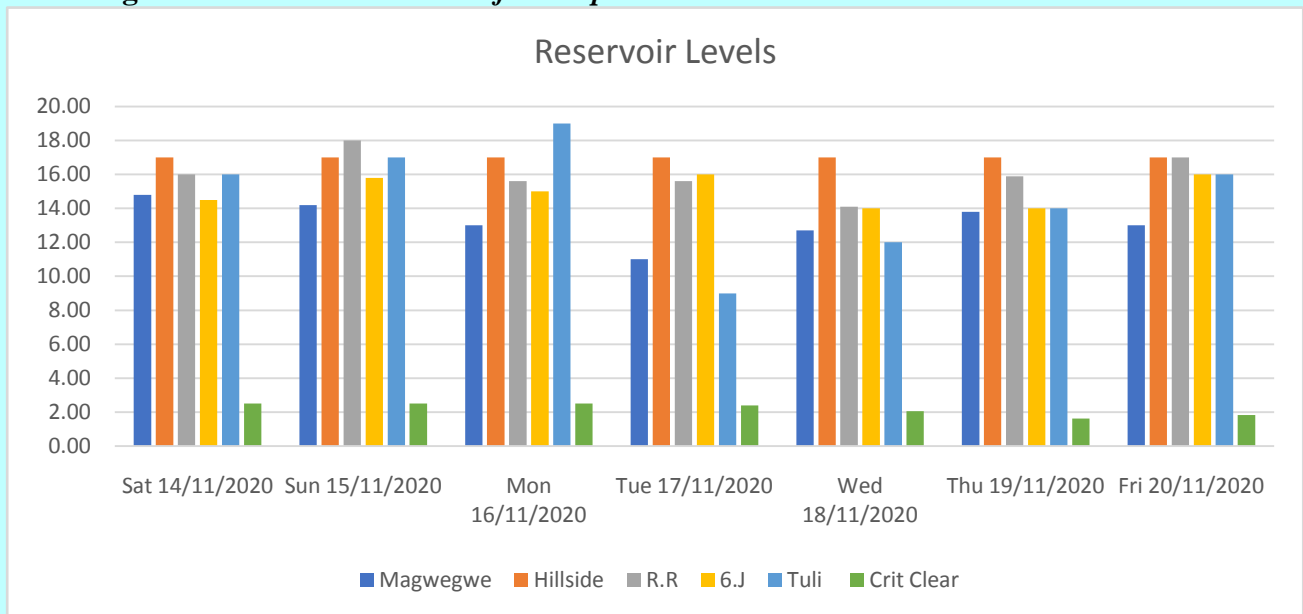
Upper Ncema	Nov-19	<b>Water abstracted via lower Ncema</b>											
Lower Ncema	20-May	-	-	30	30	30	-	-	-	-	-	-	-
Umzingwane	Jun-19	-	-	-	-	-	-	-	-	-	-	-	-
Mtshabezi	Mar-24			<b>5</b>	<b>10</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
Nyam. (Rochester)		2	2	2.5	5	5	10	10	10	10	10	10	10
Nyam. (Epping Forest)		(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	10	10
Total (ML)		150	150	92.5	100	100	88	88	88	88	88	98	98
Act. Ave, Daily Consumption 2020(ML/d)		129	128	124	113.1	104.9	100.2	102.5	108.7	105.9	96.2	112.9	
Actual Average Daily Consumption 2019 (ML/d)		123.5	124.5	134.9	146.0	147.9	129.4	103.6	138.1	149.1	130.6	129.8	118.3

### 1.3.0 ESERVOIRS

#### Criterion Raw Water Reservoir Level

The Criterion raw water level was currently below the last mark due to low available abstraction. Its level was way below the critical level of one meter due to reduced abstraction as a result of Umzingwane, Upper and Lower Ncema Dams remaining decommissioned. Figure 4 showed Reservoir levels from the 14<sup>th</sup> to the 20<sup>th</sup> November 2020.

**Fig 4: Reservoirs water levels for the period 14 - 20/11/2020.**



**Table 6: City Reservoirs as at 20/10/2020**

Reservoir	Critical level	Level	Design Volume	Comments
Magwegwe	9.0 ft	13.00	108.0ML	Fair position
Hillside	17.0 ft	17.00	45.0ML	Good position
Rifle Range	5.0 ft	17.00	67.5ML	Good position
6.J	12.0 ft	16.00	45.0ML	Good position
Tuli	6.0 ft	16.00	45.0ML	Good position
Crit Clear	1.0 m	1.83	90.0ML	Fair position
Crit Raw	1.0 m	0.00	1400ML	Below Critical position
<b>TOTAL</b>			<b>1800.5ML</b>	

The Director explained that there were no significant inflows to the dams. As at 30/11/20mthe average dam inflows were as follows:-

Insiza	3%
Inyankuni	0%
Lower Ncema	0%
Umzingwane	0.87%
Upper Ncema	1.36%
Mtshabezi	0%

Dam levels were as follows:-

Insiza	27%
Inyankuni	38%
Lower Ncema	5%
Umzingwane	8%
Upper Ncema	3%
Mtshabezi	24%

The decommissioned dams had remained decommissioned.

His Worship the Mayor Councillor S .Mguni said that residents should be informed that Bulawayo had no water in its dams .The perception that council was failing to supply water need to be corrected. The residents were to be made aware that council had invested on pumping infrastructure.

The Chairperson (Councilor S.Moyo) suggested that a press statement be issued to advise residents on the Council's position and the situation on the ground.

The Chamber Secretary advised that in order to inform residents on the water situation discussions should be made during full Council Live Streaming.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

### (3) TREATMENT CAPACITY AND CONSUMPTION

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) as follows on the abovementioned matter:-

a) Available water treatment capacities

Water treatment capacities for the city's two water treatment plants were as follows:

**Table 9: Treatment capacities of Criterion and Ncema waterworks**

Plant	Design Capacity (m <sup>3</sup> )/d	Estimated Current Production (m <sup>3</sup> /d)	Comments
Ncema	80 000	22 503	Eight of filters out of twenty were operational with the 8 being the Old Candice Filters which were internally rehabilitated.
Criterion	180 000	78 768.7	12 Filters were operational. NB: All backwash and filtration actuators were operated manually not yet connected to the system, currently contractor was installing new backwash, filter and air valves in plant 1
<b>Total</b>	<b>260 000</b>	<b>101 271.7</b>	

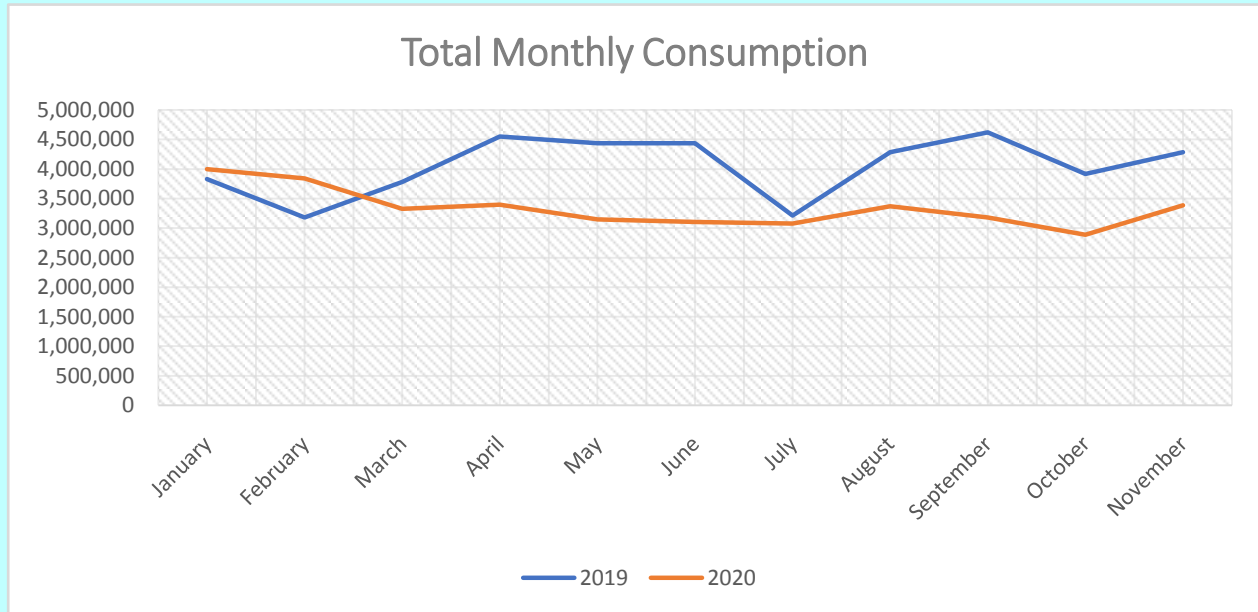
**NB.** The treatment capacity was based on hydraulic loading.

Currently Criterion water treatment was being rehabilitated under the Bulawayo Water and Sewerage Services Improvement Project (BWSSIP) funded by the African Development Bank. The works covered the installation of new pumps, installation of new filter valves, chemical house repairs and installation of new valves.

a) Available water treatment capacities

The total consumption for the month of November 2020 was 3,386,211 m<sup>3</sup> with a daily average of 112,874 m<sup>3</sup>. Total monthly average consumption for November 2019 last year was 4,283,724 m<sup>3</sup> with a corresponding daily average of 129,810 m<sup>3</sup>. Figure 8 illustrates the comparison of Total monthly consumption for the years 2019 and 2020.

**Fig. 8: Comparison of Total Monthly Consumption for 2019 and 2020.**



Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(4) WATER DISTRIBUTION**

The Director of Engineering Services reported (22<sup>nd</sup> November,2020) as follows on the abovementioned matter:-

**Reactive maintenance**

The Workshops had received a total of 1755 reports in the month of November 2020 on water related jobs and had attended to 1601 (including those from the previous month carryover). Most of these leaks were on the service connections, which were just before the meter. A total of 12leaks were done on valves whereas 10 leaks were done on hydrants. There was a backlog of 2195 water related faults for the month of October 2020. BCC intended to repair some of the leaks under the AfDB Funded water main renewal project in the Criterion and Magwegwe Reservoir. Those under Rifle Range zone would be done under BCC revenue funded project. Continuous blitz repairs of the leaks city wide were being done to reduce the backlog.



**Table 10: Repairs according to Type of water faults**

<b>FAULT</b>	<b>Balance B/D</b>	<b>Received</b>	<b>Completed</b>	<b>Balance C/D</b>
Mains Burst Water Pipes	0	101	101	0
Service Pipes	1952	316	217	2051
Leaking Valves	0	14	12	2
Leaking Hydrants	0	10	10	0
Back-Filling	28	18	2	44
Sewer Blockages	61	1296	1259	98
<b>Totals</b>	<b>2041</b>	<b>1755</b>	<b>1601</b>	<b>2195</b>

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(5) CITY BOREHOLES AND WATER QUALITY**

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) that the quality of the water at most of the boreholes was good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it was drawn from deep-down the ground and the degree of saltiness would depend on the nature of rocks in the water table from which it was drawn from. Bacteriological quality of borehole water could be guaranteed since the water was untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriological contaminated soil. Residents were therefore advised to boil borehole water before drinking. Table 11 gave the borehole statistics as of the month of November 2020.

<b>Ward</b>	<b>Suburb</b>	<b>Description</b>	<b>Date</b>
<b>24</b>	Nketa 6	Shopping Centre	10/7/2020
<b>20</b>	nkulumane 12	Emabhizeni	10/7/2020
<b>25</b>	Nketa 9	opp. Jehova Witness	10/15/2020
<b>20</b>	Nkulumane 5	1653	10/15/2020
<b>23</b>	Nkulumane 10	Tower Light 250	10/17/2020

25	Nketa 7	2798	10/17/2020
20	Nkulumane 12	Phekiwe	10/18/2020
18	Magwegwe Old	Green Garden	10/18/2020
18	New Magwegwe	Konron	10/24/2020
18	New Magwegwe	Tower Light 11	10/24/2020
26	Emgamwini	opp. 6811	10/25/2020
23	Nkulumane 5	Bullet/ S.D.A	10/25/2020
23	Nkulumane 5	near Universal Church	10/31/2020
20	Nkulumane 12	near Police Station	10/31/2020
24	Nketa 8	2567	11/1/2020
20	Glengara	near Nkulumane Complex	11/1/2020
23	Nkulumane 5	2341	11/1/2020

**TABLE 11: BOREHOLE STATISTICS**

BCC continued to do the repairs of the nonfunctioning boreholes city wide.

Discussion ensued and Councillor M. Dube sought clarity regarding Emganwini residents who were paying for the use of a bore hole

Councillor A. Batirai raised concern on boreholes which were locked early incoviencing people coming from work, as that denied them the chance to collect water

The Town Clerk advised that the matter of Emganwini borehole was being looked into in order to come up with a solution to the problem. With regards to the locking times of boreholes, he said that boreholes were managed by the residents in liaison with the Councillor .The Committee managing the borehole acted according to an agreement with residents. It was therefore prudent for the Councillor to seek dialogue with the borehole Committee to iron out any challenges relating to the locking of the borehole.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(6) RECOMMENDED WATER CONSERVATION STRATEGIES**

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) as follows on the abovementioned matter:-

**PUBLIC AWARENESS AND WATER SAVING CAMPAIGNS**

- These were ongoing through usage of various media platforms through Public Relations.
- Continuous engagements with all relevant stakeholders through the current platforms like the Water Crisis forums, WASH, NGOs and all other platforms is also work in progress.

**WATER RESTRICTIONS**

- The continued City's current as and when water restoration schedule as consumption which for the past month of November averaged 112.874 ML/Day still surpassed Daily supply that was available abstraction from dams and Nyamandlovu currently at 98ML/Day.

**WATER DEMAND AND MANAGEMENT**

- Water Browsers be used in cases of funerals when shedding was in place for strategic points where water supply would reach for any reason within the schedule.
- City boreholes be used as a contingency measure for non-potable use.
- Erection of Water kiosks
- Use of PRV Retrofits to manage pressure which causes major bursts during shedding

**RAW WATER SUPPLY AUGMENTATION STRATEGIES & INTERVENTIONS**

**These were ongoing and include**

- Continuous Engagement of ZINWA – Umzingwane on Improvement in terms of consistency in the pumping volumes of Mtshabezi at 15 ML/day on the days pumping occurs.
- Continued engagement of ZINWA- Gwayi for the maintenance of Nyamandlovu deliveries at between 15 – 18 ML/Day.
- Continued implementation of Water conservation and demand management techniques with city currently on 144hour weekly shedding program.

Item no.	Intervention Description (ST-Short Term; MT-Medium Term)	Status	Remarks
1	Rochester Borehole rehabilitation – ST	Complete	Funded to Completion
2	Epping Forest-ST	On-going	Work on-going to equip and energize. Currently pumping Average 4.5 ML/day
3	Mtshabezi additional of Booster stations -ST	Yet to commence	Funding released by Central Government
4	Mtshabezi: Mzingwane to Ncema duplication-MT	On Shelf	Still sourcing for funding
5	Inyankuni Pump house upgrade-ST	Yet to commence	Still awaiting funding

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(7) UPDATE ON G01/1 – INSTALLATION OF PUMPS AND MOTORS AT NCEMA AND FERNHILL**

The Director of Engineering Services reported (22<sup>nd</sup> November, 2020) that following the request for an extension on the commissioning date of the new Flowserve raw water pumps – some delays and challenges on site would result in the Contractor missing the deadline. These challenges were as detailed below: -

Following the unexpected discovery by the Contractor, INKOA, of missing soft starter parts, the programme had regrettably been delayed whilst the missing parts were only obtained from Germany. Key dates for the Commissioning and Hand over of the pump stations had been revised as follows: -

- All equipment (except pumps) to be installed and tested at Ncema by 24 November.
- Start-up of pumps with Flowserve as from 24 – 30 November in Ncema.

- All equipment (except pumps) to be installed and tested at Fernhill by 30 November
- Start-up of pumps with Flowserve as from 30 November – 6 December in Fernhill
- Training Course for Operators to commence by 25 November
- Commissioning of both plants to start on 6 December
- End of Commissioning and hand over of pump stations 11th of December.

This reflected a delay of 2 weeks and 2 days from the original handing over date of 25 November.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.**

# **ANNEXURE 'C'**

**REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE:  
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS  
ON MONDAY 7<sup>TH</sup> DECEMBER 2020 AT 11.00 A.M**

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**PRESENT:**

Councillor	S.	Mutanda (Chairperson)
Alderman	M.	Lubimbi (Deputy Chairperson)
Councillor		Mlandu Ncube (Deputy Mayor)
Alderman	S.	Khumalo
Councillor	S.	Moyo
	“	F. Mhaka
	“	F. Msipha
	“	J. Ndlovu

**ALSO:**

The Director of Health Services  
The Director of Housing and Community Services  
The Acting City Legal Officer

**ABSENT:**

Councillor K. Mujuru

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(1) **FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF NOVEMBER 2020**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) as follows:-

Renewals - There were eight (8) renewals during the month of November 2020.

<u>New</u>	<u>Name and Address</u>	<u>Owner</u>
Butcheries	Farm Basket Stand 128B Fife Street	W. Ngalande Owner
	Isizwe Meat Wholesale and Butchery Stand 3133 Luveve	A. Nkomo Owner
Tea Room	Hillside Dams Conservancy	Mr Neil Rix
	Stand 288 Circular Drive Burnside	Owner
Restaurant	Food Solution Stand 72A J. Tongogara Street	C. Mahlangu Owner

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(2) **CLEANSING SERVICES**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) as follows:-

a) Street Sweeping

The department endeavoured to keep the streets in the Central Business District and suburban areas clean. Challenges remained with clearance of sweepings due to shortage of vehicles. It had been observed that some residents were abusing street litter bins along Hillside Road, Old Esigodini Road and Leopold Takawira along Centenary Park by placing waste from their residences in the bins or besides the bins.

b) Bulawayo Clean Up Campaign

Two clean ups were conducted by members of the public during the month.



Two companies were investigated for illegal dumping.

Waste Carriers a private collection company was being investigated for converting their industrial premises into a disposal area. They were not sending the waste they collect from their clients to the landfill instead they were storing it in their industrial premises a situation which created public health nuisances. They were also being investigated for dumping waste in an open space in Steeldale Industrial areas.

Metropolitan Bank was fined for dumping waste at a sanitary lane between Fife Street and George Silundika bound by Leopold Takawira and 6<sup>th</sup> Avenues. The construction and demolition waste was from the renovations they were carrying out on their new premises at Meikles Building.

c) Refuse Collection

Refuse was collected fortnightly in the Eastern areas and weekly in the high density areas. Some areas did not have their refuse collected on their scheduled days due to fuel shortages. If fuel supplies improve the department intended to revert to weekly refuse collections as the fortnightly collections had resulted in increased illegal dumping in a number of areas in the Eastern suburbs. The festive season was usually accompanied by an increase in waste generation, a weekly collection might help prevent illegal dumping.

d) Vehicle Situation

Vehicle type	Total	No. of vehicles which did not have any problems	No of vehicles that experienced problems	Comments
Refuse Compactors	17	11	6	
Refuse box truck	2	0	2	
Landfill Tipper	2	2	0	
Water carrier	1	0	1	
Three ton trucks	3	0	3	
Vans	12	11	1	

Refuse Removal Vehicles With Outstanding Problems

BCC No.	Vehicle Type	Date in Workshop	Fault	Comment
016	Refuse Compactor	17/11/20	Scheduled service, brakes overhaul.	Work in progress.
081	Refuse Compactor	9/11/20	Scheduled service.	Order for services under process at PMU.

e) Landfill Management

The following amounts of refuse were disposed of at Richmond Landfill site during the month of November 2020:

Domestic Waste	-	18 739m <sup>3</sup>
Industrial Waste	-	707m <sup>3</sup>
Other Council Departments	-	70m <sup>3</sup>
Liquid waste	-	40 000m <sup>3</sup>
Reclaimed waste	-	79m <sup>3</sup>

f) Dog Control

Twenty-two (22) dog notices were issued for various violations of the Bulawayo (Dog Control and Licensing) bylaws and four (4) dogs were impounded and sent to SPCA.

g) Climate Change and Green House Gas Emissions (GHG)

The department continued to monitor greenhouse gas emissions with the waste activities. Estimations for the month of November 2020 are as follows:

Green House Gas Emissions

Activity	Estimated Emissions
Waste Collection	36 332,37 kg of CO <sub>2</sub> -eq/month

Landfilling	6 257 478,43 kg of CO <sub>2</sub> -eq/month
Open Burning	325 087,68 kg of CO <sub>2</sub> -eq/month
<b>TOTAL</b>	<b>6 618 898,48 kg of CO<sub>2</sub>-eq/month</b>

The total estimated Green House Gas emissions from solid waste activities for the month of November 2020 were 6 618 898,48 kg of carbon dioxide equivalent (CO<sub>2</sub>-eq).

