



CITY OF



BULAWAYO

MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND THIRTY FIFTH MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 4TH MARCH, 2020 AT 4.30 P.M IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

S. ZHOU

28th February, 2020

CHAMBER SECRETARY

Our Bulawayo Our Water, Our Water our Bulawayo



CITY OF BULAWAYO

**MEETING OF THE CITY COUNCIL:
WEDNESDAY 4TH MARCH, 2020 AT 4:30PM**

A G E N D A

(1) CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 5TH FEBRUARY, 2020

***** Attached ANNEXURE 'A'**

(2) REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE: MEETING HELD ON THE 4TH FEBRUARY, 2020

***** Attached ANNEXURE 'B'**

(3) REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 11TH FEBRUARY, 2020

***** Attached ANNEXURE 'C'**

(4) REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 17TH FEBRUARY, 2020

***** Attached ANNEXURE 'D'**

(5) REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 18TH FEBRUARY, 2020

***** Attached ANNEXURE 'E'**

(6) REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE : 24TH FEBRUARY, 2020

***** Attached ANNEXURE 'F'**

(7) APPLICATIONS FOR LEAVE OF ABSENCE

ANNEXURE 'A'

MINUTES:
NO. 3334

A
2020

MINUTES OF THE THREE THOUSAND THREE HUNDRED AND THIRTY FOURTH MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 5TH JANUARY, 2020 AT 4.30 P.M.

PRESENT:

	His Worship the Mayor (Councillor S. Mguni)
Alderman	S. Khumalo
“	E. Rafomoyo
“	M. Lubimbi
“	C. Zana
Councillor	A. Batirai
“	S. Chigora
“	M.V. Chunga
“	M. Dube
“	F. Javangwe
“	R.D. Jele
“	D. Mabuto
“	T. Maposa
“	F. Mhaka
“	L. Mlilo
“	P. Moyo
“	S. Moyo
“	F. Msipha
“	R. Mudara
“	K. Mujuru
“	Mlandu Ncube
“	Mildred Ncube
“	C. Mlalazi

ALSO:

The Town Clerk
The Acting Chamber Secretary
The Deputy Director of Engineering Services (Town planning)
The Financial Director
The Director of Health Services
The Acting Human Capital Director
The Director of Housing and Community Services

B

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OPENING REMARKS

His Worship the Mayor (Councillor S. Mguni) welcomed everybody to the meeting. A significant amount of rainfall had been received and the dams were now at 34%. He encouraged residents to continue using water sparingly.

NOTED

(1) **MINUTES:**

RESOLVED:

That the minutes of the Ordinary Council meeting held on the 8th of January 2020 be taken as read and signed.

(2) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 14TH JANUARY, 2020**

RESOLVED:

That the report of the Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Cleansing Services -Item 2**

Councillor M. Dube applauded the Committee for a job well done in the collection of refuse. He also noted that there were some areas which had remained uncollected due to a number of challenges. Residents should be educated to collect back their refuse bags and keep them safer for the next collection.

Councillor Mlandu Ncube concurred. Refuse collection in the city had generally improved. A lot of refuse was being managed accordingly. Relevant by-laws should be enforced regarding the selling of grilled maize. This was posing danger to public buildings, motorists and pedestrians.

C

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Councillor P. Moyo was concerned about community truckers who refused to collect diapers. Was there a Council policy that restricted the collection of diapers?

Councillor A. Batarai felt that workers welfare especially health personnel should be improved in order to retain staff.

Councillor L. Mlilo explained that Council collected all types of refuse. Residents were encouraged to properly dispose of diapers.

RESOLVED:

That the recommendation of the Health, Housing and Education Committee be adopted.

(b) Cemeteries:December 2019

Councillor F. Mhaka observed that burial land was fast running out. He applauded residents that were now using this facility. More residents should be encouraged. The city had now established 5 crematoriums. He proposed free cremation to all the residents willing to utilise this facility.

Councillor S. Chigora did not support free cremations. The service had overhead costs which should be charged accordingly. Only an incentive should be introduced. Residents should be encouraged to consider cremation. This would save land. The current statistics on cremation was very low.

Councillor A. Batirai did not support cremation. Council should look for more land to provide grave service delivery.

Councillor D. Mabutho noted that devolution was limiting the cities expansion. If the city expanded, more land would be acquired for burial. The current situation was difficult for residents to bury their relatives in rural areas. Cremation was not supported in the African culture. Cremation campaigns should be done.

Councillor Mlandu Ncube observed that the report was only giving statistics of monthly burials and cremations. Burial costs in the city should be reviewed to discourage burials in the city. This would save the fast running out space for burial. More information should be given to residents regarding cremations.

D

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Alderman C. Zana concurred. Land for burial was fast running out. Cremations would save land. Residents needed to be educated on cremation. He did not support free cremations for the residents. Cremation had costs involved.

Alderman S. Khumalo's view was that a detailed report should be submitted regarding cremations.

Councillor L. Mlilo explained that it was not prudent for Council to increase burial fees. Grave service delivery should be affordable to everyone.

RESOLVED:

That the recommendation of the
Health, Housing and Education
Committee be adopted.

(c) **Health Promotion :December 2019 -Item 6**

Alderman C. Zana was concerned about the Corona virus which was spreading very fast in countries of the Asian continent. He wanted to know if the city was prepared in the event of the Corona virus outbreak. A number of residents travelled throughout the world including the Asian continent.

Councillor M. V Chunga noted the increase in the uptake in the distribution of female condoms. Such statistics revealed that women were now empowered regarding sexual issues.

RESOLVED:

That the recommendation of the
Health, Housing and Education
Committee be adopted.

(d) **Clinic activities - Item 7**

Councillor F. Javangwe observed that Council Clinics were faced with staffing challenges and shortages of equipment and materials. No significant improvements had been done in this service delivery. More equipment and materials should be acquired.

E

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Councillor P. Moyo felt that clinic grounds should be smart and cleaned all the times. Overgrown grass and bushes should be trimmed.

RESOLVED:

That the recommendation of the Health,
Housing and Education Committee be adopted.

(e) **Donations received by the department:20litres Diesel Coupon –Item 11**

Councillor Mlandu Ncube noted with appreciation the fuel donation. Residents should be encouraged to donate to Council.

RESOLVED:

That the recommendation of the Health,
Housing and Education Committee be adopted

(f) **2018 Grade Seven (7) Results for Council Schools -Item 13**

Councillor A. Batirai congratulated Mganwini and Mawaba Primary Schools for successfully hosting the Secretary Merit Award in 2017 and 2018. The awards were a clear testimony of hard work and dedication by Council to education.

RESOLVED:

That the recommendation of Health,
Housing and Education Committee be adopted.

(g) **REPORT ON PAYMENT OF FEES 3RD TERM 2019 (Item14)**

Councillor A Batirai felt that Council should invest more on education. More schools should be built from profits realised from Council business ventures. He proposed that 20% of Council budget should be allocated to provision of education as it was a basic right to all children.

F

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Councillor Mlandu Ncube noted that the city had the best schools in the country. Council was investing in education and service delivery had been prioritised. Education and sports should be prioritised.

Alderman S. Khumalo commended Council schools for the good results. Council had one secondary school Senzangakhona which needed lot of assistance. Residents should be encouraged to pay school fees for their children. Council had constructed schools and Central Government had provided teaching staff.

RESOLVED:

That the recommendation of the Health,
Housing and Education Committee be adopted

(3) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE:MEETING HELD ON THE 21ST OF JANAUARY 2020**

RESOLVED:

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the underwent item which be dealt with as follows:-

(a) **Minutes of the Street Naming Sub-Committee:Meeting held on the 15th January 2020**

Councillor Mlandu Ncube commended the committee for a job well done in adopting the new street names. There was need to cover other institutions and streets that had not been renamed. A day should be set aside to change names on all the listed institutions and roads.

Alderman S. Khumalo concurred. He proposed and was seconded that Stanley Square be renamed Liberation Legacy Square and the hall to remain as Stanley Hall.

G

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RESOLVED

That the report of the Town Lands and Planning Committee be adopted and Stanley Square be renamed Liberation Legacy Square whilst the hall remains as Stanley Hall

(4) **REPORT OF THE GENERAL PURPOSES COMMITTEE:MEETING HELD ON 27TH JANUARY 2020**

RESOLVED:

That the recommendation of the General Purposes Committee together with reports on :-

- (a) Acting Appointments in Excess of 6 months: Health Services Department.
- (b) Post Entry Study Scheme: Bachelor of Arts degree in Nursing Science: University of South Africa: Phanankosi Ndlovu: SR.No 22309: Health Services Department,
- (c) Appointment to serve in the Board of Governance Hope for a Child in Christ-Edson Nyathi (SR. No11382) – Acting Senior Administrative Officer – Health Services Department,
- (d) Outcome of Conciliation Hearing at the Ministry of Public Service Labour, and Social Welfare: Mr Caleb Sengu (SR No: 11157): Accounting Assistant II Financial Services Department vs BCC.
- (e) Acting Appointments in Excess of six months Chamber Secretary's Department.
- (f) Proposed Human Capital Management Policies for Consideration and Adoption.
- (g) Authorised and Actual Establishment Comparison Summary Sheet as at 30 November and 31st December 2019

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- (h) Summary Report on General Staff loss and Injury on Duty for the month of December 2019
- (i) Request for accumulation of vacation Leave Days in Excess of the Stipulated Maximum: Staff Members in all seven Council Department,

(5) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON THE 28TH JANUARY 2020**

RESOLVED

That the report of the Finance and development Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Cashflow analysis –Receipt trend analysis (item3)**

Councillor D. Mabutho observed that the last 3 months of 2019 (October, November and December) had very low revenue income. Most residents did not pay their bills. Some residents had outstanding bills since 2013. Council needed revenue to provide service delivery. Some of the wards were performing very well. Residents were encouraged to make payment plans especially those who owed council.

RESOLVED

That the recommendation of the Finance and Development Committee be adopted.

(a) **Government indebtedness to the Council (Item 9)**

Councillor A. Batirai felt that Local Authorities should support Central Government. Currently Central Government had financial challenges. It would be prudent for Local Authorities to write off what the Central Government owed.

Councillor D. Mabutho did not support the writing off of the Central Government debt. He was of the view that Council should collect revenue from line ministries. Ministry of Home Affairs owed Council more than any other Ministry.

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Alderman C. Zana concurred. Ministry of Home Affairs owed a lot in terms of water bills. Most of Home Affairs Institutions had green gardens. Engagements should be made with the Ministry regarding water conservation.

Councillor S. Chigora did not support the writing off of Government debt. Council needed revenue to provide service delivery. The role of Council was to complement Government efforts. Previously Government paid per capita grant for every pupil in a Council School. Despite the prevailing challenges residents continued to pay their bills.

RESOLVED

That the recommendation of the
Finance and Development Committee be adopted

(c) **Ministries whose bill are not paid by the Ministry of Finance and Economic Development.**

Councillor A Batirai felt that the amount owed by Ministry of Education should be written off until the issues regarding the Basic Education Assistant module (BEAM) were sorted. The Ministry of Finance and Economic Development be engaged.

Councillor Mlandu Ncube, in response explained that Government Ministries enjoyed Council services and such services had to be paid for. Measures should be put in place to collect what was owed to Council.

RESOLVED

That the recommendation of the
Finance and Development
Committee be adopted

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(6) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE :MEETING HELD ON 29TH JANUARY 2020.**

RESOLVED

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) **Fire and Ambulance - Item 1**

Councillor S. Chigora noted that there was an increase in the number of fires in the city. Life and property was being destroyed. Residents believed that fire engines responded to calls without adequate water. There was need to have a clear explanation to this belief by residents. Most fire appliances carried 1850 litres of water. This water was used as first line fire fighting and it could be finished in 3 minutes time. While all this was happening another source of water would be connected. Currently a fire appliance was dispatched to a call with a water carrier. On average a water carrier carried between 5000litres to 10 000 litres. He discouraged the erection of speed humps in the city's major roads. Fire hydrants should be serviced. 3 lives were lost in a fire breakout at a residential property in Morningside. Council should consider having community plumbers who will repair vandalised fire hydrants. At least one community plumber per ward with a reasonable number of assistants.

RESOLVED

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.

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(b) Water deliveries using Bowers -Item 5

Councillor F. Javangwe noted that there were a lot of water deliveries done by water bowsers. Council installations should have boreholes. Was there any policy regarding drilling of boreholes in high density residential areas?

Councillor Mlandu Ncube felt that Council should establish more water augmentation sources, that is, more boreholes and duplication of the Insiza pipeline. There was need to improve pumping at Epping Forest. Some of the water activities could be funded from devolution funds.

RESOLVED

That the recommendation of the Environmental Management and Engineering Services Committee adopted.

(c) Traffic Control and Safety –Item 5

Councillor P. Moyo observed that there were very few road signs that have been erected during the previous month. Zebra crossing lines should be drawn along Masiyephambili Drive next to eMakhandeni Primary School.

Councillor R.D. Jele concurred. He mentioned that there were a lot of illegal signs in the city centre. Council should have a standard on advertising signs and the companies should regulate signage.

Councillor D. Mabutho explained that Council should look into signage and the relevant by-laws enforced.

RESOLVED

That the recommendation of the Environmental Management and Engineering Service Committee be adopted

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(d) **Sewage Section Report -Item 10**

Councillor S. Moyo observed that the number of overflowing sewers had increased in the high density areas. She enquired on the BWSSIP programme for sewerage rehabilitation. This programme would cover a wide area and would save Council funds. Currently resources were wasted in attending to sewer hot spots weekly.

Councillor A. Batirai concurred. Council operations had been affected by financial challenges. Devolution funds should be used on sewer and water provision.

Councillor Mlandu Ncube noted that BWSSIP was progressing very well. Most of the sewer hotspots had been attended to. Most of the sewer lines had been vandalised and residents should be encouraged to stop vandalising Council property, especially sewer lines.

RESOLVED

That the recommendation
of the Environmental Management
and Engineering Services Committee
be adopted.

(7) **APPLICATION FOR LEAVE OF ABSENCE**

RESOLVED

That the following applications
leave of absence be approved or
confirmed as appropriate.

Councillor A Batirai : 24th February to 27 February 2020 inclusive.

Councillor M. V. Chunga : 16th February 29th February 2020 inclusive.

RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE:
COUNCIL IN COMMITTEE

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(8) TELEVISION PROGRAMME CONCEPT

The Town Clerk reported (3rd February, 2020) that he had received the following Concept from (Hanell Investments) Dr Eugene Makaya an Engineer and Lecturer from the University of Science and Technology.

1.0 “Background

Zimbabwe like any other developing country is grappling with the effects of climate variability and obsolete water supply infrastructure. While in circumstances where the infrastructure is still pristine, its maintenance has resulted in unprecedented deterioration. Consequently, the amount of available water to communities has fallen short of the expected; a situation that has ripple effects transcending human health thresholds. Furthermore, women and children have been affected most as they spend valuable time out fetching water to an extent that many children have forgone classes and women income generation projects in search of water. In Zimbabwe, some cities have water losses reported to be in excess of 70%, a situation that has been scheduled to receive water one of view, water conservation is guaranteed.

It is against this background day a week. On the other hand, many Zimbabweans lack basic knowledge about water and water resources management both from the perspective of the water utility and the households. If consumers appreciate water from end user point that the programme Save Water, Save Zimbabwe has been initiated. Principally this programme was started as a campaign for water saving on 17 February 2019. Various media platforms were used and are being used to disseminate information about the need to save water. Due to increased demand for water saving strategies and request by advertisers to sponsor the program, it is desired that the program be fully unrolled. A better understanding of water resources management will be subsequently improve the livelihoods of many and public health is consequently enhanced.

We therefore request that we partner with ZBC TV to do the production (through provision of live producer, organise venue and facilities etc) while we do the content. Below is the synopsis of the content to be adopted. We envisage more content to be added as the program unrolls and as feedback is received from stakeholders.

1.1 Synopsis

Save Water Save Zimbabwe is a program that seeks to disseminate critical information about water and water conservation in Zimbabwe. This is because information about water and water conservation is least understood by many. The program seeks to bridge the information gap on water resources management by

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cascading the information right to the water end users. We seek co-production in which the presenter drives the program assisted by the content developer who is a water resource expert and in certain cases guest or two would make the panel depending on the subject under discussion.

A diversity of topics will be brought forward as we endeavour to unpack information that can help the audience better their lives through proper understanding and utilisation of water. Information disseminated will also help water utilities save water and find it easy to save an informed nation. The program would be presented in 30 minutes divided into 3 segments.

2.0 Objectives

The main objective of the program is to disseminate information about water quality, water supply and water conservation: towards improved human health.

The specific objectives of the program are to (i) educate viewers about the intricacies of water (ii) appreciate economic and efficient water use in order to conserve as much water as possible (iii) describe water treatment processes and explain possible options for communities (iv) analyse water law and how it impacts on water availability and use (v) assess water supply options available to different communities (vi) discuss climate change impacts on water availability.

3.0 Treatment

The production will be presenter driven with the presenter leading discussions. It is envisioned the 70% of all episodes will happen within a studio with 30% happening at selected venues, especially where demonstrations or case studies are paramount. Each show will have an average of three people: the presenter, content developer and /or an invited guest. The invited guest will be a subject matter expert whose main role is to reinforce case study information and experiences dealing with water. It is hoped that the guests will be drawn from local authorities, ZINWA, EMA, DDF, NGOs, University and Ministry of water among other institutions. The 30 minute program will be divided into three segments:

3.1 Segment 1

This is the introductory segment where the presenter opens the show by introducing the topic of the day, content developer and invited guest(s). In this segment the presenter probes the content developer and/or guest(s) to speak in detail on their understanding of the topic and in doing so defining key terms, issues or concepts. All the guests are given an opportunity to unpack the topic so that the audience understands fully. Segment can last about 8 minutes.

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3.2 Segment 2

This segment develops the topic by getting into details of the subject being discussed. It is here that the complex and non-trivial questions can be asked and discussed. Demonstrations and case studies can be done and explained in detail. The segment can last about 9 minutes.

3.3 Segment 3

This segment synthesises the discussions and is the moment when the presenter seeks clarifications on issues that they feel requires more clarity and issues of importance that can be takeaways for the audience. It is also here that the presenter wraps the discussion and the program; or draws the way forward or actions items. An SMS/WhatsApp platform can be used to receive questions and this segment can be used to answer consequential questions. The presenter refers to the feedback handles so that there is discourse. The segment can last about 8 minutes.

4.0 Production Requirements

Production equipment and editing services, production venue, Content (already available from content developer), Case study venues, content developer (already available) and a guest (in certain circumstances).

5.0 History of concept developer

The concept developer is an expert in water resources management, holder of a doctoral degree in water engineering majoring in water loss management from the University of Kassel-Germany. He is an academic with 22 years' teaching, and research and consultancy experience in water and environment. He has been on radio and television campaigning for water conservation and has written widely. Dr Makaya has developed content for publications in Botswana and Malawi. He has more than 30 publications in referred journals and has written numerous newspaper articles on water resources management. Dr Makaya has done numerous consultancies in the region and in Europe on water relations. He is a widely sought after speaker on water resources management. Dr Makaya lectures at the National University of Science and Technology, department of Civil and Water Engineering, teaching water related courses.

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6.0 Proposed topics

6.1 Water Education

1. How is Municipal water treated?
2. Water education in Zimbabwe: Where do we start
3. Water conversation in the house holds: roles and responsibilities
4. Water supply shortages: How real are the shortages
5. Bottled water as an alternative: How reliable is the alternative
6. Reported water losses in local authorities: Realities of the percentages lost
7. Water supply in Zimbabwe : Actor analysis- Towards effectiveness, efficiency and equity
8. Water has physical healing capabilities: reality or myth
9. Indigenous knowledge systems for water management: do they still apply.
10. Domestic water treatment- options and alternatives

6.2 Water Quality

11. Water quality standards: How are they enforced.
12. Domestic water challenges in Zimbabwe: Dealing with hard water
13. Water quality challenges in Zimbabwe: Dealing with hard water
14. Water borne diseases: Why is cholera persistent.

6.3 Water Supply

15. Difference between bursts and leaks: Do citizens have a role to play
16. How reliable are our water supply networks: Age is just a number?
17. Sustainability of rural water supply systems: why problems persists
18. Future Water supply options: Solutions beyond innovation and technology.
19. Options for rain water harvesting in Zimbabwe.
20. Water players in Zimbabwe: Levelling the playing field for sustainability.

6.4 Ground water

21. Advantages of conjunctive water use of agriculture
22. Why increased failure of ground water exploitations?
23. How reliable is ground water as a source of water?

6.5 Water use efficiency

24. Making the best of water for irrigation
25. Water for recreational needs: How to reduce wastage
26. Water infrastructure efficiency: The need for retrofitting

6.6 Water Law

27. Water conflicts
28. Can water have a price tag
29. Understanding the water act of 1998
30. Water rights in Zimbabwe
31. Zimbabwe allocation dilemma- Water should be done
32. Dealing with competing water needs- Understanding environmental water requirements
33. Shared water resources: The guiding principles

6.7 Climate variability/ Change

34. Climate Change: Is it real
35. Water disaster risk reduction- Drought versus Floods
36. Developing resilient cities: Who drives the initiative?
37. Resilient farming initiative in Zimbabwe: Where do we stand?

The proposal was circulated and it was noted that it would be prudent for Council to partner with Dr Makaya in producing the Programme. The programme would present opportunities for Council to showcase ongoing projects in water and sanitation and also promote water conservation among the residents of Bulawayo. As it was noted that neither Council nor Dr Makaya had expertise in producing television programmes, the proposal was also shared with the Centre for Innovation and Technology Zimbabwe (CITE) and the Zimbabwe Broadcasting Corporation (ZBC) Montrose Studios. CITE responded that they would be willing to partner with the City of Bulawayo and Dr Makaya in the filming and production of the programmes at no costs to either parties save for transport and related costs when filming outside the studios. These programmes would be flighted on the various Council social media pages and You Tube channel and included in the CITE's Asakhe Online line up list.

ZBC had previously advised Dr Makaya that they did not have a studio available and once filmed and produced, the programmes could be shared with ZBC for inclusion in the TV line up.

While the initial proposal had a national outlook, the discussion with the parties had been that the programme will shift to focus primarily on Bulawayo. Council is hereby requested to authorise the partnership between Bulawayo City Council, Hanell Investments (Dr Makaya) and CITE. Council is further requested to assist with the transport and related costs when production is outside the studio as budgeted for in the 2020 Budget under Vote 0003/00073.

RESOLVED:

1. That authority be granted to Bulawayo City Council to partner with Hanwell Investments (Dr Makaya) and CITE.
2. That the request to assist with transport and related costs when production is outside the studio as budgeted for in the 2020 Budget under Vote 0003/00073, be acceded to.

(9) INVITATION TO THE 2020 ANNUAL NATIONAL JUNIOR MAYORS, CHAIRPERSONS, TOWN CLERKS, TOWN SECRETARIES AND CHIEF EXECUTIVE OFFICERS' FORUM.

The Town Clerk reported (3rd February, 2020) that he had received the following invitation letter dated 3 February 2020 from National Junior Councils Association.

“The National Junior Councils Association of Zimbabwe will be holding the Annual National Junior Mayors, Chairpersons, Town Clerk and Chief Executive Officers’ Forum in Beitbridge from the 26th to 29th February 2020. The National Junior Councils Association of Zimbabwe writes to your Council, to kindly invite your Junior Mayor, Junior Town Clerk or Junior Town Secretary and the Junior Council Patron and or focal person to the Forum. However, for participation your Council will be required to pay a participation fee of (RTGS \$8 000) to the National Junior Councils Association of Zimbabwe Ecobank Account which will contribute towards accommodation, meals and conferencing for the two Junior Councillors only. Local Authorities are to cater separately for all the expenses of the Patron and or focal person as well as to provide transport of all its participants to and from the Forum venue in Beitbridge.

The forum will run under the theme **“GO and DO: Realizing the decade of action on devolution in pursuit of child participation in peace and governance.”** The National Junior Councils Association of Zimbabwe requests that the Junior Councillors bring with them an action plan of activities which will be incorporated into the grassroots, provincial and national calendar of activities for 2020 to 2021 February.

