



CITY

OF



BULAWAYO

MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND THREE HUNDRED AND FIFTY EIGHTH MEETING OF THE CITY COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY 4TH MAY, 2022 AT 12.00 NOON TO CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.

29th April, 2022

S. ZHOU
CHAMBER SECRETARY

Our Bulawayo Our Water, Our Water our Bulawayo



CITY OF BULAWAYO

**MEETING OF THE CITY COUNCIL:
WEDNESDAY, 4TH MAY, 2022 AT 12.00 NOON**

A G E N D A

- (1) **CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 6TH APRIL, 2022.**

*** Attached ANNEXURE 'A' Pages A to U

- (2) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD ON THE 19TH APRIL, 2022**

*** Attached ANNEXURE 'B'

- (3) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 19TH APRIL, 2022**

*** Attached ANNEXURE 'C'

- (4) **REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON THE 25TH APRIL, 2022**

*** Attached ANNEXURE 'D'

- (5) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD ON THE 26TH APRIL, 2022**

*** Attached ANNEXURE 'E'

- (6) **APPLICATIONS FOR LEAVE OF ABSENCE**
-

ANNEXURE 'A'

MINUTES:

A

NO. 3357

2022

MINUTES OF THE THREE THOUSAND THREE HUNDRED AND FIFTY SEVENTH MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY, 6TH APRIL, 2022 AT 12.00 NOON.

PRESENT:

His Worship the Mayor (Councillor S. Mguni)
Councillor Mlandu Ncube (Deputy Mayor)
Alderman S. Khumalo
“ M. Lubimbi
“ E. Rafomoyo
Councillor S. Chigora
“ M. Dube
“ F. Javangwe
“ D. Mabuto
“ T. Maposa
“ F. Mhaka
“ P. Moyo
“ S. Moyo
“ M. Moyo
“ F. Msipha
“ K. Mujuru
“ Mildred Ncube
“ S. Sibanda
“ T. Ruzive
“ R. D Jele
“ C. Mlalazi
“ C. Dube
“ E. Ndlovu
“ J. Ndlovu
“ L. Mlilo

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Director of Engineering Services
The Deputy Financial Director
The Director of Health Services
The Acting Human Capital Director
The Director of Housing and Community Services
The Acting Director of Town Planning

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OPENING REMARKS

His Worship the Mayor (Councillor S. Mguni) welcomed everyone to the Three thousand Three Hundred and Fifty Seventh meeting of Council. He also welcomed the 8 newly elected Councillors. He urged new Councillors to join hands with the other Councillors in working hard and improve service delivery in the City.

The month of April this year was a special month for the City as it hosts the national Independence Celebrations on the 18th April 2022 at Barbourfields Stadium and the Zimbabwe International Trade Fair from the 26th to 30th April, 2022 at ZITF show grounds. The Mayor encouraged residents to welcome the visitors to the City.

NOTED

(1) **MINUTES.**

RESOLVED:

That the minutes of the Ordinary Council meeting held on the 2nd March and Special Council meeting held on the 22nd March, 2022 be taken as read and signed.

(2) **REPORT OF THE FUTURE WATER SUPPLIES AND WATER ACTION COMMITTEE : MEETING HELD ON THE 9TH MARCH, 2022.**

RESOLVED:

That the report of the Future Water Supplies and Water Action Committee as submitted be received and the various recommendations contained therein be adopted with exception of the undermentioned items which be dealt with as follows: -

(a) **Status of Water Resources (Item 1)**

Councillor F. Msipa and Alderman M. Lubimbi was concerned about the low dam water levels in the City's water supply dams. They were of the view that the water shedding had been issued prematurely as the rainy season had not ended. They noted the low inflows into the City's Supply Dams and urged Council to communicate accurate information. Based on previous statements residents could be believing that the water would last until 2026. They urged the Committee to identify, lobby and advocate for more water sources.

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Alderman M. Lubimbi concurred. She noted that the City did not have enough water. Some areas in the City were still experiencing water supply challenges. Residents should be given correct and accurate information.

In response Alderman S. Khumalo highlighted that table 1:23 in the report was mainly indicating the depletion period for the different supply dams while Umzingwane remained critical, Insiza would last longest. Residents should be engaged and encouraged to conserve water as loss of one dam would mean Council could not meet demand.

The Mayor (Councillor S. Mguni) also advised that the statement issued was an accurate projection of the depletion period. The Committee should continue to identify more water sources while encouraging residents to conserve water.

RESOLVED:

That the recommendation of the Future Water Supplies and Water Action Committee be adopted.

(b) Water Delivery (Item 2)

The Deputy Mayor (Councillor Mlandu Ncube) raised concern about water supply. He wanted to know if water supplies would be improved during the two (2) upcoming events i.e Independence Celebrations and the Zimbabwe International Trade Fair. Both residents and visitors should be engaged with regards to conserving water.

In response Councillor S. Moyo assured the City that efforts were being made to improve the City's water supply during Independence Celebrations and the Zimbabwe International Trade Fair.

RESOLVED:

That the recommendation of the Future Water Supplies and Water Action Committee be adopted.

(c) Treatment Capacity and Consumption (Item 3)

Councillor F. Mhaka noted that the City had enough raw water sources. The only challenge was dealing with other water related issues such as pumping. More boreholes should be drilled in the City especially in low density areas. Not everyone could afford borehole drilling fees as some of the residents were pensioners. Devolution funding could be used.

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Councillor M. Dube's view was for the City to establish more water sources that would respond to the increasing water demand. The department of Engineering Services should investigate the availability of underground water as an additional source for treatment and reticulation.

Councillor S. Chigora concurred. He supported the drilling of boreholes in the City. He called on the Committee to concentrate on the future need and sources of water and not only on conserving what was already there. The Committee's thrust should be on increasing water sources.

Councillor E. Ndlovu enquired if the new borehole sites in the City had been identified? A detailed report should be submitted on the new sources of water as well as borehole drilling in the City.

Councillor D. Mabuto noted that borehole water could be used for non potable uses and relieve pressure on the treated piped water.

The Deputy Mayor (Councillor Mlandu Ncube) noted that the Council's mandate was to provide treated piped water to its residents. It was not Council's mandate nor policy to provide borehole water as its quality could not be guaranteed.

RESOLVED:

That the recommendation of the Future Water Supplies and Water Action Committee be adopted.

(3) REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD ON THE 14TH MARCH, 2022.

RESOLVED:

That the report of the Environmental Management and Engineering Services Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

(a) Fire and Ambulance (Item 1)

Councillor F. Msipa raised concern on social media reports of a fire that had occurred at House Number 5827 Luveve 5. According to the social media reports the Fire Brigade reacted to a fire call without adequate water . Once a fire call was received a fire tender should be dispatched with a water carrier/bowser.

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Councillor S. Sibanda concurred and referred to a fire outbreak in Morningside some time in 2021. The Fire Brigade had responded to a fire call without adequate water. Fire tenders should have water at all times.

Councillor M. Dube urged residents to be cautious when using fire to avoid unnecessary fire outbreaks.

Councillor R. D. Jele in response explained that a fire tender was well equipped when responding to any emergency call. Fire tenders had a capacity of carrying between 1800 litres to 2000 litres. Once they arrived at the scene of the fire a connection was made to the fire hydrant. 90% of the fire hydrants in the City had been inspected. In some fire outbreaks residents fought the fire without calling the fire brigade. It was when they realised that the fire was overwhelming them that they then called the Fire Brigade. At times it would be very late. Residents should have proper emergency numbers. A detailed report would be submitted accordingly regarding the fire outbreak at 5827 Luveve 5.

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.

(b) Road Maintenance (Item 2)

Councillor F. Mhaka noted that the ongoing road rehabilitation was a central government programme which was funded by devolution funds. As such this was the residents fund. Most of the contractors were from outside the City. Some jobs had not been done properly. Matopos road which connected the City with Famona, Hillside and Fourwinds was inaccessible. The road repairs had been outstanding for a long time.

Councillor D. Mabuto wanted to know who supervised these road contractors? How they were identified and the criteria used to select the roads? Bulawayo was the second largest City in the Country. The City hosted international events such as the Z.I.T.F. These international events brought about investors. As such the City's roads should be in good condition.

Councillor S. Chigora said the contractors performance should be documented so as to inform future engagements.

The Deputy Mayor (Councillor Mlandu Ncube) applauded the contractor who did the road stretching from Leaside to Rio. The overlaying had been perfectly done. It would be prudent for other contractors to learn from the works done on that road.

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Alderman S. Khumalo in response noted all the concerns and highlighted that a survey would be done on all the rehabilitated roads in the City. A detailed report would then be submitted. He acknowledged that some roads were no longer rideable. Funding should be available for the rehabilitation of more roads to enable the smooth flow of traffic.

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.

(c) Sewerage Section (Item 13)

Councillor S. Sibanda appreciated the work done by Africa Ahead, an NGO, in assisting the rehabilitation of sewers. Their contributions had brought relief to residents.

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.

(d) Electromechanical (Item 16)

Councillor F. Mhaka applauded the department for attending to faulty tower lights within the City. He was concerned about most streetlights in low density areas which were not working. In some wards repairs were done using the 3% ward retention fund. The funding was not adequate as street lighting should be prioritised.

Councillor R.D. Jele in response outlined that repairs of streetlights in most areas were affected by the breakdown of the high rise platform vehicle. The vehicle was being attended to at the workshop. Council was prioritising street lighting and repairs would be done accordingly.

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted.

(e) Park Section Monthly Report for January 2022 (Item 24)

Councillor T. Ruzive noted that grass cutting was ongoing very well. In most wards this service was being done by community groups. Only 10 community group members had been hired in ward 6 and they had been deployed to other wards to assist. The number of community group members in ward 6 should be reviewed upwards. Out of 8 tractors in the City only one was operational, and there was need to repair more tractors.

Councillor S. Moyo was concerned about sand poachers who degraded the environment. There were a lot of uncovered pits in the City which had resulted from sand poaching. During the rainy season these pits were filled with rain water. A number of drowning accidents had occurred.

Councillor L. Mlilo concurred and also raised concern about Council pits where decomposed gravel had been extracted. She wanted to know if such land was rehabilitated after harvesting the decomposed gravel. It was sad to note that a lot of suicide cases had been reported at Enkwalini pits in Entumbane.

Councillor Mildred Ncube blamed the sand poachers for the environmental degradation. Most of the pits were as a result of illegal sand poaching. Joint enforcements should be done with other stakeholders.

Councillor J. Ndlovu's view was to effectively enforce relevant by-laws. Fencing the pits would be useless as the fence would be vandalised. Alderman M. Lubimbi encouraged Councillors to engage residents on the environmental degradation. A lot of fouling and immoral behaviour was taking place in some of these pits. Hideout tunnels had been dug. Residents should be encouraged to take their children for swimming lessons, so as to reduce drowning incidents

The Deputy Mayor (Councillor Mlandu Ncube) noted that most residents were overwhelmed by social and economic challenges and that led to suicide if not counselled properly.

Councillor R.D. Jele in response highlighted that all concerns had been noted in areas where Council extracted decomposed gravel, security was provided and land was rehabilitated thereafter. Residents with various challenges should get counselling accordingly.

Alderman S. Khumalo also explained that residents should be encouraged to take their children for swimming lessons. On another incident a 16 year old teenager boy fell and drowned in a pond while fishing. Only if this teenager boy had swimming skills life could not have been lost.

RESOLVED:

That the recommendation of the Environmental Management and Engineering Services Committee be adopted

(4) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE : MEETING HELD ON THE 15TH MARCH, 2022.**

RESOLVED:

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted.

(5) **REPORT OF THE HEALTH HOUSING AND EDUCATION COMMITTEE: MEETING HELD ON THE 16TH MARCH, 2022.**

RESOLVED:

That the report of the Health, Housing and Education Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the under mentioned items which be dealt with as follows:-

(b) Cleansing Services (Item 2)

Councillor F. Javangwe raised concern about the CBD which was littered especially the area along L. Takawira Street next to Tredgold. There were also a lot of illegal activities taking place. After the introduction of the parking management part of the CBD was now very clean. Refuse had also not been collected in some areas in the CBD.

Councillor S. Chigora noted that residents were failing to clean the environment around them. Every litter was outside someone's property, just like potholes. If residents considered picking up all the litter and filling up potholes around their properties the City would be very clean. There was need to review the number of community sweepers upwards in some of the wards.

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Councillor M. Dube's view was that refuse collection had improved although still with some challenges.

The Deputy Mayor (Councillor Mlandu Ncube) in response explained that Council was working very hard to make the streets clean. Council did not have adequate compactors. The number of Community Sweepers was determined by public places and shopping centres in a ward. Residents should be encouraged to clean their properties and surrounding areas.

RESOLVED:

That the recommendation of the Health
Housing and Education Committee be
adopted

**(6) REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD ON
21ST MARCH, 2022.**

RESOLVED:

That the report of the General Purposes
Committee together with reports on:-

- (a) Accumulation of leave days in excess of the stipulated maximum staff in the emergency services.
- (b) Request for signing authority for the City Economic Development Officer Mr. K. Moyo (SR Number 11262). Chief Internal Auditor Mr Sizo Sithole (SR Number 01072) and Senior Internal Auditor Mr Tizirayi Luphahla (SR Number 35853)
- (c) Granting of General signing powers for the legal section (Vote 0143) to the Legal Officer Mr. D. Moyo (SR Number 01077)
- (d) Request for signing powers: Mr Thabani Sithole (SR Number 98505) and Mrs Petty Bhodo (SR Number 90950) (Education Officer).
- (e) Authority to increase staff establishment to the Housing Section (Hostels) Housing and Community Services Department.
- (f) Recruitment of Council Employees in terms of Local Government Laws Amendment Act – 2008.
- (g) Authorised and Actual establishment comparison summary sheet as at 28 February 2022.
- (h) Summary Report on General Staff Loss and injury on duty for the period ending 28 February 2022.
- (i) Authority to pay Gunners Allowance to Environmental Management Protection/Enforcement staff – Housing and Community Services Department.

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- (j) Request to provide fuel coupons and public transport reimbursement to staff involved in the Results Based Finance urban voucher maternity programme.

as submitted be received and the various recommendations contained therein be adopted.

(7) REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON 22ND MARCH, 2022.

RESOLVED:

That the report of the Finance and Development Committee as submitted be received and the various recommendations contained therein be adopted.

(8) APPLICATIONS FOR LEAVE OF ABSENCE.

The following application for leave of absence have been received:-

His Worship the Mayor (Councillor S. Mguni) : 7th to 8th April, 2022 inclusive.
Councillor S. Mutanda : 6th April, 2022

RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE:
COUNCIL IN COMMITTEE

(9) CO-OPTION OF THE NEW COUNCILLORS INTO VARIOUS COUNCIL'S STANDING COMMITTEES 2022/23 MUNICIPAL YEAR.

The Chamber Secretary reported (6th April, 2022) that His Excellence the President of the Republic of Zimbabwe on the 6th January 2022 had set March 26 2022 as provided for in section 39(2) of the Electoral Act (Chapter 2:13) for the Country's by election for both National Assembly and Ward Council elections.

By elections were held in the following Wards 8, 9, 12, 18, 19, 20 and 26. The following Councillors were voted into office

Alderman Ernaest Rafomoyo	Ward 20
Councillor Edwin Ndlovu	“ 8
“ Donaldson Mabuto	“ 9
“ Lillian Mlilo	“ 12

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Councillor Concillia Mlalazi	“	18
“ Christopher Dube	“	19
“ Mpumelelo Moyo	“	26

In view of the above, it was proposed that the newly elected Councillors be co-opted into the various Council's standing Committees for the 2022/2023 Municipal year as follows: -

- Alderman E. Rafomayo – Environmental Management and Engineering Services Committee and Future Water Supplies and Water Action Committee.
- Councillor D. Mabuto – Environmental Management and Engineering Services Committee and Business Committee
 - “ E. Ndlovu – Audit and Business Committees
 - “ C. Mlalazi – Health Housing and Education Committee and Future Water Supplies and Water Action Committee
 - “ L. Mlilo – Health Housing and Education Committee
 - “ C. Dube – Health Housing and Education Committee and Future Water Supplies and Water Action Committee
 - “ M. Moyo – Audit and Business Committees
 - “ T. Maposa – Audit and Future Water Supplies and Water Action Committee

*** See attached membership of the Committees with new members.

Please note that Councillor T. Ruzive had been removed from the Business Committee because he was the Chairperson of the Finance and Development Committee and Councillor A. Batirai had also been recalled. He was the Deputy Chairperson and member of the Business Committee.

In view of the above, authority was being sought to co-opt the eight (8) newly elected Councillors into various Committees as detailed in the report above.

The matter was considered and Alderman S. Khumalo sought clarification on the Finance Committee which was not included in the list of Committees to receive new members. Finance and Development Committee was not gender balanced.

In response the Chamber Secretary explained that Finance and Development Committee had 9 members which had been considered adequate. Business Committee required more membership after the recalling of Councillor A. Batirai and the appointment of Councillor T. Ruzive to chair the Finance and Development Committee.

After further deliberation it was proposed that Councillors L. Mlilo and C. Mlalazi be appointed as members of the Finance and Development Committee in order to bring gender inclusion.

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RESOLVED:

That authority be granted to co-opt the newly Councillors into various Committees as follows: -

- (1) Alderman E. Rafomoyo – Environmental Management and Engineering Services Committee and Future Water Supplies and Water Action Committees.
- (2) Councillor D. Mabuto – Environmental Management and Engineering Services Committee and Business Committee.
- (3) Councillor E. Ndlovu – Audit and Business Committee.
- (4) Councillor C. Mlalazi – Health Housing and Education Committee, Future Water Supplies and Water Action Committee and the Finance and Development Committee.
- (5) Councillor L. Mlilo – Health Housing and Education Committee and the Finance and Development Committee.
- (6) Councillor C. Dube – Health Housing and Education Committee and Future Water Supplies and Water Action Committee
- (7) Councillor M. Moyo – Audit and Business Committees
- (8) Councillor T. Maposa – Audit and Future Water Supplies and Water Action Committee

(10) INTENTION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BULAWAYO AND CITY OF MOMBASA

The Town Clerk reported (4th April, 2022) as follows on the abovementioned matter:-

Introduction and background

The speed measure of the changes coming about by the Fourth Industrial revolution (4IR) were not to be ignored. These changes will bring about shifts in power, shifts in wealth, and **knowledge**. Therefore, Cities which set up platforms for knowledge and information sharing, will enjoy the gains of 4IR. Therefore, to exploit the benefits of 4IR, Cities were leveraging on image building, international engagement and re-engagement (NDS 1 Pillar 9) through strengthening the means of implementation and revitalizing the global partnership (SDG 17), vital to develop sustainable smart cities (SDG 11) and accelerate economic growth (BCC KRA 2, NDS Pillar 1, Africa Development Agenda 4, SDG 8). The global partnerships fundamentally change people's lives (Africa Development Agenda 8) and unite Africa (Africa Development Agenda 8).

In light of the above, the City of Bulawayo had since developed a five year Corporate Strategy (2020-2024), which also supports global partnerships and twinning arrangements (BCC Key Result Area 7). However, of note, the City of Bulawayo was yet to engage in twinning arrangements with African cities outside the Southern African region. This has despite the opportunity to exploit the gains emanating from implementing the African Continental Free Trade Zone, in order to consolidate the African economy.

The Zimbabwe International Trade Fair presented an opportunity for the City of Bulawayo to engage African Cities, outside the Southern African region, in order to create synergies, partnerships and trade corridors. This was in line with this year's ZITF theme which talked about reimagining, reinventing and creating value chains for economic growth. Therefore, the City of Bulawayo sought to re-imagine and look East; and take the opportunity to discuss twinning arrangements with the City of Mombasa (Kenya) during and/or after the ZITF 2022, to develop tourism and trade corridors (dry port). This engagement was important, since the President of Kenya will visit Bulawayo to officially open the Zimbabwe International Trade Fair (ZITF) 2022.

The City of Mombasa, Kenya

Mombasa was a coastal city in south-eastern Kenya along the Indian Ocean. The town was known as the white and blue city in Kenya. It was the country's oldest (circa 900 AD) and second-largest city (after the capital Nairobi), with a population of about 1,208,333 people according to the 2019 census. Its metropolitan region was the second-largest in the country, and had a population of 3,528,940 people.

Mombasa's location on the Indian Ocean made it a historical trading centre, and it had been controlled by many countries because of its strategic location. Kenyan school history books place the founding of Mombasa as 900 A.D. It must have been already a prosperous trading town in the 12th century, as the Arab geographer al-Idrisi mentions it in 1151. Today, Mombasa was a tourism-based town, home to one of the state houses, with an extra-large port and an international airport.

Mombasa was an important economic centre in Kenya. In addition to the coffee trade, the food and chemical industries, there was a steel mill, an aluminum rolling mill, an oil refinery and a cement plant. The city was home to the most important seaport in East Africa, Kilindini Harbor, which was also used by the neighboring countries Tanzania and Uganda for their imports and exports. Other local industries included an oil refinery with a capacity of 80,000 barrels (13 ML) a day, and a cement factory capable of producing over 1.1 million tons per year.

Since 2016, the real GDP growth rate for Kenya was 5.7-6.0%. This growth was in response to the construction of a railway system from Nairobi to Mombasa which aided trade and transportation between Kenya's two major cities. Mombasa became a Special Economic Zone (SEZ) in which certain industries such as tea, garments, and footwear were exempt from certain taxes to promote domestic growth.

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Conclusion

The Cities of Bulawayo and Mombasa could establish a common platform for engagement on various issues affecting their cities. The parties may discuss the twinning arrangements during and/or after the ZITF, and later sign a Memorandum of Understanding (MOU). The MOU will foster and promote sound socio-economic relationships whereby opportunities for networking and partnership are developed and enhanced. Of particular interest would be the establishment of Tourism synergies, trade opportunities (Dry port, cement factories and oil industry) and Special Economic Zones. Furthermore, the City of Mombasa was also a sister to City of Durban, Ethekewini, which also created a tripartite trade arrangement, which will benefit the City of Bulawayo to access the two biggest sea ports in the African Continent.

Furthermore, it was anticipated that the co-operation of two Cities will promote the aims and objectives of the City of Bulawayo Corporate strategy, National Development strategy 1, Vision 2030, African Development Agenda 2063 and the Sustainable Development Goals.

The two Cities will among other things, share best practices in technical expertise on Trade, Logistic Services, Tourism and cultural Exchanges. A draft MOU could be developed and agreed upon by the officials from the two Cities.

RESOLVED:

- (1) That Council authorises its Officials to engage their counterparts from the City of Mombasa, during and/or after the Zimbabwe International Trade Fair (ZITF), in Twinning discussions.
- (2) That Council authorises its officials that in addition to (1) above, they craft a Memorandum of Understanding with their counterparts from the City of Mombasa and sign the Memorandum on behalf of Council.

(11) INVITATION TO AN INTER-MINISTERIAL COMMITTEE WORKING ON EXHIBITIONS AT THE 11TH WORLD URBAN FORUM TO BE HELD IN KATOWICE, POLAND, FROM 26-30 JUNE 2022:W. SIZIBA S. R. NO. 31940

The Town Clerk reported (5th April, 2022) that he had received the following letter from the Ministry of Local Government and Public Works:-

“The above captioned matter refers.