The Committee considered the matter and Councillor S. Ndlovu raised concern about stray dogs in the City. There was a need to enforce relevant by-laws.

Alderman M. Lubimbi noted that residents in Magwegwe North ward 29 had a lot of dogs in their property. Residents were now complaining.

Councillor S. Mutanda enquired about Commercial dog breeding. Did Council issue out on licence for such an activity.

In response to various question raised the Director of Health Services explained that Council would engage other stakeholders with regards to the tie- up order. Council by- law only allowed not more than 2dogs in high density areas and not more than 4dogs in low density areas. A special licence was issued for commercial dog breeders after relevant inspections.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(3) **PEST CONTROL**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) as follows:-

Mosquito Control

The section continued with clearing of streams and the following were cleared 2730 metres along Bulawayo Spruit, 2550 metres along Luveve SDA, 600metres along Bulawayo Spruit, 600 metres along National Foods stream, altogether a total of 5880 metres were cleared during the month. Spotters continued with monitoring of streams, some moderate to heavy breeding of culecine mosquitoes were found along the streams and treated. Streams with heavy breeding were Matsheumhlophe, Bulawayo Spruit, Luveve S.D.A, Woodlands and Hillside, Glengary, Mahatshula stream, Batch Street, Mkambo canal, New Lobengula, Luveve road, Emakhandeni stream. All metal Founders stream. The section had challenges on chemicals impacting negatively on mosquito control. Five (5) residents paid for Indoor Residual Spraying raising Rtg\$ \$22082.76.

Rodent Control

The rodent control programme was still at a standstill due to Covid-19 pandemic.

Interdepartmental Requisitions

Six (6) requisitions were received for, mosquitoes, white ants and rodents. Seven (7) requisitions were attended to for the control of white ants, cockroaches and rodents.

COVID 19 Activities

The section managed to carry out disinfection of the following places, Nyaradzo Funeral Parlour x 3, Mpilo National Reference Laboratory x 2, burial of 3 adults at Lady Stanley and Umvutsha cemeteries, No 4 Hebris way Queens Park East, Doves, No. 15 St Albans Parklands, sudden death along 12<sup>th</sup> Avenue and JMN, Farley Funeral Services, Westgate training centre, Kingdom Blue Funeral Services, Tshabalala Police Station, Number 12847 Nkulumane, No. 2255 Emakhandeni, No. 30571/18 Entumbane, No. 8 Mguza, Trenance, No. 4809 Nketa 9, No. 8 Lock View, Family Surgery between 13<sup>th</sup> and 14<sup>th</sup> Avenue and R.G Mugabe way, No. 11 Whitethorn Thorngrove, Number 7542/3 Tshabalala, Number 72734 Lobengula West, Zimbabwe School of Mines, Zapalala shop along 6<sup>th</sup> Avenue, No. 12 Grenville Road West Summerton, Revenue Hall and Tower Block 12<sup>th</sup> Floor. Disinfection of Corpses and Parlours was done using Sodium Hypochlorite 5% while for households and commercial properties Hydrogen Peroxide 3% was used.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(4) **CEMETERIES : NOVEMBER 2020**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) as follows:-

## Burials

Cemetery	Females			Males			Paupers	Totals	
	0-12 Yrs	13+ Yrs	Sub Total	0-12 Yrs	13+ Yrs	Sub Total			
Luveve Old	0	2	2	0	1	1		3	(2)
Luveve Extension	37	28	65	36	38	74		139	(134)
Luveve No.3 (Pioneers)	0	3	3	0	3	3		6	(8)
West Park	0	1	1	0	5	5		6	(11)
Hyde Park	0	3	3	0	1	1		4	(3)
Athlone Avenue	1	77	78	0	83	83		161	(212)
Lady Stanley Avenue	0	1	1	0	3	3		4	(2)
Totals	38	115	153	36	134	170		323	(372)

The figures in brackets were for the previous month.

Athlone West Cemetery recorded burials from outside the city as follows: South Africa 2, Hwange 1, Plumtree 1 and Canada 1.

Luveve Cemetery recorded as follows: South Africa 7, Plumtree 2, Esigodini and Filabusi 1 respectively.

## Covid-19 Burials for the Month of November 2020

Date	Cemetery	Sex	Age	Address
1/11/2020	Lady Stanley Av	M	77	Bulawayo
2/11/2020	Athlone	M	44	Bulawayo
5/11/2020	Athlone	F	64	Bulawayo
7/11/2020	Athlone	M	53	Bulawayo
9/11/2020	Umvutsha Park	F	63	Bulawayo
10/11/2020	Athlone	M	81	Bulawayo
15/11/2020	Athlone	M	70	Bulawayo
16/11/2020	Athlone	F	48	Bulawayo
20/11/2020	Athlone	M	58	Bulawayo
23/11/2020	Umvutsha Park	M	75	Bulawayo
25/11/2020	Athlone	F	Not given	Bulawayo
21/11/2020	Luveve	F	45	Bulawayo
28/11/2020	Umvutsha Park	M	64	Bulawayo
28/11/2020	Umvutsha Park	M	65	Bulawayo

## Cremations

A total of nine (9) cremations, (8 males and 1 female) were carried out during the month.

### **RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

## **(5) HEALTH PROMOTION : NOVEMBER 2020**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) as follows:-

Health Education sessions held in the clinics	1871	(2087)
Number of persons reached	79675	(68201)
Male condoms distributed during November 2020	156109	(155675)
Female condoms distributed during November 2020	6110	(7080)

The Committee considered the matter and Councillor S. Moyo was concerned about low promotion of the female condom (Femidom). Unlike the male condom, Femidom was not popular

Councillor J. Ndlovu felt that most women were shy to collect or use the female condom. Women must be encouraged to use the female condom as it empowered them.

The Chairperson (Councillor S. Mutanda) noted that the female condom had a very low usage. The male condom was distributed more compared to the female condom. In public buildings it was common to have a male condom being distributed.

In response the Director of Health Services explained that the women condom (Femidom) had a low intake. Efforts were being made to promote it effectively. It also had a lot of advantages compared to the male condom

Thereafter it was -

### **RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

## **(6) CLINIC ACTIVITIES**

The Director of Health Services reported (3<sup>rd</sup> December, 2020) that the following activities were provided at clinics in the city in November 2020:-

Support Services - Laboratory and X- Ray: November 2020

Investigations	August	September	October	November
Chest X Rays	149	203	207	142
Ultra Sound Scan	150	179	185	215
Sputum for AAFB New	2	0	137	0
Follow-up	171	139	137	137
Urine examination	1	6	2	17
CD4	6	0	0	0
FBC	953	1042	1181	730
RPR	173	0	0	0
Gene Xpert	406	519	385	638
HBsAg	0	0	0	0
Malaria Parasites	23	28	64	44
CrAg	22	22	22	24
Stool Xpert MTB Rif Ultra	3	8	16	17
GL. Xpert MTB Rif Ultra	38	51	60	51

Reproductive Health Services

Reason for attendance	New		Repeats		Total	
ANC	1007	(2132)	2355	(2504)	3362	(4636)
Deliveries	364	(277)	BBA 16	(BBA 38)	380	(315)

Tuberculosis Services: November 2020

	Notifications	Defaulters	Deaths	Total in Register
Emakhandeni District	54	2	10	376
Northern Suburbs District	34	3	2	200
Nkulumane District	34	0	0	210
Province	122	5	12	786

Cervical Cancer/VIAC Services: November 2020

Clinic	Screened	VIAC +ve	Suspicious of cancer	Cryotherapy	Referred for LEEP	Referred for Punch Biopsy
E.F.Watson	123	7	0	0	7	0
Nkulumane	238	17	0	9	7	0
Luveve	299	2	1	1	1	0
<b>Total</b>	<b>660</b>	<b>26</b>	<b>1</b>	<b>10</b>	<b>15</b>	<b>0</b>

## Dental Service at Pelandaba Clinic in November 2020

Activity	August	September	October	November
Dental caries	75	188	178	177
Dental abscesses	7	10	9	11
Periodontal	20	30	26	36
Other conditions	17	17	15	15
Tooth extractions	105	226	204	220
<b>Total cases</b>	<b>224</b>	<b>471</b>	<b>432</b>	<b>459</b>

The Committee considered the matter and Councillor J. Ndlovu raised concern about waiting sheds and patient benches at Northern suburb Clinic. The current rainy weather needed patients to have waiting sheds and benches in line with the Covid 19 Social distancing regulations.

Alderman S. Khumalo noted the efforts being done by the Health Services department to computerise all patients data. Currently this situation caused a lot of delays in Clinic services delivery. He also enquired if this system would assist toggles to acquire relevant health information needed when starting school. He also encouraged residents to desist from defaulting on their medication. This resulted in high cost medication being prescribed to correct the situation.

Alderman M. Lubimbi concurred. There were a number of residents who had defaulted on their ARV medication and were now on a second line medication. A patient was knocked down by vehicle along Hyde Park road opposite Khami Clinic while awaiting to collect second line ARV medication.

In response the Director of Health Services explained that the issue of delays in data capturing at clinics was being attended to. The Computerisation of patient's health information was a national programme that would also provide security at health institutions. The system was on trial and it should be tied up in the first quarter of 2021. City of Harare had completed some of the system's activities and finalisation was being done.

The current situation at Council Clinics was being cause by the a lot of high staff turnover of young nursing staff. Once the systems were completed it would produce a detailed report for toggles needing health information to commerce school.

Efforts were being made to engage various stakeholders to assist in the provision of shelter and benches at Northern Suburbs Clinic in line with Covid 19 social distancing regulations. Council was also working on modalities to reduce T.B and HIV patients who visited Clinics frequently to collect their medication. Most patients who collected ARV medication from Khami Clinics were on a second line ARV treatment. This medication was in short supply. The supplying countries were affected by Covid 19 lockdown regulations.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(7) HOUSING ADMINISTRATION - MONTHLY STATISTICS REPORT**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) that the Council had 11 housing administration offices in the City and these were Nketa, Mpopoma, Mzilikazi, Lobengula, Entumbane, Tshabalala, Magwegwe, Pumula, Nkulumane, Luveve and Cowdray Park. Amongst various administration matters the offices facilitated cessions. These were tabulated below as Deceased estates, court orders and re-sales of houses in the City. The sessions were those of properties that were on long leases (the 25, 40 and 99 year leases) and those on Agreements of sale. The details were shown below for the month of November 2020.

**STASTITICAL REPORT NOVEMBER 2020**

<b>DESCRIPTION</b>	<b>DECEASED ESTATES</b>	<b>COURT ORDERS</b>	<b>RE-SALES</b>	<b>VOLUNTARY TRANSFERS</b>
NKETA H/O	1	-	1	-
MPOPOMA H/O	1	-	-	2
MZILIKAZI H/O	1	-	1	2
LOBENGULA H/O	-	-	-	2
ENTUMBANE H/O	2	-	-	1
TSHABALALA H/O	1	-	-	-
MAGWEGWE H/O	2	-	-	2
PUMULA H/O	2	-	3	-
NKULUMANE H/O	2	-	-	-
LUVEVE H/O	2	-	-	-
COWDRAY PARK H/O	3	-	4	-
EASTERN	1	-	2	-
<b>TOTALS</b>	<b>18</b>	<b>0</b>	<b>11</b>	<b>9</b>

A total of 38 transfer cessions were done in the month of November 2020 were predominantly deceased estates followed by resale and voluntary transfers.

**REGISTRY STATISTICS**

**HOUSING WAITING LIST FORM RECORDS.**

Processing of waiting list form was ongoing with an average of 1073 waiting list forms being processed in the month of November 2020. Also 37 duplicate forms were approved in the month of November 2020 as well as 694 renewal forms were processed.



Month	Number of Copies processed	Approved duplicates
October	342	37
	Females 128	
	Males 105	
	Married 109	

2016 forms are currently being captured.

Month	Number of Captured Forms
Total	20 173

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(8) DONATION OF PERSONAL PROTECTIVE EQUIPMENT (PPEs) BY THE MINISTRY OF PRIMARY AND SECONDARY EDUCATION**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) that it will be recalled that schools re-opened to learners in three (3) phases as per Ministry directive. The first phase for national examination classes Grade 7, Form 4 and Form 6 opened on the 28<sup>th</sup> of September 2020. The second phase consisted of 2021 school based examination classes (Grade 6s, Form 3s and Form 5s) opened on the 26<sup>th</sup> of October 2020 with the third phase for the rest of the schools from ECDA to Grade 5 and Form 1s and 2s opening on the 9<sup>th</sup> of November 2020.

It was a requirement by the Standard Operating Guidelines (SOGs) that schools should provide masks, sanitizers, infrared thermometers and other disinfectants for ensuring the safety of learners. Schools were to follow the World Health Organisation (WHO) protocols that required social distancing, sanitising and masking up at all times when in school. These requirements needed quite substantial resources and those could only be met by co-operation from parents, local authorities, Government and the other stakeholders like Non Governmental Organisations NGOs).

The Central Government did provide a budget for the Ministry of Primary and Secondary Education to source the required PPEs for all schools including Council schools.

The Department was appreciative of the support given to Council schools and extended its appreciation to the Ministry of Education. It was envisaged that such support will continue for the benefit of learners and parents in the public schools. The donated materials would augment what Council, the School Development Committees (SDCs) and other well wishes had provided as well. The detailed donated materials was attached as Annexure A.



Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(9) **BUILDING PLAN STORAGE CONSTRAINTS AND PROPOSED NEW STORAGE MEASURES**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) as follows:-

The Department kept approved building plans in the city. The storage facility was at the 8<sup>th</sup> Floor Tower block. However our city had been on constant growth year after year given that there were a considerable number of new stands being allocated and/or new suburbs being established. There had also been a constant building application for additions, alterations and change of use developments which had seen a surge of approvals of around 3000 building plans every year.

The above scenario had given rise to constraints which included:

- Building plan filing backlogs
- Filing space constraints.

Our strong rooms on the 8<sup>th</sup> floor were now overwhelmed and could no longer accommodate anymore plans.

The department had therefore proposed to decentralize the custody of building plans to respective housing offices where each plan would be filed in the individual stand file.

A pilot exercise had been done for Cowdray Park, Emganwini and Pumula. It seemed this exercise would go a long way in alleviating space and filing backlog challenges at our Building Control Section. It was also a convenient move for property owners wishing to access file copies of their buildings as they would no need to travel all the way to the Tower block but visit the respective housing office instead.

**RESOLVED TO RECOMMEND:**

That Filing of building plans be decentralised to district offices as detailed in the report.

(10) **UPDATE ON SOCIAL WORK ACTIVITIES FOR THE MONTH OF NOVEMBER 2020**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) as follows:-

Introduction

This report outlined social work section activities that were done during the month of November 2020. The section continued to network with non-governmental organisation in assisting vulnerable members of the community who were faced with a number of socioeconomic challenges. In September a social work office was set up in the central business district (CBD) to cater for clients from the CBD and eastern areas.

Establishment of CBD and Eastern Areas Social Work Office

In September 2020 a social work office was established to cater for residents and stakeholders from the CBD and eastern areas (Ward 1-6). The office was located within the Housing Registry Office. In the past social work cases from the CBD and eastern areas were collectively managed by a team of Social Workers who were resident in the Housing Offices in the western side of the city. The establishment of the office was welcomed by residents and stakeholders as it had further decentralized social work services. This had resulted in social work cases being expeditiously attended to.

Donations and Stakeholder Partnership

The section through Magwegwe, Pumula and Mzilikazi social work offices partnered with Africa Ahead a local non-governmental organisation. The organisation was carrying out an exercise to distribute non-food items to vulnerable families and individuals in the three suburbs. The organisation worked with the social work offices in identifying, assessing and registering eligible prospective beneficiaries. A total of 3560 buckets affixed with a taps, 1000 bars of soap and 500 jerry cans would be distributed to deserving beneficiaries and the donated items had already been delivered to respective offices in preparation for distribution. The table below summarised items to be distributed per each station.

**Table showing donated items to be distributed to Magwegwe, Mzilikazi and Pumula residents**

No	Office	Ward	Item		
			Bars of Soap (1kg)	Buckets (20l)	Jerry Cans(25)
1	Magwegwe	18 & 29	1400	350	0
2	Pumula	17,19 &27	160	150	0
3	Mzilikazi	7&8	2000	500	500
	<b>Total</b>		<b>3560</b>	<b>1000</b>	<b>500</b>

In Magwegwe an organisation called Vana Trust donated an assortment of household basics that consisted of soap, cooking oil, soya chunks, beans, salt and meal-mealie to seventy-five (75) children who were recently affected by a diarrheal disease in the area. The area social work office will locate the beneficiaries and distribute the donated items. The table below shows the statistics of donated items.

**Table showing statistics of donated items**

Office	Ward	Items					Mealie-meal
		Soap (1kg)	Cooking Oil(2l)	Chunks(500g)	Beans(1kg)	Salt(1kg)	
Magwegwe	18 & 29	130	350	130	130	130	130

#### Results Based Finance Urban Voucher Program Update

The Results Based Finance (RBF) Urban Voucher Program which was being implemented jointly with the department of Health Services had been running smoothly since its resumption in August 2020. The objective of the program was to assist vulnerable women to access free maternal health care in order to safeguard their health and that of their babies. The program targeted beneficiaries from Nketa, Nkulumane, Tshabalala, Pelandaba, Mabutweni, Iminyela and Sizinda. Six clinics were serving the program and these are Nkulumane, Pelandaba, Tshabalala, Maqhawe and Dr. Shennan which were under department of Health Services' Nkulumane District. The table below summarised registration statistics.

**Table showing number of registered beneficiaries as per each station**

No.	Registration Centres	Ward	August	September	October	Total
1	Tshabalala	21	60	23	34	138
2	Nkulumane	23	117	142	174	456
3	Pelandaba	13	57	83	86	239
4	Nketa	24	117	140	117	398
	<b>Total</b>	<b>81</b>	<b>351</b>	<b>388</b>	<b>411</b>	<b>1231</b>

A total of 1231 beneficiaries had been assessed and registered into the program so far and they had accessed free maternal health services. Catholic Organisation for Relief Aid and Development (CORDAID) an international non-governmental organisation funded by World Bank which was behind the program reimburses clinics costs incurred in providing services to deserving mothers. CORDAID also paid for assessments and registration of beneficiaries. Out of the total amount paid which was dependent on the number of registered beneficiaries seventy-five percent (75%) of the money was going to be retained by department for service delivery and administration purposes and the other twenty-five percent (25%) was to be used to pay incentives for staff involved in the program as per CORDAID Program Implementation Manual. The program was coming to an end at the end of the year and will resume next year.

#### **RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

#### **(11) UPDATE ON RESUMPTION OF VOCATIONAL TRAINING ACTIVITIES AND PUBLIC FACILITIES BOOKINGS**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) as follows:-

Introduction

Booking of Council Community Services facilities such as halls and stadia was halted at the end of March 2020 due to Covid-19 induced lockdown. The lockdown also affected skills training activities in Vocational Training centres as face-to-face tutorials were suspended as part of national lockdown measures to contain the spread of the pandemic. At the beginning of November 2020 Council public facilities such as stadia, halls, and Recreation centres resumed bookings for stakeholders in line with reviewed Covid-19 national lockdown regulations. Prior to re-opening of centres a total of forty-five (45) were trained on Covid-19 protocols such as temperature screening on entrance and on how to fumigate facilities. The training was facilitated by officials from Health Services department.