NB: The National Junior Councils Association of Zimbabwe will always make sure that event venues have security, however all participants are being advised that gadgets brought e.g laptops, tablets and cellphones are brought at owners’ risk.

Local Authorities are kindly requested to take heed of their Junior Councillors with medical conditions such as asthma to bring their medication as they come for the Forum.

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Local Authorities who have participants with dietary needs should also communicate with the National Junior Councils Association of Zimbabwe office at least one week before the starting day of the Forum. Participants should come in the company of senior individual (s) from the Senior Council.

**National Junior Councils Association of Zimbabwe: ECOBANK ACCOUNT
NUMBER (Harare, Joina City Branch): 0031097604377801.”**

The Bulawayo Junior City Council had in the past participated at the National Junior Councils Association activities and Forum. Council was hereby requested to pay (RTGS\$8 000) for the participation of the Bulawayo Junior City Council at the National Junior Councils Association Forum which would contribute towards accommodation, meals and conferencing for the two Junior Councillors, as well as cater for expenses relating to the participation of the Patron in the usual manner.

RESOLVED:

That permission be granted to Council to pay RTGS \$8 000 for the participants of the Bulawayo Junior City Council at the National Junior Councils Association Forum from the 26th to 29th February, 2020 in Beitbridge; the funds would be contribution towards accommodation, meals and conferencing for two Junior Councillors as well as cater for expenses relating to the participation of the Patron.

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ANNEXURE 'B

**REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION
COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL
BUILDINGS ON TUESDAY, 4TH FEBRUARY, 2020 AT 2.30 P.M**

1

PRESENT:

Councillor S. Moyo (Chairperson)
Alderman S. Khumalo (Deputy Chairperson)
His Worship the Mayor (Councillor S. Mguni)
Alderman N. Hlabani

ALSO:

The Deputy Director of Engineering Services-Water
The City Legal Officer
The Assistant Director of Health Services (Environmental Health)

APPOLOGY:

Councillor A. Batirai
 “ J. Ndlovu
 “ M. Dube

(1) STATUS OF WATER RESOURCES

The Director of Engineering Services reported (3rd February, 2020) that the City's water overall storage in the dams as at 20 January was 34.97 %. The low overall storage was still attributable to the fact that at the end of the last rainy season, the catchment had an average storage of 61.7%. Over the past months depletion due to natural losses, lack of significant inflows in the new rainy season and abstraction had led to the decommissioning of Upper Ncema in July and Umzingwane in November.

These factors of low storage volumes in the dams coupled with challenges such as aged pumps and load reduction instructions from ZESA posed a challenge to the city in terms of continuous water supply.

Lower Ncema Dam would be the next dam to be decommissioned and was currently at 14 .58%.

Water Storage

Overall water storage in the dams was at 144 979 612 m³. Umzingwane which was on 3.83 % had since been decommissioned and hence the introduction of the 96 hour per week shedding program. The current consumption trend was at an average of 130.500 ML/day attributable to the heightened weekly shedding hours though on some weekends and non-shedding the city realised unrestricted consumptions of up to 150.200 ML/day.

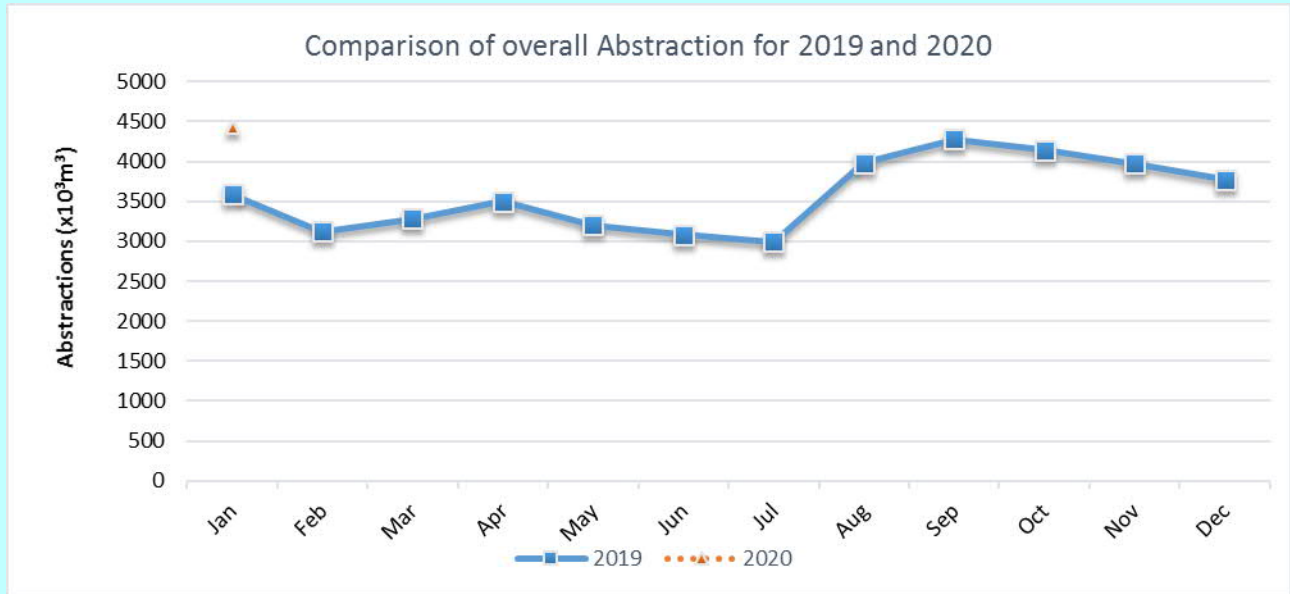


Figure 4: Comparison of monthly overall dam storage for 2019 and 2020

1.1 Dam Levels

The overall amount of water in the dams was currently at 34.97%, a decrease by 1.32% from last month's figure of 36.29 %. The total volume was 144 979 612 m³ of which the usable volume was 128 394 504 m³. During the same period last year, the operational dams contained 254,591,930 m³ of water (i.e. 61.40%), which was 26.43% more than the current storage. A summary of dam volumes and percentages was as shown in Table1.

Table 1: Comparison of dam volumes as at 20 January 2020.

DAM	20 January 2020		20 January 2019		20 December 2019	
	Volume (m ³)	Percent (%)	Volume (m ³)	Percent (%)	Volume (m ³)	Percent (%)
Insiza	66,103,982	38.10	114,370,736	65.92	68,559,407	39,52
Inyankuni	42,093,050	52.11	53,965,050	66.80	42,999,050	53,23
Lower Ncema	2,659,200	14.58	11,649,900	63.88	3,113,200	17,07
Umzingwane	1,711,000	3.83	15,709,000	35.17	1,305,200	2,92
Upper Ncema	1,771,380	3.90	110,031,900	24.27	2,568,210	5,65
Mtshabezi	30,641,000	58.93	47,031,200	90.45	31,926,200	61,40
Total	144,979,612	34.97	352,757,786	57.75	150,471,267	36,29

Note that Umzingwane was decommissioned on the 21st of November 2019 at 4%. During the month of December, Council continued to receive load reduction requests and irregular shedding at Inyankuni and Umzingwane prior to its decommissioning resulting in abstractions of less than the 35 ML/day on certain days. Projections indicate that the next dam to be decommissioned was Lower Ncema at the end of January 2020 leaving the city with a critical water shortage to sustain the population.

DAM WATER USAGE

1.2.1 Drawdown and Abstraction

A net drawdown of 6,400,185 m³ and an abstraction of 4,419,632m³ as shown in Table 2 below was realized.

Table 2: Monthly drawdown for the month ending 20 January 2020

Month	December 2019	January 2020	Net drawdown	Abstracted
Volume (m ³)	150,471,267	144,979,612	6,400,185m ³	4,419,632m ³
% full	36.29	34.97		

Abstraction

Abstraction from supply dams in the month of January 2020 totaled 4,419,632m³ Mtshabezi pumping was 348236m³. Table 3 was a comparison of monthly dam volumes, percentages and abstractions for the year 2019 and 2020. Figure 3 was the trending comparison of volume of water in storage for the years 2019 and 2020 whilst Figure 4 was a comparison of abstraction for the years 2019 and 2020.

Table 3: Comparison of monthly dam volumes, percentages and abstractions

	Volume (m ³)		Percentage		Abstraction (m ³)	
	2019	2020	2019	2020	2019	2020
Jan	253,850,796	144,979,612	61.22%	34.97	3,584,358	4,419,632

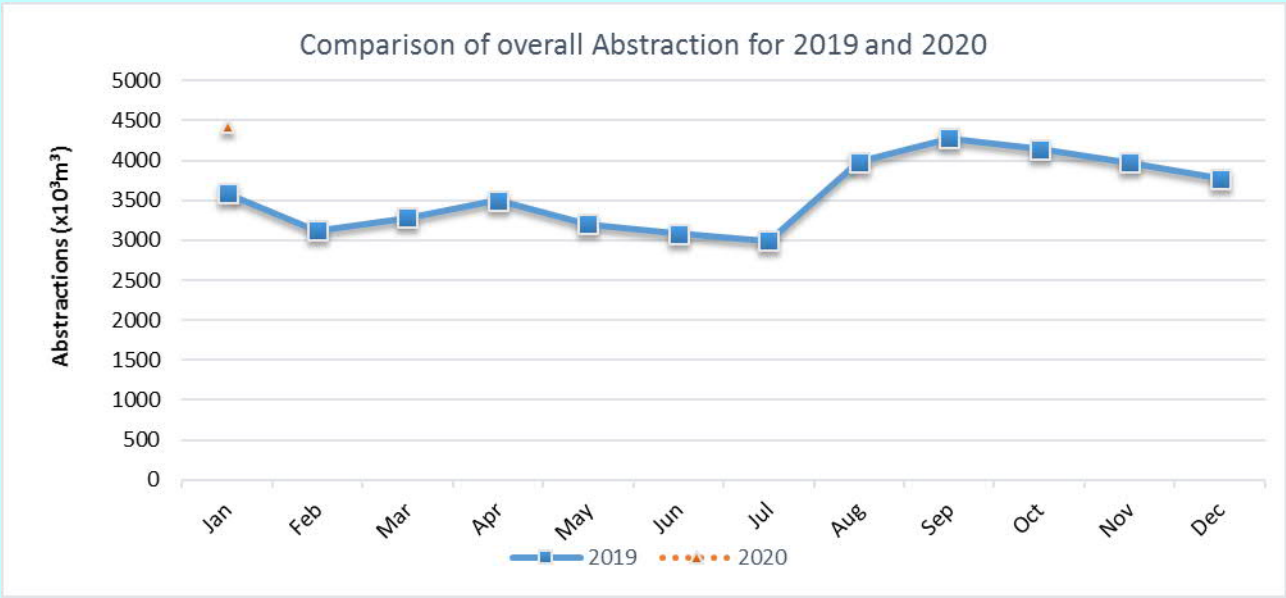


Figure 5: Comparison of monthly abstraction for 2019 and 2020

1.2.2 Projected Depletion

Table 4 showed the expected depletion periods per dam site whereas Table 5 illustrated the maximum abstractions that could be achieved per dam site if still in operation for the year. This was assuming that the city population and the city development growth remained as it was.

Table 4: Expected depletion periods

Dam	Volume of Water in Dam(m ³)	Dead Water	Volume of Available Water(m ³) (Less Dead water)	Average Monthly Drawdown (m ³ /month)	Depletion Period (months)	Depletion Month
Insiza Dam	66,103,982	6,939,640	59,164,342	3,546,770	16.68	April 2021
Inyankuni	42,093,050	3,231,240	38,861,810	792,504	48.79	Dec 2022
Lower Ncema	2,659,200	729,508	1,929,692	832,215	2.32	March 2020
Umzingwane	1,711,000	1,786,540	0	1,148,115	0.07	Nov 2019
Upper Ncema	1,771,380	1,818,340	0	994,412	0.05	June 2019
Mtshabezi	30,641,000	2,079,840	28,561,160	594,811	48.02	Dec 2023
Total (m³)	144,979,612	16,585,108	128,394,504	7,908,827	16.23	

Table 5: Projected daily water abstraction capacities from supply sources from January to December 2020 if there were no further rains.

Dam	Depletion Month	DAILY MAXIMUM WATER AVAILABLE FOR ABSTRACTION (ML) UP TO JANAUARY 2020											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Insiza	Dec-20	55	55	55	55	55	55	55	55	55	55	55	55
Inyankuni	Nov-22	15	15	15	15	15	15	15	15	15	15	15	15
Upper Ncema	Jun-19	Water abstracted via lower Ncema											
Lower Ncema	Jan-20	33	-	-	-	-	-	-	-	-	-	-	-
Umzingwane	Oct-19	45	-	-	-	-	-	-	-	-	-	-	-
Mtshabezi	Jul-23	Water abstracted via Umzingwane Dam											
Nyamandlovu (Rochester)		2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)	2 (10)
Nyamandlovu (Epping Forest)		(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)	(10)
Total (ML)		150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)	150 (185)
Actual Average daily consumption 2020(ML/d)		129											
Actual Average daily consumption 2019 (ML/d)		123.5	124.5	134.9	146.0	147.9	129.4	103.6	138.1	149.1	130.6	129.8	118.310

1.3.0 RESERVOIRS

1.3.1 Criterion Raw Water Reservoir Level

That the raw water level was currently at 1.60 m and was going down with the raw water KSB and Sulzer pumps delivery being greatly affected by shedding and requested to reduce load. Figure6 shows Criterion raw water reservoir levels from the 13th to the 19th January 2020. In evidence was the water received from Fernhill against what the plant was treating to meet city demand. The variance of volumes received against treated and discharged had always been met by the raw water reservoir storage thus leading to its depletion.

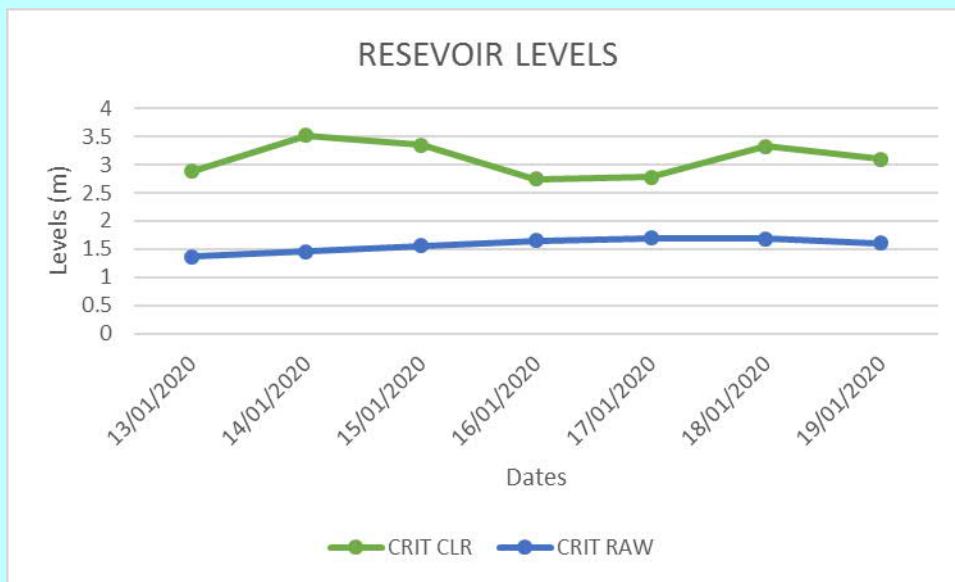


Figure 6: Criterion Clear and Raw Reservoirs water levels for the period 13-19/01/2020.

Discussion ensued and Alderman N. Hlabani sought clarification on the current water statistics. He further sought clarification on the mitigatory strategies that had been put on place in the event there were no adequate rains this season.

In response the Deputy Director of Engineering Services advised that as at (4th February,2020) the dams were at 34,22% full with Mzingwane -4%, Insiza -37%, Nyankuni -51%, Mtshabezi -57%, Lower Ncema -18% and Upper Ncema -47%. He stated that the anchor Dam which Council depended upon was UMzingwane. Council was able to pump water from Mzingwane Dam. No pumping had been done on Insiza, Lower and Upper Ncema because these used gravity. The dams were now very low and limited supply to pipe lines was being experienced as the water did not have enough pressure to push through the pipes.

No matter how bad the water situation was Council would continue to and maintain the current 96 hour water shedding. A request had been made to the Minister of Local Government to declare Bulawayo a critical water shortage area. When declared, focus would be on Bulawayo. The Government, NGO's and other donors would focus on the availability of water in Bulawayo. Currently there was need to a duplicate pipeline design from Mtshabezi to Mzingwane. In order to duplicate the pipeline there was need to seek for authority from ZINWA since they owned Mtshabezi and Mzingwane pipelines.

Alderman S. Khumalo acknowledged the fact that Council had no control of the pipeline from Mtshabezi to Mzingwane. He however felt that there was therefore need to engage and put pressure on ZINWA. Council should also consider duplicating its own pipeline from Mzingwane to Ncema. There was need to lobby Government to declare Bulawayo a critical water shortage area. Even lobby for the completion of the Gwayi – Shangani project.

The Town Clerk advised that the issue of water shortage had been made known to the Minister of Local Government in order to facilitate for assistance. The approach by Council was to have Bulawayo declared a water shortage area.

Table 6: City Reservoirs

Reservoir	Critical level	Level	Design Volume	Comments
Magwegwe	9.0 ft	12.20	108ML	Satisfactory
Hillside	17.0 ft	17.00	45ML	Good position
Rifle Range	5.0 ft	14.00	67.5ML	Good position
6.J	12.0 ft	15.90	45ML	Fair position
Tuli	6.0 ft	17.00	45ML	Fair position
Crit Clear	1.0 m	3.36	90ML	Fair position
Crit Raw	1.0 m	1.70	1400ML	Fair position
TOTAL		81.16	1800.5ML	

Thereafter it was:

RESOLVED TO RECOMMEND

That the foregoing report be received and noted.

(2) **WATER DELIVERY**

The Director of Engineering Services reported (3rd February, 2020) that the water delivery to the city was affected by power load shedding to an extent as ZETDC still instructed the reduction in pumping to reduce load on the National grid.

(a) **Ncema and Fernhill**

Ncema delivered a total of 2, 679, 617 m³ of raw water out of the expected 4,000,962 m³ to Criterion for treatment, and 2,887,051m³ treated water out of the expected 2,170,000 m³ to Tuli reservoir for distribution.

(b) **Available Pumping Capacities**

At present, Ncema water works had a capacity to pump a maximum of 30ML to 40 ML/day out of 80ML/day clear water due to the non-functional filter beds and 90ML to 103 ML/day out of 140ML/day of raw water since 1 KSB and 1 Sulzer pumps were operational. On the other hand, Fernhill had a maximum capacity of pumping 52ML out of 70ML/day clear water with 4 out of 7 pumps functional.

Table 7: Pumps Stations

Source	Pump station	No. of Pumps	Working	Not working	Comments
Surface Water	Ncema				
	KSB	3	1	2	To be replaced under AfDB funded project BWSSIP
	Sulzer	3	2	1	Second Sulzer pump repairs were completed
	30" Sulzer	7	5	2	Awaiting repairs
	Fernhill				
	KSB	3	1	2	To be replaced all 3 under AfDB funded project BWSSIP
	Sulzer	3	1	2	Motor needed rewinding
	30" Sulzer	7	4	3	Oil Controlled Breakers were faulty
	Inyankuni	3	2	1	Impeller and shafts were being fabricated.
	Umzingwane	4	2	1	
Groundwater	Nyamandlovu				
	Rochester	5	4	1	Fifth pump that was serviced, to be connected to the motor
	Cowdray Park	5	4	1	Fifth pump was serviced, waiting electrical workshop to connect the pump to the motor
	Epping Forest	4	0	0	Project incomplete with both BCC and ZINWA still to reach an understanding.

Pumping from Mtshabezi in the month of January 2020 was 348,236m³, whereas in the previous month of December 2019 the volume pumped was 28,495m³, The desired monthly average was 496,000m³ at 16ML per day and during the month under review there was less volume delivered due to the Gwanda to Mtshabezi Electricity power supply lines that had been blown away under a storm.

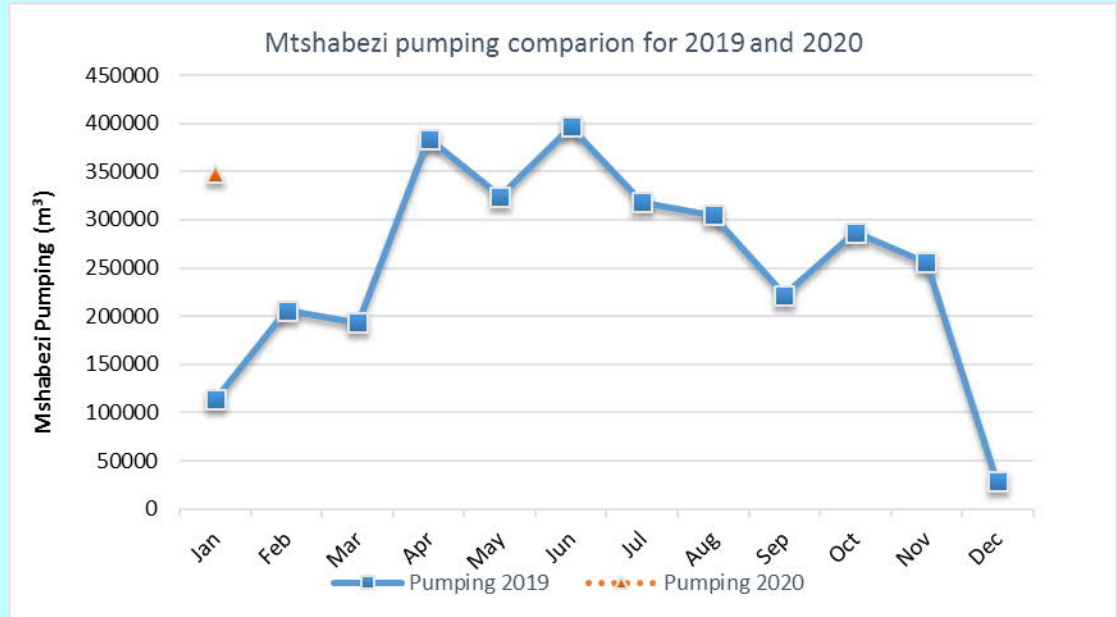


Fig 9: Mtshabezi pumping

(d) Nyamandlovu

A total of 23,544m³ delivered from Nyamandlovu for the month of January 2020, of which 18,576m³ was pumped from Cowdray Park to Magwegwe reservoir. The low pumping volumes were due to irregular pumping from Nyamandlovu due to farmers irrigating both at night and day and also by load shedding. The average daily delivery to Magwegwe was 620m³/day; this was still below the annual average for 2019, which was 1 168m³/day. ZINWA was working on improving delivery through repairing non-functional boreholes to meet the target of 5ML/day as agreed between them and BCC. Figure 10 below showed the trend in pumping at Nyamandlovu Rochester and the number of operational boreholes respectively. There were 25 out of 72 operational boreholes in Nyamandlovu and 18 out of the 25 operational ones were working during the month under review.