The Ministry is chairing an Inter-Ministerial Committee that is preparing for the World Urban Forum to be held in Katowice, Poland from 26 – 30 June 2022. There will be an exhibition (UrbanExpo) running on the sidelines of the forum. The Committee has met twice and in the latest meeting, we have settled for two broad themes;

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1. New Cities – focusing on Mt Hampden New City, Melfort Smart City and Victoria Falls/Hwange Special Economic Zone
2. Urban regeneration- focusing on Sakubva (Mutare), Mbare (Harare- Mukivisi Corridor), Makokoba (Bulawayo) and Chinotimba (Victoria Falls).

There are various concepts developed for each of these projects. Some need to dust up while others are polished. However, these need to be properly packaged to meet the international standards of exhibition so that we are able to attract investment. The meeting unanimously agreed that ZTA has vast experience when it comes to marketing the brand Zimbabwe at International expos.

It is against this background that we write to invite you to be part of the inter-Ministerial Committee organising and planning the exhibition. We also write to kindly request you to assist in properly packaging the Makokoba Regeneration content to meet the intended purpose. We also invite you to the next inter-ministerial committee meeting to be held on Tuesday 05 April 2022 at Zimre Centre, Corner L. Takawira/Kwame Nkrumah Av, Harare, 3rd Boardroom at 10am.

For any further clarity, please feel free to get in touch with Pardon Gatora, Acting Director Urban Housing) on 0772867857 or pardongatora@gmail.com
Eng. P. J. Makumbe

Secretary For National Housing and Social Amenities”

RESOLVED:

- (1) That Mr. W. Siziba (S. R. No. 31940) attends the Inter-Ministerial committee meeting in Harare on 5th April, 2022.
- (2) That transport, accommodation, subsistence allowances and incidental costs be met by Council.
- (3) That he be granted Special leave covering the period.

(12) REQUEST BY THE ZIMBABWE MUSIC RIGHTS ASSOCIATION FOR THE FREE USE OF THE LARGE CITY HALL FOR A STAKEHOLDERS WORKSHOP

The Town Clerk reported (5th April, 2022) that he was in receipt of the following request from the Zimbabwe Music Rights Association (ZIMURA):-

“Zimbabwe Music Rights Association (ZIMURA) established in 1982, is an Association of Composers, Authors and Publishers of music that was created with the purpose of protecting the rights of composers authors and publishers of music as provided by the Copyright and Neighboring Rights Acts Chapter 26:05. ZIMURA is

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registered with the Zimbabwe Intellectual Property Office (ZIPO) under the Ministry of Justice, Legal and Parliamentary Affairs as a Collecting Society. ZIMURA is also affiliated to the Confederation of International Societies of Authors and Composers of Music (CISAC) based in Paris, France.

ZIMURA turns 40 years in 2022 and as a part of our celebrations, we have organised a Multi-Stakeholders workshop scheduled for the 13th of April 2022 to be held in Bulawayo, Compromising of the Government Ministries, Law enforcement agents, Licensing authorities, Broadcasters, local authorities and the business community. The workshop seeks to correct various misconceptions and close information gaps among the stakeholders and the Bulawayo business community. We are expecting one hundred (100) participants, we, therefore appeal for assistance from your good office in availing a suitable and free venue for the workshop.

Below is a list of Organisations expected to participate during the proposed workshop;

- Zimbabwe Music Rights Association (ZIMURA)
- Ministry of Justice , Legal and Parliamentary Affairs
- Ministry of Youth , Sports, Arts and Recreation
- National Arts Council of Zimbabwe (NACZ)
- Zimbabwe Republic Police (ZRP)
- Censorship Board
- National Prosecuting Authority (NPA)
- Bulawayo City Council (BCC)
- Zimbabwe Broadcasting Corporation (ZBC)
- Skyz Metro Fm
- Bacfoz
- Business Community Representatives

Should you require further clarifications, contact the undersigned”

ZIMURA like all other individuals and organisations should look to the corporate world for sponsorship. Miscellaneous income now constituted a significant part of Council’s revenue and granting free use of Council facilities reduced its income. There wee also fixed costs such as salaries, water and electricity which Council bears. The application for free use was therefore not supported.

The matter was considered and Councillor S. Chigora did not support free use of Council facilities as there were unavoidable costs that Council would incur. The applicant should pay the utility and cleaning expenses. He supported the payment of 50% of the hiring charges. The City had continued to support the Arts Industry.

Alderman E. Rafomoyo concurred. He supported the payment of 50%.

Alderman S. Khumalo noted that the organisations listed that would be participating in the proposed workshop were profit oriented. As such they could afford to pay the 50% of the total charges.

The Deputy Mayor concurred and supported the payment of 50% of the total charges.

RESOLVED:

That in view of the financial constraints, the application by the Zimbabwe Music Rights Association for free use of the Large City Hall for the stakeholders workshop be not acceded to, instead the applicant (ZIMURA) shall pay 50% of the relevant hire charges.

(13) TREATMENT OF COUNCIL GADGETS IN POSSESSION OF COUNCILLOR ARNOLD BATIRAI DUBE WHOSE TERM OF OFFICE HAS BEEN TERMINATED.

The Town Clerk reported (6th April, 2022) that a letter dated 28th March, 2022 with the following contents had been received from the Minister of Local Government and Public Works (Hon J. G. Moyo):-

“The above subject matter refers.

I wish to inform you that I am in receipt of a letter from the People’s Democratic Party stating that the following Councillor has ceased to be a member of the Party through automatic termination of their membership as they have since joined Citizen Coalition for Change (CCC):-

1. Arnold Batirai Dube Ward 24

In terms of Section 278 (1) of the Constitution of Zimbabwe, as read with Section (1) (k), ward 24 is now vacant.

In terms of Section 121 of the Electoral Act, please proceed to inform the Zimbabwe Electoral Commission of this vacancy.”

Pursuant to that communication, the concerned Councillor had been served with the letter to the effect that his term of office had been terminated. At the time of the termination, he was in possession of a tablet and commissioner of oaths stamps that he had been issued for official use.

The stamps would expire in 2023, having been issued in anticipation that Aldermen and Councillors would serve their full terms. The expiry of the stamps coincided with the end of the Councillors’ term. In view of this it was prudent to withdraw the stamps.

R

Council
6.4.2022

In terms of Section 6.3.2 of the ICT policy for Bulawayo City Council, “whether or not a dismissed individual receives their laptop, notebook, tablet etc, it shall be negotiated as per their exit package”. Since there were no negotiations around an exit package for the Alderman and Councillors, Council had to decide. It will be recalled that Council (7th October, 2020) in considering a similar matter when other (8) eight councillors were recalled it had resolved that.

- “1. That Alderman and Councillors whose terms of office have been terminated should continue using the tablets in their possession.
2. That all stamps in their possession be withdrawn”

However it shall be noted that while the other Councillors who were the subject of the (7th October, 2020) decision had been issued with tablets 2 (two) years before their recall, Anold Batirai’s tablet was issued on 3rd November, 2021 thus it was fairly new.

The matter was considered and Councillor T. Ruzive noted that Councillor A. Batirai’s issue was still before the Courts. A judgement had not been passed.

Councillor F. Mhaka felt that only the stamp should be returned.

The Deputy Mayor (Councillor Mlandu Ncube) concurred. He supported that the stamp should be returned.

The Mayor (Councillor S. Mguni) announced Ward 25 Councillor M. Dube to be the caretaker Councillor for Ward 24.

Thereafter it was –

RESOLVED:

1. That Councillor A. Batirai returns the Commissioner of Oaths stamp that he had been issued with for official use.
2. That Councillor A. Batirai to continue using the tablets in his possession.

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Council
6.4.2022

(14) **REQUEST FOR ELEVEN (11) COUNCIL STAFF FOR SECONDMENT TO ZEC FOR ELECTORAL DUTIES – BVR PHASE 2 6-30TH APRIL, 2022**

The Acting Human Capital Director reported (6th April, 2022) that the following communication had been received (4th April, 2022) from ZEC Bulawayo:-

“4 April 2022

The Town Clerk
BCC
BULAWAYO

Dear Sir/Madam

RE: REQUEST FOR ELECTORAL OFFICERS FOR BVR PHASE 2

The Zimbabwe Electoral Commission (ZEC) is mandated by the Constitution of Zimbabwe to conduct elections and referenda. Section 239(C) of the Constitution specifically mandates the Commission to register voters. The Commission made an undertaking to embark on a mobile voter registration to fulfil its constitutional mandate and also to ensure more citizens are registered ahead of the boundary delimitation pencilled for August 2022.

The Commission therefore request for personnel under the following categories.

1. Voter Educators -5
2. BVROs – 4
3. Voter Education Supervisor – 1
4. BVRO Supervisor – 1

Please note: all seconded staff members must be fully vaccinated and photocopied vaccination card attached. They must have 5 ‘O’ Levels or above tertiary education. They must also be trained BVR kit Operators for BVR.

SURNAME	NAME	GENDER	ID NUMBER	ADDRESS	MOBILE	EC NUMBER	DEPARTMENT
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*Report at ZEC offices with completed appointment forms on 6 April 2022.

Thank you for your cooperation.

Regards

Mrs S. Khuphe (DEO)”

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Council
6.4.2022

Council staff reflected on the schedule below had been nominated for secondment to ZEC for the aforesaid electoral duties.

BVRO SUPERVISOR (1)

SURNAME	NAME	GENDE R	ID NO.	ADDRESS	MOBILE	EC NO.	DEPT
Ncube	Godfrey	M	08-596632 P39	NO. 4 Tregene Flat 8 th Ave Samuel Parienyatwa, Street, Bulawayo	0772778 612	04216	Town Planning
VOTE EDUCATION SUPERVISOR (1)							
Sivela	Nkosiavuma M		08-582345 K411	3994 Emganwini, Bulawayo	0774 615 085	98299	Housing &Community Services
VOTER EDUCATORS (5)							
Zhungu	Vimbainas he	F	08-2041799 S42	14898 Nkulumane 12	07723948 90	90931	Housing & Community Services
Sithole	Thabani	M	08-183 150 C56	7092 Nketa 9, Bulawayo	0773 562695	98505	Housing & Community Services
Dingani	Khanye	M	21-022785 C21	13341 Cowdray Park	0773 472 901	35833	Housing & Community Services
Sigola	Sihle	F	08- 210698W19	8 Duranta Road, Thorngrove, Bulawayo	07727750 88	36026	Engineering Services
Dzemaema	Richard	M	32-122935 H32	D 31 Mzilikazi	0773 511 455	25170	Health Services
BVROs (4)							
Sibanda	George	M	08-164539 Y28	16256 New Parklands, Bulawayo	0772 351 083	91984	Housing & Community Services
Dube	Tandile	F	08-805860 L39	A6295 Pumula Old, Bulawayo	07728988 91	26502	Health Services
Bafana	Zibusiso	F	28-031073 G39	5 Howard Court, Famona, Bulawayo	0774 378 058	10079	Town Clerk's
Sibanda	Kumbulani	M	41-034 939 T41	22616 Pumula South, Bulawayo	0774 085 375	09538	Engineering Services

Due to the time factor, the matter was being reported directly to Council for authorisation.

Council
6.4.2022

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In the circumstances, it was –

RESOLVED:

- (1) That the eleven (11) Council staff reflected in the aforementioned report be granted special leave and be seconded to ZEC for the electoral duties in terms of the mandate for the period 6th – 30th April, 2022 inclusive.
- (2) That the Town Clerk or his nominee be granted Standing Authority to nominate Council staff for secondment to Central Government Departments, and eligible state/public entities to undertake official business, subject to submission of reports to Council for subsequent Confirmation/ratification only henceforth.

(15) REQUESTS FOR AUTHORITY TO VIREMENT FUNDS TO ENABLE PAYMENTS WITHIN THE DEPARTMENT.

The Director of Housing and Community Services reported (4th April, 2022) that the Department requested for authority to virement capital funds from the under mentioned votes in the 2022 financial period. This was intended to provide budget for the Rehabilitation of Jabulani Luxury Flats being financed through Ward Retention.

VIREMENTATION OF FUNDS

FROM VOTE	ITEM	AMOUNT	TO VOTE	ITEM	AMOUNT
0206	14889	10 000 000.00	0230	Rehabilitation of Jabulani Flats	10 000 000.00
0202	14879	10 000 000.00	0230		10 000 000.00
0205	14887	10 000 000.00	0230		10 000 000.00

The Housing and Community Services Department made consultations with the Financial Services Department and there were no objections to the virement.

RESOLVED:

That authority to virement funds be granted
as indicated in the table above.

ANNEXURE 'B'

REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE : MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON TUESDAY, 19TH APRIL, 2022 AT 11.00 A.M

PRESENT:

Alderman	S.	Khumalo (Chairperson)
Alderman	E.	Rafomoyo
Alderman	M.	Lubimbi
Councillor	A.	Batirai
	R.D	Jele
	D.	Mabutho
“	K.	Mujuru
	S.	Mutanda
‘	J.	Ndlovu


ALSO:

The Town Clerk
The Chamber Secretary
The Acting Director of Engineering Services
The Director of Housing and Community Services
The Assistant Director of Engineering Services (Roads)

APOLOGY:

Councillor	M.V.	Chunga (Deputy Chairperson)
Councillor	F.	Javangwe
Councillor	M.	Dube

(1) **FIRE AND AMBULANCE.**

 The Chamber Secretary submitted (8th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(2) **COUNCIL RESOLUTIONS**

The Acting Director of Engineering Services reported (11th April, 2022) that there were none for this Committee.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(3) **REVENUE BUDGET.**

The Acting Director of Engineering Services reported (11th April, 2022) that the following table showed the snapshots for the available Revenue and Capital Budgets as at 28th March 2022.

Table 1.1: Revenue Budget 2022

Vote no.	Budget (\$)	Budget Available (\$)	Remarks
38	105,192,000	67,556,991	Traffic control
77	596,401,000	546,378,559	Road works
78	57,387,700	54,784,561	Drains
80	9,401,200	6,689,435	Precast concrete products
Total	768,381,900	688,026,170	
April drawdown		12,616,624	Commitment for procurement of road construction materials and PPEs.

Foot note:

Organisational cash flow constraints adversely affected the department's requirements for road repair materials, plant and equipment spare parts during the month of March.

There after it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) ROAD MAINTENANCE.

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

Table 2.2: Maintenance

Item	Description	Planned 2022	Planned in Mar 2022	Partial Target to Mar 2022	Actual in Mar 2022	Cumulative to Date	Variance %
1	Re-gravelling	30km	2.5km	7.5km	0km	7.0km	7
2	Storm-Water	12km	1.0km	3.0km	0.61km	2.682km	10.6
3	Storm Water Community Groups	150km	0km	0km	0	0km	0
4	Entrance Slab Production (No)	360	30	90	21	53	41
5	Pothole Patching Cold Mix (Including CommGrps)	1800t	150t	450t	113	210	53.3
6	Pothole Patching Jet Patcher	0m2	0m2	0 m2	-	-	0
7	Median Cleaning & verges	48 km	0	0km	0km	0	0
8	Stone pitching	1080m	90m	270m	20	126	53.3
9	Streams/canals	6 000m	500m	500m	0	0	100

The Variance was the difference in percentage between the partial target and the cumulative to date.

Regrading / Regravelling

- i) Re-gravelling

The Regrading and Regravelling works were being tendered out to private contractors. The tendering process was still in progress. These works would be funded under the Devolution funds (IGFTs). Table 2.3 showed the proposed program to accommodate the tendering process.

Table 2.3 Revised Regravelling Programme 2022

Ward	No of days	Start Date	Finish date	Remarks
20	20 days	05/05/22	01/06/22	Programme would commence as soon as the tenders had been awarded.
27	20 days	02/06/22	29/06/22	
10	20 days	30/06/22	27/07/22	
12	20 days	28/07/22	26/08/22	
13	20 days	29/08/22	23/09/22	
21	20 days	26/29/22	21/10/22	
22	20 days	24/10/22	18/11/22	
23	20 days	21/11/22	16/12/22	
24	20 days	09/01/23	03/02/23	
17	20 days	06/02/23	03/03/23	
19	20 days	06/03/23	31/03/23	
26	20 days	03/04/23	04/05/23	
25	20 days	05/05/23	02/06/23	
18	20 days	05/06/23	30/06/23	
29	20 days	03/07/23	28/07/23	
4	20 days	31/07/23	25/08/23	
5	20 days	28/08/23	22/09/23	
6	20 days	25/09/23	20/10/23	
15	20 days	23/10/23	17/11/23	
16	20 days	20/11/23	15/12/23	
9	20 days	08/01/4	02/02/24	
8	20 days	05/02/24	01/03/24	

Ward	No of days	Start Date	Finish date	Remarks
7	20 days	04/03/24	29/03/24	
14	20 days	01/04/24	01/05/24	
11-*8	20 days	03/05/24	31/05/24	
28	20 days	03/06/24	28/06/24	
3	20 days	01/07/24	26/07/24	
2	20 days	29/07/24	19/08/24	

Foot note:

Due to lack of plant and equipment the Department had opted for the regravelling program to be implemented through contracting out to private companies. Currently there was only one functional grader which was dedicated to the Emhlangeni Project. The same grader had to be moved to do ERRP2 works on an “as and when” required.

iii) Reactive gravelling on tarred roads

Gravel spot dumping and levelling was carried out as a short term solution to roads that were heavily potholed. Works were carried out along Wellington Road in Belleview, Linden Lane road in Newton West, Glenville road in Richmond, Westbury road, Waverley road and Wingrove road in Thorngrove, where a total of 3,850km of road had been re-graveled.

iv) Gravel request

Residents frequently made requests that gravel be dumped on roads within their vicinity for them to voluntarily patch potholes with gravel. Gravel was dumped in different areas around the city, mainly at Matsheumhlophe, Luveve, Mzilikazi, Magwegwe, Cowdray Park, Mpopoma and Harrisvale. A total of 123 loads requested by Councillors was delivered. We were facing the challenge that dumps were staying too long before spreading. Some residents ended up blaming the Council for these dumps.

(b) Storm-water Drain Clearing and spoil removal

i) Council teams

A total of 610m drains were cleared during the reporting month. The works were spread citywide and some of the areas cleared included Selbourne Park, Famona, Magwegwe West, Magwegwe, Sizinda, Kingsdale, Belmont and Western Commonage.

No catchpits were cleaned around the city during the reporting period.

ii) Spoil removal

Ten (10) loads of spoil were cleared from blocked drains during the period. The spoil was collected City wide. Areas cleared include Selbourne Park, Famona, Magwegwe West, Sizinda, Kingsdale, Belmont and Western Commonage

iii) Community Drain Clearing

Groups in the first batch had commenced works, concentrating in median clearing along main roads and sanitary lanes in the CBD. Ward 8 was included in the first batch to concentrate

(c) Stone pitching

i) Council teams

20m of stone pitching works was carried out at number 64649/9 Tshabalala. Works were still progressing along Silwane Road and Ntundla Roads in Selbourne Park and in Pumula South. Residents continued providing cement with Council bringing in the other materials and labour.

ii) Community groups

The program was yet to be commissioned in wards 23, wards 19 and ward 27 with the department still working on availability of all tools and materials. Deliveries for tools procured had been delivered save for building troughs and fishing lines. A total of six hundred (600) bags out of an expected three thousand (3000) bags was received. Further to this, a total of four hundred bags was immediately used for in house concrete works. Only two hundred (200) bags remained in stock and there was need for the procurement and delivery before the onset of work by the other groups.

Allocation of the cement would be prioritised for ward 22 so that outstanding works from the community could be completed. The procurement unit was expected to expedite outstanding purchases for the engagement of the community groups in these wards. It was expected that groups in wards 19, ward 23 and ward 27 would be addressed during the week ending 22 April 2022. All programs for stone pitching continued to be funded under ward retention funds.

(d) Culverts Installation and repairs

Works were still in progress on the installation of a culvert in Sizinda Nketa Drive opposite Intunta Primary School.

(e) Precast Products

21 slabs were produced during the reporting month. The demand for entrance slabs continues to increase, and the Department was not coping due to shortages of cement. Orders had been placed and the Department awaited delivery of cement.

(f) Canals / Streams

No works were carried out during the month under review.

(g) Pothole Patching

Council teams

(i) Gravel patching

Pothole patching was carried out around the city, in area which include J. M Nkomo to S Parirenyatwa, Fort Street to R Mugabe way, 6th to 3rd Avenue, 23rd Avenue and Russel Avenue. A total of 133 tonnes of material was used.

(ii) Premix patching

Pothole patching was carried out around the city, in the areas which include J. M Nkomo to Basch Street, Masotsha Avenue to 4th Avenue, 9th to 10th Avenue, 3rd to 2nd Avenue, 2nd Avenue to Hillside road, 1st Avenue to Frere Road, Airport Road to Falls road, Vera Rd to Falls Road, Athlone Avenue and Vera/Ngcebetsa Road. A total of 113 tonnes of material was used.

(g) Plant and Equipment

Table 2.4 below summarised the condition of the Council plant availability and the split on the utilisation of plant and equipment resources which was shared between pre-sale servicing and the general road maintenance needs.

Table 2.4: Plant and Equipment: Pre-sale Stands Servicing and Maintenance Requirements

Servicing Requirements	Maintenance Requirements	Runner	Non-runner	Resource Deficiency	Remarks
1no. Dozer	1no. Dozer	0	0	0	Engine transmission overhaul or new assembly. No cutting blades
2No Graders	2No. Graders	1	6	1	Need new tyres, engine overhaul and transmission.
1 no. FEL	1no. FEL	1	1	1	Lack of spares
4No. Tipper Trucks (15m ³)	2No. Tipper Trucks (15m ³)	3	3	4	Brake shoes, tyres, shock mounting, batteries

3no. Tipper trucks 5m ³	7no Tipper trucks 5m ³	5	5	4	Engine overhaul, Gearbox, Clutch assemble, Tyres, Batteries.
1no. P. Roller	2no. P. Roller	1	2	1	Tyres, engine attention, loose chain Batteries
1no. Steel Vibrator	2no. Steel Vibrator	2	1	1	Batteries, tyres
3no. Water bowsers	2no W/ bowser	3	2	1	Piston rings, gear shift, tyres.
1no. TLB	1no. TLB	0	1	1	Faulty cylinder
1no. Excavator	1no. Excavator	2	2	1	Starter motor Engine overhaul, no excavation bucket
1no Flatbed	5no. Flatbed	3	2	3	Gear Shift cable, Batteries, Clutch assemble.
1no. Concrete Mixer	1no. C. Mixer	1	1	3	C. Mixer – Concrete mixer

ASPHALT OVERLAY WORKS USING IN-HOUSE TEAM

Project Name	Scope of Works	Targeted length (m)	Cumulative length covered (m)	Progress (%)	Hotmix used during the month (tons)
Doncaster road	Asphalt Overlay	1160	910	77	0

Foot note

- (i) The works were carried out under the ERRP2 programme.
- (ii) The sole supplier for premix in the southern region had not resumed batching since the beginning of the year sighting unavailability of RTGS diesel as a reason for the delay.

(ii) Community Groups

Works on Community groups were still on hold due to lack of materials and tools attributed to funding constraints. The patching by Community groups was funded by Council and was targeting minor roads, and access roads. The ERRP2 funding did not cater for minor/access roads. The department was currently consulting the Financial Services on the funding of the pothole patching by community groups and required funding to the tune of ZWL12 million per month for each batch comprising 10 wards.

Ward retention fund had been considered in other wards (i.e. Ward 5) but the sole supplier of cold mix in the southern region of the country was overwhelmed by the demand for premix on ERRP2 projects hence patching by community groups could not start. Attached was the proposed programme for the works depending on availability of funds.

Community Pothole Patching : Provisional Programme for 2022

1st Batch

Ward	Duration of works	Start Date	End Date	Activity	Remarks
5	30	04/04/2022	18/05/2022	Pothole Patching	Ward Retention funds
1	30	04/04/2022	18/05/2022	Pothole Patching	no funding
4	30	04/04/2022	18/05/2022	Pothole Patching	no funding
6	30	04/04/2022	18/05/2022	Pothole Patching	no funding
7	30	04/04/2022	18/05/2022	Pothole Patching	no funding
8	30	04/04/2022	18/05/2022	Pothole Patching	no funding
9	30	04/04/2022	18/05/2022	Pothole Patching	no funding
10	30	04/04/2022	18/05/2022	Pothole Patching	no funding
12	30	04/04/2022	18/05/2022	Pothole Patching	no funding
13	30	04/04/2022	18/05/2022	Pothole Patching	no funding

2nd Batch

Ward No	Duration of works	Start Date	End Date	Activity	Remarks
2	30	23/05/2020	07/04/2022	Pothole Patching	no funding
3	30	23/05/2020	07/04/2022	Pothole Patching	no funding
11	30	23/05/2020	07/04/2022	Pothole Patching	no funding
14	30	23/05/2020	07/04/2022	Pothole Patching	no funding
15	30	23/05/2020	07/04/2022	Pothole Patching	no funding
16	30	23/05/2020	07/04/2022	Pothole Patching	no funding
18	30	23/05/2020	07/04/2022	Pothole Patching	no funding
28	30	23/05/2020	07/04/2022	Pothole Patching	no funding
29	30	23/05/2020	07/04/2022	Pothole Patching	no funding

3rd Batch

Ward No	Duration of works	Start Date	End Date	Activity	Remarks
17	30	07/11/2022	23/8/2022	Pothole Patching	no funding
19	30	07/11/2022	23/8/2022	Pothole Patching	no funding
20	30	07/11/2022	23/8/2022	Pothole Patching	no funding
21	30	07/11/2022	23/8/2022	Pothole Patching	no funding
22	30	07/11/2022	23/8/2022	Pothole Patching	no funding
23	30	07/11/2022	23/8/2022	Pothole Patching	no funding
24	30	07/11/2022	23/8/2022	Pothole Patching	no funding
25	30	07/11/2022	23/8/2022	Pothole Patching	no funding
26	30	07/11/2022	23/8/2022	Pothole Patching	no funding
27	30	07/11/2022	23/8/2022	Pothole Patching	no funding

NOTES

Programme was dependent on availability of funds, consistent supply of diesel and surfacing materials Each group had 12 labourers. The Number of groups would be determined by the network of roads to be covered. It was anticipated that wards in the 1st Batch would have 2 groups each.

Community Groups Drain Clearing Programme 2022

1st Batch

Ward	Duration	Start Date	Finish Date	Comments
ward 1	40 days	04/04/2022	02/06/2022	Cleaning of Sanitary Lanes
Ward 6	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 7	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 9	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 11	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 12	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 13	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing
Ward 20	40 days	04/04/2022	02/06/2022	Road Median & Drain Clearing

2nd Batch

Ward	Duration	Start Date	Finish Date	Comments
ward 21	40 days	06/06/2022	29/07/2022	Drain Clearing
ward 22	40 days	06/06/2022	29/07/2022	Drain Clearing
Ward 23	40 days	06/06/2022	29/07/2022	Drain Clearing
ward 24	40 days	06/06/2022	29/07/2022	Drain Clearing

Ward 25	40 days	06/06/2022	29/07/2022	Drain Clearing
Ward 26	40 days	06/06/2022	29/07/2022	Drain Clearing

3rd Batch

Ward	Duration	Start Date	Finish Date	Comments
Ward 2	40 days	01/08/2022	27/09/2022	Drain Clearing
Ward 3	40 days	26/07/2021	27/09/2022	Drain Clearing
Ward 4	40 days	26/07/2021	27/09/2022	Drain Clearing
Ward 5	40 days	26/07/2021	27/09/2022	Drain Clearing
Ward 8	40 days	26/07/2021	27/09/2022	Drain Clearing
Ward 15	40 days	26/07/2021	27/09/2022	Drain Clearing
Ward 16	40 days	26/07/2021	27/09/2022	Drain Clearing

4th Batch

Ward	Duration	Start Date	Finish Date	Comments
Ward 10	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 14	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 17	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 18	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 19	40 days	03/10/2022	25/11/2022	Drain Clearing

Ward 27	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 28	40 days	03/10/2022	25/11/2022	Drain Clearing
Ward 29	40 days	03/10/2022	25/11/2022	Drain Clearing

NOTES

The wards had been grouped in terms of proximity for the purpose of supervision and those with median clearing had been given priority. Wards with median clearing would have two groups each

(g) **Pavement Rehabilitation (CBD)**

Rehabilitation of Central Business District (CBD) pavements (Ward 1 Community Groups) was still on hold due to material constraints. Mobilisation of resources is in progress, orders for river sand had been placed. Cement was partly delivered and the supplier requests payment to deliver the outstanding quantity of 1200 bags.

(g) **Back filling of burst water trenches.**

Works were carried out in Gwabalanda, Nkulumane, Western Transport Birkenhead Road, Sizinda. Water bursts across roads continued to be a challenge and negatively impacted on the state of the roads.

Discussion ensued and Councillor K. Mujuru raised concern on the road which led to Cowdray Park after United College of Education which was still in complete. Completing it would help decongest Luveve road. He also suggested that Council erect speed humps on the intersection between Emakhandeni A and Emakhandeni B along Masiyephambili Road. The said intersection had a high prevalence of accidents.

Councillor D. Mabutho noted with concern that road patching in ward 9 was last done in 2018. He enquired when Council would start working on the roads as they were in a bad state. He further sought clarity on why gravel was being dumped alongside roads without dispersing it. In addition, he said that residents needed to see value for their money. He encouraged that Council be visible in rehabilitating roads as this would motivate residents to continue honouring their bills. He urged the department to attend to potholes in the city centre in preparation for ZITF 2022

Councillor R.D Jele sought clarity on Council's plans to rehabilitate roads and what action was being taken to source funds for the road rehabilitation. He concurred with Councillor D. Mabutho that the CBD be prioritised as it was the face of the city.

The Assistant Director of Engineering Services (Roads), explained that construction of the road after UCE had stopped due to shortage of funds. The road was a major link that would help decongest Luveve Road. Once funds were made available the road would be

completed. ZINARA and devolution funds were the major source of funding. Council also had own monthly allocation towards road rehabilitation. He added that if rains continued, the state of roads would be worse than it already was. Most access roads were lagging behind. Council prioritised the CBD and major public transport roads first. For other areas gravel was delivered on request by the ward councillor and residents. Council currently had one grader which could barely run for 2 hours without breaking down. The jetpatcher was constantly on breakdown, although having been repaired the challenge was the non availability of tar which was a major component on road repairs. It had now become necessary to resuscitate the two Council workshops which would enable internal servicing Council vehicles for the road rehabilitation exercise. He explained that Masiyephambili Road was a high speed road where humps could not be erected. Instead, speed calming services would be put on the side roads.

The Town Clerk advised that action would be taken on CBD roads needing urgent attention e.g 6th avenue. The area was highly congested and had potholes which put people's lives at risk. Whilst Council was not able to cover all roads, the area needed to be prioritised. He further acknowledged the sentiments raised about motivation of residents to pay bills. He suggested that Council implement strategies or programs that would encourage people to pay. Council was failing to fully execute its duties because of high debts.

There after it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) SERVICING OF STANDS.

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

USING COUNCIL'S IN-HOUSE TEAMS

(a) Emhlangeni Phase 2 Servicing (502 Stands)

Water excavations had commenced and road works were in progress. Construction works had been divided into two phases. Works were in progress in phase 1 and was concentrated on road works only with water and sewer on hold awaiting delivery of pipes by the supplier who was awarded the contract. A plumber for the project had been engaged.

i) Roadworks

Item	Activity	Monthly progress	Cumulative progress	Total Length	Comments
	15m Roads				
1	Bush clearing and topsoil removal	669 m	3212m	8540m	37% complete Progress affected by plant availability
2	Subgrade preparation	447 m	3212m	8540	37% complete
3	Dumping of Base 2	915 m ³	4696m ³	12490m ³	Dumping in progress 37%
4	Mix & compact Base 2	565m	3100	8540m	Work in progress 36%
	25m Roads				
1	Bush clearing and topsoil removal	70 m	355m	1090m	32% complete.
2	Subgrade preparation		355	1090m	32%
3	Dumping of Base 2	210m ³	1165m ³		
4	Mix & compact Base 2	285	285		26%

Footnote:

- The progress on road works was still being affected by constant breakdown of plant and equipment and that the available plant and equipment was being shared with general road maintenance activities.
- Water - 105m length has been laid and backfilling was in progress.

USING PRIVATE CONTRACTORS

Early this year, the City awarded tenders to three companies for the development of stands in Emganwini and Cowdray Park. The progress was detailed below:

(a) Emganwini High Density Residential Stands (114) Lot 1: Servicing with Roads, Water and Sewer Reticulation Systems

Developer: Natwecraft Investments (Pvt) Ltd
 Site handed over to Developer: 6 July 2021
 Original completion date: 21 December 2021

Works progress

Works Element	Percentage Completion	Outstanding Works
Water:	100%	Coupling and pressure test
Sewer:	100%	None
Roads:	100%	Storm water drainage stone pitching

Final inspection was carried out, no major issues were picked. The Certificate of completion was issued to the Contractor and the 12-month defects liability period immediately started..

(b) Emganwini High Density Residential Stands (267) Lot 2: Servicing with Roads, Water and Sewer Reticulation Systems;

Developer: TCI International (Pvt) Ltd

Site handed over to Developer: 28 April 2021

Original completion date: 28 April 2028

Works progress

Works Element	Percentage Completion	Outstanding Works
Water:	95%	Coupling and pressure test
Sewer:	95%	Coupling to outfall and testing.
Roads:	90%	Storm water drainage trenching and stone pitching/lining. Rehabilitation of existing roads abutting to the development.

(c) Cowdray Park High Density Residential Stands (151) Lot 3: Servicing with Roads, Water and Sewer Reticulation Systems.

Developer: Aggregate Properties (Pvt) Ltd

Site handed over to Developer: 15 June 2021

Original completion date: 15 December 2021

Expected Completion date: 30 June 2022

Works progress

Works Element	Percentage Completion	Completed Works
Water:	45%	Bush clearing, trenching, bedding, pipe laying.
Sewer:	25%	Bush clearing, trenching, bedding etc.
Roads:	10%	Bush clearing, removal of topsoil.

No significant progress was achieved during the month of March 2022.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) **WATER DELIVERIES USING BOWSER**

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

Point of Delivery	Number of Deliveries March	Comment
Funerals	78	There were few deliveries during the month under review. Areas covered were Woodville, Cabatsha and other various areas
Schools, Residents		
Clinics, Hospitals		

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) **ROAD REHABILITATION 2022**

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

a) Capital Budget: Table 2.6: Status of 2022 Capital budget

Vote 0077	no.	Description	Budget, ZWL	Available Budget, ZWL	Expenditure, ZWL
	14716	Servicing	395,200,000	392,700,000	2,500,000
	11505	New Constructions	172,000,000	172,000,000	0,00
	11713	Overlays	198,000,000	85,593,356	112,406,643
	14712	Reseals	152,000,000	89,940,619	62,059,381
	14714	Reconstruction	76,000,000	76,000,000	0.00
TOTAL			993,200,000	816,233,975	816,233,975

b) **INTERGOVERNMENTAL FISCAL TRANSFERS 2021 ALLOCATION - DEVOLUTION**

The year 2022 IGFTs budget allocation for Road Works was four hundred and forty two million Zimbabwean dollars (ZWL442,000,000). For projects to be funded using the Devolution funds refer to Council minutes of December 1, 2021 and April 6 2022. The department intended to outsource all roads works funded under the Devolution fund to private contractors. The draft bidding documents were still with the Procurement Management Unit (PMU) for processing.

c) **EMERGENCY ROADS REHABILITATION PROGRAMME2 (ERRP2)**

The ERRP2 allocation for the year 2022 was ZWL338,232,413.70 (Three hundred and thirty eight million, two hundred and thirty two Zimbabwean dollars and seventy cents. The disbursements of the funds for the ERRP2 was carried out by ZINARA on quarterly basis and on submission of Interim Payment Certificates (IPCs) for completed works. For the utilization of ERRP2 funds refer to Council minutes of April 6, 2022. The department was outsourcing all periodic maintenance works (i.e reseals, overlays and reconstructions) to private contractors.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) **TRAFFIC CONTROL AND SAFETY**

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

Table 2:7: Traffic Control Budget

Vote	Item	Description	Budget 2022 (ZWL)	Available Budget March 2022(ZWL)	Expenditure To Date (ZWL)	Remarks
38	197	Traffic Lines	33,910,900	32,061,548	1,849,352	-
38	198	Traffic Signs	12,520,900	11,242,931	1,277,969	-
38	203	Regional Roads	1,999,600	14,941,461	-12,941,861	-
38	205	Collector Roads	0	-5,089,937	-5,089,937	-
38	219	Arterial Roads	13,093,200	-3,836,266	16,929,466	-
38	252	General Maintenance	4,075,800	4,075,800	0	-
38	282	CBD Roads	2,445,500	1,646,606	798,894	

Table 2.8: Traffic Control Activities

Item	Description	Planned 2022	Partial Target	Cumulative To date	Planned in March 2022	Actual March 2022	Variance %
1	Line Marking (km)	60	15	8.43	5	1.033	43.8
2	Traffic and Street Name Signs Replacement (no.)	1,000	200	4	100	0	99
3	Speed Humps and Rumble Strips (sites no)	24	6	0	2	0	100

Traffic signs

Traffic Control Activities

Item	Activity	Road	Section of road	Distance	Comments
1	Parking bays	8th Avenue	Fort Street to R G Mugabe Way	130 bays	Work in progress and there was shortage of white cold plastic paint. The total number of bays was 262 of which 13 of them were reserved bays with of them reserved for the disabled and 2 reserved for taxis.
		L.Takawira	Fife street to R.G Mugabe Way	125 bays	
		9th Avenue	J.Moyo	7 bays	
	Cycle parking bays	8th Avenue	Fife street and R.G Mugabe Way	5	
2	Disabled symbols	8th Avenue	Fort Street to R.G Mugabe Way	8 symbols	
		L.Takawira	Fife Street to R.G Mugabe Way	3 symbols	
	No Parking-Word	L.Takawira	Opposite City Hall	1 word	
		8th Avenue	Opposite City Hall	2 words	
	Taxi	J.Moyo	Between 8th and 9th Avenue	2	
	Bus stop symbols	8th Avenue	Fife street to R.G Mugabe Way	12 symbols	
3	Islands	8th Avenue	Fort Street to R.G.Mugabe Way	17	

		L.Takawira	Fife Street to R.G.Mugabe Way	2	
		9th Avenue	J.Moyo Street	1	
4	Traffic lines - Longitudinal	8th Avenue	Fort Street to R.G.Mugabe Way	813*100mm	
		L.Takawira	Fife Street To R.G.Mugabe Way	196*100mm	
		9th Avenue	J.Moyo Street	24m*150mm	
5	Traffic lines-transverse	8th Avenue	Fort street to R.G.Mugabe Way	3	
6	Roundabout	8th Avenue	Fort Street to R.G Mugabe Way	3	

Traffic signs

ITEM	SIGN	SITE	QUANTITY	COMMENT
1	Sign production	Workshop	2	Informative signs-construction signs

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(9) **PRE-SALE STANDS: SERVICING OF MEDIUM AND HIGH-DENSITY RESIDENTIAL STANDS CITY WIDE WITH ROADS, WATER AND SEWER RETICULATION SYSTEMS**

The Acting Director of Engineering Services reported (11th April, 2022) as follows on the abovementioned matter:-

Current Status of Incomplete Projects

Table 2.9: Status Summary for servicing of medium and high-density residential stands City wide with Roads, Water and Sewer reticulation systems.

Contract Name	Original Contract Sum -US\$	% Works Progress	Expenditure to Date US\$	Value of Outstanding Works US\$	Expected Project Duration	Remarks
Tzircalle Bros (Pvt) Ltd Emganwini 2 (367)* Tshabalala (44)*	858,421	Surfacing: 0 Water: 100 Sewer: 100	597,396	261,025	2 months	Works on Hold: Awaiting finalization of arbitration process.
Tzircalle Bros (Pvt) Ltd Magwegwe West (280)*	1,261,353	Sewer 70 Water 100 Roads 30	664,070	895,925	9 months	Works on Hold: Awaiting arbitration process.
Asphalt Products (Pvt) ltd Woodville (144)*	2,695,051	Sewer: Sceptic Roads: 46 Water: 82	1,046,245	1,700,000	6 months	Contractor handed back site to Council. Engaging finance on funding for the remaining works.
Stelix Civils (Pvt) Ltd Emhlangeni Phase 2 (502)*	4,425,352	Sewer: 0 Water: 25 Roads: 10	867,803	3,557,549	18 months	Contract terminated amicably and works handed back to Council. The progress was frustrated by the constant plant breakdowns.

Contract Name	Original Contract Sum -US\$	% Works Progress	Expenditure to Date US\$	Value of Outstanding Works US\$	Expected Project Duration	Remarks
Aggregate (Pvt) Ltd High mount (217)*	2,693,700	Water: 98 Sewer: 100 Roads: 85	2,096,189	597,511	2 months	Stands handed to beneficiaries. Outstanding works to be completed during the maintenance defects liability period.
Agregate (Pvt) Ltd Magwegwe Extension (213)*	1,735,091	Bush clearing	738,218.48 (RTGS)	1,735,091	18 months	Contract terminated amicably. Re-tendering process had commenced.
Agregate Properties Pumula South (280)*	n/a	n/a	n/a	2,200,000	12 months	Tender offer withdrawn after the winning tenderer failed to sign the contract. Re-tendering process had commenced.
TOTAL COST				10,947,101		

Foot note: (xxx)* refers to the number of stands.

Implementation Strategy on Servicing of Pre-sale Stands

The implementation strategy to complete the ongoing servicing projects that were free from disputes or where the site had been handed back to Council was detailed in table 2.7 below.

Project	Work Progress	Implementation Strategy
Emhlangeni 2 ^{Note*}	Roads: 10% Water: 25% Sewer: 0%	In-house teams and hired plant and equipment on an "as and when" required basis.
Magwegwe Extension	Roads:0% Water:0% Sewer:0%	Re-tender
Pumula South Phase 2	Roads: 0% Water:0% Sewer:0%	Re-tender
Woodville North	Roads: 46% Water: 82%	In-house teams and hired plant and equipment on an "as and when" required basis.

Note*- ROADS – No progress this month due to the following:

1. Bulldozer 665 & 668 all not operational hence there were no bush clearing activities on site to create work for road construction activities.
2. Motor Grader 733 still not operational since August 2021.

WATER

1. Obsolete Pipes recovered from site= 318m (53 Lengths)
2. Pipes Laid - 110mm PVC Pipes Class 12 RRJ = 144m (24 Lengths)

MATERIALS ON SITE

More sewer materials were delivered to site by the contractor during the month

Item	Unit	Quantity
13mm Quarry Stone	m3	30
450mm culvert pipes	No.	78
900mm*600mm Manhole Rings	No.	84
900mm*300mm Manhole Rings	No.	30

900mm*150mm Manhole Rings	No.	22
160mm SDR Pipes RRJ	No.	1566
200mm PVC SDR Pipes RRJ	No.	21
90mm PVC SDR Pipes RRJ	No.	700
110mm PVC SDR Pipes RRJ	No.	468
63mm PVC SDR Pipes RRJ	No.	62
Hydrant and Valve Chambers (5 damaged on delivery)	No.	72
600mm RC Culvert Pipes (13 Damaged on Delivery)	No.	30

Cowdray Park Hlalani Kuhle

The contractor Bulawayo Homeseekers Consortium Trust (BHSCT) continued with the construction of drainages in the area that was serviced by Hawkflight mainly the 31.5 metre road. Here two culverts were installed to reduce water logging issues experienced in the area, the contractor also continued with excavations for the drains that discharge into these culverts. The contractor was also working on the regravelling of the bus route from the caravans. Currently there had been from the caravans to the first left towards the booster the road had been scarified and compacted and the contractor was stockpiling and hauling gravel for the other sections of the bus route.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(10) COWDRAY PARK CDF FUNDS

The Acting Director of Engineering Services reported (11th April, 2022) that the House of Assembly Member (Luveve Constituency), Hon. S Ndlovu intended to donate ZWL650,000 through the Constituency Development Fund program to Luveve Constituency. Due to price increase the actual donation was ZWL 678,696.00 for the 24 units of 900 x 1200mm pipe culverts. The pipes were delivered on the 31.5m road in the vicinity of the area that was serviced by Hawkflight. The payments were made directly to the supplier, Winsten Precast (Pvt) Ltd. The Culvert installation works were still ongoing.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(11) DAVIS GRANITE (PVT) LTD - ADOPTION OF INTERSECTIONS

The Acting Director of Engineering Services reported (11th April, 2022) that the department has been approached by Davis Granite (Pvt) Ltd, requesting to adopt two intersections, Plumtree road / 23rd Avenue and Khami road / Nketa drive. The exact details of the proposed improvement works were yet to be confirmed by Davis Granite and these would include the following within the intersection extents:

- Kerbing and paving;
- Overlay works;
- Road markings; and
- Road studs.

The department was currently waiting for Davis Granite to advise on the proposed scope of works. The Ministry of Transport had been consulted with regard to proposed works on Plumtree road and were yet to respond.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(12) **HOPEVILLE DEVELOPERS (PVT) LTD - WOODVILLE ROAD**

The Acting Director of Engineering Services reported (11th April, 2022) that Hopeville developers had expressed interest in reconstructing Woodville road from Airport road to the end of the development extents, approximately 1.7km long. The details, terms and conditions of the donations would be communicated in due course.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **ROAD CONSTRUCTION TECHNOLOGY FOR COST EFFECTIVE AND DURABLE ROADS**

The Acting Director of Engineering Services reported (11th April, 2022) that the department was currently considering various polymer stabilisers (or emulsion) available in the market that provided engineering solutions for the road construction industry. These stabilisers were used for:

- Soil stabilisation;
- Road seals;
- Road Maintenance;
- Dust suppression;

- Structural waterproofing; and
- Capitalisation of waste materials.

The department had been in communication with various companies who had shown interest in using these polymer stabilisers on the City's road network and was considering using these on gravel roads, on trial basis.

Benefits of polymer stabilisers included:

- Reduced construction cost;
- Reduced construction period;
- Good resistance to corrosion and deterioration,
- Resistance to water penetration; and
- Resistance to damage from seasonal changes.