#### Vocational Training Activities

Vocational Training activities had resumed in centres such as Tshaka (Motor Mechanics), Mzilikazi School of Arts (Art) Mabutweni for Scientific garden (Agriculture), Pumula (Plumbing and Hotel and Catering). These centres had enough space to allow trainees to maintain social distancing and had water storage tanks. A total of thirty-two (32) final year trainees of which twenty-eight (28) were males and four (4) females were preparing for trade tests to be undertaken later this month. Undergoing trade tests helped trainees when they wanted to advance in training, improved proficiency and brighten their employment prospects.

#### **RESOLVED TO RECOMMEND:**

That Craft producers be paid in foreign currency for orders that would have been invoiced in foreign currency and on the other hand local orders invoiced in local currency be paid for using the local currency.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**

# **ANNEXURE 'D'**

**REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY 8<sup>TH</sup> DECEMBER, 2020 AT 11.00 A.M**

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**PRESENT:**

Alderman	S	Khumalo (Chairperson)
“	M	Lubimbi
Councillor	M	Dube
“	F	Javangwe
“	S	Mutanda
“	J	Ndlovu
“	R.D	Jeje
“	K	Mujuru

**ALSO:**

The Legal Officer  
The Deputy Director of Engineering Services (Water)  
The Senior Parks Officer

**ON LEAVE:**

Councillor M.V Chunga (Deputy Chairperson)

**APOLOGY:**

Councillor A Batirai

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(1) **FIRE AND AMBULANCE**



The Chamber Secretary submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(2) **COUNCIL RESOLUTIONS**

The Director of Engineering Services reported (4<sup>th</sup> December,2020) that there were none for this committee.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(3) **ROAD MAINTENANCE**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) as follows on the abovementioned matter:-

**Revenue Budget**

The following tables showed the snapshots for the available Revenue and Capital Budgets as at 30<sup>th</sup> November 2020.

**Table 2.1: Revenue Budget 2020**

<b>Vote no.</b>	<b>Budget Available (\$)</b>	<b>Remarks</b>
38	12 726 764	Traffic control
77	34 069 020	Road works
78	9 625 010	Drains
80	1 732 913	Precast concrete products
<b>Total</b>	<b>58 153 707</b>	
<b>Monthly Drawdown</b>	<b>6 339 106</b>	Amount used during the month of November 2020



Organisational cash flow constraints adversely affected the departments' requirements to procure road repair materials, plant and equipment spare parts, and diesel during the month of November. This was attributed to the current micro and macro-economic fundamentals and the COVID 19 National Lockdown.

## Road Maintenance

**Table 2.2: Maintenance**

Item	Description	Planned 2020	Planned in November 2020	Partial Target to Nov 2020	Actual in Nov2020	Cumulative to Date	Variance %
1	Re-gravelling	30km	2.5km	27.5km	-	8.61km	
2	Storm-Water	12km	1.0km	12.0km	-	5.838km	51.3
3	Storm Water Community Groups	150km	25km	100.0km	28.04	89.85km	10
4	Entrance Slab Production (No)	480	40	400	27	49	
5	Pothole Patching Coldmix (Including CommGrps)	1800	150t	1650t	91	371.7t	
6	Pothole Patching Jet Patcher	27 000m <sup>2</sup>	2 400 m <sup>2</sup>	24,000 m <sup>2</sup>	-	930 m <sup>2</sup>	
7	Median Cleaning & verges	50 km	3km	33km	-	23.2km	29.6
8	Stone pitching	1080m	90m	900m	169m	932m	
9	Streams/canals	6 000m	500m	5000m	300	4886m	

The **Variance** is the difference in percentage between the partial target and the cumulative to date.

### (a) Regrading / Regravelling

The re-grading and re-gravelling contract was still on hold due to erratic fuel supplies and the high costs required to service plant and equipment. Procurement of spares for the servicing of plant was ongoing but at a slow pace due to current financial constraints. This was now expected to be concluded by the second week of December 2020. The programme would re-commence in February 2021 taking into consideration the 4 week construction industry annual shut-down.

Table 2.3 below summarised the proposed split on the utilisation of plant and equipment resources for pre-sale servicing and to cover the general road maintenance needs.

**Table 2.3: Plant and Equipment: Pre-sale Stands Servicing and Maintenance Requirements**

Stages	Servicing Requirements	Stages	Maintenance Requirements
<b>Phase 1</b>	Dozer BCC 668	<b>All Year Around</b>	Dozer BCC 665
	2No Graders (BCC 730 & 733)		2No. Graders (BCC (731 & 734)
	Front End Loader (BCC 659)		Front End Loader (798)
	4No. Sino Trucks		2No. Sino Trucks
	Pneumatic Roller (BCC 611)		Pneumatic Roller (BCC 612)
	Steel Vibrator (BCC 785)		Steel Vibrator (BCC 789)
2no. Water bowsers (BCC 790 & 235).	Water bowser (BCC 791)		
<b>Phase 2</b>	Excavator BCC 613 (sewer excavations).		TLB BCC 638.
	TLB (water excavations).		Flatbed BCC 265, 834 & 264.
	Flatbed truck BCC 116.		Tipper trucks BCC 300, 241 & 242.
	Concrete Mixer		New Concrete Mixer.

**Table 2.4: Revised Regravelling Programme 2021**

Ward	No of days	Start Date	Finish date	Remarks
20	20 days	15/02/2021	12/03/2021	There were activities that were left incomplete by the contractor which were now a hazard to the motoring public. Hence these two wards take precedence over others.
27	20 days	15/03/2021	16/04/2021	
10	20 days	19/04/2021	14/05/2021	Council teams stopped while on this ward due constant plant breakdowns and erratic supplies of diesel.
12	20 days	17/05/2021	11/06/2021	
13	20 days	14/06/2021	09/07/2021	
21	20 days	12/07/2021	06/08/2021	
22	20 days	09/08/2021	03/09/2021	
23	20 days	06/09/2021	01/10/2021	
24	20 days	01/10/2021	29/10/2021	
17	20 days	01/11/2021	26/11/2021	
19	20 days	17/01/2022	11/02/2022	
26	20 days	14/02/2022	11/03/2022	
25	20 days	14/03/2022	15/04/2022	

18	20 days	18/04/2022	13/05/2022	
29	20 days	16/05/2022	10/06/2022	
4	20 days	13/06/2022	08/07/2022	
5	20 days	11/07/2022	05/08/2022	
6	20 days	08/08/2022	02/09/2022	
15	20 days	05/09/2022	30/09/2022	
16	20 days	03/10/2022	28/10/2022	
9	20 days	31/10/2022	25/11/2022	
8	20 days	28/11/2022	20/01/2023	
7	20 days	23/01/2023	17/02/2023	
14	20 days	20/02/2023	17/03/2023	
11	20 days	20/03/2023	14/04/2023	
28	20 days	17/04/2023	12/05/2023	
3	20 days	15/05/2023	09/06/2023	
2	20 days	12/06/2023	07/07/2023	

**Foot note:**

The program was still on hold due to plant breakdowns and erratic supply of diesel. Only one grader was functional.

**Re-gravelling Contract –**

Completion of outstanding works left by the Contractor and now being done in-house was also on hold due to the plant and equipment breakdowns mentioned above.

**(b) Storm-water Drain Clearing**

- (i) **652m** of drain was cleared at Khumalo, New Lobengula, Nketa (, Luveve 5 and Luveve 4 during the month of November 2020.
- (ii) Measuring of work done by community groups was currently in progress although being disturbed by the continuous downpours being experienced during the month. The 4<sup>th</sup> batch of community groups commenced work on the 9<sup>th</sup> of November 2020. The groups were still working. A total of **32** loads of spoil from this activity were collected at Luveve 5, Nketa, New Lobengula, Matshobana and the Central Business District.

Table 2.5: Drain Clearing Programme

<b>BATCH 4</b>				
<b>Ward</b>	<b>Days</b>	<b>Start date</b>	<b>Finish date</b>	<b>Comments</b>
Ward 2	30 days	02/11/2020	11/12/2020	Work in progress
Ward 3	30 days	02/11/2020	11/12/2020	Work in progress
Ward 4	30 days	02/11/2020	11/12/2020	Work in progress
Ward 5	30 days	02/11/2020	11/12/2020	Work in progress
Ward 15	30 days	02/11/2020	18/12/2020	Work in progress
Ward 16	30 days	02/11/2020	11/12/2020	Work in progress
Ward 17	30 days	02/11/2020	11/12/2020	Work in progress
Ward 18	30 days	09/11/2020	11/12/2020	Work in progress

(c) **Stone pitching**

- (i) **169m** of Stone pitching works was carried out in Luveve 4, Nketa 7, Pumula South and Luveve 5. Cement was received at the beginning of the month thereby translating to an increase in output. Labour was the other constraint with most of the concrete workers being seconded to Selbourne Park to finish of the lining of drains at the new development. Residents continued to pledge cement for their requests for stone pitching in front of their residences. Six (6) loads of stone for pitching were collected at the Siphaziphazi area.
- ii) Supplies of cement were received for the community group in ward 25 under the ward retention programme. The group was currently laying floors to the drains and they were expected to finish works by the first week of December 2020. . The ward, through the councillor, had made a request to re-engage in the same works, under a new contract. A number of drains intended for lining were still outstanding as resources under the ward retention programme had been exhausted. The pilot project had been recorded as a success and teething problems had been noted for future implementation in other wards
- iii) Council was currently procuring materials and tools for Ward 22 utilising the \$213,000.00 ward retention fund.

(d) **Precast Products**

The availability of cement saw the production of twenty seven (27) entrance slabs and fifteen (15) heavy duty kerbs by the precast unit at the roads yards. There was need to procure a forklift for the unit as the products were very heavy to carry for the labourers. Only three (3) slabs were procured by the time of reporting.

(e) **Canals / Streams**

Three hundred metres of stream was cleaned in the Mpopoma area during the reporting period. The Excavator used in this activity unfortunately broke down midway through the month. Procurement of spares to repair the same was on-going.

(f) **Patching**

(i) **Council Teams**

Tar patching works had been carried out on Wellington, Masiyephambili from Nketa Drive to Luveve road, Robert Mugabe from Masotsha Avenue to 8<sup>th</sup> Avenue, Masotsha Avenue from J N Nkomo to R Mugabe, 8<sup>th</sup> Avenue from R Mugabe to Fife Street 4<sup>th</sup> Avenue from S Parirenyatwa to Lobengula Street, 12<sup>th</sup> Avenue Extension, Hillside road, Matopos road, 3<sup>rd</sup> Avenue Lobengula from Lobengula to J N Nkomo, Fife Street from Masotsha to Connaught Avenue. A total of 91 tonnes were utilised, these were from the Asphalt Batching Plant as the Ministry of Transport plant was down.

(ii) **Community Groups**

There was no patching from community group in the month under review as these had been halted due continuous break down of the Ministry of Transport (MoT) batching plant. Proposal was to commence community group works after the rainy season.

(g) **Pavement Rehabilitation**

Rehabilitation of Central Business District (CBD) pavements (Ward 1 Community Groups) was still on progress .The groups had completed 250m<sup>2</sup> on Corner Fort Street 3<sup>rd</sup> Avenue and 120m<sup>2</sup> on J.M. Nkomo and 6<sup>th</sup> Avenue in the month under review. The Groups were currently working on Fort street and 9<sup>th</sup> Avenue. Council awaits delivery of 2000 plain pavers (450x450x50mm) from Udine Products to rehabilitate the area bound by Fife street and JMN Nkomo between Leopold Takawira and 10<sup>th</sup> Avenue. This had been halted by non-payment of the order as Udine Products required payment before delivery.

Discussion ensued and Councillor R,D Jele sought clarity on the plans regarding to potholes patching.

Councillor S. Mutanda had observed that residents had taken the matter of pothole patching and were using all sorts of material available to their position. Was this not causing too much damage to the road? What was Council doing to stop such activities? Why not use Zinara funds for the potholes and repair of plant equipment.

Alderman M. Lubimbi said that the road leading to Luveve cemetery was in a bad state. The road needed urgent rehabilitation.

Alderman S. Khumalo (Chairperson) suggested that concrete be used on pothole patching to substitute tar which was not available.

In response the Deputy Director of Engineering Services (water) explained that a plan was in place to address road maintenance. Currently Council was attending to all the main roads first. The challenge was the constant breakdown of plant equipment, shortage of funds and fuel. Zinara funding was only released after the completion of Road Rehabilitation / Maintenance. The use of concrete/ cement in pothole patching was not advisable. Concrete damaged equipment and machinery in the event that the road had to be rehabilitated or resealed. There were concrete and paved roads which had been designed from the own set.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(4) REHABILITATION OF BIRKENHEAD ROAD**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) that Council teams had finished works at Birkenhead road with the surfacing and laying of kerbing being completed. The road had been opened to traffic.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(5) KABOT DRIVE REHABILITATION**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) that Buena Vista residents who were assisting with supply of materials on the construction of Kabot Drive approached their Ward Councillor with the proposal that part of the ward retention be utilised to purchase outstanding surfacing materials. The proposal was supported and it was agreed that the outstanding surfacing materials would be bought using the ward retention funds. The department was currently following the due process in procuring prime mc30, (40 drums), bitumen (10 drums), stable 60 (10 drums), Aggregates, 13mm (121 tons), and quarry sands (3 tons). With regard to aggregates and quarry sands the hold up was payment as Davis Granite required upfront payment.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(6) WATER DELIVERIES USING BOWSERS**

The Director of Engineering Services reported (4<sup>th</sup> December 2020) as follows on the abovementioned matter:

Point of Delivery	Number of Deliveries November	Comment
Funerals	734	The number of water deliveries increased from 526 last month. This could be attributed to less number of bowser breakdowns that were experienced during the month under review.
Schools		
Clinics		
Hospitals		
Residents		

**Foot note:**

- Council delivered 729 Loads.
- Five (5) loads were donated. Two of these loads were donated by Mthwakazi (one load to Entembeni Old people's home & Thembiso Children's home, and other to Magwegwe residents) while the remaining three (3) loads were donated by the Givers (to Luveve Gum Plantation, Pumula South residents, and Entembeni & Thembiso).
- Hired bowser was withdrawn due to non-payments.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(7) ROAD REHABILITATION 2020**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) as follows on the abovementioned matter:-

**a) Capital Budget**

**Table 2.6: Status of 2020 Capital budget**

Budget 2020	Vote no. 77/9377	Expenditure to date \$	Variance \$	Remarks
70 063 450	WIP 615	9,838,480.50	0	Selborne Park servicing. Roads and Storm water drains.
	WIP 616	1,201,704.15	0	Selborne Park servicing. Sewer reticulation.
	WIP 636	3,816,245.87	0	Selborne Park servicing. Water reticulation.
	WIP 709	13,110,029.74	0	Cowdray Park HlalaniKuhle 40m road construction.
	WIP 753 (roads)	112 062.16	0	Emhlangeni Phase 2 servicing. Roads and Storm water drains.

**Foot note:**

Selborne Park expenditure to date was ZWL\$14 856 430.52

Emhlangeni Phase 2 work was hampered by diesel shortage, constant plant and equipment breakdowns.

**b) Reconstruction**

It was planned that the reconstruction works suspended last year, would be funded by Inter-governmental Fiscal Transfers this calendar year. A total of twenty million, seven hundred dollars (ZWL\$20,700,000) was expected to be disbursed under this funding for completing reconstruction works that were carried out to gravel standard.

The contract awarded to Bitumen World for the surfacing of several sections did not commence, as such the said sections would now require re-formation before the surfacing can be applied. The roads in question were the following :

- Maduna between Intemba Road and Ngwenya shops,
- Murchison between Scone and Adair,
- Luveve Roads, and
- Nkulumane roads.

The earthworks had been previously done in-house by Council teams but they were already showing signs of base failure, due to delayed surfacing. Council's in-house teams would re-work base one of the roads and surfacing would be contracted out.

Rehabilitation of Masiyephambili road from Emakhandeni flyover to Luveve road had been suspended and carried forward to 2021. The available budget of eleven million Zim-dollars is no longer adequate to carry out the works. Zinara funds were utilised to premix overlays and surfacing of Birkenhead and Manchester Roads planned for this calendar year. Soil survey works had been carried out on Wingrove Road and Walsall road in the vicinity of Renkini Country bus terminus.

The delay in the commencement of works on the Renkini roads was attributed to diesel shortage and constant plant breakdown.

**Overlays**

None were carried out during the month of November.

**ZINARA**

The 2020 ZINARA allocation was ZWL\$16.4 million for road maintenance activities. ZINARA disbursed the remaining balance of ZWL\$10,376,002 during the first week of October for routine maintenance. The funds would be utilised as follows:

- \$2million to cover outstanding payments for the hire of batching plant.
- \$5million to be used in the procurement of pothole patching, premix overlays & surfacing materials; and
- \$3million to cover batching fees.

The focus was on pothole patching for the roads listed in table 2.7 and on the reconstruction of Wingrove, Woodstock and Walsall roads in the vicinity of Renkini Country bus terminus.



The total allocation for the current year compared unfavourably with funding considered adequate to maintain the City's road network. As a result, the department had requested for additional funding. The Contractor who won the tender to supply patching material which included stable 60, catmix and bitumen failed to supply and the offer was then awarded to the second lowest

**Table 2.7: Proposed Works to be carried out using the remaining balance**

Road Classification	Planned Activity	Quantity (tonnes)	Comments
	Tar Patching	Coldmix	
City Centre	City centre roads	120	
Arterial roads	<i>Luveve Road, Hyde Park/ Khami Road, Steal works/Old Khami road, Nketa Drive, Mpopoma Drive, Cowdray Park Corridor, Hillside Road, Matopos Roads, 12<sup>th</sup> Ave Ext, Old Esigodini Road, Athlone Avenue, Fife street Extension, 23<sup>rd</sup> Avenue</i>	350	Pothole patching the city centre, Arterial roads (that is major routes leading in the city centre), all road which have been resurfaced or resealed in the last five years.  <u>Challenges:</u> Mainly shortage of diesel and constant breakdown of the Ministry of Transport batching plant.
Collector	<i>Ngcebetsha road, Coghlan Avenue, King Gorge Avenue, Ascot road</i>	80	
Local streets	<i>To be done by community groups</i>	-	Reconstruction of Renkini Country bus terminus roads i.e. Walsall, Wingrove and Woodstock roads.
Total		450	

**Foot note:**

Completed roads were written in italics.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(8) INTER-GOVERNMENTAL FISCAL TRANSFERS**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) that a total of twenty million seven hundred dollars (\$ 20 700 000.00) had been budgeted for under the Inter-Governmental Fiscal Transfers ( Devolution) fund disbursements. The funds would be utilised for surfacing roads that were reconstructed in 2017 and 2018 but could not be surfaced due to financial constraints. In addition 2.6km of Glenville Drive sections would be reconstructed.

The Government had not dispersed anything by the end of the reporting period. The details of the projects to be undertaken were shown in table below.

Item/Project Name	Description of works	2020 budget allocation (Z\$)
Nkulumane Roads	Surfacing Works, 0.5km length, 7m width.	2,600,000
Maduma Road	Surfacing Works, 1.17km length, 7m width.	3,600,000
Luveve 5 Road	Surfacing Works, 1.05km length, 7m width.	2,000,000
Murchison road	Surfacing Works, 2.06km length, 7m width.	4,500,000
Glenville Drive	Reconstruction, 2.6km length, 7m width	8,000,000
<b>Total</b>		<b>20,700,000</b>

Foot note:

Birkenhead and Manchester roads were funded under Zinara.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(9) TRAFFIC CONTROL AND SAFETY**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) as follows on the abovementioned matter:-

**Table 2.8: Traffic Control Budget**

Vote	Item	Description	Budget 2020 (\$)	Partial Budget November 2020 (\$)	Expenditure To Date (\$)	% Variance
38	192	Street Name Plates	1,006,296.00	950,230.36	-	100
38	197	Traffic Lines	6,962,560.00	6,123,599.00	59,866.00	99
38	198	Traffic Signs	3,737,760.00	3,462,395.67	3,931.00	99
38	203	Regional Roads	216,062.00	195,420.34	3,228.00	99
38	205	Collector Roads	1,237,699.00	1,001,220.00	53,037.00	95
38	219	Arterial Roads	1,900,640.00	1,801,160.60	96,024.00	99
38	252	General Maintenance	1,436,385.00	1,128,140.33	-	100

**Table 2.9: Traffic Control Activities**

Item	Description	Planned 2020	Partial Target	Cumulative To date	Planned in November 2020	Actual November 2020	Variance %
1	Road line Marking (m <sup>2</sup> )	60,000	56,000	1255.40	6,000.00	0	97.7
2	Traffic and Street Name Signs Replacement (no.)	1,000	950	205	100	15	78.4
3	Speed Humps and Rumble Strips (no. of sites)	20	20	4	2	0	80.0

**Traffic signs**

A total of 15 signs were installed comprising of Regulatory and Warning signs during the month under review. Sign theft and vandalism was also at its peak during this period.

