



CITY OF BULAWAYO

MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT THE THREE THOUSAND TWO HUNDRED AND NINETY FOURTH MEETING OF THE CITY COUNCIL WILL BE HELD ON WEDNESDAY 3RD AUGUST, 2016 AT 4.30 P.M. IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS TO
***** CONSIDER THE ITEMS SET OUT IN THE ATTACHED AGENDA AND TO TAKE SUCH ACTION AS MAY BE DEEMED ADVISABLE.**

29th July, 2016

S.ZHOU
CHAMBER SECRETARY

CITY OF BULAWAYO

**MEETING OF THE CITY COUNCIL:
WEDNESDAY, 3RD AUGUST, 2016 AT 4.30 P.M.**

AGENDA

- (1) **CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING HELD ON THE 12TH JULY, 2016**
*** Attached ANNEXURE 'A' Pages A to T
- (2) **REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 19TH JULY, 2016**
*** Attached ANNEXURE 'B' Pages 1 to 32
- (3) **REPORT OF THE ENVIRONMENTAL MANAGEMENT AND ENGINEERING SERVICES COMMITTEE: MEETING HELD ON THE 18TH JULY, 2016**
*** Attached ANNEXURE 'C' Pages 33 to 49
- (4) **REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 25TH JULY, 2016**
*** Attached ANNEXURE 'D' Pages 50 to 78
- (5) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON THE 26TH JULY, 2016**
*** Attached ANNEXURE 'E' Pages 79 to 113
- (6) **EXTRACTS FROM THE MINUTES OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 18TH JULY, 2016**
*** Attached ANNEXURE 'F' Pages 114 to 116
- (7) **APPLICATIONS FOR LEAVE OF ABSENCE**

The following applications for leave of absence have been received.

Deputy Mayor (Councillor G. Banda):	:26th July, 2016
Councillor M. Ncube	: 25th to 26th July, 2016
“ S. Musonda	: 26th July, 2016
“ E. Ncube	: 26th July, 2016
“ T. Ncube	:25th July, 2016

ANNEXURE 'A'

CITY OF BULAWAYO

A

MINUTES:
NO. 3293

2016

MINUTES OF THE THREE THOUSAND TWO HUNDRED AND NINETY THIRD MEETING OF THE BULAWAYO CITY COUNCIL HELD IN THE COUNCIL CHAMBER, MUNICIPAL BUILDINGS ON WEDNESDAY, 12TH JULY, 2016 AT 4.30 P.M.

PRESENT:

His Worship the Mayor (Councillor M.K. Moyo)
Councillor G. Banda (Deputy Mayor)
Councillor S. Chigora
“ M.V. Chunga
“ R.D. Jele
“ S. Khumalo
“ M. Lubimbi
“ G. Mangena
“ G. Masuku
“ S. Mataka-Moyo
“ R. Matengu
“ L. Mlilo
“ P. Moyo
“ T. Moyo
“ S. Musonda
“ E. Ncube
“ M. Ncube
“ T. Ncube
“ C. Ndhlovu
“ T. Ngwenya
“ E. Rafomoyo
“ N. Sibanda
“ J. Sithole
“ L. Siziba
“ C. Zana

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Manager

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(1) **MINUTES:**

RESOLVED:

That the minutes of the ordinary Council meeting held on the 1st June, 2016 be taken as read and signed.

(2) **REPORT OF THE HEALTH, HOUSING AND EDUCATION COMMITTEE : MEETING HELD ON THE 8TH MARCH, 2016.**

RESOLVED:

That the report of the Health, Housing and Education Committee together with the reports on:-

Annual Report of the Director of Health Services for year ended 31st December 2015.

as submitted be received and the various recommendations contained therein be adopted with the exception of the undermentioned items which be dealt with as follows:-

a) **Cleansing Services Item 2**

Referring to Dog Control – Sub item (f), Councillor S. Chigora was concerned that the problem of stray animals was still an issue throughout the residential areas despite recent efforts by Council to control the situation by shooting stray dogs.

In his ward (4) cattle were still roaming the streets. Concerted effort was required to ensure elimination of stray animals and restoration of order throughout the city.

He was supported by Councillor C. Zana.

The Mayor (Councillor M.K. Moyo) advised that Phase II of the tie-up exercise was set to resume in September 2016.

On that understanding it was –

RESOLVED:

That the recommendation of the Health, Housing and Education Committee be adopted.

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b) Exhaustion of Burial Space At West Park Cemetery – Item 6

Councillor M. Ncube was concerned that burial options were currently limited to Luveve Cemetery, now that West Park was closed. He questioned Government's delay in the gazetting of the new cemetery sites. As a result residents had been seriously inconvenienced and they were very unhappy at the way this issue was being handled. Tensions and murmurs of discontent were evident at virtually all burials taking place at Luveve. Mourners were now forced to travel long distances across town to bury their loved ones beyond Luveve.

In view of these developments, Council must now explore other options to diffuse tensions and alleviate the suffering. His view was that Council should proceed and open up new cemeteries and authorise burials at these sites pending eventual gazetting.

Councillor T. Ncube and M. Chunga concurred pointing out that this was now a crisis situation and Council should take urgent steps to address the emergency.

Councillor S. Khumalo confirmed that the issue of new burial sites had been under consideration for a very long time. Efforts were still under way to persuade government to speed up the required gazetting and it was hoped that a breakthrough was imminent in this regard. Accordingly he appealed for patience.

On that note it was –

RESOLVED:

That the recommendation of the Health, Housing and Education Committee be adopted with concern.

(3) REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE: MEETING HELD ON THE 21ST JUNE, 2016.

RESOLVED:

That the report of the Town Lands and Planning Committee as submitted be received and the various recommendations contained therein be adopted with the exception of the under mentioned items which be dealt with as follows:-

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(a) **Application For Relocation of Tshaka Pre School Stand 2585 Makokoba to a site opposite St Columbus Secondary School: Trek Petroleum and Ajay Properties (Pvt) Ltd: Sam Ncube** Item (19)

On recommendations of this item Councillor N Ncube called for fair and objective analysis of issues and for timeous implementation of council resolutions. Referring to comments attributed to him during discussion at Town Land and Planning, the Deputy Mayor Councillor G Banda raised concern on the occurracy of Minting saying he did not say that the Trek application was submitted in 2012 as he was not even a Councillor then.

Councillor J Sithole also felt that the previous resolution on this very item had not been properly captured resulting in implementation problems. In his view the same problem seemed to have recurred this time around. He felt that the aspect relating to further negotiation with the applicant and thereafter submission to Council, should not apply as it had never been raised during the debate on the matter.

Councillor R Jele concurred emphasizing the fact that the issue of thereafter further negotiating with Trek was not part of the debate and should therefore be struck off.

Councillor T. Ncube in his capacity as Chairman of the Town Lands and Planning Committee acknowledged the errors as pointed out in the report, and apologised for any omissions and misrepresentations. This would be addressed in future reports.

On that note it was-

RESOLVED:

That recommendation of the Town Lands and Planning Committee be varied by omission of the aspect relating to the need for further negotiation with applicant (Trek Petroleum)

- (1) "That Council's previous decision (2nd March, 2016) relating to the abovementioned matter be re-affirmed i.e.:- " the application by Trek Petroleum for relocation of Tshaka pre-School, Stand 2585 Makokoba to a site opposite St Columbus Secondary be acceded to for reasons given in the report.

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(2) That Audit Section (Town Clerk's Department) carries out an investigation on reasons why Council's decision (2nd March, 2016) on this matter was not implemented on time by Management (delays), this assignment / exercise to be completed within a period of two weeks and if necessary a special Audit Committee meeting be convened to look into this matter.

NB: Council's previous decision (2nd March, 2016) as per signed minutes reads as follows:-

“That the application by Trek Petroleum for relocation of Tshaka pre-school, stand 2585 Makokoba to a site opposite St Columbus Secondary be acceded to for reasons given in the report and authority be granted to relevant departments to negotiate with the applicant and thereafter a report be submitted to Council in the usual manner”

(b) **Processing Of Applications For Residential Land Development In Light Of Ministerial Local Authority Circular No. 5 Addendum On Unsolicited Bids : Town Lands And Planning Committee Meeting Held On 21 June, 2016.**

Councillor M. Ncube recalled that an item on processing of applications for residential land development had been considered by the Town Lands and Planning Committee on 21st June 2016 which made a recommendation to Council.

He was therefore concerned that this item had not been included in the Committee's report and sought clarification accordingly.

The recommendations included investigations by the Audit Committee on delays etc in implementing Council decisions on this issue.

Councillor R.D. Jele concurred saying that this report/item should be submitted as soon as possible including the Audit Report to Council for consideration.

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Councillor C. Ndhlovu was also concerned about this matter as there were reports that in the last two weeks, land had been allocated for housing development just outside Bulawayo. In view of this, the Council should implement its decisions as soon as possible.

The Audit report should also be submitted on time in order to avoid further delays.

At this stage the Chairman of the Town Lands and Planning Committee apologized for the error-exclusion of the item from the Committee's report to Council and confirmed that it would be submitted as appropriate.

Councillor S. Chigora pointed out that this was a serious/sensitive issue which should be dealt with in terms of existing procedure ie. re-submission to the Committee and then Council for consideration.

It was accordingly –

RESOLVED:

That the abovementioned matter be re-submitted to the next meeting of Town Lands and Planning Committee and Council for consideration in the usual manner.

(4) REPORT OF THE GENERAL PURPOSES COMMITTEE: MEETING HELD ON THE 27TH JUNE 2016.

RESOLVED:

That the recommendation of the General Purposes Committee together with reports on:-

- (a) Acting appointments in Excess of six months Town Clerk's and Chamber Secretary's departments;**
- (b) Authorised Actual Establishment Comparison Summary Sheet at 31st May 2016**
- (c) General Staff loss and Injury on duty for month of May 2016**
- (d) Application for unpaid leave: Mrs Thembelihle E Ndiweni SR 10580- Personal Assistant to the Financial Department**

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- (e) Application for unpaid leave: Mr John Hadebe (SR.No 28546) Health Services Department
- (f) Authority to incur expenditure. Sitting of the Local Government Board Second interviews for the recruitment of Town Clerk City of Bulawayo (\$620)
- (g) Post entry study scheme: Mr Bothwell Nhlalo Sibanda SR No 31095: Town Planning Technician B.Tech Degree in Town and Regional Planning: University Of Johannesburg, South Africa

as submitted be received and the various recommendations contained therein be adopted with the exception of the under mentioned item which be dealt with as follows:-

- (a) **Update on Furniture and Equipments handed over to Council by Government after the AU sports Council region 5 games (AUSC Reg 5 games) December 2014 and subsequent request by Government to take furniture and office equipment to Harare Item 42**

In supporting of recommendation of the General Purposes Committee, Councillor C Zana expressed deep concern and dismay about this issue as apparently Bulawayo could not benefit in terms of the equipment used during the AUSC Region 5 Games.

The systematic stripping of assets meant to be a Bulawayo legacy from the AU games was not fair.

Other Councillors shared the some sentiments

Thereafter it was:-

RESOLVED:

That the recommendation of the General Purposes Committee be adopted with concern.

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(5) **APPLICATIONS FOR LEAVE OF ABSENCE.**

RESOLVED:

That the following applications for leave of absence be approved/confirmed as appropriate

Councillor	M.V. Chunga	:	28 th June to 1 st of July 2016 inclusive.
“	M. Dube	:	12 th July, 2016
“	C. Moyo	:	12 th July, 2016
“	P. Moyo	:	1 st to 10 th August 2016 inclusive.
“	T. Ngwenya	:	13 th July, 2016
“	L. Siziba	:	13 th July, 2016

RESOLVED THAT COUNCIL DO NOW SIT IN COMMITTEE
COUNCIL IN COMMITTEE

(6) **REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE: MEETING HELD ON 28TH JUNE, 2016.**

RESOLVED:

That the report of the Finance and Development Committee as submitted is received and the various recommendations contained therein be adopted with exception of the undermentioned item which be dealt with as follows:-

(a) **Minutes of the Sub-Committee on Allocation of Stands and Premises for Development (22nd June, 2016) - Item 25**

Councillor S Musonda referred to sub item 16 of this item (Application for Additional Activities Aisleby Farm by Ward 2 residents) and requested that the matter be referred to Council in Committee for clarification on certain aspects of the item.

For transparency there was need for clarity on the identity and residential details of the applicant who was said to be applying on behalf of the ward 2 residents.

Councillor S Khumalo also questioned the inclusion of second hand clothing in a farm environment. Was this in terms of Municipal by-laws?

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It was however pointed out that this was not a new application. The applicant was allocated some time back and was only seeking a variation on the items to be sold from the premises.

Councillor J Sithole observed that this was a former beer garden which had been leased out for the establishment of a fruit and vegetable wholesale. He saw nothing wrong with inclusion of second hand clothing as the current economy in the country called to innovation and diversification. He pointed out that Council had also done the same with respect to some of its own beer gardens which had been handed over by the Bulawayo Municipal Commercial Undertaking.

After further debate it was:-

RESOLVED:

That the recommendation of the Finance and Development Committee be adopted.

Unsolicited Bids item 2

In the ensuing discussion on this item the prevailing view was that whilst the ministerial directive as contained in the quoted letter should be received and noted, its application should naturally, not be in retrospect. Previously concluded agreements and/ or partnerships should therefore not be affected by this new position as these had legitimately been dispensed with. Councillor S Chigora said that Councils resolution should be clear in this respect.

Councillor T Ncube was concerned about the tone of the report of the Finance and Development Committee particularly on those aspects relating to the shelving of certain developmental initiatives. In his view the sentiments expressed were based on misinformation as the ministerial directive did not insist on revisiting matters that had already been concluded and agreed upon as per standing Council resolutions. Management should therefore ensure that all work in progress was pushed to its logical conclusion as appropriate.

The ministerial directive should however be complied with regard to further applications.

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After further debate it was:-

RESOLVED:

That the recommendation of the Finance and Development Committee be adopted on the clear understanding that the ministerial directive will not be applied in retrospect.

(7) MINUTES OF THE AUDIT COMMITTEE: SPECIAL MEETING HELD ON THE 8TH JUNE, 2016 RELATING TO 2011 AUDITED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER, 2011 AND THE TOWN CLERK'S RESPONSE THERETO (AGENDA PART II)

*** The attached minutes of the Special Audit Committee meeting held on 8th January, 2016 were submitted for Council's consideration in terms of section 307 (3) of the Urban Councils Act chapter 29: 15 (Amended)

It was

RESOLVED.

That the 2011 audited accounts for the year ended 31st December, 2011 and the Town Clerk's response as submitted be received and the various recommendations contained therein be adopted i.e:-

- (1) That Council adopts the Audited accounts for the year ended 31 December 2011.
- (2) That the 2013 and 2014 account be produced concurrently.
- (3) That the accounts for the years 2012 to 2015 be produced on time.

(8) INVITATION TO ATTEND NATIONAL HOUSING CONFERENCE AND EXPO: RAINBOW TOWERS – HARARE ON 12TH TO 15TH JULY, 2016 : ACTING TOWN CLERK : MRS S. ZHOU

The Acting Town Clerk reported (6th July, 2016) the following email (dated 5th July, 2016) had been received from Cade Zvavanjanja, Organising Committee Chairperson for the abovementioned event which apparently would be hosted by the Ministry of Local Government, Public Works and National Housing and would run under the theme "Housing resources and investment mobilisation through multi-stakeholder participation for sustainable National Housing delivery."

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“The Ministry of Local Government, Public Works and National Housing, in conjunction with Greeyps (Pvt) Ltd, will be hosting a National Housing Conference from the 12th to the 15th July at ICC, Rainbow Towers, Harare Zimbabwe. We take this opportunity to extend our invitation. There are a number of opportunities for your town to participate as a delegates or exhibitors projects as a way to attract and network with financiers, investors, developers and other stakeholders in housing.

Under the National Housing delivery program, Government of Zimbabwe targets to deliver 313 368 housing units and/or serviced stands which is over and above the ZIMASSET target of 125 000 by 2018. Furthermore, on account of overstretched off-site and on-site services in existing major towns and cities, Government approved the concept of the creation and development of self-sustaining new urban settlements near these major urban centres, replete with new infrastructure services and balanced economic land use zone the principle is to obviate the creation of dormitory or satellite towns that will assist to decongest our conventional cities and towns. In this endeavour, Government has already identified readily available sites to pilot the concept, i.e. Chishawasha, Nyatsime, Knock Malloch and Umvutcha. The concept will be replicated in all the other provinces nationwide.

These goals to be achieved it needs an active involvement of all housing stakeholders or pool in resources and investment for sustainable national housing delivery. This conference provides a platform for this kind of engagement.

Please find attached brochure and tentative program for your consideration. Based on the information attached, please let us know how you would like to participate.

We look forward to your usual support.”

Registration would be \$320 per delegate and this excluded accommodation which costs \$120 per night at the ICC Rainbow Towers, Harare.

Cost estimates were therefore –

Registration (normal)	-	\$320
Travel	-	200
Accommodation - 120 x 4 nights	-	480
Incidental allowances – 10 x 4	-	<u>40</u>
		<u>1 040</u>

According to the programme (tentative) the conference would look at (among other issues)

- Overview of the Housing Sector in Zimbabwe
- Financing and Structuring Models for Housing Projects
- Housing Projects

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- Housing Projects Regulatory Framework

The guest of honour would be the President of Zimbabwe -His Excellency R.G. Mugabe.

*** Relevant papers attached.

RESOLVED:

That authority be granted for the Acting Town Clerk (Mrs S. Zhou) to attend the abovementioned event and Council meets the relevant costs as detailed in the report above.

(9) **APPLICATION TO CONDUCT AN ACADEMIC RESEARCH IN BULAWAYO CITY COUNCIL: STUDENTS FROM INSTITUTE OF PEOPLE MANAGEMENT OF ZIMBABWE, BULAWAYO POLYTECHNIC AND INSTITUTE OF DEVELOPMENT STUDIES (IDS) - NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY (NUST).**

The Acting Town Clerk reported (12th July, 2016) that the following requests have been received from various students wishing to carry out research in Council premises:-

1. Vivian Phiri 27th July, 2016
2. Nhlanhla Moyo, 29th July, 2016
3. Concern Nyoni, 4th July, 2016

1. **Vivian Phiri - Institute of People Management of Zimbabwe (IPMZ)**

“I am Vivian Phiri, kindly request for a permission to carry out a research in your organisation. I am a student at Institute of People Management of Zimbabwe (IPMZ), doing a Higher Diploma in Personnel Management.

I am currently based at Cowdray Park Housing Office.”

2. **Nhlanhla Moyo - Bulawayo Polytechnic**

“I am lady aged 34 years, pursuing studies in the field of Environmental Health. I currently finished a year full-time course of Higher National Diploma in Environmental Health in Bulawayo at Polytechnic College and I am hereby seeking permission to carry out a research project in the vicinity of the Council where I am currently doing my internship.

My proposed title of the research is: **AN INVESTIGATION INTO THE SOURCES AND CAUSES OF SEWAGE CHOKES AND OVERFLOWS AND THEIR EFFECTS IN THE WESTERN SUBURBS IN BULAWAYO.**

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The objectives of my research are:

- ❖ To establish /identify all sites affected
- ❖ To determine the sources unique to each identified site
- ❖ To determine how each source relates to the sewer network

- ❖ To establish /identify the causes per each site in relation to network age, operational challenges, vandalism, poor designs and lack of maintenance

Whereas my research questions are:

- ❖ How do the sewer odours affect the communities close to the bursts?
- ❖ What type of waste goes into the sewer system?
- ❖ Of material were used in the construction of the sewer system and its life span
- ❖ What causes sewage overflows and how is the environment and public health affected by the overflows?
- ❖ What strategies/plans are in place to rectify the problem of sewage overflows?

Justification of the study

Raw sewage imposes organic loading on streams, water pollution as well as air pollution. In a developing country like Zimbabwe sewage from the most communities is discharged directly to the environment and streams without treatment. The result is the accumulation of sludge and development of offensive odours with unsightly conditions. Odours are one of the most serious environmental concerns to the public.

Discharge of contaminates to the environment is receiving close scrutiny by the public health and regulatory agencies. Treatment of sewage before disposal has therefore become a significant challenge. Such treatment helps to reduce air pollution problems and create a good and healthy environment.

This research investigation is aimed at characterising the domestic obtained from the Western suburbs of Bulawayo in order to assess the degree of its pollution potentials and recommend appropriate ways to alleviate the challenge.

I hope my application will be taken into consideration.”

3. **Concern Nyoni, - Institute of Development Studies (IDS), National University of Science & Technology (NUST)**

“I do hereby request to carry out a field research at one of your departments, the Fire and Ambulance Services. My name is Concern Nyoni; I am pursuing a Master of Science Degree in Disaster Management programme at the Institute of Development Studies, National University of Zimbabwe.

My research topic is entitled ‘*The Preparedness of the City of Bulawayo to Road Traffic Disasters*’. The purpose of the research study is to assess the preparedness of the City of Bulawayo to road traffic disasters. I do believe that the information obtained

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may be used by policy makers to improve the preparedness of the City of Bulawayo to road traffic disasters. Upon completion of the research I shall submit my findings to your institution for verification and future use in crafting policies.

I anticipate to hear from you soon.”

In the past, Council had acceded to similar requests on the understanding that the applicant would each submit a copy of this research findings including the Executive Summary. Council was to be indemnified against any accident/injury which might occur during this period.

RESOLVED:

That the abovementioned Students (3) be authorized to carry out academic research Council premises as reported subject to the usual conditions viz

- That the applicant each submit copy of their research findings upon completion
- That Council be indemnified against any injury/mishaps that might befall the researcher during the conduct of the research.

(10) APPLICATION FOR A VENUE, TEMPORARY WATER SUPPLY AND USE OF TOILETS ON 8TH -10TH JULY, 2016 AND 22ND – 24TH JULY, 2016 BIRKENHEAD TERMINUS : TRAFFIC SAFETY COUNCIL OF ZIMBABWE

The Acting Town Clerk reported (12th July, 2016) the following letter (4th July, 2016) had been received from the Traffic Safety Council of Zimbabwe:-

“We would like to advise that we will be holding the Driver of the Year Competition on the following dates:

1. Regional Competition - 8th to 10th July, 2016 and
2. National Competition - 22nd to 24th July, 2016

This is a competition that involves close to 60 companies: and it would draw a lot of supporters and spectators. Finalists from the National Driver of the Year Competition will later compete at the International fora.

Given this backdrop, we herein request for:

1. Permission to use the Birkenhead terminus.
2. Temporary provision of water to use during the periods of competition as stated above only.
3. Provision of toilets for the same periods.

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We would like to advise that, if granted permission and water is provided, we shall get the place guarded to avoid any vandalism to the facilities. Further, we would appreciate to have toilets and water provided on site on Friday, 8th instant until Monday morning on 11th July, 2016.

Route of the Competition

This Competition is going to use a selected route that will be submitted in due course. We therefore request that once the route is identified and forwarded to your office, it be kindly given attention in the following areas:

1. Lane markings
2. Road signs
3. Traffic lights
4. Attention on potholes

Your early response in this regard would be greatly appreciated; and we look forward to continued cordial business relations.”

The cost of hiring mobile toilets within Bulawayo was \$69 per day each.

The Acting Town Clerk further submitted (6th July, 2016) comments from the Directors of Engineering and Health Services Departments as follows:-

The following additional information has now been received (6th July, 2016) from the Directors of Engineering and Health Services respectively:-

“Reference is made to a letter from the Traffic and Safety Council of Zimbabwe dated 04 July 2016 concerning the above matter.

Please be advised that the Birkenhead Terminus was leased to BUPTA Limited Company, therefore the Traffic and Safety Council of Zimbabwe should make an arrangement with BUPTA for the temporary use of the premises on the said dates. For use of toilets, the Traffic and Safety Council of Zimbabwe should hire mobile toilet from the Department of Health Services.”

- “(i) the mobile toilet shall be fully paid for before the event at \$69 per day
- (ii) water supply shall be secured before the unit can be brought on site
- (iii) applicant shall be responsible for the security of the mobile unit
- (iv) applicant shall be responsible for any damage that may occur during the event.”

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After discussion during which it was noted that the use of the Barkerhead Terminus would have to be negotiated with BUPTA as the current lease holders, it was –

RESOLVED:

That the applicants (Traffic Safety Council of Zimbabwe) be granted a 25% rebate on the use of Mobile Toilets as well as any Council facilities for the abovementioned events (8 – 10 and 22 – 24 July 2016) and they contact BUPTA for the temporary use of the premises.

(11) REQUEST FOR COUNCIL WAIVER FOR USE OF COUNCIL SPORTS FACILITIES: 18TH CUCSA ZONE VI GAMES ZIMBABWE 2016: 1ST – 6TH AUGUST 2016.

