

**APPLICATION FOR TRADING LICENCE  
(SHOP LICENCES ACT 1976)**

Financial Services Director  
Licensing Section.  
Revenue Hall  
8<sup>th</sup> Avenue/J. Tongogara Street  
BULAWAYO

Telephone 75011

Dear Sir,

Application is hereby made for the issue of a Trading Permit as follows:

- IMPORTANT:** a) These particulars must be identical to those given in the application to be made to the Licensing Authority and in the statutory Advertisement.  
b) Application form must be submitted to City Health Department, Municipality Buildings, Leopold Takawira Avenue/J. Tongogara Street, Bulawayo. First for approval before being sent to the Financial Services Director's Licence office together with the appropriate fee.  
c) The applicant should read the note overleaf.

1. Name of applicant.....
2. Postal Address.....
3. Style under which trading is intended to be conducted: .....
4. (1) State kind of goods/merchandise to be sold: .....
5. Name of Manager or person to be in charge of the business.....
6. (1) Stand number and full address of premises: .....
- (2) Are the Premises in a residential area: .....
- (3) If a licence has been held recently by any other person for the same premises, give details if known: .....
- (4) Have the appropriate Registration Certificates been obtained from the City Health Authorities. (for premises in the Municipal area).....
7. (1) Date on which applicant intends to commence trading ( or did commence).....
- (2) If trading has already commenced, number and date of issue of previous Trading Permit (otherwise, give Explanation).....
8. (1) Have application forms been lodged with the Licensing Authority for the Certificate for the permanent Licence: .....
- (2) Give name of Licensing Authority: .....
9. (1) Give date of first appearance of Statutory advertisement:.....
- (2) Give the date of meeting for which advertised: .....
10. Is this application for:- (1) New Licence:.....
- (2) Transfer of Premises: .....
- (3) Additional Classes: .....
- 11 (1) Is any restrictive condition registered against title to the Stand/Land, Prohibiting or restricting trading operations.
- (2) If so, have the formalities imposed by such condition been complied with or permission of the responsible Authority obtained for trading to take place.....

I declare that I have not traded under the above style at these premises and shall not trade before the date stated and that it is understood that:

- (a) The Trading Permit is issued at my own risk and does not bind the Licensing authority in any way and ,
- (b) I am required to cease trading on the date of expiry of the Trading Permit so issued, unless I am at the date in possession of a permanent Licence, or have been permitted to extend my Trading Permit.

Date: .....

.....  
Signature of Applicant

City of Bulawayo  
Financial Services Department

**Note:**

- A. Cheques in payment of Licence Fees must be made payable to the Financial Services Director. If payment is made by post it should be addressed to Financial Services Director, P O Box 653, Bulawayo. If however payment is made in person or by messenger then payment must be made at the Financial Services Director's Licence Section, 8<sup>th</sup> Avenue/J. Tongogara Street.
- B. Trading Permits are issued for not more than three months withing the discreation of the Revenue Officer. If the Trading Permit is required for special purposes, other than envisaged in the application form over- leaf, the reason must be given.
- C. The Trading Permit will be issued to expire at the end of the month following the day of the Licensing Authority's meeting.
- D. If circumstances warrant, an application for renewal of any Trading Permit issued, a fresh application form must be completed and submitted.
- E. The fee for a Trading Permit is \$10.00 for each calendar month embraced by the Permit and must accompany this application.
- F. A Trading Permit is not available to condone past trading without any Licences and regardless of any Police action that may be pending. A Current Trading Permit may not be considered until full Licence fees and penalties thereon have been lodged on deposit with Revenue Office.

**WARNING:**

Trading is not permitted without proper Licence cover and failure to renew the Licence applied for overleaf, to cover continued trading will make the person responsible liable for prosecution without further warning.