**Road line marking**

No roads were marked in the month under review due to shortage of materials which was attributed to cash flow constraints.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(10) THE SERVICING OF 77 MEDIUM DENSITY STANDS IN SELBORNE PARK WITH ROADS, WATER AND SEWERAGE RETICULATION SYSTEMS.**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) as follows on the abovementioned matter:

**Roads**

Stone-pitching of storm water drains continued. A total of eighty (80) metres of drain was lined during the reporting month. A request has been made for the procurement of river sand for the same.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(11) **PRE-SALE STANDS: SERVICING OF MEDIUM AND HIGH-DENSITY RESIDENTIAL STANDS CITY WIDE WITH ROADS, WATER AND SEWER RETICULATION SYSTEMS.**

The Director of Engineering Services reported (4<sup>th</sup> December, 2020) that the Inter-departmental committee was yet to consult the beneficiaries of the three projects that were free from litigation (Emhlangeni 2, Magwegwe Extension and Pumula South 2).

Works had commenced on Emhlangeni 2, 180m of bush clearing had been carried out. Progress had been affected by plant breakdown and diesel shortage.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(12) **WATER DISTRIBUTION SECTION**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(13) **SEWERAGE SECTION REPORT**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(14) **WASTEWATER TREATMENT WORKS**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted

(15) **WATER QUALITY SECTION NOVEMBER 2020**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the above mentioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(16) **ELECTROMECHANICAL**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(17) **GEOGRAPHIC INFORMATION SYSTEMS**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(18) **PROJECTS**



The Director of Engineering Services submitted (4<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(19) BUILDING CONTROL SECTION MONTHLY STATISTICAL REPORT FOR NOVEMBER 2020**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) as follows on the abovementioned matter:-

**BUILDING PLANS**

In the past one month, a total of 240 building plans with a value of \$140 817 537 were approved, constituting a decrease of 8.4 % compared to the previous month's figure.

A total of 296 building plans with a value of \$245 811 090 were submitted in November 2020, a 32% decrease compared to the October figure. There were 813 building inspections carried out in the same month which constituted an increase of 33.4% from the previous month's figure.

Staff levels and transportation issues remained as previously reported. Council vehicles being used by our Building Inspectors had been down for more than a month, further compounding the situation. The trial running of the AS400 plan recording system was still in progress.

**APPROVED PLANS FOR NOVEMBER 2020**

<b>WARD</b>	<b>TYPE OF DEVELOPMENTS</b>	<b>NUMBER</b>	<b>VALUE (\$)</b>	<b>FLOOR AREA (M<sup>2</sup>)</b>
1	COMMERCIAL	2	669342	138
	RESIDENTIAL	2	4825600	668
2	COMMERCIAL	1	3099275	280
	PUBLIC	2	1538500	1225
	RESIDENTIAL	12	23751551	4344
3	RESIDENTIAL	22	37822831	5371
4	RESIDENTIAL	22	33655072	6975
5	RESIDENTIAL	4	4581273	1260
6	COMMERCIAL	1	550800	204
	RESIDENTIAL	3	3600450	476

7	INDUSTRIAL RESIDENTIAL	2 1	517200 1340044	198 195
8	RESIDENTIAL	3	901 645	191
9	RESIDENTIAL	3	199 600	144
10	PUBLIC RESIDENTIAL	1 1	5 308 699 100 700	460 69
11	RESIDENTIAL	4	953155	262
12	RESIDENTIAL	7	1143246	337
13	RESIDENTIAL	2	118500	66
14	RESIDENTIAL	7	2373965	533
15	RESIDENTIAL	7	4129972	961
16	COMMERCIAL RESIDENTIAL	1 3	81600 1425431	23 531
17	RESIDENTIAL	4	1278996	341
18	NIL			
19	RESIDENTIAL	3	639446	162
20	RESIDENTIAL	4	1352576	212
21	RESIDENTIAL	4	1016589	239
22	RESIDENTIAL	2	654245	216
23	RESIDENTIAL	1	138000	83
24	RESIDENTIAL	8	3981441	837
25	RESIDENTIAL	4	1532929	312
26	RESIDENTIAL	10	5306966	823
27	RESIDENTIAL	21	8113341	1978
28	RESIDENTIAL	55	19255428	4522
29	RESIDENTIAL	11	3351302	1139

**CITY WIDE APPROVED PLANS FOR NOVEMBER 2020**

<b>TYPE OF DEVELOPMENT</b>	<b>NUMBER</b>	<b>VALUE IN US\$</b>	<b>FLOOR AREA</b>
RESIDENTIAL	230	129 721 463	27 876
INDUSTRIAL	2	517 200	198
COMMERCIAL	5	3 731 675	507
PUBLIC	3	6 847 199	1685

**SUBMITTED BUILDING PLANS FOR NOVEMBER 2020**

<b>TYPE OF DEVELOPMENT</b>	<b>NUMBER</b>	<b>VALUE IN US\$</b>
RESIDENTIAL	271	184 856 300
INDUSTRIAL	2	2 594 100
COMMERCIAL	18	44 888 400
PUBLIC	5	13 472 290

**BUILDING INSPECTIONS**

Building inspections are as follows:-

**BUILDING INSPECTIONS FOR NOVEMBER 2020**

<b>TYPE OF DEVELOPMENT</b>	<b>NUMBER</b>	<b>VALUE IN US\$</b>
MANDATORY INSPECTIONS	580	577 795
ROUTINE INSPECTION	165	-
OCCUPATION CERTIFICATES	87	-

**ENCROACHMENTS, HOARDING, SCAFFOLDING, ADVERTISING SIGNS AND PLAN SEARCHING FOR NOVEMBER 2020**

<b>TYPE OF DEVELOPMENT</b>	<b>NUMBER</b>	<b>VALUE IN US\$</b>
HOARDING	2	11 710
SCAFFOLDING/ENCROACHMENT	1	1 600
ADVERTISING SIGNS	-	-
PLAN SEARCHING	12	11 393

**VEHICLE STATUS**

<b>FLEET NO.</b>	<b>CONDITION</b>	<b>DEFECTS</b>	<b>COMMENT</b>
236	RUNNER	-	UNDER WORKSHOP
860	RUNNER	-	UNDER WORKSHOP



## **STAFF STATUS**

### **Skilled Workers**

<b>Description</b>	<b>Grade</b>	<b>Authorised</b>	<b>Actual</b>	<b>Variance</b>
BUILDING CONTROL OFFICER(BUILDING TECHNOLOGY)	11	1	1	0
PLAN EXAMINER(BUILDING TECHNOLOGY)	9	2	1	1
DISTRICT BUILDING INSPECTOR(BUILDING TECHNOLOGY)	9	2	0	2
BUILDING INSPECTOR (BUILDING TECHNOLOGY)	8	9	8	0
ADMIN ASSISTANT (ADMINISTRATION)	6	1	1	0
CLERICAL ASSISTANT(CLERICAL)	5	2	0	2
RECEPTIONIST(CLERICAL,COMMUNICATION)	5	1	0	1

Thereafter it was -

### **RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

### **(20) SWIMMING POOLS MONTHLY REPORT FOR NOVEMBER 2020**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) that Five (5) Municipal Swimming Pools remained closed to the public due to Covid 19 lockdown. Bulawayo City Pool only opened for clubs training and swimming competitions under the guidelines of Covid19 regulations.

#### **CLUB TRAINING**

Three (3) clubs namely Crusaders, Barracudas and ST James used the pool for their training sessions.

#### **SWIMMING COMPETITIONS**

Four (4) swimming competitions were hosted at Bulawayo City Pool on the 7<sup>th</sup>, 8<sup>th</sup>, 14<sup>th</sup> and 23<sup>rd</sup> November 2020.the clubs that participated were Crusaders, penguins, S.O.S(School of Swimming), Falcon, Barracudas, ST James and Stingrays.

Below were the attendance statistics of Bulawayo City Pool:-

<b>ITEM</b>	<b>ATTENDANCE</b>	<b>REVENUE</b>	<b>COMMENTS</b>
Clubs	685	-	Paid in advance
Galas	238	-	To pay when new charges are approved
Total	923	-	

### **REPAIRS**

Northend baby pool floor was completed and only awaiting painting. The pump was also fitted and a test run was conducted but few leakages were discovered and need to be attended to. The pump house wooden doors and frames were all replaced by steel.

At Bulawayo pool the fence, poles and gate that was donated by Barracudas club to complete the demarcation of the two (2) pools was fitted by Mzilikazi fencers.

### **SWIMMING POOLS CLEANING AND GARDENS MAINTENANCE.**

Gardens weeding and cleaning of Swimming Pools surrounds was done by the staff. Lawn/grass cutting was done by staff from Parks at Bulawayo Pool.

Thereafter it was -

### **RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

## **(21) PARKS SECTION MONTHLY REPORT FOR NOVEMBER 2020**

The Director of Housing and Community Services reported (3<sup>rd</sup> December, 2020) as follows on the abovementioned matter:-

### **ENVIRONMENTAL ISSUES**

#### **Degradation in Greater Bulawayo and Water Catchment Areas**

##### **Water Catchment Area**

Joint patrols were in progress with the assistance of ZRP at Esigodini and EMA. During these patrols a total of 48 illegal gold panners were apprehended.

### **Greater Bulawayo (mineral and sand extraction)**

The operation code, “No to illicit alcohol products, illegal mining, land Baron and Deforestation, was still ongoing and would be suspended on the 31<sup>st</sup> of December 2020. The participation of the other stake holders had slowed down and this had affected operation in the Greater Bulawayo, as a result of the skirmishes one (1) sand poacher was wounded and taken to Mpilo Hospital where he passed on and had since been laid to rest.

### **Monthly Statistics**

- A total of 91 tickets were issued to the offenders and 79 tickets have since been paid for and a sum of RTGS\$ 68 632.00 was realised and the remaining 12 tickets were still outstanding with a total of RTGS\$ 4044.00
- A total of 104 trucks were recorded at the 2 legal pit sand site and a sum of RTGS\$ 89 378 was collected.
- During the operation a total of 361 equipment and hand tools were confiscated

The abovementioned was detailed below:-

### **(a) LANDS INSPECTORATE MONTHLY STATISTICS FOR NOVEMBER 2020**

<b>OFFENCE/ACTIVITY</b>	<b>NO. OF PAID TICKETS</b>	<b>RATE</b>	<b>VALUE OF PAID TICKETS</b>	<b>NO. OF UNPAID TICKETS</b>	<b>VALUE OF UNPAID TICKETS</b>
<b><u>Soil Excavation</u></b>					
Wheel Barrows	01	\$386.00	\$386.00	02	\$772.00
Van	01	\$3652.00	\$3652.00		
5 Ton Truck	02	\$3 652.00	\$36520.00		
<b><u>Wood Cutting</u></b>					
Wheel Barrows	03	\$386.00	\$1158.00	03	\$1158.00
<b><u>Illegal Dumping</u></b>					
Wheel Barrow	01	\$386.00	\$386.00	03	\$1158.00
<b><u>Other Activities</u></b>					
Grazing	48	\$277.00	\$13302.00		
Tree Inspection	15	\$397.00	\$5955.00		
Pit Sand Sale - 104	-	-	\$89378.00		
Illegal occupation	01	-	\$2169.00		
Tree penalty	02	\$724	\$1448.00		

<b>Repairs</b>	02	\$241.00	\$482.00	01	\$386.00
<b>Illegal display</b>	01	-	\$1158.00		
<b>Illegal worshipping</b>	01	-	\$1826.00		
<b>Illegal barbing</b>	01	\$190.00	\$190.00	03	\$570.00
<b>Total</b>	<b>79</b>		<b>\$158010.00</b>	<b>12</b>	<b>\$4044.00</b>

<b>Total Value of Paid Tickets</b>	-	<b>\$158 010.00</b>
Hire of Amphitheatre	-	\$ 2 896.00
<b>GRAND TOTAL</b>	-	<b>\$160 906.00</b>
<b>Total Value of Unpaid Tickets</b>	-	<b>\$ 4 044.00</b>

(b) **VELD MANAGEMENT**

**Grass cutting:** in and around the city was temporally suspended and all the community groups allowance had since been cleared. **General clearing of council installation has been done at:** City Hall, Central Parks, Princess Margret, Njube, Entumbane, Mpopoma BG clinics, Tower Block, Thorne groove Hospital, McDonalds, Pelandaba Entumbane, eMpopoma housing offices,

(c) **HEDGE TRIMMING**

**Done at:** Central and Centenary Park, City hall, Tower Block, Bulawayo Pool, Khami, Pumula old, Pelandaba clinics, Luveve Stadium, Mpopoma Library.

(d) **TREES AND LAWN PROPAGATION**

**Done at:** Thorngrove Hospital, Vulindlela Primary School, Nketa 6 Park clinic, Tshabalala, Mpopoma libraries, Mpopoma/ Nketa Park rockeries, Inyathi youth centre, Luveve stadium,

(e) **CONSERVATION EDUCATION**

A total of 33 tree seedlings were propagated at Vulindlela Pry School, Zimkids and Pumula Housing Office was ongoing. 10 at Zimkids School, 10 Pumula Housing Office and 13 at Vulindlela Primary School.

(f) **STAFF**

**General Workers**

<b>Parks East</b>	Authorised	70	Actual	67	Variance	-3
<b>Parks West</b>	Authorised	75	Actual	51	Variance	-24
<b>Total</b>		<b>145</b>		<b>118</b>		<b>-27</b>

## Lands Inspectorate

### **Rangers**

Authorised	74	Actual	31	Variance	- 43
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### (g) ILLEGAL OCCUPATION OF COUNCIL LAND PROPERTY AND STRAY ANIMALS

Animals Impounded at Gum Plantation Pound:

▪ Cattle	- 62
▪ Calves	- 21
▪ Donkeys	- 07
▪ Kids	- 12
▪ Goats	- 03
▪ Sheep	- 01
▪ Chickens	- 10
<b><u>Total</u></b>	<b><u>116</u></b>

### (h) COUNCIL HORSES

Female	Uncastrated	Castrated	Total
05Adults	03 Adults	05 Adults	13
-	-	02 Colts	02
01 Filly	-	-	01
<b>06</b>	<b>03</b>	<b>07</b>	<b>16</b>

### (i) COUNCIL DUCKS

Female	Male	Duckling	Total
04	05	-	<b>09</b>

### (j) TRACTOR AND IMPLEMENT ANALYSIS

FLEET NO.	CONDITION	COMMENT
605	NON- RUNNER	AT ROADS WORKSHOP.
607	RUNNER	AT MABUTHWENI DEPOT

689	NON-RUNNER	AT ROADS WORKSHOP. GROUNDED
690	RUNNER	AT CITY OF KINGS NURSERY
692	RUNNER	MOWING IN THE EASTERN SIDE PLOUGHING AT CENTRAL PARKS WATERING USING BOWSER
706	NON RUNNER	AT PARKS WORKSHOP
719	RUNNER	AT PARKS WORKSHOP

Discussion ensued and Councillor R.D. Jele raised concern that cultivation in unauthorised/ prohibited areas such as stream banks, road sides and intersections was alarming. Was there any public awareness being conducted. He proposed that relevant by-laws be enforced .

Councillor S. Mutanda said illegal cultivation resulted in sewer and stream blockages. Residents were throwing rubble from their fields into the streams.

Alderman S. Khumalo (Chairperson) concurred and said that Councillors were very much concerned about the illegal cultivation. Council by-laws had to be effected and offenders prosecuted. Slashing of the crops was therefore necessary. Markings of prohibited areas be done. Public awareness meetings were not possible because of the Covid 19 regulations.

Responding to the above the Senior Parks Officer explained that a detailed report would be submitted with regards to enforcement of illegal cultivation by-laws. There was a Council resolution which suspended slashing of crops for a period soon after the previous drought which was experienced. Prohibitive markings had not been done because of Financial Challenges. Awareness campaigns had not been conducted and Councillors were of the view to revive those. He encouraged Councillors to engage residents with regards to illegal stream bank cultivation.

The Acting City Legal Officer advised that in order to rescind the previous resolution, a detailed report be submitted for consideration.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE**

# **ANNEXURE 'E'**

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE HELD IN  
THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON WEDNESDAY,  
9<sup>TH</sup> DECEMBER, 2020 AT 11.00 A.M.**

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**PRESENT:**

Councillor	P.	Moyo (Chairperson)
“	R.D	Jele
“	S.	Chigora
“	F.	Javangwe
“	F.	Mhaka
“	S.	Sibanda

**ALSO:**

The Acting Town Clerk  
The Principal Town Planner  
The Legal Officer

**ABSENT:**

Councillor	S.	Mutanda (Deputy Chairperson)
“	K.	Mujuru
“	F.	Msipha
“		Mildred Ncube
“	T.	Ruzive

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(1) **APPLICATION FOR A DEVELOPMENT PERMIT TO BUILD A COTTAGE MEASURING ONE HUNDRED AND TWENTY-NINE (129) SQUARE METRES ON STAND 253 OF STAND 224 RIVERSIDE TOWNSHIP OF RIVERSIDE ESTATES A. HAMADZIRIPI TSOKODAYI & SMARNTHA SHONIWA: AREA = 4 227SQUARE METRES.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (26<sup>th</sup> August, 2020) to build a cottage measuring on hundred and twenty-nine square metres had been received from Hamadziripi Tsokodayi & Smarntha Shoniwa. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of a cottage measuring one hundred and twenty-nine square metres had not been built.



The following adjacent property owners were notified:

<b><u>PROPERTY</u></b>	<b><u>OWNER</u></b>	<b><u>ADDRESS</u></b>
252 Riverside	Mr Muchakati	24214 Pumula South, P O Pumula, Byo
254 Riverside	Nduduzo Phuthi	15 Maple Road, Newton West, Byo
266 Riverside	Theresia Mafu	12 Bluebird Rd, Burnside, Byo
267 Riverside		
251 Riverside	Hedwick Moyo	7 Manston Court, J Tongogara & 6 <sup>th</sup> Ave, Byo
255 Riverside	Ketiwe Dhliwayo	5351 Cowdray Park, P O Cowdray Park, Byo
265 Riverside	Tapiwa Chikwata	157 Brentwood Rd, Matsheumhlope, Byo

On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

That a development permit to build a cottage measuring one hundred and twenty-nine square metres on Stand 253 of stand 224 Riverside Township of Riverside Estates A be granted to Hamadziripi Tsokodayi & Smarntha Shoniwa subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of US\$500 or ZWL 40 674.95 subject to review at the pleasure of Council. Premium is payable prior to the commencement of construction of the cottage.

(2) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH SIX (6) TOWN HOUSES ON LOT 2 OF SUBDIVISION 1 WOODVILLE PARK. MAGAVA FAMILY TRUST: AREA = 6 000 SQUARE METRES.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (14<sup>th</sup> August, 2020) to establish six town houses had been received from Magava Family Trust. The application had been advertised and adjacent property owners notified. No objections had been received. It has also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the town houses had not been built.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
RE/Lot 8A Woodville Park	Mr AN Ndlovu	8A Woodville Park Rd, Woodville Park, Byo
8C Woodville Park	Mr &Mrs P &A Ndlovu	8C Woodville Park Rd, Woodville Park,Byo
8D Woodville Park	Mrs D. Moyo	8D Woodville Park Rd, Woodville Park, Byo
4A Woodville Park	Mr K. Kafesu	Lot 1 of Sub 4, Woodville Park, Byo
Lot 4/Sub 5 Woodville Park	Antinet Shaba	Lot 4 of Subdivision 5 Woodville Park, Byo
Lot 9/Sub 5 Woodville Park	Green R.G & R.R	Lot 9 of Subdivision 5 Woodville Park, Byo
Lot 5/Sub 5 Woodville Park	Mbuso & Anna Ndlovu	Lot 5 of Subdivision 5 Woodville Park, Byo
Sub 2 Woodville Park	Cathrine Msindaze	No.2 Woodville Park Rd, Woodville Park, Byo

On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

That a development permit to establish six town houses on Lot 2 of Subdivision 1 Woodville Park be granted to Magava Family Trust subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of US\$3000 or ZWL 244 049 subject to review at the pleasure of Council to be paid before commencement. The premium is payable prior to the commencement of construction of the Town Houses.

**(3) APPLICATION FOR A CHANGE OF NAME AND STAND NUMBER ON DEVELOPMENT PERMIT NO. 1000/2011.MULLER BROTHERS (PVT) LTD.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that it will be recalled that Council meeting held on the 4<sup>th</sup> of May 2011 resolved that a development permit No. 1000/2011 for keeping 50 000 chickens be issued to the Remaining Extent of Subdivision B of Bellevue to Zimcare Trust.

Zimcare Trust later on applied for the subdivision of the Remaining Extent of Subdivision B of Bellevue into two properties and a subdivision permit SDC17/2017 was issued. The subdivision permit created Lot 7 of Subdivision B of Bellevue and the Remaining Extent of Subdivision B of Bellevue.

Muller brothers bought Lot 7 of Subdivision B of Bellevue the portion on which chickens were kept and had since applied for a change of name on Development Permit No. 1000/2011 from Zimcare Trust to Muller Brothers (Pvt) Ltd. Muller Brothers at the same time requested for the conferment of the development permit rights from the Remaining Extent of Subdivision B of Bellevue to Lot 7 of Subdivision B of Bellevue. This has been necessitated by the above mentioned subdivision since the stand that was issued with the development permit was now non-existent.

In light of the above the Development Permit No. 1000/2011 for keeping 50 000 chickens should be transferred to Lot 7 of Subdivision B of Bellevue which resulted from the Subdivision of the Remaining Extent of Subdivision B of Bellevue which was the parent property and the bearer of the Development Permit No. 1000.2011 for keeping 50 000 chickens.



On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

- (1) That change of name on development Permit No. 1000/2011 from Zimcare Trust to Muller Brothers (Pvt) Ltd be acceded to
- (2) That development permit No. 1000/2011 for keeping 50 000 chickens on the Remaining Extent of Subdivision B of Bellevue be transferred to Lot 7 of Subdivision B of Bellevue which has been created through SDC 17/2017

(4) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A MEDICAL SURGERY ON STAND 4 OF PARKVUE OF HONEYCOMBE: DR MATINDI & DR SWENE: AREA = 696 SQUARE METRES.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (24<sup>th</sup> September, 2020) to establish a cottage measuring 100 square metres had been received from Dr. Matindi & Dr. Swene. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the place was closed and vacant.



The following adjacent property owners were notified:

<b><u>PROPERTY</u></b>	<b><u>OWNER</u></b>	<b><u>ADDRESS</u></b>
1/Parkvue/Honeycombe	Dr W Musiya	1 Thornton Ave/R Mugabe Way Parkvue, Byo
2/Parkvue/Honeycombe	The Mapako Family Trust	41 Plumtree Rd, Belmont, Byo
3/Parkvue/Honeycombe	Mr CD Kika	13 R.Mugabe Way, Parkvue, Byo
5/Parkvue/Honeycombe	College Of Primary Health Care Physicians of Zim	17 R.Mugabe Way, Parkvue, Byo
6/Parkvue/Honeycombe	Mrs J Moyo	19 R.Mugabe Way, Parkvue, Byo
7/Parkvue/Honeycombe	Messrs Kika & Kika	21 R.Mugabe Way, Parkvue, Byo
16/Parkvue/Honeycombe	Miss B Naran	10 Robertson St, Parkvue, Byo
17/Parkvue/Honeycombe	Mr O Toma	8 Robertson St, Parkvue, Byo
18/Parkvue/Honeycombe	Mr N Matsa	6 Robertson St, Parkvue, Byo

On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

That a development permit to establish a medical surgery on Stand 4 of Parkvue of Honeycombe, be granted to Dr Matindi & Dr Swene subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(5) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A FARM STALL ON THE REMAINING EXTENT OF LOT 23 OF GLENCOE OF (WILLSGROVE AND SUBDIVISION A OF WILLSGROVE): BHARAT RANCHOD: AREA = 4. 4467 HECTARES.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (25<sup>th</sup> September, 2020) to establish a farm stall had been received from Bharat Ranchod. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the farm stall had already been established operating as such the permit will attract a regularization fee of US\$800 or equivalent in ZWL\$.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 2 of Lot 23 Glencoe RE of S/D A of Glencoe RE of Farm Willsgrove	Mr B Ranchod J.A. Gordon ZIMCOR	Lot 2 of Lot 23, Glencoe, Byo 6 Woodholm Rd, Avondale, Hre P O Box 26, Bulawayo
Lot 1 of S/D 1 of Glencoe	Mr S Ndlovu	2 Gibbs Road, Glencoe, Byo
Lot 3 and RE of S/D 1 Glencoe	A. Downing	P O Box 3352, Byo
Rem of Lot 24 Glencoe	Mr P Schultz	Plot 24 Gwanda Rd, Glencoe, Byo
Lot 22 of Glencoe	Mr EM Dexter	P O Box 1380, Bulawayo
121 Sunninghill	Mr EA Schultz	3 Wicklow Rd, Thorngrove, Bulawayo
158 Sunninghill	Mr BM Ranchod	158 Gwanda Road, Sunninghill, Byo
145 Sunninghill	Mr M Mvubu	145 Lawmaire Road, Sunninghill, Byo
144 Sunninghill	Mr J Gumede	144 Lawmaire Rd, Sunninghill, Byo
143 Sunninghill	Mr L Maoche	1138 Mahatshula North, Byo
134 Sunninghill	Mr J Maseko	134 Eden Road, Sunninghill, Byo
133 Sunninghill	Mr M Gonoremvuu	133 Eden Road, Sunninghill, Byo
132 Sunninghill	Mr N.G. Phuthi	132 Eden Road, Sunninghill, Byo
131 Sunninghill	Mr P Makurira	131 Eden Road, Sunninghill, Byo
146 Sunninghill	Conglass Investments	P/L C/o Bill Packing, Byo
157 Sunninghill	Mr H Tshuma	157 Gwanda Rd, S/hill, Byo

On the recommendation of the Town Clerk it was -

**RESOLVED TO RECOMMEND:**

That a development permit to establish a farm stall on the Remaining Extent of Lot 23 of Glencoe of (Willsgrove and Subdivision A of Willsgrove), be granted to Bharat Ranchod subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off regularization fee of US\$800 or equivalent in ZWL\$

(6) **APPLICATION FOR A DEVELOPMENT PERMIT FOR THE INSTALLATION OF FUEL TANKS ON STAND 19767 BULAWAYO TOWNSHIP, MARKET ROAD KELVIN NORTH,); AREA:8922 SQUARE METERS:REAL STAKE ENTERPRISES T/A SUTA SUTA.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (10<sup>th</sup> August, 2020) to install fuel tanks on Stand 19767 Bulawayo Township of Bulawayo Township Lands had been received from Real Stake Enterprises t/a Suta Suta. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the installation of the fuel tanks had not been effected as yet.





The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 16613 B.T	Mr N.V Tshawe	586 Nkulumane, Byo
Stand 16612 B.T	Killowat Enterprises P/L	16612 Market roads, Kelvin North, Byo
Stand 16657 B.T	Mr S Thambo	5902 Old Magwegwe, Magwegwe, Byo
Stand 16460 B.T	Miss H Boshoff	P.O Box Mpo 160, Mpopoma, Byo
Stand 13991 B.T	Hard Investments Pvt Ltd	129 Jason Moyo, Byo
61899 Pelandaba	Apostolic Faith Mission Church	P.O Box 1880, Bulawayo
61896 Pelandaba	The First Adventist Apostolic Church	61896 Pelandaba, Bulawayo

On the recommendation of the Town Clerk -

**RESOLVED TO RECOMMEND:**

That a development permit to install fuel tanks for a truck depot on stand 19767 Bulawayo Township of Bulawayo Township Lands be granted to Real Stake Enterprises subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a monthly levy of US\$75 or ZWL\$ equivalent. The levy to be subject to review at the pleasure of Council.

(7) **APPLICATION FOR A DEVELOPMENT PERMIT FOR THE ESTABLISHMENT OF AN ACAMEDIC COLLEGE ON STAND 57875 NEW LOBENGULA: AREA: 3134 SQUARE METERS: NKOSINOLWAZI MOYO**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (9<sup>th</sup> July, 2020) to establish an academic college on stand 57875 Lobengula had been received from Nkosinolwazi Moyo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the college had not yet been established



The following adjacent property owners were notified:

<b><u>PROPERTY</u></b>	<b><u>OWNER</u></b>	<b><u>ADDRESS</u></b>
73440 Lobengula	Christ in us our hope of glory	3174 Nketa 7, P.O Nkulumane, Byo
57533/1 Lobengula	Miss E. Sibanda	57533/1 N/Lobengula, P.O Magwegwe, Byo
57533/2 Lobengula	Ms L. Dube	57533/2 N/Lobengula, P.O Magwegwe, Byo
57580/1 Lobengula	Mr C Munetsi	57580/1 N/Lobengula, P.O Magwegwe, Byo
57580/2 Lobengula	Mrs T Sibanda	57580/2 N/Lobengula, P.O Magwegwe, Byo
57581/1 Lobengula	Mr L. F Nyathi	57581/1 N/Lobengula, P.O Magwegwe, Byo
57581/2 Lobengula	Miss T. Gambiza	57581/2 N/Lobengula, P.O Magwegwe, Byo
57650/1 Lobengula	Mrs E. Chinembiri	57650/1 N/Lobengula, P.O Magwegwe, Byo
57650/2 Lobengula	Mrs R. Dube	57650/2 N/Lobengula, P.O Magwegwe, Byo
57651/1 Lobengula	Mr B. Kasambira	57651/1 N/Lobengula, P.O Magwegwe, Byo
57651/2 Lobengula	Miss A. Maphosa	57651/2 N/Lobengula, P.O Magwegwe, Byo
57649/1 Lobengula	Ms F. K Nkiwane	57649/1 N/Lobengula, P.O Magwegwe, Byo
57649/2 Lobengula	Mr S. Saidi	57649/2 N/Lobengula, P.O Magwegwe, Byo
57532/1 Lobengula	Mr S. Makwila	57532/1 N/Lobengula, P.O Magwegwe, Byo
57532/2 Lobengula	Mr W. T Mukumila	57532/2 N/Lobengula, P.O Magwegwe, Byo

On the recommendation of Town Clerk it was –

**RESOLVED TO RECOMMEND:**

That a development permit to establish an academic college on Stand 57875 New Lobengula be granted to Hilltop Academy College to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a monthly levy of USD\$45 or ZWL\$ equivalent. The levy to be subject to review at the pleasure of Council.

(8) **APPLICATION FOR A DEVELOPMENT PERMIT FOR THE INSTALLATION OF OVERHEAD DIESEL TANK FOR A GENERATOR (10 000 LITRES) ON STAND 6391 BULAWAYO TOWNSHIP, (NO. 11 DUNLOP ROAD, DONNINGTON,) DISTRICT OF BULAWAYO: AREA: 54494 HECTARES ZIMBABWE GRAIN BAG.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (21<sup>st</sup> July, 2020) to install (10 000 L) overhead diesel tank for a generator on Stand 6391 Bulawayo Township of Bulawayo Township Lands (No. 11 Duncan Road, Donnington) had been received from Zimbabwe Grain Bag. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the installation of the fuel tanks had not been effected as yet.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 13698 BT	Musimboti Enterprises	18 Leamington Rd, Donnington, Byo
Stand 6369 BT	National Breweries	16 Leamington Rd, Donnington, Byo
Stand 6389 BT	Lyddon Properties PVT LTD	84 Herbert Chitepo Street, Byo
Stand 6390 BT	Shepco Industrial Supplies	P.O Box 6045 Morningside, Byo
Stand 5503 BT	Auto Tyres Zim PVT LTD	1 Dunlop Rd, Donnington, Byo
Stand 5771 BT Belmont, Byo	Area Manager Zesa	Donnington Substation, P.O

**RESOLVED TO RECOMMEND:**

That a development permit to install a 10 000L overhead diesel tank for a generator on stand 6391 Bulawayo Township of Bulawayo Township Lands be granted to Zimbabwe Grain Bag subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a monthly levy of US\$100 or equivalent in ZWL\$. The levy to be subject to review at the pleasure of Council.

**(9) APPLICATION FOR A DEVELOPMENT PERMIT FOR THE ESTABLISHMENT OF AN ACAMEDIC COLLEGE ON STAND 52004 NJUBE: AREA: 5 393 SQUARE METRES: HILLTOP ACADEMY COLLEGE.**

The Town Clerk reported (4<sup>th</sup> December, 2020) that an application dated (30<sup>th</sup> September, 2020) to establish an academic college on Stand 52004 Njube had been received from Hilltop Academy College. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the establishment of a college had not been done as yet.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
54026 Njube	Mr ON Katerere	A35 Njube Township, P.O Entumbane, Byo
54009 Njube	Mrs L Mpofo	A34 Njube Township, P.O Entumbane, Byo
54545 Njube	Mr G Kurebgaseka	B56 Njube Township, P.O Entumbane, Byo
54546 Njube	Ms S Nyoni	B55 Njube Township, P.O Entumbane, Byo
54547 Njube	Mr N Sibanda	B54 Njube Township, P.O Entumbane, Byo
54548 Njube	Mr W Lunga	B53 Njube Township, P.O Entumbane, Byo
54008 Njube	Mr K Guveya	A439 Njube Township, P.O Entumbane, Byo
53989 Njube	Mr C Chiyangaya	A438 Njube Township, P.O Entumbane, Byo
54773 Njube	Mr N Mpofo	54773 Njube Township, P.O Entumbane, Byo
54613 Njube	Mrs M Ncube	O6 Njube Township, P.O Entumbane, Byo
5373 Njube	Ministry of Education	Insukamini Pry School,P.O Box MPO 72,Byo

On the recommendation of the Town Clerk was -

**RESOLVED TO RECOMMEND:**

That a development permit to establish an academic college on Stand 52004 Njube be granted to Hilltop Academy College subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a monthly levy of USD\$45 or equivalent in ZWL\$. The levy to be subject to review at the pleasure of Council.

**(10) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE NOVEMBER 2020 TOWN LANDS AND PLANNING COMMITTEE.**

The Director of Engineering Services reported (3<sup>rd</sup> December, 2020) that the following applications for Development Permits that had been submitted into the November 2020 Town Lands and Planning Committee were approved by Council on the 2<sup>nd</sup> of December and the respective permits have been issued as tabulated below:-

<b>Property</b>	<b>Applicant</b>	<b>Use</b>	<b>Permit No.</b>	<b>Permit Date</b>
Stand 16332 Parklands Township	ThobekileBhebhe	duplex	2738/2020	02/12/2020
RE / Stand 915 BT	Sanctum Distribution	restaurant ordinary	2739/2020	02/12/2020
Stand 2570 BT/ Plot A/ Ext./ Site for Government School for Coloured Children BTL	Zencor Investments	bottle store within a supermarket	2740/2020	02/12/2020
Stand 4966 BT	Lions Club Hillside	club liquor license	2741/2020	02/12/2020
Stand 2007 BN/ BTL	cottage measuring 100 square meters	Motto Ndakarwirwa	2742/2020	02/12/2020



Stand 300A BT	lettable unit shops	Vongai Grace Masiya	2743/2020	02/12/2020
Stand 6872A BT	lodge	Carter Trading P/L	2744/2020	02/12/2020
Stand 6206A BT	Liquor wholesale	Trust Gumbo	2745/2020	02/12/2020
Stand 5221BT	wholesale outlet for mining chemicals and equipment on	Black Box Investments	2749/2020	02/12/2020
Stand 251 BT	beauty college	TeddiousMoyo	2746/2020	02/12/2020
Stand 27 Whitestone Township of Matsheumhlope	cottage measuring 130square metres	Prosper Lusale	2747/2020	02/12/2020
Stand 50363 MpopomaTownship	Sports bar	Joubert Mangena	2748/2020	02/12/2020

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(11) DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996**

The Director of Engineering Services reported (3<sup>rd</sup> December, 2020) that the following permits have been granted:-

	September	October	November
<b>Residential Areas</b>	439	190	420
<b>Industrial Areas</b>	12	1	2
<b>Business Areas</b>	11	24	18
<b>Community Areas</b>	11	10	7
<b>TOTAL</b>	479	225	<b>447</b>

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(12) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS**

The Director of Engineering Services reported (3<sup>rd</sup> December, 2020) that –

**SDC36//2017** for the Subdivision of Voullaire Estates. The Subdivision shall be known as Lots 1-396 Voullaire Estates. Lots 3-158,160- 179, 181-341 and 345-396 Voullaire Estates shall be used for residential purposes. Lot 1 Voullaire Estate shall be used as a hostel., Lot 159 Voullaire Estate shall be used as a commercial centre, Lot 180 Voullaire Estate shall be used as a petrol filling station, Lots 343 &344 Voullaire Estate shall be used for open space purposes and Lot 2 Voullaire Estate shall be used for road purposes and be transferred to Bulawayo City Council.The property owner was Olympus Gold Mines Ltd. The property was bound by Cecil Avenue and Coghlan Avenue.

**SDC 19/2020** for the subdivision of Lot 1 of Subdivision 5T of Matsheumhlope. The subdivision shall be known as Lots 1 and 2 of Lot 1 of Subdivision 5T of Matsheumhlope and shall be used for residential purposes. The property owner was Carigate Investments Pvt) Ltd. The property was bound by Mattie Road and Greeshark Way.

**SDC 54/2020** for the subdivision of Lot 206A Hillside, Bulawayo. The subdivision shall be known as Lot 3 of Lot 206A Hillside and shall be used for residential purposes. The property owner was Manuel Menezes Dos Santos. The property was located along Cecil Avenue in Hillside.

**RESOLVED TO RECOMMEND:**

That the abovementioned report  
be received and noted.

(13) **POLICY ON SMALL LETTABLE UNIT SHOPS WITHIN BULAWAYO CITY  
COUNCIL BOUNDARY**



Director of Engineering Services reported (3<sup>rd</sup> December, 2020) that the attached report relating to the abovementioned matter:-

The Committee considered the matter and Councillor S. Chigora sought clarification on the report. He enquired if it was prudent for lettable shop units to have different individual unit licences. His concern was raised by recommendation number 11. He supported lettable units to have one class of goods and have one license.

The license fees were calculated based on the number of bays / units available. Haddon and Sly had a complete different setup and should remain as it was.

Councillor R.D Jele concurred . Flea-markets had only one licence and sold the same classes of goods. The lettable shops should have one class of goods for control purposes.

Councillor F. Javangwe supported the issuing of only one licence to the owner. Different individual licences would lead to corruption activities.

Councillor F. Mhaka concurred. It was the duty of the owner to apply for relevant licence. The licence fees should be calculated basing on the number of bays/units in the shop.

Councillor S. Sibanda's view was that each unit should be licenced individually. Licencing individuals was of benefit to Council as revenue would be generated. He did not support the variation of recommendation number 11. The recommendation was supporting individual licencing. Of late Lettable shops had a lot of business as they had reduced costs. Residents should be protected in their businesses. Most lettable shop owners defaulted in Council payments.

In response the Principal Town Planner explained that most lettable shop units had a variety of goods sold. Licences were issued individually according to the goods classifications. Individually licencing allowed Council to be in control.

**RESOLVED TO RECOMMEND:**

- (1) That the policy for lettable unit shops within Bulawayo City Council boundary be approved by Council.
- (2) That the owner of the lettable shops be responsible for the licencing and each shop sells specified goods according to goods licencing classifications.

(14) **APPLICATION FOR CHANGE OF RESERVATION ON STAND 80 BULAWAYO TOWNSHIP IN TERMS OF SECTION 49(3) AND (4) OF THE REGIONAL TOWN AND COUNTRY PLANNING ACT CHAPTER 29:12 FOR POST PROPERTIES PVT LTD**



The Director of Engineering Services submitted (3<sup>rd</sup> December 2020) the attached report relating to the abovementioned matter:-

The matter was considered and Councillor R.D Jele noted that the Post Office was amongst the protected buildings in the City. He wanted to know if the developments would not affect or change the protected building structure.

In response the Principal Town Planner explained that Post Office Building was a historical protected building. No structural changes were allowed.

Thereafter it was -

**RESOLVED TO RECOMMEND:**

That the proposed change of reservations of Stand No. 80 Bulawayo Township measuring 1338m<sup>2</sup> in extent in terms of Section 49(3) and (4) of the Regional Town and Country Planning Act Chapter 29:12 be approved by Council to enable Post Properties to apply to the Minister of Local Government and Public Works and National Housing for approval of change of reservation.

(15) **LAND SURVEY REPORT NOVEMBER 2020.**

The Director of Engineering Services submitted (3<sup>rd</sup> December 2020) as follows :-

- i. Title stands instructed (layouts) = 2 323 Emganwini Township
  - E. Mathe = 535 Stands awaiting cancellation of CT 360 Emganwini.
  - G. Thonye = 631 Stands awaiting cancellation of CT 360 Emganwini.
  - S. Mkandla = 290 Stands awaiting approval at the Surveyor General's office.

ii Relocations Internal – 2

Leases Instructed Internal – 7

Single Title Subs Instructed – 2

Pointings Out Of Stands To Beneficiaries - 10 – Done By Survey Section

Engineering Surveys - Nil

Administrative Tasks Ongoing - 5

Cancellation Of Portion Of Walkway On BCG 818 For Commercial Stand In Emganwini – Underway – Awaiting final advertisement and subsequent cancellation.

Cancellation – Stand 59949 Bt – Mpopoma

Attending To Circulations - Applications

Sending out Survey Instructions to Private Land Surveyors.

Cancellation of Portion Of General Plan CT 360 In Emganwini. Awaiting final Advertisement.

Summary

	NOVEMBER 2020	Year To Date
Total Approved Presale Stands	0	0
Total Other Stands Approved	2	404
Relocations Instructed Out	0	0
Relocations Internal	2	47
Leases Instructed Out	0	0
Leases Internal	7	64
Title Subs Instructed	2	16
Pointings Out Of Stands To Beneficiaries	10	151
Engineering Surveys	0	0
Administrative Tasks	5	5

**RESOLVED TO RECOMMEND:**

That the abovementioned report  
be received and noted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.**

# **ANNEXURE 'F'**

**REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE:  
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS  
ON TUESDAY, 15<sup>TH</sup> DECEMBER, 2020 AT 11.00 A.M**

.....

**PRESENT:**

Councillor T. Ruzive (Chairperson)  
“ M. Dube (Deputy Chairperson)  
His Worship the Mayor (Councillor S. Mguni)  
Councillor Mlandu Ncube (Deputy Mayor)  
“ S. Chigora  
“ F. Javangwe  
“ F. Mhaka  
“ P. Moyo  
“ S. Sibanda

**ALSO:**

The Town Clerk  
The Financial Director  
The Director of Engineering Services  
The Director of Health Services  
The Director of Housing and Community Services  
The Acting City Valuer

-----  
**(1) APPLICATION TO PURCHASE INDUSTRIAL STAND 15144 KELVIN  
NORTH, STEEL FABRICATION, D.N & S.N INVESTMENTS T/A K. M.  
ENGINEERING (PVT) LIMITED**

The Town Clerk reported (11<sup>th</sup> December, 2020) that members would recall that this report had been submitted for consideration by this Committee in October 2020, but was withdrawn to make a clarification on the applicant.

The abovementioned stand had been repossessed by Council for non-payment of the required deposit within the stipulated offer period. Pursuant to that resolution, the said stand, in extent 1 800 square metres was now available for re-allocation to other deserving applicants.

An application had been received from D. N & S.N Investments T/A K. M Engineering (Pvt) Limited who wished to use the stand for the establishment of a light Steel fabrication business. The company was currently renting in Kelvin West.

The Engineering Department had no objection to light steel fabrication business on the stand in question. The investor was expected to follow the following terms and conditions:

- Any developments were required to be in terms of Council approved building plans and should comply with the relevant by-laws. The stand was not to be occupied until such time as a potable water supply and approved sanitary facilities had been provided and an occupation certificate issued.
- The stand was to be suitably walled and gated.
- The maximum building coverage permitted on the stand was 66 2/3 %.
- Adequate provision for loading and on-site parking space, to accommodate all traffic likely to be generated by the proposed activities, to be provided within the confines of the stand.
- The following building lines should be noted:-
  - 9m from street boundaries
  - 3m from rear and side boundaries
- No plant, equipment or machinery shall be installed or utilised that would, in the opinion of the Council, give rise to excessive pollution. Appropriate measures shall be undertaken to ensure that any emissions of pollution were minimised and kept to acceptable levels.
- Title survey fees shall be payable by the purchasers
- The sewer and water connection costs would be borne by the company
- ZESA's general servitude covering the property would be required. The applicant should be advised to contact ZESA with regards to load requirement.

The City Valuer had advised that based on the stand area of **1 800m<sup>2</sup>**, the recommended selling price for the above stand was **US\$7 200** excluding 14.5 VAT or ZWL\$ equivalent subject to the foreign exchange rate.

**RESOLVED TO RECOMMEND:**

That Stand 15144 Kelvin West, in extent 1 800m<sup>2</sup> be sold to D. N & S.N Investments T/A K. M Engineering (Pvt) Limited, at a selling price of **US\$7200** excluding 14.5 VAT or ZWL\$ equivalent subject to the foreign exchange rate.

(2) **INCOME AND EXPENDITURE – INCOME PERFORMANCE**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.



**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(3) EXPENDITURE TO THE MONTH OF OCTOBER, 2020**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the Expenditure to the month of October 2020.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(4) MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN OCTOBER 2020**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Miscellaneous Income received by Departments in October 2020.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(5) CAPITAL EXPENDITURE PER DEPARTMENT**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter:

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(6) CASH MANAGEMENT**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Cash Management.

Discussion ensued and Councillor S. Sibanda sought clarification on services that generated foreign currency. He noted with concern that rates paid in foreign currency had receipts written in local currency. Was there any system put in place to monitor the payments made in foreign currency in order to curb corruption?

The Deputy Mayor (Councillor Mlandu Ncube) suggested that there should be at least two machines which should be used to receipt payments made in foreign currency.



In response the Financial Director explained that the attached table showed cash received and payments made during the month of October and the funds had been distributed. Council was living from hand to mouth and there were no cash reserves.

He confirmed that Council collected a bit of foreign currency. The funds were channelled to finance service delivery like purchase of chemicals, fuel and payment of soft ware licences. He further confirmed that there was a separate machine at the revenue hall for those who paid in foreign currency. He further confirmed that payments made in foreign currency were converted to local currency by the responsible staff. The cashier did not have the capacity to convert the foreign currency to local currency. The Department had further installed cameras in the banking hall to monitor any fraudulent activities.

The Chamber Secretary advised that receipts made in foreign currency should indicate the currency paid.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(7) CITY FINANCIAL HEALTH INFORMATION**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(8) SERVICE DEBTORS TO THE CITY**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the Service Debtors to the City.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(9) **LAND SALES DEBTORS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Land Sales.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(10) **CREDITORS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Creditors.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(11) **OVERTIME INCURRED BY DEPARTMENTS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(12) **VALUES OF VACATION LEAVE DAYS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(13) **3% WARD RETENTION INCOME AND EXPENDITURE REPORT**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(14) 3% WARD RETENTION PROJECT STATUS REPORT**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(15) DEVOLUTION FUNDS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Devolution Funds.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(16) INTERGOVERNMENTAL TRANSFER OF FUNDS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to the abovementioned matter.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

**(17) PROPOSED TARIFFS**



The Financial Director submitted (9<sup>th</sup> December, 2020) the attached report relating to Proposed Tariffs.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(18) **PROPOSED JOINT VENTURE TO ESTABLISH A 50MW SOLAR FARM ON COUNCIL LAND – NCEMA SOLAR FARM.**

The Financial Director reported (9<sup>th</sup> December, 2020) as follows on the abovementioned matter:-

**“BACKGROUND.**

In an effort to empower and support local businesses, Council has received and is considering an unsolicited bid to form a Joint Venture with Cottontree Engineering T/A Williams Engineering and setup a solar farm that will generate/produce up to 50 mega watt worth of energy.

Council is considering this Venture as it addresses the energy gap in the City and the country. Also this is a cost saving opportunity in the long run on behalf of Council, at the same time this is an extra source of income for Council.

**BID PROPOSAL.**

To be a part of the Venture, Council is expected to provide the necessary land to establish the Farm. Also, Council is expected to take care of the environmental study/ approval, building permits, grid connection study/permit, and any other local required permit, any kind of payments to municipality/government or similar, geological study, topographical and hydrological studies.

Whilst Williams Engineering will take care of finance, engineering design, construction, performance of the contract, overseeing job site, production and reporting to and implementing the instructions of the Joint Venture.

If both parties are satisfied with the above specifications, the profits and losses will be shared in the following manner;

WILLIAMS ENGINEERING 75% &  
BULAWAYO CITY COUNCIL 25%.

WILLIAMS ENGINEERING will provide finance capital up to the sum of 75 million USD and then recoup their investment through the selling of electricity to ZETDC.

The labour required for the project will be pooled up by both parties in the Venture and Williams reserves the right of first refusal, the wage bill is to be taken care of by the Venture.

The construction of the project is projected to take up to 24 months and after that, income is expected to be generated from the Farm. The life span of the farm is set at 20 years and after that the venture parties reserve the right to either decommission the site or renew the Venture.

### **DEBT FINANCING**

This is per Williams Engineering model.

1. The loan interest is fixed at a rate of 3.50% per year.
2. The first three years of the loan have a grace period to not pay interest.
3. A fixed amount of USD6 193 212 million will be paid effective year four up to year twenty a capital repayment/ loan instalment plus a variable interest element on top.
4. Energy sales show an annual growth pattern from the first year of operation until capacity production is reached.
5. Expenditure is set to decline as the project commences however all expenditure is to be covered by Williams Engineering.
6. Loan financing is shown in the table below.

		<u>Calculation</u>						
		DPLC Total:	86,148,562.50					
		Cap+Grace Period:	82,046,250.00					
		Prof Fee:	4,102,312.50					
		Grace Period 3 Yr	7,796,250.00					
		Net Deposit	74,250,000					
Interest	3.50%							
Repayment	-\$6,193,212.16							
Year	Principal	Interest	Repayments					
0	82,046,250							
1	\$79,447,500	0	\$2,598,750					
2	\$76,848,750	0	\$2,598,750	3 years grace period fixed repayments from escrowed account.				
3	\$78,352,313	0	\$2,598,750					
4	\$74,901,431	2,742,331	\$6,193,212					
5	\$71,329,769	2,621,550	\$6,193,212		\$516,101.01	USD/Month	year 4 to year 20	
6	\$67,633,099	2,496,542	\$6,193,212					
7	\$63,807,045	2,367,158	\$6,193,212					
8	\$59,847,080	2,233,247	\$6,193,212					
9	\$55,748,515	2,094,648	\$6,193,212					
10	\$51,506,501	1,951,198	\$6,193,212					
11	\$47,116,017	1,802,728	\$6,193,212					
12	\$42,571,865	1,649,061	\$6,193,212					
13	\$37,868,668	1,490,015	\$6,193,212					
14	\$33,000,859	1,325,403	\$6,193,212					
15	\$27,962,677	1,155,030	\$6,193,212					
16	\$22,748,159	978,694	\$6,193,212					
17	\$17,351,132	796,186	\$6,193,212					
18	\$11,765,210	607,290	\$6,193,212					
19	\$5,983,780	411,782	\$6,193,212					
20	-\$0	209,432	\$6,193,212					

**WILLIAMS ENGINEERING EXPERIENCE/SIMILAR PROJECTS.- AS PER WILLIAMS SUBMISSION.**

”As a Bulawayo based company, we have been operating since 1996. We have many years’ experiences in Electrical Engineering and are currently involved with a number or upcoming solar stations in and around Zimbabwe.We offer a commercial model that includes the ability to work with the client as a turnkey EPC or as the counter party to a PPA as an independent power producer. Williams Engineering has established a working relationship with Solventix Group. Founded in 2010, they are recognized as a global player in the solar generation market and have successfully realized more than 4000 projects worldwide.

Our Engineering, Procurement and Construction (EPC) model has great benefits to our client, as we finance the project. The Solar plant will then cater for the power needs of the city/ region and the excess pays for the loan. All of which is down to the Power Purchase Agreement (PPA) to be agreed upon.

The table over leaf illustrates the Engineering, Procurement and Construction models that been carried out successfully. Please note the value of projects listed below is without financing, reason being this is a new product.”

SELECTED EXPERIENCE		
<b>Project Name:</b>	<b>Country:</b>	<b>Installed Capacity:</b>
Cristuru 1 & 2	Romania	9.296 MWp
<b>Completion Date:</b>	<b>EPC Role:</b>	<b>Value:</b>
December 2015	PD + EPC + IPP	€12.0 mil
<b>Project Name:</b>	<b>Country:</b>	<b>Installed Capacity:</b>
Monte Plata 1	Dominican Republic	33.389 MWp
<b>Completion Date:</b>	<b>EPC Role:</b>	<b>Value:</b>
July 2016	PD + EPC	\$36.7 mil
<b>Project Name:</b>	<b>Country:</b>	<b>Installed Capacity:</b>
Riethnordhausen	Germany	7.990 MWp
<b>Completion Date:</b>	<b>EPC Role:</b>	<b>Value:</b>
October 2011	PD + EPC + IPP	€16.5 mil
<b>Project Name:</b>	<b>Country:</b>	<b>Installed Capacity:</b>
Beuna	Germany	4.335 MWp
<b>Completion Date:</b>	<b>EPC Role:</b>	<b>Value:</b>
December 2012	PD + EPC	€7.7 mil



CURRENT CONTRACTS

Project Name:	Country:	Installed Capacity:
Canoa	Dominican Republic	32.600 MWp
Completion Date:	EPC Role:	Value:
July 2019	PD + EPC	\$34.0 mil

Project Name:	Country:	Installed Capacity:
TD Energy	Zimbabwe	30 MW AC
Completion Date:	EPC Role:	Value:
Under Construction	EPC	\$31.6 mil

Project Name:	Country:	Installed Capacity:
Solgas Energy	Zimbabwe	5.570 MWp
Completion Date:	EPC Role:	Value:
Under Construction	EPC	\$5.6 mil

Project Name:	Country:	Installed Capacity:
Harava Solar	Zimbabwe	21.954 MWp
Completion Date:	EPC Role:	Value:
Under Construction	EPC	\$19.9 mil

**CHANGE OF NAME FROM FUSION TO COTTONTREE T/A WILLIAMS ENGINEERING.**

“Fusion was a company created by Williams Engineering to move the solar department forward. It failed to do that, as it was not recognized in the industries country wide.

Williams Engineering is known in every industry country wide and is respected in the Electrical Industry. With changing the name to Williams Engineering, companies like Solventix above are looking at various projects contracting Williams Engineering to build Solar Stations in Zimbabwe. Already we have been in site checked in Cross Dete, Norton and Gwanda.”

#### **BENEFITS OF THE VENTURE TO COUNCIL.**

1. Cost saving factor in the form of electricity costs to Council i.e we can switch to solar at our Ncema site.
2. It's an extra foreign currency generator for Council as electricity sales are expected to be in foreign currency.
3. No cash outflow on behalf of Council in terms of funding the project.
4. No extra work load is created on behalf of Council.
5. Job creation for youths and skilled personnel in the City.

#### **RISKS OF THE JOINT VENTURE TO COUNCIL.**

1. Unbudgeted expenses in the form of given specifications above.
2. Little/ no administrative control over the project.
3. In the event of project failure, Council's reputation may be smeared(setting up and debt servicing)
4. In the event of failure our 25% stake becomes an obligation to be paid up by Council.
5. Little is known about the Venture party i.e. reputation, credit worthiness, quality of work and capacity to deliver.

#### **COMMENTS FROM THE IDBZ**

“I would recommend that BCC proceed with the proposal as follows:

1. Sign a loose MOU valid for 12 months and lapses in the event of non-delivery by Williams
2. Williams should take the responsibility to fund project preparation activities including feasibility studies, designs and ESIA. They are the project promoters and it should be their responsibility to prove that the project is bankable. The current proposal to have BCC foot the bill is exploitative as Williams will eventually use the feasibility studies funded by Council to raise funds for project implementation from investors. They should show their commitment and confidence by outlaying resources upfront.
3. BCC should only cede the land at financial close otherwise the land will be tied to a non-existent project for a long time.
4. 25/75% must be informed by valuations for the land from MLG and two other Valuers. Value of land must be established first before BCC can accept the 25% shareholding/equity”. ”

The department's view was that this was a good project and would go a long way in alleviating shortages of electricity and generation of revenue for Bulawayo City Council.

The Department therefore recommended that :-

1. Authority in principle be granted to embark on the project and thereafter the unsolicited bid be submitted to the Joint Venture Committee.
2. Sign a loose MOU valid for 12 months and lapses in the event of non-delivery by Williams
3. Williams should take the responsibility to fund project preparation activities including feasibility studies, designs and ESIA. They were the project promoters and it should be their responsibility to prove that the project was bankable. The current proposal to have BCC foot the bill was exploitative as Williams would eventually use the feasibility studies funded by Council to raise funds for project implementation from investors. They should show their commitment and confidence by outlaying resources upfront.
4. BCC should only cede the land at financial close otherwise the land would be tied to a non-existent project for a long time.

Discussion ensued and Councillor F. Mhaka sought clarification on the progress made on income generating projects. He said that since Council was living from hand to mouth, the projects would ease Council's financial constraints if they were implemented.

Councillor S. Chigora concurred. He also sought clarification on the criteria used to award tenders without Expression of Interest or the tender process.

The Deputy Mayor (Councillor Mlandu Ncube) enquired about the policy on land alienation. He recalled that the Committee had previously not acceded to a similar application and the policy aspect had been sought. He said that if the policy was the same, the two applications should be treated the same.

In response the Town Clerk explained that because there was involvement of land alienation, Council accepted unsolicited bids. However there were procedures to be followed. He further explained that the applications were submitted to ZIDA for further processes. He confirmed that the current application was the same as the previous one. However the previous application had some technicalities which needed to be looked into and the item would be re-submitted to the Committee in the usual manner.

**RESOLVED TO RECOMMEND:**

- (i) That authority in principle be granted to embark on the project and thereafter the unsolicited bid be submitted to the Joint Venture Committee.
- (ii) That Council and Williams Engineering a sign a loose MOU valid for 12 months and lapses in the event of non-delivery by Williams
- (iii) That Williams should take the responsibility to fund project preparation activities including feasibility studies, designs and ESIA. They are the project promoters and it should be their responsibility to prove that the project is bankable. The current proposal to have Bulawayo City Council foot the bill is exploitative as Williams will eventually use the feasibility studies funded by council to raise funds for project implementation from investors. They should show their commitment and confidence by outlaying resources upfront.
- (iv) That Bulawayo City Council should only cede the land at financial close otherwise the land will be tied to a non-existent project for a long time.

**(19) REVIEW OF REGULARISATION FEE TO CURTAIL THE RISE OF ILLEGAL DEVELOPMENTS IN THE CITY**

The Director of Engineering Services had reported (3<sup>rd</sup> December, 2020) to the Town Lands and Planning Committee (9<sup>th</sup> December, 2020) that it would be recalled that development with the city of Bulawayo was guided and regulated by Regional Town Country Planning Act and the statutory framework which included, Bulawayo Master Plan, Outline Plan, Schemes and the Local Plans. These statutory plans zone different parts of the city for various uses depending on their compatibility and obtrusiveness in nature. As a result the establishment of certain uses was freely permitted on certain zones whilst on other zones they were only permitted through special consent of Council. This meant that they should apply for special consent of Council and be issued with a development permit prior to their establishment. Council had been charging a regularisation fee of US\$381 or equivalent in ZWL\$ to permits that were being issued on existing developments/ businesses these were developments/ or businesses which had been established without Council authority (without development permits).

Due to the increase in numbers of applications that were now being subjected to regularisation fee, there had been a need to review the respective fee to US\$800 or equivalent in ZWL\$ as to try and discourage the establishment of businesses and developments without Council authority within the City. The revised regularisation fee had been tabled before the Tariff Committee (meeting of 3<sup>rd</sup> December 2020). The revised regularisation fee was now US\$1000 or equivalent in ZWL\$.

Discussion ensued and Councillor S. Sibanda noted with concern that the delay in responding to applications had hindered progress of projects. He suggested that there be a time frame to respond to applications.

Councillor S. Chigora said that time frames were in place but had not been adhered to. He further said that in order to avoid hindering of projects, time frames should be adhered to.

The Deputy Mayor (Councillor Mlandu Ncube) concurred. He said that applications should be responded to within a period of thirty days

In response the Director of Engineering Services noted the concerns raised and said they would be addressed accordingly.

The Chamber Secretary advised that standards were in place and differed depending on the nature of the application and some processes were controlled by statutes. She said that Management would improve in tracking the service level standards and monitor that they were being adhered to.

**RESOLVED TO RECOMMEND:**

That the recommendation of the Town  
Lands and Planning Committee be adopted.

**(20) DEVELOPMENT OF 2 400 RESIDENTIAL STANDS ON THE PORTION OF  
REMAINING EXTENT OF UMGANIN.**

The Director of Engineering Services had reported (31<sup>st</sup> December, 2020) to the Town Lands and Planning Committee (9<sup>th</sup> December, 2020) as follows on the abovementioned matter:-

The Committee considered the matter and Councillor R.D. Jele sought clarification on the report. He wanted to know if a tender for the development of 2 400 residential stands at Emganwini had been advertised. He also wanted to know why A.P. Glendenning should be called to submit their financial proposals. Was this fair to other bidders? Hawkflight construction did not submit other documents and was not allowed an opportunity to submit. There were four lots and 7 companies had submitted their expressions of interest. He suggested that 4 lots should be further divided to accommodate all the 7 companies. The issue of lots was not mentioned in the tender advertisement. Previous Town Lands meeting had made changes on such reports. In his view he felt that lots should be awarded as follows:-

- Lot 1 - Hawkflight Construction
- Lot 2 - Heavenview Properties
- Lot 3 - Aggregate Properties
- Lot 4 - Cabinlock Construction

Councillor S. Chigora concurred. He observed that the report had a lot of gaps. Council had met some of the proposed tender conditions. He appreciated that Council was keen to deliver stands to residents. Some of the companies had previously developed Council land and as such it was prudent to have both old and new companies in this development. In his view he felt that Hawkflight Construction, Aggregate Properties, A.P. Glendenning, Heavenview Properties and Cabinlock Construction should share the available lots. Town Lands and Planning Committee was responsible for land alienation. It was therefore prudent for the Committee to make a recommendation to full Council after analysing the submitted report. He supported the changes in the discussion.

Councillor F. Mhaka noted that Council should have a data base of land developers. This would assist in future when adjudication was done. He was also concerned about tender finalisation processes which took too long. Some of the outstanding development were awaiting Council to finalise documents. Service delivery should be done immediately after awarding. Council should not entertain any excuses from developers. The lots should be further divided to accommodate other companies as well. Old companies that have done work for Council should be mixed with new companies that have never done work for Council.

In response the Principal Town Planner explained that previous tender records information was kept accordingly. The development of these 2 400 residential stands was advertised through the expression of interests.

More information was only available to those who expressed interests. The information included lots and their costs. An interested organisation was then requested to submit relevant information documents. After submissions adjudication was done. The report was being submitted to Town Lands for land alienation.

The Legal Officer explained that sharing of the 4 lots and further subdivision to accommodate all the 7 companies was unprocedural. The tender advertisement was very clear and it stated all the requirements. Hawkflight Construction was not responsive as they did not submit the relevant information which included documents on experience in similar projects, details of their lead Engineer were not enough. The Engineer was also registered with the Zimbabwe Institute of Engineers and the designs were not attached.

The Acting Town Clerk advised that the report had 2 issues one being procurement and the other being land alienation. It was submitted to Town Lands and Planning Committee for land alienation. Hawkflight was not responsive because of the missing documents. The missing documents were very important. The procurement report was not submitted to Town Lands and Planning Committee as per procedure. It was prudent for the laid down procedures to be followed accordingly.

The Town Lands and Planning Committee had recommended to this Committee:-

1. That Council enters into a Service Agreement with prospective developers.
2. That the developers service and develop the land using own resources without getting any contributions from the Purchasers.
3. That the developers shall not collect or receive any payments from Purchasers before the stands were serviced and any violation of this clause shall lead to the cancellation of the agreement.
4. That the developer shall deduct and remit to Council the cost of the intrinsic land value and town planning charges which shall be calculated at a rate of US\$3.00/m<sup>2</sup> and US\$50 per stand excluding Vat respectively.
5. That the developer submit a performance bond acceptable to Council before signing of the agreement.
6. That the allocation of development lots be allocated as follows:-

Lot 1 - Aggregate Properties

Lot 2 - Heavenview Properties

Lot 3 - Veluntina Investments/Hawkflight Construction

Lot4 - Cabinlock Construction

Discussion ensued and the Town Clerk requested that the report be withdrawn from the meeting. He cited that as Management they had reservations with the report in terms of allocation of lots to contractors. He highlighted that the recommendation of the report required two decisions one from Council and the other from the Accounting Officer. Council was involved in the land alienation and the Accounting Officer was involved in the procurement process. He noted with concern that Aggregate Properties had been allocated Lot 1 yet their expression of interest had been rejected by the Evaluation Committee and Management. He further noted that Hawkflight Construction - Lot 3 had also been rejected. He therefore requested that the report be withdrawn in order for him to address the inconsistency contained therein. When the report was submitted to Town Lands and Planning Committee, Aggregate Properties had not been included because it had its own challenges.

Councillor S. Chigora explained that the Committee's mandate was to deal with the financial aspect whilst the Town Lands and Planning Committee dealt with land allocation where major decisions were arrived at. He noted with concern that the report had two parallel processes. The report was dual and it required the decision of the Town Clerk and Councillors. He sought clarification on whether the application was procurement issue or land alienation. The process should be followed consistently and fairly to avoid misunderstandings. He noted that the Town Clerk had reservations with other contractors, which he felt the reservations should be documented in order for Councillors to make informed decisions.

He said that Council systems should not be compromised. Aggregate Properties and Hawkflight were disqualified because their applications did not meet the requirements.

Councillor F. Mhaka recalled that the Town Lands and Planning Committee had made a resolution and submitted it to this Committee to come up with the final list. If Aggregate Properties was to be disqualified which contractor was going to replace him?. He felt that Hawkflight Contractors and Aggregate Properties had the same challenges hence the need to treat them the same.

The Chairperson (Councillor T. Ruzive) concurred. He said that to avoid any conflict of interest Management and Councillors should advise each other accordingly.

The Deputy Mayor (Councillor Mlandu Ncube) did not support the withdrawal of the report citing that the matter had gone on for a long time without any progress. The delay had hindered the commencement of projects. He requested that the reasons for withdrawing the report be mentioned in order for the Committee to make an informed decision. He emphasised that Management and Councillors should advise each other accordingly on such issues to avoid unnecessary delays. He said that Aggregate Properties and Hawkflight Construction had been allocated lots and the reasons for disqualifying Hawkflight were clear. However he was against the disqualification of Aggregate Properties because Council had delayed in terms of paperwork. He recalled that the Town Lands and Planning Committee had indicated that the application was a land alienation issue and all other similar cases should be treated the same.

His Worship the Mayor (Councillor S. Mguni) noted with concern that no progress had been made with regards to contracts. He recalled that another contract had been stalled because the report had been withdrawn. He felt that if the report was withdrawn, it would delay all the processes and the progress would be stalled. He further recalled that A.P. Glendining was disqualified yet it had the same challenges like Hawkflight.

In response the Director of Engineering Services explained that the standard procedure was that Council advertised tenders for servicing of stands with water, roads and sewerage reticulation. The developer funded the infrastructure. After completing the project, it was handed over to Council. The contractor would then recoup his monies after the stands had been sold. This was the stage where the procurement process would be involved. The land development was a land alienation issue.

The Chamber Secretary advised that the report and recommendation were in two parts. The Town Lands and Planning Committee had gone beyond its mandate and varied the decision of the Accounting Officer on a procurement matter which mandate the Committee did not have.

The Town Clerk had flighted a procurement process and the Town Lands and Planning Committee together with Council should approve how the land would be developed. She further explained that the mix up of issues was what the Town Clerk



wanted to address and resubmit the report in the usual manner. She confirmed that the application was a procurement issue and indeed there had been an advert to that effect. In her view it was better to delay and do the correct things than rush on a flawed process.

In response to why Aggregate Properties had been rejected, the Town Clerk explained that the contractor had so many projects and was overwhelmed. The projects he had been allocated had not been done to satisfaction. The projects had never been completed. He noted that Hawkflight had merged with Veluntina Investments yet it had been disqualified like Aggregate Construction.

Thereafter the Committee agreed that Aggregate Properties and Hawkflight Construction be not allocated development lots.

**RESOLVED TO RECOMMEND:**

That the development lots  
be allocated as follows:-

- Lot 2 - Heavenview Properties
- Lot 3 - Veluntina Investments
- Lot4 - Cabinlock Construction

**(21) PROPOSED 2021 SCHOOL LEVIES FOR THE CITY OF BULAWAYO SCHOOLS**

The Director of Housing and Community Services had recalled (3<sup>rd</sup> December, 2020) to the Health, Housing and Education Committee (7<sup>th</sup> December, 2020) that the current fees that were obtained at the City of Bulawayo schools had been approved in April 2020 this year. Since the close of first term prematurely on the 24<sup>th</sup> March 2020 there had been very little revenue collection. This had been mainly due to the schools second term that was completely lost due to the lockdown and the phased opening of schools starting with Phase 1 on 28<sup>th</sup> September 2020, Phase 2 on 26<sup>th</sup> October 2020 and Phase 3 on 9<sup>th</sup> November 2020. Teachers had not been coming to school and the few that had been coming might not had been able to deliver the services as expected. Parents as such had not been paying fees for all terms of the school calendar. It seemed that salary negotiations for teachers/civil servants had been concluded and hopefully normalcy would return in the Education Sector.

Due to the loss of the value of the Zimbabwe Dollar against major currencies the current fees standing at \$215 for P2 (high density) and \$220 for P1 (Mahatshula) and S3 (Sizalendaba) schools was no longer adequate to cover operational expenses for efficient service delivery. The department had budgeted fees to go up to about \$10US per term which was about \$830 per term.

This might be on the lower side but for the affordability by the rest of the residents for now the department fees \$10US would suffice. It could be reviewed upwards if need be during the second term of 2021.

<u>Current</u>	<u>Proposed</u>				<u>Proposed</u>		
	<b>P1</b>	<b>P2</b>	<b>S3</b>		<b>P1</b>	<b>P2</b>	<b>S3</b>
Council Levy (50331)	126	126	126		415	415	415
Tuition (50441)	10	5	10		125	83	125
Sport Levy (50446)	42	42	42		166	166	166
Text Books (50452)	42	42	42		166	166	166
<b>TOTAL</b>	<b>220</b>	<b>215</b>	<b>220</b>		<b>872</b>	<b>830</b>	<b>872</b>

The proposed increases would help cover operational costs that went up especially ZESA, telephone, stationery, water and salaries as well. In total the schools expenditure was \$87 897 987 and the projected enrolment for 2021 was 46 000 pupils. If each pupil paid \$830 per term thus costs were likely to be absorbed at the current rates.

The Health, Housing and Education Committee had recommend to this Committee that the increases be approved as detailed inthe report

### **RESOLVED TO RECOMMEND**

That the recommendation of the Health, Housing and Education Committee be adopted.

### **(22) REQUEST BY BULAWAYO HOME INDUSTRIES CRAFT PRODUCERS TO BE PAID IN FOREIGN CURRENCY**

The Director of Housing and Community Services had reported (3<sup>rd</sup> December, 2020) to the Health, Housing and Education Committee (7<sup>th</sup> December, 2020) as follows:-

#### Introduction

The Bulawayo Home Industries Section was founded in 1963 in a bid to empower less privileged groups mostly girls and women by training them on various handcraft skills. The section had trained these groups to produce a variety of crafts such as gourd baskets, mohair products, lampshades, floor rags batik amongst others. Apart from skills training the section also had show cased its products at local and regional exhibitions as part of marketing its products and activities.

#### The Craft Production Process

The centre's production process involved training craft producers on how to make different and marketable handcrafts. After training the craft producers the centre procured raw materials such as *Ilala* and *Ingqwanga* which were used to produce most products. Craft producers then embarked in craft production as per orders received from buyers. After the orders had been completed quality control checks were done and orders were packaged and dispatched to the buyers.

## Marketing of Craft Products

The craft products produced at the centre were bought by local and foreign buyers. Local buyers paid using local currency or any of their preferred multi-currency options and foreign buyers paid using foreign currency. Orders were dispatched after payment had been received by the section.

## Income Generated from Craft Sales

The money generated from craft sales was used for several purposes such as procurement of raw materials in order to sustain production and some was used to pay craft producers for their work and the rest was retained by the section. For each product sold forty percent (40%) went to the craft producers, twenty-five percent (25%) was for raw materials and the remaining thirty-five percent (35%) was retained by the section.

## Mode of payment and purchase

The centre received orders in foreign currency from foreign buyers and local orders paid for in local currency or any currency within the multicurrency options available. All along the section had been paying craft producers through bank transfers using local currency. However, of late craft producers and foreign buyers had requested that craft producers should be paid in foreign currency for orders received from foreign buyers. They noted that paying craft producers in local currency for orders invoiced in foreign currency from foreign buyers demoralized and disenfranchised the craft producers. This was likely to threaten craft production process at the centre as the level of discontentment had led to reduced production, low morale and some producers had reportedly quit.

The Health, Housing and Education Committee had resolved to recommend -

- (1) That Craft producers be paid in foreign currency for order that would had been invoiced in foreign currency and on the other hand local orders invoiced in local currency be paid for using the local currency.
- (2) That payments be subject to terms and conditions of the banks and relevant laws.

Discussionn ensued and the Deputy Mayor (Councillor Mlandu Ncube) sought clarication on which currency the products were sold.

The Chamber Secretary referred the Committee to the recommendation of the Health, Housing and Education Committee “that the craft producers be paid in foreign currency for orders that would have been invoiced in foreign currency and on the other hand local orders invoiced in local currency bepaid for using the local currency.”

In response the Town Clerk confirmed that most of the wares were sold in foreign currency. This motivated/encouraged the producers to continue producing.

**RESOLVED TO RECOMMEND**

That the recommendation of the Health, Housing and Education be adopted.

**(23) REQUEST BY VOCATIONAL TRAINING AND HOMECRAFT SECTIONS TO REVIEW TRAINING FEES**

The Director of Housing and Community Services had reported (3<sup>rd</sup> December, 2020) to the Health, Housing and Education Committee (7<sup>th</sup> December, 2020) as follows:-

Introduction

Vocational Training and Homecraft sections were established to provide skills training to out of school youths. The sections offered courses such as motor mechanics, plumbing, home décor, hotel and catering, building, painting, art, agriculture and carpentry amongst others. The trainees underwent theory and practical lessons. The training courses ran for three (3) years inclusive of one year which was for industrial attachment.

Training Fees

Trainees enrolled at Vocation Training and Homecraft centres paid fees every term. The fees were nominal as it was considered that this was a purely community service and most of the trainees were from less privileged families and those who would have dropped out of school. In January 2020 training fees were pegged at three hundred dollars (ZWL 300) per student per term, however this was no longer viable considering the current economic situation.

Use of Fees

The fees paid by trainees were used to procure training materials and equipment used by the students for practical's and theoretical lessons. However, prices of training material had been going up marginally rendering the current fees of ZWL 300 unsustainable to continue to offer optimum training environment.

Review of Fees

In view of the economic situation characterized by increasing prices it would be prudent to adjust the training fees to match the prevailing economic situation but on the other hand take into consideration the fact that these trainees were from vulnerable backgrounds.

The Health, housing and Education Committee had recommended to this Committee that training fees at Vocational Training and Homecraft centres be reviewed from the current ZWL 300 to ZWL 620 per term per student.

**RESOLVED TO RECOMMEND**

That the recommendation of the Health, Housing and Education be adopted.

(24) **MINUTES OF THE SUB-COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT: MEETING HELD ON THE 10<sup>TH</sup> DECEMBER, 2020**



The attached minutes of the Sub-Committee on Allocation of Stands and Premises for Development were submitted.

It was :-

**RESOLVED TO RECOMMEND:**

That the minutes of the Sub-Committee on Allocation of Stands and Premises for Development be received and the various recommendations be adopted.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.**

# **ANNEXURE 'G'**

**REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD  
IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON WEDNESDAY,  
16<sup>TH</sup> DECEMBER, 2020 AT 11.00 A.M.**

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**PRESENT:**

Councillor Mlandu Ncube (Deputy Mayor) (In the Chair)  
Alderman S. Khumalo  
Councillor P. Moyo  
“ T. Ruzive

**ALSO:**

The Town Clerk  
The Chamber Secretary  
The Director of Engineering Services  
The Financial Director  
The Director of Housing and Community Services  
The Assistant Director of Health Services (Environmental Health)  
The Acting Human Capital Director

**APOLOGY:**

His Worship the Mayor (Councillor S. Mguni)  
Councillor S. Mutanda  
“ S. Moyo

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(1) **REQUEST THAT MR TENNYSON MPUNZI FACILITATES OUR AUDIT AND FINANCE DEPARTMENTS WORKSHOP TO BE HELD IN HWANGE.**

The Town Clerk reported (11<sup>th</sup> December, 2020) that he had received the following communication (2<sup>nd</sup> November 2020) from the Municipality of Victoria Falls (Town Clerk):-

“We refer to the above matter. Victoria Falls Municipality (VFM) intends to undertake a training workshop for our Finance and Audit Committees as part of continuous development. The areas to be covered include, among others, the roles of the Audit Committee in the organisation, how it is supposed to relate with other Committees and Departments of Council as well as auditing in a modern financial and economic environment. We have identified Mr Tennyson Mpunzi among your staff, to be a resource person for the planned program as he is experienced in both Auditing and Finance areas of Council.

The exact dates of the workshop have not been finalised as Council is awaiting confirmation from other resource persons from the Ministry of Local Government, Victoria Falls Municipality will cater for his travelling and subsistence allowances including the meals for the entire duration of the envisaged program.

We anticipate a favourable response and we thank you for your continued support”.

The matter was considered and in response to the concern raised by Councillor Mlandu Ncube, the Acting Human Capital Director explained that Mr. T. Mpunzi had served in both Audit and Finance Departments.

Thereafter it was –

**RESOLVED TO RECOMMEND:**

That authority be granted to Mr. Tennyson Mpunzi (Acting Deputy Finance Director) to facilitate at a training workshop of the Audit and Finance Committee for the Victoria Falls Municipality at a date to be advised.



(2) **IMPLEMENTATION OF COUNCIL RESOLUTIONS: DECEMBER 2020**



The Director of Health Services reported (10<sup>th</sup> December, 2020) that the attached was a report of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

**RESOLVED TO RECOMMEND:**

That the abovementioned report be received and noted.

(3) **REQUEST FOR PARTICIPANTS TO RESULTS BASED FINANCING –DHIS2 AND BENEFICIARY VOUCHER REPOSITORY DISTRICT HEALTH EXECUTIVES (DHE) DASHBOARD TRAINING:26 NOVEMBER 2020: SUBURBAN VILLAGE:GWERU:DR G.MARAPE:S.R. NUMBER 23870, MRS S.SIBANDA: S.R. NUMBER 25147, MRS R.S.MAPHOSA:S.R.NUMBER 26437, MR T.MKANDLA:S.R. NUMBER 98297 AND MR K. NCUBE : S.R. NUMBER 26501 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from Catholic Organization for Relief and Development Aid (Cordaid), a partner of the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:-

“The Government of Zimbabwe together with support from World Bank are financing the voucher managed Results Based Financing (RBF) program in the City clinics of Harare and Bulawayo. The programme which is being implemented by Cordaid and the two cities seeks to strengthen the health systems and improve access of Maternal and Child Health services. The Urban Results Based Financing Urban Voucher programme uses two inter linked systems (DHIS 2 and BVR) for collection and storage of data, invoicing and analysis.

Training of District Health Executives (DHEs) and Provincial Health Executives (PHEs) in the use of these interactive dashboards will foster data driven decisions and enable them to identify areas that need improvement and those that need maintenance in their respective districts and provinces. Technical support will be provided by Ministry of Health and Child Care”.

The Director of Health Services nominated Dr G. Marape a Clinical Medical Officer, Mrs S. Sibanda a Divisional Environmental Health Officer, Mrs R.S. Maphosa an Acting Deputy Chief Nursing Officer, T. Mkandla an Acting Senior Administrative Officer and Mr. K. Ncube a Health Promotion Officer to attend the above training.

In view of the date of the training, the matter had been discussed with the Town Clerk who had authorised Dr G. Marape, Mrs S. Sibanda, Mrs. R.S. Maphosa, Mr T. Mkandla and Mr K. Ncube's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr G. Marape, Mrs. S. Sibanda, Mrs. R.S. Maphosa, Mr T. Mkandla and Mr K. Ncube be granted special leave from 25 to 27 November 2020 to attend the above training and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned training in Gweru on the 26<sup>th</sup> November, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(4) INVITATION TO A MEETING TO DEVELOP AN INFORMATION PACKAGE FOR PREPARING HIV INFECTED WOMEN, PARTICULARLY ADOLESCENTS, GIRLS AND YOUNG WOMEN (AGYW) TO MAKE AN INFORMED CHOICE ON ART INITIATION AND FOLLOW UP DURING THE POST DELIVERY PERIOD : 26 TO 27 NOVEMBER 2020 : VILLAGE LODGE : GWERU : MRS S. SIZIBA : S.R. NUMBER 23155 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:-

“The National PMTCT program is working towards validation for Elimination of Mother To Child Transmission (EMTCT) of HIV and Syphilis. Adolescents, girls and young women constitute a significant proportion of the HIV burden in the country. Empowering adolescents, girls and young women is one of the key themes in the path to elimination under the Human right, gender equality and Community Engagement”.

In light of the above, the Ministry of Health and Child Care is inviting the Health Promotion Officer to participate in the development of an HIV information package targeting adolescents, girls and young women (AGYW) living with HIV”.

The Director of Health Services nominated Mrs. S. Siziba a Senior Health Promotion Officer to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs. S. Siziba's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. S. Siziba be granted special leave from 25 to 27 November 2020 to attend the above meeting and be paid an incidental allowance and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Siziba (S.R. No. 23155) to attend the abovementioned meeting in Gweru from 26<sup>th</sup> to 27<sup>th</sup> November, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(5) INVITATION TO A PMTCT UPDATE SENSITISATION MEETING FOR TRAINERS 30 NOVEMBER 2020 : MAZOWE HOTEL : MAZOWE :MRS P. NYATHI : S.R. NUMBER 23160, SISTER S. HADEBE : S.R. NUMBER 25165, SISTER I. GUMBO : S.R. NUMBER 22292 AND SISTER S. MOYO : S.R. NUMBER 25171 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:-

“The Ministry of Health and Child Care adopted the new Early infant diagnosis algorithm; the new World Health Organisation Strategic Information guidance on Prevention of Mother To Child Transmission of HIV (PMTCT) including longitudinal tracking and paediatric HIV/congenital syphilis case reporting. The Ministry of Health also reviewed the Viral Load algorithm for pregnant and breastfeeding women. The Ministry seeks to capacitate Trainers to facilitate cascading of the Prevention of Mother To Child Transmission of HIV (PMTCT) updates to all health care workers.

It is against this background that eight trainers from your province are being invited to a one-day sensitisation meeting.

Thank you for your continued support in our path to elimination of mother to child transmission of HIV and Syphilis”.

The Director of Health Services nominated Mrs P. Nyathi a Deputy Chief Nursing Officer, Sister S. Hadebe a Sister-in-Charge, Sister I. Gumbo a Sister-in-Charge and Sister S. Moyo a Registered General Nurse to attend the above meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs P. Nyathi, Sister S. Hadebe, Sister I. Gumbo and Sister S. Moyo’s attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs. P. Nyathi, Sister S. Hadebe, Sister I. Gumbo and Sister S. Moyo be granted special leave from 29 November 2020 to 1 December 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned meeting in Mazowe on the 30<sup>th</sup> November, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(6) INVITATION TO A PMTCT UPDATE SENSITISATION MEETING FOR TRAINERS 2 DECEMBER 2020 : MAZOWE HOTEL : MAZOWE : SISTER P. SITHOLE : S.R. NUMBER 25155, SISTER K. MPOFU : S.R. NUMBER 23715, SISTER I. MOYO : S.R. NUMBER 25139 AND SISTER L. CHATANDABALA : S.R. NUMBER 20352 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:-

“The Ministry of Health and Child Care adopted the new Early infant diagnosis algorithm; the new World Health Organization Strategic Information guidance on Prevention of Mother To Child Transmission of HIV (PMTCT) including longitudinal tracking and paediatric HIV/congenital syphilis case reporting. The Ministry of Health also reviewed the Viral Load algorithm for pregnant and breastfeeding women. The Ministry seeks to capacitate Trainers to facilitate cascading of the Prevention of Mother To Child Transmission of HIV (PMTCT) updates to all health care workers.

It is against this background that eight trainers from your province are being invited to a one-day sensitization meeting.

Thank you for your continued support in our path to elimination of mother to child transmission of HIV and Syphilis”.

The Director of Health Services nominated Sister P. Sithole a Sister-in-Charge, Sister K. Mpofu a Sister-in-Charge, Sister L. Chatandabala a Registered General Nurse and Sister I. Moyo a Registered General Nurse to attend the above meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorized Sister P. Sithole, Sister K. Mpofu, Sister L. Chatandabala and Sister I. Moyo’s attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Sister P. Sithole, Sister K. Mpofu, Sister L. Chatandabala and Sister I. Moyo be granted special leave from 1 to 3 December 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned meeting in Mazowe on the 2<sup>nd</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(7) INVITATION TO RESULT BASED FINANCING –DHIS2 AND BENEFICIARY VOUCHER REPOSITORY PROVINCIAL HEALTH EXECUTIVE (PHE) DASHBOARD TRAINING: 2 DECEMBER 2020 : KADOMA RAINBOW HOTEL AND CONFERENCE CENTRE : KADOMA:DR M. NCUBE : S.R. NUMBER 21596, MR C. MALABA : S.R. NUMBER 21330, MRS S. HOVE : S.R. NUMBER 23436,MR E. NYATHI : S.R. NUMBER 11382, MRS S. SIZIBA : S.R. NUMBER 23155AND MR NQOBILE MOYO : S.R. NUMBER 11492 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from Catholic Organisation for Relief and Development Aid (Cordaid), a partner of the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:-

“The Government of Zimbabwe together with support from World Bank are financing the voucher managed Results Based Financing (RBF) program in the City clinics of Harare and Bulawayo. The programme which is being implemented by Cordaid and the two cities seeks to strengthen the health systems and improve access of Maternal and Child Health services. The Urban Results Based Financing Urban Voucher programme uses two inter linked systems (DHIS 2 and BVR) for collection and storage of data, invoicing and analysis.

Training of District Health Executives (DHEs)and Provincial Health Executives(PHEs) in the use of these interactive dashboards will foster data driven decisions and enable them to identify areas that need improvement and those that need maintenance in their respective districts and provinces. Technical support will be provided by Ministry of Health and Child Care. The Provincial Health Executives will also discuss their counter-verification experiences during the training”.

The Director of Health Services nominated Mr C. Malaba an Assistant Director of Health Services (Environment), Dr M. Ncube an Acting Assistant Director of Health Services (Personal Health), Mrs S. Hove a Chief Nursing Officer, Mr E. Nyathi a Senior Administrative Officer and Mrs S. Siziba a Senior Health Promotion Officer to attend the above training.

In view of the request for Information Technology resource person, the Financial Director had been consulted and had seconded Mr. Nqobile Moyo the Data Clerk to attend the above training,

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised Dr M. Ncube, Mr C. Malaba, Mrs S. Hove, Mr E. Nyathi, Mr Nqobile Moyo and Mrs S. Siziba’s attendance.

Participants would find their own accommodation for which an allowance at Government Daily Subsistence Allowance (DSA) rates would be paid.

As most programme vehicles were committed to COVID-19 activities. The Director of Health Services sought authority to use two personal vehicles. Organisers would pay for fuel only.

It was therefore recommended that Dr M. Ncube, Mr C. Malaba, Mrs S. Hove, Mr E. Nyathi, Mr Nqobile Moyo and Mrs S. Siziba be granted special leave from 1 to 3 December 2020 to attend the above training and be paid mileage, incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned training in Kadoma on the 2<sup>nd</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of two personal vehicles for which organisers would pay for fuel only, be confirmed.

**(8) INVITATION TO SUBNATIONAL SI GUIDELINES SENSITISATION MEETING: MALWATTE LODGE : MARONDERA : 2 TO 3 DECEMBER 2020 : MISS S. BANDA: S.R. NUMBER 22213 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care, HIV/AIDS, Malaria and TB Unit to send a participant to attend the above meeting. It read as follows:-

“In the response to the HIV epidemic; collection, analysis and use of data are crucial at every level, from patient care and monitoring through programme management and national programme monitoring to global monitoring. World Health Organisation (WHO) released 2020 strategic information (SI) guidelines as an update to the WHO’s 2015 publication of Consolidated SI guidelines. These guidelines present a set of essential aggregate indicators and guidance on choosing, collecting and systematically analysing strategic information to manage and monitor the national health sector response to HIV. Specifically, for programme management, these guidelines seek to strengthen programmes’ ability to identify and close gaps in service access, coverage, and quality across the HIV services cascade, from primary prevention to knowing one’s HIV status to viral suppression. For programme monitoring, these guidelines seek to optimize and align national reporting used to assess countries’ progress toward the 2030 95–95–95 HIV Fast Track goals and towards Sustainable Development Goal 3.3, which calls for ending the

HIV epidemic, as indicated by reduced incidence. What is new in this guideline is an updated set of recommended indicators, with a differentiated approach for countries to prioritize and select indicators”.

The Director of Health Services nominated Miss S. Banda a Senior Clerical Assistant – Health Information to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Miss S. Banda’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Miss S. Banda be granted special leave from 1 to 4 December 2020 and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Miss S. Banda (S.R. No. 22213) to attend the abovementioned meeting in Marondera from 2<sup>nd</sup> to 3<sup>rd</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, be confirmed.

**(9) INVITATION TO ATTEND A TB RESEARCH TECHNICAL WORK GROUP CONFERENCE : 4 TO 5 DECEMBER 2020 : KADOMA HOTEL AND CONFERENCE CENTRE : KADOMA : DR G. MARAPE : S.R. NUMBER 23870 AND MRS C. BANANA: S.R. NUMBER 23497 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above conference.

The purpose of the conference was to review and develop National Tuberculosis Programme research agenda priorities.

The Director of Health Services nominated Dr G. Marape a Clinical Medical Officer and Mrs C. Banana a Deputy Chief Nursing Officer to attend the above conference.

In view of the dates of the conference, the matter had been discussed with the Town Clerk who had authorized Dr G. Marape and Mrs. C. Banana’s attendance.



All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr G. Marape and Mrs C. Banana be granted special leave from 3 to 5 December 2020 to attend the above conference and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr. G. Marape (S.R. No. 23870) and Mrs. C. Banana (S.R. No. 23497) to attend the abovementioned Conference in Kadoma from 4<sup>th</sup> to 5<sup>th</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(10) INVITATION TO THE CAPACITY BUILDING INITIATIVE FOR TRANSPARENCY (CBIT) CLIMATE CHANGE PROJECT INCEPTION WORKSHOP: 7 DECEMBER 2020 CRESTA LODGE: MASASA : HARARE : MR N. NDLOVU : S.R.NUMBER 22236: HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that the department had received an invitation from the Ministry of Environment, Climate, Tourism and Hospitality Industry to send a participant to attend the above workshop.

The Capacity Building Initiative for Transparency (CBIT) aims was to enable countries to establish or strengthen their in-house capacity to track progress on national commitments made under the Paris Agreement of the United Nations Framework Convention on Climate Change, and also to produce more comprehensive and accurate reports capturing their implementation in the medium to long-term. The Capacity Building Initiative for

Transparency (CBIT) also supported countries to build capacity to enhance their level of ambition under the Paris Agreement, including by enhancing capacities for the generation of more accurate and updated data on emissions in all sectors, as well as in the impacts of adaptation measures in increasing resilience of communities and ecosystems.

The Director of Health Services nominated Mr N. Ndlovu a Cleansing Superintendent to attend the above workshop.

In view of the date of the workshop, the matter had been discussed with the Town Clerk who had authorised Mr N. Ndlovu's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr N. Ndlovu be granted special leave from 6 to 8 December 2020 to attend the above workshop and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr. N. Ndlovu (S.R. No. 22236) to attend the abovementioned Workshop in Harare on the 7<sup>th</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(11) INVITATION TO PARTICIPATE IN A RISK BASED APPROACH TO FOOD SAFETY TRAINING : 7 TO 10 DECEMBER 2020 : CHINHOYI UNIVERSITY HOTEL: CHINHOYI : MRS S. SIBANDA: S.R. NUMBER 25147 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training. It read as follows:

“Risk analysis in food safety is the cornerstone of an effective food safety regulatory system, which provides a framework for assessing food safety risks, managing those risks and communicating both the risks and decisions taken to mitigate them. Environmental Health practitioners require skills in risk analysis to improve their responsibility in the enforcement of food safety in their respective areas of work”.

The Director of Health Services nominated Mrs S. Sibanda a Divisional Environmental Health Officer to attend the above training. It would benefit the City’s food safety monitoring system.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised Mrs S. Sibanda’s attendance.

Participants would find their own accommodation for which an allowance at Government Daily Subsistence Allowance (DSA) rates would be paid.

As most programme vehicles were committed to COVID-19 activities. The Director of Health Services sought authority to use a personal vehicle. Organisers would pay for fuel only.

It was therefore recommended that Mrs S. Sibanda be granted special leave from 6 to 10 December 2020 to attend the above training and be paid for mileage, incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Sibanda (S.R. No. 25147) to attend the abovementioned training in Chinhoyi from 7<sup>th</sup> to 10<sup>th</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of personal vehicle for which fuel would be reimbursed, be confirmed.

**(12) INVITATION TO P4014 STEERING COMMITTEE MEETING: 11 DECEMBER 2020**  
**HOLIDAY INN : HARARE : MRS. S. HOVE : S.R. NUMBER 23436**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting.

The agenda of the meeting was to review the P4014 Project and Implementation Plan. All Steering committee members should meet to discuss the following issues:

- Review of the P4014 Project Implementation Plan
- Update on P4014 Project Activities
- Role of the Steering Committee Members
- Update on project implementation strategy
- Challenges faced by ear and healthcare services in respective provinces
- Project action points and way forward

The Director of Health Services nominated Mrs S. Hove a Chief Nursing Officer to attend the above meeting.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Mrs S. Hove's attendance.

All costs would be borne by the organisers.

It was therefore recommended that Mrs S. Hove be granted special leave from 10 to 12 December 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Hove (S.R. No. 23436) to attend the abovementioned meeting in Harare on the 11<sup>th</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, be confirmed.

**(13) INVITATION TO ATTEND THE FOURTH QUARTER EPI REVIEW MEETING:  
14 TO 18 DECEMBER 2020 : MAZOWE HOTEL : MAZOWE : MRS S. HOVE:  
S.R. NUMBER 23436, MRS S. SIZIBA: S.R. NUMBER 23155 AND SISTER R.S.  
MAPHOSA: S.R. NUMBER 26437**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the second quarter EPI review meeting.

The purpose of the meeting was to review progress of EPI routine and surveillance activities, come up with recommendations and action plans on identified gaps and assess preparedness for the IPV/HPV/TCV and Vitamin-A Supplementation Integrated campaign scheduled for February 2021..

The Director of Health Services nominated Mrs S. Hove the Chief Nursing Officer, Mrs S. Siziba a Senior Health Promotion Officer and Sister R.S. Maphosa a Community Health Sister to attend the above meeting. They were in a position to represent the city and share information with other members of staff.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Mrs S. Hove, Mrs S. Siziba and Sister R.S. Maphosa's attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs S. Hove, Mrs S. Siziba and Sister R.S. Maphosa be granted special leave from 13 to 19 December 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

**RESOLVED (Submitted for Confirmation Only)**

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs. S. Siziba (S.R. No. 23155), Mrs. S. Hove (S.R. No. 23436), Sister S. Maphosa (S.R. No. 26437) to attend the abovementioned meeting in Mazowe from 14<sup>th</sup> to 18<sup>th</sup> December, 2020 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

**(14) REQUEST TO CONDUCT RESEARCH ENTITLED: THE LIVED EXPERIENCES OF FRONTLINE HEALTH CARE WORKERS WHO HAVE BEEN INFECTED OR AFFECTED BY COVID-19 IN BULAWAYO PROVINCE, ZIMBABWE**

The Director of Health Services reported (10<sup>th</sup> December, 2020) that a request had been received from Dr. Idah Moyo, doing research with Prof AH Mavhandu-Mudzusi, Head: Office of Graduate Studies and Research, towards completing a Post-Doctoral Research Incubation Programme at the University of South Africa. It read as follows:-

“We are requesting for permission to conduct a study to include participants from Bulawayo City Health facilities. The study is entitled ‘The lived experiences of frontline health care workers who have been infected or affected by COVID-19 in Bulawayo Province, Zimbabwe’

The aim of the study is to explore the lived experiences of frontline health care service workers who have provided care to COVID-19 patients or they themselves have tested positive to COVID-19. The overall aim is to use the research findings to influence policy on health care services in Zimbabwe.

The study will entail conducting face to face interviews while maintaining 2 meters of social distancing, wearing of face mask (researcher and participant), use of hand and surface sanitizer for disinfection to prevent the spread of corona infection. Alternatively, if this is not possible because of the effects of the COVID-19 pandemic, virtual interviews will be done. These interviews will be audio recorded and latter transcribed. The interviews will be conducted at a time convenient for the participants.”

Dr. Moyo intended to conduct the study through interviews – virtual or physical (observing Infection Prevention and Control regulations) – with frontline workers namely doctors and nurses who either cared for confirmed and suspected cases of COVID-19 or doctors and nurses who were diagnosed of COVID-19 themselves. This was envisaged to be done at the city clinics and the hospitals.

The department was in full support of this study.

It was therefore recommended that the request be acceded to on condition that Council was indemnified of any mishaps that might occur within the Council premises and that the results of the study were shared with Council.

**RESOLVED TO RECOMMEND:**

That Dr. Idah Moyo and Prof. A.H. Mavhandu be granted authority to conduct a research on Council premises as shown in the report above subject to the usual conditions viz:-

- (a) The applicants to submit copies of their research findings including the Executive Summary.
- (b) Council to be indemnified against any mishaps that might befall the researchers whilst on Council premises.

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**THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.**