The Acting Town Clerk reported (5th July, 2016) the following letter (30th June, 2016) had been received from the Zimbabwe Tertiary Institutions Sports Union (ZTISU);

“The Zimbabwe Tertiary Institutions Sports Union (ZTISU) hereby requests for Council to grant a special waiver for the use of Sports facilities during Confederation of Universities and Colleges Sport Associations (CUCSA) games.

ZTISU, the national custodian of Tertiary Institutions sport in Zimbabwe won the bid to host the CUCSA games. A total of 10 SADC member countries’ tertiary institutions sport unions will participate in the 16th edition of these games.

We therefore humbly request for the following facilities:

1. White City Stadium
2. White City netball grounds
3. Luveve Stadium
4. City Hall
5. Khanyisile Sports centre
6. Bulawayo Athletic Club

These facilities would be used for games as from the 1st to the 6th of August 2016. ZTISU deliberately targeted the City of Kings as the host City following the legacy of the African Union (AU) Region 5 games. This event has since been recognised by the Government of Zimbabwe as a National event and support has been granted from several government departments to ensure the successful hosting of these games.

It is our hope that City fathers will assist in making this edition the most successful ever in the history of CUCSA.

For further details please contact the undersigned”

Q

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In the past Council had granted free use of its facilities only in respect of national events (e.g. Independence and Heroes Day Celebrations). However deserving applicants had been granted discounts for use of facilities- 25%, 50% or 75% depending on the nature of the event.

RESOLVED:

That the organisation (Zimbabwe CUCSA Zone VI games Zimbabwe 2016) granted a 25% rebate on the relevant charges for the use of Council facilities for the abovementioned event 1 – 6 August 2016

(12) REQUEST FOR WAIVER OF CHARGES : WHITE CITY NETBALL FACILITIES: 9TH – 10TH, 16TH – 17TH, 23RD – 24TH, 30TH – 31ST JULY, 2016 AND 6TH – 7TH AUGUST, 2016 : ZIMBABWE NETBALL ASSOCIATION.

The Acting Town Clerk reported (6th July, 2016) that the following letter (30th June, 2016) had been received from the Zimbabwe Netball Association :-

“Zimbabwe Netball Association Bulawayo Province is hereby requesting Bulawayo City Council to waive charges on the usage of Netball White City facilities. Currently all participants are paying USD10 (ten dollars) per hour.

We are therefore asking that our Youth Provincial team being our girls representing Bulawayo should not to pay for the usage of the grounds.

They are currently training on Saturdays from 9 a.m. to 3 p.m. and on Sundays from 9 a.m. to 1 p.m. in preparation of the National Youth Games 2016 to be held in Chinhoyi from the 13th to the 23rd of August, 2016. White City is central for the girls hence cutting on transport costs.

We hope that our request will get urgent and favourable response.”

In the past Council ha granted free use of its facilities only in respect of national events e.g. Independence and Heroes Day Celebrations .

However some applicants had been granted discounts (25%, 50% or 75%) depending on the nature of the event.

RESOLVED:

That the organisation (Zimbabwe Netball Association) be granted a 25% rebate for the use of the White City Netball Facilities on the requested dates.

R

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(13) **PROPOSAL BY MR. PETER LOBEL TO PARTNER WITH COUNCIL IN THE PROCUREMENT OF A USED WATER CARRIER.**

The Acting Town Clerk reported (6th July, 2016) that the Council (04/05/2016) had resolved that its previous decision on this matter be reviewed and amended and that Council pays the required amount of \$22 550 upon delivery of the water carrier in Walvis Bay, Namibia plus costs (\$8 800) for collecting the vehicle, etc.

Mr Lobel had accordingly been apprised of the Council decision and had since written back as follows;

“I am in receipt of your email. Thank you very much.

I apologise for the misunderstanding on the delivery charge. There is only so much time that I can hold these deals for and as I explained to Mr. Peterson we have to move fast. I gave him a fair bit of time to reply to the offer which expired and the truck went to another municipality. After seeing that you are having to pay an additional \$8 800 for the collection, it seems unreasonable so I have got a quote to have the truck put on a transporter the additional cost will only be \$2 800 – saving Council \$6 000. It will be delivered to Harare.

With respect to the payment, can I suggest you make payment as soon as the UK bill of lading confirming its departure from the UK port is produced. Please let me know if this works.

The last part of the issue at hand is how to get the Reserve Bank to allow your bank to send payment to the UK. Do you have any ideas how we can achieve this? We are now at the mercy of these bankers. If the truck arrives in Walvis Bay and you payment is not received, the vendor will not release the vehicle. We do not want to have this problem.”

At the moment, the Brigade did not have a single water carrier as the one it had was destroyed in road traffic accident. Some areas of the city did not have functioning water hydrants and the water carrier acted as a back-up to fire tenders which had a limited capacity for water. In view of this update from Mr. Lobel, Council may want to reconsider its last decision on this matter.

The matter was considered with the hind sight of what transpired in the past when Council lost through a bogus supplier, Councillors were generally of the view that payment in this respect should only effected upon delivery of the equipment concerned as promised to Harare/Walvis Bay, Namibia.

Council
12.7.2016

Accordingly it was –

RESOLVED:

That Council's previous decision (4th May, 2016) on this matter be reaffirmed and Council accepts the Partnership proposal with Mr. Peter Lobel in the procurement of a used water carrier on the understanding that relevant costs (\$22 500) plus delivery expenses) would only be paid when the vehicle was delivered to Walvis Bay, Namibia or Harare.

(14) REQUEST FROM THE ZIMBABWE NATIONAL LIBERATION WAR VETERANS ASSOCIATION FOR EXCAVATION OF GRAVES AND LEVELLING OF BURIAL SPACE AT BULAWAYO PROVINCIAL HEROES ACRE AT NO COST.

The Director of Engineering Services reported (11th July, 2016) that:-

The above association was requesting for help in the form of Excavator to help us in digging the graves at the Bulawayo Provincial Heroes Acre. The members of the association are finding it difficult to dig the graves as it was a hilly place was at times failing to bury Comrades in time because of length of time spent digging the grave.

i) Excavation of graves

A request had been received from the Zimbabwe National Liberation War Veterans Association W01/90 for Council to carry out excavation of graves at the Bulawayo Provincial Heroes Acre. The association reckons it is difficult to dig the graves by hand as it is a hilly place and this delays burial. The Association is therefore requesting Council to provide an excavator to dig graves at no cost to the Association. It proposed that 10 graves will be excavated each time the machine is requested.

The cost to be incurred by Council for ten graves was as follows:

Hire of low bed	\$600.00
Excavator minimum 5 hours at \$117.60/hr	\$588.00
SPO 5 hour at \$7.80/hr	\$ 39.00
Assistant 5 hour at \$2.74/hr	\$ 13.70
Vannette 32km at \$ 0.36/km	\$ 11.52
Total	<u>\$1 252.22</u>

Council
12.7.2016

ii) Levelling of burial space

The association had indicated that the only space remaining at the site could only accommodate one grave. To provide more burial space to accommodate future graves there was need to level off the adjacent ground (approximately 100* 100m) and this has to be carried out as soon as possible.

Council is requested to carry out the exercise at no cost to the Association. The cost to be incurred by Council was as follows:

Hire of low bed 2 hours at \$450/hr	\$ 900.00
Bulldozer 9 hours at \$130 /hr	\$1 170 00
SPO 9 hour at \$7.80/hr	\$ 70.2
Assistant 9 hours at \$2.74/hr	\$ 24.66
Vannette 48km at \$0.36/km	\$ 17.28
Total	\$2 182.14

NB: The next expansion of the burial space would be carried out after 5 years.

Availability of plant

Given that excavations would be requested once a year and levelling of burial space

being done once in five years, with this frequency the plant can be made available for work.

The matter was considered and the view was that Council could not afford to offer its services for free as it was also financially over burdened.

In view of this it was –

RESOLVED:

That the request by the ZNLWVA for free use of Council grave digging equipment be not acceded to in view of financial constraints. Instead the equipment be availed subject to cost recovery as detailed above.

ANNEXURE 'B'

**REPORT OF THE TOWN LANDS AND PLANNING COMMITTEE:
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON FRIDAY, 19TH JULY , 2016 AT 2.30 P.M.**

PRESENT:

Councillor	T.	Ncube (Chairman)
	“	C. Moyo (Deputy Chairman)
	“	G. Banda (Deputy Mayor)
	“	S. Chigora
	“	M. Dube
	“	S. Khumalo
	“	R.D. Jele
	“	M. Lubimbi
	“	G. Masuku
	“	R. Matengu
	“	C. Mlalazi
	“	E. Ncube
	“	M. Ncube
	“	E. Rafomoyo
	“	L. Siziba

ALSO:

**The Acting Town Clerk
The Acting Deputy Director of Engineering Services (Town Planning)
The Acting Director of Housing and Community Services**

ON LEAVE:

Councillor	N.	Hlabani
	“	P. Moyo

(1) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LODGING HOUSE ON LOT 3 OF STAND 175 MATSHEUMHLOPE (26 OLD ESIGODINI ROAD MATSHEUMHLOPE) ANTHONY M. MPOFU : AREA 17355 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that the Town Lands and Planning Committee (21st June, 2016) considered the application by Anthony M. Mpofo for a development permit to establish a lodging house on Lot 3 of Stand 175 Matsheumhlope and resolved that a site visit be undertaken in view of the concerns raised by Councillors at the meeting – copy of the relevant minutes was attached.



In view of this, arrangements had accordingly been made for such a visit on Tuesday 19th July, 2016 commencing at 3.00 p.m.

Members of the Town Lands and Planning Committee undertook the site visit to Lot 3 of Stand 175 Matsheumhlope. They toured the area and were shown the site where the proposed Lodging House would be established. Councillors who had toured the area therefore felt that the premises were suitable for a Lodging House.

It was accordingly :-

RESOLVED TO RECOMMEND:

That the application from Anthony M. Mpofo for a development permit to establish a Lodging House on Lot 3 of Stand 175 Matsheumhlope be acceded to subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(2) **PROCESSING OF APPLICATIONS FOR RESIDENTIAL LAND DEVELOPMENT IN LIGHT OF MINISTERIAL LOCAL AUTHORITY CIRCULAR NO. 5 ADDENDUM ON UNSOLICITATED BIDS**

The Acting Town Clerk reported (15th July, 2016) that the Town Lands and Planning Committee (21st June, 2016) considered the abovementioned matter and resolved that discussion be deferred pending investigations/a report by the Audit Section on why there had been delays by Management in concluding these deals/partnerships, resulting in them being caught up in the Ministerial circular and consideration by the Finance and Development Committee and Council of the abovementioned circular on its general application which will provide the basis for proceeding with the applications. Relevant minutes were attached.

The Chief Internal Auditor has now advised (14th July, 2016) that the Audit report had been completed but awaits submission to the Special Audit Committee meeting scheduled for 21st July, 2016 at 2.30 p.m.

Discussion ensued and Councillor E. Rafomoyo felt that Council resolutions should be implemented on time in order to avoid unnecessary delays.

Councillor R.D. Jele noted that in the previous report which was submitted to Town Lands and Planning Committee (21 June 2016) a firm recommendation was made and developers should continue with their work. Council's decision (4th March, 2015 should accordingly be re-affirmed and meanwhile the report from Audit should be submitted to Council in the usual manner .He pointed out that Council (4th March 2015) had resolved that Stelix (Pvt) Limited services the Emhlangeni Stands phase 2 in partnership with Council. However nothing had been done so far. Councillor S. Khumalo concurred saying that Council decisions should be implemented on time.

Councillor S. Chigora observed that this matter was discussed in 2015 and a Council resolution made. Was it being resubmitted because of the Ministerial Local Authority Circular Number 5 Addendum?

The Town Lands and Planning Committee (21st June 2016) had already re affirmed Council's (4th March 2015) resolution on this matter .The second recommendation was that an audit investigation be carried out regarding the implementation of Council resolutions. There should be a standard timeframe for such implementation of resolutions. There was also need to speed up the process and allocate stands to residents on the housing waiting list. The matter regarding Hawkflight had been referred to the Finance and Development Committee .and yet there were no financial implications on this issue .In his view, the Ministerial circular should not affect projects which had already been approved by Council.

The Deputy Mayor (Councillor G.Banda) was concerned about the submission of the matter to the Finance and Development Committee when it had no financial implications. The Town Lands and Planning Committee had deliberated on the issue and made recommendations to Council, which should now be implemented.

The Town Lands and Planning Committee had also resolved that a detailed report be re-submitted with full information on land developers.

The Deputy Chairperson (Councillor C. Moyo) also pointed out that capturing and minuting of discussions should be improved .Current I.T systems technology could be used to accurately capture minutes in order to avoid misunderstanding.

Councillors wanted housing delivery to residents as the City had a huge housing waiting list.

The Chairperson (Councillor T. Ncube) 's view was that projects which were approved before the Ministerial Local Authority Circular Number 5 Addendum was received should not be stopped. Council resolutions must be implemented on time .There was also need for a detailed report to be submitted showing the number of stands etc and other pertinent details .

In response the Acting Town Clerk advised that according to the minutes that had also been signed by the Chairperson this item was deferred; however from the submissions in Council (12th July, 2016) it was obvious that the minuting team had misunderstood the Committee. In view of this she proposed that in future resolutions/recommendations should be spelt out clearly by proposing and having the proposal acceptable to avoid the minuting making its own sense out of the discussions done during the meeting. She explained that the item had been submitted for directions in view of the ministerial directive. If the view was that these projects should go ahead then the detailed proposals would be submitted to the Committee. She further noted that Council (12th July, 2016) in considering a similar matter had resolved that the Ministry be informed of these projects so that consensus could be achieved. She cautioned against re-affirming and approving the partnerships without regard to the Audit findings on some of these matters as the Audit was meant to provide clarity and advice to Council. She confirmed that the Audit report would be considered by Council in August, 2016.

RESOLVED TO RECOMMEND:

- (1) That Council resolutions of 4th November 2015 and 4th March, 2015 be re affirmed.
- (2) That the detailed reports on the partnership proposals by each

prospective partner be submitted to the next scheduled meeting of the Town Lands and Planning Committee.

(3) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A MEAT WHOLESALE ON STAND 15009 BULAWAYO TOWNSHIP: CYPRIANO ELECTRICAL (PRIVATE) LIMITED: AREA: 3368 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 10 May 2016 for a development permit to establish a meat wholesale had been received from Cypriano Electrical (Private) Limited. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
15006 BT	Messrs Flolice (Pvt) Ltd	P O Box 6045, Morningside,Byo
15007 BT	Mr F Zwenyika	43 Percy Avenue,Hillside, Byo
15008 BT	Mr T Tanyanyiwa	C/O C227 Njube,P O Entumbane,Byo
15010 BT	Mr C Zinyika	15010, Godrich,Road, Donnington West,Byo
15011 BT	Mr MN Zhuwarara	15011 Godrich Road,Donnington West,Byo
15012 BT	Mr WP Lugube	15012 Godrich Road, Donnington West, Byo
15017 BT	Zikhahlo Investments	C/O 659 Nketa 6, P O Nkulumane, Byo
15018 BT	Mr N Tshuma	14743 Mziki Way,Selborne Park,Byo
15019 BT	KS Services (Pvt) Ltd	15019 Donnington West,Byo
15020 BT	Sirtech Investments P/L	Box 8082, Belmont,Byo
15021 BT	Shepco Industrial Supplies (Pvt) Ltd	P O Box 6045, Morningside,Byo
15022 BT	Global Plumbing (Pvt) Ltd	P O Box FM480, Famona,Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a meat wholesale on Stand 15009 Bulawayo Township be granted to Cypriano Electrical (Private) Limited subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(4) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A DUPLEX ON STAND 16765 BULAWAYO TOWNSHIP (ROMNEY PARK): LEONARD DUBE AREA: 903 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 11 May 2016 for a development permit to establish duplex had been received from Leonard Dube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the premises were vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13214 Romney Park	Mrs S Siziba	16 Raeburn Road, Romney Park, Byo
13215 Romney Park	Mr R Mzite	18 Raeburn Road, Romney Park, Byo
16754 Romney Park	Mr K Ndebele	20 Raeburn Rd, Romney Park, Byo
16755 Romney Park	Mr TR Ncube	7570/29 Tshabalala, P.O. Tshabalala, Byo
16763 Romney Park	Mr R Manyati	514 Mahatshula, P O Ascot, Byo
16764 Romney Park	Mr. L. Dube	61456 Pelandaba, P O Mpopoma, Byo
16766 Romney Park	Mr L Dube	61456 Pelandaba, P O Mpopoma, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish duplex on Stand 16765 Bulawayo Township be granted to Leonard Dube subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements including a once off payment premium of \$1000.

(5) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A CAR WASH AND TYRE SERVICES ON STAND 13853 BULAWAYO TOWNSHIP(2 JOSIAH CHINAMANO AVENUE, BELMONT):. BAMIRESI INVESTMENTS T/A DIVINE TECHNOLOGIES CAR CARE: AREA: 33834.00 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 15 April 2016 for a development permit to establish a car wash and tyre services had been received from Bamiresi Investments, T/A Divine Technologies Car Care. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the operations of a car wash had begun without Council authority therefore the applicant should pay a regularisation fee of USD\$200.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
3010C B.T 3009 B.T	Bon Accord Buildings P/L Textile Mills Holdings (1947) Ltd	20 Birkenhead Rd, Belmont East, Byo 1 Josiah Chinamano, Belmont, Byo
3015A B.T 1344 B.T	Linthurst Investments P/L Leiber & Sher	P O Box 1064, Byo 21A Connaught Ave, Btn Fort St

1346 B.T	Maphango Family Trust	&H/Chitepo, Byo C/O F Maphango, 151 H. Chitepo St, Byo
13556 B.T	Ajay Prop (Pvt) Ltd	P.O.Box 3252, Byo
13933 B.T	Total Zimbabwe (Pvt) Ltd	T/A Total 15th Ave, 1 Magazine Road, Steeldale, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a car wash and tyre services on Stand 13853 Bulawayo Township be granted to Bamiresi Investments, T/A Divine Technologies Car Care subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements including a regularisation fee of \$200.

(6) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESTAURANT/INDUSTRIAL CANTEEN ON STAND 13853 BULAWAYO TOWNSHIP(2 JOSIAH CHINAMANO AVENUE, BELMONT):. BAMIRESI INVESTMENTS T/A DIVINE DELIGHTS: AREA: 33834.00 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 15 April 2016 for a development permit to establish a restaurant/industrial canteen had been received from Bamiresi Investments, T/A Divine Delights. The application had been advertised and adjacent property owners notified. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the operations of a restaurant/industrial canteen had begun without Council authority therefore the applicant should pay a regularisation fee of USD\$200.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
3010C B.T 3009 B.T	Bon Accord Buildings P/L Textile Mills Holdings (1947) Ltd	20 Birkenhead Rd, Belmont East, Byo 1 Josiah Chinamano, Belmont, Byo
3015A B.T 1344 B.T	Linthurst Investments P/L Leiber & Sher	P O Box 1064, Byo 21A Connaught Ave, Btn Fort St &H/Chitepo, Byo
1346 B.T	Maphango Family Trust	C/O F Maphango, 151 H. Chitepo St, Byo
13556 B.T 13933 B.T	Ajay Prop (Pvt) Ltd Total Zimbabwe (Pvt) Ltd	P.O.Box 3252, Byo T/A Total 15th Ave, 1 Magazine Road, Steeldale, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a restaurant/industrial canteen on Stand 13853 Bulawayo Township be granted to Bamiresi Investments, T/A Divine Delights subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements, including payment of a monthly levy of US\$30. Such levy to be subject to review at Council's pleasure.

(7) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A BUTCHERY ON STAND 8647 LUEVEVE TOWNSHIP (SERVICE BAYS 5 & 6 LUEVEVE 5, SHOPPING CENTRE): MEMBER FOODS: AREA: 90 SQUARE METRES**

The Acting Town Clerk reported (15th July, 2016) that an application dated 16 May 2016 for a development permit to establish a lodging house had been received from Member Foods. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the butchery was not yet operating.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
8593 Luveve	Club 50 Women's Asso.	5956 Luveve, P O Luveve, Bulawayo
8158 Luveve	Mr. P.S. Mpofo	8158 Luveve, P.O. Luveve, Bulawayo
6132 Luveve	Mr S. Moyo	6132 Luveve, P.O. Luveve, Bulawayo
5941 Luveve	Mr. P. Nyathi	5941 Luveve, P.O. Luveve, Bulawayo
5942 Luveve	Mr. N. Kaseke	5942 Luveve, P.O. Luveve, Bulawayo
5974 Luveve	Mr. D.N. Ndlovu	5974 Luveve, P.O. Luveve, Bulawayo
6085 Luveve	Mr. B. Makayiri	6085 Luveve, P.O. Luveve, Bulawayo
6084 Luveve	Mr. P. Mahachi	6084 Luveve, P.O. Luveve, Bulawayo
8157 Luveve	Mr F. Maplanka	8157 Luveve, P.O. Luveve, Bulawayo
6082 Luveve	Mr. V & J.Ndlovu	6082 Luveve, P.O. Luveve, Bulawayo
6081 Luveve	Ms. L. Ndlovu	6081 Luveve, P.O. Luveve, Bulawayo
5887 Luveve	Mr. M.M. Dube	5887 Luveve, P.O. Luveve, Bulawayo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a butchery on Stand 8647 Luveve Township be granted to Member Foods subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(8) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A LODGING HOUSE ON THE REMAINDER OF STAND 709 BULAWAYO TOWNSHIP AND SUBDIVISION A OF STAND 709 BULAWAYO TOWNSHIP (70 & 70A SAMUEL PARIRENYATWA STREET, CITY CENTRE): RAINBOW TOURISM GROUP T/A BULAWAYO RAINBOW HOTEL: AREA: 1388 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 21 April 2016 for a development permit to establish a lodging house had been received from Rainbow Tourism Group T/A Bulawayo Rainbow Hotel. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the premises were not occupied.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
645 B.T	Allsome Investments P/L	3-6th Avenue/67 J Tongogara Street, Byo
646 B.T	A C E DE Souza Properties P/L	P O Box 1423, Byo
647 B.T	Bekery Place (Pvt) Ltd	71 Josiah Tongogara Street, Byo
708 B.T	Mr CC Takavengwa & Mr TT Takavengwa	C/O Flat 2 Melbourne Flats, 72 S Parirenyatwa St, Byo
710 B.T	Mr&Mrs YA&MMA Gaibie	Higher Learning Centre, 68 Samuel Parirenyatwa St, Cnr 6th Avenue, Byo
	Eveline High School	The Head, Eveline High School, Leopold Takawira, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a lodging house on The Remainder Of Stand 709 Bulawayo Township and Subdivision A Of Stand 709 Bulawayo Township be granted to Rainbow Tourism Group, T/A Bulawayo Rainbow Hotel subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(9) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A NURSERY SCHOOL ON THE REMAINDER OF LOT 7 OF STAND 163M OF MATSHEUMHLOPE (110 EDENFIELD ROAD, MATSHEUMHLOPE): CANDICE STAAL: AREA: 4046 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 25 February 2016 for a development permit to establish a nursery school had been received from Candice Staal. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property was being used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
-Lot 3 of 163a Mats Lots	Jones & Quarrie Quincy N & Logan S Charmaine	108 Edenfield Rd, Matsheuhlope, Byo
- Lot 1 of Lot 7 of 163m Mats Lots	Mr E Eeson	112 Edenfield Road, Matsheumhlope, Byo

- Lot 1 of Std 117m Mats Lots	Mr LB Sibanda	107 Edenfield Road, Matsheumhlope, Byo
-Lot 2 of Std 117m Mats Lots	Mrs G Ndlovu	109 Edenfield Road, Matsheumhlope, Byo
- Re of S/D B of Std 117m Mats Lots	Mr & Mrs B & S Ngwenya	111 Edenfield Road, Matsheumhlope, Byo
-Lot 1 Of Lot 12 of 163m Mats Lots	Mr F.J.J Legroux	109 Marimba Rd, Matsheumhlope, Byo
- Lot 2 of Lot 12 of 163m Mats Lots	Mr S Moyo	111 Marimba Rd, Matsheumhlope, Byo
-Lot 3 of 163b Mats Lots	Mr R.N.Z Ndlovu	107 Marimba Rd, Matsheumhlope, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a nursery school on The Remainder Of Lot 7 Of Stand 163m of Matsheumhlope be granted to Candice Staal subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements, including payment of a monthly levy of US\$10. Such levy to be subject to review at Council's pleasure.

(10) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A WHOLESALE OF DRY GOODS AND A PEANUT BUTTER AND FREEZITS FOOD FACTORY ON STAND 15111 BULAWAYO TOWNSHIP OF BULAWAYO TOWNSHIP LANDS (16 ASBESTOS ROAD, KELVIN WEST): AATTY INVESTMENTS T/A ARPFINE CHEMICALS : AREA: 1941 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 29 March 2016 for a development permit to establish a wholesale of dry goods and a peanut butter and freezits food factory had been received from Aatty Investments T/A Arpfine Chemicals. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report there was a food factory operating on the premises with a registration certificate.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
RE of 15113 Kelvin West	Matabeleland Clothing	P O Box 791, Byo
15193 Kelvin West	Mr H Mutize	13 Shakespear Rd, Highmount, Byo
15194 Kelvin West	Mr AH Cassim	15194 Silver Crescent, Kelvin West, Byo
15195 Kelvin West	Vipsy Motor Spares P/L	P O Box 8376, Belmont, Byo
15236 Kelvin West	K. And R. Office Machines Suppliers P/L	P O Box Ac234, Ascot, Byo
15237 Kelvin West	W.G.Bako Investments P/L	Box Ac 234, Ascot, Byo
15238 Kelvin West	Messrs Gift Ndlovu T/A Starlite (Pvt) Ltd	771 Mahatshula North, Byo
16561 Kelvin West	Hivell Services (Pvt) Ltd	7529/3 Tshabalala, P O Tshabalala, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a wholesale of dry goods and a peanut butter and freezits food factory on Stand 15111 Bulawayo Township of Bulawayo Township Lands be granted to Aatty Investments T/A Arpfine Chemicals subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements.

(11) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PICK UP AND DROP OFF POINT FOR LUXURY COACHES ON SUBDIVISION A OF STAND 432 BULAWAYO TOWNSHIP (55 GEORGE SILUNDIKA STREET, CITY CENTRE): TRANS AFRICA : AREA: 694 SQUARE METRES**

The Acting Town Clerk reported (15th July, 2016) that an application dated 9 May 2016 for a development permit to establish a pick up and drop off point for luxury coaches had been received from Trans Africa. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the premises were vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
RE of 432 B.T	R Hassamal Investments P/L	P O Box 334, Byo
431 B.T	Lalla Investments (Pvt) Ltd	C/O Govern Enterprises, Box 205,
Chiredzi		
433 B.T	Mr&Mrs B&N Matsikenyire	57 George Silundika St,City, Byo
RE of 505 B.T	Mrs G Parkin	C/O Ian & Co.Real Estate, 10 Westbourne Suites, J Tongogara St, Byo
S/D A of 505 B.T	Late Amratlal M.Patel & Sunil A.Patel	14 Haddon Avenue, Kumalo, Byo
506 B.T	Messrs KD&RD&GY& F Petker	Sanelda Flats, 54 R Mugabe Way, City Byo
S/D A of 404 B.T	E T Investments (Pvt) Ltd	58 George Silundika St C/O Ericom Communication, G/Silundika, Byo
RE of 404 B.T	Zimbabwe Bata Shoe Co Ltd	P O Box 2141, Byo
RE of 405 B.T	Thespian Trading P/L	56 George Silundika Street, City, Byo
RE of 406 B.T	Organization of Rural Associations for Progress	P O Box 877, Byo

The Committee considered the matter and debate ensued. Councillor S. Khumalo supported the application. There was need to develop the area. Councillor L Siziba also supported the application .He felt that the applicant should be given conditions on the development permit.

Councillor R. Matengu concurred as every development permit had specific conditions, which the applicant would comply with. The stand applied for was located at a very convenient site. There was a Hotel nearby which could be utilised by travellers as well as taxis etc. Trans Africa was a luxury coach and the site was suitable for this activity.

Councillor R.D Jele supported the application as the applicant owned the stand .Loading and offloading of passengers would be carried out inside the premises, thereby reducing any congestion on the pavement.

Councillor C. Moyo concurred. He supported the application as such development would increase Council's revenue collections.

Councillor S. Chigora did not support the application as there was need for the identification of land in the industrial areas that could be used for picking up and dropping off passengers by luxury coaches.

Councillor M. Ncube said that there were now many luxury coaches that picked up and dropped off passengers in the City Centre. It was prudent for Council to identify a site in the industrial area for such activities pending the completion of the Egodini Mall.

He also said that the process of notifying adjacent property owners was not adequate as some residents did not receive such notices. The letters were addressed to property owners who had already left the country .Such owners were not affected but their tenants were affected. Most of the applicants after being granted development permits never adhered to the conditions .He was also concerned about the loading of passengers along George Silundika Street by buses and enquired if Council had made a resolution on this matter. He therefore did not support the application .The client should be advised to defer development until a piece of land was identified in the industrial areas.

The Deputy Mayor (Councillor G. Banda) observed that Bulawayo was a clean City with proper town planning policies. Most of these ranks contributed to street littering. As such there was need to identify land in the industrial area for such activities. Council had done well by enforcing vending by-laws and the City was now clean. The same should be done with luxury coaches picking up and dropping off passengers' on the streets. In view of this the application should not be supported, however the application could be supported if the area was fenced and loading would be done within the premises.

In response the Acting Deputy Director of Engineering Services explained that the stand being applied for by Trans Africa was in the City Centre at the corner of 10th Avenue and Robert Mugabe Way. It was previously used for car sales, and was fenced.

The Chairperson (Councillor T. Ncube) did not support the development as the stand was previously used for car sales and it was located near a Hotel. There would be a problem of uncontrolled taxis.

Thereafter the recommendation of the Director of Engineering Services – that a development permit be granted to TransAfrica to establish a pickup and drop off point for luxury coaches, was Put and Declared carried where upon the proposal by Councillor S. Chigora that a development permit be not granted and instead land be identified in the industrial area for such purposes was also Put and Declared lost:

It was accordingly :-

RESOLVED TO RECOMMEND:

That a development permit to establish a pick up and drop off point for luxury coaches on Subdivision A OF Stand 432 Bulawayo Township be granted to Trans Africa subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and other municipal by-law requirement, including payment of a monthly levy of US\$100. Such levy to be subject to review at Council's pleasure.

(12) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A SPORTS BAR ON STAND 22531 COWDRAY PARK (COMMERCIAL BAYS 16 AND 17, COWDRAY PARK PHASE 1 COMMERCIAL CENTRE 2): USHER NCUBE: AREA: 300 SQUARE METRES**

The Acting Town Clerk reported (15th July, 2016) that an application dated 11 May 2016 for a development permit to establish a sports bar had been received from Usher Ncube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the shop was vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
709 Cowdray Park	Mr. EM Nyabanze	Lyons Zimbabwe,Box 8080, Belmont, Byo
627 Cowdray Park	Miss V Zimvu	627 Cowdray Park, PO Luveve, Byo
614 Cowdray Park	Mr ML Ngwenya	614 Cowdray Park, PO Luveve, Byo
613 Cowdray Park	Miss E Moyo	613 Cowdray Park, PO Luveve, Byo
612 Cowdray Park	Mr N Ndlovu	612 Cowdray Park, PO Luveve, Byo
611 Cowdray Park	Miss GM Dzichauyah	Box 579, Byo
610 Cowdray Park	Mr E Ndebele	610 Cowdray Park, PO Luveve, Byo
609 Cowdray Park	Miss I Sibanda	609 Cowdray Park, PO Luveve, Byo
607 Cowdray Park	Miss V Ndlovu	607 Cowdray Park, PO Luveve, Byo
606 Cowdray Park	Mr s Neya	606 Cowdray Park, PO Luveve, Byo
605 Cowdray Park	Mr MP Sibanda	605 Cowdray Park, PO Luveve, Byo
604 Cowdray Park	Mr A Mudonhi	604 Cowdray Park,PO Luveve, Byo
603 Cowdray Park	Mr A. Mafukidze	603 Cowdray Park,PO Luveve, Byo
602 Cowdray Park	Mr M Ndlovu	602 Cowdray Park, PO Luveve, Byo
601 Cowdray Park	Mr T. Ncube	601 Cowdray Park, PO Luveve, Byo
600 Cowdray Park	Mr T Sebata	600 Cowdray Park, PO Luveve, Byo
599 Cowdray Park	Mr B. Ndlovu	599 Cowdray Park, PO Luveve, Byo
598 Cowdray Park	Mr PF Ndlovu	598 Cowdray Park, PO Luveve, Byo
597Cowdray Park	Mr M Thabane	597 Cowdray Park, PO Luveve, Byo
596 Cowdray Park	Guta Ra Mwari Congregation	P O Box1071, Byo
22403 Cowdray Park	Mr J Ndlovu	5774 Magwegwe, PO Magwegwe, Byo
22401 Cowdray Park	Mr T Moyo	60 Aberdeen Rd, Matsheumhlope, Byo
22405 Cowdray Park	Mr P. Hadebe	61330 Pelandaba, PO Mpopoma, Byo
22408 Cowdray Park	Mr P Ncube	61286 Pelandaba, PO Mpopoma, Byo
The Chairman,	Cowdray Park Residence Association, c/o Luveve Housing office	

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a sports bar on Stand 22531 Cowdray Park be granted to Usher Ncube subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements, including payment of a monthly levy of US\$50. Such levy to be subject to review at Council's pleasure.

(13) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESTAURANT ON STAND 489 BULAWAYO TOWNSHIP (92 ROBERT MUGABE WAY, CITY CENTRE): PETER SIBANDA: AREA: 1388 SQUARE METRES**

The Acting Town Clerk reported (15th July, 2016) that an application dated 6 June 2016 for a development permit to establish a restaurant had been received from Peter Sibanda. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing of the report the operations of a restaurant had begun without Council authority therefore the applicant should pay a regularisation fee of USD\$200.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
447 B.T	Cambrian Agencies (Pvt) Ltd	89A George Silundika Street, Byo
S/D A of 448 B.T	Converging Investments (Pvt) Ltd	91 George Silundika Street, Byo
449 B.T	Renu Investments (Pvt) Ltd	93 George Silundika Street, Byo
S/D of 488 B.T	Federated Properties (1992) P/L	10 9th Av, City, Byo
490 B.T	Lewvert Marketing (Pvt) Ltd	Box 1789, Byo
S/D A of S/D F of 552 B.T	Mr DA&RA Nathoo	89B Robert Mugabe Way, Byo
RE of S/D F of 552 B.T	John Love Investments (Pvt) Ltd	89 Robert Mugabe Way, Byo
S/D A of 553 B.T	Mr VR Manickum	C/O Highrange Eng, 103 Plumtree Rd, Byo
RE of 554 B.T	GIGA Investment & Trust Co P/L	93 R. Mugabe Way, 9 th Avenue, Byo
S/A of 554 B.T	R GIGA & Sons (Pvt) Ltd	93B R. Mugabe Way, 9 th Avenue,

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a restaurant on Stand 489 Bulawayo Township be granted to Peter Sibanda subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements including a regularisation fee of \$200.

(14) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH TEN TOWN HOUSES ON STAND 467 MANNINGDALE TOWNSHIP 2 OF LOT KN WILLSGROVE (467 BULAWAYO DRIVE, MANNINGDALE): T. MADYANGOVE, T. MOYO, I MHANDU, A. M. BHAZA & P. KORERA: AREA: 8259 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 30 May 2016 for a development permit to establish seven town houses had been received from T. Madyangove, T. Moyo, I Mhandu, A. M. Bhaza & P. Korera. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the stand was vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
468 Manningdale	Mr&Mrs B&J Muzondo & Mazorodze	21 Mhlophe Flats, P O Mzilikazi, Byo
469 Manningdale	Mr R Tshuma	416 Tayport Road, Killarney, Byo
471 Manningdale	Mr N Sibanda	Box AC 1047, Ascot, Byo
472 Manningdale	Mr DD Muchena	Box RY26, Raylton, Byo
473 Manningdale	Mr W Mhondera	Box AC 513, Ascot, Byo
474 Manningdale	Nemarks Services (Pvt) Ltd	2A York Road, Hillside, Byo

464 Manningdale Mr&Mrs J&M Hamandishe 1452 Mahatshula, P.O Ascot, Byo

The Committee considered the matter and Councillor G. Masuku enquired about the application. The applicant had applied for 10 town houses but the recommendation referred to only 7 town houses.

Councillor S. Chigora enquired about the land requirements for town houses and number thereof.

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that the application had been for 10 town houses and establishment of town houses was permitted on land measuring 6000 square meters. The site Plan in this particular application could only accommodate 7 town houses – hence the recommendation.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish seven town houses on Stand 467 Manningdale Township 2 of Lot KN Willsgrove be granted to T. Madyangove, T. Moyo, I Mhandu, A. M. Bhaza & P. Korera subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements, including a once-off premium of US\$3000.

(15) APPLICATION FOR A DEVELOPMENT PERMIT TO CONSTRUCT A COTTAGE MEASURING 125 SQM ON LOT 1 OF SUBDIVISION 8 OF SUBDIVISION B WILLSGROVE (68 HOPE FOUNTAIN ROAD, WATERFORD): OLWYN NCUBE: AREA: 4477 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 11 May 2016 for a development permit construct a cottage measuring 125 sqm had been received from Olwyn Ncube. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the stand was vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
-S/D A of Farm 7A Willsgrove	Mr MM Mbayiwa	P O Box Ac 117, Ascot, Byo
-RE of S/D 8 of S/D B Willsgrove	Mr&Mrs LML&S Dube	64 Hope Fountain Road, Waterford, Byo
-Lot 2 of S/D 8 of S/D B Willsgrove		
-Lot 3 of S/D 8 of S/D B Willsgrove		
	Mr P Masara Mrs L Masara	125 Thokozani Flats, Mzilikazi, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to construct a cottage measuring 125 sqm on Lot 1 Of Subdivision 8 of Subdivision B Willsgrove be granted to Olwyn Ncube subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirements, including a once-off premium of US\$500.

(16) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PRE SCHOOL ON STAND 10 PARKVIEW OF HONEYCOMBE (MES A MIS T/A CORNERSTONE PRE SCHOOL) AREA: 640 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 20 April 2016 for a development permit to establish a pre-school on Stand 10 Parkview of Honeycombe had been received from Mes a mis T/A Cornerstone Pre-School. The application had been advertised and adjacent property owners notified. No objections had

been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of writing the report the premises were being used for residential purposes.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Stand 9 Parkvue	L Bardone	9 Cawstone Rd, Northend, Byo
Stand 11 Parkvue	M.I Lambert	20 Robertson Avenue, Parkview, Byo
Stand 12 Parkvue	E A Tigere	18 Robertson Avenue, Parkview, Byo
RE/OF 518 BT	M.Hill	P.O Box 384, Byo
S/D A/Stand 626 BT	T. Doolabh	P.O Box AC 261, Ascot, Byo
S/D A/Stand 518 BT	V Doolabh	1Sunray Flats, 39 R Mugabe Way, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a pre-school on Stand 10 Parkview of Honeycombe be granted to Mes a mis T/A Cornerstone Pre-School subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services and the Director of Housing and Community Services and any other municipal by-law requirement, including the payment of a \$10 monthly levy.

(17) APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A PETROL FILLING STATION ON STAND 5333 NKETA TOWNSHIP (CAMPION MOYOS) AREA: 640 SQUARE METRES

The Acting Town Clerk reported (15th July, 2016) that an application dated 7 March 2016 for a development permit to establish a petrol filling station on Stand 5333 Nketa

Township had been received from Campion Moyo. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the stand was vacant.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
Std 5332 Nketa	Mr S Moyo	5332 Nketa Township
Std 5342 Nketa	Mr J Maphosa	5342 Nketa Township
Std 5341 Nketa	Mr P.S Nezira	5341 Nketa Township
Std 5340 Nketa	Mr J Sibanda	5340 Nketa Township
Std 5339 Nketa	Mr J Sebata	5339 Nketa Township
Std 5338 Nketa	Mr P Musakasa	5338 Nketa Township
Std 5337 Nketa	Mr R Ncube	5339 Nketa Township
Std 5324 Nketa	Mr S Nxumalo	5324 Nketa Township
Std 5323 Nketa	Miss S Ndlovu	5323 Nketa Township
Std 5325 Nketa	Mr A.M Tshabangu	5325 Nketa Township

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a petrol filling station on Stand 5333 Nketa Township be granted to Campion Moyo subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services Director of Housing and Community Services. and any other municipal by-law requirements.

(18) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH A RESTAURANT/INDUSTRIAL CANTEEN ON STAND 13655 BULAWAYO TOWNSHIP (24 WOODSTOCK ROAD, THORNGROVE): VITEC AGENCIES: AREA: 2975 SQUARE METRES**

The Acting Town Clerk reported (15th July, 2016) that an application dated 25 April 2016 for a development permit to establish a restaurant/industrial canteen had been received from Vitec Agencies. The application had been advertised and adjacent property owners notified. No objections had been received. It had also been circulated to municipal departments and no adverse comments had been received. At the time of the writing of the report the property was operating as a turf club and a kiosk.



The following adjacent property owners were notified:

<u>PROPERTY</u>	<u>OWNER</u>	<u>ADDRESS</u>
13869 BT	Clover Leaf Motors P/L t/a Engen Makokoba	P O Box2205, Byo
15499 BT	Iron & Steel Engineering	15499 Westerham Thorngrove P.O. Mzilikazi, Byo
15500 BT	Dokotela Omnibus P/L	13784 Westerham Rd,Thorngrove,Byo
12126 of 13563 BT	Mr L Dube	12126 WesterhamRd,Thorngrove West, Byo
12127 of 13563 BT	Mr M Matema	12126 Westerham Rd, Thorngrove West, Byo
12128 of 13563 BT	Dundrennan MarketingP/L	27 Woodstock Road, Thorngrove, Byo
12129 of 13563 BT	Maestro Enterprises	25 Woodstock Road, Thorngrove, Byo
12130 of 13563 BT	Mr W Nyathi	23 Woodstock Rd, Thorngroove, Byo
7514 BT	Mr H Mativenga	22 Woodstock Rd, Thorngroove, Byo
7513 BT	Mr S Mbware	20 Woodstock Rd, Thorngroove, Byo

On the recommendation to the Acting Town Clerk it was :-

RESOLVED TO RECOMMEND:

That a development permit to establish a restaurant/industrial canteen on Stand 13655 Bulawayo Township be granted to Vitec Agencies subject to full compliance with the requirements of the Director of Engineering Services, Director of Health Services, Director of Housing and Community Services and any other municipal by-law requirement, including payment of a monthly levy of US\$10. Such levy to be subject to review at Council's pleasure.

(19) **APPLICATION FOR A DEVELOPMENT PERMIT TO ESTABLISH SEVEN TOWN HOUSES ON THE REMAINING EXTENT OF SUBDIVISION A OF LOT 114 HILLSIDE OF NAPIERS LEASE (54 PERCY AVENUE/9 HILLSIDE ROAD, HILLSIDE): JULIUS NDANATSEI: AREA: 4504 SQUARE METRES**



The Acting Town Clerk submitted (15th July, 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor S. Chigora sought clarification on the application as the area measured 4504 square metres. A similar application had been considered for 7 town houses in an area measuring 8259 square metres and it was not clear what criteria was used here?

Councillor G Masuku concurred. She felt that items should be submitted with adequate information in order to enhance decision making.

Councillor R. Matengu observed that affected property owners had objected to the proposed development but the applicant had responded well.

In response the Acting Director of Engineering Services (Town Planning) explained that town houses could only be established on land measuring 6000 square metres in an area without sewer reticulation i.e. where septic tanks were used. However in areas where there was sewer reticulation it was permissible for town houses to be constructed on a 3 000m² stand .

In this particular case the area had sewer reticulation and measured more than 3000 square metres.

It was accordingly:

RESOLVED TO RECOMMEND:

That a development permit to establish 7 town houses on the remaining extent of subdivision A of lot 114 Hillside of Napiers lease be granted to Julius Ndanatsei subject to full compliance with the requirements of the Director of Engineering Services ,Director of Health Services, Director

of Housing and Community Services and any other Municipal by-law requirements

(20) IMPLEMENTATION OF COUNCIL RESOLUTIONS OF REPORTS SUBMITTED TO THE JUNE 2016 TOWN LANDS AND PLANNING COMMITTEE.

The Director of Engineering Services reported (14th July, 2016) that the following applications for Development Permits that had been submitted into the June 2016 to the Town Lands and Planning Committee were approved by Council on the 12th July 2016 and the respective permits had been issued as tabulated below:

Property	Applicant	Use	Permit No.	Permit Date
Stand 30001 Entumbane Township	The African Methodist	Creche	1570/2016	14/07/16
14563 BT (Selborne Park)	Derah Nelson	Cottage measuring 100m ²	1571/2016	14/07/16
9052 B.T (Morningside)	Forestry Commission	Guest house	1572/2016	14/07/16
Stand 2362 B T Township	Proper Makuvire	Crèche	1573/2016	14/07/16
Lot 8 of Glencoe of Willsgrove and Subdivision A of Willsgrove	Nathan Mapombere	Guest house	1574/2016	14/07/16
Lot 370A Hillside Of Napiers Lease	T.S & F.P Chizana	Town houses	1575/2016	14/07/16
Lot 27 Lochview of Lochview	Messrs S, T, S, S, N & S	Six town houses	1576/2016	14/07/16
The Remainder of Stand 282 BT	Barmore Investment (Pvt) Ltd	Take away within a supermarket	1577/2016	14/07/16
Stand 16135BT (Parkands)	Fungai Marowa	Cottage measuring 94m ²	1578/2016	14/07/16
Stand 3651 Emakhandeni Township	Siziwe Day Care Centre & Pre-School	Crèche	1579/2016	14/07/16
RE/Whitestar	Lindsay Botha	Eco-tourism	1581/2016	14/07/16

The other items that went to the June 2016 Town Lands and Planning Committee had gone through the Finance and Development Committee and were awaiting full Council.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(21) DEVELOPMENT PERMITS GRANTED IN TERMS OF THE REGIONAL, TOWN AND COUNTRY PLANNING ACT, 1996

The Director of Engineering Services reported (14th July, 2016) that the following permits had been granted:-

	April	May	June
Residential Areas	181	215	280
Industrial Areas	2	2	5
Business Areas	9	9	15
Community Areas¹	2	7	
TOTAL	193	228	280

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(22) APPROVAL OF SUBDIVISIONS AND CONSOLIDATIONS

The Director of Engineering Services reported (14th July, 2016) that **SDC 20/2016** for the subdivision of Lot 3 Sunninghill of Willsgrove. The Subdivision of the Lot 3 Sunninghill of Willsgrove to be known as Lots 1-8 of Lot 3 Sunninghill of Willsgrove. Lots 1-7 of Lot 3 Sunninghill of Willsgrove should be used for residential purposes. Lot 8 of Lot 3 Sunninghill of Willsgrove should be set aside for road purposes. The property owner was Maxwell Tshuma. The property was along Graham Road in Sunninghill.

SDC 21/2016 for the subdivision of Lot 13 Umgusa Estate of Umvutcha. The Subdivision of Lot 13 Umgusa Estate of Umvutcha to be known as Lots 1-3 of Lot 13 Umgusa Estate of Umvutcha. Lots 1 of Lot 13 Umgusa Estate of Umvutcha should be used for residential purposes, Lots 2 and 3 of Lot 13 Umgusa Estate of Umvutcha should be set aside for road purposes. The owner of the property was Mr & Mrs Renick & Mercy Mbano. The property was along Richard Road.

SDC 23/2016 for the Consolidation of The Remainder of Lot A Riverside Estate Agricultural Lots Portion of Subdivision A of Farm Willsgrove, Remaining Extent of Lot 10 Riverside Agricultural Lots Portion of Willsgrove, Subdivisions C,D,E and F of Lot 10 Riverside Estate Agricultural Lots Subdivision A of Willsgrove. The consolidation of The Remainder of Lot A Riverside Estate Agricultural Lots Portion of Subdivision A of Farm Willsgrove, Remaining Extent of Lot 10 Riverside Agricultural Lots Portion of Willsgrove, Subdivisions C, D, E and F of Lot 10 Riverside Estate Agricultural Lots Subdivision A of Willsgrove to be known as Lot 10A Riverside Estates Agricultural Lots and should be used

for open space purposes. The property owner was Bulawayo Country Club. The property was along Old Esigodini Road.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(23) **REQUEST FOR PERMISSION TO INSTALL POST CONSUMER WASTE MANGEMENT RECYCLING CAGES:DELTA BEVERAGES PRIVATE LIMITED: POSTAL ADDRESS: SABLE HOUSE, NORTH RIDGE CLOSE**



The Director of Engineering Services submitted (14th July, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the recommendation of the Director of Engineering Services be adopted as follows:-

- (1) That Delta beverages be allowed to put up post-consumer waste management recycling cages.
- (2) That Proto type plan to be used at all shopping centres and should be submitted to Council for approval in the first instance.
- (3) That these sites to have adequate dustbins for the other types of waste generated by residents. This will help the company from having to deal with unwarranted materials being deposited into their recycling cages.

(24) **LAND SURVEY REPORT – JUNE 2016**



The Director of Engineering Services submitted (14th July, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'C'

**REPORT OF THE ENVIRONMENTAL MANAGEMENT AND
ENGINEERING SERVICES COMMITTEE : MEETING HELD IN
THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY,
18TH JULY, 2016 AT 4.00 P.M.**

PRESENT:

Councillor S. Chigora (Chairperson)
His Worship the Mayor (Councillor M.K. Moyo)
Councillor M.V. Chunga
“ **S. Mataka-Moyo**
“ **T. Moyo**
T. Ncube
“ **T. Ngwenya**

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Acting Director of Housing and Community Services

ON LEAVE:

Councillor S. Musonda (Deputy Chairperson)
“ **N. Hlabani**
“ **R.D. Jele**
“ **C. Moyo**
“ **E. Ncube**
“ **E. Rafomoyo**

(1) FIRE AND AMBULANCE MONTHLY REPORT FOR THE MONTH OF MAY 2016




The Chamber Secretary submitted (15 July, 2016) the attached report relating to the abovementioned mater:-

There after it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received
and noted.

(2) **FIRE AND AMBULANCE MONTHLY REPORT FOR THE MONTH OF JUNE 2016.**

 The Chamber Secretary submitted (15 July, 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and the Mayor Councillor M.K Moyo sought clarification on areas where the 24 faulty hydrants were located? Such information would assist in the event of fires etc. Councillor T. Ngwenya was concerned about the continued use of water by residents from leaking hydrants. Residents now had a habit of vandalising the hydrants in order to get free water. Was there a solution to this problem as there was need to conserve water? Councillor M.V. Chunga concurred and advised that in his ward (14) water from hydrant was flowing freely and residents were using it. Councillor Mataka Moyo said that there was a resident in her ward (2) who was using water from a hydrant for his vegetables garden purposes. Councillor S. Chigora emphasized the need for reports to be made about leaking hydrants. In response the Director of Engineering Services advised that his department carried out inspections of hydrants jointly with the Fire Brigade. The inspection was meant to check whether the equipment was in good working condition / had water readily available for use by the Fire Brigade. Some faulty and leaking hydrants were attended to by his department. The areas with faulty hydrants were indicated on the report.

The Acting Town Clerk advised that it was not possible to provide security for all hydrants around the city. In view of this residents should be encouraged to avoid vandalising such equipments.

There after it was :-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(3) **COUNCIL RESOLUTIONS**

The Director of Engineering Services reported (12 July, 2016) that there was none for this Committee.

There after it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received noted.

(4) **ROADS BRANCH**

The Director of Engineering Services reported (12 July, 2016) as follows on the abovementioned matter :-

2.1 Road Maintenance

Table 2.1Budget

Vote	Description	Budget 2016	Partial Budget May 2016	Expenditure To Date	Variance US\$	Variance %
77	Roads Maintenance	2 868 297	1 434 148	4 243 091	-2 808 943	-196%
78	Storm-water Drainage Clearing By community groups	300 906	150 453	209 481	-59 028	-20%

2.2 General Maintenance

Table 2.2: Maintenance

Item	Description	Planned 2016	Partial Target	Cumulative To Date	Planned in June	Actual in June 2016	Variance %
1	Re-gravelling	56km	28km	15.86km	4.66km	5.71km	43%
2	Re-grading	42km	21km	2.75km	3.5km	1.07km	87%
3	Storm-Water	24km	12km	3.324km	2km	0.475km	72%
4	Storm Water-Community Groups	145km	72.5km	69.8km	12km	16.503km	4%
5	Entrance Slab Production	504	252	75	42	36	70%
6	Pothole Patching Coldmix	3600 Tonnes	1800	594.2 tonnes	300	19.2 tonnes	67%
7	Pothole Patching Jet Patcher	54000m ²	27000 m ²	3043m ²	4500 m ²	696 m ²	89%
8	Median Cleaning	80 km	40km	23km	6.67 km	0km	42%
9	Stone pitching	1000m	500m	458.55	83m	88m	8%
10	Streams/canals	24000m	12000m	11497m	2000m	311m	4%

The variance was the difference in percentage between the planned for the period and the cumulative to date.

2.0 **Regrading/ Regravelling**

i) **Road regrading**

The exercise was in progress at Emakhandeni, Ward11 where 571 metres of gravel roads had been regravelled. Shoulder maintenance would also take place on the main roads, Amakhosi Dr and a portion of Siyephambili Dr. After completion, the team would move on to ward 12 Njube and Old Lobengula.

ii) **Dumping of gravel**

Requests for dumping of decomposed gravel in specific areas to cover badly damaged roads continue to tickle in. Residents had offered to repair potholes in areas not covered by the current regrading programme. By the end of the reporting period 256 loads had been dumped at Nketa, Mahatshula, Entumbane and Magwegwe, Birkenhead Rd, Emganwini, Mahlathini, Tategulu and Mkhithika Thebe Primary Schools, Steeldale Rd and Luveve Cemetery Car Park.

(b) **Stormwater Drain Clearing**

(i) **Council teams**

The team attended to blocked drains in Gwabalanda, Nketa and Cowdray Park. A total of 475 metres of drains were cleared of debris during the course of the month.

ii) **Community groups**

Groups in Wards 2, 3, 4, 5, 6, 7, 8, 9, 12 and 13 who worked as part of ZITF preparations rounded off their works by the end of May and have not received their last payments. They were awaiting the disbursement of funds from ZINARA. Wards 10, 14, 15 and 16 had completed their works whilst wards 11, 17, 18, 19, 27 and 28 were in progress. A report had been written to Financial Services to fund the groups. Total length of drains cleared up to end of June was 69.8km.

(c) **Stone pitching**

The Department continued to stone pitch drains that are badly eroded and posing a danger to residents' walls. A total of 88 metres of drains were stone-pitched in three different suburbs.

(d) **Slabs**

The production of slabs continued at the Precast Yard and 36 slabs were produced in June. Residents bought 35 slabs which were the remaining stock from the previous month. The backlog resulting from the mixer breakdown has been cleared and slabs are now available as and when required.

(e) **Canals/Streams**

Residents continued to dump rubbish inside canals restricting the flow of water causing ponding and creating a bad smell. There is one team with seven members that covers the whole City and during the month under review 311 metres of the City canal has been cleaned. The stream cleaning exercise using an excavator is still on hold.

(f) **Patching**

i. **Council teams**

Patching continued in Makokoba and Mzilikazi roads where 19.2 tonnes of cold mix was utilised. Tenders for the supply of catmix and stable 60 had not been awarded due to a contest from one of the losing bidders.

(ii) **Patching by the Community**

The Zinara sponsored blitz program which was part of Trade Fair preparatory works had come to an end. All outstanding works would be completed when materials were available. The Blitz allowed that two groups per Ward be engaged but now the Department was resorting to one group per Ward as Council would be funding the program. Preparations for the next groups had started, this included selection and mapping of roads that require urgent attention to be patched. The selection would follow the network class (major and minor collectors and then access roads). The next clusters to start works were shown in table 2.3 below

Table 2.4

Cluster Two (2)

Cluster Three (3)

Ward	Ward
9	19
10	20
11	21
12	22
13	23
14	26
15	27
16	28
17	29
18	

(iii) Jetpatcher

The jetpatcher only managed to cover a few potholes within the CBD due to material shortages. Tenders for the supply of catmix and stable 60 had not been awarded due to a contest from one of the losing bidders.

Discussion ensued and Councillor T. Ngwenya was concerned about the incomplete work on pothole filling by community groups in her ward (6). She said that even though the potholes were filled with sand tar patching had not yet been done. She also enquired about what should be done with rubble left lying around. There was also the issue about delay in the payment of community groups which should be attended to as soon as possible. Councillor S. Chigora was concerned about open trenches across city roads which was a hazard to both traffic and pedestrians. In response the Director of Engineering Services advised that the excavation contract terminated before the programme was finished. A new contractor had been appointed and would resume work as soon as possible and carry out road sealing. Zinara was facing challenges in terms of disbursement of funds to pay community groups. However the matter would be attended to as soon as possible. He confirmed that residents were free to collect the rubble/ soil left by the road side for their personal use

There after it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) ROAD REHABILITATION 2015

The Director of Engineering Services reported (12 July, 2016) as follows on the abovementioned matter:-

Capital Budget

Table 2.5 – Capital Budget

Vote	Description	Budget 2016	Partial Budget May2016	Expenditure To Date	Variance %
77	Roads Rehabilitation	6 034 405	0	0	100

Expenditure was nil as the section was awaiting the creation of WIP capital expenditure votes.

Current Projects

Table 2.6- Projects

Item	Description	Planned 2016	Partial Target	Cumulative To date	Planned June	Actual June	Variance
1	Reconstruction	10 000	6 000m	1470m	1 000m	0	75%
2	Resealing of Roads	18km	14km	17.04 km	2.5km	0	-22%
3	Premix Overlays	9 3 610m ²	46 805 m ²	17999 m ²	7 800 m ²	0m ²	62%

(a) Reconstruction

No reconstruction works were carried out. The graders had commenced the servicing of Luveve 5 project.

Reseals

No works were carried out during the month of June. The contractor had moved off site citing financial challenges due to late payments from Zinara. Zinara was being engaged to release more funds.

Overlays

No overlays were carried out during the month under review. The tender for the supply of bitumen had been awarded. The legal section was yet to finalise signing of the contract document.

ZINARA

Funds were released by Zinara during the month under review .The funds were used to pay community groups that worked during the ZITF preparatory works blitz. The funds could only pay half of the outstanding payments. ZINARA was being engaged to release the outstanding amounts and funds for planned works as submitted to the Ministry of Finance.

There after it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) TRAFFIC CONTROL AND SAFETY

The Director of Engineering Services reported (12 July, 2016) as follows on the abovementioned matter :-

Table 2.5 Traffic Control Budget

Vote	Item	Description	Budget 2016 (\$)	Partial Budget Mar 2016 (\$)	Expenditure To Date (\$)	% Variance
38	192	Street Name Plates	20 000	10000	0	100
38	198	Traffic Signs	50 000	25000	0	100
38	203	Regional Roads	20 500	10250	18373	-79.25
38	205	Collector Roads	30 000	15000	7245	51.7
38	219	Arterial Roads	50 000	25000	0	100
38	252	General Maintenance	60 000	30000	1101	96.33
38	282	CBD Roads	50 000	25000	1958	92.17

Table 2.6: Traffic Control Activities

Item	Description	Planned 2016	Partial Target	Cumulative To date	Planned in June 2016	Actual June 2016	Variance %
1	Roadline Marking	10 000m ²	50000	7506,6	830	1087,7	-54.06
2	Traffic and Street Name Signs Rehabilitation	1 800	900	554	150	133	38,44
3	Speed Humps and Rumble (Sites)	40	20	2	5	0	90
4	Pedestrian Crossings	5	3	-	0	-	100

Comments

Road line marking was concentrated on Hillside Road, and 23rd Avenue and a total of 10.87 km of lines was marked

Traffic signs

During the month of June, the number of traffic and street name signs replaced was 133. The majority of signs replaced were Street Name signs and Give way signs. In the previous month, 66 traffic and street signs were replaced.

Speed Humps

A new list of hump requests had been compiled and is detailed in the table below. A programme of action for these requests was also indicated on the column on remarks. The successful implementation of this programme depends to a large extent on availability of tar. During the previous month there was no tar, so the hump erection programme had to be rescheduled.

There was no specific team which was dedicated to hump erection. Teams had to switch from pothole patching and general maintenance to do this activity. Faced with this scenario of manpower shortage, the Section can only manage to do a very limited number of hump sites per month. In a majority of cases the section was forced to redo most of the sites due to lack of surfacing material, which was aggravating the situation.

Table 2.7: Status of hump requests

Month	Position/Road Name	Site	No of humps	Remarks
1	Main Entrance	Gampu Primary School	2	To be done in July 2016
2	Main Entrance	Tshabalala SDA Church	2	To be done in July
3	Main Entrance	Sikhulile High	2	To be done in July
4	Main Entrance	Mawaba Primary	2	To be done in July
5	Main Entrance	Inkanyezi Primary	2	To be done in July
6	House No. 30885 Entumbane	MthomboWesizwe School	2	To be done in August 2016
7	Umqolo Road	Aproaches to Conrod Rd.	1	To be done in August 2016
8	Entumbane	Catholic Pre-School Church	1	To be done in August 2016
9	Conrod Approach to MasiyePhambili Drive		Rumble strips	To be done in August 2016
10	Nketa Drive		Rumble strips	To be done in August 2016
11	31,5m Rd.	Cowdray Park	2	To be done in August 2016

12	15m Road	Cowdray Park	2	To be done in August 2016
13	Park Road Suburbs	Montessori Pre-School	1	To be done in September 2016
14	Winnies Way Suburbs	Girls College Sportsfield	1	To be done in September 2016
16	Newall Avenue, Kumalo	Bowhill Road Taddler Road	1 1	To be done in September 2016
17	Trenance	Trenance Primary	1	To be done in September 2016
18	Mc Gee Road, Sauerstown	Hugh Beadle Primary	1	To be done in September 2016
19	Pumula Rd- Pumula North & East	Amhlophe / Babambeni Schools	2	To be done in October 2016
20	Nkulumane	Intemba Road	2	To be done in October 2016

Challenges

The section was affected by manpower, transport and materials shortage. This was in view of the fact that Council has to replace all traffic, street name and directional signs to align them with the SADC standards.

Discussion ensued and Councillor M.V. Chunga said that he had previously requested for rumble strips or humps along Masiye Phambili road/Conrone but to date nothing had been done. He pointed out that the area continued to be a danger spot as accidents occurred frequently in that area. Councillor S. Mataka Moyo acknowledged with appreciation provision of humps in her ward (2). However there was a problem in erection of sign posts as tree branches had been used for this purpose. In view of this, she requested that proper materials and sign posts be used.

In response the Director of Engineering Services explained that he had noted the concerns and would take appropriate action.

There after it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) **TRENCH EXCAVATIONS**

The Director of Engineering Services (12 July, 2016) reported as follows on the abovementioned matter:-

Table 2.8: Trench Excavations

Item	Company	Location of Works	Comment
1	Powertel Telecommunications	Applications approved for Khumalo and CBD	Works in progress in CBD
2	Liquid Telecommunications	CBD, Belmont	Customer connections works in progress in CBD and Belmont

There after it was:

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(8) **WATER BRANCH**



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor M. V Chunga was concerned about the increase in water and sewer bursts and leaks. In view of this, he urged relevant departments to take appropriate action.

In response the Director of Engineering Services advised that the escalation of sewer bursts was as a result of the stay away and the Jetting equipment which was still broken down. However tenders for materials had been processed in order to address this problem. This department would continue to make efforts towards reduction of leaks and bursts.

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(9) **SEWERAGE SECTION**



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(10) SEWAGE TREATMENT WORKS



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and the Mayor Councillor M. K Moyo enquired about the possibility of using reclaimed water for fire hydrants and parks (watering of lawns and shrubs etc.)

In response the Director of Engineering and Services advised that the use of reclaimed water for hydrants and parks would require new infrastructure and equipment. He confirmed that the sewerage treatment plants were not producing to capacity as some components were not working.

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(11) WATER QUALITY SECTION JUNE 2016



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(12) ELECTRO-MECHANICAL SECTION



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(13) **STATUS REPORT OF TENDERS FOR ALL PROJECTS FOR THE CITY OF BULAWAYO AS AT 30TH JUNE 2016**



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(14) **STATUS REPORT OF ALL PROJECTS UNDER PRIVATE DEVELOPERS AS AT JUNE 2016**



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

Discussion ensued and Councillor M. V Chunga enquired on what was being done about in- active private developers.

In response the Acting Town Clerk confirmed that some developers were in active and the plan was to engage them together with the residents who were occupying houses with a view to completing the services. The relevant agreements would also be evoked to force compliance

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(15) **GEOGRAPHIC INFORMATION SYSTEMS**



The Director of Engineering Services submitted (12 July, 2016) the attached report relating to the abovementioned matter:-

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(16) **BUILDING PLANS**



The Acting Director of Housing and Community Services submitted (12 July, 2016) the attached report relating to the above mentioned matter

It was :-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(17) **SWIMMING POOLS MONTHLY REPORT FOR JUNE 2016**

The Acting Director of Housing and Community Services reported (12 July, 2016) as follows on the abovementioned matter that the three municipal pools remain closed for winter season.

Bulawayo Pool

The removal of thorns, weeds in lawn and clearing of scrap material in the swimming pool complex was an on-going process.

Parks Section were cutting down dry trees and those which grew along the proposed construction of a durawall.

Heating Room

On the 23rd of June 2016 the contractor Olimas had replaced two second hand motors with new ones.

Barham Green Pool

Maintenance of gardens, cutting of overgrown pool hedge and clearing of chopped dry trees is continuing.

Revenue And Attendance

One couple paid \$80 part payment for a wedding scheduled for 3 September 2016. 10 adults at \$2.30 each totalling \$23.00 for pool entry was paid by Mars and Sub Aqua for the use of pool premises on the 23rd of June 2016.

Northend Pool

Winter maintenance work was progressing well. The spreading of sludge on the lawn and flower beds was being done.

Servicing Of Filter Plant

The servicing of electric motors, pumps, starters, meter gauge and other repairs related to the filtration plant for the three pools was still awaited.

Sand Re-Grading

The re-grading of the sand for the three pools was postponed for the second year running to the next winter season. The sand could not be regarded due to shortage of pool staff.

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

(18) PARKS SECTION



The Acting Director of Housing and Community Services submitted (12 July, 2016) the attached report relating to the abovementioned matter.

Discussion ensued and Councillor S. Chigora was concerned that although he had reported stray cattle which were damaging/ eating vegetables in this Ward (4), no action had been taken so far by Municipal officials.

In response the Acting Director of Housing and Community Services advised that the cattle came out at night and it was a challenge for his department to attend to the stray animals during this period as there were staff shortage. During the day his department made an effort to impound stray animals. However appropriate action on this matter would be taken.

There after it was:-

RESOLVED TO RECOMMEND:

That the above mentioned report be received and noted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'D'

REPORT OF THE GENERAL PURPOSES COMMITTEE : MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS ON MONDAY, 25TH JULY, 2016 AT 4.00 P.M.

PRESENT:

His Worship the Mayor (Councillor M.K. Moyo)
Councillor G. Banda (Deputy Mayor)
“ **S. Chigora**
“ **S. Khumalo**
“ **T. Ngwenya**

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The Human Resources Manager

ON LEAVE:

Councillor M. Ncube
“ **T. Ncube**

(1) RE: BCC'S CONTINUED PARTNERSHIP WITH INTWASA ARTS FESTIVAL (2016).

The Acting Town Clerk recalled (22nd July, 2017) that Council at its meeting of Wednesday, 1st June 2016 had resolved that the recommendations of the Acting Town Clerk be adopted in principle subject to further details on the costs of hosting the artistes from Ethekwini being submitted to Council as appropriate.

Quotations had been sourced for accommodation and meals for the hosting of a group of seven people from Ethekwini at a cost of US\$1 540 of which US\$980 was accommodation cost and meals and ground transport costs S\$560. The participation of Ethekwini would enhance and keep the twinning relationship vibrant.

On the recommendation of the Acting Town Clerk and in consideration of Council's financial constraints, it was:-

RESOLVED TO RECOMMEND:

1. That Council allows for the use of the City Hall Car Park on 28 September – 1 October 2016 at a discounted rate

of US\$250 per day.

2. That Council allows for the free use of Large City Hall for the *Bayethe Bulawayo concert* as a legacy from the 120 year Anniversary celebrations and Council's resolution that the concert be held annually.
3. That Bulawayo City Council helps bring a group of artists from EThekwini/ Durban in September for cultural exchange and also take care of the group at a total cost of US\$1540.

(2) **DRIVER OF THE YEAR COMPETITION: MATABELELAND REGION – 2016: ZIMBABWE TRAFFIC SAFETY COUNCIL**

The Acting Town Clerk reported (22nd July, 2016) as follows on the abovementioned matter:-

Background

The Zimbabwe Traffic Safety Council of Zimbabwe organised the above named competition annually (starting 2011) and provided a shield for the winners. The Zimbabwe Traffic Safety Council of Zimbabwe introduced the driver of the year competition as part of efforts to raise awareness about road safety so as to reduce road carnage and loss of life.

In 2011, a Council driver came second (Mr. Thembinkosi Mdlaziba), in the same contest, behind TelOne in the rigid category, an event that was reported in the Sunday Newspaper.

In 2012 and 2013 there was no competition announced.

In 2014, the Driver of the year award was won by a driver from Rural Electrification Agency (REA) whose name was accordingly engraved in the shield.

In 2015, a Council driver, Mr. Mkhululi Sibhula won the shield for the Council.

Criteria for selection of participants

Participation was open to all drivers with class one and two who were employed by institutions/industries that were domiciled in Matabeleland.

Drivers that would represent the organisation were selected through theory examination where the top three would proceed to participate in the competition with other organisations. The criteria to select the driver that would take part in the contest:

- i) Valid Class 2 driver's licence which was not endorsed
- ii) Defensive driving certificate.

The competition was comprised of both theory and practical examinations. In the road test the driver was accompanied by an inspector and a representative from the vehicle inspectorate department and the theory exam was offered by the Zimbabwe Traffic Safety Council.

Categories

The driver of the year competition had the following categories:

- a) Kombis
- b) Buses
- c) Rigid trucks- lorries 7 tonne truck without trailers
- d) Articulated trucks- horse with a trailer (Gonyet)

The Matabeleland Region competition was held from 9th and 10th of July, 2016. The event had thirty drivers competing in all categories. Some of the companies which were in the contest included the Bulawayo City Council, Bakers Inn Logistics, Innscor Africa, Schweppes Zimbabwe, Truck Africa, Monarch Steel, Reign of Fire Investments, RID Bravo Investments, Z.R.P, Z.E.T.D.C(west), Z.N.A, Arenel, Colbro Transport, REA Mat North, Bulawayo Polytechnic, Jasbro Foods, Revival Motorways, REA Mat South, Z.P.C, Zimpost, Allizwell Express, BUPTA, Delta and Mtshova Mubaiwa.

Bulawayo City Council paid \$30 to enter the competition and seconded three drivers in the Rigid Category, namely Mr Mkhululi Sibhula, Fire fighter (SR No 04432), Mr Jabulani Nkiwane Driver-overseer (SR No 97887) and Mr Thembinkosi Mdlaziba, Fire fighter (SR No 04138). Mr Sibhula was awarded a shield for 1st position and also \$500 in cash.

The success of the three Council drivers, for the second year running, was a tribute to the success of the driver improvement programmes of the Human Resource's Training Section, the Administration of the competition by the Transport-Superintendent and his staff, and an honour to Council as a whole.

Council drivers had bench-marked their driving skills against the best in the region by occupying three of the first four positions in a competition entered into by a total of 27 other drivers from the Matabeleland region. They took 1st place, 3rd place and 4th place. First place would receive USD500, third place USD300 and fourth place USD50. There was a shield for first place.

Council would like to congratulate the three drivers, namely Mr. Mkhululi Sibhula, Mr. Thembinkosi Mdlaziba and Mr. Jabulani Nkiwane for a job well done. Council appreciated the efforts of the Zimbabwe Traffic Safety Council in publicising good driving virtues through the competition. That way other drivers were encouraged to follow suit.

Mr. Mkhululi Sibhula and Mr. Thembinkosi Mdlaziba were fire-fighters and Mr. Jabulani Nkiwane is a driver-overseer at the main stores.

Mr. Sibhula and Mr. Nkiwane would now compete for the national competition in Gweru on 23rd and 24th of July, 2016. The National competition draws winning drivers from

five (5) regions namely, Manicaland, Masvingo, Midlands, Matebeleland and Mashonaland respectively.

Arrangements were in progress for Council drivers to proceed to Gweru. The Transport Superintendent or his nominee and the Transport Assistant, would accompany the drivers to Gweru.

Amhlophe, Makorokoto, Congratulations to the winners.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted with appreciation.

(3) **REQUEST TO SHOOT A SHORT FILM BY THE CITY HALL BENCHES: TSWARELO MOTHOBÉ.**

The Acting Town Clerk reported (22nd July, 2016) that she was in receipt of an invitation from Tswarelo Mothobe;

“I write this letter kindly requesting to do a short film shoot by the City Hall benches on the inside of the yard. The film I want to shoot is a story that details the frustrations of an artist in an environment as the one that exists in Bulawayo

My name is Tswarelo Mothobe and I am a filmmaker and arts practitioner based in Bulawayo. I have a number of film works to my name ranging from music videos, commissioned films and passion projects. I also write and have hosted various arts initiatives, programs and platforms in the city of Bulawayo.

The film I intend to shoot has no budget and its success is highly dependent on me pulling together what resources I can and support from institutions such as the Bulawayo City Council.

I am requesting a maximum of two days to shoot this film which will be short entirely at the City Hall benches.”

On a similar request by Thulani Khumalo, Council (2nd March, 2016) resolved that the applicant be allowed to shoot a three hour video on the City Hall grounds, upon the payment of a \$200 fee. The applicant was advised of the Council decision but the video shoot did not take place. It was suspected that the fee could have been a prohibitory factor.

Such shoots do not entail the incurring of Council expenditure. As a way of encouraging the growth of the local film industry, Council might want to provide the use of its grounds/facilities free of charge to the artists provided that it (Council) did not incur any costs related to the shoot. The applicant would be required to abide by all Council by laws and indemnify Council for loss and/or injury that might occur during the shoot.

RESOLVED TO RECOMMEND:

- (1) That Mr. Tswarelo Mothobe be granted permission to shoot a small film by the City Hall benches free of charge provided Council did not incur any costs related to the shoot.
 - (2) That the applicant abides by all Council by-laws and indemnifies It (Council) for loss and/or injury that might occur during the shoot.
- (4) **INVITATION TO THE GIZ CHAMBER SECRETARIES MEETING TO BE HELD IN HARARE, 27TH TO 29TH JULY 2016 – CHAMBER SECRETARY , S. ZHOU (S.R NUMBER 00046).**

The Acting Town Clerk reported (22nd July, 2016) that she was in receipt of communication from GIZ, a non-governmental organisation that had partnered Council in a number of projects. The contents of the communication were as follows;

“GIZ will be holding a meeting with all Chamber Secretaries and Administrators or their equivalent from the towns it is supporting or in partnership with. The main agenda will be on HR issues. The dates for the meeting will be 27- 29 July 2016 in Harare. GIZ will cover all accommodation and food expenses with the partners funding the transport costs.”

Council stood to benefit from being represented at this meeting. The costs related to the Chamber Secretary’s attendance would amount to \$652.

It was recommended that the Chamber Secretary be authorized to attend the GIZ Chamber Secretaries’ Meeting and that Council incurred related expenditure amounting to \$652.

The Committee considered the matter and the Acting Town Clerk advised that she was unable to attend the meeting as it coincided with the invitation from the Ministry on the Urban Councils Budget Symposium which would be held in Harare. The City Legal Officer was also unable to attend the meeting on her behalf.

On this understanding it was :-

RESOLVED TO RECOMMEND:

That the invitation to the GIZ Chamber Secretaries meeting to be held in Harare from the 27th to 29th July, 2016 be declined as the Chamber Secretary would be attending another meeting in Harare organized by the Ministry of Local Government, Public Construction and National Housing.

(5) **INVITATION TO THE URBAN COUNCILS BUDGET SYMPOSIUM TO BE HELD AT KADOMA RANCH MOTEL FROM 27TH TO 29TH JULY 2016 – ACTING TOWN CLERK, S. ZHOU (S.R. NUMBER 00046) AND THE FINANCIAL DIRECTOR, MR. K.Z. NDI MANDE (S.R. NUMBER 01027).**

The Acting Town Clerk reported (22nd July, 2016) that she was in receipt of an invitation from the Secretary for Local Government, Public Works and National Housing with the following contents;

“Reference is made to our discussion with the Town Clerk’s Forum, concerning the 2016 Budget cycle and the upcoming 2017 process.

We are pleased to inform you that Udcorp, in partnership with UNICEF has arranged a symposium that will facilitate dialogue and learning on budget and related matters. The symposium will be held at Kadoma Ranch Motel from 27-29 July, 2016 according to the attached programme. UNICEF has sponsored the programme so that local authorities will only be responsible for their transport costs.

I am therefore inviting you and your head of Finance Department to attend the symposium”

The critical benefit of attending this symposium was the knowledge that would be shared and this would assist Council to come up with budgets that met the ministry’s expectations. The cost of the attendance of the Acting Town Clerk and the Financial Director was \$870.64.

The Acting Town Clerk then advised that the meeting would now be held in Harare and not Kadoma.

RESOLVED TO RECOMMEND:

That the Acting Town Clerk and the Financial Director be authorized to attend the Urban Councils Budget Symposium and that Council incurs the related expenditure amounting to \$ 870.64

(6) **REQUEST FOR SPONSORSHIP (VENUE) FOR THE 2016 ZIMBABWE YOUTH LEADERSHIP SUMMIT 1ST AUGUST, 2016.**



The Acting Town Clerk reported (22nd July, 2016) that the attached letter dated (5th July, 2016) had been received from the organisers of the abovementioned event, scheduled for 1st August 2016. Essentially, the organisers had requested for free use of the Large and Small City Halls for the hosting of the events.

The matter had been circulated (7th July, 2016) to relevant departments for their views and the following comments had since been received.

Acting Director of Health Services (11th July, 2016)

“Council like many other organisations in the country are experiencing adverse cash inflows and cannot afford to offer services for free to other organisations. Perhaps Council could offer its services at reduced rentals to the Youth Summit.

However, the Financial Director is better placed to comment on the matter.”

Acting Director of Housing and Community Services (11th July, 2016)

“The Department has no objections to the hosting of the Zimbabwe Youth Leadership Summit request at the Large City Hall, provided other addressees are in agreement.

The philosophical underpinnings of the Leadership Summit would indeed benefit many youths from all walks of life in the City.

It will also be recalled that the City Youth Policy targets both school going and out of school youths in programming and the summit would be complementary to these efforts and is well supported.”

The normal hire charge for such an event (both halls) was \$792, 20 inclusive of 50% refundable deposit and 15% Vat.

RESOLVED TO RECOMMEND:

That the request by the Zimbabwe Youth Leadership Summit for free use of the Large and Small City Halls on 1st August, 2016 be not acceded, to instead the organisation be granted a 50% discount of the hire charges (\$792,20) so that it only pays \$396.70, for the event.

(7) **REQUEST FOR PERMISSION TO HOST A MUSIC GALA AT ENTUMBANE YONAH SHOPPING CENTRE TERMINUS ON 27TH AUGUST, 2016: MBOLA PRODUCTIONS.**



The Acting Town Clerk reported (22nd July, 2016) that the attached letter dated (5th July, 2016) had been received from Mbola Productions (Macjuta Mpofo) requesting for permission to host a Music Gala at Entumbane Yonah Shopping Centre Terminus on the 27th of August, 2016:

Comments were sought from relevant Departments on 19th July, 2016 so as to advise accordingly, and the following comments had since been received.

The Director of Engineering Services had commented (email dated 22nd July 2016) as follows:-

“This department does not support the holding of an open air gala at Yonah shopping Centre Entumbane for the following reasons:

The open space referred to is very close to residential properties and a musical gala lasting the whole night will disturb the peace of the residents

#Entry and exit into the function cannot be controlled because this is an open air event

#Galas normally have an element of drinking of beer and rowdy crowds can be a nuisance to the residents”

The matter was considered and the Acting Town Clerk advised that this was an open space and galas were best held in stadia or halls in view of the nature of the activities.

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the request for permission to host a music gala at Entumbane Yonah Shopping Centre Terminus be not acceded to, but instead the applicant be advised to apply for the use of stadia, halls etc.

(8) INVITATION TO A CHARITY FUNDRAISING DINNER BULAWAYO PUBLIC LIBRARY.

The Acting Town Clerk recalled (22nd July, 2016) that Council (1st June, 2016) had resolved that the Bulawayo Public Library be granted a 75% rebate for the use of the Large City Hall for a fundraising event on 5th August, 2016 in view of the nature of the event.

The following letter (dated 20th July, 2016) had now been received from the Chief Librarian, Bulawayo Public Library.

“We cordially invite your institution to attend and participate in our fundraising dinner to be held on the 5th August, 2016. The event is scheduled to start at 1800 hrs in the Bulawayo Large City Hall. The admission tickets cost \$200 for a table of 10.

Bulawayo Public Library is holding this event so as to fundraise for the Department of the visually impaired and the blind which needs to be re- equipped and upgraded. Our theme for this function is

“EMPOWERING AND PROMOTING THE VISUALLY IMPAIRED AND BLIND THROUGH READING AND RESEARCH”

Your cooperation and participation in this event would be greatly appreciated and would go a long way in helping the library provide a quality library service to the visually impaired members of the society.

Ticket payments could be made through the following bank account or by cash at the Bulawayo Public Library:-

BANK NAME:	CBZ
ACCOUNT NAME:	BULAWAYO PUBLIC LIBRARY
BANK CODE:	01221243800021
BRANCH:	8TH AVENUE''

The Committee considered the matter and Councillor S. Khumalo felt that this was a noble idea, but wanted to know if the \$200 was inclusive of meals/drinks.

The Acting Director of Housing and Community Services advised that this was an educational event and therefore members of the Health, Housing and Education Committee could also attend.

The Acting Town Clerk advised that the \$200 was inclusive of dinner for the (10) people. There was a Council representative on the Board of the Public Library who could also attend. The Chairperson of the Health, Housing and Education Committee, 4 Councillors and staff members could attend the fundraising dinner.

Thereafter it was:-

RESOLVED TO RECOMMEND:

- (1) That the invitation to a Charity Fundraising Dinner at the Large City Hall be acceded to and Bulawayo City Council pays \$200.
- (2) That Council's representative on the Board of the Public Library, Chairperson of the Health, Housing and Education Committee, four (4) members of the General Purposes Committee and staff members to be nominated by the Acting Town Clerk, attend.

(9) REQUEST FOR FREE USE OF THE CITY HALL FOR A BLOOD COLLECTION EVENT ON 6TH AUGUST, 2016.

The Acting Town Clerk recalled (22nd July, 2016) that the following request had been received from National Blood Service Zimbabwe requesting for free use of the Small City Hall.

“The National Blood Service Zimbabwe (NBSZ) is kindly requesting for the free use of the City Hall for purposes of collecting blood from out of school youths which it has mobilised so as to curb blood shortages during the August Holiday. It is our wish that

we carry out this exercise on first of Saturday of August, 2016 which happens to be the 6th of August 2016. This event will start from 0800 hrs up until 1600hrs.

We would appreciate it if our request be considered.’’

The normal hire charge for the Small City Hall for the direction requested was \$398.11 inclusive of 15% Vat and 50% refundable deposit.

In the past Council had not acceded to free use of its facilities except for National event such as Independence Celebrations etc. However from time to time charitable organisations and similar institutions had been granted. Concessionary rates of 25%, 50% or 75% purely on merit basis.

However Council (6th May 2015) acceded to the availing of Community Halls to the National Blood Services Zimbabwe (NBSZ), Youths Clubs for blood donor services etc at no charge, subject to consultation with the Director of Housing and Community Services. The understanding was that this concession had limits to Community Halls and Council premises in the High density areas.

RESOLVED TO RECOMMEND:

That the request by the National Blood Services Zimbabwe (NBSZ) for free use of the Large City Hall on 6th August, 2016 in respect of the above-mentioned event, be acceded to.

(10) REQUEST FOR WATER SUPPLY (WATER TANK) AT THE NKULUMANE PROVINCIAL HEROES ACRE.

The Acting Town Clerk reported (22nd July, 2016) that the following request (dated 20th July) had been received from the Provincial Administrator, Bulawayo Metropolitan Province.

‘‘The above subject refers and our telephone conversation is also of relevance. We are kindly requesting for a water tank supply of a capacity between 5 000 – 10 000 litres. This tank will be mounted at the Provincial Shrine to ensure the availability of water during burials and Heroes commemorations; this would also go a long way in solving the water challenges at the shrine. Once you have sourced the tank may you please let us know the capacity so that we erect the required stand.

Your usual cooperation will be greatly appreciated.’’

It would appear that the request was for Council to provide a water tank that would be mounted permanently at the Heroes Acre.

The Director of Engineering Services was requested (20th July, 2016) for his comments/advise on this submission, and was now expected to comment at the meeting.

Discussion ensued and Councillor S. Khumalo said that Government had a Ministry of Public Construction which could assist as appropriate, as Bulawayo City Council also did not have such equipment.

In response, the Director of Engineering Services explained that the challenge which his department faced was low pressure of water. He confirmed that a quotation had already been sent to the Provincial Administrator's Office. Council would then assist with installation once the relevant equipment had been procured.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the request for water supply (water tank) at Nkulumane Provincial Heroes Acre by the Provincial Administrator – Bulawayo Metropolitan Province be not acceded to, for reasons detailed in the report above and instead the applicant pays for relevant costs, as appropriate.

(11) REQUEST FOR FREE USE OF THE LARGE CITY HALL: PROVINCIAL ADMINISTRATOR BULAWAYO METROPOLITAN PROVINCE.

The Acting Town Clerk reported (22nd July, 2016) that the following request (dated 20th July) had been received from the Provincial Administrator, Bulawayo Metropolitan Province.

Reference is made to our telephone conversation.

“The Minister of State for Provincial Affairs, Honourable E. N Moyo intends to host a luncheon as part of Heroes celebrations on the 7th of August 2016. It is against this background that we kindly requesting for the free use of the Large City Hall on the 7th of August 2016, from 12pm.

Your usual cooperation will be greatly appreciated.”

In the past Council had not acceded to free use of its facilities except for National events such as Independence Celebrations.

Discussion ensued and the Acting Town Clerk advised that in the past Council had acceded to such requests, i.e. free use of the Large City Hall/stadia for National events. The Heroes Celebrations were in this category.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the request by the Provincial Administrator for free use of the Large City Hall to host a luncheon in respect of the Heroes Celebrations on the 7th August, 2016 from 12.00 p.m., be acceded to as this was a national event.

(12) **INVITATION TO ATTEND A GENDER BUDGET ANALYSIS FEED BACK WORKSHOP FOR BULAWAYO CITY COUNCILLORS AND OFFICIALS: 29TH JULY 2016.**

The Acting Town Clerk reported (25th July, 2016) that the following letter (20th July, 2016) had been received from the Zimbabwe Women's Resource Centre and Net Work:-

“The above subject refers.

Zimbabwe Women's Resource Centre and Network (ZWRCN) has been providing capacity building to selected local authorities on gender budgeting since 2009. These are Kadoma, Kwekwe, Gweru, Bulawayo, Masvingo, Mutoko and Murewa. In order to continue strengthening the capacity of Councillors and Council Officials in gender mainstreaming, ZWRCN conducts annual gender analysis of local authority budgets to assess for gender sensitivity. The gender budget analysis enables ZWRCN to provide relevant feedback and to design appropriate capacity building initiatives for the local authority's Councillors and staff. ZWRCN has conducted budget analyses since 2010 for all the local authorities mentioned above, and has since completed the analysis for Bulawayo City Council.

It is against this background that ZWRCN would like to invite 10 Bulawayo City Council Officials and 30 Councillors to a Gender Budget Analysis feedback workshop to be held on Friday, 29th July 2016 at a venue to be advised, from 10 a.m. to 1 p.m. ZWRCN will present findings of the analysis to the abovementioned officials and selected stakeholders from the Gender Budget Action Committee (GBAC).

Please be advised that ZWRCN will reimburse transport costs for the workshop.

We look forward to your continued support.”

It was recommended that His Worship the Mayor, all Councillors, the Municipal Gender Focal Person (Mrs. A. Manyemwe) the Departmental Senior Administrative Officers (Messrs B. Ngulube, T. Khanye, T.D. Mbele, I. Dube and V. Dube) and four officials from the Financial Services Department, attend this workshop, at a venue to be advised and all costs to be met by the organisers.

RESOLVED TO RECOMMEND:

That authority be granted to His Worship the Mayor, All Councillors, the Municipal Gender Focal Person (Mrs. A. Manyemwe) the Departmental Senior Administrative Officers (Messrs B. Ngulube, T. Khanye, T.D. Mbele, I. Dube and V. Dube) and four officials from the Financial Services Department to attend the abovementioned workshop, at a venue to be advised. All costs to be met by the organizers.

(13) **REQUEST FOR INVESTIGATION OF BULAWAYO CITY COUNCIL'S DECISION TO ALLOCATE PIECE OF LAND (CURRENTLY TSHAKA PRE-SCHOOL) TO TREK PETROLEUM**



The Acting Town Clerk reported verbally (25th July, 2016) that she had received a letter from BPRA. The letter had been written to the Auditor General by the Coordinator of the Bulawayo Progressive Residents Association (BPRA) and copied to Council. The Association was requesting for an investigation of BCC's decision to allocate a piece of land (Tshaka Pre-School) to Trek Petroleum. They wanted to know why the piece of land had not been allocated through a tender process. The letter had been copied to all Media Houses as well.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(14) **APPLICATION TO CONDUCT AN ACADEMIC RESEARCH IN BULAWAYO CITY COUNCIL: THOLAKELE MOYO AND SILINDILE SIBANDA**

1. **Request to carry out a research within Bulawayo City Council : Tholakele Moyo**

"I am a young lady aged 25 currently studying Politics and Public Management at Midlands State University. I hereby request to carry out my research within your premises for my dissertation entitled "**An analysis of employee perceptions of performance appraisals on their work outcomes: The case of Bulawayo City Council.**"

Your assistance with information for my research will be greatly appreciated."

2. **Application for permission to conduct an academic research study : Silindile Sibanda**

"This communication serves to request permission to conduct a research study in Nguboyenja residential area in partial fulfilment of my Master's degree in Disaster Management at the National University of Science and Technology. The title of the study is "An evaluation of people with disabilities' access to Water Sanitation and Hygiene (WASH) services in Nguboyenja residential area in Bulawayo.

Thanking you in advance."

RESOLVED TO RECOMMEND:

That the abovementioned students (2) be authorised to carry out research on Council premises as requested, subject to the usual conditions viz:-

- (a) That the applicants to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(15) **MISSION OF FRANCISTOWN DELEGATION TO BULAWAYO ON THE 26TH JULY TO THE 28TH JULY, 2016**



The Acting Town Clerk reported verbally (25th July, 2016) that she had received the attached email from Francistown Council – Botswana concerning the abovementioned visit. The delegation comprised four (4) Councillors and eight (8) officials.

The visitors were interested in issues such as Council By-Laws for the informal sector, and the Call Centre etc.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted and the delegation from Francistown, Botswana, be hosted by Bulawayo City Council on the usual basis, in view of the relationship between the two local authorities, from 26th – 28th July, 2016.

(16) **REQUEST TO CARRY OUT RESEARCH ON COUNCIL PREMISES: MONITORING THE MUNICIPALITY WATER DISTRIBUTION NETWORK USING GIS BASED MODELS: A CASE STUDY OF BULAWAYO CITY COUNCIL, ZIMBABWE: MR BHEKANI KHUMALO (S.R. NO. 31091): UNIVERSITY OF PRETORIA**

The Director of Engineering Services reported (19th July, 2016) that a letter dated 28th June 2016 had been received from Mr Bhekani Khumalo and read as follows:-

'I am a Council employee SR No. 31091 currently doing a Masters in Geo informatics at the University of Pretoria. My proposed dissertation title is 'Monitoring the Municipality Water Distribution Network using GIS based Models, a case study of Bulawayo City Council, Zimbabwe.

I am requesting to use data from the City of Bulawayo for the research study. If my request is granted, I will share my research findings with the Council by providing a copy of my final dissertation.

I hope my request will receive your most favourable consideration'.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

On the recommendation of the Director of Engineering Services it was :-

RESOLVED TO RECOMMEND:

That Mr B. Khumalo (S.R. No. 31091) be granted permission to do the research based on the above stated conditions viz:-

(c) That the applicant to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.

(d) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(17) **REQUEST TO CARRY OUT RESEARCH ON COUNCIL PREMISES: FAILURE OF MATURATION PONDS AT COWDRAY PARK SEWER TREATMENT WORKS: MR FIXON SIBANDA: MUTARE POLYTECHNIC**

The Director of Engineering Services reported (19th July, 2016) that a letter dated 8th July 2016 had been received from Mr Fixon Sibanda and read as follows:-

"I am student doing HND in Civil Engineering at Mutare Polytechnic. I am doing a research project on the **Failure of maturation ponds at Cowdray Park Sewer Treatment Works.**

I am therefore seeking assistance through your office with pertinent design, capacity and any information that will see my research become a success. The research project is aimed at establishing the causes of maturation ponds failure (pond 7) and possible remedial action that can be taken

I do hope my application will be considered”.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

On the recommendation of the Director of Engineering Services it was :-

RESOLVED TO RECOMMEND:

That Mr Fixon Sibanda be granted permission to do the research based on the above stated conditions viz:-

- (a) That the applicant to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(18) **REQUEST TO CARRY OUT RESEARCH ON COUNCIL PREMISES: AN INVESTIGATION INTO THE SOURCES AND CAUSES OF SEWERAGE CHOKES AND OVERFLOWS AND THEIR EFFECTS IN THE WESTERN SUBURBS IN BULAWAYO: MISS NHLANHLA MOYO: BULAWAYO POLYTECHNIC**

The Director of Engineering Services reported (19th July, 2016) that a letter dated 29th June 2016 had been received from Miss Nhlanhla Moyo and read as follows:-

“I am a lady aged 34 years, pursuing studies in the field of Environmental Health. I currently finished a one year full-time course on Higher National Diploma in Environmental Health in Bulawayo at Polytechnic College and I am hereby seeking permission to carry out a research project in the vicinity of the Council where I am currently doing my Internship.

My proposed title of the research is **An investigation into the sources and cause of sewerage chokes and overflows and their effects in the Western Suburb in Bulawayo**

The objectives of my research are:

- To establish/identify all sites affected
- To determine the sources unique to each identified site
- To determine how each source relates to sewer network
- To identify the causes per each site in relation to network age, operational challenges, vandalism, poor designs and lack of maintenance.

Whereas my research questions are:

- How do the sewer odors affect communities close to the bursts?
- What type of waste goes into the sewer system?
- What type of material was used in the construction of the sewer system and its life span
- What causes sewage overflows and how is the environmental and public health affected by the overflows?
- What strategies/plans are in place to rectify the problem of sewage overflows?

Justification of the study

Raw sewage imposes organic loading on streams, water pollution as well as air pollution. In a developing country like Zimbabwe sewage from the most communities is discharged directly to the environment and streams without treatment. The result is the accumulation of sludge and development of offensive odours with unsightly conditions. Odours are one of the most serious environmental concerns to the public.

Discharge of contaminants to the environment is receiving close scrutiny by the public health and regulatory agencies. Treatment of sewage before disposal has therefore become a significant challenge. Such treatment helps to reduce pollution problems and create a good and health environment.

This research investigation is aimed at characterising the domestic sewage obtained from the Western suburbs of Bulawayo in order to assess the degree of its pollution potentials and recommend appropriate ways to alleviate the challenge.

I hope my application will be taken into consideration”.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

On the recommendation of the Director of Engineering Services it was:-

RESOLVED TO RECOMMEND:

That Miss Nhlanhla Moyo be granted permission to do the research based on the above stated conditions viz:-.

- (a) That the applicant to submit a copy of her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(19) **REQUEST FOR PERMISSION TO CARRY OUT STUDIES ON THE PURIFICATION OF METHANE GAS PRODUCED IN THE BIO-DIGESTERS AT AISLEBY SEWERAGE TREATMENT WORKS: DR JOEL TSHUMA: NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

The Director of Engineering Services reported (19th July, 2016) that a letter dated 12th July 2016 had been received from Doctor Joel Tshuma and read as follows:

“Application for permission to carry out studies on the purification of methane gas produced in the bio-digesters at Aisleby Sewerage Works

Referring to the above mentioned subject, as per our telephonic conversation on 7th July 2016, I am kindly requesting for permission to start carrying out studies at the abovementioned plant. The project is being sponsored by GiHUB (Development Reality Institute and UNICEF) who are aimed at promoting climate change and social entrepreneurship among the youth. The fore mentioned sponsors awarded the student by the name of Felicity Bgwoni (ID. No. 702013132 B07) a grant to start-up this project and she is working under my supervision. The student worked with me on her proposal for the sponsorship of which she was successful. On the proposal we had stated that we will be starting our preliminary tests as from July 2016 and if the project is a success and the product is commercialised, part of the funds will be used for benefiting the students at Aisleby Primary School. If we are to be granted permission, we will require the assistance from the Sewerage Works Staff on the installation of our gadget and also during sampling”.

In the past Council had acceded to similar requests on the understanding that the applicants would submit a copy of their findings and also indemnify Council against any accidents which might occur during the research exercise.

On the recommendation of the Director of Engineering Services it was:-

RESOLVED TO RECOMMEND:

That Dr Joel Tshuma be granted permission to do the research based on the above stated conditions viz:-

- (e) That the applicant to submit a copy of his research findings including the Executive Summary upon completion of the research exercise.
- (f) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(20) **MANAGEMENT INFORMATION SYSTEMS IN LOCAL AUTHORITIES (MISLA) MEETING**

The Financial Director reported (21st July, 2016) that an invite was received from the Secretary of the Management Information Systems in Local Authorities on the 19th July 2016 for a meeting to be held from 26th to 29th July, inclusive of travelling day in Gweru.

Part of the agenda included;

1. Reports from all local authorities, sharing of experiences, challenges (areas that need assistance) and solutions.
2. SAP system
3. Presentations from some selected ICT service
4. SLB data collection for Water and Sanitation Program
5. Electronic bank reconciliations
6. ICT expectation from cooperating partners, progress on implementation of ICT programs (GIZ, UNICEF)

This was an annual meeting that had been arranged in consultation with the Town Clerks and the Finance Directors forums to enable the ICT managers and Systems Administrators to share experiences on ICT issues and also provide proper guidance to Councils on ICT related items like;

- a) Network connectivity.
- b) e-commerce
- c) Electronic payment methods
- d) SLB for local authorities
- e) Geographic Information systems
- f) ICT policies and any other issues

Each local authority was supposed to provide transportation, food and accommodation.

Council was likely to benefit from such interactions with other local authorities on the trends, developments and problem solving

It was recommended that the IT Manager, Mr M. Ndebele be authorised to attend the meeting in Gweru and Council to meet all the relevant expenses as appropriate.

RESOLVED TO RECOMMEND:

That the IT Manager, Mr. M. Ndebele be authorised to attend the abovementioned meeting and Council to meet all the relevant expenses.

(21) IMPLEMENTATION OF COUNCIL RESOLUTIONS : JULY 2016



The Acting Director of Health Services submitted (20th July, 2016) the attached report of the previous General Purposes Committee meeting's resolutions and a report on their implementation.

RESOLVED TO RECOMMEND:

That the foregoing report be received and noted.

(22) **MASTERS IN PUBLIC HEALTH (MPH) FIELD ATTACHMENT: 11 JULY 2016 TO 30 SEPTEMBER 2017: MR FUNDANI SIBANDA: HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (20th July, 2016) that the Committee would recall that Council in 1994 had approved the department's participation as a training site for MPH programme.

Mr Martin Dzimbahete, an Environmental Health Officer who had joined the department in July 2015 would be completing his attachment in September 2016. The University of Zimbabwe, Department of Community Medicine had advised that it had assigned Mr Fundani Sibanda, an Environmental Health Officer to start his MPH training attachment with Council for the period 11 July 2016 to 30 September 2017.

The Health Services Department benefitted from the programme as students carried out research projects which assisted the day to day operations and at times received donations in the form of equipment.

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted with appreciation.

(23) **INVITATION TO ATTEND THE TRAINING OF TRAINER/PLANNING MEETING FOR MASS TREATMENTS FOR BILHARZIA, INTESTINAL WORMS AND LYMPHATIC FILARIASIS (ELEPHANTIASIS) : 11 TO 14 JULY 2016 : KADOMA HOTEL AND CONFERENCE CENTRE : KADOMA : MR C. MALABA : (S.R. NUMBER 21330), MR G. KHUPHE : (S.R. NUMBER 21579), MR J. MUTEMANI : (S.R. NUMBER 22301) AND MRS L. MUPWITA : (S.R. NUMBER 23510): HEALTH SERVICES DEPARTMENT**

The Acting Director of Health Services reported (20th July, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“The Ministry of Health and Child Care has successfully conducted 4 mass treatments for the two most prevalent NTDs (SCH, STH) in the country since 2012 and will in 2016 embark on the 5th MDA for these two NTDs in all the endemic districts. In 2017 a remapping exercise will be done to ascertain the new district prevalence which will inform the modalities of future MDAs of these 2 NTDs. Lymphatic Filariasis and Blinding Trachoma have been added to the list of preventative chemotherapy in the NTD Programme after baseline surveys were done. The ministry has in 2016 secured resources for NTD activities for which most of the medicines for use in these interventions are already in the country and are being distributed to the targeted provinces and districts. The MDAs will commence with mass treatments for LF and STH from 25 to 30 July 2016, thereafter followed by the MDA for SCH from 26 to 30 September 2016. LF MDA will cover the whole population aged 2 and above including all adults in the 38 endemic districts”.

The Acting Director of Health Services nominated Mr C. Malaba a Divisional Environmental Health Officer, Mr G. Khuphe a Community Health Nurse, Mr J. Mutemani an Acting Health Promotion Officer and Mrs L. Mupwita a Senior Clerical Assistant (Health Information) to attend the above meeting.

In view of the dates of the meeting, the matter was discussed with the Acting Town Clerk who had authorized Mr C. Malaba, Mr G. Khuphe, Mr J. Mutemani and Mrs L. Mupwita's attendance.

All costs would be borne by the organisers. Authority was sought to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr C. Malaba, Mr G. Khuphe, Mr J. Mutemani and Mrs L. Mupwita be granted special leave from 11 to 14 July 2016 to attend the above meeting.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorizing Mr. C. Malaba (S.R. No. 21330), Mr. G. Khuphe (S.R. No. 21579), Mr. J. Mutemani (S.R. No. 22301) and Mrs. L. Mupwita (S.R. No. 23510) to attend the abovementioned meeting in Kadoma on the 11th to 14th July, 2016, and payment of incidental allowances only, as other costs were met by the organizers, be confirmed. Fuel will be reimbursed.

(24) INVITATION TO A STAKEHOLDER MEETING TO DISCUSS THE BEHAVIOUR CHANGE PROGRAMME BEING IMPLEMENTED BY WORLD VISION IN BULAWAYO PROVINCE : 13 TO 15 JULY 2016 : ESIKHOVENI TRAINING CENTRE : ESIGODINI : MR M. ZELE : S.R. NUMBER 26316 : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (20th July, 2016) that an invitation had been received from National AIDS Council. It read:

“The National AIDS Council, Bulawayo Province in conjunction with World Vision are organizing a stakeholder meeting to discuss the Behaviour Change programme being implemented by World Vision in Bulawayo Province. Partners are advised to bring a summary of the 1st quarter 2016 reports in the format provided”.

The Acting Director of Health Services nominated Mr M. Zele a Registered General Nurse to attend the meeting.

In view of the dates of the meeting, the matter had been discussed with the Acting Town Clerk who had authorized Mr M. Zele's attendance.

All costs were to be borne by the organisers.

It was therefore recommended that Mr M. Zele be granted special leave from 13 to 15 July 2016 to attend the above meeting.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mr. M. Zele (S.R. No. 26316) to attend the abovementioned meeting at Esigodini from 13th to 15th July, 2016 and payment of incidental allowances only as other costs were met by the organizers, be confirmed.

(25) INVITATION TO THE COLD CHAIN ASSESSMENT REPORT WRITING : 13 TO 16 JULY 2016 : DIOCESE OF CHINHOYI PASTORAL CENTRE : CHINHOYI : MR T. SIALUMBA : (S.R. NUMBER 35914) : HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (20th July, 2016) that a request had been received from the Ministry of Health and Child Care to send an officer to participate in the above assessment report writing meeting.

The Ministry of Health and Child Welfare, Expanded Programme on Immunization (EPI) Unit conducted a Cold Chain Assessment from 9 to 27 November 2015. The last assessment was conducted in 2010 and this led to the development of the 2010 – 2015 cold chain replacement plan. It was a WHO/UNICEF requirement that this assessment be conducted to form the basis for a new cold chain replacement plan covering the period 2016 – 2020. This was the document that would be used to mobilize resources for cold chain equipment replacement. It was against this background that a meeting was called to write the assessment report.

The technical skill to repair refrigerators was at Engineering Services Department. The Acting Director of Health Services consulted the Director of Engineering Services who had nominated Mr T. Sialumba to attend the above assessment report writing meeting.

In view of the dates of the assessment report writing meeting, the matter had been discussed with the Acting Town Clerk who had authorised Mr T. Sialumba's attendance.

All costs were to be borne by the organisers.

It was therefore recommended that Mr T. Sialumba be granted special leave from 13 to 16 July 2016 to attend the above assessment report writing meeting.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorising Mr. T. Sialumba (S.R. No. 35914) to attend the abovementioned meeting at Chinhoyi from 13th to 16th July, 2016 and payment of incidental allowances only as other costs were met by the organizers, be confirmed.

(26) COMPREHENSIVE EPI REVIEW AND MEASLES RUBELLA SECOND DOSE POST INTRODUCTION EVALUATION : 19 JULY 2016 TO 3 AUGUST 2016 : KADOMA HOTEL AND CONFERENCE CENTRE : KADOMA : MRS R.S. MAPHOSA : (S.R. NUMBER 23497): HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (20th July, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“Ministry of Health and Child Care is going to conduct a Comprehensive EPI Review, Measles Rubella and Measles Second Dose Post Introduction Evaluation and Surveillance Review during the period 19 July 2016 to 3 August 2016.

The field review involves visits at all administrative levels by teams of paired external experts and relevant internal staff to assess the system. The teams collect and analyse data, develop the report and provide recommendations. They will debrief the Ministry of Health and Child Care and ICC and submit a final report. The national Ministry of Health and Child Care will approve the report and, in conjunction with the ICC, and disseminate the report to all relevant stakeholders. This report is then utilised by EPI staff for updating plans of action”.

The Acting Director of Health Services nominated Sister R.S. Maphosa a Community Health Sister to participate in the evaluation.

In view of the dates of the evaluation, the matter had been discussed with the Acting Town Clerk who had authorized Sister R.S. Maphosa’s attendance.

All costs were to be borne by the organisers.

It was therefore recommended that Sister R.S. Maphosa be granted special leave from 19 July 2016 to 3 August 2016 to attend the above evaluation.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorizing Mrs. R.S. Maphosa (S.R. No. 23497) to attend the abovementioned evaluation in Kadoma from 19th July to 3rd August, 2016 and payment of incidental allowances only as other costs were met by the organizers, be confirmed.

(27) INVITATION TO THE KNOWLEDGE, ATTITUDE AND PRACTICES (KAP) SURVEY RESULTS DISSEMINATION MEETING : 26 JULY 2016 : HOLIDAY INN HOTEL : HARARE : MRS S.SIZIBA : S.R. NUMBER 23155: HEALTH SERVICES DEPARTMENT

The Acting Director of Health Services reported (20th July, 2016) that an invitation had been received from the Ministry of Health and Child Care. It read as follows:

“The Ministry of Health and Child Care, through the National TB Programme is inviting a participant to attend a dissemination meeting of the recently concluded

Knowledge, Attitude and Practices (KAP) survey that was conducted in some parts of Zimbabwe. The meeting will be used to share main findings from the survey, their implications on the TB programme and next steps”.

The Acting Director of Health Services nominated Mrs S. Siziba the Senior Health Promotion Officer to attend the above meeting.

In view of the dates of the meeting, the matter was discussed with the Acting Town Clerk who authorized Mrs S. Siziba’s attendance.

All costs were to be borne by the organisers.

It was therefore recommended that Mrs. S. Siziba be granted special leave from 25 to 26 July 2016 to attend the above meeting.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorizing Mrs. S. Siziba (S.R. No. 23155) to attend the abovementioned meeting in Harare on the 26th July, 2016 and payment of incidental allowances only as other costs were met by the organizers, be confirmed.

(28) INVITATION TO ATTEND NATIONAL MALARIA DATA VALIDATION MEETING : 26 TO 29 JULY 2016 : FAIRMILE HOTEL : GWERU : MR C. MALABA : (S.R. NUMBER21330) AND MRS L. MUPWITA : (S.R. NUMBER 23510)

The Acting Director of Health Services reported (20th July, 2016) that an invitation had been received from the Ministry of Health and Child Care to send participants to attend the above meeting.

The main objective of the meeting was to conduct comprehensive data validation for national malaria data collected through the National Health Management Information System components including T5 and DHIS2 tracker and intervention programme systems.

The Acting Director of Health Services had nominated Mr C. Malaba a Divisional Environmental Health Officer and Mrs L. Mupwita a Senior Clerical Assistant (Health Information) to attend the above meeting.

In view of the dates of the meeting, the matter was discussed with the Acting Town Clerk who authorized Mr C. Malaba and Mrs L. Mupwita’s attendance.

All costs were to be borne by the organisers. Authority was sought to use a Council vehicle. Fuel would be reimbursed.

It was therefore recommended that Mr C. Malaba and Mrs L. Mupwita be granted special leave from 25 to 29 July 2016 to attend the above meeting.

RESOLVED: (Submitted for Confirmation Only)

That the action taken by the Acting Director of Health Services in consultation with the Acting Town Clerk in authorizing Mr. C. Malaba (S.R. No. 21330) and Mrs. L. Mupwita (S.R. No. 23510) to attend the abovementioned meeting in Gweru from 26th to 29th July, 2016 and payment of incidental allowances only as other costs were met by the organizers, be confirmed. Fuel will be reimbursed.

(29) APPLICATION TO USE BCC FACILITY FOR A PROJECT MANAGEMENT COURSE RESEARCH : JENNIE DUBE : DATA CAPTURE CLERK : KHAMI ROAD CLINIC

The Acting Director of Health Services reported (20th July, 2016) that a request had been received from Jennie Dube a Data Capture Clerk based at Khami Road Clinic to do a research project at the abovementioned clinic. Miss Jennie Dube was doing a Project Management course with National University of Science and Technology (NUST) Centre for Continuing Education. One critical requirement was that she used as much as possible a live problem, and hence she had chosen to be stationed at the above institution so that she developed the issue of a problem and the issue of managing a project.

All the information gathered would be used for academic purposes. At the end of her project, she was expected to present her observations to the clinic management.

The Health Services Department had no objections to her proposal on condition that she indemnified Council against any mishaps that might befall her whilst in Council premises.

RESOLVED TO RECOMMEND:

That Miss Jennie Dube be granted permission to do the research based on the following conditions viz:-

- (a) That the applicant to submit a copy of her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(30) **APPLICATION FOR PERMISSION TO CARRY OUT A RESEARCH STUDY ON FACTORS INFLUENCING UTILISATION OF HIV POSITIVE ADOLESCENTS ON ANTIRETROVIRAL THERAPY 15 TO 19 YEARS AT LUVEVE AND PELANDABA CLINICS : CHELESANI NKOMO**

The Acting Director of Health Services reported (20th July, 2016) that a request had been received from Chelesani Nkomo. It read as follows:

“I am a student with the National University of Science and Technology, Institute of Development Studies. I am requesting for permission to carry out the above study at Luveve and Pelandaba Clinics. This is submitted in partial fulfillment for Masters Degree in Development Studies”.

The department had no objections to the request.

It was therefore recommended that Chelesani Nkomo be granted permission to conduct the study on condition that she indemnified Council against any mishaps that may befall her whilst on Council premises and that she submits a copy of her study.

RESOLVED TO RECOMMEND:

That Chelesani Nkomo be granted permission to do the research based on the following conditions viz:-

- (a) That the applicant to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

(31) **REQUEST FOR INFORMATION ON PRIVATE HEALTH CARE PRACTICES : TAKURA MUSASA**

The Acting Director of Health Services reported (20th July, 2016) that a request had been received from Takura Musasa. It read as follows:

“I am a final part Master of Business Administration student with the National University of Science and Technology. I am requesting for information to assist me in compiling my dissertation report. The title of my dissertation is: An assessment of the factors that determine the success of Private Health Care Practice in Bulawayo.

The requested information was on:

- Number of Private Health Care practices in Council’s register in each year from 2010 to 2015 i.e. Doctors Surgeries, Pharmacies, Diagnostic Laboratories, X-rays and imaging services, Private Hospitals and Physiotherapy clinics.

- The physical addresses of the Private Practices currently in Council’s register.”

The department had no objections to the request.

It was therefore recommended that Takura Musasa be granted permission to conduct the above research on condition that he indemnified Council against any mishaps that may befall him whilst on Council premises and that he submitted a copy of his research.

RESOLVED TO RECOMMEND:

That Takura Musasa be granted permission to do the research based on the following conditions viz:-

- (a) That the applicant to submit a copy of his/her research findings including the Executive Summary upon completion of the research exercise.
- (b) That Council should be indemnified against any injury/mishaps that may befall the researcher during conduct of the research.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'E'

**REPORT OF THE FINANCE AND DEVELOPMENT COMMITTEE :
MEETING HELD IN THE COMMITTEE ROOM, MUNICIPAL BUILDINGS
ON TUESDAY, 26TH JULY, 2016 AT 3.00 P.M.**

PRESENT:

Councillor P. Moyo (Chairman)(In the Chair)
His Worship the Mayor (Councillor M.K. Moyo)
“ **M.V. Chunga**
“ **R.D Jele**
“ **R. Matengu**
“ **L. Mlilo**
“ **C. Moyo**
“ **T. Moyo**
“ **C. Ndhlovu**
“ **J. Sithole**
“ **L. Siziba**

ALSO:

The Acting Town Clerk
The Director of Engineering Services
The Financial Director
The Acting Director of Health Services
The Acting Director of Housing and Community Services
The City Valuer

ON LEAVE:

Councillor M. Ncube (Chairperson)
“**S G. Banda (Deputy Mayor)**
“ **S. Musonda**
“ **E. Ncube**
“ **N. Sibanda**

(1) APPROVAL OF THE REQUEST TO INCUR CAPITAL EXPENDITURE ON THE 2016 BUDGET.



The Acting Town Clerk reported (26th July, 2016) that the following letter (22nd July, 2016) had been received from the Ministry of Local Government, Public Works and National Housing:-

“Please be advised that the Ministry of Local Government, Public Works and National Housing approved your request for authority to incur capital expenditure for the 2016 budget. Hopefully, this is a milestone towards the City’s endeavour to provide decent accommodation to the general citizenry and the residents of Bulawayo City at large.

Thank you.”

The Acting Town Clerk then explained that the relevant ministry had approved the capital expenditure for 2016 budget only. The revenue budget was yet to be approved. Thereafter discussion ensued and Councillor L. Siziba was concerned that there were delays in the budget approval and this could negatively affect revenue collection.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(2) REDUCTION OF RATES FOR INGWEBU BREWERIES BEER GARDENS

The Acting Town Clerk reported (1st July, 2016) that BMCU had in the past raised the issue of the excessive rates being charged for beer gardens and attributed the greater portion of overdue debts by franchisees as arising from rates and water closet charges levied by Council.

Historically the outlets sat on big land. They also were built on land not suitable for any development. Council of 3 October 2012 had approved subdivisions of the outlets and only 3 were subdivided. BMCU had cited lack of resources to complete

Subdivisions of the outlets had concomitant challenges such as the rocky outcrop within the outlets. The lessees or owner would then be required to erect new boundary walls after subdivision.

The current culture and trends of patronage leave outlets with a lot of under-utilized land. In recognition of the above it was proposed that outlets be charged rates on a deemed land size for a period of time to accommodate the subdivision processes.

The Director of Health Services commented as follows:

“The City Valuer comments on the matter are noted and supported. Reduction of water closets to 5 per beer outlet and 2 refuse bins will go a long way in reducing the rates. The number of patrons frequenting the outlets has reduced compared to the previous years. Should there be need to increase the WC's and bins in the future there will, therefore, be need to adjust the rates accordingly.”

The Director of Engineering Services commented as follows:

“Please be advised that when beer halls were designed and established, it was before deregulation (abolishment of monopoly) under the assumption that the communities would use beer halls as social centres. However, after the abolishment of the monopoly in the liquor industry there were many other players that came in. It should be also be noted that that has been some changes in the consumer behaviour hence less patronage for the beer halls.

The land where beer halls are located is mainly undevelopable (rocky, rugged, and swampy) hence it must be treated with that understanding.

It is this department’s considered view that the rates be not only reduced for the 12 months but be reduced in total and they be reviewed once the policies have been changed to introduce other productive activities / uses. The subdivision of land will not assist as the little land left might not be able to finance / sustain the rates.

Beer halls should be maintained as they also service the community in terms of housing social gatherings (burial society meetings and club meetings) and also provide benches that are used by the community during bereavements. In conclusion additional land be reserved for the community.”

The Chamber Secretary (Valuation) commented as follows:

“You will recall that Ingwebu did a pilot project to subdivide three beer gardens namely: Nkulumane, Gibixhegu and Manwele beer gardens.

The pilot indeed reduced rates payable on land. However, the number of toilets were not reduced as it still remain between 13 and 25, if the toilets were removed, it was going to further reduce the rates bill as each water closet (wc) is levied a charge of US\$9.80.

The Table A below illustrates rates before subdivisions

<i>Stand number</i>	<i>Land area (m2)</i>	<i>Rates on land (US\$)</i>	<i>Rates on improvements (US\$)</i>	<i>Rates on wcs (US\$)</i>	<i>Rates on 5 solid waste bin (US\$)</i>	<i>Total rates (US\$)</i>
<i>6861 Nkulumane</i>	<i>20 519</i>	<i>387.24</i>	<i>55.73</i>	<i>17 wcs - 166.60</i>	<i>72.40</i>	<i>681.97</i>
<i>31109 Entumbane</i>	<i>21 304</i>	<i>398.11</i>	<i>64.80</i>	<i>25 wcs - 245.00</i>	<i>72.40</i>	<i>780.31</i>
<i>44045 Mzilikazi</i>	<i>11 512</i>	<i>264.96</i>	<i>46.06</i>	<i>13 wcs - 127.40</i>	<i>72.40</i>	<i>510.82</i>

The Table B below illustrates rates after subdivision:-

Stand number	Land area (m2)	Rates on land (US\$)	Rates on improvements (US\$)	Rates on wcs (US\$)	Rates on 5 solid waste bins (US\$)	Total rates (US\$)
R/E of 6861 Nkulumane	9408	236.42	43.86	17 wcs - 166.60	72.40	519.28
R/E of 31109 Entumbane	9571	239.14	51.83	25 wcs - 245.00	72.40	608.37
R/E of 44045 Mzilikazi	6215	191.58	39.81	13 wcs - 127.40	72.40	431.19

It is noted that the beer gardens are levied too many toilets and waste solid collection bins. Each beer garden could be sufficiently be serviced by 5wcs and 2 bins and this could drastically reduce rates.

The Table C below shows proposed rates after reducing wcs to 5 units and solid waste bins to two per beer garden.

Table C

Stand number	Rates on land (US\$)	Rates on improvements (US\$)	Rates on 5 wcs (US\$)	Rates on 2 solid waste bins (US\$)	Total rates (US\$)
R/E of 6861 Nkulumane	236.42	43.86	49.00	28.96	358.24
R/E of 31109 Entumbane	239.14	51.83	49.00	28.96	317.10
R/E of 44045 Mzilikazi	191.58	39.81	49.00	28.96	309.35

I further note that even after reducing the number of toilets and solid waste bins, the total rates levied remain high. Therefore, in view of the foregoing, it is proposed that a special tariff rate for beer gardens be introduced.

In this regard, a tariff which is 50% of the industrial rates is proposed. The proposed tariffs shall be:-

- (a) Land : 0.00679373
 (b) Improvements: 0.00019904

The Table D below shows proposed rates based on a special tariff for beer gardens:-

Stand number	Land area (m2)	Rates on land (US\$)	Rates on improvements (US\$)	Rates on 5 wcs (US\$)	Rates on 2 solid waste bins (US\$)	Total rates (US\$)
R/E of 6861 Nkulumane	9408	118.21	21.93	49.00	28.96	218.10
R/E of 31109 Entumbane	9571	119.57	25.92	49.00	28.96	223.45
R/E of 44045 Mzilikazi	6215	95.79	19.91	49.00	28.96	193.66

Recommendations:-

- 1. A special tariff be introduced for beer gardens being 0.00679373 for land and 0.00019904 for improvements.**
- 2. All beer gardens be levied for only 5wcs.**
- 3. All beer gardens be levied for 2 solid waste bins**
- 4. All beer gardens yet to cede excess land to be levied rates at the reduced tariff based on Manwele beer garden rateable values of \$14,100 for land and \$104,000 for improvements for the next 12 months.**
- 5. After the next 12 months if the tacky surveys are not done and the excess land not ceded back to Council, the rates based on actual land utilized shall be re-instated.**
- 6. The new tariff rate be backdated to December 2011 when the new Valuation Roll became effective."**

The Financial Director commented as follows:

"The comments by the Chamber Secretary (City Valuer) have been noted and I am in concurrence with all his recommendations with the exception of the backdating issue to 2011.

It should be noted that the issue of backdating compromises a lot of things, apart from reported income and accruals to Council it will also affect audited accounts among other things hence it is not supported.

It is suggested that instead of backdating Council calculates what would have been charged as per City Valuer recommendation and what was actual charged. If the difference is greater than what Ingwebu is currently indebted the arrears can be written off (Council blessing will be necessary).That kind of relief is recommended."

There was a general understanding that the charges should be reviewed and it was therefore recommended that:

- 1. A special tariff be introduced for beer gardens being 0.00679373 for land and 0.00019904 for improvements.**
- 2. All beer gardens be levied for only 5wcs.**
- 3. All beer gardens be levied for 2 solid waste bins**
- 4. All beer gardens yet to cede excess land to be levied rates at the reduced tariff based on Manwele beer garden rateable values of \$14,100 for land and \$104,000 for improvements for the next 12 months.**
- 5. After the next 12 months if the tacky surveys are not done and the excess land not ceded back to Council, the rates based on actual land utilized shall be re-instated.**
- 6. Balances on the accounts of the beer outlets be adjusted based on the difference between what Council charged since December 2011 and the recalculated charges from 2011 to date (as per recommendation 1 to 4 above) if that difference is reducing the balance on the outlet's account.**

7. The adjustment be extended by BMCU to people who were leasing the outlets since December 2011 to date.

The Acting Town Clerk then explained that the report sought to subdivide beer outlets in order to make rates affordable. The outlets were big and built on land not suitable for any development. Once these were subdivided their rates would also be reduced proportionately.

Councillor J Sithole sought clarification on outlets which were not franchised e.g Madlodlo Beer garden; whether these would also be affected?

Councillor C Moyo appreciated the report saying that the rates would be manageable. However he said that adjustment should not be implemented retrospectively.

Councillor L Siziba said that the new rates after adjustments should be uniform and when outlets changed hands, the new person should not be burdened with the previous tenants' s debts.

Councillor J. Sithole noted that some toilets in Makokoba were closed and customers were inconvenienced as a result of this.

In response to questions the City Valuer referred to the tables in the report and explained the essence of the adjustments. He advised that reduction of value of land and improvements would automatically reduce rates proportionally.

The Acting Town Clerk advised that in terms of refuse bins and toilets the Department of Health Services should assess the need of each outlet and recommend as appropriate.

After further discussion it was:

RESOLVED TO RECOMMEND:

That the recommendations of the Acting Town Clerk be varied as follows:-

Recommendation 1, 4, 5 and 6 be adopted i.e.

- (1) That a tariff be introduced for beer gardens being 0.00679373 for land and 0.00019904 for improvements.
- (4) That all beer gardens yet to cede excess land to be levied rates at the reduced tariff based on Manwele beer garden rateable values of \$14,100 for land and \$104,000 for improvements for the next 12 months.
- (5) That after the next 12 months if the tacky surveys are not done and the excess land not ceded back to Council, the rates based on actual land utilized shall be re-instated.
- (6) That balances on the accounts of the beer outlets be adjusted based on the difference between what Council charged since December 2011 and the recalculated charges from 2011 to date (as per recommendation 1 to 4 above) if that difference is reducing the balance on the outlet's account.

And recommendations 2,3 and 7 be not adopted instead be varied as follows:-

- (2) That all beer gardens be assessed for levy for wcs by the Director of Health Services and be charged as appropriate
- (3) That all beer gardens be assessed by the Director of Health Services in respect of waste bins and charged accordingly.
- (7) That the adjustments be effected from the date of Council resolution and not in retrospect.

(3) **INCOME AND EXPENDITURE FOR THE PERIOD JANUARY TO JUNE, 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:

Discussion ensued and Councillor R.D. Jele sought clarification on salaries. Was Council up to date or not?

Councillor J. Sithole said that in the past Council had always endeavoured to narrow the gap of salary arrears particularly towards festive seasons (November and December). What was being done to improve the situation? He further said that perhaps Council should now consider cost cutting measures because the economic environment was not likely to improve in the near future.

In response to questions the Financial Director explained that there were challenges with receipts but in June these had gone up to \$7 million inclusive of set off. However creditors had also gone up. His department was examining possible solutions to such problems.

He also confirmed that the department had finished paying the April's salary bill.

After further discussion it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(4) **CREDITORS**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(5) **MISCELLANEOUS INCOME RECEIVED BY DEPARTMENTS IN JUNE, 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(6) **OVERTIME PAID IN JUNE 2016 BY SERVICE DEPARTMENTS**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(7) **SERVICE DEBTORS TO THE CITY OF BULAWAYO AS AT 30 JUNE 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(8) **GOVERNMENT INDEBTEDNESS TO CITY OF BULAWAYO FOR THE PERIOD ENDING 30TH JUNE 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(9) **LAND SALE DEBTORS FOR THE MONTH ENDING 30TH JUNE 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:-

The Acting Town Clerk explained that servicing of Pumula South Stands was complete but beneficiaries were not up to date with payments. Emhlangeni was commissioned and similarly beneficiaries also had outstanding balances. In view of this she advised that there was need for policy makers and officials to encourage beneficiaries to honour their payment plans so that servicing of stands for other areas was not compromised/delays.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(10) **CONSUMER DEBTORS MOVEMENT PER WARD TO THE PERIOD 1ST JUNE TO 30TH JUNE 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:

Thereafter it was:

RESOLVED TO RECOMMEND

That the abovementioned report be received and noted.

(11) **CAPITAL EXPENDITURE TO THE MONTH OF JUNE 2016**



The Financial Director submitted (20th July, 2016) the attached report relating to the abovementioned matter:-

Thereafter it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(12) **RECOGNITION AND MOTIVATION OF GOOD PAYERS: NON DOMESTIC ACCOUNT HOLDERS**

The Financial Director reported (27th June, 2016) that the following the Ministerial Directive of 23 July 2013 that directed that all domestic debts which were outstanding as at

30 June 2013 be written off, Council (6 November 2013) had resolved to grant \$100 being off credit to domestic customers whose accounts were either zero or in credit as at 30 June 2013 on the understanding that such grant would be implemented/effectuated when cash flows improved. This was meant to motivate those customers who had good payment records and had not benefited from the ministerial directive. A total of \$733 200 had been rebated to 7332 customers as reported on 18 February 2016.

With regards to the non domestic consumers, Council 2nd December, 2015 had extended the gesture and had resolved that credits be passed on non-domestic account holders at 10% on total receipts made between 1 November 2014 and 31 December 2014 whose account balances at 31 October 2013 were either at zero or in credit.

In view of this non domestic account holders totaling 336 had had their accounts credited with various amounts totaling \$118 128.82 in the month of June 2016. The delay in implementing the resolution was due to the need for thorough analysis of the payment records of the customers and ensuring that the beneficiaries had not benefited from the 50% discount incentive which expired on 31 December 2015.

The Financial Director then explained that the matter was being submitted for information to show what progress had been made in pursuance to Council's resolution (6th November, 2011) relating to motivation of good domestic payers.

Discussion ensued and Councillor C Ndhlovu sought clarification on whether the good payers were given cash or not.

Councillor C Moyo's view was that there was need for beneficiaries of the scheme to be informed of the benefits so that they were aware.

Councillor J Sithole felt that there was need to monitor the situation, if necessary implementation should be delayed.

In response to the questions the Financial Director explained that domestic account holders who had not benefited from the Government directive had their accounts credited with \$100 as per Council's decision. The 50% rebate incentive scheme was for commercial/ industrial rate payers only. With regard to alerting domestic rate payers whose accounts were credited, he confirmed that the relevant section would send SMS to the affected account holders.

Therefore it was:-

RESOLVED TO RECOMMEND:

That the abovementioned report be received and noted.

(13) **HANDING OVER LOT 15 LOWER RANGEMORE TO OFF SET RATES AND WATER ARREARS: THE LATE DR S.D. NDLOVU**

The Financial Director (14th July, 2016) noted that Ruth Mabota who was a property administrator had written to this department on 29 March 2016 requesting Council to accept Lot 15 Lower Rangemore at an agreed valuation so as to offset the said value against what was owed to Council on the properties owned by the Late Dr Sikhanyiso Duke Ndlovu.

The letter read in part as follows:

“We do hereby request to offset arrears of rates and water by handing over to yourselves Lot 15 Lower Rangemore situated in the District of Bulawayo in part or whole depending on your valuation in respect of the following properties.

- 1) Dr and Mrs S D Ndlovu: Lot 4 of Lot 14 Sunninghill Bulawayo, Account No 48401334
- 2) ZDECO (Pvt) Ltd : 73 Fife Street City, Account No 31402513
- 3) Saxanora Investments: 138 George Silundika Street, Account No 41410521
- 4) ZDECO: 138 George Silundika Street, Account No 49900848.”

The Chamber Secretary (Valuation) had responded to Ruth Mabota on 30 June 2016 and had advised that Lot 15 Lower Rangemore was under the administration of Umguza Rural District Council and in terms of the Bulawayo Master Plan the area was designated for high density residential development. However, Bulawayo was yet to finalise the incorporation of the area into its administration.

Council in order to unlock the potential for high density development in that area had come up with a water and sewerage master plan that also included the whole city at an outlay of \$10 million to upgrade the water and sewerage infrastructure. However unless and until such infrastructure was put in place no development in that area could be connected to the current reticulation system as it was severely limited.

With respect to the above, Lot 15 Lower Rangemore currently had an agricultural land value only that ranged between \$5 000 to \$6 000 per hectare. Therefore the value of the land that was 20,4394 hectares was between \$100 000 and \$120 000.

At the time Ruth Mabota made her request for a set off the accounts were owing a combined total of \$104 030 but as at 30 June 2016 the accounts owed a combined total of \$113 621 and might rise to about \$120 000 by the time Council considered the request for a set off.

Ruth Mabota and other trustees in their letter dated 1 July 2016 had accepted the valuation of Lot 15 Lower Rangemore as between \$100 000 and \$120 000. This therefore meant that the set off could be implemented once Council was agreeable to the above.

It was therefore recommended that Council accept Lot 15 Lower Rangemore at a valuation of between \$100 000 and \$120 000 against the outstanding balances of rates and water accounts as outlined above at the date of Council approval.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the recommendation of the Financial Director be adopted i.e.

Council accepts Lot 15 Lower Rangemore at a valuation of between \$100 000 and \$120 000 against the outstanding balances of rates and water accounts as outlined in the report, above in respect of the late Dr. S.D. Ndlovu.

(14) AMENDMENT OF ICT POLICY ON DISPOSAL AND ON LOSS OF COMPUTER EQUIPMENT

The Financial Director recalled (19 July 2016) Council in October had approved the ICT policy which included major guiding principles relating to the installation, use and disposal of ICT hardware and software by Bulawayo City Council.

This policy applied to all users of the Bulawayo City Council's electronic communication systems.

Changes to this policy could only be decided upon approval by a Council resolution.

According to the policy any equipment should be disposed of by auctioning.

Normally computers used by Council staff were fixed in offices, but laptops and tablets were more on a personal to holder basis, whereby those staff members using them carry them to where ever they went, including their homes.

Generally laptops, tablets and cell phones were more prone to thefts, damages and less proper care than computers.

Chapter 6, section 3, subsection 2, and paragraph two of the policy stated that obsolete laptops should be disposed like any other equipment and user replaced with new ones.

The laptops might contain some critical Council information. Although when they were auctioned all the information would be deleted, if the laptops happened to fall on criminal hands during auctioning, there was no guarantee that such criminal elements might not use sophisticated software to reconstruct all the deleted data from the laptops.

On the recommendation of the Financial Director it was:

RESOLVED TO RECOMMEND:

- (a) That Chapter 6, section 3, subsection 2 paragraph two which reads "Obsolete laptops, shall be disposed like any other equipment and users replaced with new ones" be deleted

- (b) That Chapter 6, section 3, subsection 2 paragraph three which reads “Obsolete tablets, notebooks and cell phones shall be given to the users and be replaced with new ones” to read as:

“Obsolete laptops, tablets, notebooks and cell phones shall be given to the users and be replaced with new ones”

- (c) That any person who losses ICT equipment be liable to pay 10% excess charges that insurance does not cover

(15) RESTRUCTURING OF LOAN FACILITY FROM BANCABC FOR WASTE WATER MANAGEMENT INFRASTRUCTURE

The Financial Director recalled (22nd July, 2016) that a special Council (14 August 2015) had accepted a loan offer of \$8 million from BancABC to address urgent sewer related issues. Initially the bank had offered a loan of \$ 13.2 million for sewerage projects and \$1.5 million for the purchase of refuse removal equipment. After reassessing the economic environment the bank offered \$8 million for waste water management projects.

BancABC (28th June 2016) had acceded to Council’s application for a loan to finance refuse removal equipment by restructuring the loan for waste water management projects to incorporate financing of vehicle fleet renewal and purchase of plant and equipment. However, the bank has not availed the funds. The tenure of the loan remained 5 years and the arrangement and drawdown fees each remain at 1% of the drawdown amounts.

The restructuring of the loan would not affect the \$8 million loan for waste water management projects but it enabled Council to borrow extra funds to finance vehicles and plant should the need arise.

The Financial Director had recommended that :-

1. That authority be granted to BancABC to restructure the facility to incorporate financing of vehicle fleet renewal and purchase of plant and equipment.
2. The Acting Town Clerk and the Financial Director be authorised to sign any requisite documents.

The Financial Director then explained that the bank, BancABC had in 2011 offered Council a loan of 8 million dollars for sewer related issues. It had now agreed to finance refuse removal equipment by restructuring the initial loan for waste water management project. This was an additional loan and would not affect the previous loan of \$8 million.

Thereafter it was:

RESOLVED TO RECOMMEND:

That the recommendation of the Financial Director be adopted as shown above:-

- (i) That authority be granted to BancABC to restructure the facility to incorporate financing of vehicle fleet renewal and purchase of plant and equipment.
- (ii) That the Acting Town Clerk and the Financial Director be authorised to sign any requisite documents.

(16) REQUEST FOR REIMBURSEMENT OF COSTS INCURRED ON RELOCATION OF CARPARK ON STAND 6346 EMGANWINI: TPA8054: MR ELLAYA SIBANDA

The Director of Engineering Services (25 July 2016) that Mr E. Sibanda had been leased stand at the Emganwini 2 Commercial Centre to for an overnight car park. However when he had started operating there was a need to rationalise the shopping centre design in order to create an additional service road and expand the service area and the carpark stand had to be used for this purpose. Mr Sibanda's car park had to be relocated to another site within Emganwini. It should be noted that the new site maintained the old stand number and was now depicted on **TPA9245**. After the relocation, Mr Sibanda then wrote to Council seeking reimbursement of the monies that he had spent on processing the land in getting it ready for operating his overnight car park.

The following are the sums that Mr Sibanda was claiming:

- 1) Ground Levelling- US\$80
- 2) Tree Felling- US\$20
- 3) Making holes foe poles-US\$15
- 4) Cement used- US\$13
- 5) Quarry and Sand- US\$4
- 6) Removing Poles for relocation- US\$20
- 7) Transportation- US\$15

The total sum of the amount claimed was US\$171. From a Town Planning perspective there were no objections to the applicant seeking the reimbursement of US\$171 as it was a reasonable amount considering the works that were done as well as the inconvenience suffered by the applicant. It should be taken into consideration that the relocation of the car park had not been the applicant's own making but was necessitated by the need to rationalise the shopping centre design.

The proposal had been circulated to the various municipal departments and no adverse comments had been received save for the following:

The Chamber Secretary had commented that "it is noted that the applicant did not buy the stand but is leasing the same. It is recommended that if there is supporting documentation to the effect that indeed expenditure was incurred, the same could be credited to the applicant's account".

The Director of Health Services had commented that there were no objections to the application provided that this was provided for in the Council Policy on the same.

On the recommendation of the Director of Engineering Services it was:

RESOLVED TO RECOMMEND:

That Mr E. Sibanda be reimbursed the sum of
US\$171 and this amount be credited
into his car park Account Number 630634600.

(17) **APPLICATION FOR RENEWAL OF SPECIAL GRANT WITHIN RESERVED
AREA 588 WILLSGROVE FARM 2 UMGUZA DISTRICT: MR EVAN MNETHWA**

The Acting Town Clerk reported (19th July, 2016) to the Town Lands and Planning Committee that an application letter dated 14 April 2016 had been received from Mr Evan Mnethwa. The application read as follows:

“The Council on the 1st of February 2012 granted me authority to mine within R.A 588 Willsgrove, Farm 2, and Umguz District. I did not take the letter to the M.C Offices. When I took the letter recently, I was advised to go back to the Town Clerk to update the date i.e remove 02/03/2012 to a current date, so as for the Commissioner to send my application to the Permanent Secretary of the Ministry of Mines so that he can give me a Special Grant so as to me to mine within R.A. 588 Willsgrove, Farm 2, Umguz District.

It is therefore my humbly request that your good offices could kindly assist me in this matter.”

The application had been circulated to council departments and the following comments were received.

Housing and Community Services

“The department has no objection in the applicant mining at the above area. The Acting Senior Parks Officer and Town Planning Technician visited the area on the 27th of May 2016 and observed that the area is suitable for mining.”

Chamber Secretary

“Please be advised that there are no objections to the application serve that the applicant has to prove the payment rentals. Our records do not seem to suggest that rentals were ever paid.”

Engineering Services

“Please be advised that there are no town planning objections to the renewal of the lease of Special Grant provided the applicant adheres to the conditions spelt out in our evenly referenced memo of 22 June 2010 as follows:

1. That you adhere to the terms and conditions of the High Court Order.
2. That an annual recognition fee of US\$500 should be payable at the beginning of each year.
3. That a monthly rental of US\$150 per claim should be paid. Please note that if you have two claims on the allocated land, the rental increases to

US\$300 per month.”

The Committee had considered the matter and Councillor R. Matengu had sought clarification on the application. He observed that the area was located outside the City’s boundaries under UMGUZA R.D.C. Why was the applicant not applying to the relevant Local Authority Umguza R.D.C?

In response the Acting Deputy Director of Engineering Services (Town Planning) explained that this was a Bulawayo City Council Farm near United Portland Cement. The area was under Umguza R.D.C.

Thereafter the Town Lands Planning Committee had recommended to this Committee:

That the recommendations of the Director of Engineering Services be adopted as follows:-

- (1) That the applicants adhere to the terms and conditions of the High Court Order.
- (2) That an annual recognition fee of US\$500 should be payable at the beginning of each year.
- (3) That a monthly rental of US\$150 per claim should be paid. Please note that if there are two claims on the allocated land, the rentals increases to USD\$300 per month.

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(18) APPLICATION FOR ADDITIONAL LAND TO STAND 33781 ENTUMBANE AND PROPOSED REPOSITIONING AND CONSTRUCTION OF A PUBLIC TOILET: STAND 33781 ENTUMBANE: TPA8405: AREA46, 8M²: PROPOSED STAND 34107 ENTUMBANE: BHEKUSIZI NKOMO



The Director of Engineering Services submitted (19th July 2016) to the Town Lands and Planning Committee the attached report relating to the abovementioned matter:-

The Committee had considered the matter and Councillor S. Khumalo sought clarification on the application. He observed that the public toilet was constructed by Council. He wanted to know if the applicant would build another toilet. The applicant should construct another public toilet before moving to the site of the existing public toilet.

In response the Acting Deputy Director of Engineering Services (Town Planning) had explained that the applicant wanted to expand his business. The expansion would need more land. The current public toilet was adjacent to his business stand. This was affecting the business expansion. The applicant was willing to build another public toilet on a new site that would be identified by Council.

Thereafter the Town Lands and Planning Committee had resolved to recommend to this Committee :-

That the recommendations of the Director of Engineering services be adopted as follows:

- (1) That the public toilet be relocated and new ablutions be constructed at expense of Mr B. Nkomo. The new block should be completed and approved as such by the Director of Housing and Community Services (Building Branch) before the old toilet can be demolished.
- (2) That the additional land being stand 34107 Entumbane be sold to Mr B. Nkomo at a selling of USD\$1100 excluding VAT.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

(19) APPLICATION TO LEASE LAND ADJACENT TO STAND 52040 NJUBE TOWNSHIP FOR A FIREWOOD STALL: PROPOSED STAND 54867 NJUBE TOWNSHIP : TPA 8415:50M²: MR. R. DUBE

The Director of Engineering Services had reported (19th July, 2016) to the Town Lands and Planning Committee that an application to lease a piece of land adjacent to Stand 52040 Njube Township had been received from Mr. R. Dube. The applicant would like to lease the piece of land in order to set up a firewood stall.

The proposed stand measured approximately 50 m² in extent and was as depicted on TPA 8415.



There were no town planning objections to the application as the site applied for was located within a shopping centre.

The proposal had been circulated to municipal departments and relevant service organisations and the following comments and conditions should be noted:-

- (1) The piece of land was to be used for the firewood stall only.
- (2) The Surveyor suggested a non-title survey of US\$230.
- (3) The Chamber Secretary (Valuation) had recommended a monthly rental of US\$15 which was subject to review at the pleasure of Council.
- (4) ZESA's general servitude covering the property shall be observed.
- (5) All costs related to this application were to be borne by the applicant.
- (6) No permanent structures shall be erected on the leased piece of land.
- (7) The Chamber Secretary (Valuation) had recommended a monthly rental of \$15. Which was subject to review at the pleasure of Council.

The Town Lands and Planning Committee had recommended to this Committee :-

- (1) That the piece of land depicted on TPA 8415 being Stand 54867 Njube Township and measuring 50 m² be leased to Mr. R. Dube on a monthly rental of US\$15 which will be subject to review at the pleasure of Council.
- (2) That the lease period shall be for an initial period of 3 years which was subject to review at the pleasure of Council.

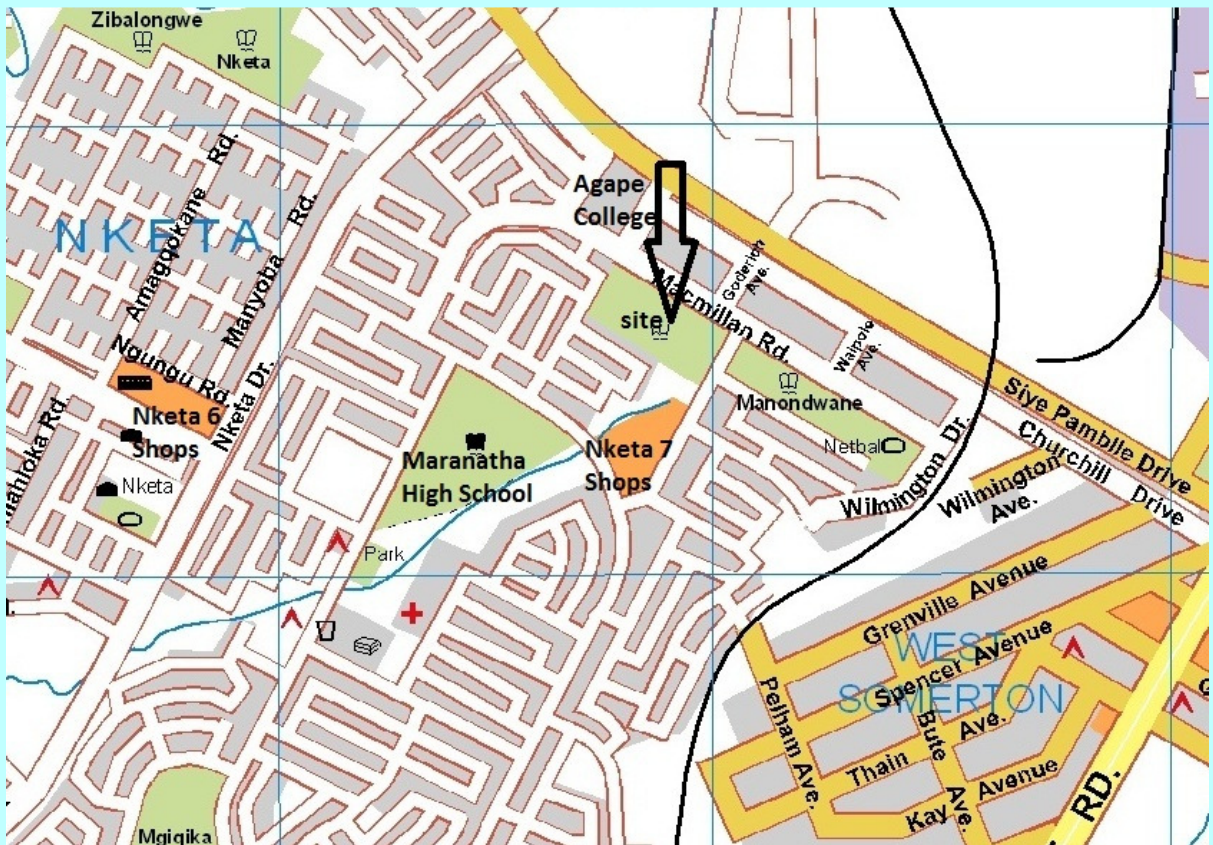
RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

(20) APPLICATION TO LEASE REMAINDER OF 3297 NKETA 7 TOWNSHIP FOR SPORTSFIELDS: AGAPE COLLEGE: TPA8407: AREA =2.15HA

The Director of Engineering Services reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Agape College to lease Remainder of Stand 3297 Nketa 7 Township for the purposes of establishing sports fields for the College. The stand was as depicted on TPA8407 and measuring 2.15 hectares in extent.

Agape College was currently operating from a site which had no school grounds as their stand was small and could not accommodate Sports fields on its grounds. School grounds were a requirement for registration with the Ministry of Education.



There were no town planning objections to the application as the site was set aside for recreational purposes in terms of the approved layout plan for the area.

The application had been circulated to municipal departments and other service organizations and no objections were received, however, the following comments should be noted:-

- (1) The stand shall be used for the establishment of Sports fields.
- (2) The estimated non-title survey costs for the stand was at US\$483.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.
- (5) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.
- (6) The Chamber Secretary (Valuation) recommended monthly rental was US\$50 subject to review at the pleasure of Council.

Thereafter the Town Lands and Planning Committee had recommended to this Committee:-

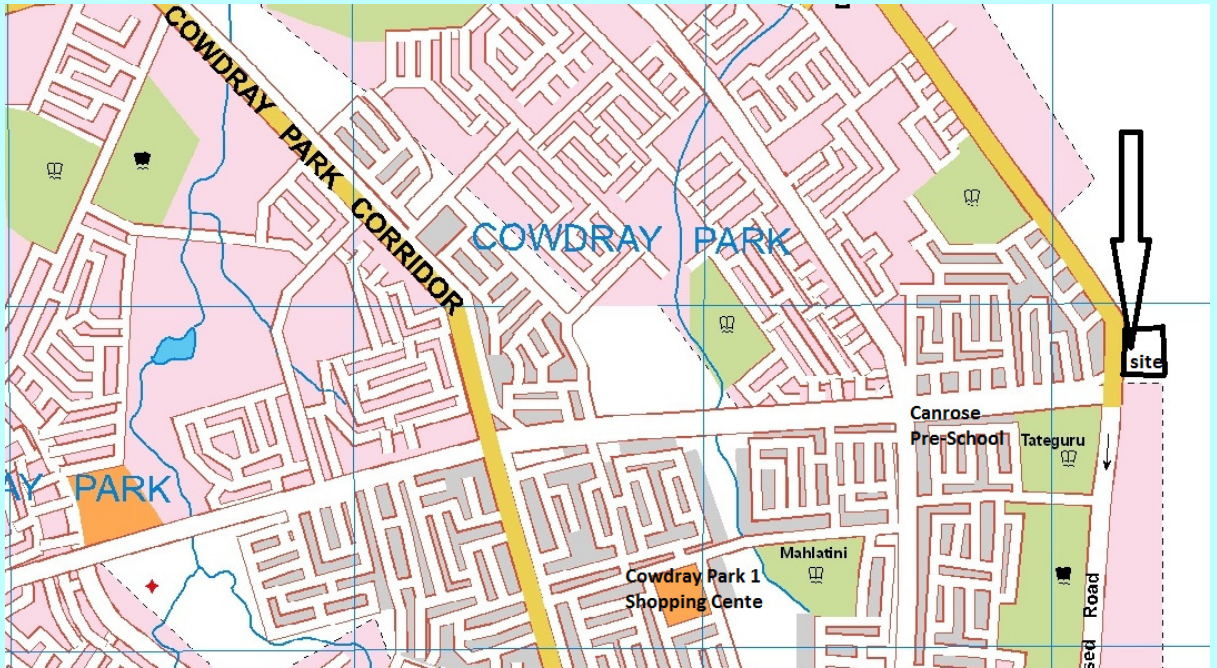
That Remainder of Stand 3297 Nketa 7 Township as depicted on TPA8407 and measuring 2.15 hectares in extent be leased to Agape College for establishing Sports fields for an initial period of 3 years at the City Valuer's recommended monthly rental of US\$50, subject to review at the pleasure of Council.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

(21) **APPLICATION TO LEASE LAND OPPOSITE STAND 8503 COWDRAY PARK TOWNSHIP FOR CHILDRENS' PLAY GROUND FOR CANROSE PRE-SCHOOL: PROPOSED LOT 1 OF NORWOOD TRACKS: TPA8343: AREA = 8000M²**

The Director of Engineering Services reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Mr. Vundla of Canrose Pre- School (tel 0712397745) to lease land opposite Stand 8503 Cowdray Park Township for the purposes of establishing play grounds. The stand being Lot 1 of Norwood Tracks was as depicted on TPA8343 and measuring 8000m² in extent.



Canrose Pre-School was presently operating on Stand 2002 Cowdray Park Township measuring 2896m² in extent. This stand was fully developed and had no play grounds for the pupils learning in this school. In terms of the Ministry of Education's requirements a Pre-School must have play grounds.

The application had been circulated to municipal departments and other service organizations and no comments were received, however, the following should be noted:-

- (1) The stand shall be used for the establishment of play grounds.
- (2) The estimated non- title survey costs for the stand was US\$345.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.
- (5) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.
- (6) The Chamber Secretary (Valuation) recommended monthly rental was US\$40 subject to review at the pleasure of Council.

Thereafter the Town Lands and Planning Committee had recommended to this Committee :-

That Lot 1 of Norwood Tracks as depicted on TPA8343 and measuring 8000m² in extent be leased to Canrose Pre-school for the purposes of establishing play grounds for an initial period of 3 years at the City Valuer's recommended monthly rental of US\$40 subject to review at the pleasure of Council.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(22) APPLICATION TO PURCHASE STAND 1355 PELANDABA WEST FOR A PRE-SCHOOL: TPA8406: AREA = 2452M²: RACHEL TSHUMA

The Director of Engineering Services reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Rachel Tshuma of 1320 Pelandaba West Township to purchase Stand 1355 Pelandaba West Township for the purposes of establishing a Pre- School. The stand was as depicted on TPA8406 and measuring 2452m² in extent. The stand was located at an area that was serviced by Hawkflight Construction.



The stand had been set aside for Local Authority Use in terms of the approved layout plan for the area and the development of a pre-school was freely permitted.

The application had been circulated to municipal departments and other service organizations and no objections were received, however, the following comments should be noted:-

- (1) The stand shall be used for the establishment of a Pre-school.
- (2) The estimated title survey costs for the stand was at US\$700.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.

- (5) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.
- (6) The Pre-school shall be registered with the Ministry of Primary and Secondary Education prior to commencement of operations.
- (7) The Chamber Secretary (Valuation) recommended selling price was US\$3700 excluding VAT and the minimum building clause being a plinth area of 250m².

The Committee had considered the matter and Councillor R.D Jele sought clarification on the application. Pelandaba West belonged to Hawkflight. Why was the applicant applying through Council.

Councillor S. Khumalo concurred. He noted that the area fell under his Ward (27). Hawkflight had not yet handed over the area to Council. There were a number of churches which had applied for church stands but the applications had not yet been finalised.

In response the Acting Director of Engineering Services (Town Planning) explained that Hawkflight Construction was allocated a number of residential stands for housing purposes. The rest of the land belonged to Council.

The Acting Town Clerk had advised that the stand applied for according to the approved layout plan, was set aside for Local Authority use. The establishment of a Pre-school was permitted in such a land.

Thereafter the Town Lands and Planning Committee had recommended to this Committee :-

That Stand 1355 Pelandaba West Township as depicted on TPA8406 and measuring 2452m² in extent be sold to Rachel Tshuma for the purposes of establishing a Pre-school at the City Valuer's recommended selling price of US\$3700 excluding VAT with a minimum building clause being a plinth area of 250m².

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

(23) APPLICATION TO LEASE PORTION OF REMAINDER OF 228 COWDRAY PARK TOWNSHIP FOR A YOUTH RECREATIONAL CENTRE: PROPOSED STAND 26302 COWDRAY PARK TOWNSHIP: TPA8351: AREA = 2.8HA: MR. J. TAPFUMA

The Director of Engineering Services reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Mr. J. Tapfuma to lease portion of Remainder of Stand 228 Cowdray Park Township for the purposes of establishing a Youth Recreational Centre. The stand was as depicted on TPA8351 and measuring 2.8 hectares in extent. The proposed stand number was 26302 Cowdray park Township.



The applicant intended to establish a Youth Recreational Centre so as to mould the youths of Cowdray Park into responsible citizens by removing them from the streets.

The stand was set aside for community facilities in terms of the approved layout plan for the area and the establishment of a youth recreational centre was freely permitted.

The application was circulated to municipal departments and other service organizations and no objections were received, however, the following comments should be noted:

- (1) The stand shall be used for the establishment of a Youth Recreational Centre.
- (2) The estimated non-title survey costs for the stand were at US\$483.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) The stand shall not be occupied until approved sanitary and ablution facilities had been installed thereon.
- (5) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.

- (6) The youth centre shall be registered with the Department of Social Welfare prior to commencement of operations.
- (7) The Chamber Secretary (Valuation) recommended monthly rental was US\$160 subject to review at the pleasure of Council.

Thereafter the Town Lands and Planning Committee had recommended to this Committee :-

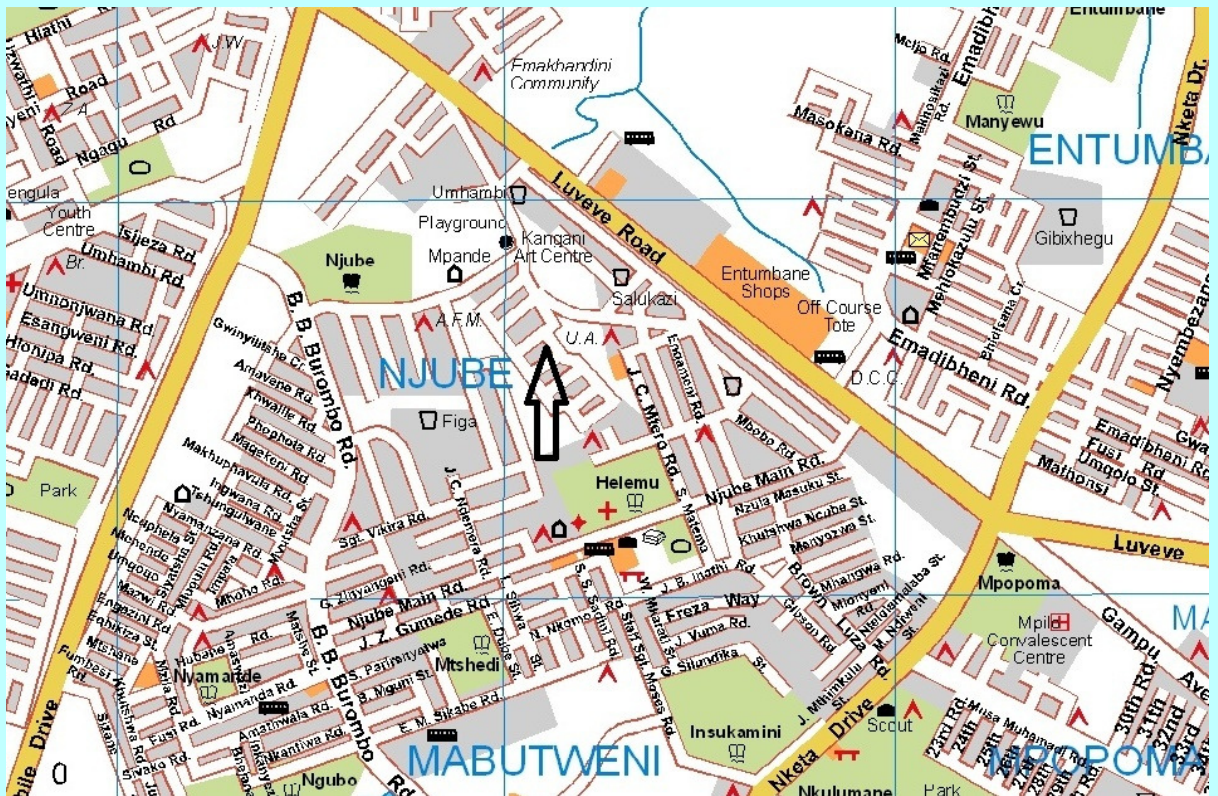
That Stand 26302 Cowdray Park Township as depicted on TPA8351 and measuring 2.8 hectares in extent be leased to J. Tapfuma for the establishment of a Youth Recreational Centre for an initial period of 5 years at the City Valuer's recommended monthly rental of US\$160 subject to review at the pleasure of Council.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

- (24) **APPLICATION FOR ADDITIONAL LAND TO STAND 52904 NJUBE TOWNSHIP: PROPOSED STAND 54865 NJUBE TOWNSHIP CONSOLIDATION BEING 54866 NJUBE TOWNSHIP: MR. MATIKA: TPA8403: AREA = 75M²**

The Director of Engineering Services reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Mr. Matika for an additional piece of land to his stand for the purposes of building a garage. The stand was as depicted on TPA8403 and measuring 75m² in extent. The stand number for the proposed additional land was Stand 54865 Njube Township and the consolidated stand shall be Stand 54866 Njube Township.



The additional land was residential and ancillary in terms of Local Plan – Western Areas and as such there were no town planning objections to it being used for the construction of a garage.

The application had been circulated to municipal departments and other service organizations and no objections were received, however, the following comments should be noted:-

- (1) The stand shall be used for residential and ancillary (garage) purposes.
- (2) ZESA’s general servitude covering the property shall be observed.
- (3) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.
- (4) The Chamber Secretary (Valuation) recommended selling price was US\$830 excluding VAT with no minimum building clause.

Thereafter the Town Lands and Planning Committee had recommended to the Committee:-

- (1) That Stand 54865 Njube Township as depicted on TPA8403 and measuring 75m² be sold to Mr. Matika as additional land to Stand 52904 Njube Township for the purposes of building a garage at the City Valuer’s recommended selling price of US\$830 excluding VAT with no minimum building clause.
- (2) That the stands are to be consolidated and the consolidation shall be called Stand 54866 Njube Township.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

- (25) **APPLICATION TO LEASE PORTION OF BUS TERMINUS FOR A CAR WASH:
PROPOSED STAND 65531 TSHABALALA TOWNSHIP: TPA8399: AREA = 75M²:
MR. F. KHUZWAYO:**

The Director of Engineering Services had reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Mr. F. Khuzwayo to lease portion of Tshabalala Bus Terminus for the purposes of establishing a Car Wash. The stand was as depicted on TPA8399 and measuring 75m² in extent. The proposed stand was Stand 65531 Tshabalala Township.



The applicant was presently operating a car park on portion of Tshabalala Bus \ Terminus and intended to operate a car wash adjacent to his car park.

There were no town planning objections to the proposed use of a portion of the bus terminus as this was on lease basis.

The application had been circulated to municipal departments and other service organizations and no objections were received, however, the following comments should be noted:-

- (1) The stand shall be used for car wash purposes only.
- (2) The estimated non-title survey costs for the stand are at US\$230.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) Any development on the stand should be in accordance with the approved plans and relevant Council by-laws.
- (5) The Chamber Secretary (Valuation) recommended monthly rental was US\$30 subject to review at the pleasure of Council.

The Town Lands and Planning Committee had recommended to this Committee :-

That Stand 65531 Tshabalala Township as depicted on TPA8399 and measuring 75m² in extent be leased to Mr. F. Khuzwayo for the purposes of establishing a car wash for an initial period of 3 years at the City Valuer's recommended monthly rental of US\$30 subject to review at the pleasure of Council.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted

(26) APPLICATION FOR CHANGE OF USE FROM FIREWOOD SALES YARD TO A CRECHE AND ECD CENTRE: STAND 1156 COWDRAY PARK: MLUNGISI NYATHI BDT834: 1275M²

The Director of Engineering Services had reported (19th July, 2016) to the Town Lands and Planning Committee that an application had been received from Mr M. Nyathi (of Number 75 Marimba Road, Matsheumhlophe, Bulawayo) seeking permission to convert his current lease from firewood sales yard to that of a crèche and ECD centre. The applicant was currently leasing the property and wished to further lease it as a crèche and ECD centre. The applicant indicated that firewood was no longer a viable business for him due to the availability of other sources of energy like gas in the market.

The stand was set aside as a playground in terms to the layout of the area and as such there would be no town planning objections to the establishment of a children's crèche and ECD centre as these facilities would assist the community.

The proposal had been circulated to other municipal departments and no adverse comments were received save for the following:

- (1) The stand shall be used as a crèche and ECD centre only.
- (2) The Chamber Secretary (valuation) recommended monthly rental for the stand was US\$ 31.20 excluding VAT.
- (3) ZESA's general servitude covering the property shall be observed.
- (4) The stand had access to both water and sewer mains. However connection costs would be provided on request.
- (5) All developments on the stand to be in accordance with approved plans and relevant Council by-laws.
- (6) Approved sanitary and ablution facilities had to be installed prior to the stand being occupied.
- (7) The crèche and ECD centre shall be required to register with the Ministry of Education prior to its commencement of operations.

Thereafter the Town Lands and Planning Committee had recommended to this Committee :-

That the application for a change of use from a firewood sales yard to a crèche and ECD centre be granted and the applicants be given a lease for the establishment of a crèche and day care centre for a period of 3 years subject to review at the pleasure of Council at a monthly fee of US\$31.20 excluding VAT.

RESOLVED TO RECOMMEND:

That the recommendation of the Town Lands and Planning Committee be adopted.

(27) PROVISION OF WATER AND SEWER SERVICES TO UPPER AND LOWER RANGEMORE AREAS.



The Director of Engineering Services submitted (18th July, 2016) to the Environmental Management and Engineering Services Committee the attached report relating to the above mentioned matter:

Discussion ensued and the Chairperson (Councillor S. Chigora) requested the Director of Engineering Services to highlight the contents of the report.

In response the Director of Engineering Services advised that there was need to connect water and sewer supply to 66 000 housing stands in the whole of Rangemore, an area which was administered by Umguza Rural District Council. The areas included Mbundane, Emthunzini, and Emganwini West etc. There was need to upgrade sewer services in the Southern Areas. He confirmed that Bulawayo City Council could not carry out any development at the moment in areas outside the City's boundaries. Hence Umguza Rural District Council was approached in this regard. Through a Council resolution Umguza Rural District Council had agreed to appoint Bulawayo City Council to provide water and take over the water billing whilst Umguza Rural District Council would provide main roads and collect rates. In terms of the Master Plan Bulawayo wished to expand as appropriate.

It would be in the best interest of Council to also rescind the water rationing decision which prohibited provision of water supply to areas outside Bulawayo. The financial implications as outlined on the report should also be submitted to the Finance and Development Committee.

The Chairman (Councillor S.Chigora) had enquired whether Council had the capacity to provide funds for this development?

In response the Director of Engineering Services had advised that the report would be submitted to the Finance and Development Committee so that this aspect would be dealt with.

Thereafter the Environmental Management and Engineering Services Committee had recommended to this Committee :-

- (a) That Umguza Rural District Council appoints Bulawayo City Council as its water services provider
- (b) That Umguza Rural District Council appoints Bulawayo City Council to manage solid waste removal and disposal
- (c) That Bulawayo City Council raises the capital funds for the necessary infrastructure to provide the above service
- (d) That Bulawayo City Council installs prepaid meters and collects the revenues in the affected area and remits to Umguza Rural District Council revenues related to rates and other agreed charges
- (e) That Bulawayo City Council and Umguza Rural District Council jointly supervise the works in the area.
- (f) That Council's previous decisions (1st March, 1995 and 11th July 2007) in terms of which all new water connections to newly development properties

outside Council's boundaries, were suspended until such time that the water situation improved be accordingly rescinded in respect of this application.

The matter was considered and Councillor R.D Jele observed that water and sewer supply was to be connected in areas outside Council's jurisdiction. In view of this he sought clarification on this aspect. He further sought clarification on implementation dates. He noted that pre-paid water meters would be installed making it easier to collect revenue.

Councillor C Moyo's view was that there was need to consult rate payers on this matter.

Councillor L Siziba supported the report.

Councillor J Sithole sought clarification on the payback period of the project.

The Mayor's view was that the proposal would give Bulawayo City Council positive publicity. However there could be challenges if residents were consulted prior to implementation of the project.

In response to questions the Director of Engineering Services explained that the project amount to be raised for this investment was \$1,2 million for water and \$1,9 million for sewage to meet the immediate requirements in 2017 and 2018. He further advised that all revenue would be collected by City of Bulawayo.

The Acting Town Clerk advised that although the areas (Rangemore, Mbundane, Emthunzini) were administered by UMguza Rural District Council there was need to provide such services to the areas as they looked to Bulawayo as its main service centre. Absence of proper water and sewage system posed a health hazard not only in these areas but to Bulawayo residents as well. Furthermore there had been pressure for Bulawayo to provide water and sewer services to these areas.

UMguza Rural District Council was approached and had now resolved to appoint Bulawayo City Council to provide water and take over the water billing.

It should be noted that the areas were within the Bulawayo Master Plan.

After further discussion it was:

RESOLVED TO RECOMMEND:

That the recommendation of the Environmental Management and Engineering Services be adopted on the understanding that Council would source funds as appropriate for this project.

(28) **MINUTES OF THE SUB-COMMITTEE ON ALLOCATION OF STANDS AND PREMISES FOR DEVELOPMENT : SPECIAL MEETING HELD ON THE 7TH JULY, 2016** Relating to the interviews for tenders for the lease of Portion B of Lot 3 Sub Divisions A and B of Waterworks Company Grant, Mtandisi Hostel and Industrial Stands 12123 and 12133 Thorngrove.



The attached minutes of the Sub-Committee on Allocation of Stands and Premises for Development were submitted for consideration.

Discussion ensued and Councillor J Sithole observed that the schedule did not reflect names of non compliant tenders. There could be challenges when some tenderers raised complaint that their tenders were not considered or lost. Future reports on such matters should include responsive and non responsive tenders for transparency purposes.

Councillor C Ndhlovu noted that three premises were tendered for and allocated to the only three tenderers as per the schedule which had been submitted. After further discussion, it was:

Thereafter it was :-

RESOLVED TO RECOMMEND:

That the minutes of the Sub-Committee on Allocation of Stands and Premises for Development as submitted be received and the various recommendations contained therein be adopted.

THE MINUTES OF THE MEETING ARE LAID UPON THE TABLE

ANNEXURE 'F'

**EXTRACTS FROM THE MINUTES OF THE GENERAL PURPOSES COMMITTEE :
MEETING HELD ON THE 18TH JULY, 2016**

**(1) REQUEST FOR PERMISSION TO HOLD OPEN AIR WORSHIP EVENT AT
INXWALA SITE : 23RD JULY, 2016 ; HRM KING MZILIKAZI II.**

The Acting Town Clerk reported (18th July, 2016) that the following letter (4th July, 2016) had been received from HRM King Mzilikazi II:-

“Please find a self-explanatory letter sent to the Governor of Bulawayo.

The message is as stated in the letter. This is a very important day of prayer and fasting for all Bulawayans and indeed all the people of King Mzilikazi.

I am therefore requesting that through your Honourable Councillors, the message and invitation be taken to all the wards of this respectable City and all the departments of the Council.

I will also need free use of igceke lenxwala, the space just before North End for reasons clearly stated in the attached letter. It will require that the bushes be removed so that the place be user friendly for this historic and most important event.

This is a Royal directive and your timeous cooperation and that of Council will be most appreciated.

I thank you and your predecessors for keeping Bulawayo honourable in the face of insurmountable challenges. God bless you and bless Bulawayo.”



Relevant documents were attached.

The Acting Director of Housing and Community Services had (15th July, 2016) enquired whether we now had a King who was recognised in the country? What if someone else came again and claimed to be Lobengula? Was Council going to recognize him as well?

The Acting Director of Housing and Community was not sure if it would be wise to recognize such people as there should be a formal way of doing such things so that Council complied with procedure.

The Acting Director of Health Services had (18th July, 2016) reservations about the seriousness of this request.

Discussion ensued and Councillor T. Ncube did not support the application. It was observed that there was no official recognition of a King in the country and there could be more than one person claiming the same title. More so the applicant wished to hold prayer in an open space.

Apparently there was a dispute between descendents of King Mzilikazi/Lobengula and this was a sensitive issue.

In view of this acceding to the request could create an undesirable precedent. The applicant could be advised to apply for use of Council grounds, stadia etc.

It was accordingly:

RESOLVED (Submitted for Confirmation only)

That the application by HRM Mzilikazi II to hold an open air worship event at the Intwasa site be not acceded to for reasons detailed in the report, above as the applicant could use municipal stadia etc.

(2) **INVITATION TO ROAD INFRASTRUCTURE DEVELOPMENT CONFERENCE 20 JULY 2016.**

The Acting Town Clerk submitted verbally (18th July, 2016) the following letter from the International Trade Fair General Manager:-

“On behalf of the Zimbabwe International Trade Fair Company (ZITF) and Zimbabwe National Road Administration (ZINARA) we are pleased to invite you to attend the inaugural Road Infrastructure Development Conference on the 20th of July.

The Road Infrastructure Development Conference creates a platform to discuss policies and initiatives affecting the road infrastructure sector. Running under the theme “**Unearthing Investment Opportunities in Zimbabwe’s Road Infrastructure**” the inaugural conference will bring together players throughout the infrastructure value chain to discuss opportunities for investment and partnership amongst others.

The registration fee (covering tea, lunch and conference materials) is \$100 per delegate.

You are urged to register early at ZITF Offices, Hillside Road, Bulawayo.
For more information please contact Ms Concillia Mpofu on market@zitf.co.zw or 09 884911-6.

We look forward to your attendance at this important national event.



Attached is the registration form for the conference which should be completed and sent back to us with payment.”

The Acting Town Clerk then explained that ZILGA in liaison with ZINARA was of the view that each road authority should send four (4) delegates to the Conference, utilising ZINARA allocation Road Fund Account.

The matter was considered and it was agreed that only two delegates should attend the conference (His Worship the Mayor (Councillor M.K. Moyo) and the Director of Engineering Services (Engineer S. Dube)

It was accordingly –

RESOLVED (Submitted for Confirmation only)

That authority be granted for His Worship the Mayor (Councillor M.K. Moyo) and the Director of Engineering Services to attend the abovementioned Conference in Bulawayo (Trade Fair Hall) on the 20th July, 2016 and Council pays the relevant costs (\$100 per delegate).