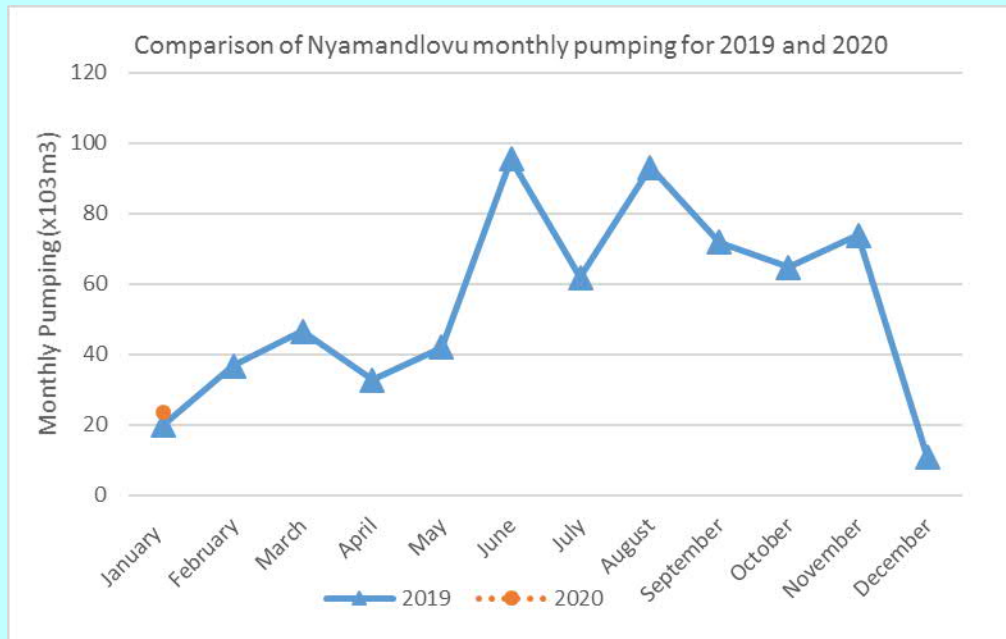


Figure 10: Nyamandlovu pumping 2019 and 2020 comparison

(e) Leaks on the delivery line

A total of 22 leaks had been encountered during the month of January 2020 on the transmission pipelines and 20 leaks had been done

Table 8: BULK CONVEYANCE BURST PIPES AND LEAKS

Pipeline	Insize	Inyankuni	30"	Umzingwane	KSB	Sulzer	15"	Nyama ndlovu	Ncema	Total
Received	2	1	7	2	4	4	2	0	0	22
Done	2	1	7	2	4	2	2	0	0	20
Outstanding	0	0	0	0	0	2	0	0	0	2

Thereafter it was:

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(3) **TREATMENT CAPACITY AND CONSUMPTION**

The Director of Engineering Services reported (3rd February, 2020) as follows on the abovementioned matter.

a) **Available water treatment capacities**

Water treatment capacities for the city's two water treatment plants were as follows;

Table 9: Treatment capacities of Criterion and Ncema waterworks

Plant	Design Capacity (m³)/d	Estimated Current Production (m³/d)	Comments
Ncema	80 000	36,055.25	Five filters out of twenty were operational. Tender currently been drafted to finish the works that had been awarded to Tzircalle Brothers P/L but cancelled..
Criterion	180 000	96,765.75	Twelve filters out of sixteen were operational. Plans were currently in progress for in house re-sanding of the four remaining filters in plant two.
Total	260 000	132,821.00	

NB. The treatment capacity was based on hydraulic loading.

Currently Criterion water treatment was being rehabilitated under the Bulawayo Water and Sewerage Services Improvement Project (BWSSIP) funded by the African Development Bank. The works covered the installation of new pumps, installation of new filter valves, chemical house repairs and installation of new valves.

a) **Available water treatment capacities**

The total consumption for the month of January 2020 was 4 000 962m³ with a daily average of 129 063 m³. Total monthly average consumption for January 2019 during the same period was 3,707,100m³ with a corresponding daily average of 123.57m³. Figure 11 illustrated the comparison of monthly and daily average consumption for the years 2019 and 2020.

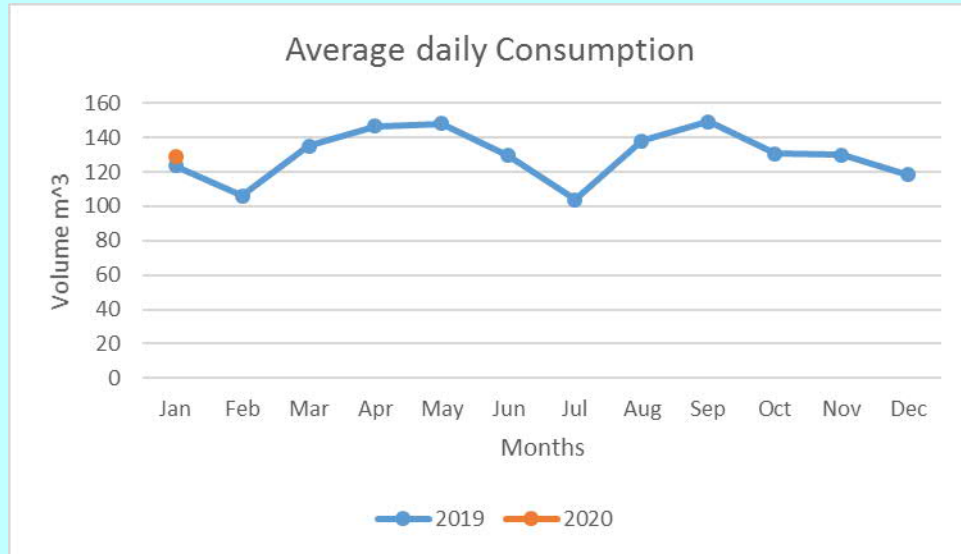


Figure 11: Comparison of total monthly consumption for 2019 and 2020.

Thereafter it was:

RESOLVED TO RECOMMEND

That the foregoing report be received and noted.

(4) WATER DISTRIBUTION

The Director of Engineering Services reported (3rd February, 2020) as follows on the abovementioned matter.

(a) Reactive maintenance

The Workshops received a total of 1,250 reports in the month of January 2020 on water related jobs and attended to 1,168 (including those from the previous month carryover). Most of these leaks were on the service connections, which were just before the meter. A total of 9 leaks were done on valves whereas 11 leaks were done on hydrants. There was a backlog of 1120 water leaks for the month of January. BCC intended to repair some of the leaks under the AfDB Funded water mains renewal project in the Criterion and Magwegwe Reservoir. Those under Rifle Range zone would be done under BCC revenue funded project. Continuous blitz repairs of the leaks city wide were being done to reduce the backlog.

Table 10: Type of water faults

	Service pipe leaks	Water bursts	Leaks on valves	Leak on hydrant	Backfilling	Sewer Blockages	Total
Open balance	823	0	5	6	75	129	1038
Received	363	45	7	8	6	821	1250
Complete within 2 days	180	32	5	7	1	80	305
Complete within 3-day	95	13	4	4	2	120	238
Complete beyond 3-day	33	0	0	0	5	587	625
Total completed	308	45	9	11	8	787	1168
Balance	878	0	3	3	73	163	1120

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(5) WATER SUPPLY AUGMENTATION

The Director of Engineering Services reported (3rd February, 2020) as follows on the abovementioned matter.

(a) Epping Forest Project

On the Epping Forest progress was still as was obtaining in the previous month of December 2019. Follow up meetings and engagements were still in process.

Summary of Works

The project was subdivided into two lots A for the pipeline and B for the borehole rehabilitation. The project was 85% complete.

Scope:

The construction of a 1 x 2,280m³ water reservoir
5.5km of 600mm diameter pipeline.

Pump House Construction

Progress

Site establishment was complete.

The pump house roof had been installed and 100% complete.

5.5km out of 5.5km of AC pipes had been laid. Awaiting connection to the Rochester reservoir.

Pumps have been delivered and installed.

The reservoir construction has been completed.

The Contractor has submitted two claims which are still with ZINWA

Lot B: Drilling and Equipping of 20 Boreholes

Contractor: Conduit Investments P/L

Tender sum: \$1,174,643.58

Amount spent to date: \$ Nil

Project Duration: 6 months

Scope:

Drilling and equipping of 20 boreholes.

Progress

One borehole had been drilled but not equipped by ZINWA

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(6) CITY BOREHOLES AND WATER QUALITY

The Director of Engineering Services reported (3rd February, 2020) that as of the month of January 331 boreholes were operational whereas 10 were not working and 28 needed to be equipped. The quality of the water at most of the boreholes was good. A few boreholes had a high degree of saltiness. Borehole water was naturally salty because it is drawn from deep-down the ground and the degree of saltiness would depend on the nature of rocks in the water table from which was drawn from. Bacteriological quality of borehole water could not be guaranteed since the water was untreated and subject to contamination at any time from environmental factors like sewer overflows and bacteriological contaminated soil. Residents were therefore advised to boil borehole water before drinking.

TABLE 11: BOREHOLE STATISTICS

Ward	Number of Boreholes	Number of Boreholes Not Working	Type of borehole	Submersible pumps.	Bush pumps	Number of boreholes not equipped
1	10	0		8	2	0
2	11	0		6	5	0
3	1	0		1	1	0
4	0	0			0	0
5	14	1		1	13	1
6	16	0		3	6	6
7	9	0		3	6	0
8	16	0		7	9	2
9	14	1	submersible	8	6	0
10	8	1		3	5	0
11	6	2		2	4	1
12	15	0		1	14	2
13	5	0		0	5	1
14	3	0		1	2	0
15	0	0			0	0
16	16	2		3	13	2
17	6	0		0	6	2
18	15	0		3	12	0
19	11	0		2	9	0
20	14	0	Bush pump	4	10	1
21	21	1	Bush pump	6	15	2
22	20	4	Bush pump	3	17	1
23	27	3		5	22	0
24	24	1	Bush pump	8	16	2
25	22	1		4	19	1
26	16	0		3	12	3
27	16	0	Bush pump	3	13	1
28	4	0		1	4	
29	1	0		0	1	
Total	341	15	0	89	247	28

BCC had continued to do the repairs of the nonfunctioning boreholes city wide.

Discussion ensued and Alderman N. Hlabani sought clarification on the participation by stakeholders from the Water Crisis Committee in offering assistance to repair boreholes.

Alderman N. Khumalo requested that priority be given to the repairs of all on- functioning boreholes and there was need for Council to source spare parts required for the repairs.

In response the Town Clerk advised that His Worship the Mayor did make some request for assistance but the response was not overwhelming. The support was not good. A few associations came in to assist on some boreholes including Edgars a bigger corporate came aboard to assist. Once spares were available repairs would be alone.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(7) RECOMMENDED WATER CONSERVATION STRATEGIES

The Director of Engineering Services reported (3rd February, 2020) as follows on the abovementioned matter

PUBLIC AWARENESS AND WATER SAVING CAMPAIGNS

- Carrying out various awareness campaigns on water conservation using various media platforms through Public Relations. All media platforms were to be used to ensure the water crisis message was spread around e.g. text messaging through sms, social media, electronic media among others.
- Continuous engagements with all relevant stakeholders through the current platforms like the water crisis forums, WASH, NGOs and all other platforms that could be used for this purpose.

WATER RESTRICTIONS

- Review water shedding if the demand continued to surpass supply and threatened the collapse of such reservoirs as Magwegwe and Criterion which were periodically under threat to deplete due to compromised pumping that arose from ZESA shedding of Ncema and Fernhill.
- That the current 96 hour weekly shedding be maintained and only reviewed when there were significant inflows into the city dams.

WATER DEMAND AND MANAGEMENT

- City boreholes be used as a contingency measure for non-potable use.
- Water Browsers be used in cases of funerals when shedding was in place for strategic points where water supply could reach for any reason within the schedule.
- The spots for browsers had been availed through the normal channels of communication in liaison with Councilors.
- Use of PRV Retrofits to manage pressure which caused major bursts during shedding

WATER SUPPLY AUGMENTATION

- Epping Forest project which was currently underway and expected to yield about 10ML/day.
- Insiza pipeline optimization (5-10ML/day). Work in progress. Designs finalized and procurement of contractor to resume before the end of the year 2019.
- Water conservation and demand management techniques
- Insiza duplicate line (20ML/day) – Still sourced funding for construction.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'C'

**REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE: 22
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON TUESDAY 11TH FEBRUARY, 2020 AT 2.30 P.M.**

PRESENT:

Councillor	L.	Mlilo (Chairperson)
	“	C. Mlalazi (Deputy Chairperson)
	“	S. Moyo
	“	F. Mhaka
	“	S. Mutanda
	“	K. Mujuru

ALSO:

The Town Clerk
Chamber Secretary
The Assistant Director of Health Services
The Assistant Director of Housing and Community Services

ABSENT:

Councillor	T.	Maposa
	“	R. Mudara

(1) **FOOD HYGIENE: REGISTRATION OF PREMISES FOR THE MONTH OF JANUARY 2020**

The Director of Health Services reported (6th February 2020) as follows on the abovementioned matter.

Renewals - There were two hundred and forty three (243) renewals during the month of January 2020.

<u>New</u>	<u>Name and Address</u>	<u>Owner</u>
Food Factory	Fish and Chicken Stand 15A Mays Building	M. Nyoni Owner
Butcheries	Deemen 9 Beech Avenue Sauerstown	Denford Mubako Owner
	Vuma Mbonge Stand 4352 Cowdray Park	Jameson Moyo Owner
	Zimbabwe Butchery & Grocery Stand 33 Nketa 9 Drive Mpopoma	Petros Muzararikwa Owner
	Bengwani Meat Products Stand 21 12 th Avenue	Donald M. Sibindi Owner
	I & J Stores Stand 25 Airport Road	Julian Mupfumi Owner

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) **CLEANSING SERVICES**

The Director of Health Services reported (6th February 2020) as follows on the abovementioned matter.

a) **Street Sweeping**

Street sweeping services were satisfactorily provided throughout the month though a challenge remained with prompt clearance of sweepings.

b) **Bulawayo Clean Up Campaign**

Five clean-up campaigns were conducted during the month in addition to the national clean-up day.

Fifty-four waste education talks were conducted in an effort to inculcate a culture of cleanliness in the residents of the city.

c) **Refuse Collection**

Refuse collection was hampered by diesel shortages with some suburbs missing two consecutive scheduled collections. This situation led to increased dumping in the city.

Vehicle Situation

Vehicle Type	Total	No. of vehicles which did not have any problem	No of vehicles that experienced problems
Refuse Compactors	18	12	6
Refuse box truck	2	1	1
Landfill Tipper	2	2	0
Three tonne trucks	3	0	3
Vans	12	9	3

Refuse Removal Vehicles with Outstanding Problems

BCC No.	Vehicle Type	Date In Workshop	Fault	Comment
008	Refuse Compactor	14/08/19	Broken front springs	Waiting for payment for the repairs
035	Refuse Compactor	01/10/19	Leaking rear hub cylinder	Work in progress
052	Refuse Compactor	11/12/19	Damaged packer plate	Work in progress
058	Refuse Compactor	09/12/19	Damaged packer plate	Work in progress

d) Landfill Management

The following amounts of refuse were disposed of at Richmond Landfill site during the month of January 2020:

Domestic Waste	-	20 369m ³
Industrial Waste	-	424m ³
Other Council Departments	-	67,5m ³
Liquid waste	-	35 000 litres
Reclaimed waste	-	54m

Operations at the landfill were hampered by plant unavailability. The Front end loader's engine was undergoing repairs at the supplier's workshop, the bulldozer had an overheating problem and the landfill compactor was down awaiting repairs

e) Dog Control

Three dog notices were issued and all were yet to be were complied with. Ten stray dogs were impounded and taken to SPCA.

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(3) PEST CONTROL

The Director of Health Services reported (6th February 2020) as follows on the abovementioned matter.

Mosquito Control

The section had continued with stream bank clearing exercise and the following streams had been cleared, 1665m along Bulawayo Spruit and 2955m along Phillips Drive. Some light to heavy breeding of mosquitoes had been encountered. Spotters had continued monitoring streams for mosquito breeding, and attending to interdepartmental requisitions. Mosquito control programmes were hampered by chemical stock outs.

Rodent Control

The servicing of the rodent belt was still suspended as the rodenticide was out of stock.

Interdepartmental Requisitions

Five (5) requisitions had been received for the control of mosquitoes, cockroaches and white ants, only One (1) requisition had been attended to due to chemical stock outs.


Supplies and Equipment

The section had received 400 kg brodifacoum and 420 litres of paraffin.

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(4) HEALTH INSPECTORATE

 The Director of Health Services submitted (6th February 2020) the attached report relating to the abovementioned matter.

Councillor S. Mutanda observed that there was a lot of fouling and illegal activities behind shops. Most back yards had been turned into illegal sports bars, illegal hair salons and food caravans. There was need to enforce relevant by-laws.

Councillor F. Mhaka noted that there were a lot of illegal activities in the City Centre. Z.R Police was complementing council efforts in enforcements. The major challenge was transport. Illegal sports bars and bottle stores were a cause of concern. Relevant by-laws should be enforced. He proposed that each bottle store should have a mobile toilet. He also mentioned that it was difficult to enforce because there were people coming outside Bulawayo to do business in the city. Council should engage the ZNA in this regard.

Councillor K. Mujuru sought clarification on open braais. He wanted to know if there was a council policy which regulated such activities.

The Deputy Chairperson (Councillor C Mlalazi) felt that bottle store owners should be encouraged to build toilets. Car parks should also be monitored. Most of them had become scrap yards. The Magwegwe terminus public toilet had been leased out. Was the lease still valid? Residents wanted the toilets back to council.

The Chairperson (Councillor L Mlilo) sought an update on Corona virus. She however felt that there was need for council to curb all the illegal activities. There was also a need to make a follow up on car parks which had been turned to residential.

In response the Assistant Director of health Services explained that a policy on open braai was being considered. Provision of toilets next to bottle stores could be mistaken for legalising public drinking. Corona virus was discovered in China. Screening was now being done in all ports of entry in the country. Residents who had visited China were being closely monitored. Currently there were only two in the city. Staff training on Corona virus management had begun in the country. A ward at Thorngrove Hospital had been prepared in the event of an outbreak.

The Chamber Secretary explained that council encourage sports bars. Sports bars had all the facilities including toilets. Patrons in a bottle store were required to buy their alcoholic drinks and consume them elsewhere. Council should consider reducing the number of stand alone bottle stores and encourage sports bars. If the economic situation improved council would construct more public toilets. Some wards wanted to construct public toilets using their ward retention funds. Council should also consider paving shopping centres.

The Town Clerk advised that residents should be encouraged to maintain public toilets and reduce vandalism.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(5) CEMETERIES: JANUARY 2020

The Director of Health Services reported (6th February 2020) as follows on the abovementioned matter.

Burials

Cemetery	Females			Males			Paupers	Totals	
	0-12 Yrs	13+ Yrs	Sub Total	0-12 Yrs	13+ Yrs	Sub Total			
Luveve Old	1	2	3	1	1	2		5	(3)
Luveve Extension	29	44	73	36	22	58		131	(144)
Luveve No.3 (Pioneers)	0	1	1	0	2	2		3	(2)
West Park	0	3	3	0	4	4		7	(7)
Hyde Park	0	0	0	0	1	1		1	(4)
Athlone Avenue	5	96	101	7	97	104		205	(242)
Lady Stanley Avenue	0	0	0	1	1	1		1	(1)
Totals	35	146	181	45	128	172		353	(403)

The figures in brackets were for the previous month.

Athlone West Cemetery had recorded burials from outside the city as follows: South Africa 12, Harare, Gweru, Lupane, Insiza, Esigodini and Tsholotsho recorded 1 respectively. At Luveve Cemetery, the following districts: Umguza 4, South Africa 2, Botswana 1, Harare 1, Shurugwi 1, Chivhu 1, Matobo 1, Mangwe 1 and Umguza 4.

Cremations

A total of seven (7) cremations were done, 3 females and 4 males during the month.

The Committee considered the matter and Councillor C.Mlalazi sought clarification on the recent report regarding the ejection of headstones at cemeteries. She wanted to know which cemeteries were affected and when the policy would be effected.

In response The Assistant Director of Health Services explained that the policy was now effective and it affected only the new cemeteries starting with Athlone Extension.

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(6) HEALTH PROMOTION : JANUARY 2020

The Director of Health Services reported (6th February 2020) as follows on the abovementioned matter.

Health Education sessions held in the clinics and Thorngrove Hospital	2539	(2233)
Number of persons reached	80624	(82025)
Male condoms distributed during January 2020	257700	(173900)
Female condoms distributed during January 2020	12485	(11020)

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(7) **CLINIC ACTIVITIES**

The Director of Health Services reported (6th February 2020) that the following activities were provided at the clinics in the city in January 2020:

Support Services - Laboratory and X- Ray : January 2020

Investigations	January	December
Chest X Rays	213	122
Sputum for AAFB New	10	2
Follow-up	331	258
Urine examination	2	0
CD4	895	493
FBC	1140	714
RPR	2	0
Gene Xpert	740	513
HBsAg	0	0
Malaria Parasites	101	105
CrAg	118	84
Alt	0	0
Urea	0	44
Potassium	30	42
Sodium	30	42

TB LAM	0	0
Creatinine	0	137
TSH	17	17
RH Factor	0	0

HBsAg, Alt, Creatinine and TB LAM tests were not done due to shortage of reagents.

Reproductive Health Services

Reason for attendance	New		Repeats		Total	
ANC	1339	(905)	2480	(2598)	3819	(3503)
Deliveries	387	(383)	BBA 30	(30)	417	(422)

An increase of almost 48% was noted in ANC bookings in January 2020 compared to December 2019. This could be attributed to the introduction of user fees in hospitals.

Tuberculosis Services : January 2020

	January 2020	December 2019
Initiated on treatment	191	128
Defaulted	2	0
Died	22	13
Total in Register	979	888

There was an increase in the number of patients commenced on TB treatment as well as those that died.

Cervical Cancer/VIAC Services

Activity	E.F. Watson	Nkulumane	Luveve	Total Number
Patients screened for cancer	186 (129)	365 (255)	418 (257)	969 (691)
VIAC positive	10 (0)	24 (17)	11 (17)	45 (34)
Suspected Cancer of the cervix	1 (0)	2 (2)	2 (1)	5 (3)
Cryotherapy done	2 (1)	7 (6)	2 (3)	11 (10)
Referred for LEEP	8 (0)	17 (12)	9 (14)	34 (26)
Referred for Punch biopsy	1 (0)	2 (2)	2 (0)	5 (2)

There was an increase in the number of clients screened for VIAC in all the 3 VIAC clinics. This was attributed to the outreach clinics that were conducted in Emakhandeni and Nketa clinics which were non VIAC sites.

Dental Service at Pelandaba Clinic in January 2020

Activity	Number	
Dental caries	361	(235)
Dental abscesses	48	(19)

Periodontal	93	(56)
Other conditions	71	(29)
Tooth extractions	506	(305)
Total cases	573	(339)

There was an increase in the number of patients seeking dental services.

The Committee considered the matter and Councillor S.Mutanda raised concern about disabled pregnant women. Special equipment was needed to provide antenatal care for the disabled persons. She also enquired on dental services which were currently being offered at Pelandaba Clinic. Cowdray Park needed another satellite clinic to augment the one that had been established.

Councillor K.Mujuru concurred. He wanted to know if council had any plans to construct a clinic in Ward 28.

Councillor F.Mhaka noted that primary health facilities were needed in Ward 28. Residents in that ward had a lot of challenges which included public transport.

Councillor S.Moyo wanted to know if adequate communication had been done with residents regarding mobile clinics. In most cases residents did not have adequate information.

The Chairperson (Councillor L.Mlilo)'s view was that Central Government should avail funds for the construction of social amenities in Ward 28. She also observed that dental staff at Pelandaba Clinic had a stipulated number of patients they treated per day. Why was the number very small?

In response the Assistant Director of Health Services explained that concerns about the disabled would be considered. Council had 3 dental therapists. Nkulumane and Emakhandeni Clinics would soon offer dental care services. An average of 20 patients per day was treated at Pelandaba Clinic. Council had faced medication challenges which led to the suspension of this service. For mobile clinic, council communicated with residents through the community health staff. Other forms of communication would be established.

The Town Clerk advised that currently Ward 28 had no social services infrastructure. There was need for council to alleviate the situation. Council was also engaging with some Non-Governmental Organisations to assist in this regard.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) DONATIONS RECEIVED BY THE DEPARTMENT FROM THE MAYOR'S OFFICE: THORNGROVE ISOLATION HOSPITAL

The Director of Health Services reported (6th February 2020) that the department had received with appreciation a donation of food hamper from the Mayor's Christmas Cheer Fund as follows:

- 14 x 10kg Mealie Meal
- 16 x 500g of sugar beans
- 5 x 2litres cooking oil
- 1 x PPC Grocery Hamper and 10kg Mealie Meal
- 5 x 250g Jastro Soya Chunks
- 11 x Bars of soap
- 3 x 500g salt
- 25kgs of maize
- Paper bag x sugar beans
- 1 x packet spaghetti (400g)
- 2 kg x 5 packets sugar

The department was grateful for the kind donation as it would go a long way in up lifting the spirits of the patients at Thorngrove Isolation Hospital.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) RECEIPT OF A DONATION FROM SOS : HEALTH SERVICES DEPARTMENT

The Director of Health Services reported (6th February 2020) that the department had received with appreciation a donation in kind of the following medical equipment from SOS on 27 January 2020 as follows:

Quantity	Item	Serial Nos.
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002040
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002045
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002046
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002047
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002048
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002085
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002090
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002091
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002092
1	Heavy Duty Sphygmomanometer Digital Electrical on Castors	170002093
2	Arm Circumference	-
1	Digital Machine	-
1	Stand	-
1	Code	-
4	Batteries	-

The department was grateful for the kind donation as they would help the department to run its activities effectively.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted with appreciation

(10) HOUSING ADMINISTRATION - MONTHLY STATISTICS REPORT

The Director of Housing and Community Services reported (6th February 2020) that the Council had 11 housing administration offices in the City and these were Nketa, Mpopoma, Mzilikazi, Lobengula, Entumbane, Tshabalala, Magwegwe, Pumula, Nkulumane, Luveve and Cowdray Park. Amongst various administration matters the offices facilitates sessions.

These were tabulated below as Deceased estates, court orders and re-sales of houses in the City. The sessions were those of properties that were on long leases (the 25, 40 and 99 year leases) and those on Agreements of sale. The details were shown below for the month of January 2020.

STASTITICAL REPORT JANUARY 2020

DESCRIPTION	DECEASED ESTATES	COURT ORDERS	RE-SALES	VOLUNTARY TRANSFERS
NKETA H/O	1	-	-	3
MPOPOMA H/O	6	1	1	1
MZILIKAZI H/O	2	-	-	1
LOBENGULA H/O	5	-	-	1
ENTUMBANE H/O	2	-	-	-
TSHABALALA H/O	4	0	0	2
MAGWEGWE H/O	1	-	-	2
PUMULA H/O	4	1	-	-
NKULUMANE H/O	4	1	2	-
LUVEVE H/O	4	0	1	0
COWDRAY PARK H/O	9	0	-	15
EASTERN	-	2	4	1
TOTALS	42	5	8	26

A total of 81 transfer sessions done in the month of January 2020 were predominantly deceased estates followed by voluntary sales.

REGISTRY STATISTICS

HOUSING WAITING LIST FORM RECORDS.

Processing of waiting list form was ongoing with an average of 899 waiting list forms being processed in the month of January 2020. Also 27 duplicate forms had been approved in the month of January 2020 as well as 973 renewal forms had been processed.

Month	Number of Copies processed	Approved duplicates
January	899	27

2016 forms were currently being captured.

Month	Number of Captured Forms
January	1 382

The Committee considered the matter and Councillor S.Moyo sought clarification on the report. She enquired about gender statistics.

In response the Assistant Director of Housing and Community Services explained that a total number of 899 residents had applied for the housing waiting list forms. 474 were females, 289 were males and 136 couples (Combined).

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report
be received and noted.

(11) SIZALENDABA 2019 ‘O’ LEVEL RESULTS



The Director of Housing and Community Services submitted (6th February 2020) the attached report relating to the abovementioned matter:

The Committee considered the matter and Councillor S. Moyo raised concern on the welfare of the teaching staff at Sizalendaba Secondary School. The school was not accessible because of the poor state of roads. The teaching staff depended on a ZUPCO bus which was not reliable. Her view was that Council should provide transport to the teaching staff.

Councillor F. Mhaka concurred. He supported the provision of transport by Council to the teaching staff. This was the only Council's Secondary school and it should be supported. Pupils performing well should be motivated by being given small tokens such as book prices. Council should consider paying 50% of the school fees for all Sizalendaba pupils who proceeded to 'A' level.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report
be received and noticed.

(12) **REPORT ON THE FIRST AID PROJECT WORKSHOP HELD AT MPOPOMA LIBRARY IN PARTNERSHIP WITH BULAWAYO FIRE AND AMBULANCE SERVICES: SIPHETHANGANI NCUBE S.R. NO: 90913 IN FULFILMENT OF INTERNATIONAL NETWORK OF EMERGING LIBRARY INNOVATORS TRAINING (INELI)**

The Director of Housing and Community Services reported (6th February 2020) that Ms. Siphethangani Ncube, SR. No. 90913 (Library Assistant) was on 09 August 2019 granted permission to conduct a First Aid Project at Mpopoma Library as part of her INELI training. The project had been earmarked to train youths between the ages of 15 and 35 years in Mpopoma Ward in order to inform, empower and equip them with skills to deal with First Aid issues. The training was to be facilitated by Ambulance Services staff under the Bulawayo Fire and Ambulance division.

The training had since been undertaken in four days sessions from 09-12 December 2019. Twenty youths were selected for the training at Mpopoma Library. There were ten (10) females and ten (10) males. However, nineteen remained and went through the whole training.

The Assistant Director of Housing and Community Services (Community Services) officially opened the training. A pre-test was conducted for all the participants to gauge how much knowledge each participant had on First Aid before the actual training. The participants were taken through the basics of the human body.

The First Aiders then learnt about the types of burns and their management. An interesting topic was on snake bites and how to manage them, and take care of people bitten by snakes. Management of wounds and their types was then followed by how to manage fractures. Diabetes and brain disorder were considered as conditions that needed great care when handling people affected.

Information literacy followed on the third day where an information literate person was defined as one of those people who had learned how to learn. The importance of this lecture was to make participants aware of the vast storage of information resources housed in a library, including in electronic form.

On 12 December 2019, the workshop ended with participants being tested using both written and practical assignments. All participants sailed through with high marks. The Councillor for Mpopoma ward handed over the certificates to the participants. The workshop was a huge success and as result, there were calls to have similar workshops in other libraries.

RESOLVED TO RECOMMEND:

That the abovementioned report
be received and noted

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'D'

REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY 17TH FEBRUARY, 2020 AT 2.30 P.M

35

PRESENT:

Alderman	E.	Rafamoyo (Chairperson)
“	N.	Hlabani (Deputy Chairperson)
“	M.	Lubimbi
Councillor	D.	Mabuto
“	T.	Maposa
	L.	Mlilo
	R.	Mudara
	J.	Ndlovu


ALSO:

The Town Clerk
The City Legal Officer
The Deputy Director of Engineering Services
The Assistant Director of Engineering Services

ON LEAVE:

Alderman	S.	Khumalo
Councillor	A.	Batirai
Councillor	M.V.	Chunga

(1) **FIRE AND AMBULANCE**

 The Chamber Secretary submitted (14th February, 2020) the attached report relating to the abovementioned matter.

Discussion ensued and Alderman N. Hlabani sought clarification on Council's preparedness in handling Corona Virus patients using Council's ambulances. He also sought clarification on the training of fire-fighters.

In response the City Legal Officer advised that the ambulance technicians were trained by the Minister of Health on how to attend to Corona Virus patients. The department was on high alert on fires. The Fire Brigade responded swiftly on the minimum time required internationally. Some delays were caused by residents who notified the brigade late.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) **COUNCIL RESOLUTIONS**

The Director of Engineering Services reported (13th February, 2020) that there was none for this Committee.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) **ROAD MAINTENANCE**

The Director of Engineering Services reported (13th February, 2020) as follows on the abovementioned mater.

Revenue Budget

The following tables showed the snapshots for the available Revenue and Capital Budgets as at 31 January, 2020.

Table 2.1: Revenue Budget 2019

Vote no.	Budget Available \$	Remarks
38	18 913 580	Traffic control
77	51 478 487	Road works
78	14 152 694	Drains
80	2 617 578	Precast concrete products.
Total	87 162 339	

Note: The 2020 Municipal Budget had been approved by the Government on the 31st of January 2020. The new approved charges were effective from the 1st February 2020 and the cash inflows were likely to improve as from the end of March 2020.

2.2 Road Maintenance

Table 2.2: Maintenance

Item	Description	Planned 2020	Planned Jan 2020	Partial Target to Jan 2020	Actual in 2020	Cumulative to Date	Variance %
1	Re-gravelling	30km	-	0km	2km	2km	-100
2	Storm-Water	12km	2km	2km	0,521km	0.521km	74
3	Storm Water Community Groups	150km	-	0km	-	-	100
4	Entrance Slab Production	480no	40no	40no	-	-	100
5	Pothole Patching Coldmix (Including CommGrps)	1800 tonnes	150t	150t	-	-	100
6	Pothole Patching Jet Patcher	27 000m ²	2 400 m ²	2 400 m ²	790 m ²	790 m ²	67
7	Median Cleaning & verges	50 km	5km	5km	-	-	100
8	Stone pitching	1080m	200m	200m			100
9	Streams/canals	6 000m	100m	500m	122m	122m	

The variance was the difference in percentage between the partial target and the expenditure to date.

2.3 (a) **Regrading / Regravelling**

Works were adversely affected by consistent breakdown of the available plant and the un-availability of diesel. Plans to procure new plant were also adversely affected by funding. Council teams were currently carrying out reactive works as the planned programme was on hold due to these challenges. A total of two kilometres (2km) was done during the month with works being carried out in Richmond (ward 2), Riverside (Ward 4), Kelvin light industrial (Ward 9) and Sizinda (Ward 21).

Re-gravelling Contract - Ultra Tripple Enterprises and Adherechem Chemicals (Pvt) Ltd (Joint Venture).

The contract was terminated on mutual consent after the Contractor's proposed cost increase (1245%) of outstanding works had been considered to be excessive.

The department had carried out an assessment of the final claim and had advised the contractor accordingly of the outcome. The contractor was not happy with the outcome and had now engaged his lawyers. The contractor insisted that the works had to be paid using inter-bank rate prevailing at the time. This was contrary to the Ministry of Finance and Economic Development, Treasury Circular Number 9 of 2019 which provided guidance on the treatment of contracts formulated prior to promulgation of SI 33 of 2019 and SI 142 of 2019. The contractor had paid in full the outstanding balance on the Advance payment.

(b) **Storm-water Drain Clearing**

- (i) A total of 521 metres was cleared by in-house teams during the month of January 2020. The removal of spoil however still remained a challenge due to the lack of trucks and fuel shortages for the few available trucks for the same. Three hundred and twenty four (324) metres was cleared at Amazon Primary in Mahatshula (Ward 3), forty six metres (46m) at 11th Street Makokoba, ninety (90m) metres at Nketa clinic, forty two (42m) metres in Pumula South and nineteen (19m) metres at Thorngrove.

The community groups were expected to commence works once the rains halt and were provisionally set for the month of March 2020. The programme would continue from the 2019 programme. The first batch would focus mainly on 2020 Zimbabwe International Trade Fair preparations and on the roads leading to and around the White City and BF stadium in preparation for the Independence celebrations.

(c) **Stone pitching**

Council teams carried out 90m of stone pitching works in Richmond (Ward 2), Gwabalanda (Ward 16) and Nketa (Ward 24)., Some residents voluntarily supplied materials such as cement and aggregates for stone pitching in front of their homes due to lack of funding from Council.

Lining of drains by community groups commenced on the 13th of January to complete works earmarked under the ward retention projects. The programme was currently moving at a slow pace due to shortages of cement. Procurement for the cement had been arranged and was expected to be delivered beginning of February 2020.

(d) **Precast Products**

Production of precast road furniture and entrance slabs was still on hold due to the unavailability of steel reinforcement. Non production of entrance slabs was impacted negatively on cleared drains as residents backfill drains in order to gain entry to their properties.

(e) **Canals / Streams**

A total of one hundred and twenty two metres (122m) metres was cleared by Council teams at Emakhandeni Primary School (Ward 11). The canals were heavily silted making them difficult to clean. It was anticipated that community groups would be engaged during the course of the year to engage in this program. The last groups that were clearing till December 2019 were engaged under the ward retention scheme.

(f) **Patching**

(i) Council Teams

The teams carried out works amounting to 790m² of Jet-patching and 1296m² of gravel patching during the month under review. Tar patching was adversely affected by shortage of bituminous materials and aggregates but efforts to procure these input materials in on course. Pothole patching using gravel was used as a stop gap measure due to the shortages of Bituminous materials. The gravel was stabilised with cement to increase its durability for the patching. Gravel patching was however also adversely affected by fuel shortages for the trucks used for the same.

Jet patching covered the Central Business District during the month of January 2020.

(ii) Community Groups

The groups were expected to commence works once the rains halt, provisionally in the month of March 2020. The programme would continue from the 2019 programme. However unavailability of patching resources continued to be a challenge.

(g) Pavement Rehabilitation

Rehabilitation of Central Business District (CBD) pavements (Ward 1) continued to be carried out by the community groups under Ward retention projects. Works carried out during the month of January 2020 were:

- 3rd Avenue and Five street,
- 12th Avenue and Five street,
- Leopold Takawira Avenue and JMN Nkomo.

Discussion ensued and Councillor L. Mlilo raised concern on the increase of potholes on the roads. She suggested that gravel be deposited in all strategic points in all wards to enable the community to patch the potholes.

Alderman N. Hlabani wanted to know whether there were any plans which had been put in regarding road maintenance, storm water drain cleaning and grass cutting now that the 2020 budget had been approved.

Councillor D. Mabuto commended the way Guta Ramwari road had been regavelled. He said that there were no potholes which had developed despite the rains unlike other roads done at the same time. He encouraged that the method used in maintaining that road be adopted on all other roads. He suggested that road regravelling be done after rainy season to avoid waste of Council resources.

In response the Director of Engineering Services advised that road maintenance projects were affected by the collapse of the budget caused by the unstable economy. Frequent price increases eroded the budget. The recent approval of the 700% budget did not mean that the funds were available. Once funds were available maintenance activities were likely to resume in March 2020. 70% of the road network was beyond repair. Before the budget collapse, reseals were being carried out on Main Roads, Central Business District and Public transport routes. Suburban roads had been put on hold. \$640 million was required to service the roads. Zinara had allocated \$60 million this year and the Devolution Fund was \$20 million. Priority was to be given to outstanding projects. Council was taking advantage of the upcoming ZITF and Independence Day Celebrations to spruce up the roads leading to the venues.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) REHABILITATION OF MANCHESTER, DEPTFORD AND BIRKENHEAD ROADS

The Director of Engineering Services reported (13th February,2020) that efforts to get assistance in the form of funding from Arenel Private Limited seemed to have stalled with the department still awaiting a response on the same. The earthworks on these two sections were done in house and Arenel had been approached to assist with the funding of the surfacing component of the section.

The sections would be included in the current year’s surfacing contracts and it was expected that Council construction teams would re-visit these sections and reconstruct the top bases as these had been destroyed by the rains this season.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(5) WATER DELIVERIES USING BOWSERS

The Director of Engineering Services reported (13th February, 2020) as follows on the abovementioned mater.

Point of Delivery	Number of Deliveries	Comment
Funerals	565	Deliveries continued mostly in the Western areas to compliment the water shedding programme
Schools		
Clinics		
Stadiums		
Residents		

The demand for water bowsers had significantly increased due to water-shedding and pipe bursts. This had adversely affected the roads operations. The department was considering hiring water bowsers from private contractors to augment the Council fleet.

Discussion ensued and Councillor J. Ndlovu requested that Ngozi Mine squatters be supplied with water bowsers since they did not have water.

In response the Director of Engineering Services advised that according to Town Planning that area was officially a dump site Bowsers could not deliver water on illegal settlements.

The Town Clerk advised that Council was in the process of fighting illegal activities in the City and therefore delivering water to an illegal settlement was not proper. Council operated according to law. Delivering water to Ngozi Mine would be like promoting lawlessness.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(6) ROAD REHABILITATION 2020

The Director of Engineering Services reported (13th February, 2020) as follows on the abovementioned mater.

Capital Budget

Table 2.3: Status of 2020 Capital budget

Budget 2020	Expenditure to date \$	Variance \$	Remarks
70,063,450	1,113,094	0	Ongoing works at Selborne Park

Current Projects

Table 2.4: Projects

Item	Description	Planned 2020	Partial Target January 2020	Cumulative To date	Planned January 2020	Actual January 2020	Variance %
1	Reconstruction	6km	0 km	0 km	0 km	0km	0
2	Premix Overlays	20 000m ²	0m ²	0 m ²	0 m ²	0m ²	0

Luveve 5

Storm water drain construction

No works were done during the month of January 2020.

Reconstruction

The department intended to rehabilitate the section of Masiyephambili road from Luveve road to Emakhandeni flyover. The section had a total length of 2,2 km and the estimated cost of the works was eleven (\$11m) million dollars including surfacing. The project would be funded under ZINARA disbursements and the department intended to contract the works out.

The reconstruction works suspended last year due to financial challenges would be carried over this year and would be done in-house. The works would be funded from the devolution fund.

The contract awarded to Bitumen World for the surfacing of several sections did not commission, as such the said sections would now require re-formation before the surfacing could be applied. The roads in question were the following :

- Maduna between Intemba Road and Ngwenya shops,
- Murchison between Scone and Adair,
- Luveve Roads, and
- Nkulumane roads.

The earthworks had been previously done in-house by Council teams but they were already showing signs of base failure, due to delayed surfacing. Council's in-house teams would re-work base one (1) of the roads and surfacing would be contracted out.

Overlays

Diesel, bitumen and aggregates remained in short supply hindering planned hot-mix and cold-mix production at the Batching plant belonging to the Ministry of Transport. Batching was still suspended due to the non-availability of the required input materials. It was expected that some sections on Masiyephambili road and Robert Mugabe way would be earmarked for overlays this year.

ZINARA

The 2020 ZINARA allocation was \$16 402 648. (ZWL\$16,4 million). The department wished to spend eleven (11) million dollars on the reconstruction of Masiyephambili Drive sections, whilst the balance of five (5) million would be used for routine maintenance in particular, pothole patching, crack sealing and slurry sealing in the entire city. ZINARA had not dispersed anything by the end of the reporting period.

Devolution Funds

A total of twenty million seven hundred dollars (\$ 20 700 000) had been budgeted for under the National Devolution fund disbursements. The funds would be utilised for surfacing roads that were reconstructed in 2017 and 2018 but could not be surfaced due to financial constraints. In addition 2.6km of Glenville Drive sections would be reconstructed. The details of the projects to be undertaken were shown in table below.

Item/Project Name	Description of works	2020 budget allocation
Birkenhead Road	Surfacing Works, 0.5km length, 16m width.	3,000,000
Nkulumane Roads	Surfacing Works, 0.5km length, 7m width.	2,000,000
Maduma Road	Surfacing Works, 1.17km length, 7m width.	3,000,000
Luveve 5 Road	Surfacing Works, 1.05km length, 7m width.	1,500,000
Murchison Road	Surfacing Works, 2.06km length, 7m width.	4,100,000
Manchester Road	Surfacing Works, 150m length, 7m width.	600,000
Glenville Drive	Reconstruction, 2.6km length, 7m width	6,500,000
Total		20,700,000

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(7) **TRAFFIC CONTROL AND SAFETY**

The Director of Engineering Services reported (13th February, 2020) as follows on the abovementioned mater.

Table 2.5: Traffic Control Budget

Vote	Item	Description	Budget 2020 (\$)	Partial Budget January 2020(\$)	Expenditure To Date (\$)	% Variance
38	192	Street Name Plates	1,006,296.00	100,629.60	-	100
38	197	Traffic Lines	6,962,560.00	696,256.00	-	100
38	198	Traffic Signs	3,737,760.00	373,776.00	-	100
38	203	Regional Roads	216,062.00	21,606.20	-	100
38	205	Collector Roads	1,237,699.00	123,769.90	-	100
38	219	Arterial Roads	1,900,640.00	190,006.40	-	100
38	252	General Maintenance	1,436,385.00	143,638.50	-	100
38	282	CBD Roads	-	-	-	100

Table 2.6: Traffic Control Activities

Item	Description	Planned 2020	Partial Target	Cumulative To date	Planned in January 2020	Actual January 2020	Variance %
1	Road line Marking (m ²)	60,000	6,000	-	6,000.00	-	100
2	Traffic and Street Name Signs Replacement (no.)	1,000	100	-	100	-	100
3	Speed Humps and Rumble Strips (no. of sites)	20	2	-	2	-	100

Item	ACTIVITY	SITE/NAME OF ROAD	WARD	QUANTITY/ LENGTH(m)	COMMENT
1	Pre-Marking	Hyde Park Road	19	1400	Pre-marking was carried out

Fort Street Road Marking between 5th Avenue and Plumtree Road

The department awaited a report from the supplier, Astra Paints, who was tasked to reinvestigate the paint quality and submit a detailed report.

With the onset of the rains, the dirt on the paint had been washed away and the road markings were now clean and visible. They would continue to monitor the performance of the markings.

Traffic signs

A total of 31 signs were repaired for the month under review.

New signs installed

TYPE OF SIGNS	QUANTITY	COMMENTS
Informative sign boards	8	Selbourne Park, Pumula , City Centre
Temporary Guidance(direction)	0	
Direction	2	Luveve
Restriction	0	
Information	8	West park, Athlone and Luveve Cemeteries
Warning	7	Old Pumula and City centre
Regulatory	0	
Street names	5	Old Pumula
Parking	0	
Chevron	1	Vic Falls road
Bus stop	0	
Concrete poles	0	
Total	31	

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(8) THE SERVICING OF 77 MEDIUM DENSITY STANDS IN SELBORNE PARK WITH ROADS, WATER AND SEWERAGE RETICULATION SYSTEMS.

The Director of Engineering Services reported (13th February, 2020) as follows on the abovementioned mater.

Roads

The strategy was to construct all the roads to base 2 and then trench, lay and backfill all crossings for sewer and water pipes. This would be followed by the completion of the remaining base 1 and surfacing.

Table 2.7: Road works had commenced and progress was shown below

Item	Activity	Total length m	Progress m	Percentage %	Comment
1	Bush clearing	3377	3377	100	
2	Removal of clay/top soil	3377	3377	100	
3	Roadbed formation 20m/15m	3377	3377	100	
4	Base 2 15m roads	1502	1502	100	
5	Base 1 15m roads				
6	Base 2 20m roads	1721	1721	100	
7	Base 1 20m roads	1721	1700		
8	Construction of culverts	No 8	8	100	
9	Construction of box culvert	No 1	1	100	
10	Stormwater drain excavation and pitching				Excavation of drains affected by water trenches left exposed awaiting fitting of valves and hydrants still to be delivered
11	Surfacing 20m roads	1721	0		Contractor had delivered aggregate to site
12	Surfacing 15m roads	1502	0		Contractor had delivered aggregate to site
	Roads progress			75 %	

Sewer

Item	Activity	Total length (m)	Progress (m)	Percentage (%)	Comment
1	Trench excavations	2986	1751	58.7	
2	Bedding	2986	1395	46.7	
3	Pipe laying	2986	1380	46.2	Progress was affected by delay in delivery of pipes from supplier.
4	Backfilling	2986	1215	40.7	
5	Manhole construction.	No.60	25	41.7	

Water


Item	Activity	Total length (m)	Progress (m)	Percentage (%)	Comment
1	Trench excavations	3976	3145	79.1	
2	Bedding	3976	3145	79.1	
3	Pipe laying	3976	3145	79.1	Progress was affected by delay in delivery of pipes and fittings from supplier.
4	Backfilling	3976	3145	79.1	

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) WATER DISTRIBUTION SECTION

 The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(10) SEWERAGE SECTION REPORT



The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(11) WASTEWATER TREATMENT WORKS



The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) WATER QUALITY



The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **PROJECTS**



The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(14) **GEOGRAPHIC INFORMATION SYSTEMS**



The Director of Engineering Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(15) **BUILDING PLANS**

The Director of Housing and Community Services reported (13th February,2020) that the past one month, a total of 180 building plans with a value of \$23 065 340 had been approved as compared to 154 building plans with a value of \$10 267 502 approved in December 2019. This constituted an increase of 16, 88% in number. There were 145 building plans submitted in January 2020 with a value of \$13 513 424 as compared to 243 building plans with a value of \$50 548 048 submitted in December 2019 constituting a decrease of 40.33% in number.

In the month of January 2020 there were 824 building inspections carried out compared to 812 building inspections carried in December 2019 constituting an increase of 1, 48%. Critical staff levels and vehicle problems continued to be a major challenge in the section.

1.2. VEHICLE STATUS

FLEET NO.	CONDITION	DEFECTS	COMMENT
236	RUNNER	-	UNDER WORKSHOP
860	RUNNER	-	RUNNING

1.3. STAFF STATUS

Description	Authorised	Actual	Variance
BUILDING CONTROL OFFICER(BUILDING TECHNOLOGY)	1	0	1
PLAN EXAMINER(BUILDING TECHNOLOGY)	2	1	1
DISTRICT BUILDING INSPECTOR(BUILDING TECHNOLOGY)	2	2	0
BUILDING INSPECTOR (BUILDING TECHNOLOGY)	9	5	4
ADMIN ASSISTANT (ADMINISTRATION)	1	1	0
CLERICAL ASSISTANT(CLERICAL)	2	0	2
RECEPTIONIST(CLERICAL,COMMUNICATION)	1	0	1

1.4. STATISTICS

Shown below were statistical figures of approved plans, submitted plans and building inspections carried out in the month of January 2020

ANNEXURE A**APPROVED PLANS FOR JANUARY 2020**

WARD	TYPE OF DEVELOPMENTS	NUMBER	VALUE (\$)	FLOOR AREA (M²)
1	COMMERCIAL	1	17 900	17
	PUBLIC	1		123
2	RESIDENTIAL	8	1 397 774	1465
3	RESIDENTIAL	16	6 836 100	2848
	COMMERCIAL	1	415 800	1968
4	RESIDENTIAL	4	697 700	3377
5	RESIDENTIAL	NIL	NIL	NIL
6	RESIDENTIAL	5	261 400	212
	COMMERCIAL	1	6 000	-
7	RESIDENTIAL	1	12 000	8
8	RESIDENTIAL	4	765 400	392
	COMMERCIAL	1	66 300	427
9	RESIDENTIAL	1	42 000	12
10	RESIDENTIAL	2	5 120	47
	COMMERCIAL	1	100 000	-
11	RESIDENTIAL	4	51 400	271
12	RESIDENTIAL	2	54 000	20
13	RESIDENTIAL	NIL	NI	NIL
14	RESIDENTIAL	6	486 200	369
	COMMERCIAL	1	118 400	53
15	RESIDENTIAL	4	234 000	155
16	RESIDENTIAL	10	1 093 300	1008
17	RESIDENTIAL	1	16 800	112
18	RESIDENTIAL	4	292 600	224
19	PUBLIC	3	183 000	103
20	RESIDENTIAL	4	190 100	377
21	RESIDENTIAL	2	11 8 957	80
22	RESIDENTIAL	1	127 000	149
23	RESIDENTIAL	1	84 000	56
24	RESIDENTIAL	3	121 100	227
25	RESIDENTIAL	3	105 110	230
26	RESIDENTIAL	12	1 150 901	1397
27	RESIDENTIAL	33	3 316 027	2993
28	RESIDENTIAL	46	3 238 351	3303
	COMMERCIAL	1	40 500	118
	PUBLIC	1	305 600	2036
29	RESIDENTIAL	4	532 600	459

1.2 APPROVED PLANS FOR JANUARY 2020

TYPE OF DEVELOPMENT	NUMBER	VALUE IN US\$	FLOOR AREA
RESIDENTIAL	181	20 715 240	28 030
INDUSTRIAL	-	-	-
COMMERCIAL	7	1 768 600	2892
PUBLIC	5	581 500	2159

1.3 SUBMITTED BUILDING PLANS FOR JANUARY 2020

TYPE OF DEVELOPMENT	NUMBER	VALUE IN US\$
RESIDENTIAL	128	5 179 420
INDUSTRIAL	1	700 000
COMMERCIAL	13	5 985 710
PUBLIC	3	1 648 294

1.4 BUILDING INSPECTIONS FOR JANUARY 2020

TYPE OF DEVELOPMENT	NUMBER	VALUE IN US\$
MANDATORY INSPECTIONS	536	\$26 800
ROUTINE INSPECTION	251	-
OCCUPATION CERTIFICATES	36	-

1.5 ENCROACHMENTS, HOARDING, SCAFFOLDING, ADVERTISING SIGNS AND PLAN SEARCHING FOR JANUARY 2020

TYPE OF DEVELOPMENT	NUMBER	VALUE IN US\$
HOARDING	1	\$811,80
SCAFFOLDING	-	-
ADVERTISING SIGNS	-	-
PLAN SEARCHING	11	\$750,00

Thereafter it was:

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(16) SWIMMING POOL SECTION MONTHLY REPORT FOR JANUARY 2020

The Director of Housing and Community Services reported (13th February,2020) as follows on the abovementioned matter.

2.1 ATTENDANCE AND REVENUE

There were increases on both attendance and revenue for Bulawayo, Northend, Mpopoma, Luveve and Barham Green. Mpopoma and Luveve had a decline due to unavailability of ecocash as compared to the same period 2019. The attributes for revenue increase were due to high temperatures which had prevailed throughout the month. On the revenue side all pools had recorded increases as compared to the previous year of the same month due to advance bookings by churches for baptismal dry weather and attractive pool water. Refer to Annexure A for details.

2.2 SWIMMING COMPETITIONS

Bulawayo Pool had successfully hosted the Zimbabwe Senior Championships for five (5) consecutive days as from the 8 to 12 January 2020. Six provinces namely Harare, Matebeleland, Manicaland, Masvingo, Midlands, Mashonaland West, Harare were the overall winners followed by Matabeleland. The pool also hosted one Friday night league gala on the 17th and three (3) junior league galas on Saturdays morning sessions on the 18th, 24th and 31st January 2020.

Although the pool was the only pool in the country which had automatic touch pads, but still needed some touch ups so as to attract regional and internationals competitions by FINA the world governing body in swimming. These touch ups would be attended to in due course.

ANNEXURE A

Attendance and revenue collected at the five pools for January 2020

BARHAM GREEN POOL

	ATTENDANCE	REVENUE US\$	COMMENTS
Adults	432	2 592.00	Each adult paid \$6.00
Children	869	2 607.00	Each child paid \$3.00
Weddings	-	220.00	Part payment for 19 April 2020
Total	1 301	5 419.00	

During the same period in 2019, the pool had recorded 588 bathers an increase of 713 bathers, whilst the revenue collected was \$673.90 an increase of \$4 745.10.

BULAWAYO POOL

	ATTENDANCE	REVENUE RTGS\$	COMMENTS
Adults	1 472	8 823.00	Each adult paid \$6.00
Adults Lunch	106	265.00	Each adult paid \$2.50
Children	1 908	5 724.00	Each child paid \$3.00
Senior Nationals	-	220.00	1 x 4hr sessions
Senior Nationals	786	-	Paid in advance
Senior Nationals	846	-	Paid in advance
Senior Nationals	877	-	Paid in advance
Senior Nationals	942	-	Paid in advance
Senior Nationals	486	-	Paid in advance
Baptism	485	100.00	For 25 January 1 x 1hr session
Baptism	109	100.00	For 19 January 1 x 1 hr session

Friday League	315	-	Paid in advance for 17 January 2020
Junior League	1 081	-	Paid in advance 18, 24 & 31 January 2020
Crusaders	152	-	Paid in advance
Barracudas	57	-	Paid in advance

ZLSS	14	-	Paid in advance
TOTAL	9 636	15 241	

During the same period in 2019, the pool had recorded 3 345 bathers an increase of 6 291 bathers, whilst the revenue collected was \$2 060 an increase of \$13 181.

NORTHEEND POOL

	ATTENDANCE	REVENUE US\$	COMMENTS
Adults	509	3 054	Each adult paid \$6
Children	946	2 838	Each child paid \$3
Wedding	350	-	Paid in advance for 4 January 2020
Baptism	-	100	Advance pay for February 2020
Total	1 805	5 992	

During the same period in 2019, the pool had recorded 1 425 bathers an increase of 415 bathers, whilst the revenue collected was \$1 139.20 an increase of \$4 852.80.

MPOPOMA SWIMMING POOL

	ATTENDANCE	REVENUE US\$	COMMENTS
Adults	55	330	Each adult paid \$6
Children	1 235	3 705	Each child paid \$3
Baptism	-	100	1 x 1 hr session for 1 February 2020
Total	1 290	4 135	

During the same period in 2019, the pool had recorded 2 077 bathers a decrease of 787 bathers, whilst the revenue collected was \$1 474.10 an increase of \$2 660.90

LUVEVE SWIMMING POOL

	ATTENDANCE	REVENUE US\$	COMMENTS
Adults	267	1 602	Each adult paid \$6
Children	1 109	3 327	Each child paid \$3
Baptism	-	200	Advance pay for 11 April 2020
Total	1 376	5 129	

During the same period in 2019, the pool had recorded 1 474 bathers an increase of 498 bathers, whilst the revenue collected was \$976 an increase of \$4 153.

3. BAPTISMAL

Bulawayo Pool had hosted two church baptismal on the 19th and 25th January, whilst North End, Mpopoma and Luveve recorded advance bookings for February.

4. WEDDINGS

Only Barham Green recorded an advance booking scheduled for 19th April 2020.

5. REPAIRS

At Bulawayo Pool Ms Hodgson of Paint and Allied brought his staff to paint the outside front offices, entry points as well as the rails. A letter of appreciation had been written to her for the kind donation.

Pest Control attended to the digging of ants at Mpopoma Pool.

Mechanical fitters had attended to a faulty pool pump which had broken down leading to the closure of the pool for three consecutive days.

6. STAFF

Solomon Magagula who was a cubicle attendant had gone on retirement at the end of January 2020 he had served Council for 21 years.

Despite the critical shortage of staff in the section they had managed to keep the pools sparkling clean and gardens well maintained hence attracting bookings for church baptism and gardens weddings.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(17) **PARKS SECTION MONTHLY REPORT FOR JANUARY 2020**



The Director of Housing and Community Services submitted (13th February, 2020) the attached report relating to the abovementioned matter.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'E'

**REPORT OF THE TOWNLANDS AND PLANNING COMMITTEE HELD
IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY, 18TH
FEBRUARY, 2020 AT 2:30 P.M**

58

PRESENT:

Councillor	P.	Moyo (Chairperson)
“	S.	Mutanda (Deputy Chairperson)
“	F.	Javangwe
“		Mildred Ncube
“	R.D	Jele
“	F	Msipha
“	F	Mhaka
“	S.	Chigora
“	S.	Sibanda
“	T.	Ruzive

ALSO:

The Town Clerk
The Deputy Director of Engineering Services (T/P)
The City Valuer
The City Legal Officer

ABSENT:

Councillor	K	Mujuru
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(1) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A COTTAGE MEASURING 130 SQUARE METRES ON LOT 26 OF THE REMAINING EXTENT OF SUBDIVISION K OF WILLGROVE TOWNSHIP: DANGA TERERAI : AREA = 4015 SQUARE METRE.**

The Town Clerk reported (14th February, 2020) that an application dated 2 January, 2020 to establish a cottage measuring 130 square metres had been received from Danga Tererai, 2809 Nketa, Bulawayo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the cottage had not yet been constructed.

The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 27 of RE of S/D K Willsgrove	Mr K Mushunje	P O Box 2102, Byo
Lot 25 of RE of S/D K willsgrove	Mrs VA Nkomo	8646 Nkulumane 12, Byo
Lot 24 of RE of S/D K Willsgrove	Mrs VA Nkomo	7Elliston Avenue,Bradfield, ByoLot
23 of RE of S/D K Willsgrove	Mrs VA Nkomo	2809 Nketa 7,P O Nkulumane,Byo
Lot 22 of RE of S/D K Willsgrove	Mr B Maphosa	731 Emganwini,Byo
Lot 15 of RE of S/D K Willsgrove	Miss P Dube	10 Kipling Drive,Malindela,Byo
Lot 17 of RE of S/D K Willsgrove	Mrs VA Nkomo	776, Ascot, Byo



On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a cottage measuring 130 square meters on Lot 26 of the Remaining Extent of Subdivision K of Willgrove Township be granted to Tererai Danda subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a once off premium of ZWL\$3000 which is subject to review at pleasure of Council.

(2) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH 7 TOWN HOUSE UNITS ON STAND NO 19741 BULAWAYO TOWNSHIP OF STAND 13575 BULAWAYO TOWNSHIP (10 TAGORE AVENUE,HIGHMOUNT): EDGAR MADHAKE: AREA = 5275 SQUARE METRES.**

The Town Clerk reported (14th February, 2020) that an application dated 4 September, 2019 to establish 7 town house units had been received from Edgar Madhake, 15 Shakespeare Avenue Highmount, Bulawayo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing the report the 7 town house units had not yet been constructed.

The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
7760 BT	Mr T. Mutize	15 Shakespear Ave, Highmount, Byo
7770 BT	Mr S Muvirimi	12 Tagore Ave, Highmount, Byo
7761 BT	Mr H Mutize	13 Shakespear Ave, Highmount, Byo
7762 BT	Mr B Dube	11 Shakespear Ave, Highmount, Byo
7763 BT	Mr L Stanga	7 Shakespear Ave, Highmount, Byo
7764 BT	Mr L Stanga	7 Shakespear Ave, Highmount,Byo
7765 BT	Zainai Holdings (Pvt) Ltd	715 YorkHouse, 8 th Ave, Byo
7766 BT	Dr M Khalpey	4 Tagore Ave, Highmount, Byo
7767 BT	Mr HK Sibanda	8 Tagore Ave, Highmount, Byo
7773 BT	Mr N Khumalo	19 Tagore Ave, Highmount, Byo
7774 BT	The Congr of the missionary Oblates of Mary Imma	17 Tagore Ave, Highmount,Byo
7775 BT	Messrs JRH Rama-et-al	15 Tagore Ave, Highmount, Byo
7776 BT	Miss V Mutendereki	13 Tagore Road, Highmount, Byo
7777 BT	Ryneberg Nvestments	11 Tagore Ave, Highmount, Byo
7778 BT	Mr B Maphosa	9 Tregene Flats,SParirenyatwa St/8 th Avenue



On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish 7 town house units on Stand No 19741 Bulawayo Township of Stand 13575 Bulawayo Township be granted to Edgar Madhake, subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a once off premium of ZWL\$4500 which is subject to review at pleasure of Council.

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE ON SUBDIVISION A OF STAND 184 BULAWAYO TOWNSHIP (90 LEOPOLD TAKAWIRA AVENUE, CITY CENTRE): LEOPOLD LIQUOR (PVT) LTD: AREA = 4 01.5M².**

The Town Clerk reported (14th February, 2020) that an application dated 6 January, 2020 to establish a bottle store on Subdivision A of Stand 184 Bulawayo Township had been received from Leopold Liquor. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the bottle store had not started operating.



SUBDIVISION A OF
STAND 184 BULAWAYO
TOWNSHIP

The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
S/D B/184 BT	Central Africa Building Society	Old Mutual Properties Shop 2 Nkulumane Complex Byo
Re/184 BT	J.B Naran-Double Bee Inv. (Pvt) Ltd	c/o Babsons, 86 Leopold Takawira Avenue, Byo
S/D B/183 BT	Bata Shoe Co. Ltd	P.O. Box 627, J. Moyo Street Byo
13990 BT	Reserve Bank of Zimbabwe	93 Leopold Takawira, Byo

The Committee considered the matter and Councillor F. Mhaka sought clarification on the report. The area was not very clear in the map. He was also concerned about fouling that was brought about by the Bottle Stores. Currently the city was battling with enforcement of relevant by-laws on existing Bottle Stores in the City Centre. It was prudent for Council to reduce the number of Bottle Stores in the city. He did not support the application.

In response the Deputy Director of Engineering Services (Town Planning) explained that Council had a policy on Bottle Stores. The Bottle Store application was along J. Moyo Street and L. Takawira Avenue next to Choppies. The policy encouraged Bottle Stores within a supermarket. A few stand alone Bottle Stores were permitted. Council was guided by relevant Acts and other statutes.

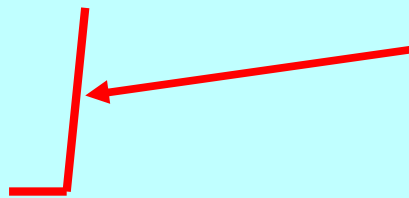
In response the Town Clerk advised that objections had been raised by adjacent properties. The objections had been received late and as such could not be considered. One of the property neighbours was the Reserve Bank of Zimbabwe. A lot of security concerns had been raised. As such the application could not be supported.

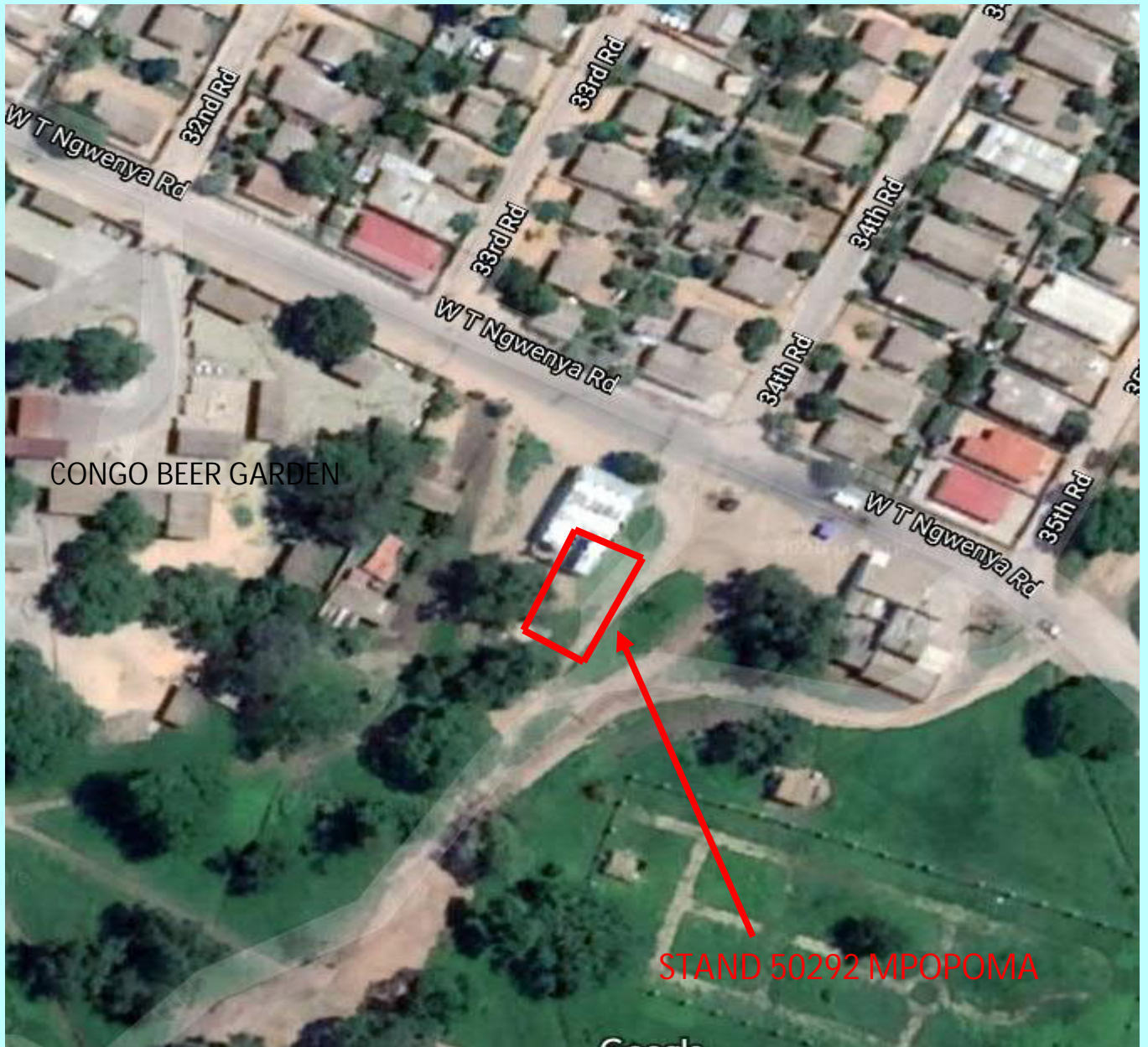
RESOLVED TO RECOMMEND:

That a development permit to establish a Bottle Store on Subdivision A of Stand 184 Bulawayo Township be not acceded to on the reasons stated in the report.

(4) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GROCERY SHOP ON STAND 50292 MPOPOMA TOWNSHIP (SERVICE INDUSTRY BAYS 4 AND 5 CONGO SHOPPING CENTRE, MPOPOMA). : JOUBERT MANGENA: AREA = 150 M²**

The Town Clerk reported (14th February, 2020) that an application dated 26 November 2019 for a development permit to establish a grocery shop on Stand 50292 Mpopoma had been received from Joubert Mangena. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the grocery shop had not yet started operating.





The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
47074 Mpopoma	Mr. W.T. Ngwenya	47074 Mpopoma, P.O. Mpopoma, Byo
47080 Mpopoma	Mr. R.H. Zemura	Shop 1 Mambo Butchery 47080 Mpopoma, P.O. Mpopoma, Byo

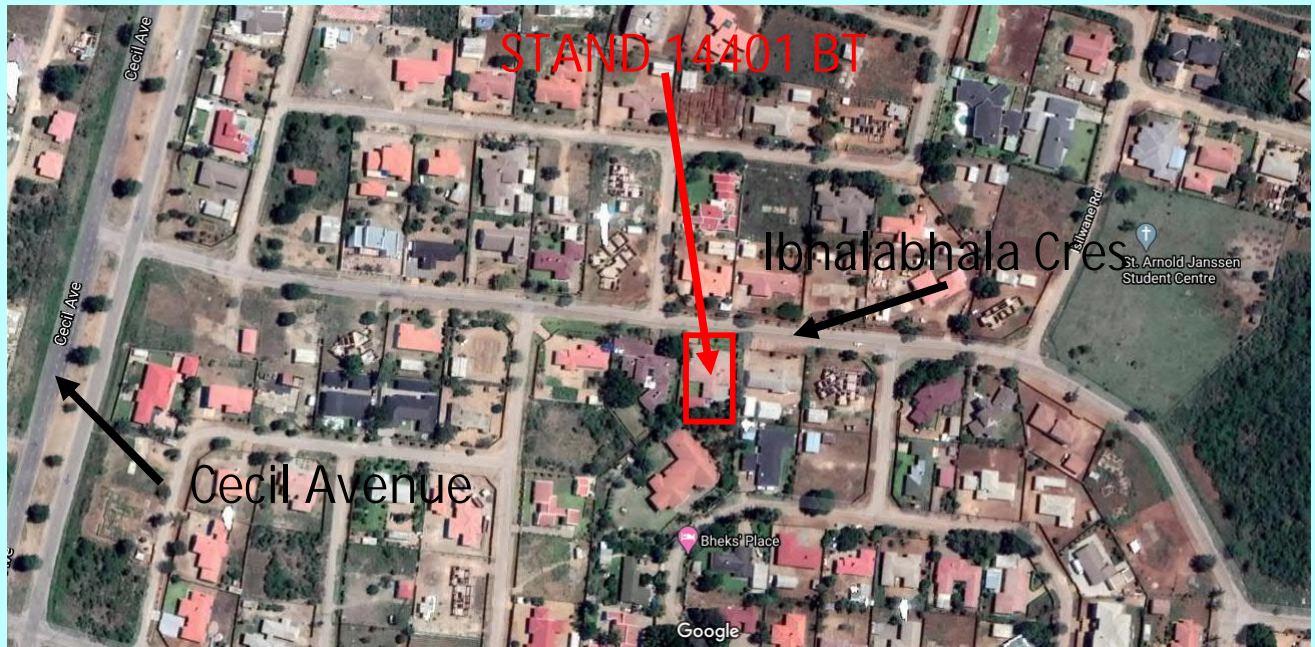
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a grocery shop on Stand 50292 Mpopoma Township be granted to Joubert Mangena subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(5) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A COTTAGE MEASURING 83.88 SQUARE METRES ON STAND 14401 BULAWAYO TOWNSHIP OF STAND 15038 BULAWAYO TOWNSHIP (NO. 16 IBHALABHALA CRESCENT, SELBORNE PARK):HAZEL MARTHA BUZWANE DUBE: AREA = 1400 SQUARE METRES.**

The Town Clerk reported (14th February, 2020) that an application dated 26 November 2019 to establish a cottage measuring 83.88 square metres had been received from Hazel Martha Buzwane Dube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the cottage had not been extended yet.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
14608 BT	Mr D Moyo	145A Herbert Chitepo St/14 th Ave, Byo
14607 BT	Mr & Mrs J & H Sibanda	16143, P.O Nkulumane
14606 BT	Mr O Dube	14606 Tshabalala Crescent, S/Park, Byo
14402 BT	Mr T I Muzondo	5 Holmwood Rd, Woodlands, Byo
14405 BT	Mr & Mrs M & J Nyathi	14405 Inkakha Circle, S/Park, Byo
14406 BT	Mr S K Moyo	14406 Inkakha Circle, S/Park, Byo
14400 BT	Mr H Mazhari	P.O Box 1021, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a cottage measuring 83.88 square meters on Stand 14401 Bulawayo Township of Stand 15038 Bulawayo Township (No. 16 Ibhalabhala Crescent, Selborne Park), be granted to Hazel Martha Buzwane Dube subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of ZWL\$3000..