The stabilisers were economically advantageous and they appear to meet the City's requirements and needs.

The draft Expression of Interest was still with the Procurement Management Unit for processing.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(14) WATER BRANCH



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(15) SEWERAGE SECTION



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter-:

Discussion ensued and Councillor D. Mabuto was concerned that the sewer system in Matshobana which was fixed in 2018 had resurfaced again. He requested the Engineering Services Department to assess the situation and find a solution to the problem.

In response, the Acting Director of Engineering Services explained that he had already visited the site and discovered that a resident had blocked the main hole for the benefit of his community garden. This affected the flow of sewer in some areas of Matshobana. Such action by residents were costing Council and had to be addressed urgently.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(16) **WASTEWATER TREATMENT WORKS**



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report
be received and noted.

(17) **WATER QUALITY SECTION MARCH 2022**



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter:-

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report
be received and noted.

(18) **ELECTROMECHANICAL**



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report
be received and noted.

(19) **PROJECTS**



The Acting Director of Engineering services submitted (11th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report
be received and noted.

(20) **GEOGRAPHIC INFORMATION SYSTEMS- GIS**



The Director of Housing and Community Services submitted (11th April, 2022) the attached report relating to the above mentioned matter.

There after it was –

RESOLVED TO RECOMMEND:

That the above mentioned report
be received and noted.

(21) **BUILDING CONTROL SECTION MONTHLY REPORT FOR APRIL 2022**

The Director of Housing and Community Services reported (12th April, 2022) as follows on the above matter -:

BUILDING PLANS

A total of 286 building plans with a value of US\$7 875 615 were approved in March, constituting an increase of 5.5% compared to the previous month's figure. A total of 320 building plans with a value of US\$3 974 204 were submitted in February 2022, an increase of 27.68% compared to the February 2022 figure. A total of 2132 inspections were carried out in February 2022 constituting a decrease of 34.30% as compared to the previous month total. Building inspectors still faced transport challenges which section alleviates by sourcing Council vehicles to supplement locomotion for the officers. Vacant positions within the section, especially on the part of building inspectors, was yet another retrogressive factor in terms of output as the demand out there was fast overwhelming the present officers. On the other hand, the process of clearing building plan filing backlog continued at various at head office and various Housing offices.

VEHICLE STATUS

Table 1.1: Vehicle status

FLEET NO.	CONDITION	DEFECTS	COMMENT
171	RUNNER	-	UNDER WORKSHOP
236	RUNNER	-	RUNNING
860	RUNNER	-	UNDER WORKSHOP

STAFF STATUS

Table 1.2: Staff status

Description	Grade	Authorised	Actual	Variance
Building Control Officer(Building Technology	11	1	1	0
Plan Examiner(Building Technology)	9	2	1	1
District Building Inspector(Building Technology)	9	2	0	2
Building Inspector (Building Technology)	8	9	8	1
Admin Assistant (Administration)	6	1	1	0
Clerical Assistant(Clerical)	5	2	0	2
Receptionist(Clerical, Communication)	5	1	0	1

STATISTICS

Shown below were statistical figures of approved plans, submitted plans and building inspections carried out in:

Table 1.3: Approved Plans for March 2022

WARD	TYPE OF DEVELOPMENTS	NUMBER	VALUEUS(\$)	FLOOR AREA (M ²)
1	RESIDENTIAL	1	11 000	-
	COMMERCIAL	3	34 919	194
	PUBLIC	3	206 416	194
2	RESIDENTIAL	5	269 979	1 414
3	RESIDENTIAL	24	1 121 273	6 862.8
	PUBLIC	1	28 941	-
4	RESIDENTIAL	32	3 161 443	11 490.80
5	RESIDENTIAL	8	352 796	2 049
6	RESIDENTIAL	6	11 371.20	657.1
7	RESIDENTIAL	2	15 317	164.1
8	RESIDENTIAL	4	16 280	297.7

9	RESIDENTIAL	2	17 400	181.9
	INDUSTRIAL	5	297 190	2071
10	RESIDENTIAL	4	22 885	132
	COMMERCIAL	1	30 000	20
11	RESIDENTIAL	4	28 725	271.5
	PUBLIC	1	17 800	-
12	RESIDENTIAL	5	30 279	259
13	RESIDENTIAL	1	1 585	18
14	RESIDENTIAL	3	19 739	178
	COMMERCIAL	1	3 117	12
15	RESIDENTIAL	3	24 563	185.8
16	RESIDENTIAL	NIL	NIL	NIL
	COMMERCIAL	NIL	NIL	NIL
17	RESIDENTIAL	7	380762	368
18	RESIDENTIAL	3	11 832	111
	COMMERCIAL	1	6856	-
19	RESIDENTIAL	NIL	NIL	NIL
20	RESIDENTIAL	6	65 785	546
21	PUBLIC	4	24 968	206
22	RESIDENTIAL	NIL	NIL	NIL
23	RESIDENTIAL	4	25 566	303
24	RESIDENTIAL	2	16 750	107
25	RESIDENTIAL	1	786	52
26	RESIDENTIAL	15	187 805	930
27	RESIDENTIAL	38	681 535	4745
	COMMERCIAL	1	2920	18
28	RESIDENTIAL	78	662 641	10970
	COMMERCIAL	1	109 706	49
29	RESIDENTIAL	6	70 913	619

BUILDING CONTROL ACTIVITIES FOR THE MONTH OF MARCH 2022

Table 1.4: Summary statistics

ACTIVITY	NUMBER	VALUE IN US \$
SUBMITTED PLANS		
➤ INDUSTRIAL	5	177 131
➤ COMMERCIAL	16	353 074
➤ PUBLIC	15	439 292
➤ RESIDENTIAL	284	3 974 204
APPROVED PLANS		
➤ INDUSTRIAL	5	297190
➤ COMMERCIAL	8	77792
➤ PUBLIC	9	506314
➤ RESIDENTIAL	264	6 994 319

BUILDING INSPECTIONS		
➤ MANDATORY	328	4920
➤ ROUTINE	1799	-
➤ OCCUPATION CERTIFICATES	53	-
HOARDING	5	73 037
ADVERTISING SIGNS	NIL	NIL
PLAN SEARCHING	17	170

PROPERTIES ISSUED WITH CERTIFICATES OF OCCUPATION

In terms of the model building bye laws (1977), ch2, sections 44 & 46 no new building should be occupied without an occupation certificate issued by the local authority. As such the Department inspectors routinely issued certificates of occupations to new residential development that complied with the bye laws. New Commercial and Public buildings were inspected by an inter departmental team before an occupation certificate is issued. On issuing of the occupation certificate the number of new toilets were recorded and forwarded to the Financial Director for sewerage billing for areas with sewer reticulation. As a result the revenue base of Council was improved.

The table below indicated completed new developments that were issued with certificates of occupation for the period of March 2022 together with estimated minimum sewerage fees and monthly fixed charges raised.

Table 1.5: Occupation Certificates issued in the City

LOCATION	NO OF JOBS COMPLETED		NO OF NEW WATER CLOSETS ADDED	APPROXIMATE SEWERAGE CONNECTION FEES RAISED @ zwl 10004,76 per connection	APPROXIMATE MONTHLY FIXED CHARGES RAISED
	ADDITIONS	NEW			
EASTERN	6	29	12	ZWL\$120 057,12	ZWL\$3558,60 (@ zwl\$296,55 per WC)
WESTERN	11	17	37	ZWL\$370 176,12	ZWL\$5517,81(@zwl \$149,13 per WC)
	17	46	52	ZWL\$490 233,24	ZWL\$21438,81

ILLEGAL CONSTRUCTION WITHOUT APPROVED PLANS AND BUILDING INSPECTIONS:

The Section was following up on all illegal structures that had so far been identified. Issuing of final notices and charging penalties on defiant illegal developers was in progress.

UPDATE ON DILAPIDATED AND UNSIGHTLY BUILDING IN THE CBD

On dilapidated and unsightly buildings, the Section was in the process of following up on all identified buildings while at the same time issuing out notices on the newly identified.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(22) MONTHLY REPORT FOR SWIMMING POOLS FOR DECEMBER 2021

The Director of Housing and Community Services reported (12th April, 2022) as follows on the above matter -:

ATTENDANCE AND REVENUE

All the five (5) Municipal Pools recorded massive declines in attendance and revenue as compared to the previous months due to higher prices effected in February 2022. These charges also contributed to low turnout of Crusaders club swimmers from thirty (30) training five (5) times a week to nine (9) swimmers coming three times a week. The Bulawayo pool also lost the right to host Junior National games to Petra School due to hire charges. Below were tables of statistics for the five (5) pools.

BARHAM GREEN POOL

	ATTENDANCE	REVENUE	COMMENTS
ADULTS	3	ZW\$2 104. 50	Each adult paid ZW\$701. 50
CHILD	15	ZW\$5 258. 55	Each child paid ZW\$350. 93
CHILD	3	ZW\$1 073.79	Each child paid ZW\$357. 93
CHILD	2	ZW\$760. 00	Each child paid ZW\$380. 00
ADULTS	2	ZW\$1 566. 64	Each adult paid ZW\$783. 32
CHILD	2	ZW\$783. 32	Each child paid ZW\$399. 61
CHILD	2	ZW\$30. 25	Each child paid ZW\$275. 00
TOTAL ATTENDANCE	38		
TOTAL ZW\$		ZW\$11 546. 80	
TOTAL US\$		US\$30. 25	

No comparison to 2021, the pools were closed due to Covid19.

BULAWAYO POOL

	ATTENDANCE	REVENUE	COMMENTS
CHILD	43	ZW\$341. 00	Each child paid ZW\$14 663. 00
CHILD	100	ZW\$35 060. 00	Each child paid ZW\$350. 60
CHILD	60	ZW\$21 480. 00	Each child paid ZW\$358. 00
CHILD	50	ZW\$17 896. 00	Each child paid ZW\$357. 93
CHILD	14	ZW\$5 162. 00	Each child paid ZW\$368. 72
CHILD	116	ZW\$44 084. 00	Each child paid ZW\$368.72
CHILD	200	ZW\$366. 91	Each child paid ZW\$78 332. 00
ADULTS	28	ZW\$19 635. 00	Each adult paid ZW\$19 635. 00
ADULTS	3	ZW\$2 148. 00	Each adult paid ZW\$716. 00
ADULTS	19	ZW\$13 601. 34	Each adult paid ZW\$13 601. 34
ADULTS	15	ZW\$11 401. 20	Each adult paid ZW\$760. 08
ADULTS	5	ZW\$3 916. 65	Each adult paid ZW\$783. 33
ADULTS LUNCH		ZW\$357. 93	Each adult paid ZW\$3 506. 99
ADULTS LUNCH	10	ZW\$3 579. 30	Each adult paid ZW\$357. 93
ADULTS LUNCH	10	ZW\$3 506. 20	Each adult paid ZW\$350. 60
ADULTS LUNCH	10	ZW\$3 368. 70	Each adult paid ZW\$368. 70
ADULTS LUNCH	2	ZW\$737. 44	Each adult paid ZW\$368. 72
ADULTS LUNCH	5	ZW\$1 958. 30	Each adult paid ZW\$399. 61
BAPTISMAL		ZW\$25 810. 79	Each adult paid ZW\$25 810. 30
TOTAL	690	ZW\$306 659. 24	

ADULT	4	US\$22. 00	Each adult paid US\$5. 50
CHILD	20	US\$55. 00	Each child paid US\$2. 75
TOTAL ATTENDANCE	24		
TOTAL US\$		US\$77. 00	

No comparison to 2021, the pools were closed due to Covid19.

NORTH END POOL

	ATTENDANCE	REVENUE	COMMENTS
ADULTS	3	ZW\$2 046. 00	Each adult paid ZW\$682. 00
ADULTS	11	ZW\$7 713. 75	Each adult paid ZW\$701. 25
ADULTS	12	ZW\$8 590. 32	Each adult paid ZW\$715. 86
ADULTS	6	ZW\$4 424. 70	Each adult paid ZW\$737. 45
ADULTS	1	ZW\$760. 08	Each adult paid ZW\$760. 08
CHILD	4	ZW\$1 364. 00	Each child paid ZW\$341. 00
CHILD	33	ZW\$11 569. 80	Each child paid ZW\$350. 60
CHILD	45	ZW\$16 103. 70	Each child paid ZW\$357. 93
CHILD	14	ZW\$5 162. 08	Each child paid ZW\$368. 72
CHILD	10	ZW\$3 800. 40	Each child paid ZW\$380. 04
CHILD	12	US\$33. 00	Each child paid US\$2. 75
TOTAL ATTENDANCE	151		
TOTAL ZW\$		ZW\$61 534. 83	
TOTAL US\$		US\$33. 00	

No comparison to 2021, the pool was closed due to Covid19

MPOPOMA POOL

	ATTENDANCE	REVENUE	COMMENTS
CHILD	10	ZW\$2 454. 20	Each child paid ZW\$350. 60
CHILD	12	ZW\$1 073. 79	Each child paid ZW\$357. 93
TOTAL ATTENDANCE	22		
TOTAL ZW\$		ZW\$3 527. 99	

No comparison to 2021, pool closed due to Covid19.

LUVEVE POOL

	ATTENDANCE	REVENUE	COMMENTS
CHILD	5	ZW\$1 753. 60	Each child paid ZW\$350. 60
BAPTISM	68	_____	Paid in advance
TOTAL ATTENDANCE	73		
TOTAL ZW\$		ZW\$1 753. 60	

No comparison to 2021, pool was closed due to Covid19.

TOTAL ATTENDANCE FOR ALL POOLS = **998**
TOTAL REVENUE FOR ALL POOLS = **ZWL\$385 022.46**
= **US\$140.25**

CHURCH BAPTISMS

One Advance booking scheduled for April was recorded at Luveve Pool.

POOL GARDENS

The pools grounds had been well kept.

Thereafter it was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(23) PARKS SECTION MONTHLY REPORT FOR JANUARY 2022

The Director of Housing and Community Services reported (12th April, 2022) as follows on the above matter -:

ENVIRONMENTAL ISSUES

Degradation in Greater Bulawayo and Water Catchment Areas

Water Catchment Area

In the month of March 2022, joint patrols were abandoned by the Zimbabwe Republic Police (Z.R.P.) as our patrol vehicle was involved in an accident and was down the whole month. Though patrols were conducted on foot, 25 illegal gold panners were arrested and the following hand tools were confiscated; three (3) detectors, 22 shovels, 12 picks, 28 crowbars, one (1) wheel barrow three (3) axes, one (1) digger and one (1) mobile phone. All the tools and panners were handed over to Z.R.P. The van had since been repaired and normal patrols had commenced.

Greater Bulawayo (mineral and sand extraction)

Combined patrols were conducted after two of our Ranger Attendants were assaulted and injured after skirmishes at Pumula. One of the Ranger attendants was sent to Mpilo Hospital and was discharged the same day. Currently all patrols were jointly conducted with Z.R.P Luveve and Pumula.

During the patrols, a total of 112 tickets were issued to various offenders and a total sum of 103 tickets had already been paid with a sum of RTGS\$1 128 123.00 realised. A total of 9 tickets was outstanding with a sum of RTGS\$ 571 494.00.

A total of 27 truck loads were recorded at the two legal pit sand sites and a total sum of RTGSS\$ 108 657.00 was collect

There was a serious decline in trucks recorded at the two sites due to shortage of patrol vehicles, manpower and poor road network especially the Mazwi pit.

TABLE 3.1. : LANDS INSPECTORATE MONTHLY STATISTICS FOR APRIL 2022

OFFENCE /ACTIVITY	NO. OF PAID TICKETS	RATE	VALUE OF PAID TICKETS	NO. OF UNPAID TICKETS	VALUE OF UNPAID TICKETS
<u>Soil Excavation</u>					
Wheel barrow	-	-	\$4 978.00	1	\$12 086.00
Scotchcart	-	-	-	1	\$104 630.00
Truck 1 Tonne	3	\$104 630.00	\$313 890.00	-	-
Truck 2 Tonne	3	\$164 500.00	\$329 000.00	-	-
<u>Wood cutting</u>					
Wheel barrow	1	-	\$3 684.00	3	\$36 258.00
Scania	-	\$104 630.00		1	\$104 630.00
Scotchcart				3	\$313 890.00
<u>Dumping</u>					
Wheel barrow	1	-	\$2 489.00	1	\$2 489.00
<u>Other Activities</u>					
Grazing	50	\$1 842.00	\$92 738.00	-	-
Tree Inspection	4	\$11 395.00	\$45 580.00	-	-
Pit Sand Sale-27	-	-	\$108 657.00	-	-
Grass Cutting	1	\$1 036.00	\$1 036.00	-	-
Illegal display	43	\$7 942.00	\$341 506.00	-	-
	106		\$1 243 558.00	10	\$573 983.00

Total Value of Paid Tickets - \$ 1 243 558.00
Hire of Amphitheatre - \$ 158 733.25
GRAND TOTAL - \$1 402 291.25

Total value of Unpaid Tickets - \$573 983.00

VELDT MANAGEMENT

Grass cutting

The engagement of Community Groups would be terminated on the 8th of April 2022. The grass cutting along main roads had not even gone half way due to low participation of other group members. The renewal is imminent as there is still a lot of grass to be cut around Z.I.T.F. and along roads leading to the show grounds. Greening at the Centenary Park is progressing very

well though there is critical water shortage which might affect the turf in the long run. The resuscitation of boreholes can be a temporary solution to the problem at hand, therefore there is need to resuscitate the recycled water system.

Hedge Trimming and tree trimming

Done in the following areas; Centenary and Central Park, Tower Block, Museum, Thorngrove Hospital, Home Industry, Registry, Cenotaph (POSB), Mthwakazi, Princes Margaret Clinic, Tshabalala, Nketa 6 and Entumbane Housing Offices. Maqhawe clinic, Nkulumane library and Banda Square.

Trees and Lawn Propagation/ Conservation Education

A total of 58 trees were planted during the month of March. Lawn planting is in progress at Z.I.T.F. stand. Flower and lawn planting is in progress at Nketa Park and Maqhawe clinic.

STAFF

(i) **General Workers**

Parks East	Authorised	70	Actual	66	Variance	-4
Parks West	Authorised	75	Actual	49	Variance	-28
Total		145		115		-32

(ii) **Lands Inspectorate**

Rangers

Authorised	74	Actual	32	Variance	- 42
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Illegal occupation of Council land and stray animals

Animals impounded at Gum Plantation Pound:

- Cattle	30
- Calves	09
- Goats	03
- Donkeys	04
<u>TOTAL</u>	<u>46</u>

Council Horses

- Stallions	04
- Females	05
- Colts	05
- Filly	02
- Castrated	05
<u>TOTAL</u>	<u>21</u>

Council Ducks

- Ducks 08
- Duckling 03
- TOTAL 11**

TRACTOR AND IMPLEMENT ANALYSIS**TRACTORS**

	FLEET NO.	CONDITION	COMMENT
1	605	NON-RUNNER	AT ROADS WORKSHOP
2	607	NON-RUNNER	AT ROADS WORKSHOP.
3	628	NON-RUNNER	AT ROADS WORKSHOP
4	689	NON - RUNNER	AT ROADS WORKSHOP
5	690	NON-RUNNER	AT ROADS WORKSHOP
6	692	RUNNER	VERY OLD, NEEDS CONSTANT ATTENTION
7	701	NON-RUNNER	AT ROADS WORKSHOP
8	696	NON-RUNNER	AT ROADS WORKSHOP
9	719	RUNNER	CENTRAL PARK
12	706	NON - RUNNER	AT ROADS WORKSHOP

Discussion ensued and Councillor R.D Jele raised concern about trees that fell due to rains. He sought clarity on what was being done to avoid disasters.

The Director of Housing and Community Services explained that there were two teams who focused on tree cutting. One team focused on the eastern side of the city and the other was on the western side. There was a planned programme for the maintenance of trees. However, due to limited machinery the teams were only attending to emergencies and would resume regular maintenance upon reduction of emergencies. He urged that the department be alerted in any case of emergency.

There after it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'C'

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE MEETING
HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS TUESDAY,
19th APRIL, 2022 AT 12.15 P.M.**

PRESENT:

Councillor	P.	Moyo (Chairperson)
Councillor	S.	Mutanda (Deputy Chairperson)
“	F.	Msipha
“		Mildred Ncube
“	K	Mujuru
“	R.D	Jele
“	S	Sibanda

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Director of Town Planning

ABSENT:

Councillor	S.	Chigora
“	F.	Jawangwe
“	F.	Mhaka
“	T.	Ruzive

(1) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A COFFEE SHOP ON STAND 694 BULAWAYO TOWNSHIP (100 SAMUEL PARIRENYATWA, BULAWAYO): DZINOTYIWEYI ELAMIN MUNA ABU ELGASIM: AREA = 694 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 27 January 2022 to establish a coffee shop had been received from Dzinotyweyi Elamin Muna Abu Elgasim. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the coffee shop had already started operating without Council authority. As such the application will attract a regularization fee of USD \$ 1 000 or ZWL\$ equivalent.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13656 of 694 B.T S/D A OF 695 B.T	All in A Row Investments P/L	100a Samuel Parirenyatwa Street, Byo

S/D A/ 693 B.T	Mr C Msasanure	Box AC 598 Ascot, Byo
RE/693 B.T	Parason Inv (Pvt) Limited	102a S/Parirenyatwa Street, Byo
Milton Jnr. Sch	Milton Jnr. School	P O Box 568, Bulawayo
RE/ 695 B.T	Zimbabwe Medical Association	98 Samuel Parirenyatwa, Byo
Lot 1 of 660 B.T	The Trustees Samaritans Bulawayo	97a Josiah Tongogara St, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a Coffee Shop on Stand 694 Bulawayo Township, be granted to Dzinotyiveyi Elamin Muna Abu Elgasim subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a regularization fee of USD \$ 1000 or ZWL \$ equivalent.

(2) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A HARDWARE SHOP ON THE REMAINING EXTENT OF STAND 3 BULAWAYO TOWNSHIP (33 FORT STREET, BULAWAYO): SHERUN (PVT) LTD: AREA = 694 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 19 November 2021 to establish hardware shop had been received from Sherun (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the hardware shop had already started operating without Council authority. As such the application will attract a regularization fee of USD \$ 1 000 or ZWL \$ equivalent.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
2 B.T	Mr SK&DN Rajput	31 Fort Streets, Byo
S/D A of 3 B T	Mr E Tshabalala	33A Fort St, City Centre, Byo
Lot 1 Of 102 B T	Mr W Ncube	4 Gladstone Rd, Bellevue, Byo
103 B T	Mr E Takawira	32 Main Streets, City, Byo
101 B T	Goodhope Leather Pvt Ltd	36A Main Streets, Byo
1132 B T	Westwell Investments (Pvt) Ltd	36 Fort St, Byo
1133 B T	Mrs M.S Dube	34 Fort St, Byo

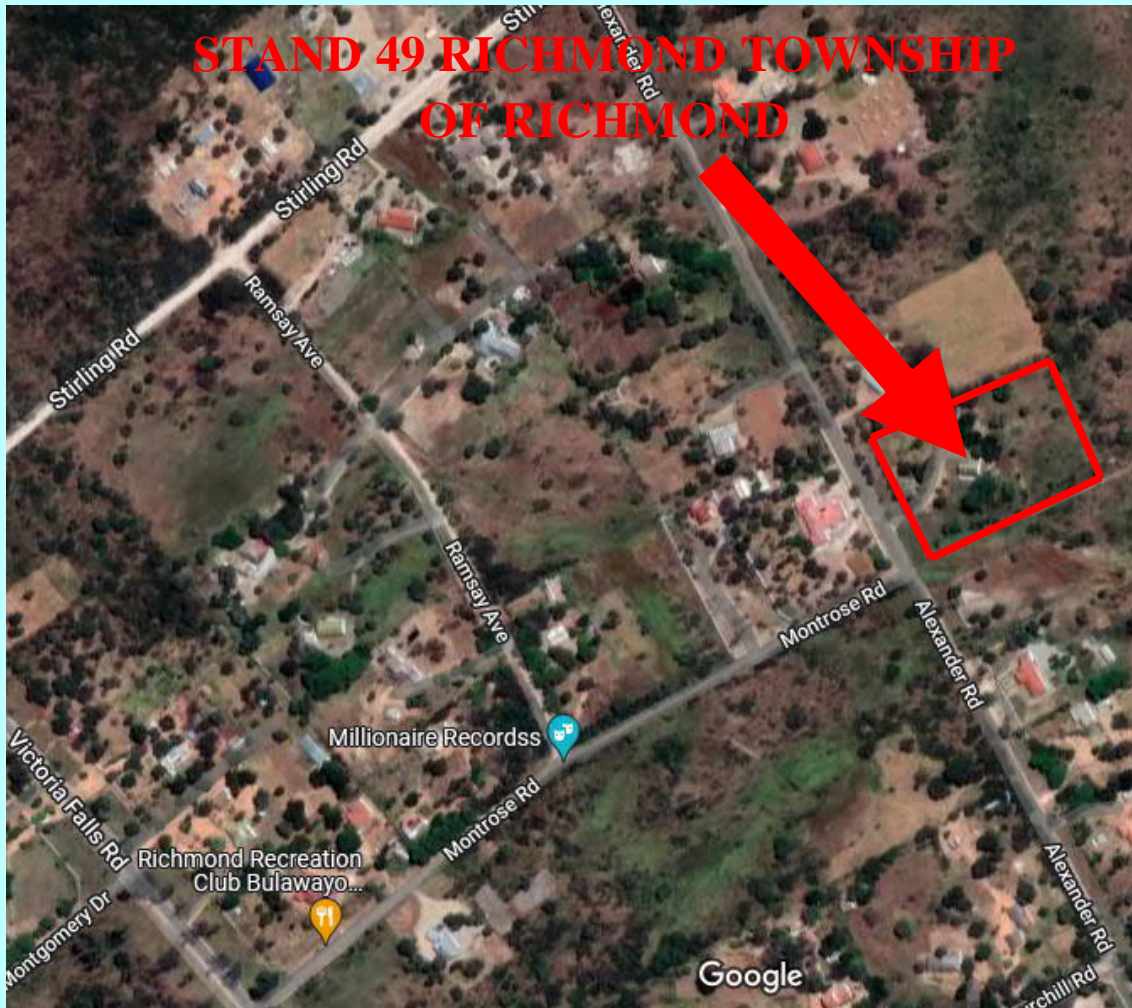
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a hardware shop on the Remaining Extent of Stand 3 Bulawayo Township, be granted to Sherun (Pvt) Ltd subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a regularization fee of USD \$ 1000 or ZWL \$ equivalent.

(3) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GUEST HOUSE ON STAND 49 RICHMOND TOWNSHIP OF RICHMOND (24 ALEXANDER AVENUE, RICHMOND, BULAWAYO): QHUBEKANI NCUBE: AREA: 11733 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 21 January 2022 to establish a guest house had been received from Qhubekani Ncube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the guest house had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
44 Richmond	Richmond Creation Club	1a Montrose Rd, Richmond, Byo
47 Richmond	Mr & Mrs D&S Maseko	20 Alexander Ave, Richmond, Byo
48 Richmond Richmond, Byo	Mr E.M. Mashingaidze	22 Alexander Avenue,
50 Richmond	Mr M.F. Sibongani	26 Alexander Avenue, Richmond, Byo
51 Richmond	Mr J. Tsanga	7 Shakespeare, Avenue, Highmount, Byo
RE/55 Richmond	Mr M Sibanda	68a J Tongogara St, Crn 6 th Ave, Byo
57 Richmond	Mr E Mlalazi	17 Alexander Avenue, Richmond, Byo
32 Richmond	Mr P Sibanda	31 Inglewood Place, Woodlands, Byo
60 Richmond	Mr D Moyo	6 Ramsay Avenue, Richmond, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a guest house on Stand 49 Richmond Township of Richmond, Bulawayo, be granted to Qhubekani Ncube subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of US\$20 or ZWL\$ equivalent, subject to review at the pleasure of Council.

(4) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH AN EARLY CHILDHOOD DEVELOPMENT (E.C.D) ON STAND 12233 COWDRAY PARK (12233 COWDRAY PARK): TWINS INFANT NURSERY SCHOOL: AREA = 200 SQUARE METRES

The Town Clerk reported (14th April, 2022) that an application dated 7 February 2022 to establish an Early Childhood Development (E.C.D) had been received from Twins Infant Nursery School. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the Early Childhood Development had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
12234 Cowdray Park	Ms H Sibanda	12234 Cowdray Park, P O Luveve, Byo
12235 Cowdray Park	Ms A Ndlovu	12235 Cowdray Park, Byo
12232 Cowdray Park	Ms G Moyo	12232 Cowdray Park, P O Luveve, Byo
12231 Cowdray Park	Ms S Sibanda	12231 Cowdray Park, P O Luveve, Byo
12230 Cowdray Park	Miss S Sibanda	12230 Cowdray Park, Byo
12266 Cowdray Park	Ms S Phiri	72918 Lobengula West, Byo
12265 Cowdray Park	Ms E Sibanda	124 Cowdray Park, P O Luveve, Byo
12267 Cowdray Park	Mr P Ndlovu	12267 Cowdray Park, P O Luveve, Byo
12202 Cowdray Park	Mr T Dube	2244 Cowdray Park, P O Luveve, Byo
12203 Cowdray Park	Mr M Tshuma	30094/37 Entumbane, Entumbane, Byo
12201 Cowdray Park	Ms S Mpfu	57891/2 New Lobengula, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish an Early Childhood Development on Stand 12233 Cowdray Park, Bulawayo, be granted to Twins Infant School subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of US\$50 or ZWL\$ equivalent, subject to review at the pleasure of Council.

(5) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LICENSED RESTAURANT (SPECIAL) ON STAND 22405 COWDRAY PARK (COWDRAY PARK PHASE 1 COMMERCIAL CENTRE 2): MUCHINEZURO TAZVIONA: AREA = 180 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 22 February 2022 to establish a licensed restaurant (special) had been received from Muchinezuro Tazviona. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the licensed restaurant (special) had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
22539 Cowdray park	MR P Chipepera	6883 Nketa, P O Nkulumane,Byo
22531 Cowdray Park	Hawkflight Const	45 Fort St & 3rd Av Bulawayo
22408 Cowdray Park	Mr P Ncube	138 Eden Road Sunning Hill, Byo
22406 Cowdray park	Miss PM Ncube	14609 Ibalabala Rd, Selborne Park,Byo
22428 Cowdray Park	Mr U Ncube	22428 Cowdray Park, Byo
22543 Cowdray Park	Mrs R Ndumuka	4085 Cowdray Park,P O Luveve,Byo
26380 Cowdray park	Mr S Chikutsa	3857 Cowdray Park, Bulawayo
22407 Cowdray Park	E & A Inv (Pvt) Ltd	7 Broadbills Road, Burnside, Byo
22401 Cowdray Park	Mr T Moyo	60 Aberdeen Road, Matsheumhlope, Byo
627 Cowdray Park	Miss V Zimvu	627 Cowdray Park, P.O.Luveve, Byo
709 Cowdray Park	Mr Em Nyabunze	709 Cowdray Park, P O Luveve, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a licensed restaurant (special) on the Stand 22405 Cowdray Park, be granted to Muchinezuro Tazviona subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of US\$50 or ZWL\$ equivalent, subject to review at the pleasure of Council.

(6) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A SURGERY ON THE REMAINDER OF SONDELANI TOWNSHIP, BULAWAYO: DNA HEALTHCARE SOLUTIONS: AREA = 17,9481 HECTARES.**

The Town Clerk reported (14th April, 2022) that an application dated 27 January 2022 to establish a surgery had been received from DNA Healthcare Solutions. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the surgery had not been established.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Cc Cllr Stands 436 – 449 Sondelani Township	Joyce Ndlovu Sondelani Ranching	No” 57 Allan Wilson Richmond, Bulawayo C/O Bill Packing office.

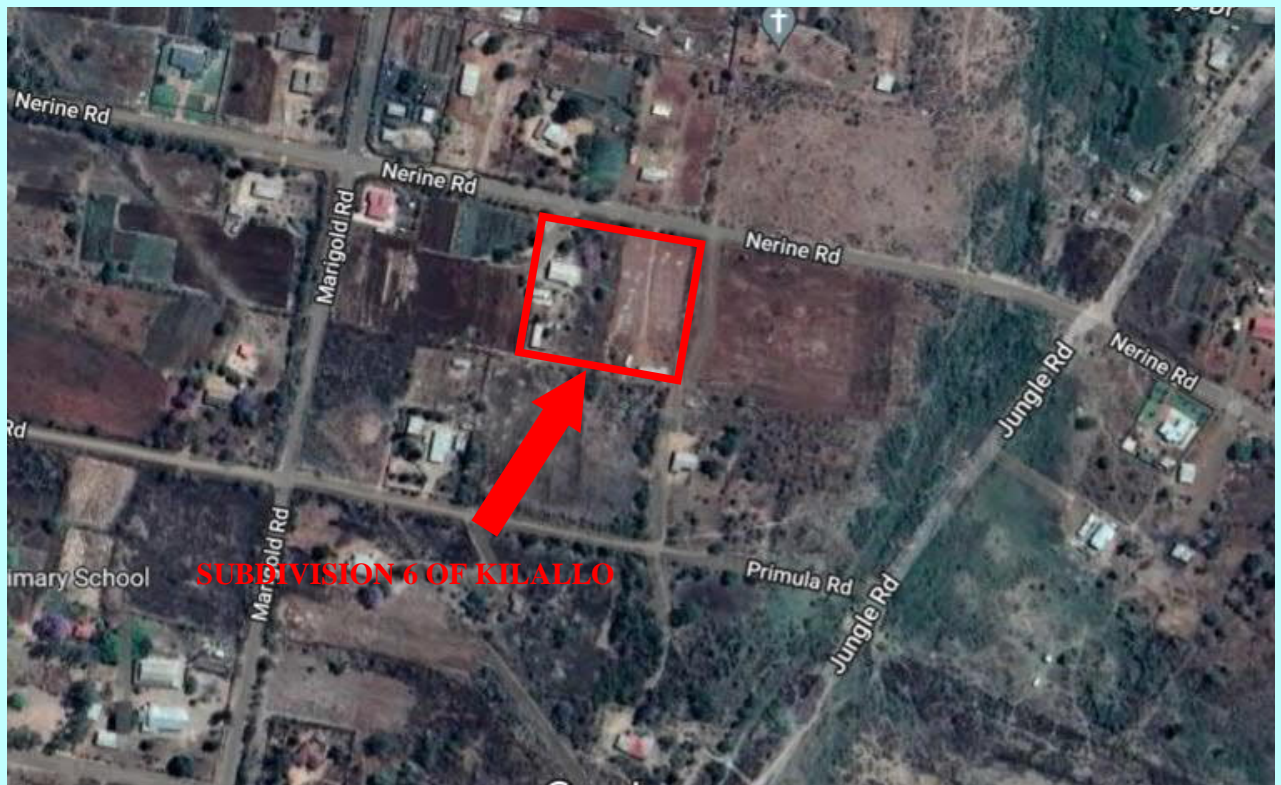
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a surgery on The Remainder of Sondelani Township, Bulawayo be granted to DNA Healthcare Solutions subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$50 or ZWL\$ equivalent this levy is subject to review at the pleasure of Council.

(7) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A COMMERCIAL SWIMMING POOL ON SUBDIVISION 6 OF KILALLO (6B NERINE ROAD): NTANDOYENKOSI AND MORGAN NDIMANDE: AREA = 1.8264 HECTARES.**

The Town Clerk reported (14th April, 2022) that an application dated 23 November 2021 to establish a commercial swimming pool had been received from Ntandoyenkosi and Morgan Ndimande. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the commercial swimming pool had not been established.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
R/E of Subdivision 5	Mr BN Ngwenya	P.O Box 72, Northend, Byo
R/E of S/D 8 Kilallo	Mrs I Dlomo	8A Nerine road, Trenance
Kilallo, Byo		
Plot No 8 Kilallo Umguza	Mr J Ncube	8 Nerine Road Trenance ,Byo
S/D 7 Kilallo	Fakin & Naran	P.O 10 Bulawayo
S/D 3 Kilallo	Mr P Mabhena	3 Nerine Road, Trenance ,Byo
R/E of S/D 2 Kilallo	T/A Rajah Children	c/o John Pocock & Co, 189 Leopold Takawira Ave, Byo

Lot 1 of S/D 1 Kilallo Mr Rajah c/o John Pocock & Co,189 Leopold
Takawira Ave,Byo

RE of 753 Suburbs Mr W.G Jackson 48A Heyman Road, Suburbs, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a commercial swimming pool on Subdivision 6 of Kilallo be granted to Ntandoyenkosi and Morgan Ndimande subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$30 or ZWL\$ equivalent this levy is subject to review at the pleasure of Council.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A WHOLESALE OF MEAT ON STAND 19A BULAWAYO LIGHT INDUSTRIAL SITES OF BULAWAYO TOWNSHIP (6 PRESTON AVENUE): SABLE PARK ESTATE: AREA = 2 974 SQUARE METRES.

The Town Clerk reported (14th April, 2022) that an application dated 5 October 2021 to establish a wholesale of meat had been received from Sable Park Estate. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the wholesale of meat had started operating under temporary license No.70137982S.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
15328 B.T	Panga Panga Properties Pvt (ltd)	5 Preston Street, Belmont, Byo
15329 B.T	Specialist Shop fitters	P.O Box 1446, Byo
Lot 7A&8	Halprops Pvt (ltd)	10 Plumtree road, Belmont, Byo
Lot 9A	Bamboo Investments Pvt (ltd)	5 Preston Street, Belmont Byo
5347B B.T	Lennard Clothing MNFRS Pvt (ltd)	22A Cnr Bristol rd, Belmont Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a wholesale of meat on Stand 19A Bulawayo Light Industrial Sites Of Bulawayo Township(6 Preston Avenue) be granted to Sable Park Estate subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$100 or ZWL\$ equivalent this levy is subject to review at the pleasure of Council.

(9) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A WHOLESALE OF DAIRY PRODUCTS AND GROCERIES ON STAND 5163 OF BULAWAYO TOWNSHIP OF BULAWAYO TOWNSHIP LANDS (2 SWANSEA STREET, BELMONT, BULAWAYO): DESERT DESIGN TRADING: AREA = 3571 SQUARE METRES.

The Town Clerk reported (14th April, 2022) that an application dated 5 October 2021 to establish a wholesale of dairy products and groceries had been received from Desert Design Trading. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the wholesale of dairy had started operating under temporary license No.70138120S



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13665 BT	Esben Investments (Pvt) Ltd	3 Coventry Street Belmont, Byo
5176BT	Belmont Warehouse Co (Pvt) Ltd	5 Coventry Street Belmont, Byo
5164BT	Daeco (Pvt) Ltd	4 Swansea Street Belmont, Byo
5161BT	Schweppes (CA) Ltd	3 Swansea Street Belmont, Byo
5162BT	Schweppes (CA) Ltd	1 Swansea Street Belmont, Byo

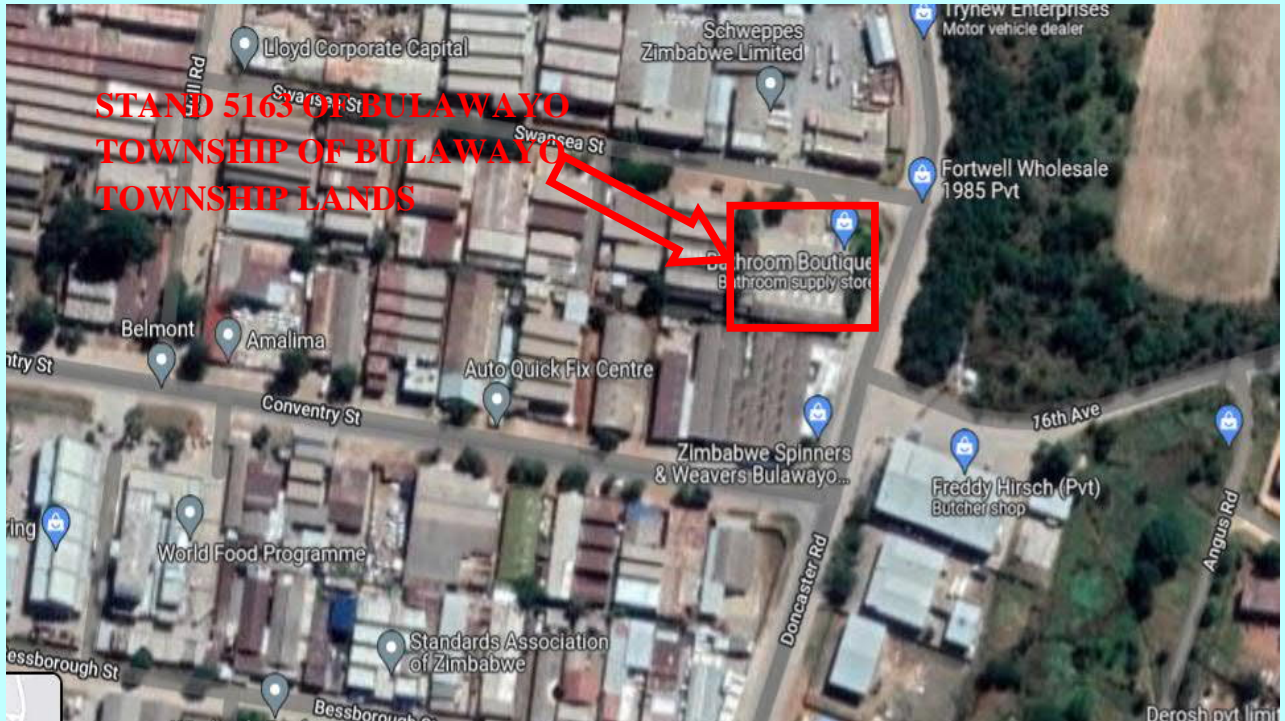
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a wholesale of dairy products and groceries on Stand 5163 Of Bulawayo Township of Bulawayo Township Lands be granted to Desert Design Trading subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$100 or ZWL\$ equivalent, this levy is subject to review at the pleasure of Council.

- (10) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A WHOLESALE OF STOCK FEED AND FARM EQUIPMENT ON STAND 5163 OF BULAWAYO TOWNSHIP OF BULAWAYO TOWNSHIP LANDS (2 SWANSEA STREET, BELMONT, BULAWAYO): DESERT DESIGN TRADING: AREA = 3571 SQUARE METRES.**

The Town Clerk reported (14th April, 2022) that an application dated 5 October 2021 to establish a wholesale of stock feed and farm equipment had been received from Desert Design Trading. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the wholesale of stock feed and farm equipment had started operating under temporary license No.70138120S)



**STAND 5163 OF BULAWAYO
TOWNSHIP OF BULAWAYO
TOWNSHIP LANDS**

The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13665 BT	Esben Investments (Pvt) Ltd	3 Coventry Street Belmont, Byo
5176BT	Belmont Warehouse Co (Pvt) Ltd	5 Coventry Street Belmont, Byo
5164BT	Daeco (Pvt) Ltd	4 Swansea Street Belmont, Byo
5161BT	Schweppes (CA) Ltd	3 Swansea Street Belmont, Byo
5162BT	Schweppes (CA) Ltd	1 Swansea Street Belmont, Byo

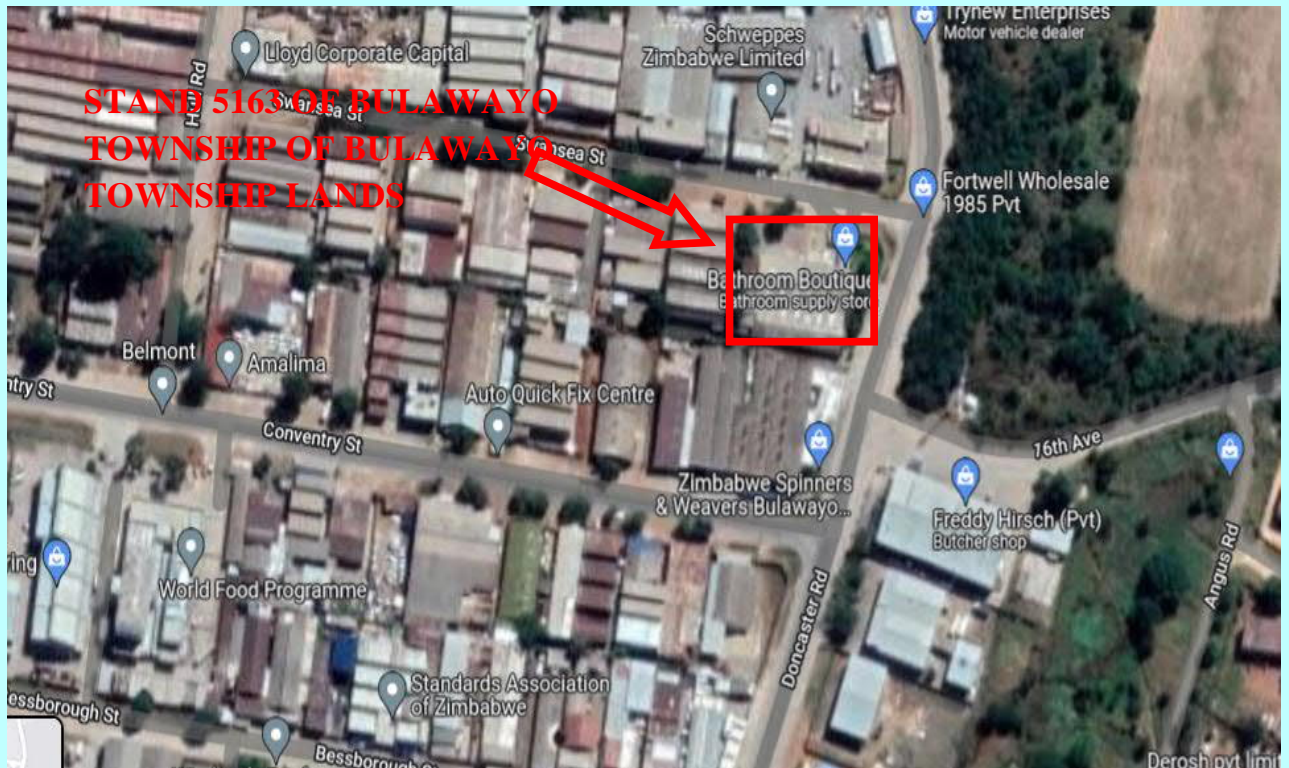
On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a wholesale of stock feed and farm equipment on Stand 5163 of Bulawayo Township of Bulawayo Township Lands be granted to Desert Design Trading subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$100 or ZWL\$ equivalent this levy is subject to review at the pleasure of Council.

(11) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A WHOLESALE OF LIQOUR ON STAND 5163 OF BULAWAYO TOWNSHIP OF BULAWAYO TOWNSHIP LANDS (2 SWANSEA STREET, BELMONT, BULAWAYO): DESERT DESIGN TRADING: AREA = 3571 SQUARE METRES.

The Town Clerk reported (14th April, 2022) that an application dated 5 October 2021 to establish a wholesale of liquor had been received from Desert Design Trading. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the wholesale of liquor had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13665 BT	Esben Investments (Pvt) Ltd	3 Coventry Street Belmont, Byo
5176BT	Belmont Warehouse Co (Pvt) Ltd	5 Coventry Street Belmont, Byo
5164BT	Daeco (Pvt) Ltd	4 Swansea Street Belmont, Byo
5161BT	Schweppes (CA) Ltd	3 Swansea Street Belmont, Byo
5162BT	Schweppes (CA) Ltd	1 Swansea Street Belmont, Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a wholesale of liquor on Stand 5163 Of Bulawayo Township of Bulawayo Township Lands be granted to Desert Design Trading subject to full compliance with the requirements of the Director Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements including a monthly levy of USD \$100 or ZWL\$ equivalent this levy is subject to review at the pleasure of Council.

(12) **APPLICATION FOR A DEVELOPMENT PERMIT TO CONSTRUCT FOUR (4) TOWN HOUSE UNITS ON STAND 429 MATSHEUMHLOPE (62MARIMBA ROAD, MATSHEUMHLOPE). VUSISIZWE NKENGIWA & EPIPHANIA NDEBELE: AREA = 9 964 SQUARE METRES.**

The Town Clerk reported (14th April, 2022) that an application dated 21 December 2022 to construct four town house units had been received from Vusisizwe Nkengiwa & Epiphania Ndebele. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report four town house units had not been constructed.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 1/S/D K/178/ 178-180 Mats	Mr N.M Ndebele	62 Marimba Road, Mats, Byo
Lot 2/S/D K/178/178-180 Mats	Mr N. Ndebele	64 Marimba Road, Mats, Byo
Lot 4/S/D L/178/178-180 Mats	Mr F. Ndebele	60 Marimba Road, Mats, Byo
S/D 1/S/D L/178/178-180 Mats	Mr & Mrs D& A Mpofu, December	7-7 th Avenue, Woodville, Byo
Lot 1/S/D C/168 Mats	Mr S. Smith	61 Marimba Road, Mats, Byo
RE/S/D C/168 Mats	Mr R.Moyo-Majwabu	63 Marimba Road, Mats, Byo
Lot 1/168 B Mats	Mr P. Ndlovu	65 Marimba Road, Mats, Byo
Lot 2/168B Mats	Mr N.A Moyo	67 Marimba Road, Mats, Byo
Lot 1/169 Mats	Mr E. Manyanga & Miss T. Nyasha	59 Marimba, Road, Mats, Byo
Stand 434/429 Mats	Mr E.C Nyandoro	24 Frinton Road, Mats

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to construct four town house units on Stand 429 Matsheumhlope be granted to Vusisizwe Nkengiwa & Epiphania Ndebele subject to full compliance with the requirements of the Director of Town Planning, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a once off levy of US\$2 000 or ZWL equivalent.

(13) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A GUEST-HOUSE ON LOT 4 OF WHITESTAR (5 HOOPOE HOLLOW ROAD, WHITESTAR): MUKURU INVESTMENTS (PVT) LTD: AREA = 4 057 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 22 February 2022 to establish a guest house had been received from Mukuru Investments (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report a guest house had not been established.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Lot 3 White Star	Mr D Maughan	1 Hoopoe Hollow, Burnside, Byo
250 Burnside	Ngwabi Enterprises P/L	2 Hoopoe Hollow, Burnside Byo
251 Burnside	Ngwabi Enterprises T/A Tshulu Tsha P. O Box 9013, Hillside, Byo & Ncube Lodge	
252 Burnside	Mrs V Nyamayevhu & Mr K.E Nyamayevhu	6 Hoopoe Hollow, Burnside Byo
Lot 5 White Star	Mr N Mkwanzzi	7 Hoopoe Hollow, Burnside, Byo
Lot 6 White Star	Mr H.J Davel	9 Hoopoe Hollow, Burnside,Byo
133 Burnside	Mr & Mrs R.D & L Anderson	11HoopoeHollowc/oPacking,Byo
Lot 2 White Star	Mrs M.A Labuschagne	1 Hoopoe Hollow, Burnside,Byo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a guest house on Lot 4 of Whitestar, Bulawayo, be granted to Mukuru Investments (Pvt) Ltd subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements, including a monthly levy payment of USD 20 or ZWL equivalent subject to review at the pleasure of Council.

(14) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BOTTLE STORE ON STAND 392 BULAWAYO TOWNSHIP (14-8TH AVE, CITY CENTRE): TOTALLY GREAT INVESTMENTS P/L T/A LIQUOR SUPPLIERS: AREA = 695 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 24 February 2022 to establish a bottle store had been received from Totally Great Investments P/L t/a Liquor Suppliers. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report a bottle store had not been established.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
393 BT	Benlas Investments (PVT) LTD	86 George Silundika Street
284A	Standard Chartered Bank Zim Ltd	84 Fife Street Bulawayo
341 BT	Haddon & Sly Ltd	85 Fife Street, 8 th Avenue Byo
342 BT		
343 BT		
391 BT		
S/D A390		
RE/390 BT	BBL Investments P/L	59 Robert Mugabe Way, Byo
444B BT		

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a bottle store on Stand 392 Bulawayo Township, be granted to Totally Great Investments P/L t/a Liquor Suppliers subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(15) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PHARMACY ON STAND 24564 PUMULA SOUTH (PUMULA SOUTH PHASE 2 COMMERCIAL CENTRE 2); CHIS-CARE PHARMACY (PVT) LTD: AREA = 150 SQUARE METRES**

The Town Clerk reported (14th April, 2022) that an application dated 10 October 2021 to establish a pharmacy had been received from Chis-care Phamarcy (Pvt) Ltd. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the Phamarcy had not started operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
23987 Pumula	Mr Mandla Ndlovu	21916 Pumula, P.O Pumula, Bulawayo
23986 Pumula	Mr Gabula Mzobe	23854 Pumula, P.O Pumula, Bulawayo
24563 Pumula	Larry Ben Mpofo	199 Murchison Road, Killarney, Byo
23963 Pumula	Friends Club Flea Market	13770 Pumula, P.O Pumula, Bulawayo

On the recommendation of the Town Clerk it was -

RESOLVED TO RECOMMEND:

That a development permit to establish a pharmacy on Stand 24564 Pumula South, be granted to Chis-care pharmacy (Pvt) Ltd subject to full compliance with the requirements of the Director of Town Planning Department, Director of Engineering Services, Director of Health Services, Director of Housing and Community Services, and any other municipal by-law requirements.

(16) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE MARCH 2022 TOWN LANDS AND PLANNING COMMITTEE

The Acting Director of Town Planning Department reported (13th April 2022) that the following applications for Development Permits that had been submitted into the March 2022 Town Lands and Planning Committee were approved by Council on the 6th of April 2022 and the respective permits have been issued as tabulated below.

Property	Applicant	Use	Permit No.	Permit Date
Stand 401 BT	Star Revenue Enterprises (Pvt) Ltd	Indoor flea market	692/2022	06/04/2022
S/DA/ Stand 785 BT	Freshford Investments (Pvt) Ltd	Eye surgery (optometry)	693/2022	06/04/2022
S/D A/ Stand 774 BT	Maksonovic Aleksandra	Surgery	694/2022	06/04/2022
S/D A of Stand 518 BT	L. Malumo Enterprises	Hardware Shop	695/2022	06/04/2022
Stand 46006 BT/ Municipal Farm	United Methodist Church	Pre-school	696/2022	06/04/2022

Stand 5155 BT	Homeward Pharmaceuticals	Pharmaceutical wholesale	697/2022	06/04/2022
Stand 14133 BT (Thorngrove West)	Litra Properties P/L	Manufacturing and bottling of beverages and spirits	698/2022	06/04/2022
Stand 153 Sunninghill Township 5/ Subdivision B/ Glencoe / (Willsgrove and Subdivision A of Willsgrove)	Flora Maponga	Lodge	699/2022	06/04/2022
Stand 435 Whitestone Township of Matsheumhlope	Moses Zivengwa	Cottage measuring one hundred and twenty (120)	700/2022	06/04/2022
Lot 1 of Lots 317,318,375 and 376 Bellevue Township / S/D A/Bellevue	Servitorship Academy	Academic college	701/2022	06/04/2022
Stand 23 Waterford Township of Waterford	Daniso Gumbo	Bottle store within a supermarket	702/2022	06/04/2022
Stand 375 BT	Linked Pharmaceuticals	Take-away	703/2022	06/04/2022
Stand 375 BT	Linked Pharmaceuticals	Bottle store within a supermarket	704/2022	06/04/2022
Stand 2827 BT	Violet Chibanda	Cottage measuring one hundred (100) square metres	705/2022	06/04/2022

Stand 155 Mahatshula Township of Stand 1 Mahatshula Township	Tinei Masunda and Emelda Makwindi	Cottage measuring one-hundred (100) square metres	706/2022	06/04/2022
Stand 18476 BT	Nomagugu Ncube	Cottage measuring eighty (80) square metres	707/2022	06/04/2022
Lot 2 of Lot 7 of Farm 11 of Matsheumhlope	Stembile Mugore	Twelve (12) town house units	708/2022	06/04/2022
Lot 1 of Lot 7 of Farm 11 of Matsheumhlope	Stembile Mugore	Eleven (11) town house units	709/2022	06/04/2022
Lot 2 of Subdivision 6M of Matsheumhlope	Giyani Sola	Five (5) town house units	710/2022	06/04/2022
Stand 968 BT	Chef On Call Enterprises (Pvt) Ltd	Takeaway	711/2022	06/04/2022
Stand 365 BT	Tanm Investments (Pvt) Ltd T/A Dr Tadiwa N.Mutemi	Physiotherapy Surgery	712/2022	06/04/2022

It was therefore –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(17) **DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996**

The Acting Director of Town Planning Department reported (13th April 2022) that the following permits had been granted: -

	January	February	March
Residential Areas	190	234	268
Industrial Areas	8	7	3
Business Areas	2	7	6
Community Areas	3	11	8
TOTAL	203	259	285

It was therefore –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(18) **APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS**

The Acting Director of Town Planning Department reported (13th April 2022) that **SDC 01/2022** for the Subdivision of Subdivision 6X of Matsheumhlope. The Subdivision shall be known as Lot 1 of Subdivision 6 X Matsheumhlope and shall be used for residential purposes. The property owner was Lucy Ncube. The property was located along Circular Drive.

SDC 02/2021 for the Subdivision of The Remaining Extent of Matsheumhlope. The Subdivision shall be known as Stands 267-277, 280- 357, 397- 432 and 447 Whitestone Township of Matsheumhlope. Stands 267-277, 280-354, 356-357 and 397- 432 Whitestone Township of Matsheumhlope shall be used for residential purposes. Stand 355 Whitestone Township of Matsheumhlope shall be set aside as a public open space. Stand 447 Whitestone Township of Matsheumhlope shall be set aside for road purposes. The property owner was Anzac Investments P/L. The property was located along Circular Drive.

SDC 25/2021 for the Subdivision of The Remainder of Subdivision 8 of Subdivision B of Willsgrove. The Subdivision shall be known as Lots 6-11 of Subdivision 8 of Subdivision B of Willsgrove. Lots 6-10 of Subdivision 8 of Subdivision B of Willsgrove shall be used for residential purposes. Lot 11 of Subdivision 8 of Subdivision B of Willsgrove shall be set aside for road purposes. The property owner was Makiwa L. Lusaba and Selina Dube. The property was bound by Hope Fountain Road and John Anthony Road.

SDC 44/2021 for the Subdivision of Lot 1 of Subdivision B of Lot 5 Woodville Estate. The Subdivision shall be known as Lots 1-2 of Subdivision B of Lot 5 Woodville Estate shall be used for residential purposes. The property owner was Watson Kumbula Ncube. The property was located along Hope Road

SDC 52/2021 for the Subdivision of The Remaining Extent of Lot 16ab Riverside Estates Agricultural Lots. The subdivision shall be known as Lots 7-10 of Lot 16ab Riverside Estates Agricultural Lots. Lots 7-9 of Lot 16ab Riverside Estates Agricultural Lots shall be used for residential purposes. Lot 10 of Lot 16ab Riverside Estates Agricultural Lots shall be used for road purposes. The property owner was A. Hall. The property was accessed through Wynne Road.

SDC 54/2021 for the Subdivision of Stand 100 Richmond Township of Richmond. The subdivision shall be known as Stand 2468 Richmond Township of stand 100 Richmond Township and shall be used for residential purposes. The property owner was Beatrice Janet Ndhlovu. The property was located along Glenville Drive in Richmond.

It was therefore –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(19) LAND SURVEY REPORT

The Acting Director of Town Planning Department reported (13th April 2022) as follows on the abovementioned matter:-

Summary

	March 2022	Year To Date (2022 cumulative number)
Total Approved Presale Stands	0	0
Total Other Stands Approved	0	1

Non-Title Surveys (Internal Surveys)	3	19
Leases Internal	0	2
Title Surveys Instructed (# of Stands)	1 509	1 509
Relocation and pointing out of beacons to beneficiaries (# of properties)	42	80
Update of Compilation Plans: Number of stands noted	250	250
Layouts evaluation and field verifications	4	4
Diagram cancellations	4	4
General Plan cancellations	1	1
Topographic/Engineering Surveys	2	3

It was therefore –

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'D'

**REPORT OF THE GENERAL PURPOSES COMMITTEE MEETING HELD IN THE
COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY 25TH APRIL, 2022
AT 11.00 A.M.**

PRESENT:

His Worship the Mayor (Councillor S. Mguni)
Councillor Mlandu Ncube (Deputy Mayor)
Alderman S. Khumalo
Councillor S. Moyo
“ S. Mutanda
“ T. Ruzive

ALSO:

The Town Clerk
The Chamber Secretary
The Acting Director of Engineering Services
The Director of Health Services
The Director of Housing and Community Services
The Acting Human Capital Director
The Acting Director of Town Planning

APOLOGY:

Councillor P. Moyo

(1) **VEI INVITATION TO ITS UTILITY PARTNERS TO JOIN THE PARTNERSHIP MEETING OF ALL WATERWORX PARTNERS IN NETHERLANDS FROM 14TH MAY TO 21ST MAY 2022- ACTING DIRECTOR OF ENGINEERING SERVICES : SIKHUMBUZO NCUBE (S.R.NO. 31083)**

The Acting Director of Engineering Services reported (19th April, 2022) that a letter dated 6 April 2022 had been received from VEI Netherlands under the WaterWorX project and read as follows:

‘Reactorweg 47, 3542 AD Utrecht, The Netherlands T 088-884 7991 KvK 08134161www.vei.nl

To whom it may concern

Author:	Emma Lesterhuis	Date	06-04-2022
Direct nr	+31653933240	E-mail	
	emma.lesterhuis@vei.nl		
Our reference	WWX WOP Zimbabwe	Your reference	–

Subject WaterWorX visit 2022

Dear Sir, Madam,

Within the framework of the “WaterWorX programme”, in which the Dutch water utilities cooperate with 39 utilities from all over the world, VEI and Water & Sanitation Department of the City of Harare (HWD) in Zimbabwe are engaged in a Water Operator Partnership (WOP). The WaterWorX programme is co-funded by the Ministry of Foreign Affairs of the Netherlands and the Dutch water utilities, and aims to contribute to Sustainable Development Goal 6 (universal access to safe water and sanitation for all by 2030).

VEI is inviting its utility partners to join the partnership meeting of all WaterWorX partners. This meeting will take place from Monday 16 to Wednesday 18 May 2022 in Amsterdam and will be complemented with exposure visits to the Dutch water utility sector on Thursday 19 and Friday 20 May 2022.

For the purpose of this program, we kindly request you to provide the following delegation members a one week visa for their planned travel to The Netherlands from Saturday 14 May 2022 to Saturday 21 May 2022:

- Mr. Sikhumbuzo, Ncube with passport number FN271901
- Ms. Kwanele Gugulethu, Sibanda with passport number DN491939
- Ms. Mercy, Ncube with passport number EN485277
- Mr. Maxwell, Kerith with passport number FN914071
- Mr. Victor, Musikavanhu with passport number GN479757

It goes without saying that VEI will cover the full costs of this partner visit, including all cost for air (economy class) and local travel, accommodation and daily allowance while visiting The Netherlands.

We appreciate your cooperation in making this visit useful in the transfer (and generation) of humancapacity needed to improve upon the operational performance of the water sector. For any further information or clarification, do not hesitate to contact VEI: Ms. Susanne Pho susanne.pho@vei.nl or +31 618408512.

Yours sincerely,

Emma Lesterhuis
Regional Manager
VEI B.V”

All costs related to the visit would be met by the organisers and Council would meet costs of VISA application done in Harare.

The Acting Director of Engineering Services therefore recommend that:-

- Authority be granted to Mr Sikhumbuzo Ncube S.R.No 31083 to attend the above VEI WaterWorX partner visit in Netherlands from 14th - 21st May 2022.
- Special leave covering the period be granted

In the ensuing discussion the Deputy Mayor (Councillor Mlandu Ncube) noted with concern that the invited individuals had already acquired visas before seeking for authority from Council to attend the meeting.

Councillor T. Ruzive stated that due to the urgency, reports of this nature were usually submitted to the Committee after the delegates had already attended the events. He further noted that Waterworx played an important role in facilitating the improvement of Bulawayo’s water reticulatiuon system.

Alderman S. Khumalo clarified to the Deputy Mayor (Councillor Mlandu Ncube) that only the Acting Director of Engineering Services had been invited from Council. However the letter that had been received also included people from other institutions. He further applauded the Town Clerk for acting in accordance to the urgent of the matter.

The Acting Human Capital Director explained that Kwanele Dube and Mercy Ncube were no longer employed by Council.

The Town Clerk acknowledged that procedurally authority had to be sought before the Acting Director of Engineering Services could acquire a visa. However this was done without prior consultations due to the urgency of the matter. The trip was sponsored by the organisation (VEI).

Thereafter it was –

RESOLVED TO RECOMMEND:

- (1) That authority be granted to Mr Sikhumbuzo Ncube S.R.No 31083 to attend the above VEI WaterWorX partner visit in Netherlands from 14th- 21st May 2022.
- (2) That special leave covering the period be granted

(2) **INVITATION TO ATTEND A TRAINING WORKSHOP ON THE MODIFIED ALL-ORAL SHORTER TREATMENT REGIMEN : 12 TO 13 APRIL 2022 : KING SOLOMON HOTEL : KWEKWE : DR E. SIBANDA: (S.R. NUMBER 21597)**

The Director of Health Services reported (21st April, 2022) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training workshop. It read as follows:

“Zimbabwe continues to appear on two lists of countries with high TB-HIV co-infection rates and a high burden of DR-TB. The country was however removed (2021) from the high burden countries list for Drug Sensitive TB.

With new innovations emerging on a regular basis, TB diagnosis and treatment has evolved over the past 4 years. The World Health Organization has endorsed novel regimens. Currently, a standard all oral shorter regimen is the recommended standard of care. Zimbabwe intends to roll out operations research on a modified shorter treatment regimen to investigate the safety and efficacy of an all-oral regimen with a lesser pill burden. The proposal was jointly developed by NTP, Partners, and your respective provinces.

We kindly invite your good offices and the other participants as listed below to a training on the study procedures”.

The Director of Health Services wished to attend the above training workshop.

In view of the dates of the training workshop, the matter had been discussed with the Town Clerk who had authorised Dr E. Sibanda’s attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a personal vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr E. Sibanda be granted special leave from 12 to 13 April 2022 to attend the above training workshop and be paid mileage, incidental allowance and meals in transit accordingly.

It was –

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorising Dr E. Sibanda (SR. 21597) to attend the abovementioned workshop in Kwekwe from 12 to 13 April, 2022 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(3) **INVITATION TO ATTEND A TRAINING WORKSHOP ON THE MODIFIED ALL-ORAL SHORTER TREATMENT REGIMEN : 12 TO 13 APRIL 2022 : KING SOLOMON HOTEL : KWEKWE**

The Director of Health Services reported (21st April, 2022) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above training workshop. It read as follows:

“Zimbabwe continues to appear on two lists of countries with high TB-HIV co-infection rates and a high burden of DR-TB. The country was however removed (2021) from the high burden countries list for Drug Sensitive TB.

With new innovations emerging on a regular basis, TB diagnosis and treatment has evolved over the past 4 years. The World Health Organization has endorsed novel regimens. Currently, a standard all oral shorter regimen is the recommended standard of care. Zimbabwe intends to roll out operations research on a modified shorter treatment regimen to investigate the safety and efficacy of an all-oral regimen with a lesser pill burden. The proposal was jointly developed by NTP, Partners, and your respective provinces.

We kindly invite your good offices and the other participants as listed below to a training on the study procedures”.

The Director of Health Services nominated the participants listed below to attend the above training workshop.

No.	Name	S.R. Number	Designation
1.	Dr H.T. Sigauke	21601	Clinical Medical Officer
2.	Dr B. Ndlovu	73486	Contract Clinical Medical Officer
3.	Mrs S. Hove	23436	Chief Nursing Officer
4.	Mrs C. Banana	23497	Deputy Chief Nursing Officer
5.	Mrs S. Siziba	23155	Senior Health Promotion Officer
6.	Sister R. Sipunzi	23465	Community Health Sister
7.	Sister Agnes Ndlovu	25142	Community Health Sister
8.	Sister Phanankosi Ndlovu	22309	Sister-in-Charge
9.	Sister Sithembinkosi Moyo	25154	Community Health Sister
10.	Sister Patience Mangisi	22321	Sister-in-Charge
11.	Mr G. Khuphe	21579	Community Health Nurse
12.	Sister N. Dhlodhlo	23187	Sister-in-Charge

In view of the dates of the training workshop, the matter had been discussed with the Town Clerk who had authorised the attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use 2 Council vehicles. Fuel would be reimbursed.

It was therefore recommended that the above listed participants be granted special leave from 12 to 13 April 2022 to attend the above training workshop and be paid incidental allowances and meals in transit accordingly.

It was –

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorising the abovementioned staff members to attend the abovementioned workshop in Kadoma from 12 to 13 April, 2022 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of two (2) Council vehicles for which fuel would be reimbursed, be confirmed.

(4) **INVITATION TO ATTEND THE RBF URBAN VOUCHER FINANCIAL AND PROCUREMENT MANAGEMENT TRAINING WORKSHOP : 20 TO 21 APRIL 2022: ODYSSEY LODGE : KADOMA : MR C.B. DABENGWA: (S.R. NUMBER 11602), MR M. KHUMALO : (S.R. NUMBER 11262), MS C. SIBANDA : (S.R. NUMBER 23309), MR E. NYATHI : (S.R. NUMBER 11382) AND MRS S.A. MOYO : (S.R. NUMBER 23685)**

The Director of Health Services reported (21st April, 2022) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training workshop. It read as follows:

“The Result Based Financing Urban Voucher Programme’s major objective is to increase accessibility and strengthen the provision of quality Maternal, Neonatal and Child Health services among the urban’s poorest quintile. The Health Sector Development Support Project with funding from the Government of Zimbabwe and World Bank Global Financing Facility is supporting the implementation of the programme in both Harare and Bulawayo cities. Under this grant the programme is scaling up in the two cities in phased approach, the 1st phase of the scale up saw a total of 12 facilities being added to the initial 11 in November 2021. The second phase will also have an additional 12 facilities being added in June 2022 bringing the total number of facilities to 35.

The enrolled health facilities receive a quarterly subsidy that assists them in procuring items required at the health facility level according to their operational plans. The health facilities and their Health Centre Committees discuss on priority areas to address through their annual operational plan that is reviewed quarterly. Procurement and Financial management gaps and low burn rates have been identified following the promulgation of Public Procurement and Disposal of Public Assets Act which ensures transparency, cost-effectiveness and competitiveness in subsidy utilisation. It is against this background that a financial management and procurement training needs to be held for all the city clinics to appraise them on the proper channels and guidelines to follow”.

The Director of Health Services nominated Ms C. Sibanda a Deputy Chief Nursing Officer, Mr E. Nyathi a Senior Administrative Officer and Mrs S.A. Moyo an Administrative Assistant to attend the above training workshop.

For Financial and Procurement services, he had consulted the Financial Services Director and the Town Clerk who had nominated Mr C.B. Dabengwa a Deputy Financial Director and Mr M. Khumalo a Procurement Manager to attend the above training workshop.

In view of the dates of the training workshop, the matter had been discussed with the Town Clerk who had authorised Mr C.B. Dabengwa, Mr M. Khumalo, Ms C. Sibanda, Mr E. Nyathi and Mrs S.A. Moyo’s attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr C.B. Dabengwa, Mr M. Khumalo, Ms C. Sibanda, Mr E. Nyathi and Mrs S.A. Moyo be granted special leave from 19 to 22 April 2022 to attend the above training workshop and be paid incidental allowances and meals in transit accordingly.

It was –

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorising the abovementioned staff members to attend the abovementioned workshop in Kadoma from 20 to 21 April, 2022 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a Council vehicle for which fuel would be reimbursed, be confirmed.

(5) **INVITATION TO ATTEND THE RBF URBAN VOUCHER FINANCIAL AND PROCUREMENT MANAGEMENT TRAINING WORKSHOP : 20 TO 21 APRIL 2022: ODYSSEY LODGE : KADOMA : DR E. SIBANDA: S.R. NUMBER 21597**

The Director of Health Services reported (21st April, 2022) that an invitation had been received from the Ministry of Health and Child Care to send a participant to attend the above training workshop. It read as follows:

“The Result Based Financing Urban Voucher Programme’s major objective is to increase accessibility and strengthen the provision of quality Maternal, Neonatal and Child Health services among the urban’s poorest quintile. The Health Sector Development Support Project with funding from the Government of Zimbabwe and World Bank Global Financing Facility is supporting the implementation of the programme in both Harare and Bulawayo cities. Under this grant the programme is scaling up in the two cities in phased approach, the 1st phase of the scale up saw a total of 12 facilities being added to the initial 11 in November 2021. The second phase will also have an additional 12 facilities being added in June 2022 bringing the total number of facilities to 35.

The enrolled health facilities receive a quarterly subsidy that assists them in procuring items required at the health facility level according to their operational plans. The health facilities and their Health Centre Committees discuss on priority areas to address through their annual operational plan that is reviewed quarterly. Procurement and Financial management gaps and low burn rates have been identified following the promulgation of Public Procurement and Disposal of Public Assets Act which ensures transparency, cost-effectiveness and competitiveness in subsidy utilisation. It is against this background that a financial management and procurement training needs to be held for all the city clinics to appraise them on the proper channels and guidelines to follow”.

The Director of Health Services wished to attend the above training workshop.

In view of the dates of the training workshop, the matter had been discussed with the Town Clerk who had authorised Dr E. Sibanda's attendance.

All costs would be borne by the organisers. The Director of Health Services sought authority to use a personal vehicle. Fuel would be reimbursed.

It was therefore recommended that Dr E. Sibanda be granted special leave from 19 to 22 April 2022 to attend the above training workshop and be paid mileage, incidental allowance and meals in transit accordingly.

It was –

RESOLVED (Submitted for Confirmation Only)

That the action taken by the Director of Health Services in consultation with the Town Clerk in authorising Dr E. Sibanda (S.R. No. 21597) to attend the abovementioned workshop in Kdoma from 20 to 21 April, 2022 and the payment of incidental allowances, meals in transit only as appropriate, as other costs were met by the organisers, as well as use of a personal vehicle for which fuel would be reimbursed, be confirmed.

(6) **REQUEST TO USE HOUSING OFFICES AS BVR PHASE 2 CENTRES AND OTHER COUNCIL PREMISES**

The Director of Housing and Community Services reported (21st April, 2022) that an application letter dated 8 April 2022 had been received from the Zimbabwe Electoral Commission – ZEC concerning the above-mentioned and read as follows:-

“The Zimbabwe Electoral Commission (ZEC) constituted in terms of section 239 of the Zimbabwe Constitution, has a mandate to register voters.

The Commission is currently conducting BVR Phase 2 exercise which begins on the 11-30 April 2022 and requests to use the council premises highlighted on the attached itinerary

Thank you for your co-operation.

Yours faithfully

(signed)

S.Khuphe

DISTRICT ELECTIONS OFFICER - BULAWAYO”



The detailed schedule was attached of all the selected premises together with the application letter. The Department had no objections to the request.

It was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) SWEDISH INTERNATIONAL CENTRE FOR LOCAL DEMOCRACY (ICLD) ALUMNI NETWORKING EVENT 21-24 MARCH 2022 (HARARE)

The Director of Housing and Community Services reported (21st April, 2022) that Councillor Sikhululekile Moyo (ward 17 – Pumula) together with Mrs Thumamina Kumalo Assistant Director Housing and Community Services (CS) were recently invited to attend the workshop of the International Training programme by the Swedish Embassy in Harare. Participants to the programme were drawn from the 2014 – 2022 International Training Programme (ITP) programmes in Zimbabwe. The programme was held at the Cresta Lodge in Harare with 21 March and 24 March 2022 being the travel dates to and from the workshop.

Day 1 of Program

- (i) A new ICLD Program Officer Ms Suzana Fata together with her team was introduced to the participants as the long serving Program Officer Ms Shannon Lovgren had left to run another programme.
- (ii) Presentations on change projects were done by three former participants of the program. This covered ‘what has happened since participants left the program. The chosen presenting participants were Gokwe Town, Bulawayo and Murewa Councils.
- (iii) Agenda 2030 was presented by the Ministry of Local Government and Public works. Other presentations came from Gender links - ‘How to be a Gender Champion and from the churches. Presentations from the churches were drawn from the Zimbabwe Council of Churches. One other presenter came from the Disabled Society group.

Day 2

- (i) Official opening of the workshop was jointly done by the Honourable Minister July Moyo and the Embassy of Sweden in Zimbabwe Her Excellency Ambassador Asa Pehrsson. Later both honourables planted a ‘democracy’ tree on behalf of the two countries and participants.
- (ii) An accessibility walk around Harare was then conducted. Participants were divided into groups and were given accessibility aids that were used by the disabled people so that they themselves ‘act’ the disability roles of different kinds. Later participants reported back on the experiences they encountered e.g. moving around the streets, getting services from various institutions like hotels, stores, and transport etcetera. Emphasis was given that being disabled was not inability. Such people had to be highly considered for employment in organisations.

- (iii) A panel discussion was then held highlighting disability issues and how they could be handled. Panelists came from the following organisations:
- (a) United Nations – Gender and Disability Co-ordination
 - (b) Federation of organisations of Disabled People in Zimbabwe (FODPZ)
 - (c) Pan –African Network for People with Psychosocial Disabilities (PANPPD)
 - (d) Murewa Rural District Council Councillor and ICLD Alumni
 - (e) Victoria Falls – Deputy Mayor and ICLD Alumni

The workshop initiated the 2022 participants who were seconded to the programme from various urban and rural Councils. This time around participants from the bigger cities were not considered for participation in the program.

It was hoped that the program would continue to develop and capacitate local leaders in their various capacities to improve their Zimbabwe in general and their local authorities in particular.

It was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) **INVITATION TO WORLD DAY FOR SAFETY AND HEALTH AT WORK – 28TH APRIL 2022, THEME : “CREATING SAFE AND HEALTHY WORKING ENVIRONMENTS THROUGH AND BEYOND COVID-19 PANDEMIC” : NATIONAL SOCIAL SECURITY AUTHORITY.**

The Acting Human Capital Director reported (22nd April, 2022) that the following letter had been received from the National Social Security Authority (6th April, 2022):-

“In line with ILO resolution of the Geneva Conference of 2003, Government, Employer Organizations (EMCOZ) and Trade Unions as Social Partners will commemorate the World Day for Safety and Health on 28 April 2022

On this day we highlight the importance of preventing occupational accidents and ill health and remember those who were injured and perished on duty.

NSSA organizes industries in Matabeleland, Trade Unions and the Government to take part in the commemorations. **This year’s NATIONAL EVENT WILL BE HELD IN GWANDA.** The event will be marked by a marching procession of drum majorettes, vehicles and employees from invited companies starting from Glow Service Station along Soudan Street, turning right into 3rd Avenue, then left into Queen Street, right into 4th Street, left into Lawley Street, left into Old Gwanda Road, left into Soudan Street, left into the NSSA Shopping Mall and finally gathering at the car park.

All communications should be directed to the General Manager

The event will culminate in addresses by the ILO Director Sub-Regional Office, the President of ZCTU, the President of ZFTU, the President of APEX, the President of EMCOZ, the Mayor of Gwanda and the Minister of Public Service, Labour and Social Welfare.

I therefore write to invite your company to the above-mentioned event on the 28th of April 2022. Participants should be at Glow Service Station along Sudan Street by 0700hrs.

The marching procession will be composed of vehicles and about 400 people. Organizations are encouraged to provide promotional materials like t-shirts, caps and banners bearing their company information to their participating employees.

Should you require any further clarification on this matter, please do not hesitate to contact the Acting Regional Manager, Miss S. Khumalo on 0292-885208 or Mrs. Mpofu on 0772 226 757 or Mr. L. Maoche on 0773 896 905.”

It shall be recalled that Council had an ongoing Safety and Health programme and participation in the World Day for Safety and Health at Work Commemoration was one way of advancing the promotion of the safety, health and wellbeing of its work force especially now that Council was pursuing ISO45001 Occupational Health and Safety Management System. Furthermore this annual event, Council had always participated fully, and the region had this year been bestowed with the honour of hosting the National Commemoration in Gwanda.

In view of the above and it being held during Trade Fair time it was therefore –

RESOLVED TO RECOMMEND:

1. That Council participates at the Nations Commemoration in Gwanda and is represented by members of the Council`s of the Safety and Health Coordinating Committee (9). These representatives will be adorned with promotional materials in the form of golf t-shirts (9), hats (59), banner inscribed with the 2022 commemoration theme as per standard practice.
2. That Council provides transport and meals for the council delegation that will attend the commemoration. This is an annual event and expenditure (RTGS 149 880) is budgeted for.

(9) **NAMING OF STREET IN BULAWAYO AFTER THE PRESIDENT OF KENYA, HIS EXCELLENCY UHURU KENYATTA AND A TREE PLANTING CEREMONY.**

The Town Clerk reported (25th April, 2022) that the Special Council (6th April, 2022) had resolved that 12th Avenue Extension, the road from Park Road to Ascot Way (currently known as 3rd Street) be named after the President of Kenya (His Excellency Uhuru Kenyatta).

The resolution was hereby amended to read as follows:-

That the proposed streets to be considered for renaming are 3rd Street which starts from Park Road to the intersection of Ascot Way and Esigodini Road and also a portion of Esigodini Road stretching from 3rd Street up to the intersection of Cecil Avenue and Esigodini Road.

It was –

RESOLVED TO RECOMMEND:

That the proposed streets to be considered for renaming are 3rd Street which starts from Park Road to the intersection of Ascot Way and Esigodini Road and also a portion of Esigodini Road stretching from 3rd Street up to the intersection of Cecil Avenue and Esigodini Road.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE.

ANNEXURE 'E'

**REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE : MEETING HELD
IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON THE
26TH APRIL, 2022 AT 11.00 A.M**

PRESENT:

Councillor	T	Ruzive (Chairperson)
“	M.	Dube (Deputy Chairperson)
“	S.	Chigora
“	F.	Javangwe
“	F.	Mhaka
“	C.	Mlalazi
“	L.	Mlilo
“	P.	Moyo

ALSO:

The Town Clerk
The City Legal Officer for the Chamber Secretary
The Financial Manager (Accounting Services)
The Director of Health Services
The City Valuer and Estates Officer

ON LEAVE:

His Worship the Mayor (Councillor S. Mguni)
Councillor Mlandu Ncube (Deputy Mayor)
“ S. Sibanda

(1) MACRO-ECONOMIC INDICATORS.

The Financial Director reported (21st April, 2022) as follows on the abovementioned matter:-

Exchange Rate at beginning of March 2022= Z\$124.0189
Exchange Rate at close of March 2022 = Z\$142. 4237
National Inflation Rate – March month on month 6.3%
National Inflation Rate – March year on year 72.7%
Bulawayo Inflation Rate – March month on month 7%

Bulawayo Inflation Rate – March year on year 68.1%

BUDGET APPROVAL AND GAZETTING OF TARRIFS

The 2022 Budget was approved on the 8th of February, 2022 by the Minister of Local Government and National Housing. This was in line with the Public Finance and Management Act and the Urban Councils Act.

The budget approved included tariffs that required gazetting such as the shop licences, dog licences, cemetery fees just to mention but a few. Draft gazettes were submitted together with the budget. Although the budget had been approved, gazetting of tariffs was yet to be done and by Government.

Discussion ensued and the Financial Manager explained that licence income was under performing because the tariffs had not yet been gazetted. Council was still using the old rate.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) INCOME PERFORMANCE



The Financial Director submitted (21st April, 2022) the attached report relating to Income Performance.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(3) ACCRUED INCOME AND EXPENDITURE BY ACCOUNT TO THE MONTH OF MARCH 2022



The Financial Director submitted (21st April, 2022) the attached report relating to the abovementioned matter:-

It was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN MARCH 2022



The Financial Director submitted (21st April, 2022) the attached report relating to the abovementioned matter:-

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) CAPITAL EXPENDITURE PER DEPARTMENT



The Financial Director submitted (21st April, 2022) the attached report relating to the abovementioned matter.

It was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) CASH MANAGEMENT



The Financial Director submitted (21st April, 2022) the attached report relating to Cash Management.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted

(7) **CITY FINANCIAL HEALTH INFORMATION**



The Financial Director submitted (21st April, 2022) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor M. Dube expressed concern about high water bills which were being dispatched.

Councillor P. Moyo concurred. He said that residents had complained that they were still received high bills even after clearing them. He urged the department to correct the anomaly.

In response the Financial Manager (Accounting Services) explained that the issue of high bills had been addressed save for few individual cases which the department was still working on. He advised that consumers who continued receiving high bills should visit their revenue halls for assistance.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(8) **RATIOS**



The Financial Director submitted (21st April, 2022) the attached report relating to Ratios.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) **OVERTIME INCURRED BY DEPARTMENTS**



The Financial Director submitted (21st April, 2022) the attached report relating to the abovementioned matter:-

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(10) **VALUES OF VACATION LEAVE DAYS**



The Financial Director submitted (21st April,2022) the attached report relating to the abovementioned matter:-

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(11) **DEVOLUTION FUNDS REPORT**



The Financial Director submitted (21st April, 2022) the attached report relating to Devolution Funds.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) **3%WARD RETENTION INCOME AND EXPENDITURE**



The Financial Director submitted (21st April, 2022) the attached report relating to Devolution Funds.

It was -

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **ASSISTANCE WITH MIGRATION OF COUNCIL FINANCIALS TO IPSAS**

The Financial Director reported (21st April, 2022) that Accounting Standards for the public sector that were applicable to City of Bulawayo called IPSAS (International Public Sector Accounting Standards) had been developed recently. International Accounting Standards (IAS) and International Financial Reporting Standards (IFRS) had failed to capture the uniqueness of public sector and municipal activities. After adoption of IPSAS there had been a shift towards implementing them in the public sector.

In Zimbabwe the Minister of Finance and Economic Development had launched on 3rd April 2019, the Migration to Accrual Based International Public Sector Accounting Standards implementation plan for Government institutions to move up to speed with global accounting systems Zimbabwe. The plan would run for 7 years. Government had unveiled Statutory Instrument 41 of 2019 which prescribed the domestication of International Financial Accounting Reporting Standards compelling public sector entities to adopt the new accounting standards.

The Ministry of Local Government and National Housing then set up an implementation plan for Local Authorities to migrate to IPSAS by 2024. City of Bulawayo was selected as one of the Pilot Cities to migrate to IPSAS by 2021.

The IPSAS migration journey included on – going training programs to familiarize entities to IPSAS so that they become the Standards used in public sector. Laws were amended such as the PAAB Act to make it mandatory for Financial Statements produced by the public sector be signed off by staff who had certification as Public Accountants.

As baby steps, the African Development Bank under BWSSIP provided funding to Council last year for a 5 day IPSAS workshop conducted by Training and Advisory Services (TAS). The workshop was attended by 45 Council staff who were introduced to IPSAS, the need to implement IPSAS, what was involved in migrating to IPSAS, producing IPSAS compliant audited financial statements on time.

Council would benefit by seeing a reduction of adverse audit comments, improvement in the quality of Council's financial reporting and be able benchmark itself internationally. One of the outcomes of the workshop was that Council needed guidance to complete the migration to IPSAS journey.

A number of Local Authorities in Zimbabwe such as Victoria Fall, Marondera and Mutare Town Councils just to name a few had sought assistance of experts in the field to guide them on the migration journey. The consultants who took Council staff through the IPSAS modules last year were available to assist Council on this journey and were assisting some local authorities migrate to IPSAS.

Training and Advisory Services (TAS) was a local firm specializing in training and had trained public sector entities in Zimbabwe on International Public Sector Accounting Standards (IPSAS) and assisted them in fully implementing IPSAS. The partners had worked in the Office of the Auditor General championing the transition of local authorities to IPSAS. TAS was composed of Chartered Accountants who were registered with PAAB.

It was therefore beneficial for Council to work with a Consultant who had background knowledge of Zimbabwe's local authorities.

Discussion ensued. Councillor T. Ruzive (Chairperson) appreciated the introduction of the IPSAS system. However he felt that engaging a consultant would cost Council. He suggested that Council should have its own expert for continuity purposes. He further wanted to know if the project had been budgeted for.

In response the Financial Manager (Accounting Services) explained that Council had been selected as a pilot project amongst other local authorities to migrate to IPSAS standards. Council needed to be fully compliant in order to produce audited financial statements on time. He confirmed that the project had been budgeted for.

The Town Clerk advised that the system demanded a lot of work and finance. Council could not afford an internal secondment hence the need to engage a consultant who was an expert.

Thereafter it was –

RESOLVED TO RECOMMEND:

1. That authority be granted for Financial Services Department to be engage Training and Advisory Services with main objective of assisting Council with migrating its accounts to IPSAS
2. That the Financial Director be granted authority to negotiate and agree with Training and Advisory Services the scope of work, and
3. That the engagement will be for 4 years to 31 May 2025.

(14) APPLICATION FOR RATES EXEMPTION : STAND 32269 ENTUMBANE: BRETHEREN IN CHRIST CHURCH : ACCOUNT NUMBER 82117522

The Financial Director reported (21st April, 2022) that according to the Urban Councils Act (Chapter 29:15) Section 270 schools could apply for exemption from paying rates.

The Acting Director of Town Planning (Valuation & Estates Management) had visited the premises and had written on 28 March 2022 that the property was exclusively for public religious purposes and as such qualified for rates exemption.

The church accrued ZW\$ 11,928.71 per month in rates charges.

RESOLVED TO RECOMMEND:

That the above mentioned religious organisation be granted the exemption on charges in terms of the Urban Councils Act.

(15) PARKING REVENUE PRIVATE PUBLIC PARTNERSHIP (PPP) ARRANGEMENT.

The Financial Director reported (21st April, 2022) as follows on the abovementioned matter:-

Tendy Three Investment (Pvt) Ltd started collecting parking fees under the first phase of the PPP arrangement on 18 February, 2022. Below is the income that accrued to Council from 18 February 2022 to 1 April 2022. Council got 30% of Parking fees proceeds and its 50% on Clamping fees.

		<u>PARKING</u>			<u>CLAMPING</u>		
PERIOD	USD	ZAR	ZWL	USD	ZAR	ZWL	
18 Feb-28 Feb 2022	246.60	401.70	106,746.00	7.50		9,129.00	
1Mar-16 Mar 2022	566.40	733.20	336,176.40	415.00	260.00	97,541.50	
17Mar-1 April 2022	693.90	531.60	613,204.20	1,559.50	250.00	529,401.50	
Sub-Total	1,506.90	1,666.50	1,056,126.60	1,982.00	510.00	636,072.00	
GRAND TOTAL	3,488.90	2,176.50	1,692,198.60				

Discussion ensued and Councillor T. Ruzive noted that implementing the parking management system in the entire Central Business District was taking longer than anticipated.

Councillor S. Chigora enquired on the criteria used in coming up with the parking charges.

In response to the above sentiments the Town Clerk explained that the delays in implementing the parking management system in the whole Central Business District were as a result of challenges faced by Council in demarcating and marking roads. These challenges were attributed by unavailability of material. He further advised that the parking charges were informed by the amount of time it would take for the contractor to recoup the capital that they had injected into the project.

Thereafter it was –

RESOLVED TO RECOMMEND:

That the abovementioned report received and noted.

(16) GENERAL REVALUATION STRATEGY.

The Acting Director of Town Planning reported (20th April, 2022) that the current City of Bulawayo valuation roll had been effected from 1st January 2012 and was statutorily valid for 10 years. The valuation roll had expired on 31 December 2021 and Ministerial extension was still being awaited. As a way forward new strategies were being proposed as follows:-

Strategies

Outsourcing a Portion of the Properties

- Outsource the revaluation of the Central Business District (CBD) by hiring a company(s) to do the revaluation of the CBD properties. The reason being that generally there had not been so many a changes or new developments within the City of Bulawayo jurisdiction from 2011 to date. This strategy entailed advertising and contracting a company for the CBD properties only, about 1450 properties (excluding CBD residential).
- This strategy was likely to take less time and consume fewer Council resources.
- Some of the preliminary works (such as survey and obtaining market information) would be done using internal resources, leaving the contractor to do the valuation analysis and valuations only.
- Timeframe could be 12 months or less.

Use In-house resources for the Industrial, residential and portion of commercial properties outside the CBD

- As had been observed, there had not been much additions or new developments within the City of Bulawayo boundaries, serve for new residential developments which had been captured in the system already.
- This strategy entailed capacitating the internal resources to do the rest of the city.
- This involved 415 Commercial Suburban, 900 High Density Commercial, 1600 Industrial and 143 000 Residential properties.
- Residential assessment should not take time as the most of the residential properties were already in the Council system.
- Property transferred information which was available in the valuation office would be used to assess the change of values if any around the city.
- Procurement of a valuation computer system to capture all the property data.

Advantages of using the internal resources (In house)

- Most of the information was already in the files
- Such as the high-density commercial shops where inspections and valuations were still in progress as of now
- The Valuation Section would be capacitated and be able to function well for the years to come
- There was a full complement of valuers with the expertise to do the job
- Council would save on the scarce financial resources

In-house Resources Needed

Human Capital

- Employ 1 Senior Valuation Assistant,
- 3 Assistant Valuers
- 1 Clerk

Technical Equipment and Stationery

- Budget USD\$ 60 000 (see Table 2)
- Valuation Computer Software System estimated at around USD\$20 000

Financial Appraisal – Outsourcing Vs Inhouse

Table 1

ITEM	FACTOR	COST	SAVING
All Properties	Outsourcing	USD\$ 1 000 000	NIL
CBD Only	Outsourcing	USD\$ 400 000	
Other properties	In house	USD\$ 60 000	USD\$540 000

Time Lines

- The process of procurement of the external supplier to start between August 2022 to December 2022
- The revaluation to commence by October 2022
- Exercise likely to finish by December 2023
- Valuation Roll to be effective 1 January 2024

Needs Assessment

Table 2

GENERAL REVALUATION PLAN 2022-2023 NEEDS ANALYSIS				
Project	PURPOSE	SCOPE	RESOURCES NEEDED	ESTIMATED BUDGET
GENERAL REVALUATION OF THE CITY OF BULAWAYO	<ul style="list-style-type: none"> • Statutory compliance (Section 247 Urban Councils Act) • Revenue base for property tax • Current Valuation roll has expired 	Revaluation of all rateable properties within the jurisdiction of the city <ul style="list-style-type: none"> • 1450 Commercial CBD • 415 Commercial Suburban • 900 High density commercial • 1600 Industrial • 143 000 Residential 	<ul style="list-style-type: none"> • HUMAN CAPITAL <ul style="list-style-type: none"> 4 Valuers 1 Snr Val Assistant 3 Assistant Valuers (Vacant) 1 Clerical Assistant 2 Clerks (records) 1 Vacant Reception • TECHNICAL <ul style="list-style-type: none"> 1 Double Cab vehicle [USD\$40 000] 5 x Laptops[@USD\$1400ea=USD\$7000] 5 x I pads [@USD\$300 ea=USD\$1500] 3 x Desk top computers [@USD\$1000 =USD\$3000] 5 x printers [@USD\$300 =USD\$1500] 1 photocopier [USD\$700] 3 x Scanners [@USD\$200 ea=USD\$600] 	USD \$1000 000 (for the whole process) If the revaluation of all properties was outsourced

			2 x Electronic Laser measuring devices[@USD\$150 ea= USD\$300]	
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Timelines

Table 3

WORK BREAKDOWN FOR 2022 TO 2023	Activity 1	Activity 2	Activity 3
2022 Jan – June	Employ Assistant Valuers		
2022 Jul – December	Prepare advert and procure the supplier of the service (Valuation company)	Train the internal Assistant Valuers	Procure logistics (vehicle, equipment and resources)
2023 Jan – June	Commence the General Revaluation exercise (contractor and internally)		
2023 Jul - December	Finalise, adverts, gazetting		
2024 Jan -	Implement the new Valuation roll	Attend to any queries	

Brief Processes

Table 4

Work break down 2022 to 2024
<ul style="list-style-type: none">• Preliminary works – gather resources, stationery, human and technical equipment• Obtain Council resolution• Draft advert for contractors and procure contractors•• Allocate work, issue files, maps etc• Do market research on market rentals returns• Do the actual valuation based on market research (agree on various market rates)• Check the work done and, reimburse expenses and pay fees• When the process was completed, submit item to Council• Cause roll to be on public display for the property owners for objections if any• Attend to any objections• Get Council resolution for the His Worship the Mayor to sign and the Valuation Officer• Advertise in the local press and govt gazette.• Implement the roll

It was therefore -

RESOLVED TO RECOMMEND:

- That Council adopts both in-house and out-sourcing general revaluation strategies.
- That Council out-sources the approximately 1 450 CBD commercial properties, through the normal procurement processes.
- That the balance out of the 148 000 total rateable properties be done in-house.
- That the Valuation Section be capacitated by acquisition of enabling resources (human & technical) as stated on the report.

(17) REQUEST FOR AUTHORITY TO VIREMENT FUNDS TO ENABLE THE PAYMENT FOR VARIOUS CAPITAL BUDGET COSTS.

The Acting Director of Town Planning reported (20th April, 2022) that this report sought authority to virement funds for payment of various capital budget costs. This was intended to cover payments for the various capital expenditure items including the procurement of the external supplier of the revaluation of the properties in the city, the purchase of a double cab motor vehicle and other technical office equipment and stationery items.

The current City of Bulawayo valuation roll was effected from 1 January 2012 and was statutorily valid for 10 years. The valuation roll had expired on 31 December 2021, however Ministerial extension was still being awaited.

The strategy was to outsource the revaluation of the Central Business District (CBD) by hiring a company(s) to do the revaluation of the CBD properties. The reason being that generally there had not been so many a changes or new developments within the city of Bulawayo jurisdiction from 2011 to date.

The other was to use In-house resources for the Industrial, residential and portion of commercial properties outside the CBD as had been observed, there had not been much additions or new developments within the City of Bulawayo boundaries, serve for new residential developments which had been captured in the system already.

However, the project was not budgeted for in the 2022 Capital Budget, hence, the request to virement funds.

FROM VOTE	ITEM	TO VOTE	AMOUNT
0500	15253	0012	US\$500,000
0500	15246	0012	US\$500,000
TOTAL			US\$1,000,000

It was therefore –

RESOLVED TO RECOMMEND:

That authority be granted to virement funds on capital budget votes in order to carry out the revaluation exercise be granted and funds be moved as indicated in the table above.

(18) INCLUSION OF LEASE TENURE ON THE APPLICATION TO LEASE A CONSOLIDATED STAND (19714-19719) KELVIN WEST NEXT TO DAVIS GRANITE: CHINA INTERNATIONAL WATER AND ELECTRIC CORPORATION

The Acting Director of Town Planning reported (20th April, 2022) that this report sought to include a lease tenure which was inadvertently omitted on the Council resolution of 6th April 2022.

It that Council (6th April, 2022) had resolved to lease the consolidated Stands 19714 to 19719 BT to China International Water and Electric Corporation to set-up a plant to manufacture pipes for the Gwayi-Shangani dam. Although the company had applied to purchase the stand outright, it had been recommended that since the stand was partially serviced, the applicant must

first do the water and sewer mains extensions as well as the 20m road extension. Thereafter the applicant could exercise the option to purchase the stand.

However, the lease tenure was inadvertently omitted in that resolution, hence an initial 5year renewable lease had been recommended. The rent payable being US\$300 or equivalent per month subject to review at the pleasure of Council.

It was therefore -

RESOLVED TO RECOMMEND:

- That duration of the initial lease period be 5 renewable years subject to the applicant being able to complete the partial services outstanding.
- That option to purchase the land shall be exercised once the outstanding partial servicing is completed by the applicant.

(19) CORRECTION OF NAME: PROPOSED ALLOCATION OF STAND 19887 B.T MESURING 570M² AS DEPICTED ON TPA 9796/1: RICH INVENTURES PRIVATE LIMITED T/A MAJESTIC CAR SALES

The Acting Director of Town Planning reported (20th April, 2022) that this report seeks to correct the name of the applicant which was incorrectly captured on the Council resolution of 2nd February 2022.

Council (2nd February, 2022) had resolved to lease Stand 19887 BT to Majestic Car Sales for the purposes of establishing a Car Sales yard. The applicant had accepted the offer and advertised using the name Majestic Car Sales. The name of the applicant was erroneously captured as Majestic Car Sales which was a trading name instead of Rich Inventures P/L t/a Majestic Car Sales. The error was discovered upon signing of the Lease Agreement when the applicant was advised to bring Company documents.

RESOLVED TO RECOMMEND:

That the correction of the name from Majestic Car Sales to Rich Inventures P/L t/a Majestic Car Sales be adopted.

(20) **EVALUATION REPORT ON THE EXPRESSION OF INTEREST (EOI) FOR THE DEVELOPMENT OF RESIDENTIAL FLATS ON STAND 2977 EMGANWINI MEASURING 1,6434 HACTARES IN EXTENT**

The Acting Director of Town Planning had reported (13th April, 2022) to the Town Lands and Planning Committee (19th April, 2022) as follows on the abovementioned matter:-

Project back ground

Due to the increasing housing backlog in the city, the City of Bulawayo had invited companies to submit proposals for the development of residential flats on Stand 2977 Emganwini measuring 1.6434 hectares in extent. In a bid to bring sanity and improve housing provision in the city, City of Bulawayo called for Expressions of Interest through the Chronicle inviting companies with experience and technical expertise to express their interest in the development of residential flats.

It had been proposed that the developer fully services the flats with own funds and recoups their money from the proceeds of the sale of the residential flats. The flats would not be sold to the developer but after completion of construction of the flats they would be sold to beneficiaries with Council getting its share of the cost of the intrinsic value of the land and the developer recouping the servicing costs incurred from the purchase price.

The work to be done by the developer involved the following: -

- Internal water reticulation
- Internal sewer reticulation
- Internal roads infrastructure
- Internal public lighting
- Construction of residential flats

Short Listing Process

The procurement method followed the Competitive Bidding Procedures as specified in Public Procurement and Disposal of Public Assets (General) Regulations (PPDPA).

The short listing process consisted of the following steps

- a) Advertising in the Chronicle newspaper.
- b) Opening of submissions
- c) Evaluation of submissions
- d) Compilation of a short list of responsive bidders.

Request for expression of interest advertisement

The tender for the expression of interest for the development of residential flats on Stand 2977 Emganwini was advertised through the Chronicle, [See Appendix 1 –Adverts].



Opening of submissions

The expression of interest requests closed on the 28th of September 2021 with five [5] bids having been received by the closing date and these were duly opened in accordance with Section 46 of PPDPA Act Chapter 22:23 and Section 27 of PPDPA Regulations at Bulawayo City Council offices, Committee Room at 1000 hrs. [See Table 1.2 and Appendix 2 –Minutes].

Expression of Interest Submissions Opening Committee

An Expression of Interest Opening committee, comprising of staff members drawn from various Council Sections was enacted to open up the EOI submissions. Table 1.1 showed the list of committee members who were involved in the opening of submissions.

Table 1.1: List of EOI Submissions Opening Committee Members

No	Name	Department
1	M Mathwasa	Housing and Community Services
2	S Ncube	Town Planning
3	G Mabhena	Financial Services
4	H N Sibanda	Engineering Services (Roads)
5	G Ncube	Town Planning (Valuation and Estates)
6	C P Ngwenya	Town Clerks - Audit
7	I Ngwenya	Town Clerk - Procurement Management Unit
8	E Moyo	Engineering Services (Water)

List of Expression of Interest submissions received and duly opened

Table 1.2 showed a list of Expression of Interest submissions received and duly opened on the closing date.

Table 1.2: List of Expression of Interest submissions received and duly opened

No.	Name of Bidder
1	Techno Expert Construction [Pvt] Ltd
2	Reign of Fire Investments [Pvt] Ltd
3	Masimba Holdings [Pvt] Ltd
4	Exodus and Company [Pvt] Ltd
5	Mambo Incorporated [Pvt] Ltd

Expressions of interest documents received were numbered, stamped and signed by the opening committee.

Late Submissions

There were no late submissions of Expression of Interest

Evaluation of Expression of Interest submissions

Evaluation of Expression of Interest submissions was undertaken in accordance to the provisions laid down in the PPDP Act Chapter 22.23 [S.I. 5 of 2017] and PPDP General Regulations [S.I. 5 of 2018]

Evaluation Committee

City of Bulawayo constituted an Evaluation Committee to undertake the evaluation of expression of Interest Submissions in line with Section of the Public Procurement and Disposal of Public Assets Act Chapter 22.23 (S.I. 5 of 2017).

The Evaluation Committee comprised the following staff members:-

- 1) M. Mathwasa [Housing and Community Services]
- 2) S. Ncube [Town Planning]
- 3) G. Mabhena [Financial Services]
- 4) H.N. Sibanda [Engineering Services, Roads]
- 5) Innocent Ngwenya [Procurement Management Unit]
- 6) E. Moyo [Engineering Services, Water]
- 7) C.P. Ngwenya [Audit]
- 8) G. Ncube [Town Planning, Valuation and Estates]

NB. Innocent Ngwenya provided evaluation oversight

Confidentiality and Impartiality

It was confirmed that all the evaluation team members were free of any conflict of interest and have no vested interest in the outcome of the Technical and Financial proposals evaluation process.

Evaluation of submissions

Evaluation of Expression of Interest submissions was undertaken in accordance to section 50 of PPDP Act Chapter 22.23 and Section 30 of PPDP Regulations with the objective of examining bids submitted and choosing at least six [6] submissions with ideal business model nearer to the objectives on the Council. An examination of the EOIs was duly conducted. This process verified each Expression of Interest: Adequate information submitted to demonstrate that the EOI met the minimum qualifications on a [Yes or No] Basis

Evaluation criteria

- a) Detailed Company Profile
- b) Company registration documents
- c) Proof of funding considered adequate to finance the developments
- d) Experience in projects of similar nature
- e) Minimum of three traceable company referees. The referees must be for similar work done in the last five years

Findings and Analysis

Evaluation of expression of interest submitted was shown in the table below

Table 2.4 Evaluation of Expressions of Interest submitted

Evaluation Criteria	EOI Participants				
	Exodus & Company (Pvt) Ltd	Reign of Fire Investments (Pvt) Ltd	Mambo Incorporated (Pvt) Ltd	Techno Expert Construction (Pvt) Ltd	Masimba Construction (Pvt) Ltd
Detailed Company Profile	Yes	Yes	Yes	Yes	Yes
Company Registration documents	Yes	Yes	Yes	Yes	Yes
Proof of funding considered adequate to finance the developments	Yes	Yes	Yes	Yes	Yes
Experience in projects of similar nature	Yes	No	Yes	Yes	Yes
Minimum of 3 traceable referees (referees must be for similar work done in the last 5 years)	Yes	No	Yes	Yes	Yes
Overall Responsiveness	Responsive	Not Responsive	Responsive	Responsive	Responsive

The Expression of Interest Evaluation Committee (EOIEC) reviewed and checked all the EOI documents submitted by the companies and JVs against the set evaluation criteria as stated above. The findings were as follows:-

- a) Four [4] Bidders were overall responsive to the evaluation criteria, these were;
 - i) Techno Expert Construction [Pvt] Ltd
 - ii) Masimba Construction [PVT] Ltd
 - iii) Exodus & Company [Pvt] Ltd
 - iv) Mambo Incorporated [Pvt] Ltd

- b) One [1] Bidder was not responsive to the evaluation criteria, this was;
 - i) Reign of Fire Investments [Pvt] Ltd

Conclusion and Recommendation

Based on the above-mentioned assessments, findings and analysis the EOIEC's recommendations were as follows;

- a) The following companies having been satisfactory responsive to the evaluation criteria they were subjected to, should therefore be invited to submit technical and financial proposals;
- i) Techno Expert Construction [Pvt] Ltd
 - ii) Masimba Construction {PVT} Ltd
 - iii) Mambo Incorporated [Pvt] Ltd
 - iv) Exodus & Company [Pvt] Ltd
- b) The following company having been non -responsive to the evaluation criteria was subjected to, should therefore be disqualified and not be invited to submit technical and financial proposals;
- i) Reign of Fire Investments [Pvt] Ltd

Financial and Technical Evaluations

The deadline for submission of said proposals was 23rd of December 2021. Only two companies out of the 4 submitted their financial and technical proposals. The detailed technical and financial proposals were looked at by the Evaluation committee on the 19th of January 2022.

Technical Evaluation

Technical evaluation was carried out to identify the following:-

- Detailed programme of works outlining the proposed developments, giving timelines, proposed phasing.
- Detailed CVs of key personnel for both the contractor and consulting engineers. Lead engineer to be registered in terms of the Council of engineers
- For each project that had exceeded contract period and still less than 70% complete (minus 10 points per project).

Financial Evaluation

On financial evaluation bidders had to reveal that

- Estimated project cost.
- Documentation showing proof of funding

Two companies submitted their financial proposals and these were Mambo Incorporated and Exodus and Company.

Table 4.1 Showing evaluation criteria and scores for the bidders

	Exodus and Company	Mambo Incorporated
Experience of the bidder	4	5
Detailed programme of works outlining the proposed developments, giving timelines, proposed phasing	10	25

Company registration documents including proof of residence for directors and Verification of company offices/place of current operation Tax Clearance	5	5
Detailed CVs of key personnel for both the contractor and consulting engineers. Lead engineer to be registered in terms of the Council of engineers	30	30
Documentation showing proof of funding	0	10
Estimated project cost, (need to show how this cost was arrived at)	5	5
Totals	54	80

Table 4.2 Summarising Financial Proposals

Evaluation Criteria	Exodus and Company	Mambo Incorporated
Proof of funding	Letter from Stanbic Bank and NMB Bank	Equity funding proposal with First Mutual
Project Cost (USD\$)	USD \$5 000 000	USD \$4 000 000

The Committee therefore noted that Mambo Construction had the highest marks in the technical evaluation and also the lowest development cost as such recommended the company for the award of Stand 2977 Emganwini for the development of Residential Flats.

The Committee considered the matter and Councillor R. D Jele applauded the Town Planning Department for establishing more residential flat Stands. He also felt that more expressions of interests should be advertised. Having more residential flats would reduce the current housing backlog

In response the Acting Director of Town Planning explained that a number of residential flats sites had been established and an Expression of Interest advertisement would be published. He also highlighted that the previous advertisement of the Expression of Interest of Stand 2977 Emganwini had very few responsive Companies. The previous advertised sites had been allocated to various Companies. Most of the sites had not been developed. 40 % of the approved layouts were residential flat sites.

The Town Lands and Planning Committee had recommended to this Committee that -

- (1) Mambo Incorporated Private limited be awarded Stand 2977 Emganwini for the development of Residential flats.
- (2) Mambo Incorporated Private limited would be expected to fully develop the flats with own funds and recoups their money from the proceeds of the sale of the residential flats.
- (3) The flats would not be sold to the developer but after completion of construction of the flats they would be sold to beneficiaries with Council getting

its share of the cost of the intrinsic value of the land and the developer recouping the costs of construction of flats and internal servicing from proceeds of the sale of the flats.

- (4) The work to be done by the developer involved the following: -
- i) Internal water reticulation
 - ii) Internal sewer reticulation
 - iii) Internal roads infrastructure
 - iv) Internal public lighting
 - v) Construction of residential flats

Discussion ensued and Councillor S. Chigora was of the view that Recommendation 2 of the Town Lands and Planning Committee should have included the specific value of the intrinsic value that Council would be benefiting from this project. He also enquired on the time frame of the project.

The Chairperson (Councillor T. Ruzive) enquired on why the intrinsic value had not been paid to Council at an earlier stage. He further sought clarification on the performance guarantee whether it had been included in the contract. He felt that the performance guarantee would eliminate giving tenders to developers without capacity.

In response to the sentiments raised, the City Valuer and Estates Officer explained that the performance guarantee had been included in the contract. He advised that the recommendation of the report would be amended before being submitted to full Council of 4th May, 2022, including the specific intrinsic value, time frame of the project and the performance guarantee.

It was therefore:-

RESOLVED TO RECOMMEND:

That a report be submitted to Council (4th May, 2022) including the intrinsic value, time frame and performance guarantee.

N.B. The Acting Director of Town Planning has since submitted the following report on the required additional information.

EVALUATION REPORT ON THE EXPRESSION OF INTEREST (EOI) FOR THE DEVELOPMENT OF RESIDENTIAL FLATS ON STAND 2977 EMGANWINI MEASURING 1,6434 HACTARES IN EXTENT

The Finance and Development Committee in its meeting held on 26th April, 2022 had considered the above report on the Expression of Interest for the development of residential flats on stand 2977 Emganwini, 1.6434 hectares in extent. The Committee then noted that some key information was missing in the report to assist in incoming up with an informed decision.

sThe missing information on the report was the omission of the performance bond, development period and how Council share of money would be calculated. The Committee had resolved that such information must be included when the report goes to the full Council meeting, hence this report.

1.1 Performance Bond

The developer shall obtain a performance bond which shall be;

- a) Agreed with the Director of Engineering Services
- b) Issued by a reputable commercial bank and shall be 10% of the total value of works.
- c) Denominated in United States dollars.
- d) Valid till the end of the defects liability period.

1.2 Development Period

The development shall be completed within twenty-four months of the last signature of the service agreement.

1.3 Determination of the Council's Share of the Intrinsic Land Value

As soon as the project is commissioned and each unit of flat is sold, the developer shall;

- a) Calculate the intrinsic land value for each unit at a rate of 10% of the selling price of each unit.
- b) Remit to Council the share of the intrinsic land value in the currency in which the selling price is received.
- c) Deduct and remit first the intrinsic land value to Council from the selling price of each unit.

It was:-

RESOLVED TO RECOMMEND:

- a) That Mambo Incorporated Private Limited be awarded Stand 2977 Emganwini for the development of residential flats.
- b) That Mambo Incorporated Private Limited would be expected to fully develop the flats with own funds and recoups their money from the proceeds of the sale of the residential flats.
- c) That the flats would not be sold to the developer but after completion of construction of the flats they would be sold to beneficiaries with Council getting its share of the cost of the intrinsic value of the land and the developer recouping the costs of construction of flats and internal servicing from proceeds of the sale of the flats.
- d) That the work to be done by the developer involves the following: -
 - i. Internal water reticulation
 - ii. Internal sewer reticulation
 - iii. Internal roads infrastructure

- iv. Internal public lighting
- v. Construction of residential flats
- e) That the developer shall obtain a performance bond which shall be;
 - i. Agreed with the Director of Engineering Services
 - ii. Issued by a reputable financial institution/bank and shall be 10% of the total value of works.
 - iii. Denominated in United States dollars.
 - iv. Valid till the end of the defects liability period.
- f) That the developer as soon as the project is commissioned and each unit of flat is sold, shall;
 - i. Calculate the intrinsic land value for each unit at a rate of 10.0% of the selling price of each unit.
 - ii. Remit to Council the share of the intrinsic land value in the currency in which the selling price is received.
 - iii. Deduct and remit first the intrinsic land value to Council from the selling price of each unit.

(21) **MINUTES OF THE SUB-COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT : MEETING HELD ON THE 14TH APRIL, 2022.**



The attached minutes of the Sub-Committee on Allocation of Stands and Premises for Development were submitted for consideration.

It was -

RESOLVED TO RECOMMEND:

That the minutes of the Sub-Committee on Allocation of Stands and Premises for Development be received and the various recommendations contained therein be adopted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE