



CITY

OF



BULAWAYO

MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND FORTY SIXTH MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 2ND JUNE, 2021 AT 12.00 NOON IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

28th May, 2021

S. ZHOU
CHAMBER SECRETARY

Our Bulawayo Our Water, Our Water our Bulawayo



CITY OF BULAWAYO

MEETING OF THE CITY COUNCIL:
WEDNESDAY, 2ND JUNE 2021 AT 12.00 NOON.

A G E N D A

- (1) **CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 5TH MAY, 2021**

*** Attached ANNEXURE 'A' Pages A to P

- (2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE : MEETING HELD ON THE 4TH MAY, 2021**

*** Attached ANNEXURE 'B'

- (3) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 11TH MAY, 2021**

*** Attached ANNEXURE 'C'

- (4) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 18TH MAY, 2021**

*** Attached ANNEXURE 'D'

- (5) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE : 24TH MAY, 2021**

*** Attached ANNEXURE 'E'

- (6) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 24TH MAY, 2021**

*** Attached ANNEXURE 'F'

- (7) **APPLICATIONS FOR LEAVE OF ABSENCE**
-

ANNEXURE 'A'

MINUTES:

A

NO. 3346

2021

MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FORTY SIXTH MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY, 5TH MAY, 2021 AT 12.00 NOON.

PRESENT:

Councillor	Mlandu Ncube (Deputy Mayor)(Charing)
Alderman	M. Lubimbi
Councillor	A. Batirai
	S. Chigora
“	M. Dube
“	F. Javangwe
“	R.D. Jele
“	F. Mhaka
“	P. Moyo
“	S. Moyo
“	F. Msipha
“	K. Mujuru
“	S. Mutanda
“	Mildred Ncube
“	J. Ndlovu
“	T. Ruzive
“	S. Sibanda

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Director of Health Services
The Acting Human Capital Director
The Director of Housing and Community Services
The City Legal Officer for the Chamber Secretary
The Senior Principal Town Planner for the Acting Director of Town Planning

Council
5.5.2021

OPENING REMARKS

The Deputy Mayor welcomed everybody to the three thousand three hundred and forty sixth meeting of Council. He therefore announced that the former Town Clerk Dr. Michael Mkanyiso Ndubiwa had passed on at the age of 86. The Former Town Clerk passed on Tuesday 4th May 2021. He joined Bulawayo City Council on the 25th January 1963, and had been promoted to the position of Town Clerk on the 1st September, 1984 and retired on the 31st August, 1999.

Condolences were sent to his wife, children and the entire Ndubiwa Family and Bulawayo at large.

A minute of silence was then observed for the late Dr. Michael Mkanyiso Ndubiwa former Town Clerk of the City of Bulawayo.

(1) **MINUTES:**

RESOLVED:

That the minutes of the ordinary Council meeting held on the 7th April, 2021 be taken as read and signed.

(2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 6TH APRIL, 2021.**

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted.

(3) **REPORT OF THE HEALTH HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 13TH APRIL, 2021.**

RESOLVED:

That the report of the Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the under mentioned items which be dealt with as follows:-

Council
5.5.2021

(a) **Cleansing Services (Item 2)**

Councillor R.D. Jele noted that cleaning of the City should be improved. Residents dumping litter on undesignated areas should be fined. The culture of removing refuse in the morning should be continued.

Councillor P. Moyo concurred. Council should clear and level all the illegal dumpsites. He also sought clarification on the collection of refuse at shopping centres. Was Council responsible for the collection of refuse at these shopping centres?

Councillor F. Javangwe observed that community refuse truckers collected refuse very early in the morning in some areas before 6 O'clock. This led to residents to raise complaints. Uncollected refuse was being dumped at undesignated places creating illegal dumpsites.

Councillor S. Sibanda concurred. His view was to change the collection starting time to 6.30 or 7.00 a.m. Most residents in the morning were busy taking their children to school. This affected residents in taking out their refuse for collection. Most industries also opened after 7.00 a.m. and refuse should be collected after 8.00 a.m.

Councillor J. Ndlovu also noted the amount of work done by Community groups in cleaning various wards. After cleaning, litter was put in refuse collection bags. Delays in collecting these refuse bags resulted in fouling by dogs and scavengers.

Councillor S. Chigora highlighted the need to educate residents on cleanliness. Council could save a lot of money and resources if residents promoted cleanliness. Littering should be reduced and all litter placed in litter bins. Cleaned areas should not be littered. Council should partner with other organisations to promote cleanliness.

Councillor S. Moyo explained that community refuse truckers started work between 6.30 and 7.00 a.m. and all refuse was collected. Uncollected refuse should be reported. Councillors should inform residents on collection days and times.

Alderman M. Lubimbi concurred. She also explained that efforts were being made to improve the city's cleanliness. Children should also be encouraged and be taught to place all litter in refuse/litter bins.

Council
5.5.2021

Councillor S. Mutanda explained that in high density areas refuse was collected once a week by community truckers and low density areas refuse was collected once a fortnight. In low density areas refuse was collected by Council refuse compactors. Commercial Centres and Industries had special arrangements with Council for refuse collection. It was not prudent to change collection times in high density areas.

RESOLVED:

That the recommendation of the Health Housing and Education Committee be adopted.

(b) **Request From Impumelelo Trust and Magwegwe District Aids Trust to Partner City Council at Mgwegwe (Ward 18) and Isilwane (Ward 19) Youth Centres and Set Up Computers Hubs For Youths (Item 9)**

Councillor A. Batirai applauded Council for connecting internet at various Council Youth Centres. This was very helpful to keep Youths away from criminal activities.

RESOLVED:

That the recommendation of the Health, Housing and Education Committee be adopted.

(c) **2020 Grade Seven (7) Results For Council Schools (Item 14)**

Councillor M. Dube noted with concern the pass rate decline for 2020 Grade 7 results. Previously Council libraries had assisted learners in their studies. In Ward 20 computer equipment had been donated and internet had not been connected for the past 10 years.

There was need to urgently connect internet so as to assist learners in their studies.

Councillor A. Batirai concurred. Grade 7 poor results were a result of Covid 19 lockdown regulations. During lockdown elearning was introduced. Most schools had no computer equipment.

RESOLVED:

That the recommendation of the Health, Housing and Education Committee be adopted.

Council
5.5.2021

(4) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 19TH APRIL, 2021.**

RESOLVED:

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Road Maintenance – (Item 2)**

Councillor F. Msipha applauded the Committee and the Engineering Services department for regrading the Luveve Cemetery road. Luveve cemetery was now easily accessible. She was concerned about the road leading to Luveve light industries that passed through “L” street. The road was very bad.

Councillor F. Mhaka noted with appreciation pothole patching that was done along Matopos road by Paint and Allied Company and other companies in the City. Currently the road network was very bad. He encouraged private companies/organisations to partner with Council to improve road service delivery.

RESOLVED:

That the recommendation of the Environmental Management and Engineering services Committee be adopted.

(5) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 20TH APRIL, 2021.**

RESOLVED:

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted.

Council
5.5.2021

(6) **REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON THE 26TH APRIL, 2021.**

RESOLVED:

That the report of the General Purposes Committee together with reports on:-

- (a) Proposed Introduction of 20% Critical Shortage areas allowance (CSAA) to Clinical Medical Officers – Health Services Department.
- (b) Authorised and Actual Establishment Comparison Summary Sheet as at 31 March, 2021.
- (c) Summary report on General Staff Loss and Injury on Duty For the Period Ending 31 March 2021.
- (d) Report of Investigation on the Cleansing Section's Work Related Injury of Mr. Langton Ncube that occurred on 6th April, 2021 in Tshabalala : City of Bulawayo Accident Investigation Committee.

as submitted be received and the various recommendations contained therein be adopted.

(7) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 27TH APRIL, 2021.**

RESOLVED:

That the report of the Finance and Development Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the under mentioned items which be dealt with as follows :-

(a) **Service Debtors to the City (Item 9)**

Councillor S. Moyo noted that many residents owed Council a lot of money. Residents income was affected by the National Covid 19 Lockdown. She was of the view that rates and utility charges should be revised downwards.

Councillor A. Batirai concurred. Council should introduce payment incentives for residents. This would encourage residents to pay.

Council
5.5.2021

RESOLVED:

That the report of the Finance and Development Committee be adopted.

(b) **3% Ward Retention Income and Expenditure as at 31st March, 2021**
(Item 15)

Councillor F. Msipha noted that a lot of projects funded from the 3% Ward Retention Fund had not been completed. This was now discouraging residents to pay.

Councillor J. Ndlovu concurred. Streetlights projects funded under the 3% Ward Retention in Ward 2 and other wards had not be completed. Residents were eager to see development and improved service delivery.

Councillor S. Sibanda's view was that 3% Ward Retention Fund was calculated from the total amount billed per ward. 3% Ward Retention Fund was a policy which encouraged residents to pay their bills.

Councillor Mildred Ncube observed that a number of project proposals for the Ward Retention fund had been submitted. Processing of the 3% Ward Retention funding was taking too long.

Councillor M. Dube concurred. Councillors should consult their residents before submitting project proposals. Projects should match the available funds. Councillor F. Mhaka felt that Ward Retention projects should be supported by residents.

Councillor A. Batirai highlighted the need for Councillors to be up dated on the 3% Ward Retention Fund Projects.

Councillor S. Mutanda supported the need to complete all the outstanding 3% Ward Retention Funding Projects.

Councillor T. Ruzive explained that Councillors should understand the ongoing 3% Ward Retention Fund procedures. It was not prudent for Council to review the rates and utility charges downwards. Currently Council was being owed 1.4 billion by the domestic consumers.

RESOLVED:

That the report of the Finance and Development Committee be adopted

Council
5.5.2021

(c) **77 Selborne Park Residential Stands : Foreign Currency Project : Update Report and Request to Repossess Non Compliant Stands**

Councillor A. Batirai supported the recommendation to repossess residential stands from defaulters. A good precedence must be set to encourage residents to fully pay for their stands.

Councillor R.D. Jele concurred. Most of the defaulters had shifted the blame to Covid 19 National Lockdown which had affected their sources of income.

RESOLVED:

That the report of the Finance and Development Committee be adopted.

(8) **APPLICATIONS FOR LEAVE OF ABSENCE.**

RESOLVED:

That the following applications for leave of absence be approved or confirmed as appropriate:-

Alderman S. Khumalo : 5th May 2021
His Worship the Mayor (Councillor S. Mguni) : 5th May, 2021

RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE
COUNCIL IN COMMITTEE

(9) **CHANGE OF STREET NAME.**

The Town Clerk reported (4th May, 2021) that the Chamber Secretary on 5th August 2020 reported that Council had been served with a Court Application by Bulawayo Progressive Residents Association challenging Statutory Instrument 167/20. The said instrument was renaming twenty roads within the City of Bulawayo.

Council was advised by the Chamber Secretary not to oppose the matter and the matter had since been finalised. The court order was as follows:-

- a) To the extent that Statutory Instrument 167/20 purported to alter and substitute certain street names as depicted therein in Bulawayo, the same is null and void and of no legal effect whatsoever for violation of Section 4(2) of the alteration of Names Act (CAP 10.4).

Council
5.5.2021

- b) To the extent that it purports to apply to Bulawayo, the said Statutory Instrument is set aside.
- c) For the avoidance of doubt, Statutory Instrument 167/20 does not in Bulawayo alter and substitute the names of streets or roads depicted in such instrument.
- d) The 1st Respondent shall pay costs of this application.

The Statutory Instrument had been suspended because cabinet did not consult the stakeholders.

Thereafter it was -

RESOLVED:

That the abovementioned report be received
and noted.

(10) DISTRIBUTION OF SOFT COPIES OF MASIYE PHAMBILI.

The Town Clerk reported (23rd April, 2021) that the Masiye Phambili newspaper was a Council newspaper that was established in 1970. Since then, it had been published twice a year (funds permitting). It was intended that the frequency of the publication be increased to improve the dissemination of information between the Bulawayo City Council and its stakeholders.

To this end, Council would like to improve the dissemination of information and wanted to print and publish the publication quarterly.

The main objectives of Masiye Phambili newsletter were:-

- Inform residents about the services that Council provided, the rules and regulations and procedures relating to those services and how residents could have access to them, problems encountered and how these had been overcome, general progress being made and ways through which residents could assist, for example curbing of vandalism, assisting terminally ill members of a family, littering and grass cutting, etc.
- The publication also sought to counter adverse publicity and criticism and put matters in their correct perspective. For example, inadequate coverage and inaccurate reports on Council's activities, matters that the mass media might not have highlighted, areas of improved management and provision of services etc including constraints of managing with less resources.
- Encourage self- help, self reliance, and community empowerment among residents including group activities and role of the Council in fostering these activities.

Council
5.5.2021

- Highlight projects that promoted community involvement and participation in the development of the city.
- Creating a deeper understanding of Municipal issues by the residents of the City of Bulawayo and the media in further enhancing the image of the Bulawayo City Council.
- Ensure that efforts aimed at social inclusion and gender mainstreaming were highlighted.

Council had in the past printed 25 000 copies of the news letter per edition and these had been distributed in wards, housing offices, satellite offices, libraries, shopping centres, Council facilities, business organisations, banks, academic institutions, churches, residents associations, media, Council and government departments and other local authorities.

This year, the same procedure had been followed to get quotations to print and distribute 25 000 copies of the publication. Quotations from two different companies came ranging between \$1 527 285 and \$1 849 446. The charges were too high and for this reason, it was recommended that only design services be procured and then share soft copies on different virtual platforms.

Quotations

Printserve	-	\$ 1 849 446.32
Zimpapers	-	\$ 1 527 285.86

Please be advised that once finalised, the newsletter would be shared via Whatsapp and other online platforms with different stakeholders.

It was recommended that soft copies of Masiye Phambili be produced and distributed to various stakeholders and that Council procures design services only and opts for the soft copy as printing costs exceed budget.

Discussion ensued and Councillor F. Mhaka however felt that the newspaper should cover all the wards and this was a way of dissemination information to Council's stakeholders. Residents were made aware of the challenges faced by Council through the newspaper.

It was –

RESOLVED:

That soft copies of Masiye Phambili be produced and distributed to various stakeholders and that Council procures design services only and opts for the soft copy as printing costs exceed budget.

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Council
5.5.2021

(11) **INVITATION TO ATTEND A SEMINAR ON MANAGEMENT OF RADIO ACTIVITY IN WATER AND WASTEWATER PURIFICATION FACILITIES : TO BE HELD IN GWERU ON 27-28 MAY 2021- C MOYO (S.R. NO. 31942), N B MADANGA (S.R. NO. 30335) AND S MOYO (S.R. NO. 39990)**

The Director of Engineering Services reported (4th May, 2021) as follows on the abovementioned matter:-

BACKGROUND

The meeting recalled that Council (04.11.20) had resolved to provide the Radiation Protection Authority of Zimbabwe (RPAZ) with an inventory of its water and wastewater facilities, the current and proposed water and wastewater quality monitoring plan as well as bore the costs attendant to radioactivity assessment and analysis as per statutory requirement. This was in preparation of the new statutory requirement where all local authorities would now be mandated to undertake radioactivity quality monitoring and analysis at water and wastewater purification facilities within their jurisdiction.

CURRENT

As part preparation of this new statutory requirement RPAZ had once again written to Council presenting a training program for local authority staff members that would carry out radioactivity analysis at water and wastewater purification facilities. Attached below was the letter of invitation together with the proposed training program.

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Council
5.5.2021



Radiation Protection Authority of Zimbabwe

Head Office: 1 McCaw Drive Avondale P.O. Box A1710 Avondale Harare, Zimbabwe	Regional (South) Office 137 George Siliundika Bulawayo P.O. Box 103 Bulawayo
Head Office Phones: +263 4 335 792, 304 982, 304 978, +263 4 335 627, 335683, 308 006 E-mail: officialmail@rpaz.co.zw	Regional Office Phones: +263 9 60831/2

RPAD 1/95/109

April 14, 2021

The Town Clerk
Bulawayo City Council

Attention: Eng. S. M Ncube

INVITATION TO THE NATIONAL SEMINAR ON MANAGEMENT OF RADIOACTIVITY IN WASTE WATER TREATMENT AND WATER SUPPLY

Reference is made to our initial correspondences and site visits on implementation of radioactivity analysis in water at waste water treatment and water supply systems.

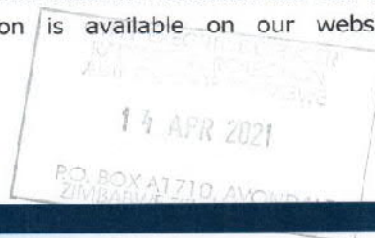
In line with this program, the Authority invites you to a National Seminar on Management of Radioactivity in Waste Water Treatment and Water Purification (Requirements, Monitoring and Radiation Protection) to be held in Bulawayo from 27-28 May 2021. The seminar is aimed at unpacking requirements and discussing program action plan, it shall be attended by key personnel responsible for waste water treatment and water supply services and water quality monitoring. The action plan for program implementation is attached.

As you may already be aware from our previous engagements, Statutory Instrument 99 of 2013 (Radiation Protection (NORM) Regulations) and Statutory Instrument 1 of 2021 require such facilities to include radioactivity assessments as part of the overall water quality monitoring.

These measures have been put in place to ensure protection of workers and the public from the potential effects of radiation. Find attached herewith the call for participation in the seminar. More information is available on our website www.rpaz.co.zw.

I. Mayida (*Acting Chief of Technical Services*)

For: CHIEF EXECUTIVE OFFICER



Directors Dr A M Nyakabau (Chairperson), Mr W Zhakata (Vice Chairperson),
Eng B Munyaradzi, Mr A Chigona, Mr Z Manyangadze, Mr N Charumbira,
Mr N Nkomo, Prof R Masanganise, Mrs L Chikerema, Dr X Ndlovu

M

Council
5.5.2021

Radiation Protection Authority of Zimbabwe
“...Protecting people and the environment against radiation effects...”

2021 ACTION PLAN: MANAGEMENT OF RADIOACTIVITY IN WASTE WATER
TREATMENT AND WATER SUPPLY CAPACITY BUILDING PROGRAMMES

National Seminar on Management of Radioactivity in Waste Water Treatment and Water Supply Services	Requirements, Monitoring and Radiation Protection To be attended by heads (Engineers etc) responsible for Waste Water Treatment and Water Supply and other key personnel (chemists, lab managers)	27-28 May 2021, Bulawayo
Training Workshop on WHO Standards and RPAZ requirements for radioactivity analysis in water	WHO Guidelines for water quality To be attended by personnel responsible for water quality monitoring	21-23 July 2021, Gweru
Site assessments, sampling and analysis of radioactivity within waste water and water supply processes.	SITE CHARACTERISATION Local Authorities Industry Water Supply Sources	3rd and 4th quarter 2021
Development of monitoring plans	Integration of radiological water quality into overall water quality monitoring programme	3rd and 4th quarter 2021

Radiation Protection Authority of Zimbabwe
“...Protecting people and the environment against radiation effects...”

Adequate Covid-19 mitigation measures and social distancing shall be observed.
NATIONAL SEMINAR ON MANAGEMENT OF RADIOACTIVITY IN WASTE WATER
TREATMENT AND WATER PURIFICATION: REQUIREMENTS, MONITORING AND
RADIATION PROTECTION

N

Council 5.5.2021

The seminar has been organised to unpack and create awareness on the requirements for management of radioactivity in waste water and water purification and water bottling facilities. Statutory 99 of 2013 (Radiation Protection (NORM) Regulations) and Statutory Instrument 1 of 2021 require these facilities to assess radioactivity within their processes and put in place protective actions where necessary to protect workers and the public.

27-28 May 2021, Bulawayo

Dates

Administrative Issues

Seminar is free, participants shall cater for their accommodation and transport arrangements

Target Audience

Local Authorities, operators of waste water and water treatment facilities, water purification facilities, water bottling facilities, operators of portable water sources and relevant Associations

Workshop Content

- Radioactivity in Water and the Associated Health Hazards.

- International Safety Standards for Management of Radioactivity in Drinking Water.
- National Requirements for Management of Radioactivity in Waste Water Treatment and Water Purification and Drinking water.
- Requirements for Assessment and Monitoring of Radioactivity in Water.
- Water Quality Monitoring: Cost Effective Radioactivity Monitoring Program.

COMMENTS

Noted from the RPAZ communication was that:

- Local authorities should provide transport and accommodation for their staff members attending the workshops.
- The first workshop would be held in Bulawayo on 27-28 May 2021 while the second one will be in Gweru on 21-23 July 2021.
- There would be 3rd and 4th quarter seminars whose venue and dates had not been stated.

Council
5.5.2021

The matter was considered and it was –

RESOLVED:

- (a) That the Principal Chemist Mr. Clout Moyo (S.R. No. 31942), Chemists Mrs. Ntolebgwa Beatrice Madanga (S.R. No. 30335) and Mrs. Sibongile Moyo (S.R. No. 39990) be granted authority to attend the RPAZ workshops to be held in Gweru from 27 to 28 May 2021 and also 21-23 July 2021 including the 3rd and 4th ones to be held later in the year 2021.
- (b) That the special leave covering the period be granted
- (c) That subsistence allowances including transport and accommodation be met by Council.

(12) EMERGENCY ROADS REHABILITATION PROGRAMME (ERRP2).

The Director of Engineering Services reported (4th May, 2021) as follows on the abovementioned matter:-

a. Roads taken-over by the Ministry of Transport and Infrastructural Development for the purposes of the ERRP2.

Under the programme, in line with the provisions of Statutory Instrument 47 of 2021, the Ministry of Transport and Infrastructural Development (MoT) was instructed to takeover some roads from the City of Bulawayo. The roads that had been approved for takeover in Bulawayo were listed in Annexure 1 and these roads are deemed to be high impact roads. The take-over meant that the MoT would clearly define the scope of works, undertook the procurement process and implemented the works. The letter received dated 28 April 2021, stated that the MoT shall be responsible for all pavement and surface water drainage works on the taken-over roads. Council in-house teams that had already started work on Fife street had to be moved to Doncaster road after receiving the list of roads that had been taken over by MoT which included Fife street. Refer to Annexure 2 for the geographic locations of roads to be implemented by the MoT and City of Bulawayo.

b. Publisng the Emergency Roads Rehabilitation Programme 2 – Branding of Plant and Equipment

All Road Authorities had been instructed to ensure that all project sites have at least one big project sign board and that all equipment and vehicles had programme stickers. This meant all Council Plant and Equipment (i.e. tipper trucks, graders, water bowsers, steel rollers, pneumatic rollers, flatbed trucks, vehicles used by supervisors etc), involved in the programme would have stickers. This included all sites under private contractors, as well as their equipment and vehicles. The programme stickers on water bowsers was likely to clash with the Water Conservation branding. Refer to

Council
5.5.2021

figure 1 for the project sign board and figure 2 for the sticker design. Note that the Implementing Agent referred to the Road Authority and in this case it referred to the City of Bulawayo.

The matter was considered and the Director of Engineering Services explained that as part of the Emergency Roads rehabilitation Programme (ERRP) Government had taken over almost 61,90 km for purposes of reconstruction. All vehicles seconded to the programme would have stickers of the programme. Council vehicles seconded to the programme would be branded with Ministry of Transport.

Responding to the queries raised by the Councillors the Director of Engineering Services explained that Council allocation from Zinara would now come under this programme. Council had been allocated ZWL400 Million and Zinara had been tasked to source for more funding. Council would still continue with its pothole patching programme through community groups using Council funds.

It was –

RESOLVED:

That the abovementioned report be received and noted.

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ANNEXURE 'B'

**REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION
COMMITTEE : MEETING HELD IN THE COUNCIL CHAMBER ON 4TH
MAY, 2021 AT 11.00 AM**

PRESENT:

Councillor	S.	Moyo (Chairperson)
Councillor	S.	Mguni (His Worship the Mayor)
Councillor	M.	Dube

ALSO:

The Town Clerk
The City Legal Officer
The Deputy Director of Engineering Services (Water)

APOLOGY:

Alderman	S.	Khumalo (Deputy Chairperson)
Councillor	A.	Batirai
“	J.	Ndlovu

(1) STATUS OF WATER RESOURCES

The Director of Engineering Services reported (30th April, 2021) that the City’s overall water percentage storage in the dams as at 20 April 2021 was 68.80%. The percentages were decreasing due to the rainy season which ended March 2021.

Month on Month Actual Water Storage



Overall water storage in the dams was at 285,264,055m³. The current consumption trend was at a monthly average of 134.3 Mℓ/day and remained higher than the current average daily raw water abstraction of 132 Mℓ/day for clear/treated water production.

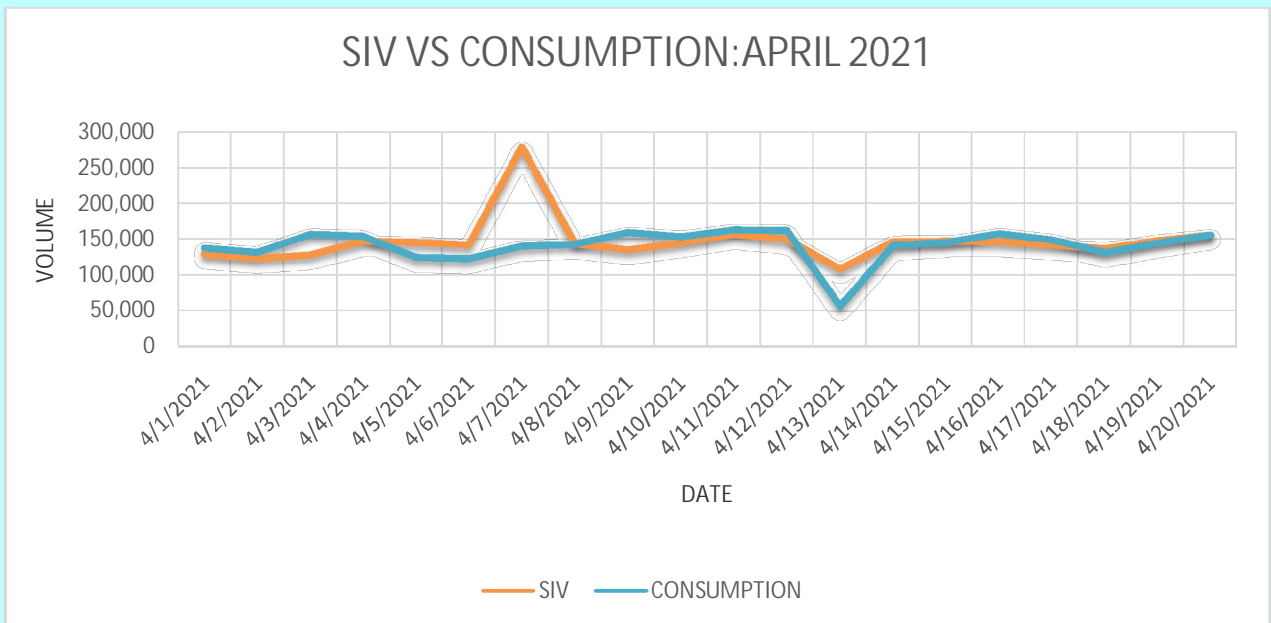


Figure 1.1 System Input Volume Vs Consumption

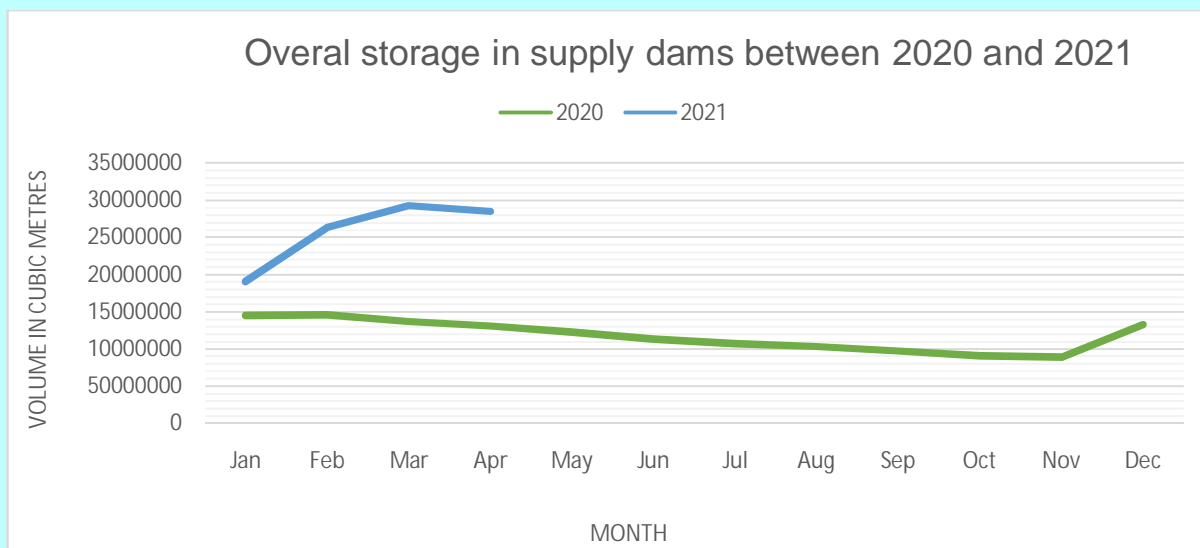


Figure 1.2 Comparison of monthly overall dam storage for 2020 and 2021.

Dam Levels

As at 20 April 2021 percentage storage decreased from the previous month of March 2021 by 9.83% from 70.63% to 68.80%. Total volume was 285,264,055m³ of which the usable volume was **268,678,947m³**. During the similar period last year, the operational dams contained 130,904,912 m³ of water (i.e., 31.57%), which was 37.23 % less than the current storage. A summary of dam volumes and percentages was as shown in Table 1.1.1 below.

Table 1.1.1 Comparison of dam volumes as at 20 April 2021

DAM	20 April 2021		20 April 2020		20 March 2021	
	Volume (m ³)	Percent (%)	Volume (m ³)	Percent (%)	Volume (m ³)	Percent (%)
Insiza	140,852,505	81.19	59,122,282	34.08	145,286,836	83.74
Inyankuni	51,584,850	63.86	39,744,050	49.20	53,164,550	65.81
Lower Ncema	12,082,480	66.25	1,699,980	9.32	7,726,500	42.37
Umzingwane	14,098,500	31.57	1,352,800	3.03	15,929,700	35.67
Upper Ncema	29,544,520	64.99	910,800	2.00	34,941,300	76.86
Mtshabezi	37,101,200	71.35	28,075,000	53.99	35,798,000	68.85
Total	285,264,055	68.80	130,904,912	31.57	292,846,886	70.63

Dam Water Usage.

Drawdown and Abstraction

An average net drawdown of 7,908,827 m³ and an abstraction of 4,111,807m³ as in Table 2 below had been realized.

Table 1.2.1 Monthly drawdown for the month ending 20 April 2021.

Month	March 2021	April 2021	Net drawdown	Abstracted
Volume (m ³)	292,846,886	285,264,055	7,908,827m ³	4,111,807 m ³
% full	70.63	68.80		

Abstraction

Abstraction from supply dams in the month of April 2021 totaled 4,111,87m³ while Mtshabezi pumping was 454,879m³. Table 1.2.2 was a comparison of monthly dam volumes, percentages, and abstractions for the year 2020 and 2021 whilst Figure 1.2.1 was a comparison of abstraction for the years 2020 and 2021.

Table 1.2.2 Comparison of monthly dam volumes, percentages, and abstractions

	Volume (m³)		Percentage		Abstraction (m³)	
	2020	2021	2020	2021	2020	2021
April	130,904,912	285,264,055	31.52	68.80	3,426,445	4,111,807

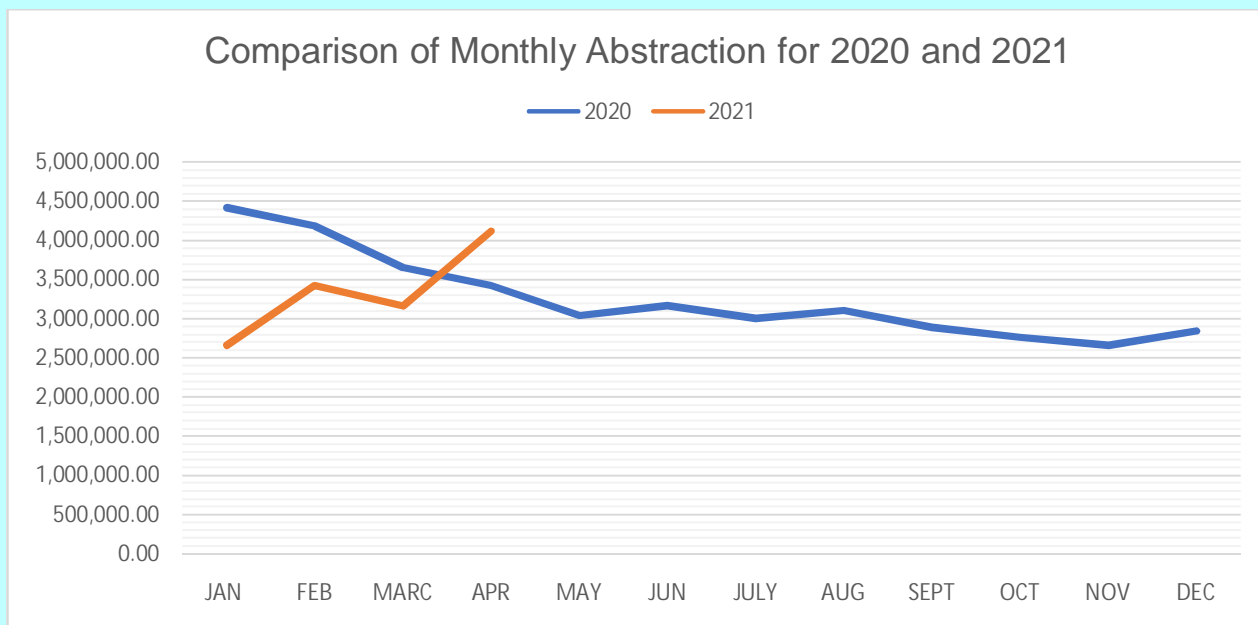


Figure 1.2.1 Comparison of monthly abstraction for 2020 and 2021

1.2.2 Projected Depletion

Table 1.2.3 showed the expected depletion periods per dam site whereas Table 1.2.4 illustrated the maximum abstractions that could be achieved per dam site if still in operation for the year. This was assuming that the city population and the city development growth remained as it was.

1.2.3 Proposed Water Supply Improvement Strategies

Take note that Lower Ncema and Umzingwane Dams would be decommissioned in **February 2022**. This meant that by February next year, water shedding will be introduced due to late inflows which were usually realized into these dams in any rain-season.

However, to avert this impending challenge, Council was reminded that there were Government approved projects which were as stated below – intended to improve water supply to the City once commissioned.

In that regards, there was need to urgently re-engage ZINWA to push for the awarding of these projects and have them kick-start works before the end of this year - 2021. These projects were as follows:

1. Mtshabezi pumping scheme optimization - USD 2.5 Million
Installation of inline booster stations at critical points to increase current flow 17.76 Mℓ/day to 25 Mℓ/day.
2. Inyankuni Booster station upgrading - USD 1.3 Million
Inyankuni Booster station +10-15 Mℓ/day additional supply

1.2.2 Projected Depletion

Table 1.2. 3 Expected depletion periods Dam by dam as at 20 April 2020.

Dam depletion figures as at 20 April 2021		
Dam	Volume of Available Water(m³) (Less Dead water)	Depletion Month
Insiza Dam	133,912,865	13-Jun-24
Inyankuni	48,353,610	26-Nov-25
Lower Ncema	11,352,972	28-Feb-22
Umzingwane	12,311,960	8-Feb-22
Upper Ncema	27,726,180	6-Mar-23
Mtshabezi	35,021,360	12-Dec-24
Total (m³)	268,678,947	

NB: Lower Ncema normally depleted later than indicated as Upper Ncema was used as a recharge source for it. The above were the current obtaining figures as at date of preparation of this report.

Table 1.2. 4 Projected daily water abstraction capacities from supply sources from January to December 2021 if there were no further rains.

Dam	Depletion Month	DAILY MAXIMUM WATER AVAILABLE FOR ABSTRACTION (ML) UP TO DECEMBER 2021											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Insiza	13-Jun-24	48	48	55	55	55	55	55	55	55	55	55	55
Inyankuni	26-Nov-25	18	18	18	18	18	18	18	18	18	18	18	18
Upper Ncema	28-Feb-22	Water abstracted via lower Ncema											
Lower Ncema	8-Feb-22	30	30	30	45	45	45	45	45	45	45	45	45
Umzingwane	6-Mar-23	36	36	36	36	45	45	45	45	45	45	45	45
Mtshabezi	12-Dec-24	17	17	15	15	15	15	15	15	15	15	15	15
Nyam. (Rochester)		10	10	10	9	10	10	10	10	10	10	10	10
Nyam. (Epping Forest)		(10)	(10)	10	7	10	10	10	10	10	10	10	10
Total Raw water Available for pumping to Criterion (ML)		102	102	109	109	118	118	118	118	118	118	118	118
System Input Volume		109.5	102.5	114.5	132.7								
Act. Ave, Daily Consumption 2021(ML/d)		106.7	109.5	111.2	134.3								
Actual Average Daily Consumption 2020 (ML/d)		129	128	124	113.17	104.90	100.20	102.50	108.7	105.89	96.23	112.87	101.28

1.3.0 Reservoirs

The average reservoir levels had maintained a fair to good position as indicated in Table 1.3.1. 1.3.1. while the raw water reservoir had since increased above 3m since the introduction of the second set of Flowserve pumps at both Ncema and Fernhill. Tuli struggled between the 4th and the 9th of April 2021 as indicated in Figure 1.3.1 where pumping on the 30-inch clear line was on three (3) 42-Clear water pumps at Fernhill. Pumping on the clear line had since increased to four (4) 42-Clear water pumps and reservoir level had stabilized as indicated by the trend for the reservoir between the 17th and the 19th of April 2021, the reservoir level had since maintained a stable trend.

City Reservoir Levels.

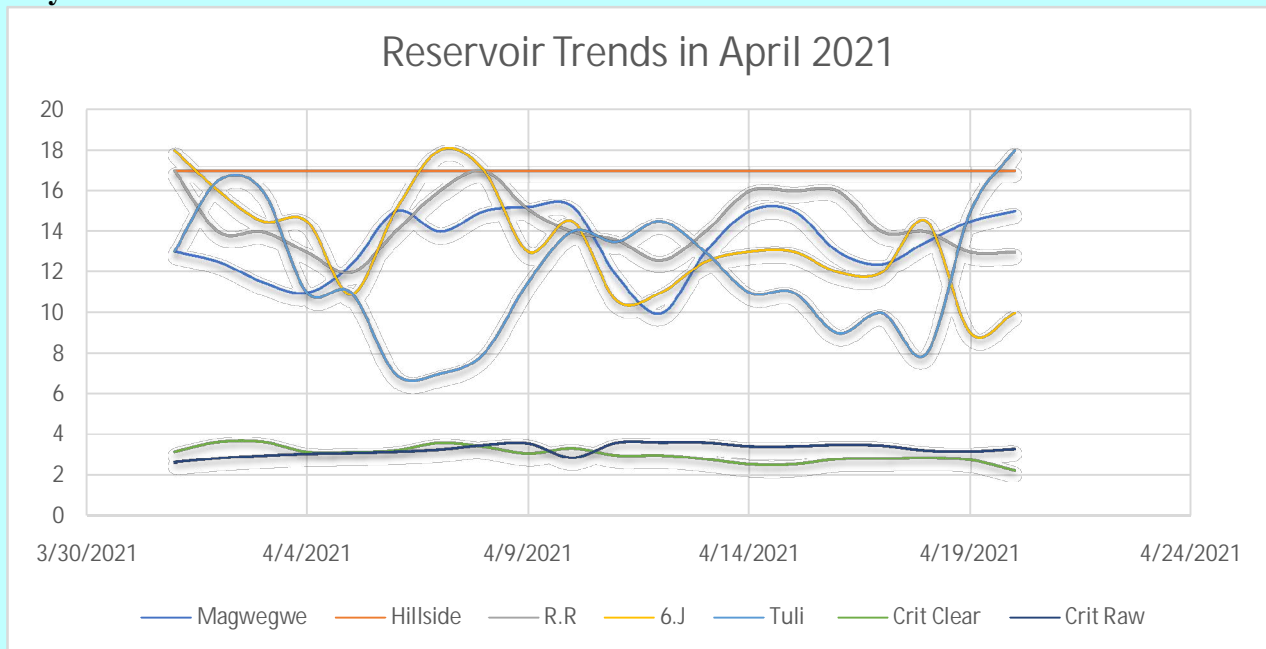


Figure 1.3.1 Reservoirs levels for the period 01/04/2021 - 20/04/2021.

Table 1.3.1 Average City Reservoir levels for the month of April 2020.

Reservoir	Critical level	Level	Design Volume	Comments
Magwegwe	9.0 ft	13.4	108.0ML	Good position
Hillside	17.0 ft	17.0	45.0ML	Good position
Rifle Range	5.0 ft	14.4	67.5ML	Good position
6.J	12.0 ft	13.5	45.0ML	Good position
Tuli	6.0 ft	11.9	45.0ML	Fair position
Crit Clear	1.0 m	3.0	90.0ML	Good position
Crit Raw	1.0 m	3.2	1400ML	Good position
TOTAL			1800.5ML	

Explaining the report the Deputy Director of Engineering Services (water) highlighted that water consumption was too high at 57%. Corporate Services should be engaged to encourage residents to conserve water. Residents water storage tanks (Jojo tanks) were now a major cause for high consumption. Projected depletion period for Umzingwane was 8 February 2022. Once the dam was depleted the city would be forced to resume the 48 hour water shedding. The city was not yet out of water challenges, therefore, there was need to engage government on water projects. ZESA power cuts challenges were still ongoing. Quotations for a dedicated line to criterion were being sought. Tenders for the supply of water chemicals were being prepared and a one month's supply of chemicals had been received.

His Worship the Mayor (Councillor S Mguni) commended the department for the improved water supply in the city, however, the crisis was still a challenge despite the inflows received during the past rainy season. Council should continue to seek government intervention on existing projects.

Councillor M Dube said ZINWA should be engaged to prioritise council water projects.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) **WATER DELIVERY**

The Director of Engineering Services reported (30th April, 2021) as follows on the above mentioned matter:-

(a) **Ncema and Fernhill**

Ncema delivered a total of 3,292,118.5m³ of raw water out of the expected 4,000,962 m³ to Criterion for treatment, and 831,860 m³ treated water out of the expected 2,170,000 m³ to Tuli reservoir for distribution. One of the factors contributing to this include limited abstraction at Inyankuni and Mzingwane which caused low reservoir levels on the Sulzer line.

(b) **Available Pumping Capacities**

At present, Ncema water works had a capacity to pump a maximum of 30 Mℓ to 45 Mℓ/day out of the expected 80 Mℓ/day clear water due to the non-functionality of some filter beds. and 100 Mℓ to 120 Mℓ/day out of the expected 140 Mℓ/day of raw water. Table 2.1 showed available pumps currently.

Table 2.1 Available Pumps

Source	Pump station	No. of Pumps	Working	Not working	Comments
Surface Water	Ncema				
	Flow serve	3	2	0	Pumps still under commissioning and testing.
	Sulzer	3	2	1	Electro-mechanical working on the repairs of the 3 rd Sulzer
	30" Sulzer	7	5	2	Another set of white metal bearings were ordered for the two remaining pumps to take it to a total of 7 pumps.
	Fernhill				
	Flow serve	3	3	0	Pumps still under commissioning and testing.
	Sulzer	3	2	1	Electro-mechanical attending to the mechanics and electrical components of the pump.
	30" Sulzer	4	4	0	Three on duty and the other one periodically coming online.
	Inyankuni	3	1	2	Electro-mechanical attending to the 2 nd booster and also sourcing Rotor blades of the 3 rd booster.
Umzingwane	4	3	1	Repairs for the fourth booster in progress.	
Groundwater	Nyamandlovu				
	Rochester	5	5	0	Fifth pump that was undergoing test run.
	Cowdray Park	5	4	1	Fifth pump still undergoing servicing and clayton valves were being sourced

Pumping from Mtshabezi in the month of April 2021 was 454,879m³, whereas in the previous month of March 2021 the volume pumped was 47,260m³. The increase showed an improvement on the power cuts by ZETDC.

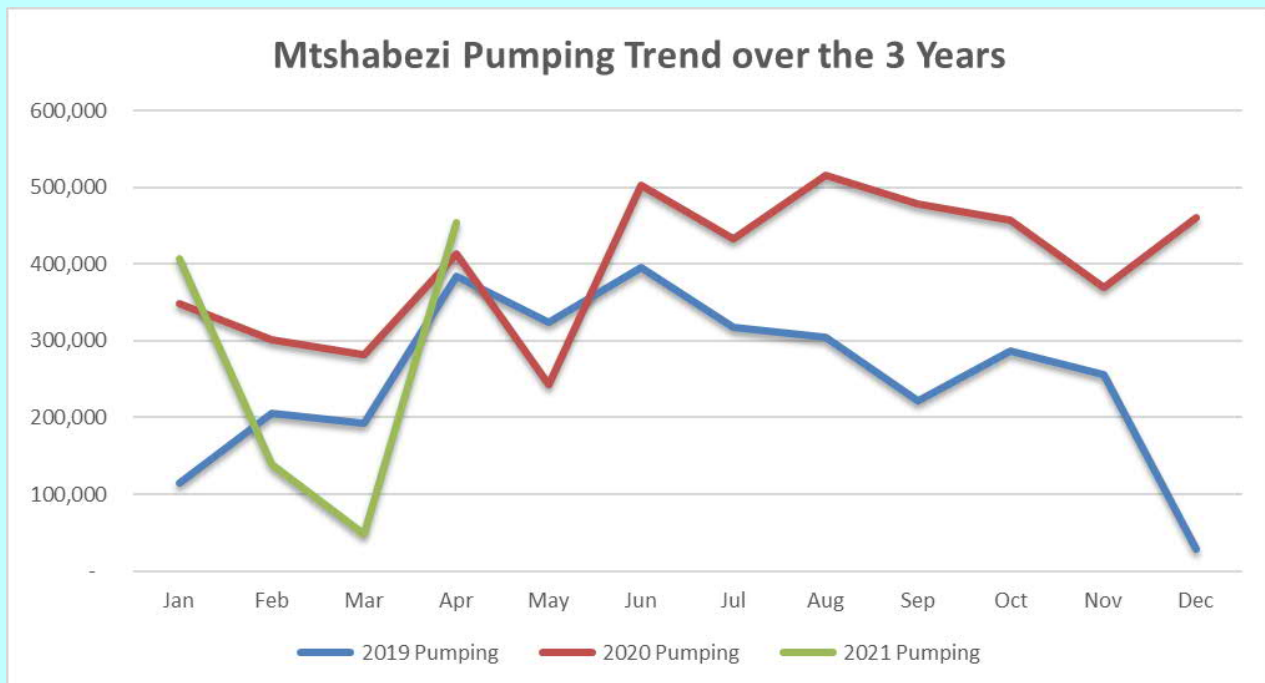


Figure 2.1 Comparison of 2019, 2020 and 2021 Mtshabezi Pumping.

(d) Nyamandlovu

A total of 451,224 m³ had been delivered from Nyamandlovu for the month of April 2021, of which 443,804 m³ was pumped from Cowdray Park to Magwegwe reservoir.

Previously monthly average was at 6,861m³ which had recently drastically improved to an average of 14.316 Ml/day. This was demonstrated through the stability of the Magwegwe reservoir over the last month.

Over the past three years since 2019, ground water pumping had been steadily increasing, with a more defined output being realized following the commissioning of the Epping forest project as could be evident in figure 2.2 from January 2021.

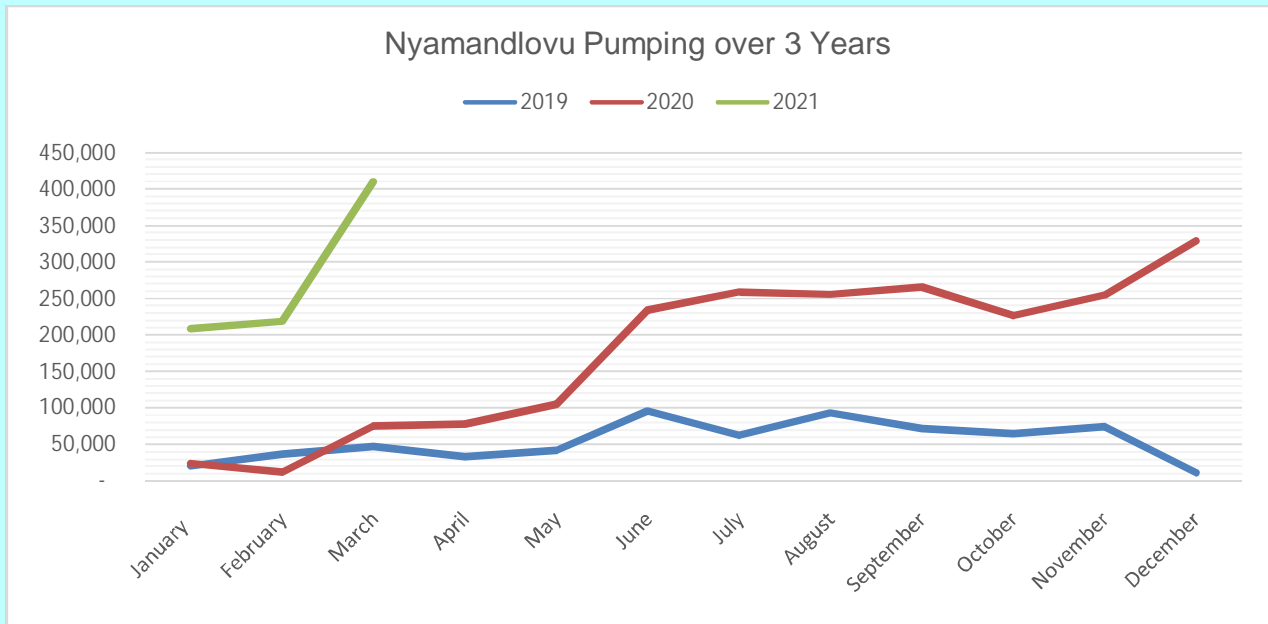


Figure 2.2 Nyamandlovu pumping 2020 and 2021 comparison.

(e) Leaks on the delivery lines

A total of 22 leaks had been encountered during the month of April 2021 on the transmission pipelines and 21 leaks had been repaired and a balance one job to be repaired on 30'' line.

Table 2.2 Bulk conveyance burst pipes and leaks.

Pipeline	Insize	Inyankuni	30''	Mzingwane	Flowserve	Sulzer	15''	Nyamandlovu	Ncema	Total
Received	0	0	7	1	9	4	1	2	0	22
Repaired	0	0	6	1	9	4	1	2	0	21
Outstanding	0	0	1	0	0	0	0	0	0	1

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) TREATMENT CAPACITY AND CONSUMPTION

The Director of Engineering Services reported (30th April, 2021) as follows on the abovementioned matter:-


a) Available water treatment capacities

Water treatment capacities for the city's two water treatment plants were as follows:

Table 3.1 Treatment capacities of Criterion and Ncema waterworks

Plant	Design Capacity (m ³)/d	Estimated Current Capacity (m ³ /d)	Comments
Ncema	80,000	24,841	8 filters out of 20 were operational. Translating to an Operational capacity of 35%. Tender in progress to rehabilitate and bring additional 6 filters online, which should improve treatment capacity to 43.47m ³ /day
Criterion	180,000	93,586	15 out of 16 Filters were operational. Translating to a 93.8 % operational Capacity. However, a valve leading to plant 2 was being attended to by the contractor, which explained the temporary subdued output of 93.5 Mℓ/day. Criterion diversion of Plant 2, to improve output delivery had been assessed and designs and BOQs prepared to an estimated cost of USD 330,000.00.
Total	260,000	118,427	

NB. The treatment capacity for Criterion was not influenced by the number of filters available but the volumes of the incoming raw water.

 Criterion water treatment was being rehabilitated under the Bulawayo Water and Sewerage Services Improvement Project (BWSSIP) funded by the African Development Bank under W04. The project, which had the scope of works, which covered the installation of new pumps, installation of new filter valves, chemical house repairs and installation of new valves, was at 90% with partial handover of 80% of the scope coverage.

b) City Consumption.

The total consumption for the month of April 2021 was 4,164,107 m³ with a daily average of 134,326 m³. Total monthly average consumption for April 2020 last year was 3,395,137 m³ with a corresponding daily average of 113,171m³. The differences in consumption was due to the different shedding regimes in the mentioned periods.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) WATER RELATED FAULTS

The Director Engineering Services reported (30th April, 2021) that a total of 24 water related faults were received for the month of April 2021 of which 14 were attended to. The backlog for the month was 2384. Table below showed a summary of all the water related faults for the month of April 2021.

Table 4.1 Outstanding Works.

OUTSTANDING WORKS AS AT TUESDAY 13 APRIL 2021										
WATER						SEWER				
ZONE	Faults	Carried Forward.	Recorded	Done	Backlog	Faults	Carried Forward.	Recorded	Done	Backlog
TOWN	Leaks	1030	3	3	1030	Chokes	27	15	18	24
	Bursts	0	2	0	2	Bursts				
	Backfilling	2	0	0	2	Backfilling				
	Total	1032	5	3	1034	Total	27	15	18	24
NKULUMANE	Leaks	519	9	1	527	Chokes	60	16	20	56
	Bursts	0	0	0	0	Bursts				
	Backfilling	1	0	0	1	Backfilling				
	Total	520	9	1	528	Total	60	16	20	56
MABUTWENI	Leaks	630	9	8	631	Chokes	55	18	17	56
	Bursts	0	0	0	0	Bursts				
	Backfilling	3	0	0	3	Backfilling				
	Total	633	9	8	634	Total	55	18	17	56
COWDRAY PARK	Leaks	189	1	2	188	Chokes	31	10	14	27
	Bursts	0	0	0	0	Bursts				
	Backfilling	0	0	0	0	Backfilling				
	Total	189	1	2	188	Total	31	10	14	27
GRAND TOTAL		2374	24	14	2384		173	59	69	163

4.1 Challenges

Council faced challenges that resulted in failure to clear the backlog. Listed these challenges were:

- Lack of materials due to Council's current financial position (Materials were purchased per arising need and availability of money whereas these should be purchased in advance and kept at stores).
- Transport – Lack of adequate fuel supplies from time to time and of late the lack of capacity to replace old and dangerous vehicle tyres had resulted in lack of essential mobility to attend to these faults timeously.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report
be received and noted.

(5) **CITY BOREHOLES AND WATER QUALITY**

The Director of Engineering Services reported (30th April, 2021) that the quality of the water at most of the boreholes was good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it was drawn from deep-down the ground and the degree of saltiness depended on the nature of rocks in the water table from which it was drawn from. Bacteriological quality of borehole water cannot be guaranteed since the water was untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriological contaminated soil. Residents were therefore advised to boil borehole water before drinking.

BCC could not do the repairs of the nonfunctioning boreholes city wide since January 2021, challenges being as highlighted below.

5.1 Challenges

- Transport – Lack of adequate fuel supplies from time to time and of late the lack of capacity to replace old and dangerous vehicle tyres had resulted in lack of essential mobility to attend to borehole repairs citywide.
- Lack of manpower specifically a unit dedicated to borehole repairs and servicing.

Table 6. 1 Projects.

Item no.	Intervention Description (ST-Short Term; MT-Medium Term)	Status	Remarks
1	Mtshabezi additional of Booster stations – ST	Yet to commence	Part of funding released by Central Government.
2	Mtshabezi: Umzingwane to Ncema duplication- MT	On Shelf	Still sourcing for funding while tender documents were being drafted for the feasibility study and subsequent designs.
3	Inyankuni Pumphouse upgrade - ST	Yet to commence	Still awaiting funding

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'C'

**REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE :
MEETING HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS
ON TUESDAY 11TH MAY, 2021 AT 11.00 A.M**

PRESENT:

Councillor	S.	Mutanda (Chairperson)
Alderman	M.	Lubimbi (Deputy Chairperson)
“	F.	Msipha
“	J.	Ndlovu
“	S.	Moyo

ALSO:

The Town Clerk
The Chamber Secretary
The Director of Health Services
The Assistant Director of Housing and Community Services (Community Services)

APOLOGY:

Alderman	S.	Khumalo
Councillor	Mlandu	Ncube (Deputy Mayor)
Councillor	F.	Mhaka
“	K.	Mujuru

(1) **FOOD HYGIENE : REGISTRATION OF PREMISES FOR THE MONTH OF APRIL 2021.**

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

Renewals - There were one hundred and thirty two (132) renewals and no new registrations during the month of April 2021.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) **CLEANSING SERVICES.**

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

a) Street Sweeping

A marked increase in littering in the Central Business District had been observed due to the relaxation of the lockdown and escalation of illegal vending in the Central Business District. Street sweeping in the residential areas was carried out satisfactorily.

b) Bulawayo Clean Up Campaign

The month of April was set aside as a clean up month by Council and twenty (20) clean up campaigns were conducted during the month. Makokoba and Mzilikazi continued being illegal dumping hotspots with heaps of waste dotted all over the suburbs. In Makokoba, a group of residents who were part of the Makokoba Covid-19 Taskforce were doing a sterling job in trying to clear illegal dumps in the city however people started dumping as soon as they finished clearing. The department had also been carrying out waste education efforts and will be intensifying after hours enforcement in the two suburbs

All wards were encouraged to conduct Clean Up campaigns at least on every National Clean Up Day.

c) Refuse Collection

Inadequate refuse removal vehicles was hampering the effective collection of waste in the city. The department was operating with a daily average of 10 compactors against an ideal of 26.

Ideally, the city needed seven refuse compactors in the high density areas. Four compactors were needed daily for collecting waste in the western areas using the Community Refuse Program however during the month on average only two compactors were available per day for this activity. This saw work going beyond 7pm in some temporary transfer stations. A further compactor was needed to collect waste from Renkini, Entumbane and Nkulumane Long Distance Termini on a daily basis and another two refuse compactors were needed to collect waste from shopping centres in the western suburbs. It was not possible to allocate compactors during the weekdays to these tasks hence the accumulation of waste in the bus termini and shopping areas. Waste from these areas was mainly collected on weekends.

In the low density areas 8 refuse vehicles (6 for domestic and 2 for industrial & commercial centres) were needed to ensure that all waste was collected on the scheduled day without fail. Presently an average of 5 vehicles were available daily for low density areas collection. This saw some areas not being completed on the scheduled days as well as sweepings on major roads and waste from low density shopping centres being collected on weekends only.

In the Central Business District, 8 refuse compactors were needed. Two refuse compactors have to be dedicated to the markets and vending sites areas whereas six had to be dedicated to the rest of the Central Business District. However, at the present moment only two vehicles were available at any given day during the week. The department resorted to collection of waste in the Central Business District during weekends when there were no domestic refuse collections. This situation saw waste accumulating in sanitary lanes.

Breakdowns were very common hence it was ideal that 3 vehicles, one each for the Central Business District, High Density Areas and Low Density area be available to ensure that there were no disruptions to the schedule should there be a breakdown or when a vehicle had to undergo preventive maintenance.

This brought to 26 the number of refuse compactors that were needed to help the city to regain its status of being one of the cleanest cities in the region. Presently there were only 14 refuse compactors that were reliable with the other three having been recommended for disposal as they were now obsolete.

Vehicle Situation

Vehicle Type	Total	No. of vehicles which did not have any problems	No of vehicles that experienced problems	Comments
Refuse Compactors	17	9	8	
Refuse box truck	2	0	2	
Landfill Tipper	2	0	2	
Water carrier	1	1	0	
Three tonne trucks	3	0	3	
Vans	8	0	8	

Refuse Removal Vehicles with Outstanding Problems

BCC No.	Vehicle type	Date in workshop	Fault	Comment
017	Refuse Compactor	30/03/21	Brake Overhaul	Work in progress
022	Refuse Compactor	01/04/21	Clutch assembly	Awaiting for PMU to process order for the repairs
036	3-Ton Truck	01/02/21	Fuel starvation, batteries	Awaiting suppliers to be paid for repairs
045	Refuse Compactor	16/02/21	Flywheel	Waiting for PMU to process order for the repairs
072	Refuse Compactor	25/03/21	Leaking Hydraulics	Work in progress

d) Landfill Management

Landfill operations had not been satisfactorily carried out due to lack of machinery as it was awaiting mechanical repairs.

The following amounts of refuse had been disposed of at Richmond Landfill site during the month of April 2021:

Domestic Waste	-	21 420m ³
Industrial Waste	-	611m ³
Other Council Departments	-	30m ³
Liquid waste	-	14 000m ³
Reclaimed waste	-	51m ³

Two incidences of fire caused by waste salvagers were recorded at the landfill.

e) Dog Control

Eleven (11) dog notices were issued for various violations of the Bulawayo (Dog Control and Licensing) bylaws. One dog was impounded and sent to SPCA.

f) Climate Change and Green House Gas Emissions (GHG)

The department had continued to monitor greenhouse gas emissions with the waste activities. Estimations for the month of April 2021 were as follows:-

Green House Gas Emissions

Activity	Estimated Emissions/ kg
Waste Collection	45622.31
Landfilling	8954396.41
Open Burning	649,184.70
TOTAL	9 649203.42

The total estimated Green House Gas emissions from solid waste activities for the month of April 2021 were 9 649 203.24 kg of carbon dioxide equivalent (CO₂-eq).

The Committee considered the matter and Councillor J. Ndlovu raised concern about scavengers who scattered litter in search of recyclable materials. This was very common in her ward 2 at Northend shopping centre. She felt that relevant fines should be reviewed upwards.

Councillor S. Moyo concurred. She proposed that cleaning be done at night for the CBD which was crowded during the day. There was also need to enforce relevant by-laws.

Alderman M. Lubimbi concurred. Street Sweepers were doing their best to keep the City clean. However a bad culture of littering and illegal dumping was growing in the City. She supported the cleaning of the City at night as well as the introduction of effective enforcements with heavy fines.

The Chairperson (Councillor S. Mutanda) was concerned about 3rd Avenue from Makokoba to the C.B.D. The area was very dirty despite the cleaning efforts that were being done. Council should engage other stakeholders and establish operations to enforce relevant by-laws.

In response the Director of Health Service explained that Council was trying to deal with scavengers. Most of these scavengers had been fined. Skip bins were being considered as well as improving refuse collection fleet. Currently only 2 vehicles were assigned for the CBD refuse collections. A programme on sanitary lane clearing was on the cards but awaited the commissioning of the weighbridge at the landfill site. Council fines only went up to level 3. E.M.A. had a higher level and serious offenders were handed to them. The Health Services Department had manpower challenges as most of the staff members had been seconded to Covid 19 programmes. Sweeping at night had been proposed sometime back. The major challenge was poor lighting in the C.B.D. There was need to first improve on lighting.

Council did not have the manpower and resources to guard every place against those who litter and dump refuse. There was need for communities to be educated and to monitor each other. Efforts were put on vending control in the hope that orderly vending at designated sites will reduce the litter in certain areas.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) PEST CONTROL.

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

Mosquito Control

The section had continued and finished clearing tall grass and bushes at Thorngrove Hospital. Started stream bank clearing along Masilela stream and cleared approximately 800 metres encountering heavy breeding of culecine mosquito. Spotters managed to investigate Matsheumhlope stream where heavy breeding was encountered however, no corrective measures were taken due to unavailability of chemicals.

Interdepartmental Requisitions

Four (4) requisitions were received for the control of rodents, roaches and white ants, 7 requisitions were attended for the control of roaches, snakes and rodents at Nketa, Nkulumane, North end and Famona fire stations, Thorngrove sewage, Roads yard, Manondwane Primary School, Tower block basement, Khami clinic and North end clinic.

COVID 19 Activities

The Section conducted disinfections at the following places, Nyaradzo funeral parlour x 2, Doves parlour, No 20283 Pumula South, Falakhe funeral parlour x 2, Mzilikazi Primary School x 2, Mpilo mortuary, 3435 Magwegwe North, No 5 Mahogany Newtown west, No 1299 Old Magwegwe, Standard Development Fund, Mpilo National Reference Lab x 2, No 1298 Old Magwegwe, K50, K30, No O1, P50, T25, Q42 Mzilikazi, No 288, No 107 Ntabazinduna Flats, ZRP Donnington.

Disinfection of Corpses and Parlours was done using Sodium Hypochlorite 5 % while for households and commercial properties Hydrogen Peroxide 3% was used.

The Committee considered the matter and Councillor J. Ndlovu was concerned about stream bank cultivation. Residents were now blocking streams in order to collect water for gardening purposes. The 30 metre stream bank cultivation by-law was no longer being adhered to. Sewer water from overflowing sewers was also collected for illegal agricultural activities.

Alderman M. Lubimbi noted that Council needed to increase mosquito stream bank spraying. Overflowing sewer was contributing to mosquito breeding.

The Chairperson (Councillor S. Mutanda) observed that residents were now dumping litter along streams in the City. This was blocking the water way creating pools of stagnant water which became breeding sites for mosquitoes. Residents should be conscientised on the issues of illegal dumping and fines reviewed upwards.

In response the Director of Health Services explained that during this season there should be less water flowing in most of the City's streams. Sewer bursts had contributed to the flowing water. Ministry of Health and Child Welfare had donated a forging machine, although it was a small one. Studies were being done on the machine to ascertain the correct effective chemical to be used.

The Town Clerk advised that the donation by the Ministry of Health and Child Welfare was appreciated. Council was continuing to budget for a bigger forging machine.


He encouraged Councillor to engage with residents on issues regarding street littering, illegal dumping and stream bank cultivation. Relevant by-laws would be effectively enforced.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) **HEALTH INSPECTORATE.**

 The Director of Health Services submitted (6th May, 2021) the attached report relating to the abovementioned matter:-

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) **CEMETERIES : APRIL 2021.**

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

Cemetery	Females		Sub Totals	Males		Sub Totals	Paupers	Totals	
	0-12 years	0-12 years +		0-12 years	0-12 years +				
Luveve Old	0	2	2	0	0	0		2	(0)
Luveve Ext	37	31	68	35	35	70		138	(128)
Luveve No.3 (Pioneers)	0	3	3	0	2	2		5	(1)
West Park	0	9	9	0	1	1		10	(7)
Hyde Park	0	2	2	0	0	0		2	(5)
Athlone Avenue	4	80	84	1	87	88		172	(182)
Lady Stanley Avenue	0	1	1	0	0	0		1	(1)
Umvutsha	0	1	1	0	2	2		3	
Totals	41	129	170	36	127	163		333	(324)

- The figures in brackets were for the previous month.

Athlone West Cemetery recorded burials from outside the city as follows, South Africa 9, United Kingdom 1, Matobo 1, Harare 1, Umguza 2.

Luveve Cemetery recorded bodies from outside the city as follows; South Africa 8, Botswana 1 while each of the following districts had one each Chivi, Matobo, Harare and Umguza.

Cremations

A total of seven (7) cremations, (5 males and 2 females) were carried out during the month.

COVID-19 BURIALS : APRIL 2021

Below was a list of Covid-19 burials conducted during the month of April 2021

NO.	DATE	CEMETERY	SEX	AGE	ADDRESS
1		Athlone	M	51	Bulawayo
2	1 April 2021	Athlone	M	79	Bulawayo
3	7 April 2021	Athlone	M	53	Bulawayo
4	11 April 2021	Athlone	M	48	Bulawayo
5	14 April 2021	Athlone	M	57	Bulawayo
6	16 April 2021	Athlone	M	34	Bulawayo
7	17 April 2021	Athlone	M	60	Bulawayo
8	29 April 2021	Luveve	F	39	Bulawayo

The Committee considered the matter and the Chairperson (Councilor S. Mutanda) raised concern about the situation at Athlone Cemetery. She was concerned about the behavior of staff members at the cemetery, as customer care was poor.

In response the Director of Health Services explained that the matter would be looked into and necessary measures would be undertaken.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) HEALTH PROMOTION : APRIL 2021.

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

Health Education sessions held in the clinics	1575	(1816)
Number of persons reached	54071	(56982)
Male condoms distributed during April 2021	184248	(155416)
Female condoms distributed during April 2021	6510	(9550)

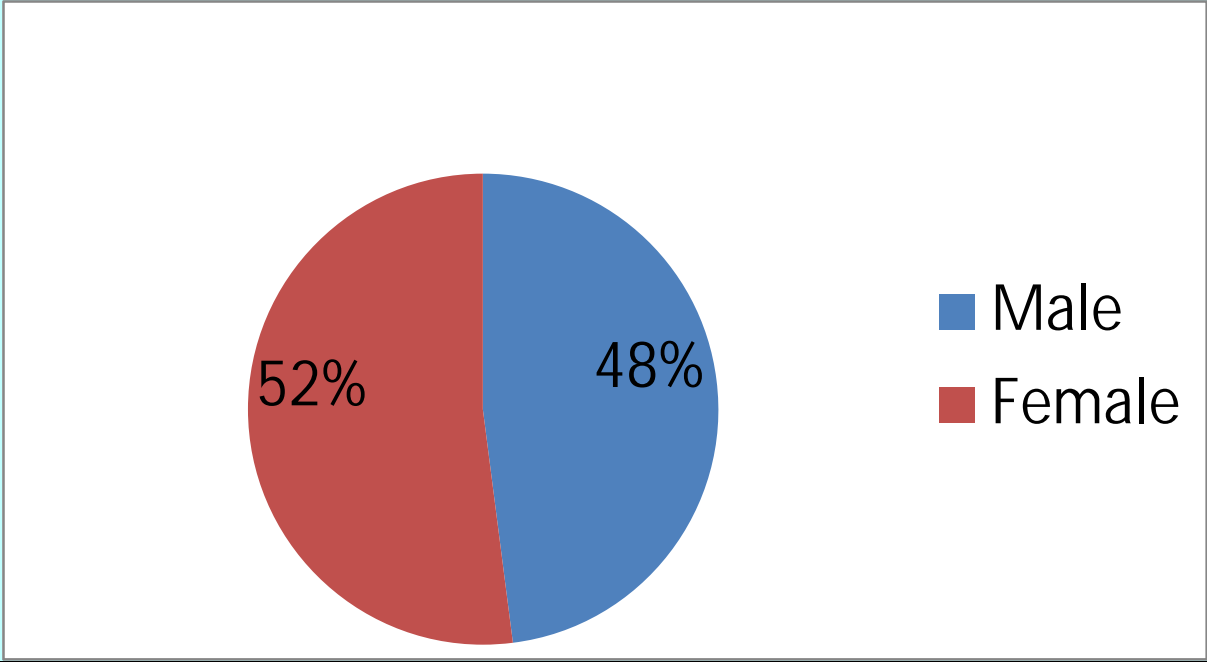
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

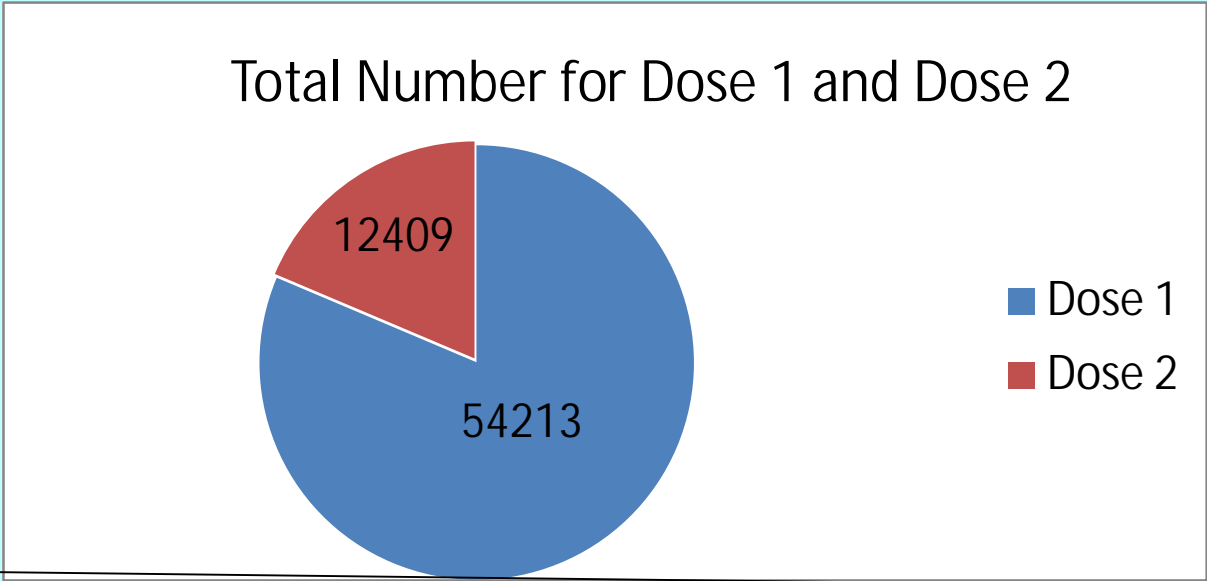
(7) COVID-19 UPDATE.

The Director of Health Services reported (6th May, 2021) as follows on the abovementioned matter:-

Distribution of COVID 19 cases by Sex



Total Number for Dose 1 and Dose 2



CHALLENGES/RESOURCE GAPS IN RESPONDING	RECOMMENDATIONS & PRIORITY FOLLOW UP ACTIONS
<p>1. Key drivers of transmission were still at play e.g.:</p> <ul style="list-style-type: none"> - low risk perception, -failure to implement preventive measures (no masks, no social distance, no hand washing), -Social gatherings, parties, funerals, workplaces, institutions of education, water collection points, transport industry, etc.). 	<p>1. Scaling up RCCE and Surveillance activities e.g. Community sensitisation to interrupt transmission and create demand for the vaccine uptake</p>
<p>2. Inadequate material and human resources e.g. oxygen canisters, flow metres, delivers tubes and masks/nasal prongs, Antigen test kits, VTMs, Swabs, cartridges (for GeneXpert), reagents for the Laboratory and vehicles.</p>	<p>2. Lobby for supply of inadequate material resources.</p>
<p>3. Isolation facilities still under renovation (Thorngrove, UBH, Ekusileni)</p>	<p>3. Expedite infrastructure renovations.</p>
<p>4.. Lack of capacity to handle severe COVID-19 cases.</p>	<p>4. Provision of ICU facilities and staff capacitation on the management of severe cases.</p>
<p>5. Lack of local capacity to characterise pathogens</p>	<p>5.Capacitate local laboratories to characterise pathogens.</p>
<p>6. Infodemics as inaccurate information on the novel SARSCov 2 Virus floods the social Media.</p>	<p>6. Scale up RCCE response activities to address infodemics</p>

7. Poor Health seeking behaviour especially amongst patients	7. Scale up health education on sanitation, hygiene and health seeking behavior
8. Unavailability of haemodialysis facility for COVID-19 patients	8. Advocate for designation of at least one haemodialysis machine for renal patients affected by COVID-19.

The Committee considered the matter and Councillor S. Mutanda noted that most of the residents were eager to vaccinate.

In response the Director of Health Services explained that the abovementioned report was up to 30th April, 2021. Most of the residents were due for the second vaccine in May. By end of May the number of residents receiving second dose would have increased. The supply chain of vaccines was not constant. The City had to borrow from other Provinces after it ran short of vaccines. There were 3 types of vaccines available. Close to 21 000 residents had not yet received their vaccination cards, however the vaccination cards were now available.

The Town Clerk also advised that the residents who were vaccinated without cards should now collect their cards and they should be given first preference.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) DONATIONS RECEIVED BY THE DEPARTMENT : COVID-19.

The Director of Health Services reported (6th May, 2021) that on 10 March 2021, the department had received with appreciation donations for use during the COVID 19 pandemic in the form of protective clothing and cleansing material from World Vision as listed below:-

Goods Received	Quantity
Mattress Covers (disposable)	Box 2 x 12
Hospital space suits	25
All purpose dressing gauze	Pkt 24 x 72
Disposable Theatre Caps	Box 100 x 36

The donated items would go a long way in ensuring that Infection Prevention and Control measures are better executed with more resources.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) HOUSING ADMINISTRATION - MONTHLY STATISTICS REPORT.

The Director of Housing and Community Services reported (5th May, 2021) that the Council had 11 housing administration offices in the City and these were Nketa, Mpopoma, Mzilikazi, Lobengula, Entumbane, Tshabalala, Magwegwe, Pumula, Nkulumane, Luveve and Cowdray Park. Amongst various administration matters the offices facilitated cessions. These were tabulated below as Deceased estates, court orders and re-sales of houses in the City. The sessions were those of properties that were on long leases (the 25, 40 and 99 year leases) and those on Agreements of sale. The details were shown below for the month of April 2021.

STATISTICAL REPORT APRIL 2021

DESCRIPTION	DECEASED ESTATES	COURT ORDERS	RE-SALES	VOLUNTARY TRANSFERS
NKETA H/O	2	1	3	-
MPOPOMA H/O	1	-	-	2
MZILIKAZI H/O	1	-	1	1
LOBENGULA H/O	1	-	2	-
ENTUMBANE H/O	-	1	-	-
TSHABALALA H/O	-	-	-	-
MAGWEGWE H/O	-	-	-	-
PUMULA H/O	-	-	3	-
NKULUMANE H/O	-	-	1	-
LUVEVE H/O	1	-	2	-
COWDRAY PARK H/O	-	-	5	-
EASTERN	1	1	-	-
TOTALS	7	3	17	3

A total of 30 transfer sessions were done in the month of April 2021.

REGISTRY STATISTICS

HOUSING WAITING LIST FORM RECORDS.

Processing of waiting list forms was ongoing with an average of 230 waiting list forms being processed in the month of April 2021. Also 21 duplicate forms were approved in the month of April 2021 as well as 382 renewal forms were processed.

MONTH	NUMBER OF COPIES PROCESSED	APPROVED DUPLICATES
APRIL	230	21
	Females 86	
	Males 65	
	Joint 79	

2016 forms were currently being captured.

MONTH	NUMBER OF CAPTURED FORMS
Total	26 202

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted with appreciation.

(10) **EDUCATION SECTION ADMINISTRATION ISSUES**



The Director of Housing and Community Services submitted (6th May, 2021) the attached report relating to the abovementioned matter:-

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(11) **REQUEST FOR SIGNAGE FOR THE UNIVERSITY CAMPUS.**

The Director of Housing and Community Services reported (5th May, 2021) that the department was in receipt of a letter from Mr B. Nyoni the Director of Physical Planning, Works and Estates from the University of Science and Technology (NUST) requesting for signage for the university campus. The letter was directed to Mzilikazi School of Arts which did sign writing training as part of their Commercial Art training program.

The tertiary institution wanted to be supplied by campus signage and the scope of works included road signs, information signs, building name signs, and direction signs. NUST will provide the metal sheets to be used for the signage. The total number of signage was shown below.

Table Showing Requested Signage and Numbers

	Type of Signage	Number
1	Standard Road Signs	54
2	Road Names Signs	22
3	Building Name Signs	14
4	Information Signs	2
	Total	92

Mzilikazi School of Art will procure paint and other material for sign writing. Prior to project commencement, costing and quotation of the project will be done and then NUST will be invoiced for payment purposes.

The department had no objection to the proposal and we appreciated to be nominated to take up that contract as this will give Mzilikazi Art and Craft Commercial Art trainees the much needed exposure. Being invited to take up such contracts went a long way to show the amount of confidence stakeholders had in our training programs and this will further strengthen mutual relations that exists between the two organisations.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted with appreciation.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'D'

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY,
18TH MAY, 2021 AT 11.00 AM**

PRESENT:

Councillor	P.	Moyo (Chairperson)
“	S.	Mutanda (Deputy Chairman)
“	F.	Javangwe
“	F.	Mhaka
“	M.	Ncube
“	T.	Ruzive
“	S.	Sibanda
“	F.	Msipha

ALSO:

The Town Clerk
The City Legal Officer
The Acting Director of Town Planning

APOLOGY:

Councillor	K.	Mujuru
“	R.D	Jele
“	S.	Chigora

(1) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH LETTABLE UNIT SHOPS ON STAND 334 BULAWAYO TOWNSHIP: WILLSGROVE FARM ENTERPRISES: AREA = 1388 SQUARE METRES.**

The Town Clerk reported (14th May, 2021) that an application dated (10th March, 2021) to establish lettable unit shops had been received from Willsgrove Farm Enterprises. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the lettable unit shops were already operating using temporary shop licenses.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 333 BT	Ames Eng. Pension Fund	No. 63 Fife St, City Centre, Byo
Stand 400 BT	Trustees of Fennella Redrup	No. 66 G.Silundika St,
Stand 399 BT	Redrup Hostel	City Centre,Byo
Stand 401 BT	Impala Seeds (Pvt) Ltd	No. 62 G.Silundika St, Byo
Stand 335 BT	Ramvilla Investment P/L	No.12ANorvic-Court, S Parirenyatwa, 9th Ave, Byo
Rem Of S/D A of Stand 296 BT	Truvision (Pvt) Ltd C/O John Pocock	P O Box 2120,Bulawayo
Stand 297 BT	R Patel Investments P/L	P O Box 632, Bulawayo
Stand 298 BT		
S/D A of Stand 298 BT		

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish lettable unit shops on Stand 334 Bulawayo Township, be granted to Willsgrove Farm Enterprises subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(2) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH AN INDUSTRIAL CANTEEN ON STAND 16612 BULAWAYO TOWNSHIP, KELVIN NORTH (NO. 34 MARKET ROAD, KELVIN NORTH, BULAWAYO): MAMA T'S KITCHEN: AREA 2325M²**

The Town Clerk reported (14th May, 2021) that An application dated (4th April, 2021) to establish an Industrial Canteen on Stand 16612 Bulawayo Township, Kelvin North (No. 34 Market Road, Kelvin north, Bulawayo) had been received from Mama T's Kitchen. The application had been advertised and adjacent property owners notified. No objections had been

received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report, the industrial canteen had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
16613	MR N V Tshawe	586 Nkulumane, P.O Nkulumane, Bulawayo
16460	Miss H Boshoff	P.O Box 160 Mpopoma, Bulawayo
13906	MR T.Shumba & Miss T.Shumba	51 Hampshire Drive, Hillcrest, Bulawayo
16557	MR S.Thambo	5902 Old Magwegwe, P.O Magwegwe, Byo

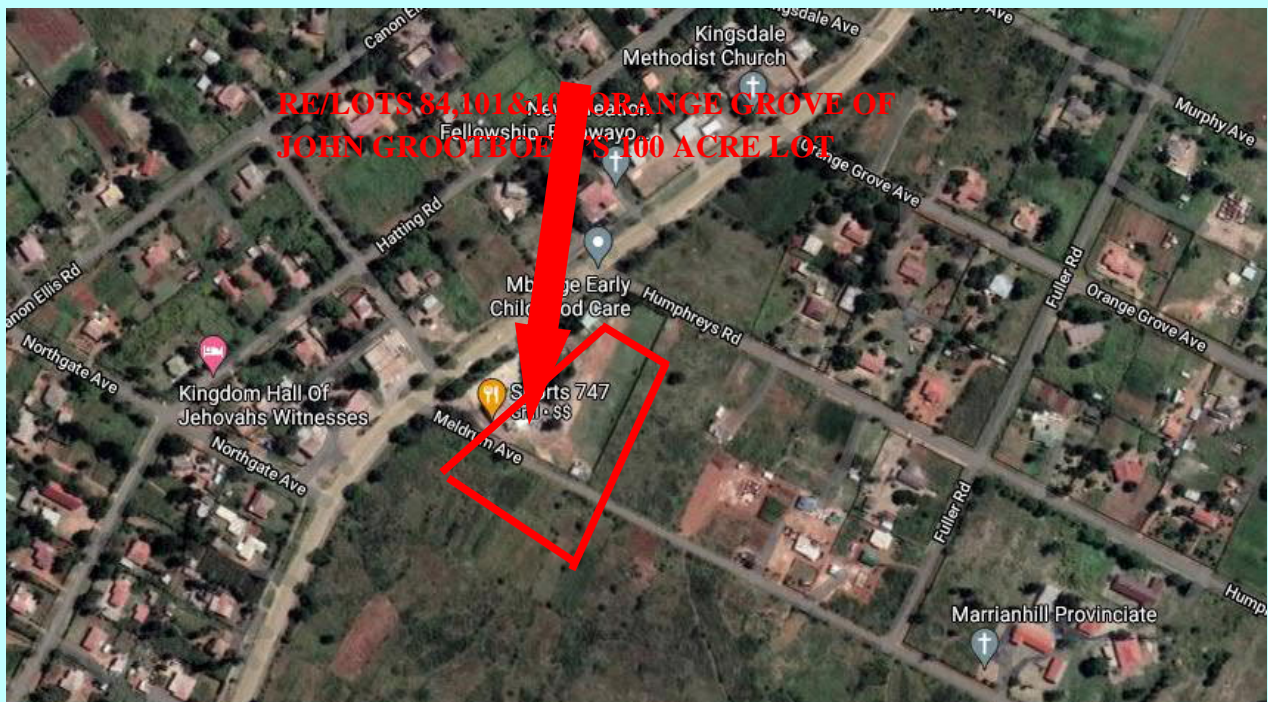
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish an industrial canteen on Stand 16612 Bulawayo Township, Kelvin North be granted to Mama T’s Kitchen subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD\$50 (or ZWL equivalent).

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE ON REMAINDER OF LOTS 84,101 & 102 ORANGE GROVE OF JOHN GROOTBOEM'S 100 ACRE LOT. ACREFRUITS ENTERPRISES: AREA = 5130 M².**

The Town Clerk reported (14th May, 2021) that an application dated (16th March, 2021) to establish a Bottle store had been received from Acrefruits Enterprises. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the Bottle store was already operating



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 3 Kingsdale	P.I Dhliwayo	9 Freeman Ave,Kumalo .Byo
Stand 4 Kingsdale	Mr E.Tekere	125A J Tongogara/13 th Ave.Byo
Stand 6 Kingsdale	M&J Ndebele	Block97/7899 Mpopoma,P.O Mpopoma .Byo
Lot 68 Orange Grove	Mrs B Ndlovu	2 Humphreys Ave, Orange Grove,Byo
RE/Lots 85-87 & 103 -106 Orange Grove	Miss N. Neube	24075 Pumula South,Byo
Re/100 Acre Lot	R.N West	P.O Box 24 Chipinge, Henry Mangizan

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a Bottle store on Remainder of Lots 84, 101 & 102 Orange Grove of John Grootboem's 100 acre lot. (No.28 Airport Road) be granted to Acrefruits Enterprises subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off payment of a regularization fee of US\$ 1000 or equivalent in ZWL\$.

(4) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE WITHIN A SUPERMARKET ON STAND 7601 NKETA TOWNSHIP (NO. 7601 NKETA 6, P.O NKULUMANE, BULAWAYO): PINTAIL TRADING (PVT) LTD: AREA = 725M²**

The Town Clerk reported (14th May, 2021) that an application dated (10th February, 2021) to establish a bottle store within a supermarket on Stand 7601 Nketa Township (No. 7601 Nketa 6, P. O Nkulumane, Bulawayo) had been received from Pintail Trading (Pvt) Ltd. The application had been advertised and adjacent property owners notified. The application had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report, the bottle store within a supermarket had already started operating without Council authority as such the application shall attract a regularization fee of US\$1000 or equivalent in ZWL\$.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
1112 Nketa	Mrs L. Moyo	1112 Nketa 6, P.O Nkulumane, Bulawayo
1119 Nketa	Dr C.B Guga	1119 Nketa 6, P.O Nkulumane, Bulawayo
1120 Nketa	Mrs D. Khumalo	79 Marimba Rd, Matsheumhlope, Bulawayo
1122 Nketa	Mrs B. Dube	1122 Nketa 6, P.O Nkulumane, Bulawayo

Objection received

“My concern is that having a bottle store in close proximity with the health facility will compromise on the security. From the last bottle store that was operating there the pharmacy constantly had problems of bottle store patrons relieving themselves on the pharmacy walls.”

Response

“Please note that the objection is stated clearly as a concern rather than an objection which should not be considered as a strong opposition to the establishment to a bottle store within a

supermarket. The writer says he is concerned about security and goes further to say in a previous instance the patrons of the bottle store, which then was not a bottle store but a sports bar, would urinate on the pavement. We wish to state the following facts:

1. Previously on this stand they was a sports bar which operated till late, this would be considered more problematic than the current situation where they is a bottle store within a supermarket.
2. The liquor sales are now a very small percentage of the supermarket and contribute about 3% of the whole supermarket turnover, which is interpreted as 3% of the population that comes into the supermarket to do groceries. This surely cannot be considered as population that has an overwhelming nuisance of the supermarket operation.
3. There is no longer drinking on the premises as this is now strictly on a take-away basis.
4. The supermarket closes at 7p.m. and no nuisance has been observed from the customers.
5. Should there be people urinating in public they should be dealt with in terms of the laws as the supermarket cannot be held responsible as the establishment is no longer a sports bar.

Last but not least in conclusion the business community at the shopping Centre that is, the supermarket, pharmacy and other business stakeholders can come together to stop any nuisance of whatever nature including public urination. As a business we are prepared to provide whatever resources financial and otherwise to make this possible.”

From a Town Planning perspective the applicant had addressed the issues raised. It should also be noted that the application was not for a stand-alone bottle store but for a bottle store within a supermarket. As a result the operating times of a bottle store will also be controlled by those of the supermarket

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a bottle store within a supermarket on Stand 7601 Nketa Township be granted to Pintail Trading (Pvt) Ltd subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a regularization fee of USD\$1000 or ZWL\$ equivalent.

(5) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH LETTABLE UNIT SHOPS ON THE REMAINING EXTENT OF STAND 403 BULAWAYO TOWNSHIP (13, 5TH AVENUE, CITY CENTRE). AMCIL INVESTMENT P/L: AREA = 694 SQUARE METRES**

The Town Clerk reported (14th May, 2021) that an application dated (17th March, 2021) to establish lettable unit shops had been received from Amcil Investments P/L. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the lettable unit shops had not been established.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
RE/ 404 BT	Zim Bata Shoe Co, Ltd	P O Box 2141, Byo
S/D A / 404 BT	ET Investments (Pvt) Ltd	58A G.Silundika St
Lot 1/402 BT	Impala Seeds (Pvt) Ltd	62 G. Silundika St, Byo
RE/402 BT	” “ “	“ “ “
RE/330 BT	Mr E.M Sibanda	C/O Ian & Co G. Silundika St, Byo
15271 BT	Mr Z. Mlilo	4242 Nkulumane, P O Nkulumane, Byo
S/D A/ 331 BT	Benstel Investments P/L	15 5 th Avenue, Byo
435 BT	Fachinik Properties P/L	117 Fife St, Byo
434 BT	Mr I. Jina	72A Herbert Chitepo St, Byo
433 BT	Mr & Mrs B&N Matsikenyire	57 G. Silundika St, Byo
S/D A/332 BT	Ames Engineering Pension Fund	61 Fife St, Byo
RE/332 BT	Willsgrove Farm Enterprises (Pvt) Ltd	P O Box 36, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish lettable unit shops on the Remaining Extent of Stand 403 Bulawayo Township be granted to Amcil Investment P/L subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(6) **APPLICATION FOR A DEVELOPMENT PERMIT TO BUILD A COMBINED OUTBUILDING MEASURING ONE HUNDRED AND TWENTY-FOUR (124) SQUARE METRES STAND 291 BURNSIDE TOWNSHIP OF MATSHEUMHLOPE. SINDISO SIBANDA: AREA = 4 000 SQUARE METRES.**

The Town Clerk reported (14th May, 2021) that it will be recalled that Sindiso Sibanda applied for a development permit to construct a combined outbuilding on stand 291 Burnside and a report was submitted to the Town Lands and Planning Committee of (20th April, 2021), however the Town Lands and Planning Committee deferred the application pending verification on whether the application was for a cottage only as applied for elsewhere or combined outbuilding.

It should be noted that the applicant had made two separate applications, the first one for a cottage measuring one-hundred and twenty-four square metres and the second one for a combined outbuilding also measuring one-hundred and twenty-four square metres. A combined outbuilding may consist of a combination of any of the following, that was the, storeroom,

garage, laundryroom, entertainment area change room and servants quarters. In terms of the draft building plan that the applicant supplied, the combined outbuilding that was proposed was to consist of a double garage and servant's quarters. Council at its meeting held on the 5th of May 2021 resolved that a permit to construct a cottage measuring one-hundred and twenty-four square metres be granted to the applicant and permit number 828/2021 was issued.

The application to construct a combined outbuilding measuring one-hundred and twenty-four square metres was hereby resubmitted to the Town Lands and Planning Committee.

An application dated (19th January, 2021) to build a combined outbuilding measuring one hundred and twenty-four square metres had been received from Sindiso Sibanda. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report a combined outbuilding measuring one hundred and twenty-four square metres had not been built.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
136 Burnside	E&A Investments (Pvt) Ltd	7 Broadbills Rd, Burnside, Byo
137 Burnside	Mr RC Vera	9 Broadbills Rd, Burnside, Byo
289 Burnside	Mr E Vudzijena	7 Hayward Rd, Hillside Byo
290 Burnside	Mr C Moyo	290 Circular Drive Burnside, Byo
292 Burnside	Mr HZ Kuzanga	292 Circular Drive Burnside, Byo
293 Burnside	Mr EJG Githinji	136 Circular Drive Burnside, Byo
305 Burnside	Mr P Mnyandu	129 Circular Drive Burnside, Byo
304 Burnside	ANZAC Investments (Pvt) Ltd	131 Circular Drive Burnside, Byo
303 Burnside	Mr D & Mrs S Mhambi	P O Box 2119, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to build a combined outbuilding measuring one hundred and twenty-four square metres on Stand 291 Burnside Township of Matsheumhlope be granted to Sindiso Sibanda subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of US\$500 or ZWL equivalent subject to review at the pleasure of Council. The premium is payable prior to the commencement of construction of the combined outbuilding.

(7) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CHEMICAL LAB ON STAND 5721 BULAWAYO TOWNSHIP (99 PLUMTREE RD, BELMONT). TINNVILLE INVESTMENTS T/A ELUTION SOLUTIONS: AREA = 1 229 SQUARE METRES**

The Town Clerk reported (14th May, 2021) that an application dated (11th March, 2021) to establish a chemical lab had been received from Tinnville Investments T/A Elution Solutions. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the chemical lab had been established without Council authority as such the application shall attract a regularization fee of US\$1000 or equivalent in ZWL\$



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
5719 BT	Debussy Investments P/L	P.O Box 8335, Belmont, Byo
5720 BT	Mixed View Investments P/L	55A Weir Ave, Hillside, Byo
5722 BT	Bradford Investments P/L	97 Plumtree Rd, Belmont, Byo
5723 BT	Greenbair Enterprises P/L	95 Plumtree Rd, Belmont, Byo
5741A BT	Drillwell (Pvt) Ltd	P.O Box 8593, Belmont, Byo
5740 BT	Mr Cam Smith	28 Pretorius Rd, Belmont, Byo
5743 BT	Travel King (Pvt) Ltd	C/O Seedat& Sons 136 Fort St, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a chemical lab on Stand 5721 Bulawayo Township be granted to Tinnville Investments T/A Elution Solutions subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off regularization fee of USD 1000 OR equivalent in ZWL\$.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LODGE ON SUBDIVISION A OF 355 HILLSIDE BULAWAYO TOWNSHIP: MERCY MSASANURE: AREA =2617 SQUARE METRES.

The Town Clerk reported (14th May, 2021) that an application dated (6th October, 2020) to establish a lodge had been received from Mercy Msasanure. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the lodge was already operating without Council authority. It should be noted that prior to the acknowledgement of the application the lodge was already operating and this was established by the site visit of 4 December 2020. As such the applicant was advised that should the application be approved by Council, the permit shall be subject to a regularization fee of ZWL 65 485 which was equivalent to US\$800 by then and the applicant proceeded to make payment of the same under receipt number 0141337535.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
R/E 355 Hillside	Miss N.Z Mzizi	122 Matopos Road, Hillside, Byo
1 of std 355 Hillside	Justice N & N Mathonsi	124 Matopos Road, Hillside, Byo
S/D B of 355	Small Enterprises Development Corporation	P.O Box 597, Byo
S/D C of 355	Mr I Chatterton	126 Matopos Road, Hillside, Byo
R/E of S/D C of lot	Mrs J.I Osborne	118 Matopos Road, Hillside,
Byo330, 331,342,343, of		
Lot 329-331,341-343		
Hillside		
S/D C of S/D B of lot	Mr T.Mlotshwa	6 Perth Road, Hillside, Byo
353,354,368 & 369		

The Committee considered the matter and Councillor T. Ruzive sought clarification on the application. He wanted to know if the lodge was already operational. Was the application charged regulation fees?

In response the Acting Director of Town Planning Services explained that regularization fees had been charged. When Council Officers visited the applicant's property the Lodge was already operational.

Thereafter it was -

RESOLVED TO RECOMMEND:

1. That a development permit to regularize a lodge on Subdivision A of 355 Hillside Bulawayo Township, be granted to Mercy Msasanure subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a monthly levy of US\$15 or ZWL\$ equivalent subject to review at the pleasure of Council.
2. That since the applicant has already paid the regularization fee USD800 which was the fee applicable at the time of payment they should pay the outstanding balance of US\$ 200 or equivalent in ZWL\$

(9) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE WITHIN A SUPERMARKET ON STAND 24498 PUMULA OF BULAWAYO TOWNSHIP (PUMULA SOUTH PHASE 1 COMMERCIAL CENTRE): JABULANI MBIRA: AREA = 450 SQUARE METRES.

The Town Clerk reported (14th May, 2021) that an application dated (10th March, 2021) to establish a bottlestore within a supermarket had been received from Jabulani Mbira. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the bottlestore within a supermarket had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 24500 Pumula	Mr P Nkomo	21715 Pumula South,P O Pumula,Byo
Stand 24501 Pumula	Miss M Moyo	24501 Pumula South,P O Pumula,Byo
Stand 24502 Pumula	Mr M Nyoni	24502 Pumula South,P O Pumula,Byo
Stand 24503 Pumula	Mr A Mpofu	14781 Selbourne Park, Bulawayo
Stand 24497 Pumula	Ms Nozililo Ndolwane	1 Bubi Avenue,Glenville,Bulawayo
Stand 24499 Pumula	Drs H. Ndlovu & B. Nkomo	PO Box 3393, Bulawayo
Stand 23927 Pumula	Miss Gloria Dube	1258 Cowdray Park, PO Luveve, Byo
Stand 23930 Pumula	Mr Kuyibisa,Mafa,Mathe	200 Ntabazinduna ,Mzilikazi,Byo
Stand 23932 Pumula	Mr M.Sibanda	21428 Pumula,P.O.Pumula,Bulawayo
Stand 23950 Pumula	Mr R Tshuma	23950 Pumula South,P O Pumula,Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a bottle store within a supermarket on Stand 24498 Pumula, Bulawayo Township, be granted to Jabulani Mbira subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(10) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE WITHIN A SUPERMARKET ON STAND 22505 COWDRY PARK OF BULAWAYO TOWNSHIP (COWDRAY PARK 2 COMMERCIAL CENTRE): JABULANI MBIRA: AREA = 1800 SQUARE METRES.**

The Town Clerk reported (14th May, 2021) that an application dated (18th March, 2021) to establish a bottle store within a supermarket had been received from Jabulani Mbira. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the bottle store within a supermarket had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 5055 Cowdray Park	Mr J.B Ndebele	5055 C/Park, P.O Luveve, Byo
Stand 5054 Cowdray Park	Miss W.Tshuma	5054 C/Park, P.O Luveve, Byo
Stand 5405 Cowdray Park	Mr A. Dube	5405 C/Park, P.O Luveve, Byo
Stand 5406 Cowdray Park	Mr T.Ncube	5406 C/Park, P.O Luveve, Byo
Stand 5616 Cowdray Park	Mr D.Mathole	7552 Pumula North P.O Pumula, Byo
Stand 5617 Cowdray Park	Mr G.Mhlanga	5617 C/Park, P.O Luveve, Byo
Stand 5618 Cowdray Park	Mr Z.Ndlovu	5618 C/Park, P.O Luveve, Byo
Stand 5619 Cowdray Park	Mrs T.S Ndlovu	5619 C/Park, P.O Luveve, Byo
Stand 5620 Cowdray Park	Miss N. Weale	4 Flamboyant Avenue, Sauerstown, Byo
Stand 5055 Cowdray Park	Mr J.B Ndebele	5055 C/Park, P.O Luveve, Byo

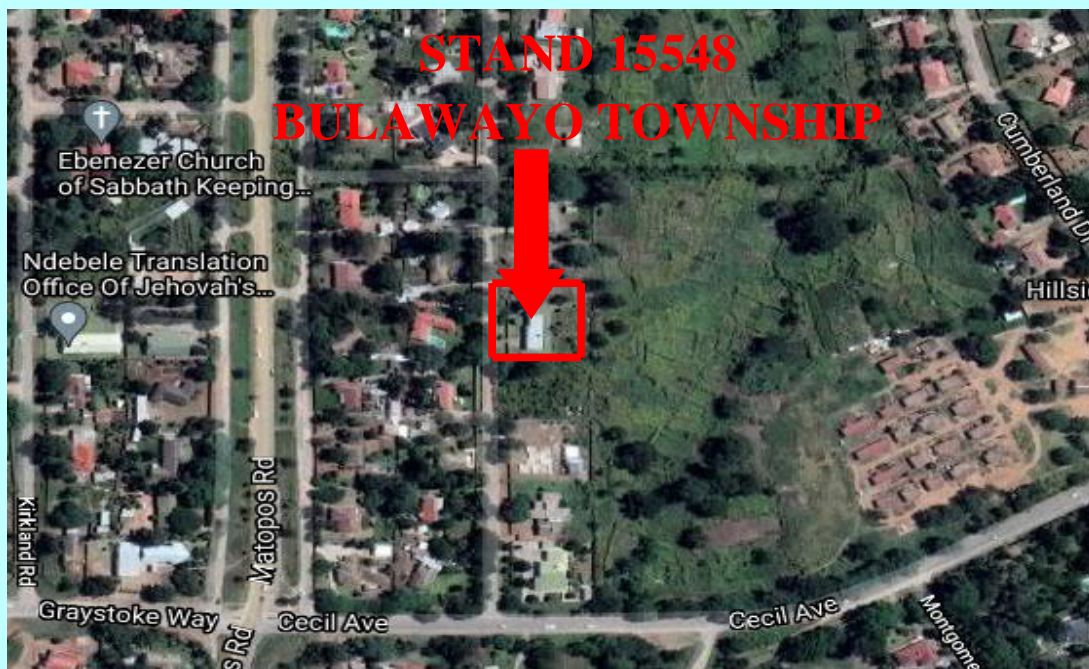
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a bottlestore within a supermarket on Stand 22505 Cowdry Park, Bulawayo Township, be granted to Jabulani Mbira subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(11) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A DUPLEX ON STAND 15548 BULAWAYO TOWNSHIP (26 DUMFERMLINE ROAD,FAMONA) OF BULAWAYO TOWNSHIP LANDS:PROMISE NDLOVU MANCEDA: AREA = 1910 SQUARE METRES.**

The Town Clerk reported (14th May, 2021) that an application dated (13th November, 2020) to establish a duplex had been received from Promise Ndlovu Manceda. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the duplex had not been built, the stand was currently vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
8113 BT	Mr SJ & Mrs ES Mlambo	28 Yeatman Rd,Northend, Byo
8114 BT	Miss S Ndlovu	26 Dumfermline Rd,Famona, Byo
8115 BT	Mr D & Mrs L Takaona	27 Dumfermline Rd,Famona, Byo
8116 BT	Environmental Resources (Pvt) Ltd	140 five street, Byo
8117 BT	Mr D Edmonstone	23 Dumfermline Rd,Famona, Byo
15546 BT	Mr Z Cherera	22 Dumfermline Rd,Famona, Byo
15547 BT	Mr T.B Madziva	24 Dumfermline Rd,Famona, Byo
15549 BT	Messrs P&MP&CA Mukoma	28 Dumfermline Rd,Famona, Byo
15550 BT	Mr B Nyathi	23 Sealous Ave,North End,Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a duplex on Stand 15548 Bulawayo Township (26 Dumfermline Road, Famona) be granted to Promise Ndlovu Manceda subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of US\$1000 or ZWL\$ equivalent

(12) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH LETTABLE UNIT SHOPS ON STAND 225A BULAWAYO TOWNSHIP: TRIPPLE BEST ENTERPRISES PVT LTD: AREA = 1388 SQUARE METRES.**

The Town Clerk reported (14th May, 2021) that an application dated (25th February, 2021) to establish lettable unit shops had been received from Tripplebest Enterprises Pvt Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the lettable unit shop was already operating without Council authority therefore the application shall attract a regularization fee of US\$1000 or ZWL\$.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
191 B.T	Nyaradzo Life Assurance	64 Jason Moyo street, City Centre, Byo
191 B.T	Trust Insurance Consultancy	64 Jason Moyo street, City Centre, Byo
193	City Pentecostal Assembly	Box FM 198 Famona, Bulawayo
224 B.T	Mrs N Mulla	Knight Frank, P.O Box 384, Byo
Re/226 B.T	National Foods	P.O Box 648, Byo
226 B.T	Ralema Investment (Pvt)	c/o R Chitrin & Co,P.O Box 690, Byo
227 B.T	R. Chitrin & Co Pvt Ltd	P.O .Box 690 Bulawayo
298 B.T	R Patel Investments P/L	PO Box 632, BULAWAYO
299 B.T	Tams Investments Pvt Ltd	c/o Mrs Henry, 4 Wilna court, 55a J/Tongogara Street, Bulawayo
300 B.T	Bromley Holdings	P.O.Box 1247 Bulawayo

The Committee considered the matter and Councillor S. Sibanda noted that applications for the establishment of lettable unit shops had increased. He wanted to know if this particular application was within the regulated zone for lettable unit shops according to the Lettable Unit Shop policy.

Councillor F. Javangwe concurred. He also enquired if relent by-laws were enforced accordingly.

Councillor F. Mhaka supported the application citing that licences should be issued without delays. Council should collect revenue from licenced lettable unit shop.

In response the Acting Director of Town Planning Services explained that enforced of relevant by-laws had been done. Those operating without proper documentation were then charged regularization fees. The premises being applied for were located along J. Moyo street and 5th Avenue. Most of the applications for Lettable Unit Shops had not been processed and were awaiting the relevant policy, however the policy had since been approved.

The Town Clerk advised that Lettable Unit Shop policy had been approved. Council was now able to regulate these shops and also collect revenue.

Thereafter it was –

RESOLVED TO RECOMMEND:

That a development permit to establish lettable unit shops on Stand 225A Bulawayo Township, be granted to Tripple Best Enterprises Pvt Ltd subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a regularization fee of US\$1000 or ZWL\$ equivalent.

(13) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE WITHIN A SUPERMARKET ON STAND 1031 MAGWEGWE TOWNSHIP (OLD MAGWEGWE SHOPPING CENTRE): AREA =327 M².

The Town Clerk reported (14th May, 2021) that an application dated (21st December, 2020) to establish a bottle store within a supermarket on Stand 1031 Magwegwe Township (Old Magwegwe Shopping Centre) had been received from Tadiwanashe S Makovere. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the bottle store had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 1030 Magwegwe	Ingwebu Breweries	1030 Magwegwe, Byo
Stand 1032 Magwegwe	Patrick N Zikhali	1032 Magwegwe, Byo
Stand 1033 Magwegwe	Bigger Bargains P/L	1033 Magwegwe, Byo
Stand 2844 Magwegwe	Green Gwelo	2844 Magwegwe, Byo
Stand 943 Magwegwe	Champion T Moyo	943 Magwegwe, Byo
Stand 944 Magwegwe	Elliot Dube	944 Magwegwe, Byo
Stand 924 Magwegwe	Johanne Phiri	924 Magwegwe, Byo
Stand 925 Magwegwe	Amon Nyoni	925 Magwegwe, Byo
Stand 926 Magwegwe	Rebecca Mlalazi	926 Magwegwe, Byo
Stand 729 Magwegwe	Milton Nkala	729 Magwegwe, Byo
Stand 730 Magwegwe	Siliya Laidon	730 Magwegwe, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a bottle store within a supermarket on Stand 1031 Magwegwe (Old Magwegwe Shopping) be granted to Tadiwanashe S. Makovere subject to full compliance with the requirements of the Director of Engineering Services, Director of Town Planning, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(14) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A MEDICAL SUITE ON STAND 33763 BULAWAYO TOWNSHIP (33763 ENTUMBANE COMMERCIAL CENTRE) : ABIGAIL MAKONI : AREA = 453M².**

The Town Clerk reported (14th May, 2021) that an application dated (16th March, 2021) to establish a medical suite on Stand 33763 Bulawayo Township had been received from Abigail Makoni. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the medical suite had not started operating.



33763 BULAWAYO TOWNSHIP

Entumbane Post Office

The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
31119 Entumbane	Space Enterprises	4 Pingstone Road, Kumalo, Byo
31120 Entumbane	Mr. J. Mpofu	31120 Entumbane, P.O. Entumbane, Byo
31117 Entumbane	Mr. D. Dube	4 Pingstone Road, Kumalo, Byo
31121 Entumbane	Mr. J. Dliwayo	c/o John Pocock, L. Takawira/J. J. Tongogara Street, Byo
33775 Entumbane	Renkini Hawkers Co-op	33775 Entumbane P.O. Entumbane, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a medical suite on Stand 33763 Bulawayo Township be granted to Abigail Makoni subject to full compliance with the requirements of the Director of Town Planning Services, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(15) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BASE STATION ON STAND 26388 COWDRAY PARK: ECONET WIRELESS: AREA = 150M².

The Town Clerk reported (14th May, 2021) that an application dated (15th December, 2021) to establish a base station on Stand 26388 Cowdray Park Township had been received from Econet Wireless. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the base station had not been constructed.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
11984 Cowdray Park	Rent-A Roof (Private) Limited	67 Kopje Road, Lochview, Byo
11983 Cowdray Park		
12330 Cowdray Park		
12386 Cowdray Park		
12381 Cowdray Park		
12611 Cowdray Park		
12610 Cowdray Park		
12609 Cowdray Park		
12608 Cowdray Park		
12607 Cowdray Park		

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a base station on Stand 26388 Cowdray Park be granted to Econet Wireless subject to full compliance with the requirements of the Acting Director of Town Planning Services, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including payment of a monthly levy of USD150,00 or ZWL\$ equivalent. Such levy and rental to be subject to review at the pleasure of Council.

(16) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE APRIL 2021 TOWN LANDS AND PLANNING COMMITTEE.

The Acting Director of Town Planning Services reported (13th May, 2021) that the following applications for Development Permits that had been submitted into the April 2021 Town Lands and Planning Committee were approved by Council on the 5th of May 2021 and the respective permits had been issued as tabulated below.

Property	Applicant	Use	Permit No.	Permit Date
S/D A/631 BT	Ubanet Pvt Ltd	Non-residential clinic	824/2021	05/05/221
Stand 16249 BT (Parklands)	ArtmoreChakanyuka	Surgery	825/2021	05/05/2021
Stand 104 Riverside Township 7 of Riverside Estates AO	Dumisani Ndlovu	Duplex	826/2021	05/05/2021
Stand 291 Burnside Township of Matsheumhlope	Sindiso Sibanda	Cottage measuring 124 m ²	827/2021	05/05/2021
Stands 15,16,17,19 and 21 of Matsheumhlope	Ray Clinton & Bongani Ndhlukula	Six (6) town house units	829/2021	05/05/2021

Lot 16ab Riverside Estates Agricultural Lots,	Prosper Ndlovu	Duplex	830/2021	05/05/2021
Stand 786 BT.	John Pocock & Company	Consultancy offices	831/2021	05/05/2021
Stand 15279 Bulawayo Township (Kelvin West)	Time Blaze Enterprises P/L	wholesale outlet for LP gas	832/2021	05/05/2021
Stand 554 Mahatshula North Township	Helping Hands Day Care	Day care Centre	833/2021	05/05/2021
Stand 12784 Parklands Township of Parklands Estate A	Chikamu Investments (Pvt) Ltd, t/a Chaunca	Take away	834/2021	05/05/2021
Stand 1A Bulawayo Township	SabeloMapasure	Academic college	835/2021	05/05/2021
Stand 13681 Nkulumane	Caldice Investments, Pvt. Ltd	Supermarket	836/2021	05/05/2021
Subdivision A of Subdivision K of Subdivision J of Hyde Park	Mr Lloyd Zhakata	Petrol Filling Station	837/2021	05/05/2021
Stand 5185A Bulawayo Township	Gango Traditional Foods,	Maheu wholesale,	838/2021	05/05/2021
Stand 224 BT	Cloudformation Pvt Ltd	Lettable unit shops	839/2021	05/05/2021
Stand 858BT	Faith Mining Solutions	Retail shop for Mining Equipment	840/2021	05/05/2021
Stand 476 Matsheumhlophe of stand 194 Matsheumhlophe	Odiel&Sizolwethu Nkomo	Cottage measuring one hundred and thirty square metres	841/2021	05/05/2021
Stand 14641 BT	Tinashe Mabidi Family Trust	Boarding house for students	842/2021	05/05/2021

Lot/28 Hillside of Napiers Lease	Winnie Ncube	Weddings and Functions venue	843/2021	05/05/2021
13674 Nkulumane 10	Ernest Rafamoyo	Sports bar	844/2021	05/05/2021

RESLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(17) DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996

The Acting Director of Town Planning Services reported (13th May, 2021) that the following permits had been granted:-

	February	March	April
Residential Areas	193	300	271
Industrial Areas	3	6	1
Business Areas	1	5	33
Community Areas	3	6	22
TOTAL	200	317	327

RESLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(18) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS

The Acting Director of Town Planning Services reported (13th May, 2021) that **SDC 05/2021** for the Subdivision of Stand 77 Woodville North of Subdivision A of Plot 1A Woodville Estate. The Subdivision shall be known as Lot 1 of Stand 1 of 77 Woodville North of Plot 1A Woodville Estate and shall be used for residential purposes. The property owners were Nelson and Chipu Murira. The property was located along 3rd Avenue Woodville.

SDC 07/2021 for the Subdivision of Stand 151 Woodville North of Subdivision A of Plot 1A Woodville Estate. The Subdivision shall be known as Lot 1 of Stand 1 of 151 Woodville North of Plot 1A Woodville Estate and shall be used for residential purposes. The property owner was Silas Dube. The property was located along 6th Avenue Woodville.

SDC 10/2021 for the Subdivision of Subdivision A of Lot 359 Hillside of Napiers Lease. The subdivision shall be known as Lot 1 of Subdivision A of Lot 359 Hillside of Napiers Lease and shall be used for residential purposes. The property owners are Levi and Tawanda B Gogwe and Jessie Sibanda. The property was located along Cecil Avenue.

RESLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(19) REVIEW OF THE LOCAL ENVIRONMENTAL ACTION PLAN FOR THE CITY OF BULAWAYO

The Acting Director of Town Planning Services reported (13th May, 2021) that it will be recalled that in 2009 Environmental Management Agency (EMA) called for Local Environmental Action Plan's (LEAP) training workshop for the City Council, which produced a draft LEAP document which then handed over to the interdepartmental committee which then produced a LEAP document. The LEAP document was produced and adopted by Council in 2014. The document covered the period from 2014 – 2018. As such the LEAP was due for a review.

The interdepartmental committee was currently working on the review of the LEAP document. In essence the review will entail the prioritization of the Environmental issues based on their prevalence in the city. The most prevalent environmental issues within the city were as follows:-

- Pollution(P)
- Stream Bank Cultivation (SBC)
- Illegal Mining (IM),
- Veld Fires (VF)
- Illegal Abstraction of Sand and Gravel (ASG)
- Illegal Dumping of Waste (illegal release of toxic waste into the environment by industries and public littering) (IDW)
- Collapsed Sewerage Reticulation Systems over flowing into water bodies (CSR)
- Deforestation (D)
- Trenching (T)

Looking at the changing environment and also in view of Covid 19 together with the issue of ecologically sensitive areas within the city, the interdepartmental committee had prioritized the environmental issues using a method called Pair Wise Ranking (P.W.R) which was a method of ranking issues in terms of their importance. The environmental issues were prioritised as follows:

	IDW	CSRS	T	SBC	D	IM	ASG	VF	SCORE	RANK
VF	IDW	CSRS	VF	SBC	VF	VF	ASG	X	3	5
ASG	ASG	CSRS	ASG	ASG	ASG	ASG	X	--	8	1
IM	IDW	CSRS	IM	SBC	D	X	--	--	1	7
D	IDW	CSRS	D	SBC	X	--	--	--	2	6
SBC	IDW	SBC	SBC	X	--	--	--	--	5	3
T	IDW	CSRS	X	--	--	--	--	--	0	8
CSRS	CSRS	X	--	--	--	--	--	--	6	2
IDW	X	--	--	--	--	--	--	--	5	4

ENVIRONMENTAL ISSUE	RANK
Illegal abstraction of Sand and gravel (ASG)	1
Collapsed Sewerage Reticulation Systems over flowing into water (CSRS)	2
Stream Bank Cultivation (SBC)	3
Illegal Dumping of Waste (illegal release of toxic waste into the environment by industries and public littering) (IDW)	4
Veld Fires (VF)	5
Deforestation (D)	6
Illegal Mining (IM)	7
Trenching (T)	8

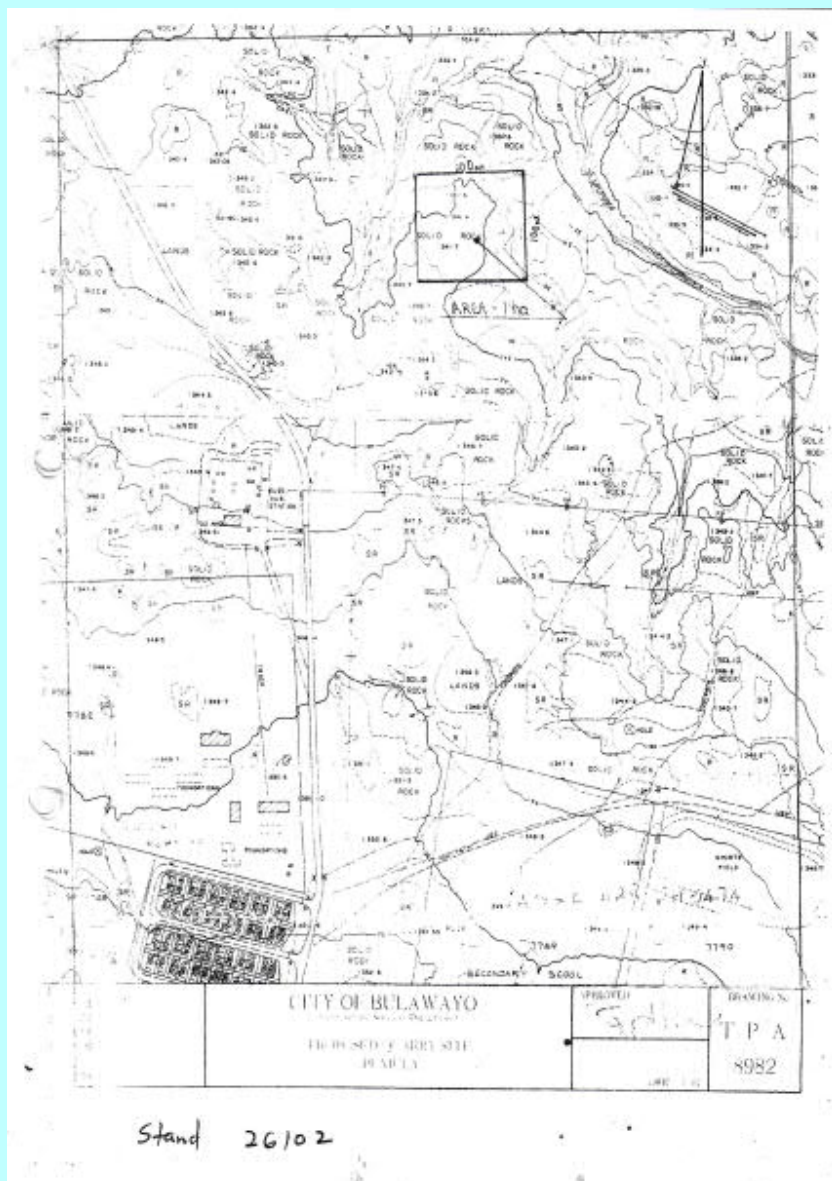
Having prioritized the environmental issues as above, the committee was now working on the action plans which will then detail the activities which will be undertaken by various departments toward addressing the environmental issues that were prevalent in the city. It should be noted that action plans were yearly plans and they did not have a specific budget. They tapped resources from the departmental budgets.

RESLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(20) **CORRECTION OF STAND NUMBER 26102 PUMULA SOUTH TO READ AS 26102 PUMULA: HAULIN PRIVATE LIMITED PROPOSED QUARRY MINING SITE IN PUMULA**

The Acting Director of Town Planning Services reported (13th May, 2021) that it should be recalled that the Council of 1st July 2020 resolved to allocate Haulin Private Investments a piece of land known as stand number 26102 Pumula South for the purposes of Quarry mining. The stand was erroneously quoted as stand 26102 Pumula South instead of 26102 Pumula which was in terms of our survey records. Stand 26102 Pumula as depicted on TPA 8982 and was in Pumula North to the north of Pumula High School. The company was also allocated additional land to Stand 26102 Pumula with the additional stand being known as stand 26104 Pumula. these 2 pieces of land were to be consolidated to form stand 26107 Pumula.





NOTES

Associated drawings PH 5474 , IPA 8952

All dimensions & c. are approximate



FILE NO: 1074.21.00
 (2006/1) P. A. A.
 TRACED K.M.
 CHECKED
 SCALE 1:10 000
 DATE 11.06.07

CITY OF BULAWAYO
 ENGINEERING & SURVEYS DEPARTMENT

PROPOSED ADDITIONAL LAND TO STAND
26102 PUMULA FOR QUARRY MINE
 Proposed Stand No. 26104 PUMULA (CONSOL 26107)

APPROVED

DIRECTOR

DRAWING NO.
 TPA
 9674

It should be noted that according to the survey records, Pumula Township comprised of Pumula East, Old Pumula, Pumula North and Pumula South, and all these suburbs had one stand register where all property stand numbers were captured and referred to as Pumula. A portion of Pumula East that had terraced housing was the only one with a separate stand register although in terms of property description, they were all referred to as Pumula.

RESOLVED TO RECOMMEND:

- (1) That Stand 26102 Pumula South as depicted on TPA8982 and TPA9674, which is leased to Haulin Investments be corrected to read as stand 26102 Pumula.
- (2) That all documents thereof that relate to stand 26102 Pumula be corrected and processed accordingly.

(21) **CANCELLATION OF A LEASE OF A LUXURY COACH LOADING BAY ALONG GEORGE SILUNDIKA STREET BETWEEN LEOPOLD TAKAWIRA AVENUE AND 6TH AVENUE: GREYHOUND-UNITRANS PASSENGER (PTY) LTD:ACCOUNT ASL00805**

The Acting Director of Town Planning Services reported (13th May, 2021) that an application has been received from Greyhound, UniTrans Passenger (PTY) LTD of 40 Lepus Road, Crown Mines, Johannesburg 2092, South Africa. It read as follows;

‘A decision has been taken to close the Greyhound business unit with effect from 15 February 2021. Greyhound has been providing passengers with intercity coach travel in Southern Africa since 1984. The closure of Greyhound has come about due to operating in a declining market for a number of years due to passenger numbers reducing as well as a lack of regulation surrounding inter-provincial travel.

During the coming months we will start the process of bringing all accounts up to date with suppliers and sales agents.

We would like to thank you for your support over the last 37 years and wish you all the best for the future.’

There would be no Town Planning objections to the cancellation of the lease of the Greyhound luxury coach loading bay and billing with effect from 08 February 2021. Applicants for the same bay shall be processed in the usual manner.

RESOLVED TO RECOMMEND:

That the lease for a loading bay of Greyhound Luxury Coaches be cancelled with effect from 08 February 2021 and the monthly rental be stopped as of this date.

(22) **LAND SURVEY REPORT APRIL 2021**

The Acting Director of Town Planning Services reported (13th May, 2021) as follows on the abovementioned matter:-

- a) Title stands instructed (layouts) = 2 323 Emganwini Township
 - E. Mathe = 535 Stands awaiting cancellation of CT 360 Emganwini
 - G. Thonye = 631 Stands awaiting cancellation of CT 360 Emganwini
 - S. Mkandla = 290 Stands awaiting approval at the Surveyor General's office
- b) Relocations Internal – 5
- c) Leases Instructed Internal – 4
- d) Single Title Subs Instructed – 0
- e) Pointings Out of Stands to Beneficiaries - 15 – Done by Survey Section
- f) Engineering Surveys - 0
- g) Administrative Tasks Ongoing - 5
- h) Cancellation of Portion of Walkway on BCG 818 For Commercial Stand in Emganwini – Underway – Awaiting final advertisement and subsequent cancellation.
- i) Cancellation – Stand 59949 Bt – Mpopoma
- j) Attending to Circulations - Applications
- k) Sending out Survey Instructions to Private Land Surveyors.
- l) Cancellation of Portion of General Plan CT 360 In Emganwini. Awaiting final advertisement.

Summary

	APRIL 2021	Year To Date
Total Approved Presale Stands	0	0
Total Other Stands Approved	0	0
Relocations Instructed Out	0	0
Relocations Internal	5	12
Leases Instructed Out	0	0
Leases Internal	4	9
Title Subs Instructed	0	1
Pointing Out Of Stands To Beneficiaries	15	26
Engineering Surveys	0	1
Administrative Tasks	5	5

RESLVED TO RECOMMEND:

That the abovementioned report be received
and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'E'

**REPORT OF THE GENERAL PURPOSES COMMITTEE MEETING HELD IN THE
COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY, 24TH MAY, 2021
AT 11.00 A.M.**

PRESENT:

His Worship the Mayor (Councillor S. Mguni)
Councillor Mlandu Ncube (Deputy Mayor)
Alderman S. Khumalo
Councillor P. Moyo
“ T. Ruzive

ALSO:

The Town Clerk
The Chamber Secretary
The Director of Engineering Services
The Director of Health Services
The Acting Human Capital Director
The Acting Director of Town Planning
The Assistant Director of Housing and Community Services

APOLOGY:

Councillor S. Moyo
“ S. Mutanda

(1) **INVITATION TO THE 2021 JUNIOR MAYORS, CHAIRPERSONS, TOWN CLERKS & CHIEF EXECUTIVE OFFICERS' FORUM**

The Town Clerk reported (21st May, 2021) that he had received the following letter from the National Junior Councils Association of Zimbabwe:

“The National Junior Councils Association of Zimbabwe (NJCA) will be holding the 2021 Annual Junior Mayors, Chairpersons, Town Clerks, Town Secretaries & Chief Executive Officers’ Forum for Junior Councillors from the 3RD- 6TH of June 2021 at Golden Peacock Vila Hotel in Mutare where heads of Junior Councillors will be carrying out a **strategic planning** for Junior Councils from year 2021 to year 2022. NJCA writes to your council kindly inviting 2 Junior Councillors thus, the Junior Mayor/Chairperson and Town Clerk/Chief Executive Officer & Junior Council Patron and Focal Person to attend and participate at this Forum.

The Forum will run under the theme; *“Peace and Participation: Young People’s Commitment to Vision 2030.”* As NJCA is going to participate towards the Chambuta project by making a contribution. Your Local Authority will be required to come with their contributions either in cash or kind e.g. (Sanitary wear, masks, tissues, stationary or anything that might be essential at a home).

NB: NJCA will always make sure that event venues have security, however all participants are being advised that gadgets brought e.g., laptops, tablets and cell phones are brought at owners’ risk. Local Authorities are kindly requested to take heed of their Junior Councillors with medical conditions such as (asthma) to bring their medication as they come for the conference. Local Authorities who have participants with dietary needs should also communicate with the NJCA office at least one week before the starting day of the Forum. Participants should come in the company of senior individual (s) from the Senior Council.

For participation your council will be required to pay a participation fee of **thirty-five thousand rtgs dollars \$35 000** (to the NJCA Ecobank account) which will contribute towards accommodation, meals and conferencing for the two Junior Councillors only. Local Authorities are to cater separately for all expenses of the patron and focal person as well as to provide transport of all its four (4) participants to and from the Forum venue at Golden Peacock Vila Hotel in Mutare. The 3rd and 6th of June will be travelling days.

ALL COVID-19 REGULATIONS WILL BE FOLLOWED DURING THE COURSE OF THE FORUM.

National Junior Councils Association of Zimbabwe: ECOBANK ACCOUNT NUMBER (Harare, Joina City Branch): 5722100003088

Your usual participation is greatly appreciated.”



Also attached was the forum concept note.

Management had noted that globally, the third wave of COVID 19 had affected some countries such as India and South Africa. With the proximity of the City of Bulawayo to neighbouring South Africa, it was advised by the Director of Health Services that extra precautions were necessary to ensure that the residents were protected from the third wave. In addition, it was highlighted that schools had recorded many learners who had tested positive to COVID 19. It was further noted that the distance between the City of Bulawayo and Mutare was long and learners would have to be confined in the vehicle and further exposed to COVID 19.

It was therefore recommended that the City's participation at the National Junior Council Forum for this year be not acceded to as it put Junior Councillors under increased risk of contracting COVID 19.

The matter was considered and it was –

RESOLVED TO RECOMMEND:

That the City's participation at the National Junior Council Forum for this year be not acceded to as it puts Junior Councillors under increased risk of contracting COVID 19.

(2) **REQUEST FOR CITY OF BULAWAYO MINIBUS, HOTEL SUPPORT LETTER AND FOR PRO ACCOMPANYING NATIONAL OUTREACH TEAM**



The Town Clerk reported (21st May, 2021) that he had received the attached letters from Nhimbe Trust.

It will be recalled that Council on the 2nd of October 2019 had resolved to declare the 1st of June as Bulawayo Day and the 2nd to the 5th of June as Arts Festival Week. NHIMBE Trust signed an MOU with Council in 2015 which culminated in the establishment of the Bulawayo Cultural Affairs Office.

The 1st of June had been declared Bulawayo Day because it was the anniversary day for the city becoming a town and 2-5 June was the annual arts festival week. These two events amongst others were part of the Bulawayo Arts Festival. The Bulawayo City Council amongst other stakeholders that included NHIMBE Trust prepared and lined up several festivities annually to commemorate these events, however as of last year the physical celebrations were put on hold due to Covid-19 pandemic.

The Bulawayo Arts Festival and Bulawayo Day had become prominent cultural events in the City's calendar that cemented Bulawayo's reputation of being a cultural hub.

For 2021, Council had budgeted \$ZW 2,603,000 (subject to availability of funds) for Bulawayo Day and Bulawayo Arts Festival. Council had also provided Council owned venues and art spaces as well as met the overhead costs for the venues. In addition, a technical team worked with Nhimbe Trust in organising the Festival.

Regrettably, due to financial constraints and pressing service delivery needs, it was not possible for Council to accede to the requests made by Nhimbe Trust. Instead, the City had availed free use of venues for performances.

The matter was considered and it was-

RESOLVED TO RECOMMEND:

That due to financial constraints, the City of Bulawayo does not accede to the requests made by Nhimbe Trust but can assist by providing venues and by providing technical assistance.

(3) **INVITATION TO HIS WORSHIP THE MAYOR, COUNCILLOR SOLOMON MGUNI AND TOWN CLERK, MR CHRISTOPHER DUBE (S.R NUMBER 31981) TO ATTEND THE UNVEILING OF THE MBUYA NEHANDA STATUE, 25TH MAY 2021, INTERSECTION OF SAMORA MACHEL AVENUE AND JULIUS NYERERE WAY, HARARE**

The Town Clerk reported (21st May, 2021) that a letter addressed to all Mayors and Town Clerks had been received from the Minister of Local Government and Public Works. Its contents were as follows:-

“On behalf of His Excellency, the President of the Republic of Zimbabwe, Cde E. D Munangagwa, I am inviting you to the unveiling of the Mbuya Nehanda statue on Tuesday 25 May, at 1000hrs at the intersection of Samora Machel Avenue and Julius Nyerere Way in Harare.

Your Presence at this momentous event is highly anticipated.”

It was reported in the press that the President had indicated that the government would be embarking on an exercise of erecting similar statues in honour of celebrated heroes and specific mention was made of General Mtshane Khumalo who defeated Allan Wilson and the men under his command. This was a programme of national significance and it was vital that Council be represented. It was accordingly recommended that Council accepted the Minister’s invitation and His Worship, the Mayor and the Town Clerk represented Council at this event and that Council incurred the attendant expenditure.

It was therefore -

RESOLVED TO RECOMMEND:

That His Worship, the Mayor and the Town Clerk accept the invitation from the Minister to attend the unveiling of the Mbuya Nehanda statue and that Council meets the cost of their attendance.

(4) **REQUEST FOR AUTHORITY FOR TWO STAFF MEMBERS TO TRAVEL TO SOUTH AFRICA TO CONDUCT A DUE DILIGENCE EXERCISE ON THE PARKING MANAGEMENT SYSTEM, 5TH TO 9TH MAY 2020 – ACTING PROCUREMENT MANAGER, MR MLUNGELWA KHUMALO (S. R NUMBER 11262) AND SYSTEMS ANALYST VUSISIZWE JUSTICE SIBANDA(S.R NUMBER11404)**

The Town Clerk reported (21st May, 2021) that as part of its exercise of reviewing the recommendations of City of Bulawayo's evaluation report concerning the Parking Management System tender, the Zimbabwe Investment and Development Agency (ZIDA) invited two officials from City of Bulawayo to accompany their team to verify certain information provided by the recommended bidder which included similar projects being undertaken in the Republic of South Africa. The travel and subsistence expenses of the two were met by the organisers and Council expenditure was limited to incidental allowances.

Owing to the urgency of the matter, the Town Clerk after consulting His Worship the Mayor had authorised the travel of the Acting Procurement Manager and the Systems Analyst (Project Manager) Messrs M. Khumalo and V.J Sibanda, respectively.

It was therefore -

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Town Clerk in consultation with His Worship the Mayor in authorising the Acting Procurement Manager (Mr .M. Khumalo) and the Systems Analyst (Project Manager) (Mr V.J Sibanda) to conduct a due diligence exercise in South Africa from 5 to 9 May, 2021 and payment of incidental allowances, be confirmed.

(5) **COUNCILLORS TRAINING AND WORKSHOPS**

It will be recalled that Councillors had been inducted at the beginning of their terms of office. However there was need for continuous training in order to have an appreciation of operations of Council. In this regard, a training workshop for all Councillors would be held during the last week of June, 2021 at a venue outside the city. The venue and details of the training would be left to the Town Clerk.

Committee trainings would be held during the month of July, 2021. These would be held locally, so as to have a familiarization with the activities of departments and in certain instances site visits would be undertaken to Council installations

The matter was considered and the Chamber Secretary advised that Committee trainings would be conducted soon after changing committees. These would be held locally to enable members to have an appreciation of what departments were going through. There was also a need to look at other policies as well.

It was -

RESOLVED TO RECOMMEND:

That authority be granted to Council to undertake training Workshops for all Councillors during the last week of June, 2021 and Committee workshops will be held soon after the adoption of new Committees in August, 2021.

(6) **INVITATION TO PARTICIPATE IN THE COOPERATION AGREEMENT FOR THE REVAMPING OF PUBLIC LIGHTING SYSTEMS IN ZIMBABWE WITH RWANDA ERNEGY GROUP (REG)- FROM 30TH MAY 2021 TO 5TH JUNE 2021 IN KIGALI RWANDA- MR THULANI DUBE S.R.NO.31093**

The Director of Engineering Services reported (21st May, 2021) that an invitation had been received from ZESA Holdings dated 20th May 2021 and it read as follows:-



ZESA HOLDINGS (PRIVATE) LIMITED

HEAD OFFICE
ELECTRICITY CENTRE
25 SAMORA MACHEL AVENUE
P.O. BOX 377
HARARE, ZIMBABWE
TELEPHONE: +263 (0)242 774491/9, 774508/35
FAX: +263 (0)242 774542/3, 774543

OUR REF: SM/mjm/20052021

YOUR REF
WHEN CALLING WITH REFERENCE
TO THIS LETTER PLEASE ASK FOR:-

Eng. S. Mutamba
.....

20th May 2021

Mr. C. Dube
The Town Clerk
Municipal Buildings
Fife Street
BULAWAYO

Dear Sir

RE: INVITATION TO PARTICIPATE IN THE COOPERATION AGREEMENT FOR THE REVAMPING OF PUBLIC LIGHTING SYSTEMS IN ZIMBABWE WITH RWANDA ENERGY GROUP (REG).

The above subject matter refers.

Rwanda, through its energy utility, Rwanda Energy Group (REG), successfully implemented very high standard public lighting system for both street and area lighting. All roads in the Capital City, Kigali, including large sections of intercity main highways have well-functioning street lights. Rwanda already have a plan in place to fit intelligent lighting technology with capabilities of automatic remote detection of failed lamps for immediate repair and replacement.

In light of this, an opportunity was created following the signing of an Inter-governmental Memorandum of Understanding (MoU) between the Government of Zimbabwe and the Government of the Republic of Rwanda in July 2019 for cooperation in the energy sector. A delegation from ZESA Holdings, at the invitation of REG made a working visit during the period 2 – 4 December, 2020 to explore areas of cooperation. This visit culminated in the signing of an Inter-utility MoU where public lighting was identified as one of the potential areas of cooperation.

In return, REG, at the invitation of ZESA Holdings made a working visit to Zimbabwe during the period 25th – 30th April, 2021 to unlock implementation of the signed MoU. This visit by REG resulted in the signing of the

Directors: Dr. S. Z. Gata *(Executive Chairman), Mrs. T. Makovah (Deputy Chairperson), Mr. J. C. Muzangaza, Ms. S. Nkomo, Eng. W. Chigwa, Ms. C. N. Mathonsi, Eng. P. Rugube, Mr. E. T. Chikwenhere *(Group Financial Controller)

*Executive

Memorandum of Agreement between the two utilities, and again, public lighting formed part of the identified quick wins for immediate implementation.

A Steering Committee was also created comprising of Engineers from ZESA Group, Rwanda Energy Group as well as City of Harare. Members of the Committee from ZESA Holdings are scheduled to travel to Rwanda from the 30th May - 5th June, 2021 for a due diligence assessment.

Public lighting system roll out is scheduled to start in Harare and Bulawayo before it can be replicated in other Cities countrywide.

Given the important role that the City of Bulawayo plays in housing the industrial hub of the country and also being the second largest city in the country, I am pleased to extend my invitation for your esteemed office to nominate an Engineer who will be co-opted into this Steering Committee. In addition, ZESA Holdings looks forward to your submission of the City of Bulawayo's information and plans on public lighting before some members of the Steering Committee travel to Rwanda. The information required includes types of public lighting system in use, quantity, work required, costings, technology roadmap for upgrading existing technologies, potential funding methods and potential revenues.

Further details of the cooperation agreement will be shared with the nominated official.

Yours Sincerely,


DR. S. Z. GATA
EXECUTIVE CHAIRMAN

Directors: Dr. S. Z. Gata *(Executive Chairman), Mrs. T. Makovah (Deputy Chairperson), Mr. J. C. Muzangaza, Ms. S. Nkomo, Eng. W. Chigwa, Ms. C. N. Mathonsi, Eng. P. Rugube, Mr. E. T. Chikwenhere *(Group Financial Controller)


*Executive

It was therefore -

RESOLVED TO RECOMMEND:

- (a) That authority be granted to Mr Thulani Dube (S.R. No. 31093) to participate in the Cooperation agreement for the Revamping of Public Lighting Systems in Zimbabwe with Rwanda Energy Group (REG)- from 30th May 2021 to 5th June 2021 in Kigali Rwanda.
- (b) That airfares, subsistence allowances and incidentals be paid in the usual manner.
- (c) That Special leave covering the period be granted.

(7) **IMPLEMENTATION OF COUNCIL RESOLUTIONS : MAY 2021**

 The Director of Health Services reported (19th May, 2021) that attached was a report of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

RESOLVED TO RECOMMEND:

That the abovementioned report
be received and noted

(8) **INVITATION TO THE TRAINER OF TRAINERS (TOT) WORKSHOP ON REVISED M & E TOOLS: 29 APRIL 2021: FLAMBOYANT HOTEL:MASVINGO: MR R. NCUBE: S.R. NUMBER 21492**

The Director of Health Services reported (19th May, 2021) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:-

“The HIV national team intends to conduct a trainer of trainers (TOT) workshop for provincial teams on revised M & E tools in line with WHO 2020 guidelines. This is meant to improve data quality through standardising data that is collected from health facilities. The trained cadres will conduct the same trainings to subnational levels in their respective districts”.

The Director of Health Services nominated Mr R. Ncube a Nurse-in-Charge to attend the above workshop.

In view of the dates of the workshop, the matter had been discussed with the Town Clerk who had authorised Mr R. Ncube's attendance.

All costs would be borne by the organisers.

It was therefore recommended that Mr R. Ncube be granted special leave from 28 to 30 April 2021 to attend the above workshop and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr R Ncube (SR. No 21492) to attend the abovementioned workshop in Masvingo and the payment of incidental allowances, meals in transit only as appropriate, as other costs were borne by the organisers, be confirmed.

(9) **COLLECTION OF VACCINES: 28 APRIL 2021: GWERU PROVINCIAL HOSPITAL
GWERU: MR B. DLAMINI: S.R. NUMBER 28601**

The Director of Health Services reported (19th May, 2021) that the department had run out of the Sinopharm vaccines and so had contacted the Midlands Provincial Medical Directorate who had offered to give Bulawayo City Council 4000 doses.

The Director of Health had nominated Mr B. Dlamini a Driver to collect the vaccines from Gweru Provincial Hospital.

In view of the date of the collection, the matter had been discussed with the Town Clerk who had authorised Mr B. Dlamini's trip.

The Director of Health Services sought authority to use a Council vehicle. Council would pay for fuel.

It was therefore recommended that Mr B. Dlamini be granted special leave on 28 April 2021 to travel to Gweru to collect the vaccines and be paid meals in transit accordingly.

The matter was considered and Alderman S Khumalo wanted to know why Council was collecting vaccines from Gweru?

The Deputy Mayor (Councillor Mlandu Ncube) however felt that Council should be a beneficiary of this programme. Government should pay Council for the services, instead of incurring expenses.

In response, the Director of Health Services explained that government supplied vaccines and funds for fuelling vehicles. Council only paid a quarter of the whole exercise. Not all expenditure was on Council. As Council they had experienced quite a large number of people for vaccination as compared to other provinces.

Thereafter it was-

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr B Dlamini (SR. 28601) travel to Gweru on the 28th April 2021 and the payment of incidental allowances, meals in transit only as appropriate, as well as use of a Council vehicle for which fuel would be paid for, be confirmed.

(10) **INVITATION TO MICRO PLANNING MEETING FOR ENTOMOLOGICAL BASELINE ASSESSMENT : 26 TO 27 MAY 2021 : HOLIDAY INN : HARARE: MR P. NCUBE : S.R. NUMBER 21379**

The Director of Health Services reported (19th May, 2021) that an invitation had been received for the department to send a participant to the Micro planning meeting for Entomological Baseline Assessment.

Bulawayo was one of the districts that had been earned earmarked for malaria pre elimination, vector mapping and control was one of the major steps in ensuring the success of the programme.

The Director of Health Services had nominated Mr P. Ncube a District Environmental Health Officer to attend the meeting since he was the focal person on malaria for the city. He was in a position to cascade information obtained at the meeting to other colleagues.

Authority was sought for the use of Mr P. Ncube's personal vehicle to the meeting.

All other costs would be borne by the organisers.

It was therefore recommended that Mr P. Ncube be granted special leave from 25 to 28 May 2021 to attend this meeting and be paid incidental allowance, mileage and meals in transit accordingly.

The matter was considered and it was-

RESOLVED TO RECOMMEND:

That Mr P Ncube be granted special leave from 25 to 28 May, 2021, to attend this meeting and be paid incidental allowance, mileage and meals in transit accordingly.

(11) **REVIEW AND UPDATING OF THE EARLY INFANT DIAGNOSIS PARTICIPANT MANUAL MEETING : 26 TO 28 MAY 2021 : GOLDEN PEACOCK HOTEL : MUTARE :SISTER B.F. MAPHOSA : S.R. NUMBER 23266 AND MR R. DZEMAEMA : S.R. NUMBER 25170**

The Director of Health Services reported (24th May, 2021) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care is working towards the validation of Elimination of Mother-To-Child Transmission (EMTCT) of HIV and Syphilis. In line with this, quality early infant diagnosis services are key to tracking validation progress. There have been changes to the WHO guidance on PMTCT and EID since the Zimbabwe Early Infant Diagnosis training manual was produced and this has brought about the need to

revise and update our manual. As you review the manual please kindly take note of new areas which need consideration such as new technologies (Point of care MPima and GeneXpert machines for EID and Integrated sample transportation).

The Ministry of Health and Child Care, through its National PMTCT Program is kindly requesting the following officers from your city to participate in the reviewing and updating of the Zimbabwe Early Infant Diagnosis participant manual”.

The Director of Health Services nominated Sister B.F. Maphosa a Sister-in-Charge and Mr. R. Dzemaema an Acting Health Promotion Officer to attend the above meeting.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a personal vehicle.

It was therefore recommended that Sister B.F. Maphosa and Mr. R. Dzemaema be granted special leave from 25 to 29 May 2021 to attend the above meeting and be paid an incidental allowances, mileage and meals in transit accordingly.

The matter was considered and it was-

RESOLVED TO RECOMMEND:

That sister B.F Maphosa and Mr R. Dzemaema be granted special leave from 25 to 29 May, 2021 to attend the above meeting and be paid incidental allowances, mileage and meals in transit accordingly.

(12) INVITATION TO ATTEND A DECENTRALISATION OF COVID-19 CARE IN ZIMBABWE (DCCZ): 30 APRIL 2021 TO 2 MAY 2021: MONOMOTAPA HOTEL: HARARE: DR H.T. SIGAUKE: S.R. NUMBER 21601

The Director of Health Services reported (19th May, 2021) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training. It read as follows:

“The Ministry of Health and Child Care is in support of the Decentralisation of COVID-19 Care in Zimbabwe (DCCZ) that will be undertaken in partnership with the Biomedical Research and Training Institute (BRTI) ELMA Philanthropies and the Higher Life foundation. The project will be led by Professor Rashida Ferrand and Dr Arun Fryatt who will oversee a team of doctors, nurses and administrators. They will work through the respective Chief Executive Officers and Provincial Medical Directors.

The project will work with all Central hospitals, Provincial hospitals, district hospitals and other hospitals in the district to train staff and work with the team to establish and/or improve provincial COVID-19 units. The project will also enhance the Emergency

Operating Centre to be able to take on the responsibilities of a COVID-19 Clinical Advice Telephone Services (CCATS).

The project will work in every province in Zimbabwe and will include on site-training and assessment of currently available services to tailor how best to improve the standards of COVID-19 care”.

The Director of Health Services nominated Dr H.T. Sigauke a Clinical Medical Officer to attend the above training.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised Dr H.T. Sigauke’s attendance.

The Director of Health Services sought authority to use a personal vehicle. Organisers would pay for fuel, accommodation and daily allowances.

It was therefore recommended that Dr H.T. Siganke be granted special leave from 29 April 2021 to 3 May 2021 to attend the above training and be paid mileage for which fuel would be reimbursed by the organisers, incidental allowance and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr H. T Siganke (SR. 21601) to attend the abovementioned training in Harare from 30 April, 2021 to 2 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed

(13) INVITATION TO ATTEND THE EPI FIRST QUARTER SURVEILLANCE REVIEW MEETING: 3 TO 7 MAY 2021: FLAMBOYANT HOTEL: MASVINGO: MISS C. SIBANDA: S.R. NUMBER 23309, SISTER R.S. MAPHOSA: S.R. NUMBER 26437, MRS S. SIZIBA: S.R. NUMBER 23155 AND MISS S. BANDA: S. R. NO. 22213

The Director of Health Services reported (19th May, 2021) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting.

The purpose of the meeting was for the national level EPI Unit to meet with provincial EPI leadership and review vaccination performance for the first 4 months of this year and come up with strategies to improve vaccination coverage for the remaining period of this year. The meeting was also expected to provide an opportunity for orientation of participants on the forthcoming integrated TCV campaign planned for 24 May 2021 to 4 June 2021.

The Director of Health Services nominated Miss C. Sibanda a Deputy Chief Nursing Officer, Sister R.S. Maphosa a Community Health Sister, Mrs S. Siziba a Senior Health Promotion Officer and Miss S. Banda a Senior Clerical Assistant – Health Information to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Miss C. Sibanda, Sister R.S. Maphosa, Mrs S. Siziba and Miss S. Banda's attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Miss C. Sibanda, Sister R.S. Maphosa, Mrs S. Siziba and Miss S. Banda be granted special leave from 2 to 8 May 2021 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned meeting in Masvingo from 3 to 7 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed.

(14) INVITATION TO A SAFE PROJECT ANNUAL REVIEW AND PLANNING WORKSHOP:4 TO 7 MAY 2021: GOLDEN PEACOCK:MUTARE: MR C. MALABA S.R. NUMBER 21330

The Director of Health Services reported (19th May, 2021) that an invitation had been received from Ministry of Health and Child Care to send a participant to a SAFE Project Annual review and planning workshop. It read as follows:

“As the Coordinator for the SAFE project in your province, your participation in this key planning and review workshop is of great importance and will allow for the assessment of the project's progress against the agreed annual work plan, and to prepare a realistic work plan and agree on the implementation modalities in line with the Covid-19 protocol”.

The Director of Health Services nominated Mr C. Malaba an Assistant Director (Environmental Health) to attend the above workshop.

In view of the dates of the workshop, the matter had been discussed with the Town Clerk who had authorised Mr C. Malaba's attendance.

The Director of Health Services sought authority to use a personal vehicle. Council would pay for fuel.

It was therefore recommended that Mr C. Malaba be granted special leave from 4 to 7 May 2021 to attend the above workshop and be paid mileage, incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr. C Malaba (SR No 21330) to attend the abovementioned workshop in Mutare from 4 to 7 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed

- (15) **INVITATION TO ATTEND A MEETING TO ORIENT PROVINCIAL AND DISTRICT LEADERSHIP: PROSPECTIVE SUBJECT MATTER EXPERTS AND ICT PERSONNEL ON THE TB ECHO PROJECT : 5 TO 6 MAY 2021 : KADOMA RAINBOW HOTEL AND CONFERENCE CENTRE : KADOMA: MR G. KHUPHE : S.R. NUMBER 21579, MR K.K. ZULU : S.R. NUMBER 21575, SISTER J. LUBINDA : S.R. NUMBER 22298, SISTER S. NKIWANE : S.R. NUMBER 26491 AND MR NOOBILE MOYO : S.R. NUMBER 11492**

The Director of Health Services reported (19th May, 2021) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care through the National Tuberculosis and Leprosy Control Programme (NTP) wishes to increase access to specialist care countrywide by developing professional communities of learning and practice of TB care in the country. To achieve this, the National Tuberculosis and Leprosy Control Programme (NTP) has adopted the use of the Extension for Community Healthcare Outcomes (ECHO) project initiative.

Extension for Community Healthcare Outcomes (ECHO) platform is a collaborative tool which uses aspects of telemedicine and video conferencing to address health system disparities by offering long-distance training on medical education and care management across geographic borders particularly in rural and underserved areas.

The National Tuberculosis and Leprosy Control Programme (NTP) in partnership with Africa University launched the Extension for Community Healthcare Outcomes (ECHO) project in 2020 targeting Gweru Provincial Hospital and Thorngrove Infectious Diseases Hospital (Phase 1). Three fruitful TB Extension for Community Healthcare Outcomes (ECHO) sessions were conducted in this phase. Phase 2 is targeting all district hospitals

and Kwekwe General Hospital in Midlands' province and three (3) polyclinics in Bulawayo Metropolitan province

It is against this background that the National Tuberculosis and Leprosy Control Programme (NTP) wishes to conduct a TB Extension for Community Healthcare Outcomes (ECHO) orientation meeting of the Phase 2 site clinicians (DMO/GMO/Sister-in-Charge), TB experts and ICT personnel”

The Director of Health Services nominated Mr G. Khuphe a Nurse-in-Charge, Mr K.K. Zulu a Nurse-in-Charge, Sister J. Lubinda a Community Health Sister and Sister S. Nkiwane a Registered General Nurse to attend the above training.

In view of the request for Information Technology resource person, the Financial Director had been consulted and had seconded Mr. Nqobile Moyo the Data Clerk to attend the above meeting,

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Mr G. Khuphe, Mr K.K. Zulu, Sister J. Lubinda, Sister S. Nkiwane and Mr Nqobile Moyo's attendance. Participants would find their own accommodation for which an allowance at Government Daily Subsistence Allowance (DSA) rates would be paid.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr G. Khuphe, Mr K.K. Zulu, Sister J. Lubinda, Sister S. Nkiwane and Mr Nqobile Moyo be granted special leave from 5 to 7 May 2021 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing the abovementioned staff members to attend the abovementioned meeting in Kadoma from 5 to 6 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed

(16) **INVITATION TO PARTICIPATE IN THE TRAINING OF NATIONAL TEAM OF EXPERTS ON THE DEVELOPMENT OF INVENTORIES AND PROJECTIONS UNDER THE ENHANCED TRANSPARENCY FRAMEWORK- NDC REVISION PROCESS:17 TO 21 MAY 2021: HOLIDAY INN HOTEL:MUTARE:MR N. NDLOVU: S.R. NUMBER 22236**

The Director of Health Services reported (19th May 2021) that an invitation had been received from the Ministry of Environment, Climate, Tourism and Hospitality Industry to send a participant to attend the above-mentioned workshop.

The workshop aimed to improve stakeholder understanding of national circumstances, capabilities as well as means of implementation of the revised Nationally Determined Contributions under the Paris Agreement of the United Nations Framework Convention on Climate Change.

The Director of Health Services nominated Mr N. Ndlovu a Cleansing Superintendent to attend the workshop.

All costs, save for travelling expenses, would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle.

It was therefore recommended that Mr N. Ndlovu be granted special leave from 16 to 22 May 2021, inclusive of travel dates and be paid incidental, fuel and meals in transit allowances accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr N Ndlovu (SR No. 22236) to attend the abovementioned workshop in Mutare from 17 to 21 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed

(17) **INVITATION TO A PEER EXCHANGE VISIT AND COLLABORATION VISIT: 18 TO 20 MAY 2021: MASVINGO MUNICIPALITY: MASVINGO: DR M. FALAYI: S.R. NUMBER 21602.**

The Director of Health Services reported (19th May, 2021) that Council at its meeting of 5 May 2021 had resolved to allow the Director of Health Services together with his staff to attend the above exchange visit. Due to unforeseen events the Director could not attend and sent Dr. M. Falayi, a Clinical Medical Officer in his place.

In view of the dates of the visit, the matter had been discussed with the Town Clerk who had authorised Dr M. Falayi's attendance.

The organisers would pay for accommodation, meals and fuel expenses.

Authority was sought to use a personal vehicle.

It was therefore recommended that Dr M. Falayi be granted special leave from 17 to 21 May 2021 to attend the above visit and be paid mileage, incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr M Falayi (SR. No 21602) to attend the abovementioned meeting in Masvingo from 18 to 20 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers as well as use of a personal vehicle be confirmed

(18) INVITATION TO ATTEND ELECTRONIC LOGISTICS MANAGEMENT INFORMATION SYSTEM (E-LMIS) MANUAL REVIEW WORKSHOP: 18 TO 20 MAY 2021: MONTCLAIR HOTEL: NYANGA: MISS MAKHOSAZANA NCUBE: S.R. NUMBER 10422 AND MS F. DUBE: S.R. NUMBER 26458

The Director of Health Services reported (19th May, 2021) that an invitation has been received from the Ministry of Health and Child Care to send a participant to attend the above assessment. It read as follows:

“Reference is made to the continued improvement and review of training material of the electronic Logistics Management Information System (e-LMIS).

Following the commencement of the deployment of the project which is envisaged to improve end-to-end data visibility, tracking and inventory management across Zimbabwe, there is need for the review of the training materials of the system. This is expected to ensure improved training delivery as the roll out process is scaled up.

With the comprehension that the manuals and standard operating procedures are consistently improving documents, the workshop seeks to bring together stakeholders to deliberate on the possible enhancements and improvements on the said documents”.

The Director of Health Services nominated Ms F. Dube a Pharmacy Technician to attend the above workshop.

In consultation with the Financial Director the Director of Health Services nominated Miss Makhosazana Ncube an Operations Supervisor to attend the above workshop.

In view of the dates of the workshop, the matter had been discussed with the Town Clerk who had authorized Ms F. Dube and Miss Makhosazana Ncube’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Ms F. Dube and Miss Makhosazana Ncube be granted special leave from 17 to 21 May 2021 to attend the above workshop and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Ms Makhosazana Ncube (SR No. 10422) and Ms F Dube (SR No 26458) to attend the abovementioned workshop in Nyanga from 18 to 20 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers be confirmed

(19) NOMINATION OF MRS SIFISO DUBE (SR. NO. 90925) TO BE PART OF THE BOARD OF EMTHUNZINI WETHEMBA CHILDREN'S HOME

The Director of Housing and Community Services reported (19th May) that Emthunzini Wethemba Children's Home was governed by an Executive Board. The board was composed of individuals drawn from various institutions. One of the prerequisite in the composition of the board is that a social worker from City Council should be part of that board. The late former Senior Community Services Officer, Mr J. Nyoni was the Council's representative on the board.

The department had nominated Mrs Sifiso Dube (SR 90925), the Social Worker for Eastern areas to replace the late Mr Nyoni on the board in order for the board to be fully constituted in line with its constitution.

RESOLVED TO RECOMMEND:

That Council approves the nomination of Mrs Sifiso Dube to be part of the Executive Board of Emthunzini Wethemba Children's Home.

(20) INVITATION TO A CENTRES OF EXCELLENCE HUB AND SPOKE STRATEGY ACTION PLAN REVIEW MEETING

The Acting Human Capital Director reported (21st May, 2021) that the following letter (17th May 2021) had been received from Gender Links:

“Gender links Zimbabwe in partnership with the Ministry of Local Government is cordially inviting Audrey Manyemwe, the Gender focal Person to a review of the Gender Links Action plan. Following the provincial hub and spoke strategy meetings held in

April 2021, Gender Links is continuing with forward processes and recommendations from these meetings. As such Gender Links seeks to review the existing gender action planning frameworks and customize them to the Zimbabwean context. Kindly bring a **laptop** for the review.

Objectives of the meeting

- To review the existing centres of excellence local government action planning framework.

Workshop Details

Venue: Cresta Lodge, Msasa
Check in: 26 May 2021
Workshop Date: 27-28May2021
Check out: 29 May 2021
Starting time: 0800-1630hrs

Gender Links will cover the cost of accommodation, conferencing and meals. We are kindly requesting each council to provide transport for its participants.

Please confirm your participation with Tapiwa Zvaraya on zimmande@genderlinks.org.za by **Monday24 May 2021**. Please indicate **the name, sex and position** of each individual.

NB: If any of the invited participants exhibit any COVID19 related symptoms they must not travel. Necessary precautions in line with COVID19 regulations will be taken during the course of the workshop.”

It should be recalled that the City of Bulawayo as the Hub Centre of Excellence for gender mainstreaming had hosted the recently held Provincial Strategy meeting where other urban local authorities from Matebeleland North and Masvingo provinces participated. The City delegation which was led by His worship the Mayor, the Acting Human Capital Director, and the Gender Focal Person took the opportunity to share practices and also learn from other local authorities

The following were some of the recommendation made at the Strategy Meeting:

1. Meet quarterly .
2. Review gender action plans.
3. Share information on gender mainstreaming within Council departments to get gender to be institutionalized.
4. Support for gender mainstreaming within local authorities to come from the top and cascade accordingly.
5. Monitoring and Evaluation benchmarking like Service Level Benchmark.
6. Extend the entrepreneurship skill training programme to other local authorities.

The review of action plans was therefore one of the processes that had to be carried out before the next gender summit.

It was recommended that the Gender Focal Person Mrs A. Manyemwe be authorised to attend the workshop and Council paid incidental, transport and transit meals costs only while the rest of the expenses were met by the organisers of the workshop.

RESOLVED (Submitted for Confirmation only)

That the action taken by the Acting Human Capital Director in consultation with the Town Clerk in authorizing the Gender Focal Person, Mrs A. Manyemwe to attend the abovementioned workshop in Harare from 27 to 28 May, 2021 and the payment of incidental allowances, meals in transit only as appropriate as other costs were met by organisers, be confirmed.

(21) INVITATION TO THE CONSOLIDATION OF THE COMPENDIUM OF PROJECTS/PROGRAMMES TO BE IMPLEMENTED UNDER THE NATIONAL DEVELOPMENT STRATEGY 1 (NDS1 2020- 2025) AND 2021 INFRASTRUCTURE PLAN REVIEW 29-30 APRIL 2021 GOLDEN PEACOCK HOTEL: W. SIZIBA S. R. NO. 31940

The Acting Director of Town Planning reported (17th May, 2021) that he had received the following letter from the Ministry of Local Government and Public Works:-

“Reference is made to the above mentioned invitation dated 06 April 2021.

All Local Authorities are being advised that all meetings that were supposed to be held at Kadoma Rainbow Hotel have been changed to Golden Peacock in Mutare and Officials are required to attend these 2-day workshops which are all in line with the Devolution Agenda on dates previously advised.

All Local Authorities are therefore expected to provide; 2 representatives per each Rural; District Council and 5 Provincial Development Coordinators (Matabeleland North and South, Masvingo, Mashonaland East and Mashonaland Central to the meeting to be held from 26 – 27 April and 2 representatives per Urban Local Authority and 5 Provincial Development Coordinators (Bulawayo, Harare, Midlands, Manicaland and Mashonaland West) to a meeting to be held from 29-30 April 2021.

Please note that Local Authorities are expected to fund themselves expect for conferencing”.

It was-

RESOLVED TO RECOMMEND:

That the action taken by the Town Clerk in consultation with His Worship the Mayor in authorizing Mr W. Siziba (S. R. No. 31940) to attend the abovementioned workshop from 29–30 April 2021 in Mutare be confirmed

(22) **INVITATION TO THE NSSA/ILO INFORMAL SECTOR OSH PROJECT STAKEHOLDERS FEEDBACK MEETING: S.M. SITHOLE S. R. NO. 31106**

The Acting Director of Town Planning reported (17th May, 2021) that Mr S.M. Sithole, a Town Planner in the Town Planning department had received the following letter from National Social Security Authority (NSSA): -

“The project in the informal sector which has been running since November 2020 with the support of the ILO is now coming to an end. The Authority will be hosting a feedback meeting for the stakeholders in Harare, 26 to 28 May 2021. The objective of the meeting is to share with the stakeholders the findings of the risk assessments done in the 4 sites, the interventions implemented by NSSA and to map the way forward including policy formulation for OSH in the informal sector.

The targeted stakeholders include the Ministry of Public Service Labour and Social Welfare, Ministry of Women Affairs, Community, Small and Medium Enterprises, local councils, organised labour, EMCOZ, and informal economy representatives.

We are therefore requesting the City Council to nominate one person to represent the council at the meeting. The nominated candidate can contact Mr L. Maoche on maochel@nssa.org.zw or 0773896905 for further details including travelling arrangements.”

The organisers would cover travel costs, accommodation and meals.

The matter was considered and it was-

RESOLVED TO RECOMMEND

- (1) That Mr S.M. Sithole S.R. No. 31106 participates in the abovementioned programme in Harare.
- (2) That Council pays incidental allowances and meals in transit only as appropriate, as other costs will be met by the organisers.
- (3) That special leave covering the period be granted.

(23) **CAPACITY BUILDING FOR THE INSTITUTIONALISATION OF GIS IN BULAWAYO CITY COUNCIL : LUPANE STATE UNIVERSITY**

The Director of Engineering Services reported (20th May, 2021) as follows on the abovementioned matter:

It was with no doubt that in the era we live in digital systems had become even more important than doing things the old way therefore might not be ignored. This has seen an uprise in the use of virtual platforms and digital platform systems that assisted not only in the management of data but extensively in analysis for decision making. It was in this view that the City of Bulawayo had not only introduced the use of Geographic Information Systems but had also nurtured the system and engaged in capacity building programs to promote its use for analysis, data capture, analysis and management.

On a yearly basis, the City of Bulawayo 's 15 staff members from different departments undergo a Post Graduate Diploma training in Geographic Information Systems with Lupane State University. The capacity building programme was usually in the evenings and weekends therefore it did not affect day to day work of the officers. In this year the following staff members had been selected by the various departments to attend the training programme which was scheduled to start as soon as the University was ready.

	Surname	Name	Department
1	Ndlovu	Francis	Town Planning
2	Ncube	Mbuso	Housing and Community Services
3	Ncube	Lungile	Town Planning
4	Mkandla	Lindiwe	Chamber Secretary
5	Funi	Macdonald	Engineering Services
6	Moyo	Nigel Z.	Engineering Services
7	Ndhlovu	Sibongile	Engineering Services
8	Ncube	Sikhumbuzo	Engineering Services
9	Sibanda	Vusisizwe J.	Financial Services
10	Matare	Isaac	Financial Services
11	Nleya	Ludas	Engineering Services
12	Nkiwane	Ndumiso	Financial Services
13	Nyathi	Saziso	Health Services
14	Ndlovu	Nkanyiso	Health Services
15	Maphosa	Sharon	Town Clerks

It was therefore recommended that:-

- a) Staff members be engaged on similar conditions as the previous groups
- b) Council to pay the tuition fees for all Officers selected
- c) This be done in line with the Conditions of Service, Chapter 12 clause 21(9)

The matter was considered and Councillor T. Ruzive sought clarity on the members. He however felt that the members should not be limited to 15. Almost everyone should attend the course. He also wanted to know how much it cost Council to send the staff members to do the course.

The Director of Engineering Services explained that this was the City's programme. During the last Council meeting the Geographical Information System section had been formerly created. There was need to capacitate all the departments. The lectures were usually conducted in the evenings. He confirmed that this was the third group of 15 staff members to be supported.

Thereafter it was-

RESOLVED TO RECOMMEND:

- (1) That staff members be engaged on similar conditions as the previous groups
- (2) That Council to pay the tuition fees for all officers selected
- (3) That this be done in line with the condition of service, Chapter 12 clause 21(9)

THE MINUTES OF THE MEETING ARE LAID UPON TABLE

ANNEXURE 'F'

**REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD
IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON MONDAY, 24TH MAY,
2021 AT 12.00 NOON**

.....

PRESENT:

Councillor	T	Ruzive (Chairperson)
His Worship the Mayor (Councillor S. Mguni)		
Councillor	Mlandu	Ncube (Deputy Mayor)
	“ F.	Javangwe
	“ P.	Moyo
	“ S.	Sibanda

ALSO:

**The Chamber Secretary
The Assistant Financial Director
The Director of Engineering Services
The Director of Health Services
The City Valuer and Estates Officer
The Assistant Director of Housing and Community Services**

ON LEAVE:-

Councillor	M.	Dube (Deputy Chairperson)
	“ S.	Chigora
	“ F.	Mhaka

(1) **PRESALE INDUSTRIAL STANDS KELVIN EAST AREA.**

The Town Clerk reported (21st May, 2021) that Council in 2012 started the concept of presale of stands (industrial and residential), wherein the potential beneficiaries of the stands were required to pay upfront the total cost of servicing the stands.

The rationale of a presale scheme was that Council was operating on a shoe string budget and did not have enough resources to timely service the stands, consultation with the potential beneficiaries had revealed that most beneficiaries were willing to support Council by making upfront payments towards the servicing of their stands and worldwide the presale scheme was being used by Local Authorities and Governments to mobilise resources for servicing for development.

In view of the increased demand for serviced industrial stands and financial constraints faced by the Council, the Department of Town Planning had availed 18 Stands in Kelvin East area to be considered under the presale scheme. Attached was the layout plan drawings number TPB 873.

The Engineering Services Department had estimated the cost of servicing the Kelvin East stands to **US\$576 644.35**, as shown in the table below:-

	Description	Total Costs US\$
1.	Water reticulation	43, 254.84
2.	Sewer reticulation	114, 598.59
3.	20 Meter Road Section	299, 982.50
4.	10% Contingency	45, 783.59
5.	14.5% VAT	73, 024.83
Total		576, 644.35

Furthermore, the Town Planning fees were **US\$900**, survey fees **US\$6,791** and the intrinsic value of the land was **US\$121, 300**. The total cost of servicing the land was thus estimated at **US\$705, 635**.

In consultation with the Engineering Services Department, the servicing of the proposed Kelvin East stands would be done internal.

The matter was considered and the Chairperson (Councillor T. Ruzive) enquired whether Council had the capacity to service the stands.

In response the Director of Engineering Services explained that servicing of stands depended on the payment by beneficiaries.

The Chamber Secretary advised that the report had been submitted to the Committee to decide whether the stands be disposed under the presell scheme or not. However she said the normal allocating procedure would be followed.

RESOLVED TO RECOMMEND:

1. That the proposed 18 Kelvin East stands be disposed under the pre-sale scheme at a total selling price of **US\$706, 660** and the breakdown price for each stand is shown in the attached schedule.
2. That the servicing costs (road, water and sewerage reticulation) be deposited on a special account and utilised in servicing the area.
3. That the Town Planning fees, survey fees and the intrinsic cost of the land be deposited on a separate account, in order to capacitate the respective votes; and
4. That servicing of the Kelvin East be done internal by the Engineering Services Department.

(2) **APPLICATION TO PURCHASE INDUSTRIAL STAND 19 792 WESTONDALE: GRADE 1 (PVT) LTD.**

The Town Clerk reported (24th May, 2021) that this issue had been considered by the Finance and Development Committee on 27th October 2020 and had been recommended for approval by Council. However, the report had been withdrawn by the Chairperson for the reason that there had been representation by another applicant that he had applied for the same stand.

In order to avoid double allocation, the item had been withdrawn for further investigation. The issue had been resolved because the stand in question was a newly created one, which was first allocated to Member Foods (Pvt) Limited who wanted a bigger stand for their fleet of commercial vehicles, no one had applied and allocated the stand.

In this regard, the recommendation of Finance and Development Committee of 27th October 2020 should stand and be brought before Council for consideration.



Minutes of the meeting had been attached.

RESOLVED TO RECOMMEND:

The Stand 19 792 Westondale, in extent 3373 square metres be sold to Grade 1 (Pvt) Ltd , at a selling price of **US\$ 11 300** excluding 14.5% VAT or ZWL\$ equivalent subject to the foreign currency exchange auction rate.

(3) **INCOME PERFORMANCE**



The Financial Director submitted (19th May, 2021) the attached report relating to the Income Performance:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(4) **EXPENDITURE FOR THE MONTH OF APRIL 2021**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned matter:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(5) **MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN APRIL 2021**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned matter:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(6) **CAPITAL EXPENDITURE PER DEPARTMENT**



The Financial Directorsubmitted (19thMay, 2021) the attached report relating to Capital Expenditure.

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(7) **CASH MANAGEMENT**



The Financial Directorsubmitted (19th May, 2021) the attached report relating to Cash Management.

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(8) **CITY FINANCIAL HEALTH INFORMATION**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned matter:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(9) **SERVICE DEBTORS TO THE CITY**



The Financial Directorsubmitted (19th May, 2021) the attached report relating to the abovementioned:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(10) **CONSUMER DEBTORS MOVEMENT PER WARD FOR THE PERIOD ENDING 30TH APRIL, 2021**



The Financial Directorsubmitted (19th May, 2021) the attached report relating to the abovementioned matter:-

The matter was considered and the Chairperson (Councillor T.Ruzive) sought clarification on the amount Council owed Zesa in terms of electricity consumption charges. He further enquired on the measures taken by Council with regard to the debt.

In response the Chamber Secretary advised that Zesa had sued Council over its electricity consumption debt. Council had made a counter claim and the matter was still pending at the courts. Negotiations with Zesa had been stalled due to Covid-19 and also court processes had been put on hold.

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted

(11) **CREDITORS**



The Financial Directorsubmitted (19thMay, 2021) the attached report relating to Creditors:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted.

(12) **OVERTIME INCURRED BY DEPARTMENTS**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned report:-

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted.

(13) **VALUES OF VACATION LEAVE DAYS**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned report:-

RESOLVED TO RECOMMEND

That the abovementioned report the received and noted.

(14) **3% WARD RETENTION INCOME AND EXPENDITURE AS AT 30TH APRIL 2021**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned report:-

The matter was considered and Councillor S. Sibanda sought clarification on wards that did not pay the full billed amount. In the view wards should only be allowed to retain funds as they paid the full bills.

In response the Director of Engineering Service confirmed that the 3% retention fund was not enough to provide adequate service delivery. Some projects could not be completed as funds had ran out. There was need to revisit the costs of some projects.

The Chamber Secretary advised that the concept of ward retention was to make residents realise that there was a relationship between what they paid and what they received in the form of service delivery. There was need to encourage residents to pay their rates in order to receive quality service delivery and increase the amounts retained by the ward for projects of their choice.

RESOLVED TO RECOMMEND:

That the abovementioned report the received and noted.

(15) **STATUS OF WARD RETENTION PROJECTS**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned report:-

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(16) **DEVOLUTION FUND REPORT**



The Financial Director submitted (19th May, 2021) the attached report relating to the abovementioned report:-

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(17) **PROPOSED REVIEW OF ALLOWANCE FOR COMMUNITY SWEEPING GROUPS**

The Director of Health Services reported (21st March, 2021) that the Department currently had 29 community groups providing street sweepings services in the city and were being paid at a rate of \$1268/person/month. This figure had been eroded by inflation and there was need for it to be revised upwards

Council employees' salaries had been reviewed in January 2021 and the Community Sweeping Groups allowances were yet to be reviewed. Currently, a Grade 1 Notch 1 employee earned \$4 775/month and it was proper that any increment to the community sweeping groups allowance be backdated to 1st February 2021 which was the effective date when Council employees' salaries were increased from.

Furthermore, to avoid delays in review of community sweeping groups allowance it was prudent that the allowance be tied to the basic salary of a Council Grade 1 Notch 1 employee so that the allowances would be effected automatically every time the salary of the Grade 1 employee was reviewed.

The matter was considered and Councillor P.Moyo noted with concern that there was delay in payment of salaries to community groups.

The Chairperson (Councillor T Ruzive) said that the increase was justified because the current salaries had been eroded by inflation.

The Chamber Secretary confirmed that the conclusion on the review had been delayed. She advised that groups could be paid using the old rate and backdated after the Council decision (2nd June 2021). The other option was to pay the groups after the Council decision.

The Committee agreed that it was ideal to wait for a Council decision before any payments as Council was scheduled for the following week.

Thereafter it was –

RESOLVED TO RECOMMEND

- (i) That Community Sweeping Groups allowance be increased from \$1268.00 to \$4775.00 per member per month with effect from 1 February 2021.
- (ii) That the rate of community sweeping groups be automatically increased and maintained at the level of Council's Grade 1 Notch 1 employee basic salary upon any future adjustments.

(18) RATIFICATION OF NEW RATES FOR THE COMMUNITY GROUPS, GRASS CUTTING (PARKS) – CONTRACT HCS/1/2021

The Director of Housing and Community Service reported (19th May, 2021) that the Department ran a seasonal work contract program whereby Groups from the Community were offered short term contracts to carry out maintenance work of grass cutting and bush clearing along roads and open spaces. Interested groups were usually invited through Ward Councillors on an “as and when required basis.” The concept of community groups was initially adopted as a measure to supplement labour shortages in Council as well as to benefit the less privileged members of the Community. The concept of Community Groups had been running for the past five (5) years in the 29 wards of the city. A group was made up of 10 people and 290 people were engaged. The payments for the Groups are based on the measured completed works. The current rates of ZWL\$0, 20 per group for the above stated activities/ tasks had been used since March 2020 as per Council Resolution of 1st April 2020. The rates had always been reviewed continuously in line with the current economic situation.

Principal Conditions



The detailed contract terms were attached as Annexure B. However, the principal conditions were summarized below as follows:

- Groups would provide their own tools and protective clothing.
- Groups would work for 5 working days a week.
- They would be paid in line with the tasks measured covered in each month.
- The groups would work in their respective wards unless and until when required to move out of their wards.
- Allowance would be paid every month when the task covered had been assessed by the Council Supervisor.
- Council would not be accountable to funds sharing after the monies had been deposited to groups account.
- Any misappropriation of funds needed to be reported to the ZRP.
- The new proposed rate had been aligned to the current cost of living.

Justification of Costs

The current economic environment prevailing in the country had resulted in the price increase of the basic goods and commodities in the market. The Zimbabwean Dollar was continuing to lose value against other currencies regionally and internationally. This had therefore made it imperative to review the rates for the community based programs. Therefore the department would have to review the rates as necessary to cover the cost of living and livelihoods of the engaged groups.

The proposed costs



The Financial Director had calculated the rate per square meter (m²) of \$0.15 to be used in paying grass cutting teams in the Wards as per attached calculation schedule, Annexure A. The Town Clerk then authorized the Department to engage the community groups based on the calculated rate. The community groups were consulted on the new rate which they agreed on. As such, they began work on 22nd March, 2021. The group's contracts were expected to take two months, to end of June 2021.

Conclusion

The Department proposed that the Council ratifies a review of rates from ZWL0.20c per group of ten to ZWL1, 50 per group as calculated by the Financial Director. This was in line with the prevailing economic environment. As an example a group would be paid ZWL\$15 000 to cut 1 hectare.

The matter was considered and Councillor F. Javangwe commended the work done by community groups. He supported the review of rates citing that it would put confidence in the groups.

Councillor P. Moyo said that community groups had lost faith in the system because of delayed payments. They had complained about the way their work was measured and also lack of supervision.

In response the Assistant Director of Housing and Community Service noted the concerns raised. However he confirmed that supervisors were on the ground to supervise the progress of work.

The Chamber Secretary advised that in order to improve the contract management there was need to explain what was entailed in the job before commencement of work. She further advised that all the queries should be directed to the department concerned to be addressed.

RESOLVED TO RECOMMEND:

- (i) That Council approves the new charged rate to cushion individual incomes and improve their allowances.
- (ii) That Council's ratifies the rate of ZWL \$1. 50 per group of ten as detailed in the report.
- (iii) That the review of rates is with effect from March 2021.

(19) **APPOINTMENT OF SIGNATORIES FOR THE COMMUNITY SERVICES WELFARE FUND**

The Director of Housing and Community Service reported (19th May, 2021) that the Community Services Welfare Fund (CSWF) was started in the Community Services Branch in the 1960s. The main objective of the fund is to assist vulnerable families to meet emergency, pressing needs and as such it was not meant to be a permanent source of welfare assistance to the beneficiaries. The fund was currently used to assist vulnerable primary school pupils with fees.

Generation of Revenue

CSWF generated its revenue from proceeds realised from canteens located in Council's beer gardens. The fund administered seven canteens namely Masina (Luveve), Masilela (Gwabalanda), MaMkwananzi (Lobengula), Happy Valley (Nguboyenja), Hlanganani (Tshabalala), Nketa 8 (Nketa 8) and Phekiwe (Nkulumane). These canteens provided grocery items so that members of the public accessed them in their locality. The Section also ran two kiosks at Babourfields stadium which were active during match days. This helped to create employment to vulnerable women from the community by giving them opportunity to work and earn a livelihood.

Enrolment of Beneficiaries and Payment of School Fees

Prospective beneficiaries were assessed by respective Social Workers in the city and eligible ones were registered and recommended for assistance. Social Workers select beneficiaries in liaison with school authorities and school fees was paid direct to the schools where fund's beneficiaries learnt. During the past term, the fund assisted twenty-five (25) pupils and a total of ZWL 11,981 was paid as fees for the children.

Canteen Attendants

The Canteen Attendants were responsible for sales and they worked under the instructions of their supervisor and the Senior Clerical Assistant who were responsible for orders and deliveries to sites. All stock upon delivery was documented by Canteen Attendants into daily stock record sheets for resale to the members of the public. Sales were recorded daily in the sales record book. The Canteen Supervisor and Senior Clerical Assistant made weekly visits to monitor proceeding in the canteens.

Reporting Structure of the Fund

In terms of the fund's constitution the reporting structure was as follows:-

“There is a board which comprises of the Chairperson, Assistant Director Community Services, Deputy Chairperson, Senior Community Services Officer, Treasurer, Social Worker (Eastern), Secretary, Social Work Assistant and two (2) Committee Members (Senior Administrative Officer and Social Worker)”.

Appointment of Signatories

The Community Services Welfare fund's finances had to be managed from a bank account and there was need to open one for that purpose and nominate signatories who would be responsible for managing the account.

RESOLVED TO RECOMMEND:

- (i) That Council approves the nomination of four (4) signatories for the account. Any two of the signatories will sign at any given time.
- (ii) That the members to be approved are Mrs Thumamina Kumalo (SR Number 90906) - The Assistant Director Housing and Community Services (CS), Mr Victor Dube (SR Number 98196) - Senior Administrative Officer for the Department, Mrs SifisoDube (SR Number 90925) – Social Worker (Eastern Areas) Ms NokuthabaNdlovu (SR Number 90943)- Social Work Assistant.

(20) UPDATE ON VOCATIONAL TRAINING, HOMECRAFT, CO-OPERATIVES AND SOCIAL SERVICES SECTIONS ACTIVITIES.



The Director of Housing and Community Services had submitted (6th May, 2021) to the Health Housing Education Committee (11th May, 2021) the attached report relating to the abovementioned matter:-

RESOLVED TO RECOMMEND

That the recommendation of the Health Housing Education Committee be adopted.

(21) UPDATE ON BULAWAYO HOME INDUSTRIES ACTIVITIES FOR THE MONTH OF APRIL 2021.

The Director of Housing and Community Services had reported (5th May, 2021) to the Health Housing Education Committee (11th May, 2021) as follows on the abovementioned matter:-

a) Introduction

The Bulawayo Home Industries Centre continued with its handcraft training and production. The major activities for the month were training, craft production, packaging, quality control and dispatching completed orders to customers. The handcrafts that were produced during the month included gourd baskets and lampshades. The production took place at the main Mzilikazi centre (Ward 8) and in Housing Offices as craft production was decentralized to most residential areas in order to reach out to as many producers as possible.

b) **Recruitment of Additional Craft Producers**

As the demand for craft products continued to soar, additional Craft Producers were trained in Lobengula (Ward 14) in order to meet the demand. The Craft Producers were identified, assessed and recommended by Social Workers for training based on their socio-economic situation and trainability since craft production's objectives was to empower the less privileged. A total of sixteen (16) women were trained in making products such as table mats and carpets using *ibhuma* grass. The training was a week long and those who were trained had started craft production under supervision in order to maintain expected craft production standards and specifications so as to meet market expectations.

c) **Orders Received**

During the month under review orders worth ZWL 327,894 and US\$ 507 were received from local and overseas buyers respectively. The orders were already being worked on and would be completed in a month's time. The table showed orders received in the month of April 2021.

Table Showing Type of Orders Received and Amount Invoiced.

No.	Order	Country	Amount (ZWL)	Amount (US\$)
1	Collaborative Craft Projects	Local	241,384	-
2	Melanie Duckworth	Local	51,062	-
3	DiptiParmar	USA	-	227
4	Mr M Nkomo	Germany	-	280
5	Mr Mpala	Local	35 448	-
	Total		327,894	507

RESOLVED TO RECOMMEND:

That the recommendation of the Health Housing Education Committee be adopted.

(22) **UPDATE REPORT AND REQUEST TO REPOSSESS NON COMPLIANT STANDS PUMULA SOUTH STANDS.**

The Director of Housing and Community Services had reported (5th May, 2021) to the Health Housing Education Committee (11th May, 2021) that Council (3rd January, 2018) had resolved to allocate 191 residential stands on a pre-sale scheme. The stands were not yet serviced. Some beneficiaries had cleared their outstanding balances. The offer letters had since lapsed. 166 beneficiaries had managed to clear their balances within stipulated time frame. The total number of stands was 25.

The following beneficiaries had not cleared their outstanding balances as tabulated below:-

STAND NO.	NAME OF BENEFICIARIES	STAND PRICE IN US\$	OUTSTANDING BALANCE	DATE OF OFFER	REMARKS DATE OFFER LAPSED
25374	NhlanhlaNgwenya	US\$7 790	US\$3 50.50	25/09/18	30/03/20
25376	NoliaMabhena	US\$6 300	US\$11 60	28/09/18	30/03/20
25384	Donald Mupande	US\$6 300	US\$2455	02/10/18	31/04/20
25385	Johnand Ivy Nadebe	US\$6 300	US\$4549.78	25/09/18	30/03/20
25395	NtombiyelangaNgwenya	US\$6 750	US\$3570	25/09/18	30/03/20
25396	ShuvaiP.Makangawa	US\$5 850	US\$700	19/11/18	30/05/20
25397	SikhumbuzoMarire	US\$5 850	US\$877	21/11/18	30/05/20
25401	SibongileSibanda	US\$5 850	US\$4165	19/11/18	30/05/20
25403	Meeting Dube	US\$5 850	US\$3 350	20/11/18	30/05/20
25404	Edwin Ngwenya	US\$5 850	US\$880	14/11/18	30/05/20
25405	CoverranNtini	US\$5 850	US\$876.50	16/10/18	30/04/20
25406	Walter Siziba	US\$5 850	US\$362	16/11/18	30/05/20
25407	Julia Alford	US\$5 850	US\$3122.50	13/11/18	30/05/20
25409	ChrishardSayi	US\$7 560	US\$1200	25/09/18	30/03/20
25410	Liberty Ncube	US\$6 570	US\$985		
25418	Roy Mtombeni	US\$5 400	US\$1 020	26/09/18	30/03/20
25422	DuduzileDube	US\$5 400	US\$150	01/10/18	30/04/20
25423	MedelineNdlovu	US\$5 400	US\$110	01/10/18	30/04/20
25430	Maria Sibanda	US\$5 400	US\$6 210	25/01/19	30/07/20
25432	Margaret Ndlovu	US\$5 400	US\$800	26/09/18	30/03/20
25434	MthabisiMkhize	US\$6 050	US\$1 150	28/09/18	30/03/20
25436	Peggy Mlauzi	US\$7 900	US\$1 189	25/09/18	30/03/02
25438	SithenjisiweMlotshwa	US\$7 420	US\$1 139	25/09/18	30/03/20
25440	Douglas Kabale	US\$5 850	US\$490	13/11/18	30/05/20
25442	SanangurayiMuguravase	US\$5 850	US\$ 877.50	13/11/18	30/05/20

The stands were charged in US currency. Monies charged were targeted for servicing the stands. In view of the above, the department wished to repossess the stands and offer them to other beneficiaries on the Council Waiting List.

The department had circulated the non-compliance report to other departments who had respond as follows:-

The Chamber Secretary had no objection to the proposed repossession of the stands that were not fully paid up.

The Town Planning department had no objection and recommended the following:-

- All those beneficiaries owing less than US\$1 000 be given 6months to clear their balances, and
- The remainder of the stands be repossessed.

The Human Capital Department had no objection to the proposed repossession of the stands that were not fully paid up

The Committee considered the matter and Councillor F. Msipha supported the recommendation. Those residents who would have failed to clear outstanding balances at the end of 6 months period would have their stands reposessed. As such there was need to monitor and repossess at the end of six months.

Councillor J. Ndlovu concurred citing that 166 residents had fully paid for their stands and were being delayed by 25 residents who were still owing. Harrisvale project had similar challenges too.

Alderman M. Lubimbi urged residents who purchased stands through the pre-sale scheme to fully pay. Councillors should also encourage those with stands elsewhere to fully pay for their stands. She also enquired if those who had completed their payments could be allowed to commence building.

In response the Chamber Secretary explained that Pre-sale Scheme needed the cooperation of everyone on the scheme. The outstanding payments were delaying the servicing of the area. Construction could not commence before servicing was completed.

The Health Housing and Education Committee had recommended to this Committee that:-

1. All beneficiaries be given a further 6 months to clear the outstanding balances, failure of which the stands be reposessed.
2. The reposessed stands be allocated to people in the waiting list in the usual manner as per Council Policy.

RESOLVED TO RECOMMEND:

That the recommendation of the Health Housing and Education Committee be adopted.

(23) APPLICATION TO LEASE LAND FOR Z.R.P POLICE POST ON PORTION OF BUS TERMINUS IN LUVEVE 1 TOWNSHIP: PROPOSED STAND 10362 LUVEVE TOWNSHIP: TPA9753: AREA = 200M²: GWABALANDA RESIDENTS ASSOCIATION

The Acting Director of Town Planning reported (13th May, 2021) to the Town Lands and Planning Committee (18th May, 2021) that an application had been received from S.M Ndlovu of Gwabalanda Residents Association for land to establish a police base on portion of bus terminus in Luveve 1 Township. The stand was as depicted on TPA 9753 and measured approximately 200 m² in extent. The proposed stand shall be called Stand 10362 Luveve Township.



The stand was located at a Bus Terminus near the shopping centre in Luveve 1 Township popularly known as Ko J. Themba. The proposed police base was included in Ward 16 plan which was drawn up by the community-based planning committee and subsequently approved by the residents at a meeting that was convened by the late Alderman Israel Mabaleka. The Z.R.P - Luveve Station Chief Inspector was in support of the residents' efforts to construct a police base and had since provided them with a standard police plan.

The proposal had been circulated to the relevant municipal department and other service organizations for comments and no adverse comments were received. The following comments should be noted:-

- a) The stand shall be used for no other purposes save that of a police base.
- b) Non-Title survey cost US\$115 or equivalent ZWL at the prevailing bank rate.
- c) ZESA's general servitude covering the property shall be observed.
- d) All developments on the stand to be in accordance with approved plans and relevant Council by-laws.
- e) The initial period of the lease shall be 5 years subject to review at the pleasure of Council.
- f) The City Valuer's recommended monthly rental was US\$20 or ZWL\$ equivalent subject to review at the pleasure of Council.

The Town Lands and Planning Committee had recommended to this Committee that :-

- (i) Stand 10362 Luveve Township as depicted on TPA9753 and measuring 200m² in extent be leased to Gwabalanda Residents Association for the purpose of establishing a Police Base at the City Valuer's recommended initial monthly rental of US\$20 or ZWL\$ equivalent subject to review at the pleasure of Council.
- (ii) The lease to be for an initial period of 5 years.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(24) **MINUTES OF THE SUB-COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT: MEETING HELD ON 13TH MAY 2021.**



The attached minutes of Sub-Committee on Allocation of Stands and Premises for Development were submitted

It was-

RESOLVED TO RECOMMEND:

That the minutes of the Sub-Committee on Allocation of Stands and Premises for Development be received and the various recommendations contained there be adopted with the exception of the undermentioned item which be dealt as follows:-

Allocation Of Proposed Urban Agricultural Plots On The Remaining Portion Of Dunstal Farm Subdivision A: Proposed Lots 24, 64, 77 To 159 Dunstal Suba (Phase 2): TPC 419/2 –Item 42

(Councillor S. Sibanda recused himself from the meeting)

(Mrs Sipiwe Ndlovu – (Senior Committee Officer) and Mrs Sitembizwe Ndlovu– (Committee Officer) who were taking minutes of the meeting recused themselves during consideration of the abovementioned item.)

The matter was considered and Councillor F. Javangwe felt that the renewal period of leases should be extended from 25 years to 40 years.

In response the Chamber Secretary advised that 25 years was considered to balance need for future developments. She further advised that it would be ideal to review the lease period in the event that they was no immediate need at the end of the 25 year period than to be tied up for 40 years.

RESOLVED TO RECOMMEND:

- (i) That the 85 Urban agricultural plots on the remaining portion of Dunstal farm Subdivision A Lots numbers 24, 64, 77 to 159 of Dunstal Sub A (Phase 2) be leased to beneficiaries selected by the Interdepartmental Committee as listed In the attached **Annexure B as per quota system detailed in Council of 5th** August 2020.
- (ii) That the recommended monthly rentals per plot shall be as detailed in '**Annexure B**' and the same being subject to a periodic review at the pleasure of Council.
- (iii) That the leases shall be in terms of Section 152 (2) of the Urban Councils' Act, Chapter 29:15 and subject to compliance with all regulations applicable.
- (iv) That the leases shall be for an initial period of 25 years subject to review.
- (v) That all outstanding arrears owed to Council by the recipients on existing BCC rates accounts shall be cleared prior to signing the Agreement of Lease as per Council credit policy.
- (vi) That internal stakeholders (Council employees) to sign stop order accounts for the payment of the monthly rentals.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.