(6) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PHARMACY ON STAND 24547 PUMULA TOWNSHIP (OLD PUMULA COMMERCIAL CENTRE): BABOCK INVESTMENTS (PVT) LTD: AREA = 99.35 SQUARE METRES.

The Town Clerk reported (14th February, 2020) that an application dated 2 January 2020 to establish a pharmacy had been received from Babock Investments (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the pharmacy was already operating under a license numbered 0023577.



The

following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
6476 Pumula	Mr T Musekiwa	9090 Pumula North.P O Pumula Byo
9258 Pumula	Mr M Thebe	30380 Entumbane,P O Mpopoma,Byo
5522 Pumula	Mr F.I. Tsanga	65/9089 Pumula North,P.O Pumula,Byo
5521 Pumula	Mrs J.T Tsanga	9094 Pumula North,P O Pumula,Byo
5520 Pumula	Mr T. A Kavundu	7750 Pumula,P.O.Pumula,Byo
5519 Pumula	Mr F Chipara	7751Pumula,P.O Pumula,Byo
5518 Pumula	Mr A Baloyi	7752 Pumula,P.O Pumula,Byo
5517 Pumula	Mr J Dube	7753 Pumula,P.O Pumula,Byo
5516 Pumula	Ms E Dlomo	7482/13 Pumula,P.O Pumula,Byo
5515 Pumula	Mr P Nerera	5515 Pumula,P.O Pumula,Byo
5500 Pumula	Mr AM Muleya	5500 Pumula,P.O Pumula,Byo
5514 Pumula	Ms M Lunga	5514 Pumula,P.O.Pumula,Byo
5575 Pumula	Mr M Ndebele	5560 Pumula,P.O Pumula,Byo

5586 Pumula	Mr H Ndlovu	5586 Pumula,P.O Pumula,Byo
9256 Pumula	Mr TT Goremucheche	Shop 9256 Pumula,Byo
10335 Pumula	Messrs Ndabenkulu Brick Moulding	Shop 6258 Old Pumula,P.O.Pumula,Byo
10334 Pumula	Pumula People'transport	6322A Pumula,P O Pumula,Byo
10333 Pumula	Zenzele Jersey Kntting & Leather Co-Op	6318 Old Pumula,P O Pumula
10332 Pumula	Mr O Ndlovu	5705 Pumula,P.O.Pumula,Byo
10331 Pumula	Mr ME Mashonganyika	70761 Lobengula West,P O Magwegwe,Byo
18 Pumula	Pumula Supermarket Shop	3 Hyde Park,Pumula,Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a pharmacy on Stand 24547 Pumula Township, be granted to Babock Investments (Pvt) Ltd subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(7) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A COTTAGE MEASURING 116 SQUARE METRES ON STAND 173 MARVEL TOWNSHIP 2 OF MARVEL A (NO. 173 ADAIR DRIVE, KILLARNEY):WARREN JASWYNE LOTRIET: AREA = 4582 SQUARE METRES.**

The Town Clerk reported (14th February, 2020) that an application dated 26 November 2019 to establish a cottage measuring 116 square metres had been received from Warren Jaswyne Lotriet. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the property was still undeveloped and vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
191 Marvel	Mr C Ndou	191 Murchison Road, Killarney, Byo
172 Marvel	Mr S M Mutema	172 Adair Drive, Killarney, Byo
167 Marvel	Mr A Booth	167 Shirley Road, Killarney, Byo
166 Marvel	Mr A Booth	166 Shirley Road, Killarney, Byo
122 Marvel	Mrs A Stevens	122 Iona Road, Killarney, Byo
121 Marvel	Miss D Chisvo	120 Iona Road, Killarney, Byo
120 Marvel	Mrs L Mangwendeza	120 Iona Road, Killarney, Byo
119 Marvel	Mr David	119 Adair Drive, Killarney, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a cottage measuring 116 square metres on Stand 173 Marvel Township 2 of Marvel A (No. 173 Adair Drive, Killarney), be granted to Warren Jaswyne Lotriet subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal, by-law requirements, including a once off premium of ZWL\$3000.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A SERVANT'S QUARTERS MEASURING 70 SQUARE METRES ON STAND 173 MARVEL TOWNSHIP 2 OF MARVEL A (NO. 173 ADAIR DRIVE, KILLARNEY):WARREN JASWYNE LOTRIET: AREA = 4582 SQUARE METRES.

The Town Clerk reported (14th February, 2020) that an application dated 26 November 2019 to establish a servant's quarters measuring 70 square metres had been received from Warren Jaswyne Lotriet. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the property was still undeveloped and vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
191 Marvel	Mr C Ndou	191 Murchison Road, Killarney, Byo
172 Marvel	Mr S M Mutema	172 Adair Drive, Killarney, Byo
167 Marvel	Mr A Booth	167 Shirley Road, Killarney, Byo
166 Marvel	Mr A Booth	166 Shirley Road, Killarney, Byo
122 Marvel	Mrs A Stevens	122 Iona Road, Killarney, Byo
121 Marvel	Miss D Chisvo	120 Iona Road, Killarney, Byo
120 Marvel	Mrs L Mangwendeza	120 Iona Road, Killarney, Byo
119 Marvel	Mr David	119 Adair Drive, Killarney, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a servant's quarters measuring 70 square metres on Stand 173 Marvel Township 2 of Marvel A (No. 173 Adair Drive, Killarney), be granted to Warren Jaswyne Lotriet subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off premium of ZWL\$3000.

(9) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE JANUARY 2020 TOWN LANDS AND PLANNING COMMITTEE.

The Director of Engineering Services reported (13th February, 2020) that the following applications for Development Permits that had been submitted into the January 2020 Town Lands and Planning Committee were approved by Council on the 5th of February 2020 and the respective permits had been issued as tabulated below:-

Property	Applicant	Use	Permit No.	Permit Date
Stand 3700 BT	Ashley Darnley and Webster Ronald J	Cottage measuring 100 square metres	341/2020	05/02/2020
Lot 2 of Subdivision 8 of Jacaranda Township	Derick Tsikai, Addlight Mukushwa, Tawanda Chikwanda and Henrieta Diana Masocha,	Duplex	342/2020	05/02/2020
Stand 144 Marvel Township 2 of Marvel A	Todd and Constance Khuphe	Boarding house	343/2020	05/02/2020
Stand 12240 Pumula South	Feuture Pakati	Day care centre	344/2020	05/02/2020
RE/ Stands 329, 330, 331, 341, 342 & 343 Hillside of Napiers Lease	Milford and Sophia Nyaradzo Ndlovu	Lodge	345/2020	05/02/2020
RE/ Stands 329, 330, 331, 341, 342 & 343 Hillside of Napiers Lease	Milford and Sophia Nyaradzo Ndlovu	Cottage measuring 130 square meters	346/2020	05/02/2020
Lot 1/S/D 6k8/ Matsheumhlope	The Believers STEM College	Formal College	347/2020	05/02/2020
Stand 949 BT	Mectech Pvt. Ltd	Commercial college	348/2020	05/02/2020
Stand 9100 BT	Innocent Dube	Cottage measuring 100 square meters	349/2020	05/02/2020
Stand 885 BT	Parekh and Sons (Pvt) Ltd	Bottle-store within a supermarket	350/2020	05/02/2020
Stand 7734 Nketa Township	Emmanuel Mwanema	Keeping of 500 chickens	351/2020	05/02/2020

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(10) DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996.

The Director of Engineering Services reported (13th February, 2020) that the following permits had been granted:-

	November	December	January
Residential Areas	251	116	301
Industrial Areas	2	0	2
Business Areas	5	4	8
Community Areas	6	5	3
Total	313	125	314

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(11) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS.

The Director of Engineering Services reported (13th February, 2020) that -

SDC 59/2019 for the subdivision of Stand 14090 Bulawayo Township. The subdivision should be known as Stand 19825 Bulawayo Township of Stand 14090 Bulawayo Township and should be used for industrial purposes. The property owner was Mr Jourbert Maplanka. The property was located along Market Road.

SDC 60/2019 for the subdivision of Lot 1 of Subdivision 6 of (Lot 5 and Lot B Riverside Estates Agricultural Lots) of Subdivision A of Willsgrove. The subdivision should be known as Lot 1 of Lot 1 of Subdivision 6 of (Lot 5 and Lot B Riverside Estates Agricultural Lots) of Subdivision A of Willsgrove and should be used for residential purposes. The property owner was Constance Moyo. The property was located along Wynne Road

SDC 61/2019 for the subdivision of The Remaining Extent of Lot 10 Hillside of Napiers Lease. The subdivision should be known as Lot 1 of Subdivision C of Lot 10 of Napiers Lease and should be used for residential purposes. The property owner was Karamba Kapondoro. The property was located along Nairn Road.

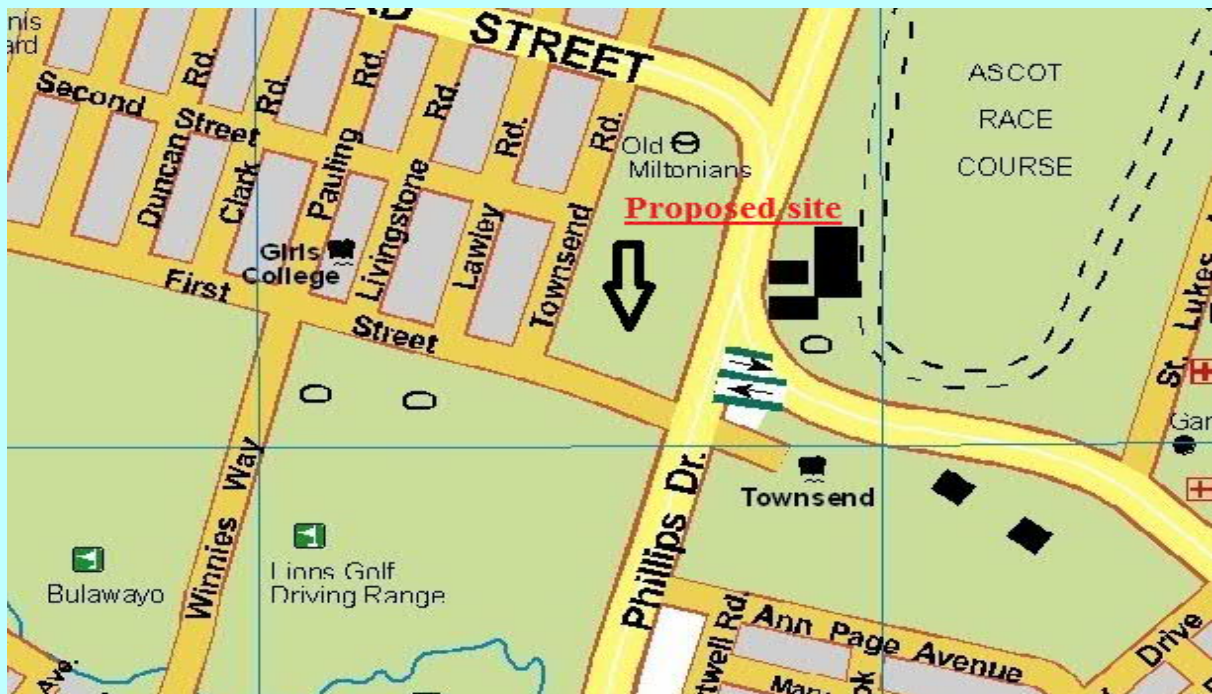
RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) **APPLICATION FOR CHANGE OF RESERVATION ON REMAINING PORTION OF BULAWAYO TOWNSHIP LANDS IN SUBURBS: PROPOSED INSTITUTIONAL USE: TPA8941: AREA 19560M2.**

The Director of Engineering Services reported (13th February, 2020) that the city was facing an increase in demand for institutional land especially in areas close to the central business district. As such the department had identified Remaining portion of Bulawayo Township lands situated in Suburbs as an ideal site for the establishment of institutions.

The site was zoned as public open space in terms of the operative Bulawayo Master Plan and measured 19560m² as depicted on TPA8941. Suburbs was well endowed with open spaces as such the change of reservation of this site would not deprive the community and the city of Bulawayo of any open spaces. The site was located at the corner of Philips Drive and First Avenue in Suburbs. Opposite the site was the Bulawayo Golf Course which covered the bulk of the open ground in the neighbourhood. Suburbs also housed the Bulawayo Athletics Club which had sports grounds large enough to cater for the Community as such the change of use for the proposed site would not deprive the immediate community of the area as well as the City at large but instead would lead to the provision of the much needed institutions.



The department therefore seeks for permission for the change of reservation for stand Re of Bulawayo Township lands so that the application could be forwarded to the Ministry of Local Government Public Works and National Housing in terms of section 49(3) and (4) of the Regional Town and Country Planning Act Chapter 29:12

RESOLVED TO RECOMMEND:

That Council grants its consent to the change of reservation of stand RE of Bulawayo Township Lands measuring 19560m² as depicted on TPA8941 Lands from open space to institutional use, so that an application was made to the Minister of Local Government Public Works and National Housing for the said change of reservation of stand RE of Bulawayo Township Lands in terms of Section 49 (3) of the Regional Town and Country Planning Act.

(13) **APPLICATION FOR CHANGE OF RESERVATION OF STAND 253 BURNSIDE TOWNSHIP 16 OF WHITESTAR FROM OPEN SPACE TO RESIDENTIAL: S.R.217/74:1.2869 HECTARES**


The Director of Engineering Services reported (13th February, 2020) that the city of Bulawayo was currently experiencing a high demand for residential stands coupled with dwindling supply. This had led to a rethink on strategies that could be explored to help in the provision of residential stands, and this had led to the identification of stands that could had their reservations changed. Stand 253 Burnside township 16 of Whitestar had been identified as such stand.

Stand 253 Burnside Township16 of Whitestar was zoned open space in terms of the town planning scheme that covers the area, it falls within an area which had stand sizes that average 4000m². Building coverage of these stands was on average of 15-20%. The stands within this area, due to their sizes, incorporate open spaces/green zones within them, and one would find that tennis courts, basketball pitches, and other smaller sports grounds were established within the individual stands. Due to the extents of these stands therefore, there was no need for these areas to had numerous large tracks of open spaces especially in these times of high land demand vis-à-vis its fixed supply. Changing the reservation of these open spaces would therefore not adversely affect the balance of open spaces within these suburbs.

RESOLVED TO RECOMMEND:

That Council grants its consent to the change of reservation of Stand 253 Burnside township 16 of Whitestar from open space to residential use, so that an application is made to the Minister of Local Government Public Works and National Housing for the change of reservation of this stand in terms of Section 49 (3) of the Regional Town and Country Planning Act.

(14) **BULAWAYO ANNUAL JASON MOYO STREET CHRISTMAS MALL: 22ND DECEMBER 2019 TO 02ND JANUARY 2020 REVIEW.**


 The Director of Engineering services submitted (13th February, 2020) the attached report relating to the abovementioned matter:-

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(15) **MASTER PLAN REVIEW PROGRESS REPORT.**

 The Director of Engineering services submitted (13th February, 2020) the attached report relating to the abovementioned matter:-

The Committee considered the matter and Councillor R. D. Jele raised concerned about unfinished projects in the previous master plan. These projects included Egodini and Pragma leaf. He suggested that detailed reports on progress be submitted in the next Committee meeting.

Councillor F. Mhaka concurred Egodini Mall was a very big project that would lift the City high. There was need to engage the contractor regarding the timeframe for the project.

The Chairperson (Councillor P. Moyo) wanted to know if there were any works being undertaken on the site.

In response the Deputy Director of Engineering Services explained that works were underway at Egodini Mall. Engagements would be done with the Contractor and thereafter a detailed report would be submitted to council accordingly.

The Town Clerk advised that Council was pushing the Contractor to meet at the end of March 2020 deadline to complete phase one. Phase one would have commuter Omnibuses and vendors thereby decongesting the City Centre. A meeting would be held with the contractor and a detailed report would be submitted

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(16) LAND SURVEY REPORT – JANUARY 2020.

The Director of Engineering Services reported (13th February, 2020) that

- i. Industrial Stands 19705 – 19721 and 19723 – 19728 Kelvin West- The Survey has been approved by the Surveyor General.
 - ii. Title stands instructed (layouts) = 2 323 Emganwini Township
 - E. Mathe = 535 Stands awaiting cancellation of CT 360 Emganwini.
 - G. Thonye = 631 Stands awaiting cancellation of CT 360 Emganwini.
 - S. Mkandla = 290 Stands awaiting approval at the Surveyor General’s office.
 - iii. Relocations Instructed Out – Nil.
 - iv. Relocations Internal – 6
 - v. Leases Instructed Out – 0
 - vi. Leases Instructed Internal – 7
 - vii. Single Title Subs Instructed – 0
 - viii. Pointings Out Of Stands To Beneficiaries - 6 – Done By Survey Section
 - ix. Engineering Surveys - Nil
 - x. Administrative Tasks Ongoing - 5
 - xi. Cancellation Of Portion Of Walkway On BCG 818 For Commercial Stand In Emganwini – Underway – Awaiting final advertisement and subsequent cancellation.
 - xii. Cancellation – Stand 59949 Bt – Mpopoma
 - xiii. Attending To Circulations - Applications
 - xiv. Sending out Survey Instructions to Private Land Surveyors.
 - xv. Cancellation of Portion Of General Plan CT 360 In Emganwini. Awaiting Ministerial approval.

Summary

	January 2020	Year To Date
Total Approved Presale Stands	0	0
Total Other Stands Approved	2	2
Relocations Instructed Out	0	0
Relocations Internal	6	6
Leases Instructed Out	0	0
Leases Internal	7	7
Title Subs Instructed	0	0
Pointings Out Of Stands To Beneficiaries	6	6
Engineering Surveys	0	0
Administrative Tasks	5	5

RESOLVED TO RECOMMEND:

That the abovementioned report be received
and noted

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'F'

REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY, 24TH FEBRUARY, 2020 AT 2.30 P.M. 82

PRESENT:

His Worship the Mayor (Councillor S. Mguni)
Alderman E. Rafomoyo
Councillor Mlandu Ncube
“ L. Mlilo
“ S. Moyo
“ P. Moyo

ALSO:

The Town Clerk
The City Legal Officer
The Director of Engineering Services
The Financial Director
The Director of Housing and Community Services
The Acting Human Capital Director

(1) APPLICATION FOR PERMISSION TO HOLD STREET COLLECTION – 2020.

The Town Clerk reported (20th February, 2020) that from time to time Council authorised welfare and charitable organisations to carry out street collection in the City as part of their fundraising efforts.

In this regard the following applications for street collection had recently been received from the following charitable organisations:-

1. Friends of Bartley Memorial Block
2. Bulawayo Public Library
3. Island Hospice and Health care
4. RAPT National

It was therefore recommended that the organisations mentioned above be included in the list of applications for street collection in 2020 and be allocated dates on Saturdays for the purposes of holding street collection.

RESOLVED TO RECOMMEND:

That the organisation mentioned above be included in the list of applications for street collection in 2020 and be allocated dates on Saturdays for the purpose of holding street collection.

(2) SUBMISSION ON THE SPEEDY IMPLEMENTATION OF THE CONSTITUTION.

The Town Clerk reported (25th February, 2020) that in 2013, Zimbabweans through a consultative process had the opportunity to participate in the Constitution making process. The process created a vision of people having a say in their own governance and simultaneously giving them a voice. This was also reflected in the preamble of the Constitution which started by saying, ‘We the people of Zimbabwe...’ which emphasizes that the authority to govern was derived from the general public. On going public participation was also found in S3 (2)f which states that the principles of good governance include, ‘ respect for the people of Zimbabwe from whom the authority to govern was derived.’

Further, the Constitution established national values and principles of governance that provided for amongst other things:-

- Reform the electoral system that was based on universal adult suffrage and equality of votes, free and fair regular elections, and adequate representation of the electorate.

- Create devolution mechanism that sought to enhance fairness in the sharing of the national resources and endeavored to decentralize governance structures. One of the consequences of the centralization of power had been the perception of alienation among citizens, some of whom felt marginalized, neglected and discriminated against for various reasons. Devolution allowed citizens to participate meaningfully in governmental decision making at the local level.
- Establish mechanisms to ensure equitable sharing of the national resources, including land.
- Comprehensive Declaration of Rights which embodied and set forth mandates of the Zimbabwe Independent Commissions who were to monitor and further the cause of human rights.
- Independence of the judiciary. Constitutions did not implement, they were implemented through the actions of the institutions they helped create.
- Commitment to gender equality
- Prohibition of discrimination on the basis of sex, gender, race.
- Observance of the principle of separation of powers
- Ensured good governance.

Critically however, the constitution had failed to establish a mechanism to ensure its comprehensive implementation. For instance the constitution required the state to help promote Constitutional awareness but there was no body charged with carrying out this mandate. While it was acknowledged that the alignment of laws was an ongoing process, there were still a lot of gaps and in some instances its piecemeal implementation of the provisions of the constitution.

During the constitution making process, the Ministry of Constitutional and Parliamentary Affairs oversaw the process, however it was no longer in existence, instead the Constitutional affairs department subsisted as an office within the Ministry of Justice. This was in contrast with what had happened in other jurisdictions that had also been through implementing new constitutions. In Kenya, for example an independent organ was established to monitor, facilitate, coordinate and oversee the development of the legislation and administrative procedures required to implement the Constitution. The same could be established in Zimbabwe to help provide an entry point for members of the public to track progress through periodic reports published by the commission and put pressure on the government to implement. This proposal was made during the constitution making process and was omitted, however this was an opportunity to reconsider an independent organ to safeguard the interests of the citizens. It was necessary to protect the sovereignty of the people, secure observance by all state organs of the democratic values and principles and promote Constitutionalism.

The matter was considered and the City Legal Officer explained that Council was just expressing its displeasure at the speed of at which the constitution was being rolled out. The speed at which the implementation of the constitution was being rolled out was very slow.

Alderman E. Rafomoyo mentioned that this was a new constitution and no amendments should be made at this moment.

RESOLVED TO RECOMMEND:

That the proposal for the speedy implementation of the Constitution be adopted.

(3) PAYMENT OF URBAN COUNCILS ASSOCIATION OF ZIMBABWE SUBSCRIPTIONS: 2020.

The Town Clerk reported (20th February, 2020) that the Urban Councils Association of Zimbabwe had sent an invoice indicating that for the 2020 Budget, the City of Bulawayo was required to pay membership subscriptions totalling US\$142 800.00 for the four quarters as follows:-

First Quarter (January – March 2020)	US\$35 700.00
Second Quarter (April – June 2020)	US\$35 700.00
Third Quarter (July – September 2020)	US\$35 700.00
Fourth Quarter (October – December 2020)	<u>US\$35 700.00</u>
TOTAL	<u>US\$142 800.00</u>

The Urban Councils Association of Zimbabwe subscriptions must be paid on a quarterly basis as per the Executive Committee decision of 10th December, 2004. All subscriptions due must be paid before the end of the last month of each quarter. Failure to pay would cause an accrual of interest at the prevailing base rate.

RESOLVED TO RECOMMEND:

That authority be granted for the payment of the Urban Councils Association of Zimbabwe subscriptions, amounting to ZW\$142 800 at ZW\$35 700 for each quarter.

(4) WORKSHOP REPORT: GENDER EQUALITY(5):CAPACITATING LEADERS TOWARDS THE ACHIEVEMENT OF SUSTAINABLE DEVELOPMENT GOALS BY 2030 HELD ON 06 FEBRUARY 2020.

The Acting Human Capital Director reported (20th February, 2020) as follows on the abovementioned matter:-

INTRODUCTION

The workshop started with a word of prayer. The Acting Principal of Gender, Safety and Health, Mrs A Manyemwe gave the welcoming remarks, also leading in introductions of the participants.

The objectives of the workshop were as follows:

1. To equip the participants with knowledge on gender equality and sustainable development goals.
2. To get a feedback on recent regional and international experiences by council delegates.
3. To equip participants with knowledge and skills on use of social media to promote gender equality and sustainable development goals initiatives.

She highlighted that representation of women in decision making positions was still low in council and that it should grow to reach the 50% target. Currently there are 9 female councillors which make up 31%.

The participants were asked to define the terms gender and gender mainstreaming. They were also asked to name the Sustainable Development Goals.

One of the participants mentioned a few in which all participants joined after to mention the rest. They were then presented as follows:

1. No poverty
2. Zero hunger
3. Good health and well being
4. Quality education
5. Gender equality
6. Clean water and sanitation
7. Affordable and clean energy
8. Decent work and economic growth
9. Industry, innovation and infrastructure

10. Reduced inequalities
11. Sustainable cities and communities
12. Responsible consumption and production
13. Climate action
14. Life below water
15. Life on land

16. Peace, justice and strong institutions
17. Partnerships for the goals

Zimbabwe had ten priority SDGs which were: Goal No.:8, 7, 2, 9, 6, 13, 17, 3, 4, and 5.

Goal 5 – gender equality in Zimbabwe was mainly focused on the empowerment of women and gender equality as it was crucial to accelerating sustainable development. There was the Zimbabwe Gender Commission which was established in terms of the constitution and it sought to ensure gender equality as provided by the constitution.

The presenter mentioned the major activities and milestones of the City of Bulawayo, which include:

- Adoption of the Gender Policy and Disability Policy in 2017.
- Benefits of gender mainstreaming which included good governance, gender responsive budgeting and gender responsive service delivery



The participants were given an activity on how they were working with the SDGs at home, at work and within the community.

The next presenter was from Women in Leadership and Development, Ms B Ndlovu. She gave a brief on the roles of WILD, which were:

- To see women at core in development issues,
- To include women in positions and activities undertaken, be it political, social etc.
- To allow women to have a part to play in public leadership.

She mentioned that WILD had been training women and young girls for a better life, to be decision makers, leadership development, and economic development and putting women in power, through the trainings provided.

Mrs A Manyemwe presenting on Gender Mainstreaming and SDGs

She mentioned work and trainings they had done in the past i.e. working with women in Mzingwane, Gwanda and Bulawayo. More importantly the work they did was to make communities to be able to work together with power/country bearers.



The next presenters were Mrs T Khumalo and Councillor S Moyo who gave their account on their ICDL report from their trip in Sweden.

Mrs Khumalo stated the objectives of the program which were:

- To increase Zimbabwe Local authorities ability to provide good quality and equitable services to its citizens and reduce poverty.
- Bulawayo City Council team chose Gender equality as a community project focusing on young girls at Youth centres.
- Empowering youths in the prevention of drugs and substance abuse.

They made the participants play out demonstrations of the SDGs. Mrs Khumalo pointed out that the participants of the ICDL programme came from the 10 provinces of Zimbabwe, totalling a number of 13 females and 9 males. She explained that these programmes worked to counter for abuse in power, sexual exploitation and harassment, discrimination, corruption and the use of alcohol and illicit drugs. She then mentioned how the Swedish institutions had incorporated a variety of issues including LBGT, GBV, sexual harassment, citizen participation and presentation in their working of their day to day lives, especially in local governance as to help in achieving their SDGs.

In order to support and promote SDG 3 on Good Health and Wellbeing the citizens of Sweden walked at least 10000 steps. Councillor Moyo suggested to participants to adopt this to promote their wellbeing and shun the mindset , in which in Zimbabwe having a car was prestige whereas walking was associated with poverty. Another aspect was one of time management from their everyday living, at home, in the workplace, in meetings, etc., which again she encouraged the participants to adopt as a best practice.

They also shared their experience about their visit to the municipal waste management sites where they turned organic waste to bio-gas, which supported the country in their day to day activities. They also had a plant that hold old machinery including cars, fridges, and washing machines etc., which still seemed functional but were given up as the country progressed.

Sweden mined the iron ore, which was their main resource, this caused for relocation of towns, neighbourhoods, etc. there seemed to be a problem with the village people not being able to relocate from their bush tendencies into the city life. Because they understood and appreciated the culture of different people they tend to allow the people to continue with their primitive ways.

They visited tourist attractions like the city of ice where people lived under ice and paid huge amounts of money, producing their on ice, snow which allowed for sustaining the life under ice.

Their social welfare was good, healthcare and education systems were free. However, their education wasn't as impressive as their facilities due to the hiring of not entirely qualified members for the opportunities to teach the schools. The involvement of active NGOs in the development of the country also played a role in the pursuit of SDGs.

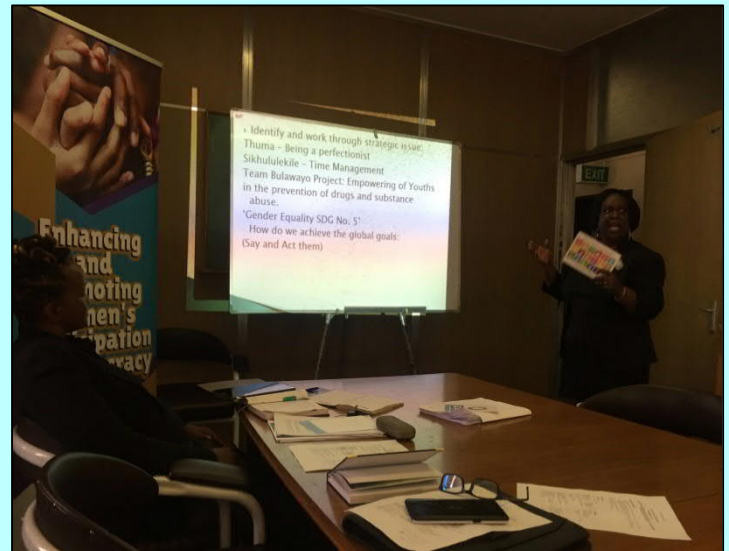
Mrs T. Khumalo gave an exercise of strategic issues, where the participants were requested to identify their weaknesses in the workplace which tended to cause for a curb in normal working capabilities such as time management, forgetfulness, temper, fussiness, selfishness, procrastination.

Councillor S. Moyo attended a Regional Summit of Women in Leadership and she shared the issues that were brought up which included:

- Importance of Networking
- Challenges faced by women councillors
- Resolutions
- Pre-election challenges
- Strategies for local government positions



Councillor S Moyo presenting the ICDL Report from the Sweden trip

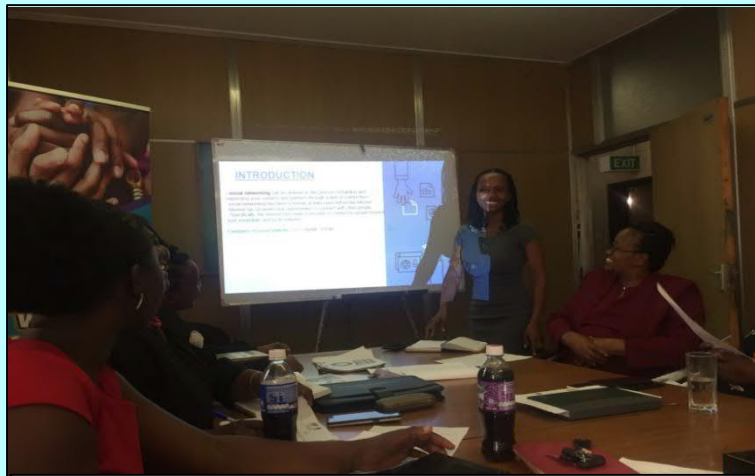


Mrs T Khumalo presenting the ICDL Report from the Sweden trip.

Bridgette Ndlovu presented once again about Social Media Management. She defined social media by expressing it through social networking, and asked participants to name the different types of social media/networks. With that she went on to describe the benefits of using social media and highlighted that ‘in achieving good governance, access to information and information sharing was key’.

She emphasised on the use of Twitter in developing the chances of women empowerment as well as how to spread the word, when, why and where. With this information the participants questioned whether it was still appropriate at some of their ages to still be using the social networks as some could be unable to use the different sites provided to them. She also offered the service of signing up the participants on to Twitter, which could be a start off point for the participants on their venture into social media. She gave the 5 ways in which social media contributed to good governance which were: there was inclusion and participation; it was alternate dialog forum; helped counter misinformation campaigns; promoted transparency and accountability; promoted human rights.

In conclusion she mentioned the downside/negatives of using social media mainly being criticism, fake news, privacy and security, data fees and providing information to foreign governments as well.



Bridaette Ndlovu presenting on Social Media Management

A student attaché, Nkosilathi Mukuze, also presented on how to use social media for leadership and promotion of gender equality and sustainable development goals. He defined what social media was, elaborating on the types, top 10 social media applications used, and the basic principles of using social media.

He talked about the frequently used applications which were Facebook, Instagram, Twitter and WhatsApp, defining them, how they were used, when, where and their application in the related topics of leadership and promotion of gender equality and SDGs. With that he gave case studies that showed where social media had been used for the promotion of better empowerment of women as well as other cases such as the GBV and Xenophobia. He then concluded that if used appropriately and creatively social media was a good platform to spread knowledge about activities, campaigns, marketing and they could achieve encouraging results.



Nkosilathi Mukuze presenting on how to use social media

Councillors talked about lack of support from one another as females as well as from the male Councillors, which caused them to seem like they did not had a voice in the full council meetings. They mentioned that not all of them got the same service from council resources particularly Ngozi Mine and Trenance.

This was brought about by the complaints they received about the water and sanitation services from their locals. A follow up on the water delivery as a response was later given by the department that at Ngozi the situation would be handled as soon as they acquire fuel and when it was available water would be delivered to the respective location. Meanwhile for Trenance the response was that delivery would be done once every three days provided resources permitted and more frequently as well if resources permitted of such a task. If any more challenges were to rise, the contact details given were +26377275125 (D Sibanda).



Councillor J. Ndlovu explaining the challenges they face.



Councillor S. Moyo and participants demonstrating the SDGs exercise.



Councillor R. Mudara making a contribution during the workshop.



Councillor L. Mlilo sharing a recent experience she had in her ward-12.

Action Points

- Review and step up in induction for women councillors, so as to assist in retention of seats
- Skills and development for women
- Workshops by Gender Focal Persons
- Strategies to support women to be confident in political issues
- Assist female councillors to reach out to their audience due to transport issues, therefore, social media.

Workshop ended with a vote of thanks and a prayer from one of the participants.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(5) WORKSHOP REPORT: EMERGENCY PREPAREDNESS AND RESPONSE TRAINING WORKSHOP FOR INCIDENT OFFICERS.

The Acting Human Capital Director reported (20th February, 2020) as follows on the abovementioned matter:-

Day 1 – 4 February 2020

On the 4th of February 2020 Bulawayo City council held its 2 day training workshop for Incident Officers where they were going to be equipped with the emergency procedures and how to react in case of an emergency or disaster. The objectives were as follows:

1. To equip the incident officers with appropriate skills on how to manage emergency situations that may occur at their workstations.
2. To give an update on the roles and responsibilities of Incident Officers.
3. To discuss the evacuation procedure.

The Principal Gender Safety and Health Officer, Mrs A. Manyemwe gave the opening remarks. She then asked the participants to introduce themselves and also give their expectations of the workshop.

It was highlighted that emergencies could be as a result of natural or man-made phenomenon e.g. earthquakes and floods or electrical faults and fires etc. The participants were taken through the Emergency Preparedness and Response Procedure Manual. The manual objectives are;

- To prevent injuries and any further damage to property during an emergency.
- To provide for coordinated and orderly evacuation of the buildings during an emergency
- To ensure all staff members use the designated assembly points during an emergency and only return to the building when it has been declared safe.

The participants were asked to identify hotspots in their work stations that could result in breakout of emergency situations and these were listed as follows;

- Lifts
- Kitchens
- Defective electrical equipment in the building
- Revenue hall- cash handling attracts robberies
- City hall- public office prone to demonstrations from members of the public
- Store rooms- too dusty
- Files
- Parking bays
- Fuel points

(Participants follow the presentation by Mrs A. Manyemwe)

Identify scope of emergency

There were different levels of emergencies and nature of response should be according to the level for example:

Level 1- can be dealt at departmental level

Level 2- there is need to activate the emergency response team

Level 3- full scale emergency requiring outside assistance

- raise the alarm, phone the fire brigade

Incident officers pointed out that some of them did not know where the fire alarm was. They raised the issue that one of the stair cases at Tower Block had a locked door on the ground floor and this could be a problem in that when an emergency situation occurred people might use that stair case to escape only to find it locked and they would be trapped. It was also pointed out that City Hall had no fire alarm system and it was difficult to alert the occupants and visitors inside the building in case of an emergency. One participant brought up the point that incident officers needed identification so that people in the building would know who to approach when an incident occurred. Another participant raised an issue that the whole of Council lacked signage.

The next presenter was Mr B Nyathi from the Bulawayo Fire Brigade Section under the Town Clerk and Chamber Secretary Department. He listed out the Fire Brigade objectives which were as follows;

- ✓ Save lives and property from fire

He then explained that before they save property their first main responsibility was to save lives first, and then if it was safe then they can save the property.

- ✓ Offer humanitarian services in an emergency or disaster

This meant that they offered trauma counselling services to those affected by the incident or disaster.

- ✓ Carry out rescues to trapped persons

- ✓ Fire prevention and training

(Mr B Nyathi from Fire Brigade making his presentation)



The term fire hazard was defined as anything that had potential to cause fire. Last year the Fire Brigade had more than 600 fires they attended to. They conducted awareness campaigns and training workshops to increase awareness on fire prevention. It was highlighted that you could only prevent where you were aware of the risks of fire following a risk assessment. The term risk assessment was also defined as the process of identifying hazards and evaluating the level of risk (including to whom and how many were affected) arising from the hazards, taking into account any existing risk control measures.

Mr B Nyathi further explained the brigade's Fire Management Strategy which was centred on prevention, protection and response. He further pointed out that to avoid an incident or disaster prevention measures had to be prioritised, followed by protection then lastly response. The goal of fire **prevention** was to educate the public to take precautions to prevent fires, and be educated about surviving them. It was a proactive method of reducing emergencies and the damage caused by them. **Protection** was defined as active and passive fire protection systems. When prevention failed, protection came into place. Participants were asked to name active protection measures and they mentioned sprinklers, smoke detectors and fire alarms to mention but a few. It was pointed out that one must not walk 30 metres to get to a fire extinguisher. Lastly there was **response** which in an organization is determined by the occupant's level of knowledge and action plan. It must not take 2¹/₂ minutes to evacuate a building. Staff should be very familiar with the contents of the evacuation plan and should discuss any questions they had with their supervisor. There would be no time to read the evacuation plan during an emergency. In the event of a fire development;

- (a) Raise alarm- by announcing the presence of fire to all concerned.
- (b) Call the fire brigade –by dialling the following emergency telephone numbers. Do not delay, 993, 994, 71717, 71718 or 71719.
- (c) Tackle the fire using appropriate means if it is safe to do so.
- (d) Evacuate the premises involved closing the doors and windows behind you.
- (e) Walk smartly to the assembly point.
- (f) Give relevant information to fire officer to assist fire fighting and rescue operations.

Keep out and stay out

R RAISE ALARM

Pull the nearest alarm box and call or have someone call

993. If manual pull box is not available begin shouting fire to alert everyone in the local area

A ACT

Act, fight the fire if it is safe to do so, using available fire fighting equipment.

C CLOSE

Close doors along the exit path to prevent the spread of smoke and fire.

E EVACUATE

Evacuate the building by using the closest exit and go to the designated meeting area.

The presentation continued and the term fire was defined as a chemical reaction of series of reactions between fuel and oxygen which evolves heat and often light. Participants then listed out the causes of fire and these included;

- ✓ Malicious ignition
- ✓ Faulty electrical equipment
- ✓ Smoking & matches
- ✓ Sparks from machinery
- ✓ Lightning
- ✓ Incompetence
- ✓ Lack of safety work procedures
- ✓ Poorly maintained electrical equipment
- ✓ Friction – hot bearings, poorly adjusted power drives,
- ✓ Open flames
- ✓ Over flowing drip trays
- ✓ Lack of supervision
- ✓ Horse playing

Participants were then taught about the four types of fire extinguishers and how each fire extinguisher showed the type of fires that it was supposed to be used on. They were taught how to use the fire extinguisher using the **PASS** method. **PASS** meant

Pull the pin

Aim at your target

Squeeze

Sweep where the fire is

Mr Nyathi asked one of the participants to volunteer and demonstrate how to use a fire extinguisher. Mr Masuku volunteered and demonstrated how the fire extinguisher was used with the help of other participants.



(Mr Masuku demonstrating how a fire extinguisher was used)

The participants were divided into 3 groups and they were tasked to visit City Hall, Revenue Hall and Tower block and identify hazards at the respective places. After the tour of the buildings the first group presented on what they had observed at Revenue Hall, and the following were their observations;

Hazards identified at the Revenue Hall

1. Crowded offices
2. Congested electrical cables
3. Hanging live electrical wires
4. No fire extinguishers
5. Fire escape route obstructed by office equipment
6. Floor tiles were peeling off
7. Waste paper too much in all offices
8. No fire escape direction signage
9. Live socket situated at the centre of Licensing Hall
10. Bare sewer pipes
11. Very few staff members know how to use the fire extinguisher
12. Old and hazardous office furniture
13. Sand buckets now used as dust bins
14. Direct connection of stoves at basement entrance

Positives found at Revenue Hall

1. There were incident officers at Revenue Hall
2. There were fire extinguishers in some offices e.g. IT section

Participants commented on the observations and they pointed out that there was too much fuel in almost all offices at Revenue Hall. There was need to acquaint all staff members about Safety and Health Issues. One participant pointed out that office handover should be inclusive of health and safety issues. They raised an issue that they do not even know that a Safety and Health Policy existed because they had never seen it or even heard about it.

The day ended with a prayer from one of the participants.

Day 2- 5 February 2020

The workshop started with a word of prayer from one of the participants. Mr T Dube started chairing the session and asked the participants to give a recap on what they had learnt the previous day. One participant gave an explanation on what an emergency is. A good recap was given by the participants.

Mr N. Ndlovu introduced the facilitators from the Zimbabwe National Army. The facilitator from Zimbabwe National Army started his presentation on Bombs and Improvised Explosive Devices Awareness. The aim of this presentation was to make the incident officers aware of the threat of bombs and how to remain safe in case of a bomb threat. He defined terrorism as premeditated politically motivated violence perpetrated against non-combatant targets by sub-national agents usually intended to influence an audience. He further stated that many radical terrorist groups had resorted to use of explosive devices and bombs to advance their agendas. Mostly targeted areas were public places e.g. shopping malls, hotels, government facilities. Explosive was defined as a chemical substance which when suitable initiated decomposes rapidly into gases with a simultaneous liberation of great heat and intense pressure to its surroundings. IMPROVISED EXPLOSIVE DEVICES (IEDS) are bombs constructed and deployed in ways other than conventional military action commonly used as road bombs.

It was said that IEDs came in any form that could deceive the target so that it could be brought as close as possible to affect maximum injuries. The types of bomb threats were listed out. These included; phone bomb threats, written bomb threats or in person bomb threats. Incident officers were then taught on what to do in case of a bomb threat and this included;

- Evacuate the immediate area
- **DO NOT TOUCH THE SUSPECTED BOMB - DO NOT USE CELL PHONES - DO NOT USE 2-WAY RADIOS!**
- Notify your supervisor, who will report the matter

- Leave all doors and windows **OPEN** in the bomb area
- Make a mental note of the exact location of the object, its size, type of container or wrappings and markings on package and any sound coming from the object.
- In case of an explosion do not panic, stay calm
- Render first aid to any casualties and evacuate the building to a safe place waiting for the EOD operator
- Upon arrival of Explosive Ordnance Disposal (EOD) operator show them the device

After the end of the presentation the participants were asked to bring out their questions. One of the participants asked how it was going to be possible for them to identify if a parcel was a bomb threat. It was then pointed out that in order to identify a bomb threat one had to be wary of their surroundings and also analyse suspicious behaviors and wondering persons. Incident officers also raised an issue that it was going to be difficult when they were faced with a bomb threat to keep calm and not raise alarm to other people in the building. The Army representative advised them that it was most important to remain calm and not alarm other people to avoid a disaster from happening when people were now panicking.

Armed robbery response

The second presentation was from Inspector N. Msebele of the Zimbabwe Republic Police. They explained the term robbery as taking or attempting to take anything of value by force or threat. It was the use of violence. It was stated that armed robbers targeted any company or any individual. Actions to be taken by victims of a robbery were stated as follows;

- Do not underestimate the weapons
- Be calm and be vigilant
- Never try to disarm an attacker
- Observe the robbers features e.g. any tattoos, height, face and color- this is necessary in assisting the police to find the culprit
- Never offer the attacker other things
- Check number of attackers and the type of weapon they are using

ZRP gave out their emergency numbers which were as follows; hotline- 999, Netone - 110 emergency- 885479, Byo Operations- 73547, CID Homicide- 77523, CID WhatsApp- 0788328333, VTS Byo- 73400.

The participants then resumed their presentation of the hazards they found in the building. The following were the findings;

Tower Block Hazards observed

1. Plugs and switches broken
2. Expose wires that are covered with plastic
3. Door hinges broken
4. Fire escape doors kept open
5. No visible emergency notices
6. Some floors had no fire extinguishers and some fire extinguishers were not serviced there was no water
7. Fire exit at the foyer is obstructed and there were fluorescent lights
8. At the foyer the toilet and the kitchen were in the same room
9. No tiles
10. Naked wires and there were no sprinklers at the store rooms in the basement
11. 6th floor had obstructed exits
12. 5th floor had a fire extinguisher that had no pin
13. Fire extinguishers were used as door holders
14. 4th floor had no knowledge who their incident officers was and they do not even know the emergency procedure
15. The staff toilet on 3rd floor had no light

Recommendations

1. Staff had to be educated on emergency procedure
2. Follow up was needed
3. Incident officers to compile reports
4. Fire extinguishers should be serviced
5. Broken doors and wires should be fixed

Safety hazards found at City Hall

1. Reverse parking not observed
2. Palm trees needed trimming
3. No clear marking for vehicles
4. No shades for vehicles- vehicles exposed to heat
6. No signage for assembly points
7. No signage for fire hydrants
8. No visitors register by the door
9. No fire extinguisher or sprinklers
10. Blocked escape routes
11. Dirty/dusty distribution boxes
12. Loose electricity cables/ open switch

13. No fire alarm system the entire City Hall
14. Poor lighting at the basement
15. Very dirty and blocked escape routes at the basement
17. Council Chambers had no escape route
18. Over crowded with paper materials at the Records Section
19. No identification for Incident Officers at the whole of Tower Block

The group presentations ended and Mrs Manyemwe asked the participants on how to initiate an evacuation plan at City Hall since there was no fire alarm. Participants suggested that incident officers should be given whistles to blow for the time being. It was also suggested that there be a bell in case of an emergency.

Way forward

- Identification cards/vests to be provided for Incident officers
- More regular meetings for incident officers- monthly. The first meeting being on the first week of March 2020
- To improve communication between incident officers such as WhatsApp group
- Departments at 4th, 5th and 8th floor of Tower Block to appoint incidents officers for the respective floors.
- Incentives – monetary or non- monetary

The workshop ended with a vote of thanks and a word of prayer from one of the participants.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(6) **IMPLEMENTATION OF COUNCIL RESOLUTIONS : FEBRUARY 2020.**



The Director of Health Services submitted (19th February, 2020) the attached report of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) **INVITATION TO ATTEND AN ADOLESCENT AND YOUTH SEXUAL REPRODUCTIVE HEALTH TRAINING : 3 TO 7 FEBRUARY 2020 : ODYSSEY LODGE : KADOMA : MRS C. BANANA: S.R. NUMBER 23497, SISTER L. MATIYA : S.R. NUMBER 23180, SISTER H. ALBERTO : S.R. NUMBER 26449, SISTER D. MANONGOLOLO : S.R. NUMBER 26399, SISTER T. NDLOVU : S.R. NUMBER 26331, SISTER S. NDLOVU : S.R. NUMBER 23156, SISTER N. NGWENYA : S.R. NUMBER 23608 AND SISTER A. MASAWI : S.R. NUMBER 73181 : HEALTH SERVICES DEPARTMENT.**

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:

“The Ministry of Health and Child Care is currently implementing the global standards on provision of quality adolescent health services since 2016. As you are aware, Plan International is implementing a 3 year Sexual Reproductive Health Rights-Sexual Gender Based Violence Project targeting adolescents and young people aged 10 – 24 in Epworth, Kwekwe, Bulawayo, Chiredzi and Mutare districts. The Ministry, in collaboration with Plan International would like to support 35 health facilities in providing Youth Friendly Services during the month of February 2020”.

The Director of Health Services nominated Mrs C. Banana a Deputy Chief Nursing Officer, Sister L. Matiya a Sister-in-Charge, Sister H. Alberto a Registered General Nurse, Sister D. Manongololo a Registered General Nurse, Sister T. Ndlovu a Registered General Nurse, Sister S. Ndlovu a Registered General Nurse, Sister N. Ngwenya a Registered General Nurse and Sister A. Masawi a Registered General Nurse to attend the above training.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorized Mrs C. Banana, Sister L. Matiya, Sister H. Alberto, Sister D. Manongololo, Sister T. Ndlovu, Sister S. Ndlovu, Sister N. Ngwenya and Sister A. Masawi's attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs C. Banana, Sister L. Matiya, Sister H. Alberto, Sister D. Manongololo, Sister T. Ndlovu, Sister S. Ndlovu, Sister N. Ngwenya and Sister A. Masawi be granted special leave from 2 to 7 February 2020 to attend the above training and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs C. Banana (S.R. No. 23497), Sister L. Matiya (S.R. No. 23180), Sister H. Alberto (S.R. No. 26449), Sister D. Manongololo (S.R. No. 26339), Sister T. Ndlovu (S.R. No. 26331), Sister S. Ndlovu(S.R. No.23156), Sister N. Ngwenya (S.R. No. 23608) and Sister A. Masawi (S.R. No. 73181) to attend the abovementioned training in Kadoma from the 3rd to 7th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, be confirmed.

(8) INVITATION TO A GLOBAL FUND FUNDING REQUEST DEVELOPMENT WRITING EXERCISE : 4 TO 14 FEBRUARY 2020 : RAINBOW TOWERS : HARARE DR K. NYATHI : S.R. NUMBER 21595 : HEALTH SERVICES DEPARTMENT

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above writing exercise.

The Director of Health Services nominated Dr K. Nyathi the Assistant Director (Personal Health) to attend the above exercise.

In view of the date of the writing exercise, the matter had been discussed with the Town Clerk who had authorised Dr K. Nyathi's attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr K. Nyathi be granted special leave from 3 to 15 February, 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr K. Nyathi (S.R. No. 21595) to attend the writing Exercise in Harare from 4th to 14th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(9) INVITATION TO THE TYPHOID CONJUGATE VACCINE (TCV) CAMPAIGN PLANNING MEETING: 10 TO 11 FEBRUARY 2020: MSASA CRESTA LODGE HOTEL : HARARE : MS C. SIBANDA : S.R. NUMBER 23309 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above meeting. It read as follows:

‘The Ministry of Health and Child Care intends to introduce Typhoid Conjugate Vaccine (TCV) into the routine immunization schedule by June 2020 in line with Zimbabwe National Immunization Technical Advisory Group (ZIMNITAG) and Inter-Agency Co-ordinating Committee (ICC) recommendations. Ministry will conduct TCV catch-up vaccination campaign targeting 6 165 504 children aged 9 months to under 15 years in mid-June 2020. After this catch-up campaign TCV will then be given routinely to all children at 9 months of age to protect them from Typhoid infection. The TCV campaign will be integrated with Inactivated Polio Vaccine (IPV) catch-up for a targeted cohort of 1 318 125 children and Human Papilloma virus (HPV) vaccination for eligible girls in out of school’.

It was important that the city was represented in this planning meeting.

The Director of Health Services nominated Ms C. Sibanda, a Deputy Chief Nursing Officer, to attend the meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorised Ms C. Sibanda’s attendance.

All costs would be borne by the organisers. The Director of Health sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Ms C. Sibanda be granted special leave from 9 to 12 February 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Ms C. Sibanda (S.R. No. 23309) to attend a meeting in Harare from 10th to 11th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(10) INVITATION TO AN INTEGRATED SEMESTER 4, 2019 GLOBAL FUND REPORT WRITING WORKSHOP : 10 TO 14 FEBRUARY 2020 : CHINHOYI UNIVERSITY OF TECHNOLOGY : CHINHOYI : SISTER S. MOYO : S.R. NUMBER 23897 AND SISTER S. SIBANDA : S.R. NUMBER 23183 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above workshop. It read as follows:

“Reference is made to the implementation of 3rd and 4th Quarter 2019 (July to December 2019) activities supported under the Global Fund HIV grant. The Ministry of Health and Child Care is therefore planning to hold an integrated report writing workshop with the following main objectives:

- To compile Semester 4 Global Fund Report.
- To develop National, Provincial and District cascades for July to December 2019”.

The Director of Health Services nominated Sister S. Moyo an Acting Community Health Sister and Sister S. Sibanda a Community Health Sister to attend the above workshop.

In view of the dates of the workshop, the matter had been discussed with the Town Clerk who had authorized Sister S. Moyo and Sister S. Sibanda’s attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Sister S. Moyo and Sister S. Sibanda be granted special leave from 9 to 14 February 2020 to attend the abovementioned workshop and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Sister S. Moyo (S.R. No. 23897) and Sister S. Sibanda (S.R. No. 23183), to attend the workshop in Chinhoyi from 10th to 14th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(11) INVITATION TO THE DEVELOPMENT OF THE FIRST ZIMBABWE NATIONAL TB CONTROL PROGRAMME'S COMMITMENT GRANT WITH USAID WORKING MEETING : 10 TO 14 FEBRUARY 2020 : HOLIDAY INN : HARARE: DR E. SIBANDA : S.R. NUMBER 21597 AND MRS S. HOVE : S.R. NUMBER 23436 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:

“Reference is made to the above subject matter. Last week the Minister of Health and Child Care, Dr O. Moyo officiated at the closing ceremony of USAID Challenge TB Grant which has now been succeeded by a new funding mechanism. The new mechanism is titled the TB Implementation Framework Agreement (TIFA) and aims to support countries to improve the prevention, detection, and treatment of tuberculosis (TB). The lead partner in the cooperative agreement for the TIFA effort is John Snow, Inc. Research and Training Institute (JSI).

In preparation of the Zimbabwe TIFA with facilitation from USAID and JSI, we invite you and or the suggested nominee/s to attend a working meeting to develop the NTP's first TB Commitment Grant (TCG). The TCGs are developed through a joint process of concept note and budget drafting. The objectives of the co-design meeting are to:

- Orient NTP and key stakeholders to TCGs and the TCG development process.
- Review and agree on priority interventions proposed for TCGs define how these interventions contribute to the national TB control strategy and/or plans.
- Draft one or more concept notes with defined milestones, activity plans, and budgets.
- Review and agree on draft concept notes with stakeholders, identify challenges, risks and capacity gaps that may affect milestone achievement.
- Develop an agreed plan and time line for next steps including the pre-award assessment and TCG finalisation and agreement.

Active participation of individuals with appropriate expertise and decision making authority is essential for the success of the co-design workshop”.

The Director of Health Services wished to attend and nominated Mrs S. Hove the Chief Nursing Officer to attend the above training.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a personal vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr E. Sibanda and Mrs S. Hove be granted special leave from 9 to 15 February 2020 to attend the above training and be paid mileage, incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr E. Sibanda (S.R. No. 21597) and Mrs S. Hove (S.R. No. 23436) to attend the abovementioned meeting in Harare from 10th to 14th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed.

(12) INVITATION TO FAMILY HEALTH REVIEW AND PLANNING MEETING: 11 – 14 FEBRUARY 2020 : CROWN PLAZA HOTEL: HARARE : DR G. MARAPE : S.R. NUMBER 23870 AND SISTER N. MSIPHA : S.R. NUMBER 23695 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:

“The Ministry of Health and Child Care through the Family Health Department would like to conduct a two day meeting to review progress made in the implementation of Reproductive, Maternal, Newborn, Child, Adolescent Health, Nutrition and Sexual Gender Based Violence interventions from January to December 2019, share and consolidate plans for 2020 leading to production of an annual report”.

The Director of Health Services nominated Dr G. Marape a Clinical Medical Officer and Sister N. Msipha to attend the above training.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorized Dr G. Marape and Sister N. Msipha’s attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr G. Marape and Sister N. Msipha be granted special leave from 11 to 14 February 2020 to attend the above training and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr G. Marape (S.R. No. 23870) and Sister N. Msipha (S.R. No. 23695) to attend a meeting in Harare from 11th to 14th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(13) INVITATION TO ATTEND EVALUATION OF THE INFANT AND YOUNG CHILD NUTRITION PROGRAMME MEETING : 17 TO 18 FEBRUARY 2020 : HOLIDAY INN HOTEL : MUTARE : SISTER Z. TAPELA : S.R. NUMBER 23186 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care, National Nutrition Unit, to send a participant to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care through its Nutrition Unit has been implementing a number of Infant and Young Child Nutrition interventions over the past years. These include Baby Friendly Hospital Initiative, Infant and Young Child Feeding counselling, Growth Monitoring and Promotion and Micronutrient Supplementation. For a while, the Infant and Young Child Nutrition indicators have not been performing up to our targets and expectations. This has necessitated the need to conduct a programme evaluation and re-strategise accordingly. In view of the changing environment in which the programmes are being implemented, there is need to review and finalise the Infant and Young Child Feeding policy and strategy.

In this regard, the National Nutrition Unit in collaboration with UNICEF will conduct an evaluation of the Infant and Young Child Nutrition programme”.

The Director of Health Services nominated Sister Z. Tapela the Nutrition Focal person to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Sister Z. Tapela’s attendance.

All costs would be borne by the organisers.

It was therefore recommended that Sister Z. Tapela be granted special leave from 16 to 19 February 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Sister Z. Tapela (S.R. No. 23186) to attend the abovementioned meeting in Mutare from 17th to 18th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, be confirmed.

(14) INVITATION TO ATTEND AN ADOLESCENT AND YOUTH SEXUAL REPRODUCTIVE HEALTH TRAINING : 17 TO 21 FEBRUARY 2020 : ODYSSEY LODGE : KADOMA : MRS P. NYATHI: S.R. NUMBER 23160, SISTER M. NDEBELE : S.R. NUMBER 22229 , SISTER S. MOYO : S.R. NUMBER 25154, SISTER S. SIBANDA : S.R. NUMBER 23897, MR R. NCUBE : S.R. NUMBER 21492, SISTER I. DUBE : S.R. NUMBER 23476 AND SISTER L. CHATANDABALA : S.R. NUMBER 20352 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:

“The Ministry of Health and Child Care is currently implementing the global standards on provision of quality adolescent health services since 2016. As you are aware, Plan International is implementing a 3 year Sexual Reproductive Health Rights-Sexual Gender Based Violence Project targeting adolescents and young people aged 10 – 24 in Epworth, Kwekwe, Bulawayo, Chiredzi and Mutare districts. The Ministry, in collaboration with Plan International would like to support 35 health facilities in providing Youth Friendly Services during the month of February 2020”.

The Director of Health Services nominated Mrs P. Nyathi a Deputy Chief Nursing Officer, Sister M. Ndebele an Acting Sister-in-Charge, Sister S. Moyo an Acting Sister-in-Charge, Sister S. Sibanda a Sister-in-Charge, Mr R. Ncube an Acting Sister-in-Charge, Sister I. Dube an Acting Sister-in-Charge and Sister L. Chatandabala an Acting Sister-in-Charge to attend the above training.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorized Mrs P. Nyathi, Sister M. Ndebele, Sister S. Moyo, Sister S. Sibanda, Mr R. Ncube, Sister I. Dube and Sister L. Chatandabala’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Mrs P. Nyathi, Sister M. Ndebele, Sister S. Moyo, Sister S. Sibanda, Mr R. Ncube, Sister I. Dube and Sister L. Chatandabala be granted special leave from 16 to 21 February 2020 to attend the above training and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs P. Nyathi (S.R. No. 23160), Sister M. Ndebele (S.R. No. 22229), Sister S. Moyo (S.R. No. 25154),, Sister S. Sibanda (S.R. No. 23897), Mr R. Ncube (S.R. No. 21492), Sister I. Dube (S.R. No. 23476), and Sister L. Chat (S.R. No. 20352), to attend the abovementioned training in Kadoma from 17th to 21st February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, be confirmed.

(15) INVITATION TO ATTEND A CASE MANAGEMENT TRAINING – THE 2019 NOVEL CORONAVIRUS OUTBREAK : 17 TO 18 FEBRUARY 2020 : WILKINS INFECTIOUS DISEASES HOSPITAL : HARARE : MRS N.P. SIBANDA : S.R. NUMBER 22304, SISTER M. SIBANDA : S.R. NUMBER 26394, SISTER T. DUBE : S.R. NUMBER 25159, SISTER T. ZHOU : S.R. NUMBER 22265 AND MISS O. NCUBE : S.R. NUMBER 28154 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training. It read as follows:

“I write to invite you for a training in the case detection, confirmation and management of the 2019 novel coronavirus outbreak to be convened by the Ministry of Health and Child Care, Epidemiology and Disease Control Directorate in collaboration with City of Harare and World Health Organisation.

The training will bring together the first responders from the National Rapid Response Team, the practising clinicians and laboratorians in both public and private sector as well as technical experts from Ministry of Health and Child Care, World Health Organisation, UNICEF, CDC and the Chinese Embassy to train on the management of suspected and confirmed cases of the 2019 Novel Coronavirus”.

The Director of Health Services nominated Mrs N.P. Sibanda an Acting Divisional Environmental Health Officer, Sister M. Sibanda a Registered General Nurse, Sister T. Dube a Registered General Nurse, Sister T. Zhou a Registered General Nurse and Miss O. Ncube a Nurse Aide to attend the training.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised Mrs N.P. Sibanda, Sister M. Sibanda, Sister T. Dube, Sister T. Zhou and Miss O. Ncube's attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mrs N.P. Sibanda, Sister M. Sibanda, Sister T. Dube, Sister T. Zhou and Miss O. Ncube be granted special leave from 17 to 19 February 2020 to attend the above training and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mrs N.P. Sibanda (S.R. No. 22304), Sister M. Sibanda (S.R. No. 26394),, Sister T. Dube (S.R. No. 25159),, Sister T. Zhou (S.R. No. 22265), and Miss O. Ncube (S.R. No. 28154) to attend the Abovementioned training in Harare from the 17th to 18th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(16) INVITATION TO ATTEND A FUNDOSCOPY AND RETINOBLASTOMA TRAINING : 18 TO 20 FEBRUARY 2020 : SEKURU KAGUVI HOSPITAL : HARARE : MR N. SATU : S.R. NUMBER 26341 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Council for the Blind to send a participant to attend the above training.

The Director of Health Services nominated Mr N. Satu an Ophthalmic Nurse to attend the above workshop.

In view of the dates of the training, the matter had been discussed with the Town Clerk who had authorised Mr N. Satu's attendance.

All costs would be borne by the organisers.

It was therefore recommended that Mr N. Satu be granted special leave from 17 to 21 February 2020 to attend the above workshop and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr N. Satu (S.R. No. 26341) to attend the abovementioned training in Harare from the 18th and 20th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, be confirmed.

(17) INVITATION TO ATTEND NUTRITION EMERGENCY RESPONSE ORIENTATION MEETING : 19 TO 20 FEBRUARY 2020 : RAINBOW TOWERS HOTEL : HARARE : MS C. SIBANDA : S.R. NUMBER 23309, MRS S. SIZIBA : S.R. NUMBER 23155 AND MS S. BANDA : S.R. NUMBER 22213 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (25th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The prevailing drought situation in the country has led to increased number of acute malnutrition cases being reported in some provinces. These cases require immediate life-saving nutrition treatment in addition to prevention strategies.

In order to strengthen district level response to the current situation, Ministry of Health and Child Care with support from UNICEF will conduct orientation meeting for nutrition emergency response. The overall objective of the meeting is to orient provincial level health staff on nutrition emergency activities, their reporting and available funding”.

The Director of Health Services nominated Ms C. Sibanda a Deputy Chief Nursing Officer, Ms. S. Banda a Health Information Officer and Mrs S. Siziba a Senior Health Promotion Officer to attend the above meeting.

In view of the dates of the meeting, the matter had been discussed with the Town Clerk who had authorized Ms C. Sibanda, Mrs S. Siziba and Ms S. Banda’s attendance.

All costs would be borne by the organizers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Ms C. Sibanda, Mrs S. Siziba and Ms S. Banda be granted special leave from 18 to 21 February 2020 to attend the above meeting and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Ms C. Sibanda (S.R. No. 23309), Mrs S. Siziba (S.R. No. 23155) and Ms S. Banda (S.R. No. 22213) to attend the abovementioned meeting in Harare on the 19th to 20th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(18) INVITATION TO ATTEND THE DISSEMINATION EVENT TO THE RESULTS OF THE PROCESS MONITORING AND EVALUATION ON CONTINUOUS QUALITY IMPROVEMENT AND URBAN VOUCHER : 20 FEBRUARY 2020 : WORLD BANK – ZIMBABWE OFFICE : HARARE : DR K. NYATHI : S.R. NUMBER 21595, MRS S. HOVE : S.R. NUMBER 23436 AND MR J. NYONI: S.R. NUMBER 91750 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“Upon the request of the Ministry of Health and Child Care, the World Bank conducted a Process Monitoring and Evaluation on the Continuous Quality Improvement initiatives within Results Based Financing, which has been piloted in 5 Results Based Financing provinces and districts since 2016 and the Urban Voucher project, which has been implemented in Harare and Bulawayo cities since 2014. The Process Monitoring and Evaluation was aiming at identifying lessons learnt and coming with better strategies to strengthen the initiatives. The results of the Process Monitoring and Evaluation are now ready for dissemination”.

The Director of Health Services nominated Dr K. Nyathi an Assistant Director (Personal Health) and Mrs S. Hove the Chief Nursing Officer to attend the above meeting. In view of the Social Services issues the Director of Housing and Community Services had been consulted and had seconded Mr J. Nyoni the Senior Community Services Officer to attend.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorized Dr K. Nyathi, Mrs S. Hove and Mr J. Nyoni’s attendance.

All costs would be borne by the organizers.

It was therefore recommended that Dr K. Nyathi, Mrs S. Hove and Mr J. Nyoni be granted special leave from 19 to 20 February 2020 to attend the above meeting and be paid incidental allowances accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr K. Nyathi (S.R. No. 21595), Mrs S. Hove (S.R. No.23436) and Mr J. Nyoni (S.R. No. 91750) to attend the abovementioned workshop in Harare on the 20th February, 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, be confirmed

(19) PRE-ASSESSMENT FOR THE VALIDATION OF ELIMINATION OF MOTHER TO CHILD TRANSMISSION OF HIV AND CONGENITAL SYPHILIS (EMTCT) : 20 FEBRUARY 2020 : RAINBOW TOWERS HOTEL : HARARE: DR E. SIBANDA : S.R. NUMBER 21597 AND MRS F. DUBE : S.R. NUMBER 73160 : HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (25th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting. It read as follows:

“The Ministry of Health and Child Care has made a commitment to attain milestones towards the Gold tier on the Path to Elimination of both Mother to Child Transmission of HIV and Congenital Syphilis. The criteria on the Gold tier entails reaching 95% or more pregnant women with ANC services, extending HIV and syphilis testing to 95% or more of pregnant women attending ANC and giving ART to 95% or more of HIV positive pregnant women and Benzathine penicillin to 95% or more of syphilis positive pregnant women.

To critically analyse achievements and gaps towards attaining validation, Ministry of Health and Child Care is embarking on a pre-assessment activity to understand where the country is on the path to elimination as we plan to get to Elimination of both Mother to Child Transmission of HIV and Congenital Syphilis as articulated in the World Health Organisation criteria for validation of Elimination of both Mother to Child Transmission of HIV and congenital Syphilis.

The pre-assessment will be guided by what is in the four tools that have been developed to assess countries for validation of Elimination of both Mother to Child Transmission of HIV and Congenital Syphilis”.

The Director of Health Services wished to attend the above meeting and nominated Mrs F. Dube the Locum Pharmacy Technician to attend.

In view of the date of the meeting, the matter had been discussed with the Town Clerk who had authorised Dr E. Sibanda and Mrs F. Dube's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a personal vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr E. Sibanda and Mrs F. Dube be granted special leave from 19 to 21 February 2020 to attend the above meeting and be paid mileage, incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Dr E. Sibanda (S.R. No. 21597) and Mrs F. Dube (S.R. No. 73160) and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed.

(20) INVITATION TO THE DEVELOPMENT OF ENVIRONMENTAL HEALTH STANDARD OPERATING PROCEDURES : 24 TO 28 FEBRUARY 2020 : KADOMA RAINBOW HOTEL : KADOMA : MR C. MALABA : S.R. NUMBER 21330 ; HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend a workshop on development of Environmental Health Standard Operating Procedures.

The Director of Health Services had nominated Mr C. Malaba an Assistant Director (Environmental Health) to attend the above workshop. He was in a position to make meaningful contribution and also disseminate information to others in the department.

In view of the dates of the workshop the matter had been discussed with the Town Clerk who authorised Mr C. Malaba's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr C. Malaba be granted special leave from 24 to 28 February 2020 to attend the above workshop and be paid incidental allowances and meals in transit accordingly.

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorizing Mr C. Malaba (S.R. No. 21330) to attend the abovementioned training in Kadoma from 24th to 28th 2020 and the payment of incidental allowances and meals in transit only as appropriate, as other costs were met by the organizers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(21) REQUEST AFRICAID TO SET UP A SITE IN THE MARKET AND OFFER TREATMENT AND CARE SERVICES ; HEALTH SERVICES DEPARTMENT.

The Director of Health Services reported (19th February, 2020) that the department had received communication from the AFRICAID, a partner of Ministry of Health and Child Care to the effect that:-

AFRICAID in conjunction with the Ministry of Health and Child Care under support from USAID had been working with the City of Bulawayo, Health Services Department, in supporting a programme that fostered the improvement of social protection of HIV infected children, adolescents and their families through the provision of HIV related services. These services included HIV testing including self testing and psychosocial support.

AFRICAID now requested to extend their services by setting up a site at the market where they targeted the population that spends the day in the city centre and they wished to extend their service to include treatment and care.

The department had no objection to this initiative on condition that all Ministry of Health and Child Care regulations and Council statutes were followed. Their detailed activities would be added in their Memorandum of Understanding (MoU). We believe and hope this initiative would help reach the last mile in finding and treating HIV associated morbidity and mortality in the city.

RESOLVED TO RECOMMEND:

That permission be granted to AFRICAID to set up a site (Clinic) at the market to offer HIV Services, i.e. testing as well as access to ARV's.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE